



Shire of
Katanning

‘A prosperous, vibrant and diverse community working together.’

**NOTICE OF A
SPECIAL COUNCIL MEETING**

Dear Council Member

A Special Council Meeting of the Shire of Katanning will be held on
Tuesday 22 October 2019, in the Shire of Katanning Council Chambers,
52 Austral Terrace, Katanning, commencing at 6:00pm.

New Councillors will be sworn in at 5:45pm prior to the meeting.

Julian Murphy
CHIEF EXECUTIVE OFFICER
Thursday 17 October 2019

DISCLAIMER

The Council of the Shire of Katanning hereby
advises that before taking any action on an application or a
decision of the Council, any applicant or members of the
public should wait for written advice from the Council.

PRESIDING MEMBER _____

DATE SIGNED _____



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1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISTORS

The Chief Executive Officer will Chair the meeting until the office of President is filled.

2. ELECTION OF PRESIDENT

Nominations for the position of President must be made in writing to the Chief Executive Officer prior to or at the meeting. Sufficient time will be allowed for nominations at the meeting. Election of the President will be by secret ballot.

The newly elected President will make a declaration of office in accordance with section 2.29 of the Local Government Act 1995.

3. ELECTION OF DEPUTY PRESIDENT

Nominations for the position of Deputy President must be made in writing to the Chief Executive Officer prior to or at the meeting. Sufficient time will be allowed for nominations at the meeting. Election of the Deputy President will be by secret ballot.

The newly elected Deputy President will make a declaration of office in accordance with section 2.29 of the Local Government Act 1995.

4. SEATING ARRANGEMENT FOR COUNCIL CHAMBERS (COUNCILLORS)

The Chief Executive Officer will draw lots for seating arrangements in the Council Chambers. The Shire President and Deputy Shire President seats remain as custom.

| | Shire President | Chief Executive Officer | Minute Taker |
|----|-----------------|-------------------------|------------------------------|
| | Cr | | |
| Cr | 5 | 1 | Deputy Shire President Cr |
| Cr | 6 | 2 | Cr |
| Cr | 7 | 3 | Cr |
| Cr | 8 | 4 | Cr |

5. RECORD OF ATTENDANCE

PRESENT

Members: Cr Danny McGrath
Cr Owen Boxall
Cr Kristy D'Aprile
Cr Ernie Menghini
Newly elected Councillors

Council Officers: Julian Murphy, Chief Executive Officer
Sam Davis, Executive Manager, Projects & Community Building
Heidi Cowcher, Executive Manager Property & Assets
Shane Chambers, A/ Executive Manager Infrastructure
& Development
Sue Eastcott, Executive Assistant to CEO

Guest: Mr Doug Cherry, JP

Gallery:

Media:

Apologies: Lisa Hannagan, Executive Manager Finance & Administration

Leave of Absence:

6. PUBLIC QUESTIONS / STATEMENT TIME**7. DECLARATIONS OF INTEREST**

8. MATTERS REQUIRING A COUNCIL DECISION**8.1 Appointment of Members to Committees of Council**

File Ref: GV.CM.2
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 16 October 2019

Issue:

Following the ordinary Council election to be held on 19 October 2019 Council is required to appoint elected members to committees.

Body/Background:

In accordance with section 5.8, 5.9 and 5.10 of the *Local Government Act 1995* Council has established the following Committees and appointed the following persons as members:

Audit & Risk Committee

Cr Liz Guidera
Cr John Goodheart
Cr Owen Boxall
Cr Danny McGrath
Cr Serena Sandwell
Cr Martin van Koldenhoven
Cr Kristy D'Aprile
Cr Ernie Menghini

Citizen of the Year Committee

Cr Danny McGrath
Cr Serena Sandwell
Cr Kristy D'Aprile

The tenure of members of Council Committees expires on the date of the Local Government elections, 19 October 2019.

Council Committees have been established under Terms of Reference which are attached. New Terms of Reference for the Audit and Risk Committee adopted by Council have been included.

Officer's Comment:

It is recommended that Council review the Terms of Reference for its committees and appoint new members to the committees for the new term of Council.

Statutory Environment:***Local Government Act 1995***

- Section 5.8 Establishment of committees
- Section 5.9 Committees, types of
- Section 5.10 Committee members, appointment of

Policy Implications:

Nil.

Financial Implications:

There are no direct financial implications in relation to this item.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

| PRIORITY | LEADERSHIP | |
|------------|------------|---|
| ASPIRATION | L1 | An inclusive community, recognised as a great place to live and visit |
| OBJECTIVE | L1.2 | Provide effective leadership and good governance |

Officer's Recommendation/Council Motion:

OC/19 That Council, in accordance with section 5.10 of the *Local Government Act 1995* and the committees Terms of Reference, appoints the following members to the following Committees of Council:

Audit & Risk Committee

Four (4) Councillor and two (2) Proxies.

Citizen of the Year Committee

Three (3) Councillors

Voting Requirement: Absolute Majority

CARRIED/LOST:

8.2 Appointment of Members to Advisory Committees

File Ref: GV.CM.2
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 16 October 2019

Issue:

Following the ordinary Council election to be held on 19 October 2019 Council is required to appoint elected members to committees.

Body/Background:

Council has established the following advisory committees and appointed the following members to the committees:

Community Financial Assistance Advisory Committee

Cr Kristy D'Aprile
Cr Martin van Koldenhoven
Cr John Goodheart

Katanning Bushfire Advisory Committee

Cr Owen Boxall

Local Emergency Management Committee

Cr Ernie Menghini

Katanning Townscape Advisory Committee

Cr Danny McGrath
Cr Kristy D'Aprile
Cr John Goodheart (Proxy)

Katanning Heritage Centre Project Advisory Group

Cr Liz Guidera
Cr John Goodheart
Cr Kristy D'Aprile

Katanning Saleyards Management Group

Cr Boxall
Cr Menghini

The tenure of members of Council Committees expires on the date of the Local Government elections, 19 October 2019.

Council Committees have been established under Terms of Reference which are attached.

Officer's Comment:

It is recommended that Council review the Terms of Reference for its committees and appoint new members to the committees for the new term of Council.

Statutory Environment:

Local Government Act 1995

- Section 5.8 Establishment of committees
- Section 5.9 Committees, types of
- Section 5.10 Committee members, appointment of

Policy Implications:

Nil.

Financial Implications:

There are no direct financial implications in relation to this item.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

| PRIORITY | LEADERSHIP | |
|------------|------------|---|
| ASPIRATION | L1 | An inclusive community, recognised as a great place to live and visit |
| OBJECTIVE | L1.2 | Provide effective leadership and good governance |

Officer's Recommendation/Council Motion:

OC/19

That Council, in accordance the committees Terms of Reference, appoints the following elected members to the following Advisory Committees of Council:

Community Financial Assistance Advisory Committee

Three (3) Councillors

Katanning Bushfire Advisory Committee

One (1) Councillor

Local Emergency Management Committee

One (1) Councillor

Katanning Townscape Advisory Committee

Two (2) Councillors & one (1) proxy

Katanning Heritage Centre Project Advisory Group

President and two (2) Councillors

Katanning Saleyards Management Group

Two (2) Councillors

Voting Requirement: Simple Majority

CARRIED/LOST:

8.3 Appointment of Members to Working Groups

File Ref: GV.CM.2
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 16 October 2019

Issue:

Following the ordinary Council election to be held on 19 October 2019 Council is required to appoint elected members to working groups.

Body/Background:

Council has established the following working groups and appointed the following members to the working groups:

Katanning Leisure Centre User Group

Cr Danny McGrath

Amherst Village Residents Group

Cr Ernie Menghini

Katanning Aquatic Centre User Group

Cr Liz Guidera

Christmas Decorations Working Group

Cr Danny McGrath

Cr Martin van Koldenhoven

Cr Ernie Menghini

Economic Development Working Group

Cr John Goodheart

Cr Kristy D'Aprile

The tenure of members of Council Committees expires on the date of the Local Government elections, 19 October 2019.

Officer's Comment:

It is recommended that Council appoint new members to working groups for the new term of Council.

Statutory Environment:

Local Government Act 1995

- Section 5.8 Establishment of committees
- Section 5.9 Committees, types of
- Section 5.10 Committee members, appointment of

Policy Implications:

Nil.

Financial Implications:

There are no direct financial implications in relation to this item.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

| PRIORITY | LEADERSHIP | |
|------------|------------|---|
| ASPIRATION | L1 | An inclusive community, recognised as a great place to live and visit |
| OBJECTIVE | L1.2 | Provide effective leadership and good governance |

Officer's Recommendation/Council Motion:

OC/19 **That Council appoints the following elected members to the following Working Groups:**

Katanning Leisure Centre User Group

One (1) Councillor

Amherst Village Residents Group

One (1) Councillor

Katanning Aquatic Centre User Group

One (1) Councillor

Christmas Decorations Working Group

Three (3) Councillors

Economic Development Working Group

Two (2) Councillors

Voting Requirement: Simple Majority

CARRIED/LOST:

8.4 Appointment of Members to Non-Council Committees

File Ref: GV.CM.2
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 16 October 2019

Issue:

Following the ordinary Council election to be held on 19 October 2019 Council is required to appoint elected members to represent Council on Non-Council Committees.

Body/Background:

Council has previously appointed the following members to the Non-Council committees:

WALGA Great Southern Country Zone

Cr Liz Guidera
Cr John Goodheart
Cr Martin van Koldenhoven (Proxy)

Roadwise Committee

Cr Danny McGrath

Katanning LCDC

Cr Serena Sandwell

Great Southern Regional Road Group

Cr Owen Boxall
Cr Liz Guidera (Proxy)

Great Southern Regional Recreation Advisory Committee

Cr Serena Sandwell
Cr Martin van Koldenhoven (Proxy)

Hidden Treasures of the Great Southern

Cr Kristy D'Aprile
Cr Liz Guidera (Proxy)

Katanning Action Network

Cr Kristy D'Aprile
Cr Alep Mydie

Seniors Groups

Cr Alep Mydie

The tenure of representatives of Council to Non-Committees expires on the date of the Local Government elections, 19 October 2019.

Officer's Comment:

It is recommended that Council appoint new members to Non-Council for the new term of Council.

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

| PRIORITY | LEADERSHIP | |
|------------|------------|---|
| ASPIRATION | L1 | An inclusive community, recognised as a great place to live and visit |
| OBJECTIVE | L1.2 | Provide effective leadership and good governance |

Officer's Recommendation/Council Motion:

OC/19 That Council appoints the following elected members to represent Council on the following Non-Council Committees:

WALGA Great Southern Country Zone

Two (2) Councillors and one (1) proxy

Roadwise Committee

One (1) Councillor

Katanning LCDC

One (1) Councillor

Great Southern Regional Road Group

One (1) Councillor and one (1) proxy

Great Southern Regional Recreation Advisory Committee

One (1) Councillor and one (1) proxy

Hidden Treasures of the Great Southern

One (1) Councillor

Katanning Action Network

Two (2) Councillors

Seniors Groups
One (1) Councillor

Voting Requirement: Simple Majority

CARRIED/LOST:

9. URGENT BUSINESS

10. CLOSURE OF MEETING

The Presiding Member declared the meeting closed at ___ pm