



Shire of  
**Katanning**

‘A prosperous, vibrant and diverse community working together.’

**MINUTES OF A  
SPECIAL COUNCIL MEETING**

Dear Council Member

Minutes of a Special Council Meeting of the Shire of Katanning held on Tuesday 22 October 2019, in the Shire of Katanning Council Chambers, 52 Austral Terrace, Katanning, commencing at 6:00pm.  
New Councillors were sworn in at 5:45pm prior to the meeting.

DISCLAIMER

The Council of the Shire of Katanning hereby advises that before taking any action on an application or a decision of the Council, any applicant or members of the public should wait for written advice from the Council.

PRESIDING MEMBER \_\_\_\_\_

DATE SIGNED \_\_\_\_\_



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**1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISTORS**

The Chief Executive Officer Julian Murphy opened the meeting at 6:02pm. He thanked Doug Cherry JP for being available to swear in the new Councillors prior to the meeting.

**2. ELECTION OF PRESIDENT**

One nomination for the position of President was received in writing by the Chief Executive Officer prior to the meeting from Councillor Liz Guidera. The Chief Executive Officer called for further nominations and allowed sufficient time for further nominations. No further nominations were received at the meeting.

The Chief Executive Officer declared Councillor Liz Guidera duly elected as President of the Shire of Katanning.

Councillor Liz Guidera made a declaration of office in accordance with section 2.29 of the Local Government Act 1995 before Mr Doug Cherry JP.

Councillor Liz Guidera took the chair at 6.04pm.

**3. ELECTION OF DEPUTY PRESIDENT**

No nominations for the position of Deputy President were received in writing by the Chief Executive Officer prior to the meeting. The President called for nominations and allowed sufficient time for nominations. Cr John Goodheart and Cr Serena Sandwell submitted a nomination at the meeting.

An election for the position of Deputy President was conducted in accordance with Schedule 2.3 of the *Local Government Act 1995*. Following the conduct of a secret ballot, the President declared Cr John Goodheart duly elected as Deputy President.

Councillor John Goodheart made a declaration of office in accordance with section 2.29 of the Local Government Act 1995 before Mr Doug Cherry JP.

**President Liz Guidera Statement**

Cr Guidera thanked Councillors for their confidence in re-electing her to the position of Shire President for the coming 2 years.

Cr Guidera stated that she is humbled and honoured by the support received from community and Council, Cr Guidera shared that someone had said to her today that its hard to believe that it is the same town as it was 4 years ago – Katanning.

Cr Guidera commented that we have experienced a remarkable 4 years of change and the team at the Shire of Katanning has been influential and committed to the positive change in the community.

Cr Guidera thanked all the Councillors, Julian Murphy, Sam Davis, Heidi Cowcher, Shane Chambers, Sue Eastcott and all staff for all their hard work, dedication and passion to cultivate the vibrant community we have today.

Cr Guidera stated that it is no one single persons effort, but a collective team with an outstanding capacity to meet challenges and keep striving towards Councils goals - the future of Katanning is certainly bright.

Cr expressed a sincere thank you to everyone and commented that she looked forward to the coming years.

Cr Guidera asked if Cr John Goodheart would like to make a statement.

### **Cr Goodheart Statement**

Cr Goodheart thanked Councillors for electing him as Deputy President and stated that he was pleased to accept another term.

Cr Goodheart commented that it is great time to be on Council and be a part of the improvements in our town and that there is a great group of Councillors and staff all working towards the best outcome for Katanning. He shared that he is excited to be part of this group and it will be an exciting next few years.

#### 4. SEATING ARRANGEMENT FOR COUNCIL CHAMBERS (COUNCILLORS)

The Chief Executive Officer drew lots for seating arrangements in the Council Chambers. The Shire President and Deputy Shire President seats remain as custom.

The following seating arrangements were determined for the current two (2) year term of Council.

	Shire President Cr Liz Guidera	Chief Executive Officer	Minute Taker
Cr Kristy D' Aprile	5	1	Deputy Shire President Cr John Goodheart
Cr Mark Stephens	6	2	Cr Martin van Koldenhoven
Cr Ernie Menghini	7	3	Cr Danny McGrath
Cr Owen Boxall	8	4	Cr Serena Sandwell

**5. RECORD OF ATTENDANCE**

## PRESENT

## Members:

Cr Liz Guidera  
Cr Martin Van Koldenhoven  
Cr Serena Sandwell  
Cr John Goodheart  
Cr Danny McGrath  
Cr Owen Boxall  
Cr Ernie Menghini  
Cr Kristy D'Aprile  
Cr Mark Stephens

## Council Officers:

Julian Murphy, Chief Executive Officer  
Sam Davis, Executive Manager, Projects & Community Building  
Heidi Cowcher, Executive Manager Property & Assets  
Shane Chambers, A/ Executive Manager Infrastructure  
& Development  
Sue Eastcott, Executive Assistant to CEO

## Guest:

Mr Doug Cherry, JP

## Gallery:

Shirley Brokenshire  
Gemma Trolove  
Samantha Stephens  
Debra Sandwell

## Media:

## Apologies:

Cr Danny McGrath  
Lisa Hannagan, Executive Manager Finance & Administration

## Leave of Absence:

**6. PUBLIC QUESTIONS / STATEMENT TIME**

Shirley Brokenshire offered congratulations to all the Councillors and commented that she would like to take a group photograph of them at the end of the meeting.

**7. DECLARATIONS OF INTEREST**

Nil.

## 8. MATTERS REQUIRING A COUNCIL DECISION

### 8.1 Appointment of Members to Committees of Council

**File Ref:** GV.CM.2  
**Reporting Officer:** Julian Murphy, Chief Executive Officer  
**Date Report Prepared:** 16 October 2019

**Issue:**

Following the ordinary Council election to be held on 19 October 2019 Council is required to appoint elected members to committees.

**Body/Background:**

In accordance with section 5.8, 5.9 and 5.10 of the *Local Government Act 1995* Council has established the following Committees and appointed the following persons as members:

Audit & Risk Committee

Cr Liz Guidera  
Cr John Goodheart  
Cr Owen Boxall  
Cr Danny McGrath  
Cr Serena Sandwell  
Cr Martin van Koldenhoven  
Cr Kristy D'Aprile  
Cr Ernie Menghini

Citizen of the Year Committee

Cr Danny McGrath  
Cr Serena Sandwell  
Cr Kristy D'Aprile

The tenure of members of Council Committees expires on the date of the Local Government elections, 19 October 2019.

Council Committees have been established under Terms of Reference which are attached. New Terms of Reference for the Audit and Risk Committee adopted by Council have been included.

**Officer's Comment:**

It is recommended that Council review the Terms of Reference for its committees and appoint new members to the committees for the new term of Council.

**Statutory Environment:**

*Local Government Act 1995*

- Section 5.8 Establishment of committees
- Section 5.9 Committees, types of
- Section 5.10 Committee members, appointment of

**Policy Implications:**



Nil.

**Financial Implications:**

There are no direct financial implications in relation to this item.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L1	An inclusive community, recognised as a great place to live and visit
OBJECTIVE	L1.2	Provide effective leadership and good governance

**Officer's Recommendation/Council Motion:**

**MOVED: CR JOHN GOODHEART**

**SECONDED: CR KRISTY D'APRILE**

**OC283/19** That Council, in accordance with section 5.10 of the *Local Government Act 1995* and the committees Terms of Reference, appoints the following members to the following Committees of Council:

**Audit & Risk Committee**

Cr John Goodheart

Cr Ernie Menghini

Cr Serena Sandwell

Cr Kristy D'Aprile

Cr Martin van Koldenhoven (Proxy)

Cr Owen Boxall (Proxy)

**Citizen of the Year Committee**

Cr Serena Sandwell

Cr Danny McGrath

Cr D'Aprile

**Voting Requirement:** Absolute Majority

CARRIED 8/0

## **8.2 Appointment of Members to Advisory Committees**

**File Ref:** GV.CM.2  
**Reporting Officer:** Julian Murphy, Chief Executive Officer  
**Date Report Prepared:** 16 October 2019

**Issue:**

Following the ordinary Council election to be held on 19 October 2019 Council is required to appoint elected members to committees.

**Body/Background:**

Council has established the following advisory committees and appointed the following members to the committees:

Community Financial Assistance Advisory Committee

Cr Kristy D'Aprile  
Cr Martin van Koldenhoven  
Cr John Goodheart

Katanning Bushfire Advisory Committee

Cr Owen Boxall

Local Emergency Management Committee

Cr Ernie Menghini

Katanning Townscape Advisory Committee

Cr Danny McGrath  
Cr Kristy D'Aprile  
Cr John Goodheart (Proxy)

Katanning Heritage Centre Project Advisory Group

Cr Liz Guidera  
Cr John Goodheart  
Cr Kristy D'Aprile

Katanning Saleyards Management Group

Cr Boxall  
Cr Menghini

The tenure of members of Council Committees expires on the date of the Local Government elections, 19 October 2019.

Council Committees have been established under Terms of Reference which are attached.

**Officer's Comment:**

It is recommended that Council review the Terms of Reference for its committees and appoint new members to the committees for the new term of Council.

**Statutory Environment:**

*Local Government Act 1995*

- Section 5.8 Establishment of committees
- Section 5.9 Committees, types of
- Section 5.10 Committee members, appointment of

**Policy Implications:**

Nil.

**Financial Implications:**

There are no direct financial implications in relation to this item.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L1	An inclusive community, recognised as a great place to live and visit
OBJECTIVE	L1.2	Provide effective leadership and good governance

**Officer's Recommendation/Council Motion:****MOVED: CR MARK STEPHENS****SECONDED: CR ERNIE MENGhini**

**OC284/19** That Council, in accordance the committees Terms of Reference, appoints the following elected members to the following Advisory Committees of Council:

**Community Financial Assistance Advisory Committee**

Cr John Goodheart

Cr Martin van Koldenhoven

Cr Serena Sandwell

**Katanning Bushfire Advisory Committee**

Cr Owen Boxall

**Local Emergency Management Committee**

Cr Ernie Menghini

**Katanning Townscape Advisory Committee**

Cr Kristy D'Aprile

Cr Danny McGrath

Cr Martin van Koldenhoven (Proxy)

**Katanning Heritage Centre Project Advisory Group**

Cr Liz Guidera

Cr John Goodheart

Cr Kristy D'Aprile

**Katanning Saleyards Management Group**

Cr Owen Boxall

Cr Ernie Menghini

**Voting Requirement:** Simple Majority

CARRIED 8/0

### **8.3 Appointment of Members to Working Groups**

**File Ref:** GV.CM.2  
**Reporting Officer:** Julian Murphy, Chief Executive Officer  
**Date Report Prepared:** 16 October 2019

**Issue:**

Following the ordinary Council election to be held on 19 October 2019 Council is required to appoint elected members to working groups.

**Body/Background:**

Council has established the following working groups and appointed the following members to the working groups:

Katanning Leisure Centre User Group

Cr Danny McGrath

Amherst Village Residents Group

Cr Ernie Menghini

Katanning Aquatic Centre User Group

Cr Liz Guidera

Christmas Decorations Working Group

Cr Danny McGrath

Cr Martin van Koldenhoven

Cr Ernie Menghini

Economic Development Working Group

Cr John Goodheart

Cr Kristy D'Aprile

The tenure of members of Council Committees expires on the date of the Local Government elections, 19 October 2019.

**Officer's Comment:**

It is recommended that Council appoint new members to working groups for the new term of Council.

**Statutory Environment:**

*Local Government Act 1995*

- Section 5.8 Establishment of committees
- Section 5.9 Committees, types of
- Section 5.10 Committee members, appointment of

**Policy Implications:**

Nil.

**Financial Implications:**

There are no direct financial implications in relation to this item.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L1	An inclusive community, recognised as a great place to live and visit
OBJECTIVE	L1.2	Provide effective leadership and good governance

**Officer's Recommendation/Council Motion:**

**MOVED: CR SERENA SANDWELL**

**SECONDED: CR JOHN GOODHEART**

**OC285/19** That Council appoints the following elected members to the following Working Groups:

**Katanning Leisure Centre User Group**

Cr Serena Sandwell

**Amherst Village Residents Group**

Cr Liz Guidera

**Katanning Aquatic Centre User Group**

Cr Serena Sandwell

**Christmas Decorations Working Group**

Cr Danny McGrath

Cr Kristy D'Aprile

Cr Liz Guidera

**Economic Development Working Group**

Cr John Goodheart

Cr Kristy D'Aprile

**Voting Requirement:** Simple Majority

CARRIED 8/0

## **8.4 Appointment of Members to Non-Council Committees**

**File Ref:** GV.CM.2  
**Reporting Officer:** Julian Murphy, Chief Executive Officer  
**Date Report Prepared:** 16 October 2019

**Issue:**

Following the ordinary Council election to be held on 19 October 2019 Council is required to appoint elected members to represent Council on Non-Council Committees.

**Body/Background:**

Council has previously appointed the following members to the Non-Council committees:

WALGA Great Southern Country Zone

Cr Liz Guidera  
Cr John Goodheart  
Cr Martin van Koldenhoven (Proxy)

Roadwise Committee

Cr Danny McGrath

Katanning LCDC

Cr Serena Sandwell

Great Southern Regional Road Group

Cr Owen Boxall  
Cr Liz Guidera (Proxy)

Great Southern Regional Recreation Advisory Committee

Cr Serena Sandwell  
Cr Martin van Koldenhoven (Proxy)

Hidden Treasures of the Great Southern

Cr Kristy D'Aprile  
Cr Liz Guidera (Proxy)

Katanning Action Network

Cr Kristy D'Aprile  
Cr Alep Mydie

Seniors Groups

Cr Alep Mydie

The tenure of representatives of Council to Non-Committees expires on the date of the Local Government elections, 19 October 2019.

**Officer's Comment:**

It is recommended that Council appoint new members to Non-Council for the new term of Council.

**Statutory Environment:**

*Local Government Act 1995*

**Policy Implications:**

Nil.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L1	An inclusive community, recognised as a great place to live and visit
OBJECTIVE	L1.2	Provide effective leadership and good governance



**Officer's Recommendation/Council Motion:****MOVED: CR SERENA SANDWELL****SECONDED: CR ERNIE MENGhini**

**OC286/19** That Council appoints the following elected members to represent Council on the following Non-Council Committees:

**WALGA Great Southern Country Zone**

Cr Liz Guidera

Cr John Goodheart

Cr Mark Stephens (Proxy)

Cr Owen Boxall (Proxy)

**Roadwise Committee**

Cr Danny McGrath

**Katanning LCDC**

Cr Serena Sandwell

**Great Southern Regional Road Group**

Cr Mark Stephens

Cr Owen Boxall (Proxy)

**Great Southern Regional Recreation Advisory Committee**

Cr Serena Sandwell

Cr Martin van Koldenhoven (Proxy)

**Hidden Treasures of the Great Southern**

Cr Liz Guidera

Cr Kristy D'Aprile (Proxy)

**Katanning Action Network**

Cr Mark Stephens

Cr Kristy D'Aprile

**Seniors Groups**

Cr John Goodheart

**Voting Requirement:** Simple Majority

CARRIED 8/0

**9. URGENT BUSINESS**

Nil.

**10. CLOSURE OF MEETING**

The Presiding Member declared the meeting closed at 6.36 pm