



Shire of  
**Katanning**  
Heart of the Great Southern

‘A prosperous, vibrant and diverse community working together.’

**MINUTES OF THE  
SPECIAL COUNCIL MEETING**

Dear Council Member

Minutes of the Special Council Meeting of the Shire of Katanning held on  
Tuesday 4 July 2023 in the Shire of Katanning Council Chambers,  
52 Austral Terrace, Katanning.

DISCLAIMER

The Council of the Shire of Katanning hereby  
advises that before taking any action on an application or a  
decision of the Council, any applicant or members of the  
public should wait for written advice from the Council.

PRESIDING MEMBER \_\_\_\_\_

DATE SIGNED \_\_\_\_\_



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**1. DECLARATION OF OPENING/ ACKNOWLEDGEMENT OF COUNTRY**

The Presiding Member declared the meeting open at 12.18pm.

**Acknowledgement of Country**

The Shire of Katanning acknowledges the Goreng Noongar people as the traditional custodians of the land that we live and work on. We recognise their cultural heritage, beliefs, and continuing relationship with the land, and pay our respects to Elders past and present.

**2. RECORD OF ATTENDANCE****PRESENT**

Presiding Member: Cr Liz Guidera - President

Members: Cr John Goodheart – Deputy President  
Cr Kristy D'Aprile  
Cr Serena Sandwell  
Cr Matt Collis  
Cr Michelle Salter

Council Officers: Julian Murphy, Chief Executive Officer

Gallery: Nil

Media: Nil

Apologies: Nil

Leave of Absence: Nil

**3. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**5. DISCLOSURE OF FINANCIAL / IMPARTIALITY INTEREST**

Nil.

**6. PUBLIC QUESTION / STATEMENT TIME**

Nil.

**7. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

**8. PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil.

**9. CONFIDENTIAL ITEM****PROCEDURAL MOTION****MOVED: CR JOHN GOODHEART****SECONDED: CR SERENA SANDWELL**

**OC86/23** That Council closes the meeting to the public to consider the following items relating to:

- **Appointment of CEO Recruitment Panel**
- **Appointment of Acting CEO**

CARRIED: 6/0

**9.1 Appointment of CEO Recruitment Panel****File Ref:****Reporting Officer:** Julian Murphy, Chief Executive Officer**Date Report Prepared:** 30 June 2023**Disclosure of Interest:** Interest affecting impartiality – the reporting officer is the current CEO.**Reason For Confidentiality**

The Chief Executive Officer's Report is confidential because it deals with:

- 5.23(2)(a) matters affecting an employee of Council.
- 5.23(2)(b) the personal affairs of any person.
- 5.23(2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

The Chief Executive Officer's Report has been provided to Council under separate cover.

**Voting Requirement:** Absolute Majority**Officer's Recommendation/Council Motion:****MOVED: CR SERENA SANDWELL****SECONDED: CR KRISTY D'APRILE****OC87/23** That Council:

1. **Establishes the Chief Executive Officer Recruitment Committee in accordance with the *Shire of Katanning Standards for CEO Recruitment, Performance and Termination* and the proposed Terms of Reference.**
2. **Appoints the following people to the Chief Executive Officer Recruitment Committee:**
  - **Cr Guidera**
  - **Cr Goodheart**
  - **Cr D'Aprile**
  - **Mr Leigh Ballard (independent person)**
3. **Appoints Beilby Downing Teal as the independent human resources consultant to assist with the recruitment and selection of the Chief Executive Officer**

CARRIED BY ABSOLUTE MAJORITY: 6/0

Cr Kirsty D'Aprile spoke for the motion.

**9.2 Appointment of Acting Chief Executive Officer****File Ref:****Reporting Officer:** Julian Murphy, Chief Executive Officer**Date Report Prepared:** 30 June 2023**Disclosure of Interest:** Interest affecting impartiality – the reporting officer is the current CEO.**Reason For Confidentiality**

The Chief Executive Officer's Report is confidential in accordance with section 5.23(2)(a) of the Local Government Act because it deals with matters affecting an employee of Council. The Chief Executive Officer's Report has been provided to Council under separate cover.

**Voting Requirement:** Simple Majority**Council Motion:****MOVED: CR KRISTY D'APRILE****SECONDED: CR SERENA SANDWELL****OC88/23 That Council adjourns the motion to appoint an Acting Chief Executive Officer.**

CARRIED: 6/0

**PROCEDURAL MOTION****MOVED: CR MICHELLE SALTER****SECONDED: CR MATT COLLIS****Voting Requirement:** Simple Majority**OC89/23 That Council reopens the meeting to the public.**

CARRIED: 6/0

**10. CLOSURE OF MEETING**

The Presiding Member declared the meeting closed at 12.34pm.