



## COUNCIL POLICY

---

### Freeman of the Shire of Katanning

**Policy Number:** 4.10

**Policy Subject:** Nomination and award of honorary 'Freeman of the Shire of Katanning'

**Objectives:** To enable Council to honour exceptional individuals who have served the community in an outstanding and meritorious manner, that stands above the service and contribution of most other persons in the provision of benefits to the community and advancing the interests of the Shire of Katanning.

**Policy Statement:**

Award Criteria

A person may be nominated for the honorary award 'Freeman of the Shire of Katanning' under the following circumstances:

- They will have identifiable and long standing connections with the community in the Shire of Katanning and will have made an outstanding, significant and meritorious contribution to the Shire and community across a range of endeavours.
- Their exceptional service is a matter of public record.
- Their endeavours will have benefited the community of the Shire of Katanning, Australia and humanity.

Process of Nomination

- Nominations will be considered infrequently or as the need is identified by Council.
- A nomination may be submitted by any person at any time, provided that nomination is in writing and addresses the criteria for the award.
- A nomination must be sponsored by an elected member and supported in writing by at least 2 other elected members.
- A nominee must not be made aware of their nomination.
- Any nominations received will be validated and the findings presented at a meeting of Council behind closed doors, with recommendations to approve/not approve a nominee for the award. The decision will be based on a simple majority vote.
- Acceptance of the award must be determined prior to being conferred.

Entitlements

- Any person who has the honour of Freeman bestowed may refer to themselves as Freeman of the Shire of Katanning.
- The Freeman will be presented with a special name badge and framed certificate at a function to be hosted by Council to acknowledge their Freemanship.

- The Freeman shall be invited to formal civic events and functions held by Council.
- The name of the Freeman and date of award is to be displayed on the Shire honour board.

Limitations

- In recognition of the significance and standing of Freeman a maximum of three (3) living persons shall hold title of Freeman of the Shire of Katanning at any time.
- Bestowing of the title Freeman of the Shire of Katanning carries with it no legal rights or privileges.

**Resolution No:** OC79/22

**Resolution Date:** 28 July 2022

**Amended:**

**Source:** Council and Elected Members

**Date of review:**

**Review**

**Responsibility:** Human Resources