



Shire of
Katanning
Heart of the Great Southern

'A prosperous, vibrant and diverse community working together.'

**MINUTES OF
ORDINARY COUNCIL MEETING**

Dear Council Member

Minutes of the Ordinary Council Meeting of the Shire of Katanning held on
Tuesday 21 December 2021 in the Shire of Katanning Council Chambers,
52 Austral Terrace.

DISCLAIMER

The Council of the Shire of Katanning hereby
advises that before taking any action on an application or a
decision of the Council, any applicant or members of the
public should wait for written advice from the Council.

PRESIDING MEMBER _____

DATE SIGNED _____



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PLEASE NOTE:

Council Meetings are recorded for accuracy of minute taking.

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 7:00pm.

2. RECORD OF ATTENDANCE**PRESENT**

Presiding Member: Cr Liz Guidera - President

Members: Cr John Goodheart – Deputy President
Cr Matt Collis
Cr Michelle Salter
Cr Adrian Edwards
Cr Serena Sandwell

Council Officers: Julian Murphy, Chief Executive Officer
Denise Gobbart, Executive Manager Corporate & Community
Sam Bryce, Executive Manager Infrastructure & Assets
Taryn Human, Executive Governance Officer

Gallery: Tee Ku
Hel Idah
Lloyd Young
Tanya Beavan
Darrin Beavan
Ian Duncombe
Di Duncombe
David Mcfall
Fay Mcfall
Bill Berbridge
Trevor Kowald
Colin Lockhart

Media:

Apologies: Cr Kristy D'Aprile

Leave of Absence:

3. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

President Liz Guidera wished everyone a happy Christmas and safe and prosperous new year. She said that we have had a fantastic year and said how proud she was of Councillors and staff past and present on the continued growth of positivity. She thanked the community and community groups who build great activities and build the community. She thanked everyone again and said she looks forward to working with everyone in 2022.

4. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE**5. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS**

13.1	Cr Michelle Salter	Disclosure of Interest Affecting Impartiality
10.3.1	Cr Matt Collis	Disclosure of Interest Affecting Impartiality
13.1	Cr Matt Collis	Disclosure of Interest Affecting Impartiality
10.3.1	Cr John Goodheart	Disclosure of Interest Affecting Impartiality

6. PUBLIC QUESTION/STATEMENT TIME**Trevor Kowald Statement**

Trevor Kowald made a statement on behalf of the Katanning Croquet Club. He said that they have applied for a grant for a new store shed and a covered area outside and hoped that the Council would be in favour of their application. He said that the club was 102 years, and still required a lot of work to be done but said the funds for a shed and covered area would be useful.

Julian Murphy said that the Shire was aware that a big clean-up is required to remove the old tennis courts and associated infrastructure. He said that the Shire was unable to achieve this this financial year, but he will look into the work that is required next year for the new financial year.

Cr Liz Guidera said that it was a great club and that she attended the hundredth anniversary celebrations last year. She said that the funding approval for a community grant was on the agenda and that if the members of the club wanted to stay to hear the outcome, they were more than welcome.

Lloyd Young Statement

Lloyd Young raised his concerns about the bush fire management requirements notice and stated that the Shire should have extended the restricted burning period this year. He went on to say that the power to extend the burning period was under the control of the Chief Control Officer and Shire President.

Cr Liz Guidera said that it was a process to apply for an extension and permission is required from the Commissioner. She said that it was too late to ask for an extension as the prohibited Burning Period had already commenced so it was decided it wasn't viable given the time required to undertake this process. Cr Guidera said that there is a process that needs to be

followed by the Act. She said there has been a lot of work that has been done by the Shire and landowners to ensure that they cleaned up and were prepared for the fire season. She stated that people were more aware of the risk of fire then they were 18 months ago.

Tanya Beavan Question

Tanya Beavan stated that there was an unknown road name which leads from the end of Shorts Street to her property and would like the road to be called Beavan Place.

Cr Liz Guidera said that they will take her request on notice.

Tanya Beavan asked if we there was a SMS system to advise when there was a harvest and vehicle movement ban in place.

Julian Murphy advised that there was and suggested that she send through an enquiry through the Shire website with her phone number asking to be added onto the system.

Colin Lockhart Question

Colin Lockhart asked a question on behalf of the Croquet Club. He said that the club doesn't have hot water facilities in the clubhouse kitchen and it was a concern as club members are carrying boiling hot water from the urn when needed.

He also requested that the Shire investigate the possibility of installing a disabled toilet facility at the club and believed it would benefit the members.

Julian Murphy said that he will arrange a meeting with club representatives next year to discuss the removal of the old tennis courts, hot water in the kitchen and a disabled toilet.

Liz Guidera suggested that the club should look into outside funding as well to help them achieve upgrade to their facilities.

7. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

8. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**9.1 Ordinary Council Meeting – Tuesday 23 November 2021**
(SEE ATTACHED MINUTES)

Voting Requirement: Simple Majority

MOVED: CR SERENA SANDWELL

SECONDED: CR ADRIAN EDWARDS

OC152/21 That the minutes of the Ordinary Council Meeting held on Tuesday 23 November 2021 confirmed as a true record of proceedings.

CARRIED: 6/0

10. REPORTS OF COMMITTEES AND OFFICERS

10.1 EXECUTIVE MANAGER INFRASTRUCTURE AND ASSETS**10.1.1 Application for approval to register three dogs**

File Ref: A1004
Reporting Officer: Cherrie Campbell, Executive Officer Infrastructure
Date Report Prepared: 6 December 2021
Disclosure of Interest: No interest to disclose

Issue:

To consider the application of three dogs to be housed on a property in the Shire of Katanning subject to certain conditions.

Body/Background:

The Shire of Katanning *Dog Local Law 1986, as amended 1995* limits the number of dogs kept on any premises to two dogs over the age of three months and the young of those dogs under that age.

Judy Reilly resident of Katanning has requested that an exemption to keep three dogs be considered by Council in accordance with the provisions of section 26 of the *Dog Act 1976*, which allows a local government to consider and grant such an exemption to its local law.

Once a decision has been made by Council, any person who is aggrieved by conditions imposed by the decisions or the refusal of a local government to grant an exemption may appeal in writing to the State Administrative Tribunal for a review of the decision.

Officer's Comment:

Currently there is no provision in the *Dog Act 1976* allowing a local government to delegate authority to council officers regarding these matters, and all applications must be considered by the Council.

Statutory Environment:

Under Section 26 of the *Dog Act 1976*, Subsection (1) states that a local government may, by a local law under this Act-

- (a) *Limit the number of dogs that have reached 3 months of age that can be kept in premises in the local government's district:*

Policy Implications:

Nil

Financial Implications:

Nil

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "low". The "Low" risk rank is considered acceptable with adequate controls, managed by routine procedures.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	BUILT ENVIRONMENT	
ASPIRATION	S2	A SAFE COMMUNITY
OBJECTIVE	S2.1	Strive for a community where people feel safe and secure.

Voting Requirement: Simple Majority**Officer's Recommendation/Council Motion:****MOVED:** CR JOHN GOODHEART**SECONDED:** CR MICHELLE SALTER**OC153/21** That Council:

Pursuant to the provisions of the *Dog Act 1976* and the *Shire of Katanning Dog Local Law 1986 as amended 1995*, approves the application for an exemption to keep three dogs on a property currently occupied by Judy Reilly, 16 Amherst Street Katanning being:

- 1 female dog 11 years, breed Kelpie cross, registered with Shire of Katanning, sterilized, microchipped & vaccinated
- 1 male dog 8 years, breed Staffy, registered with Shire of Katanning, sterilized, microchipped & vaccinated
- 1 male dog 4 months, breed Cavoodle, microchipped and will be sterilized once of age, on approval of application,

This approval is subject to the following conditions:

1. Only the dogs subject to this exemption are to be kept at this property;
2. All dogs are to have their registrations along with microchip details transferred to the Shire of Katanning in accordance with the *Dog Act 1976*;
3. Fences are to be maintained in order to secure the dogs on the property;
4. The yard area of the property where the dogs are kept is to be maintained in a clean and tidy condition;
5. Dog faeces are to be disposed of in the weekly refuse service or by other approved means;
6. Dogs kept at the property are not permitted to bark so as to create a nuisance;
7. The exemption relates to the individual dogs' subject to this application *only*. The applicant will not be permitted to register more than the prescribed number of dogs upon any of these dogs no longer being in the applicant's care, control and/or possession; and
8. On receipt of a justifiable complaint, Council may revoke or vary the exemption at any time

CARRIED: 6/0

Cr John Goodheart spoke for the motion.

10.2 EXECUTIVE MANAGER CORPORATE AND COMMUNITY

10.2.1 Schedule of Accounts (ATTACHMENTS)

File Ref: FM.FI.4
Reporting Officer: Shenae Watts, Creditor Officer
Report Prepared: 30 November 2021
Disclosure of Interest: No interest to disclose

Body/Background:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Below is a summary of the payments made for the financial year:

Month	Cheques 2021/22	EFT Payments 2021/22	Direct Debits 2021/22	Credit Card 2021/22	Payroll 2021/22	Trust 2021/22	Total Payments 2021/22
July	559.90	1,239,701.92	39,737.04	5,458.49	234,583.47	0.00	1,520,040.82
August	2,173	648,801.21	34,876.21	4,237	240,430.70	0.00	930,518.12
September	17,051.30	1,267,827.19	56,741.47	4,564.28	351,445.88	0.00	1,697,630.12
October	1,089.80	801,203.05	42,674.11	2,515.16	247,451.36	0.00	1,094,933.48
November	570.10	501,263.03	245,004.62	2,809.49	241,336.44	0.00	990,983.68
December							
January							
February							
March							
April							
May							
June							
Total	21,444.10	4,458,796.40	419,033.45	19,584.42	1,315,247.85	0.00	6,234,106.22

Officer's Comment:

The schedule of accounts for the month of November 2021 are attached.

The Finance Forum held on 9 December 2021 gave attending Councillors an opportunity to ask questions regarding the presented accounts paid.

Statutory Environment:

Local Government Act 1995.

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution*; or

(c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

Expenditure in accordance with s6.8 (1) (a) of the Local Government Act 1995.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of shire resources – improve organisational systems.

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR SERENA SANDWELL

SECONDED: CR MATT COLLIS

OC154/21 That Council endorses the Schedule of Accounts as presented, being cheques 42396-42397 totalling \$570.10, EFT payments 33069-33184 totalling \$501,263.03, payroll payments totalling \$241,336.44, direct payments totalling \$245,004.62 and credit card payments totalling \$2,809.49 authorised and paid in November 2021.

CARRIED: 6/0

10.2.2 Monthly Financial Report **(ATTACHMENTS)**

File Ref: FM.FI.4
Reporting Officer: Denise Gobbart, Executive Manager Corporate & Community
Report Prepared: 14 December 2021
Disclosure of Interest: No interest to disclose

Body/Background:

This item presents the Monthly Financial Report, which contains the 'Statement of Financial Activity' for the period ending 30 November 2021.

Section 6.4 of the Local Government Act 1995 requires a local government to prepare financial reports.

Regulation 34 of the Local Government (Financial Management) Regulations 1996 sets out the form and content of the financial reports, which have been prepared and are presented to Council.

Council adopted (in conjunction with the Annual Budget) a material reporting variance threshold of 10% with a minimum value of \$10,000. Material variances between budgeted and actual expenditure are reported at Note 17 of the Monthly Financial Report.

Officer's Comment:

A variance report is included with the monthly financial statement's attachment.

The budget was adopted 31 August 2021 and this report reflects the adopted budget. It is noted that monthly depreciation is not run until after the prior year audit has been signed off.

The Finance Forum held on 9 December 2021 gave attending Councillors an opportunity to ask questions regarding the presented financial statements.

Statutory Environment:

Local Government Act 1995

Section 6.4 Financial Report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996.

Regulation 34 Financial activity statement required each month (Act s.6.4)

Policy Implications:

The Shire has several financial management policies. The finances have been managed in accordance with these policies.

Financial Implications:

There are no financial implications for this report.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of shire resources – improve organisational systems.

Voting Requirement: Simple Majority.

Officer's Recommendation/Council Motion:

MOVED: CR JOHN GOODHEART

SECONDED: CR MATT COLLIS

OC155/21 That Council, in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, receive the Monthly Statement of Financial Activity for the period ending 30 November 2021, as presented.

CARRIED: 6/0

10.2.3 Katanning Art Prize Mural Project

File Ref: ED.PL.1
Reporting Officer: Denise Gallanagh-Wood, Manager Community Development
Date Report Prepared: 14 December 2021
Disclosure of Interest: No interest to disclose

Issue:

To select one of the artists from the 2 submissions received in order to complete the mural.

Body/Background:

Council has allocated \$20,000 funding from the Drought Communities Grant for the Katanning Art Prize Project

The project comprises the painting of a large-scale mural on the Style & Leaf building on Clive Street Katanning. The proposed site is positioned prominently at the entrance to the CBD and will add significantly to the existing murals which have become a tourist attraction, providing an art trail for visitors. Favoured features of Katanning's murals is localised subject matter, colour and professional execution.

The Katanning Art Prize project involved a competitive process with submissions invited from artists. Andrew Frazer has been engaged to source the artists, manage the submission process and the mural works on behalf of the Council. 5 submissions were received in October 2021 none of these were chosen.

The brief was rewritten to reflect council's feedback. 5 additional artists were approached to provide concepts, 2 artists made a submission, they were Jerome Davenport and Peter John Farmer Jr.

The artist chosen will be commissioned to complete the mural.

The mural is due to be completed by end of February 2021.

Officer's Comment:

The officer's recommendation is the submission is the Western Rosella by Peter John Farmer. This submission is bright and colourful and represents the colours of the land and people. If chosen I would suggest the background colours are changed to be more reflective on the local landscape such as the colours captured in many of the Carrolup Artists work.. The end result would create a welcoming entrance to town. The artist is an aboriginal man who parents are Albany and Gnowangerup.

Statutory Environment:

Local Government Act 1995

Policy Implications:

There are no policy implications for this report.

Financial Implications:

A total of \$20,000 is budgeted in the Drought Funding, Katanning Art Prize GL GG11

Cost breakdown :	Management of project	\$3,000
	Concept Submission fees	\$2,000
	Materials	\$1,500
	Signage & Site Safety	\$500
	Equipment	\$2,000
	Artist fee including costs	\$11,000

Additional costs to host the second set of submissions will include and additional management fee \$500 + GST of and concept submission fees of \$800 + GST totalling \$1,300 + GST.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY		ECONOMIC
ASPIRATION	E1	Local business and industry is resilient, growing.
OBJECTIVE	E1.3	Contribute to the vibrancy and success of the Central Business District
ASPIRATION	E2	A great place to live and visit
OBJECTIVE	E2.1	Strengthen the local tourism sector
PRIORITY		SOCIAL
ASPIRATION	S1	A capable, vibrant, healthy & connected community
OBJECTIVE	S1.3	Ensure access to art, culture and learning opportunities

Voting Requirement: Simple Majority

PROCEDURAL MOTION:

Voting Requirement: Simple Majority

MOVED: CR JOHN GOODHEART

SECONDED: CR SERENA SANDWELL

OC156/21 That Council suspends standing orders.

CARRIED 6/0

PROCEDURAL MOTION:

Voting Requirement: Simple Majority

MOVED: CR JOHN GOODHEART

SECONDED: CR MATT COLLIS

OC157/21 That Council resumes standing orders.

CARRIED 6/0

Officer's Recommendation/Council Motion:

MOVED: CR SERENA SANDWELL

SECONDED: CR MATT COLLIS

OC158/21

Council award the Art Prize to the artist Peter Farmer Jnr.

CARRIED: 6/0

Cr Serena Sandwell spoke for the motion.

DRAFT

10.3 CHIEF EXECUTIVE OFFICER'S REPORTS

Cr Matt Collis disclosed an interest affecting impartiality as he is the Chair of the Katanning Environmental Association.

Cr John Goodheart disclosed an interest affecting impartiality as he is a member of the Historical Society Committee.

**10.3.1 Community Grants Program (CGP) 2021/2022
(ATTACHMENTS)**

File Ref: GS.AE.1
Reporting Officer: Natassia Shirazee, Community Relations Officer
Date Report Prepared: 8 December 2021
Disclosure of Interest: No interest to disclose

Issue:

To consider applications for the 2021/2022 Community Grants Program.

Body/Background:

The 2021/2022 Community Grants Program was advertised in October 2021 and November 2021 with advertisements in the Great Southern Herald, the Shire of Katanning Website, Shire Matters Newsletter, emails and word-of-mouth to the community and on Facebook.

The Community Grants Program (CGP) provides funding support in three categories; Minor Community Grant (up to \$5,000), Major Community Grant (Over \$5,000) and Triennium Community Grant (3-year approval - Minor or Major), to enable organizations to develop projects that increase participation and benefit the community.

At the closing date six applications were received: one application requesting a minor community grant, four applications requesting a major community grant and one application requesting a triennium grant.

The application process was coordinated by the Community Relations Officer, Natassia Shirazee.

The Community Grants Program for 2021/2022 has \$34,000.00 ex GST available in the budget.
Summary of applicants:

Minor Community Grant (up to \$5,000)

Full Organisation Name: Katanning Environmental Inc
Project Title: Give Me Shelter
Requested Amount from Council: \$3,150.00 ex GST
Total Project Cost: \$3,500.00 ex GST

Major Community Grants (over \$5,000)

Full Organisation Name: Katanning Senior High School P & C Inc.
Project Title: Hat Provision to Students

Requested Amount from Council: \$5,985.00 ex GST
Total Project Cost: \$6,545.00 ex GST

Full Organisation Name: Variety – the Children’s Charity of WA

Project Title: Variety Creative Car Cruise

Requested Amount from Council: \$10,000.00 ex GST

Total Project Cost: \$31,069.78 ex GST

Full Organisation Name: Katanning Croquet Club Inc

Project Title: Katanning Croquet Club Shed

Requested Amount from Council: \$15,818.18 ex GST

Total Project Cost: \$18,118.18 ex GST

Full Organisation Name: Katanning & Districts Pool Association Inc

Project Title: Pool Hall Revamp

Requested Amount from Council: \$16,588.00 ex GST

Total Project Cost: \$22,876.84 ex GST (Stage 1 of Project only)

Triennium Community Grant (3 Year Grant)

Full Organisation Name: Katanning Historical Society

Project Title: Building Maintenance, Upgrades and Purchase of Display Equipment

Requested Amount from Council: \$10,000 ex GST per annum, \$30,000 ex GST over 3 Years

Total Project Cost: \$35,250 ex GST (approximately)

Copies of the applications are attached for information.

Officer’s Comment:

Community Grants Program Budget 2021/2022 available: \$34,000 ex GST

Total cash contribution requested excluding GST: \$61,541.18 ex GST

Community Grants Program Committee Recommended cash contribution: \$33,818.18 ex GST

No in-kind contribution was requested in this round.

The Community Grants Program (CGP) Committee considered applications at its meeting held on Monday 6 December 2021 where it made the following decision:

That the CGP Committee make the following grant recommendations for the 2021/2022 Community Grants Program to Council:

1. Deny Katanning Environmental Inc \$3,150.00 ex GST for the Give Me Shelter Project as listed in the application;
2. Deny Katanning Senior High School P & C Inc \$5,985.00 ex GST for the Hat Provision to Students Project as listed in the application;
3. Deny Variety – the Children’s Charity of WA \$10,000.00 ex GST for the Variety Creative Car Cruise Project as listed in the application;
4. Approve Katanning Croquet Club Inc \$15,818.18 ex GST for the Katanning Croquet Club Shed as listed in the application;
5. Approve Katanning & Districts Pool Association Inc \$8,000.00 ex GST to partially fund the Pool Hall Revamp Project as listed in the application;

6. Approve Katanning Historical Society \$10,000.00 ex GST per annum for 2021/22, 2022/23 and 2023/24 (3-Years) for the Building Maintenance, Upgrades and Purchase of Display Equipment Project as listed in the application;

Statutory Environment:

Local Government Act 1995

Policy Implications:

2.9 Community Grants Program. Applications were assessed in accordance with the Policy Guidelines.

Financial Implications:

Sufficient funds are allocated in Councils 2021/2022 Budget to cover the cost of the recommended grant contributions.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	SOCIAL	
ASPIRATION	S1	A capable, vibrant, healthy and connected community
OBJECTIVE	S1.1	Provide support, recreation and leisure opportunities that contribute to the health and wellbeing of our growing and diverse community.
ASPIRATION	S3	A resilient, engaged community with a strong sense of pride
OBJECTIVE	S3.2	Build social resilience through providing diverse options for participation and engagement.
PRIORITY	NATURAL ENVIRONMENT	
ASPIRATION	N3	A strong sense of community ownership and pride for the natural environment
OBJECTIVE	N3.1	Encourage the community to feel proud of and take ownership of public spaces.

Voting Requirement: Simple Majority

Committee Recommendation/Council Motion:

MOVED: CR JOHN GOODHEART

SECONDED: CR MICHELLE SALTER

OC159/21 That Council approves the following recommendations for the 2021/2022 Community Grants Program:

1. Deny Katanning Environmental Inc \$3,150.00 ex GST for the Give Me Shelter Project as listed in the application;
2. Deny Katanning Senior High School P & C Inc \$5,985.00 ex GST for the Hat Provision to Students Project as listed in the application;
3. Deny Variety – the Children’s Charity of WA \$10,000.00 ex GST for the Variety Creative Car Cruise Project as listed in the application;
4. Approve Katanning Croquet Club Inc \$15,818.18 ex GST for the Katanning Croquet Club Shed as listed in the application;

5. **Approve Katanning & Districts Pool Association Inc \$8,000.00 ex GST to partially fund the Pool Hall Revamp Project as listed in the application;**
6. **Approve Katanning Historical Society \$10,000.00 ex GST per annum for 2021/22, 2022/23 and 2023/24 (3-Years) for the Building Maintenance, Upgrades and Purchase of Display Equipment Project as listed in the application;**

CARRIED: 6/0

Cr John Goodheart spoke for the motion.

DRAFT

10.3.2 Local Roads and Community Infrastructure Program Extension (Phase 3)

File Ref: RD.RR.1
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 15 December 2021
Disclosure of Interest: No interest to disclose

Issue:

To consider priority projects for funding utilising the Local Roads and Community Infrastructure Program Extension (Phase 3) grant.

Body/Background:

The Shire of Katanning has received a further \$703,624 funding from the Commonwealth Government's Local Roads and Community Infrastructure Program Extension (Phase 3). Guidelines for the grant program were recently released and provide for spending on Local Roads and Community Facilities.

Local Roads Projects

Eligible Local Road Projects are projects that involve the construction or maintenance of roads managed by local governments. Local governments are encouraged to consider works that support improved road safety outcomes.

This could include projects involving any of the following associated with a road:

- traffic signs;
- traffic control equipment;
- street lighting equipment;
- a bridge or tunnel;
- a facility off the road used by heavy vehicles in connection with travel on the road (for example, a rest area or weigh station);
- facilities off the road that support the visitor economy; and
- road and sidewalk maintenance, where additional to normal capital works schedules.

Community Infrastructure Projects

Eligible Community Infrastructure Projects are projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

'Generally accessible to the public' means that the project, or the amenity provided by the project, is generally accessible to the public at large. Some areas are clearly publicly accessible as they are areas that are open to all members of the public such as parks, playgrounds, footpaths and roads.

Projects will also be considered generally publically accessible if they are in a location that is:

- generally publically accessible to the wider public undertaking a specific activity (for example council operated sporting fields); or
- generally publically accessible for a limited age group of the community as a whole i.e. a kindergarten building; or

- used for the provision of an essential service or community service, as determined by the Department, and the amenity of the asset is publicly accessible and benefits the community.

All projects whether carried out on council owned land, or another type of public land, must deliver benefits to the community, such as improved accessibility, visual amenity, and/or safety.

Examples of eligible works include:

- Closed Circuit TV (CCTV);
- bicycle and walking paths;
- painting or improvements to community facilities;
- repairing and replacing fencing;
- improved accessibility of community facilities and areas;
- landscaping improvements, such as tree planting and beautification of roundabouts;
- picnic shelters or barbeque facilities at community parks;
- community/public art associated with an Eligible Project (Eligible Funding Recipients will need to provide a clear description of the conceptual basis of the artwork);
- playgrounds and skate parks (including all ability playgrounds);
- noise and vibration mitigation measures; and
- off-road car parks (such as those at sporting grounds or parks).

Other Public Land

Projects that involve the construction, maintenance and/or improvements to state/territory and Crown owned land/assets, and Commonwealth owned land/assets, can also be eligible projects where the Council can confirm that they have the authority of the land or asset owner to undertake the project at the nominated site(s) and the site(s) are accessible to the public (including natural assets).

Funding Timeframes

This grant opened on 20 October 2021 and will close on 31 December 2023. The First Instalment of the Phase 3 Nominal Funding Allocation will be paid after the Eligible Funding Recipient's Work Schedule has been approved, and not before 3 January 2022.

Phase 3 – 'use it or lose it' principle

If:

- an Eligible Funding Recipient has not applied for the full amount of their Phase 3 Nominal Funding Allocation in a draft Work Schedule by 30 June 2022; or
- savings related to Eligible Projects have not been reallocated under an Eligible Funding Recipient's Phase 3 Nominal Funding Allocation before 30 June 2023, then;

the Australian Government has the right to not pay the amount of the Phase 3 Nominal Funding Allocation not applied for or reallocated by the Eligible Funding Recipient.

Officer's Comment:

Councillors considered the list of proposed projects at the November 2021 Council Forum when additional projects were added to the list and other sources of funding suggested.

The expansion of the existing CCTV network in the Katanning townsite has been identified as a priority by both Council and Katanning Police.

Footpaths linking residential areas to Piesse Park have been included for funding in the priorities list.

The following is a short list of proposed projects which may be considered for funding under the LRCI Extension (Phase 3):

Project	Details	Budget
CCTV	Town CCTV upgrades	\$ 150,000
Synnott Ave	Install new concrete footpath - Warren Rd to Braeside Rd	\$ 115,000
Clive St Footpath	Conroy St to Piesse St - replace concrete footpath (Southern side)	\$ 110,000
	Total	\$ 375,000

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Financial Implications:

Allocation of \$375,000 of the total \$703,624 funding from the Commonwealth Government's Local Roads and Community Infrastructure Program Extension (Phase 3). The unallocated portion of the grant (\$328,624) will need to be allocated and included in the funding works schedule for approval prior to 30 June 2022 or Council risks losing the unallocated portion of the grant under the 'use it or lose it' principle.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L1	An inclusive community recognized as a great place to live and visit
OBJECTIVE	L1.2	Provide effective leadership and good governance
PRIORITY	BUILT ENVIRONMENT	
ASPIRATION	B1	Infrastructure that meets the community need
OBJECTIVE	B1.1	Sustainably manage current and future assets and infrastructure

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:**MOVED: CR ADRIAN EDWARDS****SECONDED: CR JOHN GOODHEART****OC160/21 That Council:**

1. Supports the following projects to be funded under the Local Roads and Community Infrastructure Program Extension (Phase 3) funding program:

Project	Details	Budget
CCTV	Town Closed Circuit Television upgrades	\$ 150,000
Synnott Ave Footpath	Install new concrete footpath - Warren Rd to Braeside Rd	\$ 115,000
Clive St Footpath	Conroy St to Piesse St - replace concrete footpath (Southern side)	\$ 110,000
	Total	\$ 375,000

2. Gives consideration to the allocation of the remaining funds under the program prior to 30 June 2022.

CARRIED: 6/0

Cr John Goodheart spoke for the motion.

11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING****13. CONFIDENTIAL ITEMS**

Voting Requirement: Simple Majority

PROCEDURAL MOTION

MOVED: CR SERENA SANDWELL

SECONDED: CR JOHN GOODHEART

- OC161/21** That Council closes the meeting to the public to consider the following items:
- **Katanning Community Citizen of the Year Awards 2022**
 - **Write-Off Rates and Charges – A1514**

CARRIED 6/0

Members of the public left the room at 7.38pm.

13.1 **Katanning Community Citizen of the Year Awards 2022**
(ATTACHMENT)

File Ref: CR.AW.2
Reporting Officer: Natassia Shirazee, Community Relations Officer
Date Report Prepared: 9 November 2021
Disclosure of Interest: No interest to disclose

Reason for Confidentiality

The Officer's Report is confidential in accordance with section 5.23(2)(b) of the Local Government Act because it deals with the personal affairs of persons. The Officer's Report has been provided to Council under separate cover.

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR SERENA SANDWELL

SECONDED: CR MATT COLLIS

- OC162/21** That Council endorses the recommendations from the Citizen of the Year Committee for the 2022 Community Citizen of the Year and Katanning Community Long Service Award.

CARRIED 6/0

Cr Serena Sandwell spoke for the motion.

13.2 Write-off Rates & Charges – A1514

File Ref: A1514
Reporting Officer: Denise Gobbart, Executive Manager Corporate & Community
Date Report Prepared: 13 December 2021
Disclosure of Interest: No interest to disclose

Reason for Confidentiality

The Officer's Report is confidential in accordance with section 5.23(2)(b) of the Local Government Act because it deals with the personal affairs of persons. The Officer's Report has been provided to Council under separate cover.

Voting Requirement: Simple Majority

PROCEDURAL MOTION:

Voting Requirement: Simple Majority

MOVED: CR JOHN GOODHEART

SECONDED: CR MATT COLLIS

OC163/21 That Council suspends standing orders.

CARRIED 6/0

PROCEDURAL MOTION:

Voting Requirement: Simple Majority

MOVED: CR SERENA SANDWELL

SECONDED: CR JOHN GOOHDEART

OC164/21 That Council resumes standing orders.

CARRIED 6/0

Officer's Recommendation/Council Motion:

MOVED: CR MATT COLLIS

SECONDED: CR SERENA SANDWELL

OC165/21 That Council approves the write-off of rates and charges of \$6,786.34 that is outstanding on assessment A1514 being:

- **Rates \$4,760.34**
- **Residential Waste Service \$1,424.00**
- **Soil Conservation Charge \$140.00**
- **Emergency Services Levy \$338.00**
- **Waste – GRV \$124.00.**

CARRIED: 6/0

Cr Matt Collis spoke for the motion.

Voting Requirement: Simple Majority

PROCEDURAL MOTION

MOVED: CR MICHELLE SALTER

SECONDED: CR SERENA SANDWELL

OC166/21 That Council reopens the meeting to the public.

CARRIED: 6/0

14. CLOSURE OF MEETING

The Presiding Member declared the meeting closed at 7:45pm.

DRAFT