



Shire of
Katanning
Heart of the Great Southern

‘Katanning is a safe, sustainable, and prosperous community.
We respect and celebrate our diverse culture.’

**MINUTES OF A
SPECIAL COUNCIL MEETING**

Dear Council Member

Minutes of a Special Council Meeting of the Shire of Katanning held on
Friday 3 October in the Shire of Katanning Council Chambers,
52 Austral Terrace, Katanning.

DISCLAIMER

The Council of the Shire of Katanning hereby
advises that before taking any action on an application or a
decision of the Council, any applicant or members of the
public should wait for written advice from the Council.

PRESIDING MEMBER _____

DATE SIGNED _____



Table of Contents

Item No.	Item Heading	Page No.
1	Declaration of Opening/Announcement of Visitors	3
2	Record of Attendance	3
3	Announcements by Presiding Member Without Discussion	4
4	Disclosure of Financial/Impartiality Interest	4
5	Public Question/Statement Time	4
6	Confirmation of Minutes of Previous Meetings	4
7	Confidential item	5
7.1	Amherst Village Unit 12 Allocation	5
7.2	CEO Performance Review	6
8	Closure of Meeting	7

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISTORS

The Presiding Member declared the meeting open at 7:34am.

Acknowledgement of Country

The Shire of Katanning acknowledges the Goreng Noongar people as the traditional custodians of the land that we live and work on. We recognise their cultural heritage, beliefs, and continuing relationship with the land and pay our respects to Elders past and present.

2. RECORD OF ATTENDANCE**PRESENT**

Presiding Member: Cr Kristy D'Aprile - President

Members: Cr Liz Guidera – Deputy President
Cr John Goodheart
Cr Matt Collis
Cr Michelle Salter
Cr Ian Hanna
Cr Paul Totino

Council Officers: Peter Klein, Chief Executive Officer
Taryn Human, Executive Assistant to CEO

Gallery:

Media:

Apologies:

Leave of Absence:

3. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

President Kristy D'Aprile opened the meeting and thanked all present and made special acknowledgement of councillors for whom this was the final council meeting. She expressed her appreciation for their dedication and commitment.

4. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS

7.2 Peter Klein Disclosure of Financial interest

5. PUBLIC QUESTION/STATEMENT TIME

Nil.

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Nil.

7. CONFIDENTIAL ITEM**PROCEDURAL MOTION**

MOVED: CR LIZ GUIDERA

SECONDED: CR MATT COLLIS

OC139/25 That Council closes the meeting to the public to consider the following item relating to:

- **Amherst Village Unit 12 Allocation**
- **CEO Performance Review**

CARRIED: 7/0

**FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR IAN HANNA, CR PAUL TOTINO, CR MICHELLE
SALTER, CR MATT COLLIS, CR JOHN GOODHEART
AGAINST: NIL**

7.1 Amherst Village Unit 12 Allocation

File Ref: LS.AA.1
Reporting Officer: David Blurton, Executive Manager Corporate Services
Date Report Prepared: 24 September 2025
Disclosure of Interest: Nil

Reason for Confidentiality

The Officer's Report is confidential in accordance with section 5.23 (2) (e) (iii) of the Local Government Act because it deals with a matter if disclosed, would reveal information about the financial affairs of a person.

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR LIZ GUIDERA

SECONDED: CR MICHELLE SALTER

OC140/25 That Council approves the allocation of Amherst Village Unit 12 as proposed, for the value indicated in this report, based on the lease for life terms and conditions approved during the October 2024 Council meeting and special conditions noted in this report.

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR IAN HANNA, CR PAUL TOTINO, CR MICHELLE SALTER, CR MATT COLLIS, CR JOHN GOODHEART
AGAINST: NIL

Peter Klein declared a financial interest in relation to his CEO Performance Review and Salary Review.

Staff left the room at 7:37am

7.2 Chief Executive Officer Performance Review
(ATTACHMENT)

File Ref: Personnel File
Reporting Officers: Dr Shayne Silcox, Strategic Leadership Consulting
Date Report Prepared: 1 October 2025
Disclosure of Interest: Financial Interest - Matters affecting the employment of the CEO

Reason For Confidentiality

The Chief Executive Officer's Annual Performance Review Report is confidential in accordance with section 5.23(2)(a) of the Local Government Act because it deals with matters affecting an employee of Council. The Chief Executive Officer's Annual Performance Review Report has been provided to Council under separate cover.

PROCEDURAL MOTION:

Voting Requirement: Simple Majority

MOVED: CR JOHN GOODHEART

SECONDED: CR MATT COLLIS

OC141/25 That Council suspends standing orders.

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR IAN HANNA, CR PAUL TOTINO, CR MICHELLE
SALTER, CR MATT COLLIS, CR JOHN GOODHEART
AGAINST: NIL

PROCEDURAL MOTION:

Voting Requirement: Simple Majority.

MOVED: CR LIZ GUIDERA

SECONDED: CR JOHN GOODHEART

OC142/25 That Council resumes standing orders.

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR IAN HANNA, CR PAUL TOTINO, CR MICHELLE
SALTER, CR MATT COLLIS, CR JOHN GOODHEART
AGAINST: NIL

Voting Requirement: Absolute Majority

Council Motion:

MOVED: CR PAUL TOTINO

SECONDED: CR IAN HANNA

OC143/25

That Council;

- 1. accept the CEO Performance Review Report dated September 2025,**
- 2. adopt the modified performance criteria for the 2025/26 performance period,**
- 3. approves a variation too the CEOs contract total remuneration package as per Option 3**

CARRIED: 7/0

**FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR IAN HANNA, CR PAUL TOTINO, CR MICHELLE
SALTER, CR MATT COLLIS, CR JOHN GOODHEART**

AGAINST: NIL

Cr Paul Totino spoke for the motion.

PROCEDURAL MOTION

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR LIZ GUIDERA

SECONDED: CR JOHN GOODHEART

OC144/25 That Council reopens the meeting to the public.

CARRIED: 7/0

**FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR IAN HANNA, CR PAUL TOTINO, CR MICHELLE
SALTER, CR MATT COLLIS, CR JOHN GOODHEART**

AGAINST: NIL

8. CLOSURE OF MEETING

The Presiding Member declared the meeting closed at 8:03am.