



Shire of  
**Katanning**  
Heart of the Great Southern

‘Katanning is a safe, sustainable, and prosperous community.  
We respect and celebrate our diverse culture.’

**MINUTES OF THE  
SPECIAL COUNCIL MEETING**

Dear Council Member

Minutes of the Special Council Meeting of the Shire of Katanning held on  
Thursday 25 June in the Shire of Katanning Council Chambers,  
52 Austral Terrace, Katanning.

**DISCLAIMER**

The Council of the Shire of Katanning hereby  
advises that before taking any action on an application or a  
decision of the Council, any applicant or members of the  
public should wait for written advice from the Council.

PRESIDING MEMBER \_\_\_\_\_

DATE SIGNED \_\_\_\_\_



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**1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISTORS**

The Presiding Member declared the meeting open at 5:31pm.

**Acknowledgement of Country**

The Shire of Katanning acknowledges the Goreng Noongar people as the traditional custodians of the land that we live and work on. We recognise their cultural heritage, beliefs, and continuing relationship with the land and pay our respects to Elders past and present.

**2. RECORD OF ATTENDANCE****PRESENT**

Presiding Member: Cr Kristy D'Aprile - President

Members: Cr Ian Hanna – Deputy President

Cr Matt Collis  
Cr Gemma Trolove  
Cr Danny McGrath  
Cr Paul Totino

Council Officers: Peter Klein, Chief Executive Officer  
David Blurton, Executive Manager Corporate Services  
Graham Barnes, General Manager Operations  
Taryn Human, Executive Assistant to CEO

Gallery: Nil.

Media: Nil.

Apologies: Cr John Goodheart

Leave of Absence: Nil.

**3. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

President Kristy D'Aprile recognised the strong efforts of the finance team, executive leadership, and administrative staff in preparing and supporting the adoption of the 2026–27 Shire of Katanning budget. She highlighted the budget's key role in the Shire's planning framework and noted the continued improvements in service delivery reflected throughout.

Councillors were thanked for their contributions and the considerable time and effort involved.

She reassured the community that all budget decisions are carefully considered and informed by thorough information. The benefits of adopting the budget early were also emphasised, including improved service delivery, better cash flow, and timely rate collection, enabling efficient operations across the full financial year.

**4. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS**

Nil.

**5. PUBLIC QUESTION/STATEMENT TIME**

Nil.

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Nil.

**7. EXECUTIVE MANAGER CORPORATE SERVICES****7.1 Adoption of the 2026/2027 Budget**  
(Attachments)

**File Ref:** FM.BU.6  
**Reporting Officer:** David Blurton, Executive Manager Corporate Services  
**Date Report Prepared:** 2 June 2026  
**Disclosure of Interest:** Nil

**Issue:**

To consider the adoption of the Shire of Katanning Municipal Fund Budget for the 2026/2027 financial year, including the supporting schedules, the striking of rates and charges, elected member fees and allowances, and other associated statutory matters.

**Body/Background:**

The 2026/2027 Annual Budget has been prepared in accordance with the Shire's integrated planning and reporting framework, including the Strategic Community Plan, Corporate Business Plan and Long Term Financial Plan.

Council considered the development of the draft budget through a series of workshops held between April and June 2026. The budget presented for adoption reflects the outcomes of those discussions and the service delivery and capital priorities identified for the 2026/2027 financial year.

**Officer's Comment:**

The draft budget has been prepared to meet the requirements of the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996*, and applicable Australian Accounting Standards. Key features of the proposed 2026/2027 budget are summarised below.

**Rating:**

The draft budget provides for a 5.0% increase in total rate revenue, from \$5.54 million in 2025/2026 to \$5.82 million in 2026/2027.

A rates incentive scheme is also proposed. Ratepayers who pay all rates and charges in full within 35 days of the issue of the rate notice will be eligible to enter a draw to win one of five \$1,000 Katanning Regional Business Association vouchers. An amount of \$5,243 has been included in the 2026/2027 budget to fund this initiative.

Officers have reviewed the rating model with the objective of distributing the rates burden as equitably as possible across the different rating categories. A summary of the proposed outcomes is set out below.

- Those property owners on minimum rates (545 in total) can expect an \$85 increase or 6.8% increase (\$1245 to \$1330)
- Most GRV rates properties including residential, commercial and industrial properties can expect a 5% increase.
- UV property values representing Rural properties have increased on average by 5%.

**Salaries and Wages:**

Operating employee costs are forecast to increase from \$5.33 million in 2025/2026 to \$5.79 million in 2026/2027, representing an increase of 8.6%. This movement is primarily attributable to the following factors:

- An average increase in salary of 4.6% in line with current CPI.
- Addition of part time ITC Support Officer, full time Cleaner – Public Toilets and Economic Development Officer.
- Less employee costs being allocated to Capital projects in 26/27 in comparison to prior year.

**General Purpose Funding:**

Consistent with previous years, the WA Local Government Grants Commission is expected to advance 50% of the Shire's 2026/2027 entitlement for General Purpose and Local Roads grants, totalling \$3.28 million, into the 2025/2026 financial year. This advance payment is reflected in the estimated 2025/2026 year-end surplus of \$3.38 million.

**Fees & Charges:**

Most fees and charges are proposed to increase in line with CPI at 4.6%.

Cat and dog pound fees and ranger attendance fees have been reviewed and increased to better reflect the cost of service delivery and to improve consistency with neighbouring local governments.

Waste charges, including kerbside collection and recycling services, are proposed to increase by an average of 8% to reflect the higher cost of delivering waste services, including operations at the Shire's waste facility.

New fees are also proposed in relation to liquor and gaming approvals, food premises notifications, septic tank approvals and noise enforcement.

A new fee is also recommended for the hire of the Early Childhood Family Centre.

***Non-Operating Income and Expenditure:***

Expenditure on property, plant and equipment is forecast to decrease significantly from \$14.3 million to \$5.69 million, reflecting the completion of the Katanning Early Childhood Hub project, which is expected to be finalised in September 2026. A corresponding reduction in non-operating grants and subsidies is also anticipated, from \$11.6 million to \$2.7 million.

***Reserves:***

The Shire's reserve balances are forecast to remain in a sound position at the end of 2026/2027, increasing from \$9.75 million to \$10.38 million. This will support Council's capacity to plan for and deliver future infrastructure requirements.

It is recommended that Council adopt the 2026/2027 Annual Budget as presented in the attached budget document.

***Statutory Environment:***

Section 6.2 of the *Local Government Act 1995* requires a local government to prepare and adopt its annual budget for the municipal fund, in the prescribed form and manner, no later than 31 August each financial year unless an extension is granted by the Minister. Adoption of the budget requires an absolute majority.

Divisions 5 and 6 of the *Local Government Act 1995* address the preparation of budgets and the imposition of rates and charges. The *Local Government (Financial Management) Regulations 1996* prescribe the form and content of the budget. The 2026/2027 budget, as presented, is considered to satisfy these statutory requirements.

- *Cemeteries Act 1986*
- *Waste Avoidance and Resources Recovery Act 2007*
- *Local Government (Miscellaneous Provisions) Act 1960*
- *Soil and Land Conservation Act 1945*

***Policy Implications:***

There are no direct policy implications arising from this report.

***Financial Implications:***

The annual budget establishes the financial resources required for the Shire to deliver its operational services and capital works program for the 2026/2027 financial year.

**Risk Implications:**

This matter has been assessed against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The overall risk is considered low and is able to be managed through routine procedures and existing resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

**Focus Area** Leadership

**Aspiration** Katanning is an inclusive and respectful community.

**Objective** To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

**Voting Requirement:** Simple Majority

**PROCEDURAL MOTION:**

**Voting Requirement:** Simple Majority

**MOVED: CR IAN HANNA**

**SECONDED: CR MATT COLLIS**

**OC79/26 That Council suspends standing orders.**

CARRIED: 6/0

FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR DANNY MCGRATH, CR GEMMA TROLOVE, CR  
MATT COLLIS, CR PAUL TOTINO  
AGAINST: NIL.

**PROCEDURAL MOTION:**

**Voting Requirement:** Simple Majority.

**MOVED: CR DANNY MCGRATH**

**SECONDED: CR PAUL TOTINO**

**OC80/26 That Council resumes standing orders.**

CARRIED: 6/0

FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR DANNY MCGRATH, CR GEMMA TROLOVE, CR  
MATT COLLIS, CR PAUL TOTINO  
AGAINST: NIL.

**Officer's Recommendation / Council Motion:****Voting Requirement:** Absolute Majority**MOVED: CR PAUL TOTINO****SECONDED: CR MATT COLLIS****OC81/26      PART A – MUNICIPAL FUND BUDGET FOR 2026/2027**

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, Council adopts the Municipal Fund Budget as contained in the attachment for the Shire of Katanning for the 2026/2027 financial year.

CARRIED: 6/0

FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR DANNY MCGRATH, CR GEMMA TROLOVE, CR  
MATT COLLIS, CR PAUL TOTINO  
AGAINST: NIL.

Cr Paul Totino spoke for the motion.

Cr Matt Collis spoke for the motion.

Cr Kristy D'Aprile spoke for the motion.

**Voting Requirement:** Absolute Majority**MOVED: CR PAUL TOTINO****SECONDED: CR IAN HANNA****OC82/26      PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS**

1. That Council, for the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, imposes the following general and minimum rates on Gross Rental and Unimproved Values.

**General Rates**

|                          |                            |
|--------------------------|----------------------------|
| Gross Rental Value (GRV) | 10.95 cents in the dollar  |
| Unimproved (UV)          | 0.4771 cents in the dollar |

**Minimum Rates**

|                          |         |
|--------------------------|---------|
| Gross Rental Value (GRV) | \$1,330 |
| Unimproved (UV)          | \$1,330 |

2. That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64 (2) of the *Local Government (Financial Management Regulations 1996*, offers a one, two and four instalment payment option, and nominates the following due dates for payment in full or by instalments:
  - Full payment and 1<sup>st</sup> instalment due date      26 August 2026
  - 2<sup>nd</sup> quarterly instalment due date      26 October 2026



- **2<sup>nd</sup> half instalment due date      29 December 2026**
  - **3<sup>rd</sup> quarterly instalment due date      29 December 2026**
  - **4<sup>th</sup> quarterly & final instalment due date      2 March 2027**
- 3. That Council, pursuant to section 6.45 of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management Regulations 1996)*, adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10.00 for each instalment after the initial instalment is paid.**
- 4. That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management Regulations 1996)*, adopts an interest rate of 5.5% where the owner has elected to pay rates (and service charges) through an instalment option.**
- 5. That Council, pursuant to section 6.51 (1) and subject to section 6.51 (4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management Regulations 1996)*, adopts an interest rate of 7.0% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.**
- 6. That Council offer ratepayers the chance to win one of five \$1,000 Katanning Regional Business Association vouchers subject to the following terms and conditions:**
- **That all rates and charges appearing on the rate notice including arrears are paid in full within 35 days of issue of the rates assessment notice: and**
  - **Councillors and employees of the Shire of Katanning, state government properties and properties that receive a rates exemption are not eligible to be included in the prize draw.**

CARRIED: 6/0

FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR DANNY MCGRATH, CR GEMMA TROLOVE, CR  
MATT COLLIS, CR PAUL TOTINO  
AGAINST: NIL.

Cr Ian Hanna spoke for the motion.

**Voting Requirement:** Absolute Majority

**MOVED: CR MATT COLLIS**

**SECONDED: CR PAUL TOTINO**

**OC83/26      PART C – GENERAL FEES AND CHARGES FOR 2026/2027**

**That Council, pursuant to section 6.16 of the *Local Government Act 1995*, adopts the fees and charges included in the 2026/2027 budget as presented.**

CARRIED: 6/0

FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR DANNY MCGRATH, CR GEMMA TROLOVE, CR  
MATT COLLIS, CR PAUL TOTINO

AGAINST: NIL.

Cr Paul Totino spoke for the motion.

Cr Kristy D'Aprile spoke for the motion.

**Voting Requirement:** Simple Majority

**MOVED:** CR PAUL TOTINO

**SECONDED:** CR IAN HANNA

**OC84/26      PART D – OTHER STATUTORY FEES FOR 2026/2027**

1. That Council, pursuant to Part 7 Local Government Planning Charges *Planning and Development Regulations* adopts the Fees and Charges for Planning Services with the Shire of Katanning as included in the 2026/2027 budget as attached.
2. That Council, pursuant to section 53 of the *Cemeteries Act 1986* adopts the Fees and Charges for Cemeteries within the Shire of Katanning as included in the 2026/2027 budget as attached.
3. That Council, pursuant to section 245A (8) of the *Local Government (Miscellaneous Provision) Act 1960* adopts the swimming pool inspection fee included in the 2026/2027 budget as attached.
4. That Council, pursuant to section 66 of the *Waste Avoidance and Resources Recovery Act 2007*, adopts the waste rate for the provision of waste services for Katanning.

**Waste Rate:**

- |                             |          |
|-----------------------------|----------|
| • Unimproved Values (UV)    | \$0.0001 |
| • Gross Rental Values (GRV) | \$0.0001 |

**Minimum Waste Rate:**

- |                             |         |
|-----------------------------|---------|
| • Unimproved Values (UV)    | \$41.50 |
| • Gross Rental Values (GRV) | \$41.50 |

5. That Council, pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, adopts the charges for the removal and deposit of domestic and commercial waste as included in the 2026/2027 budget as attached.
6. That Council, pursuant to section 25A of the *Soil and Land Conservation Act 1945*, adopts the Soil Conservation Charge of \$35 on each rateable assessment within the Shire of Katanning.

CARRIED: 6/0

FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR DANNY MCGRATH, CR GEMMA TROLOVE, CR  
MATT COLLIS, CR PAUL TOTINO  
AGAINST: NIL.

**Voting Requirement:** Absolute Majority

**MOVED: CR IAN HANNA**

**SECONDED: CR GEMMA TROLOVE**

**OC85/26      PART E – ELECTED MEMBERS FEES AND ALLOWANCES FOR 2026/2027**

1. That Council, pursuant to section 5.98 (1)(b) of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual attendance fees for elected members:

|             |          |
|-------------|----------|
| President   | \$17,000 |
| Councillors | \$17,000 |

2. That Council, pursuant to section 5.99A of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual Information & Communication Technology (ICT) expenses allowance for elected members:

|                        |         |
|------------------------|---------|
| ICT Expenses Allowance | \$1,100 |
|------------------------|---------|

3. That Council, pursuant to section 5.98A of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual local government allowance to be paid in addition to the meeting attendance fees:

|           |          |
|-----------|----------|
| President | \$41,388 |
|-----------|----------|

4. That Council, pursuant to section 5.98A of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual local government allowance to be paid in addition to the meeting attendance fees:

|                  |          |
|------------------|----------|
| Deputy President | \$10,347 |
|------------------|----------|

5. That Council, pursuant to section 5.100(2) of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following meeting attendance fees for the Audit, Risk and Improvement Committee

|                                |                    |
|--------------------------------|--------------------|
| Independent Audit Chairperson  | \$600 per meeting  |
| Independent Deputy Chairperson | \$300 per meeting. |

CARRIED: 6/0

FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR DANNY MCGRATH, CR GEMMA TROLOVE, CR  
MATT COLLIS, CR PAUL TOTINO

AGAINST: NIL.

Cr Ian Hanna spoke for the motion.

Cr Gemma Trolove spoke for the motion.

**Voting Requirement:** Simple Majority

**MOVED: CR PAUL TOTINO**

**SECONDED: CR IAN HANNA**

**OC86/26      PART F – MATERIAL VARIANCE REPORTING FOR 2026/2027**

**That Council, in accordance with regulation 34 (5) of the *Local Government (Financial Management Regulations 1996*, and *AASB 1031 Materiality*, the level to be used in statements of financial activity in 2026/2027 for reporting material variances shall be a percentage of ten (10) or a minimum of \$10,000, whichever is the greater.**

CARRIED: 6/0

FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR DANNY MCGRATH, CR GEMMA TROLOVE, CR  
MATT COLLIS, CR PAUL TOTINO

AGAINST: NIL.

Cr Paul Totino spoke for the motion.

|                                  |
|----------------------------------|
| <b>8.      CONFIDENTIAL ITEM</b> |
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|                                   |
|-----------------------------------|
| <b>9.      CLOSURE OF MEETING</b> |
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The Presiding Member declared the meeting closed at 5:51pm.