Shire of
Katanning
Heart of the Great Southern

'Katanning is a safe, sustainable and prosperous community.
We respect and celebrate our diverse culture.'

MINUTES OF THE
ORDINARY COUNCIL MEETING

Minutes of the Ordinary Council Meeting of the Shire of Katanning held on Tuesday 22 September 2026 at the Shire of Katanning's Council Chamber, 52 Austral Terrace, Katanning.

DISCLAIMER

Any applicant or members of the public is advised to wait for written advice from the Council before taking any action on an application or a Council decision.

PRESIDING MEMBER _____ DATE SIGNED _____

Table of Contents

Item No.	Item Heading	Page No.
1	**Declaration of Opening/Acknowledgement of Country**	3
2	**Record of Attendance**	3
3	**Announcements by Presiding Member Without Discussion**	4
4	**Response to Previous Public Questions Taken on Notice**	4
5	**Disclosure of Financial/Impartiality Interest**	4
6	**Public Question/Statement Time**	4
7	**Applications for Leave of Absence**	4
8	**Petitions/Deputations/Presentations**	4
9	**Confirmation of Minutes of Previous Meetings**	5
9.1	Ordinary Council Meeting – Tuesday 25 August 2026	5
9.2	Audit, Risk & Improvement Committee Meeting – 1 September 2026	5
10	**Reports of Committees and Officers**	6
10.1	**General Manager Operations**	6
10.1.1	Railway Interpretive Area – Historic Signage Proposal	6
10.1.2	Adoption of Shire of Katanning Liveability and Wellbeing Plan 2026 - 2031	10
10.1.3	Temporary Accommodation Policy	12
10.2	**Executive Manager Corporate Services**	15
10.2.1	Schedule of Accounts – August 2026	15
10.2.2	Monthly Financial Report – August 2026	17
10.2.3	Community Grants Program Round 1 - 2026/27	21
10.3	**Chief Executive Officer's Reports**	23
10.3.1	Proposed Investigation into Renaming Part of Piesse Street as Emily Court	23
10.3.2	Corporate Business Plan Implementation Report	26
11	**Elected Members Motion of Which Previous Notice Has Been Given**	27
12	**New Business of an Urgent Nature**	27
13	**Confidential Item**	27
14	**Closure of Meeting**	27

PLEASE NOTE:
Council Meetings are recorded for accuracy of minute taking.

1. DECLARATION OF OPENING/ ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member declared the meeting open at 5:45pm.

Acknowledgement of Country
The Shire of Katanning acknowledges the Goreng Noongar people as the traditional custodians of the land that we live and work on. We recognise their cultural heritage, beliefs, and continuing relationship with the land and pay our respects to Elders past and present.

2. RECORD OF ATTENDANCE

PRESENT

Presiding Member:	Cr Kristy D'Aprile - President
Members:	Cr Ian Hanna – Deputy Shire President Cr John Goodheart Cr Matt Collis (Via Microsoft Teams) Cr Gemma Trolove Cr Danny McGrath Cr Paul Totino
Council Officers:	Peter Klein, Chief Executive Officer Graham Barnes, General Manager Operations David Blurton, Executive Manager Corporate Services Lisa Smith, Acting Manager Operations Taryn Human, Executive Assistant to CEO
Gallery:	Nil.
Media:	Nil.
Apologies:	Nil.
Leave of Absence:	Nil.

3. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

President Kristy D'Aprile thanked councillors who attended the WALGA Conference, acknowledging the time they dedicated away from work and family to invest in professional development and leadership skills for the benefit of the Shire. She noted that councillors will provide feedback and report back to Council on key learnings from the conference.

The President also recognised the attendance of senior staff and managers at the LG Pro Conference in Albany, thanking them for their commitment to developing their leadership capabilities and highlighting the importance of ongoing professional growth across the organisation.

She advised that community workshops are being held at the Katanning Leisure and Function Centre to support the development of the Council's Recreation and Leisure Master Plan. The workshops provide an opportunity for the community to contribute to future planning and development of recreation and leisure services within the Shire.

Finally, President D'Aprile commended Council staff for successfully delivering youth-focused community events over the weekend, including the 80s Disco and BMX Track event. She noted the positive feedback received from attendees and praised staff for providing engaging activities that enhance opportunities and liveability for young people in the community. Overall, she acknowledged the valuable work being undertaken across the organisation to support and strengthen the Katanning community.

4. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS

10.2.3	Cr Danny McGrath	Disclosure of Interest Affecting Impartiality

6. PUBLIC QUESTION/STATEMENT TIME

Nil.

7. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

8. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

9.1 Ordinary Council Meeting – Tuesday 25 August 2026

(See Attached Minutes)

Voting Requirement: Simple Majority

MOVED: CR DANNY MCGRATH **SECONDED: CR IAN HANNA**

OC116/26 That the minutes of the Ordinary Council Meeting held on Tuesday 25 August 2026 are confirmed as a true record of proceedings.

CARRIED:7/0
FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR JOHN GOODHEART, CR PAUL TOTINO, CR MATT COLLIS, CR DANNY MCGRATH, CR GEMMA TROLOVE
AGAINST: NIL.

9.2 Audit, Risk & Improvement Committee Meeting – Tuesday 1 September 2026

(See Attached Minutes)

Voting Requirement: Simple Majority

MOVED: CR JOHN GOODHEART **SECONDED: CR PAUL TOTINO**

OC117/26 That Council receives the minutes of the Audit, Risk and Improvement Committee Meeting held on 1 September 2026 and endorses the recommendation(s) presented by the Audit, Risk and Improvement Committee.

CARRIED:7/0
FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR JOHN GOODHEART, CR PAUL TOTINO, CR MATT COLLIS, CR DANNY MCGRATH, CR GEMMA TROLOVE
AGAINST: NIL.

10. REPORTS OF COMMITTEES AND OFFICERS

10.1 GENERAL MANAGER OPERATIONS

10.1.1 Railway Interpretive Area – Historic Signage Proposal

(Attachment – Location Images for signage)

File Ref:
Reporting Officer: Lisa Smith, Project Officer
Date Report Prepared: 1 September 2026
Disclosure of Interest: No Interest to disclose.

Issue:
To consider a revised approach for the Railway Interpretive Area project, focusing on the installation of historic interpretive signage in selected locations and discontinuing the broader interpretive area, Drum Man, signal pole, historic gate and associated item placement proposal.

Body/Background:
The original concept for the Railway Interpretive Area included the use of railway-related heritage items, including a signal pole, historic gate and other items, as well as the Drum Man concept. Following further discussion and consideration with the key stakeholder, it is proposed that the broader rail interpretive area concept and Drum Man proposal be discontinued at this stage. Alternate uses and locations for the signal pole, historic gate and other items may be explored through the Historical Society, without requiring Shire assistance or carriage of the project.

A more achievable option is to progress historic interpretive signage that acknowledge Katanning's railway history and associated heritage connections. Proposed signage locations include the area opposite the Shire Administration Office, near the fence line (refer image 1), to acknowledge the history of the railway and nearby cairn, and the kerb area in the car park opposite Dome (refer image 2), to acknowledge the Mill's connection with the railway. The proposed sign opposite Dome would include historic imagery showing horses pulling wagons with the mill in the background (refer image 4).

The Shire has surplus signage frames (refer image 3) available at the depot, which are suitable for this purpose. Installation is expected to be relatively straightforward and inexpensive.

Officer's Comment:
The revised proposal provides a lower-cost and more practical way to recognise local railway history while avoiding the complexity associated with developing a broader interpretive area. The use of existing signage frames and a limited number of printed signs would reduce overall project costs and allow implementation to occur with minimal staff time. Final signage locations should be confirmed following a site inspection to ensure visibility, accessibility, pedestrian safety and consistency with surrounding streetscape and heritage features.

This approach allows the signage locations to be finalised following site inspection while keeping the project simple, low-cost and focused on local heritage interpretation.

Statutory Environment:
Local Government Act 1995;
Local Government (Functions and General) Regulations 1996,
Planning and Development (Local Planning Schemes) Regulations 2015.
Shire of Katanning Local Planning Scheme No. 5
Applicable Shire local laws relating to signs, public places, thoroughfares, reserves or activities on local government property; and

Policy Implications:
There are no policy implications for this report.

Financial Implications:
The Shire has surplus signage frames available at the depot, which can be used to reduce project costs. Signage printing quotes received are $125.00 for a 500mm x 500mm sign and $135.00 for a 750mm x 500mm sign. Based on three signs, printing costs are estimated to be approximately $375.00 to $405.00, depending on the final sign size selected. Installation is estimated to require approximately three hours of Shire staff time at $42.30 per hour, equating to $126.90. A provisional concrete/materials allowance of $150.00 has been included, based on small concrete footings for three signs. The total estimated cost for printing, labour and concrete/materials is therefore approximately $651.90 to $681.90, excluding any design costs or additional site preparation that may be required.

Risk Implications:
This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" and can be managed through routine procedures and existing resources. Key considerations include confirming suitable sign locations, avoiding obstruction to pedestrians, vehicles or parking areas, and ensuring the signage frames are installed safely and securely.

Strategic Implications:
Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area	Built Environment
Aspiration	Katanning is a beautiful, well serviced place that invites people to stay.
Objective	To encourage a range of housing options to cater for our diverse population.

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR PAUL TOTINO **SECONDED: CR DANNY MCGRATH**

OC118/26 **That Council:**

1) **Supports progressing a simplified historic signage proposal to acknowledge Katanning's railway history, the cairn and the Flour Mill's connection with the railway.**
2) **Approves the proposed suitable signage locations**
3) **Approves required funds to be drawn from operating expenditure (Schedule 10, 7302 Building Program)**

CARRIED:7/0
FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR JOHN GOODHEART, CR PAUL TOTINO, CR MATT COLLIS, CR DANNY MCGRATH, CR GEMMA TROLOVE
AGAINST: NIL.

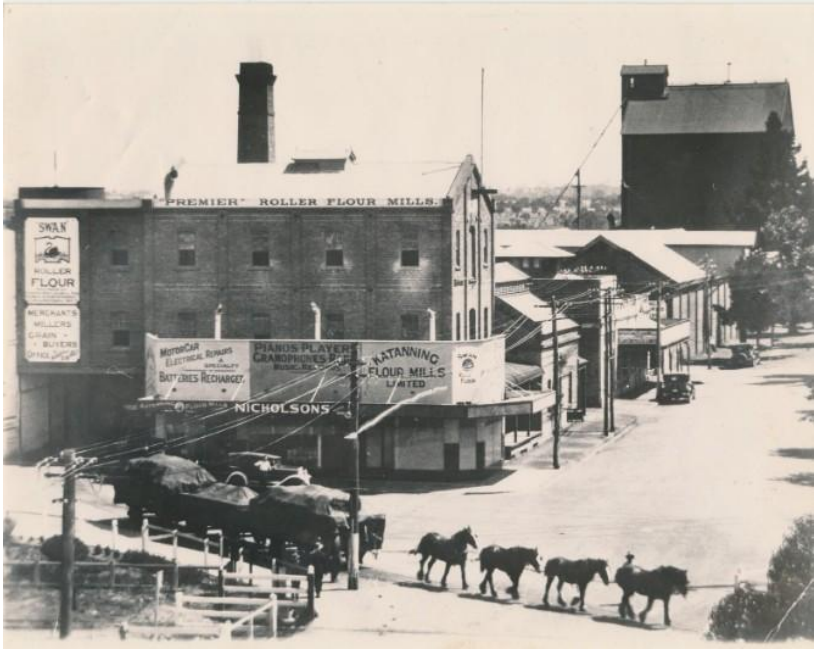
Cr Paul Totino spoke for the motion.
Cr Danny McGrath spoke for the motion.
Cr Kristy D'Aprile spoke for the motion.

IMAGE 1: 2 Signs near fenceline to acknowledge the history of the railway and the cairn

IMAGE 2: Sign to acknowledge the mills connection with the railway

IMAGE 3: Shire Signage already in stock in Depot

IMAGE 4: Image for sign 2 opposite the Dome showing horses pulling wagons and the mill in the background.



10.1.2 Adoption of Shire of Katanning Liveability and Wellbeing Plan 2026 - 2031 (Attachment)

File Ref:
Reporting Officer: Paul Clifton, Environmental Health Officer
Date Report Prepared: 1 September 2026
Disclosure of Interest: No Interest to disclose

Issue:
The Public Health Act 2016 (The Act) requires local governments to develop a Public Health Plan (the Plan) that is comprehensive and includes a set of proposed actions that informs the way in which public health is managed within a local government.

A draft Public Health Plan is attached that complies with the requirements of Part 5 of the Act and will be made available on the website once endorsed by Council.

The Shire of Katanning must prepare and publish the local public health plan by 30 September 2026. This reinforces the commitment at both state and local levels to effectively plan the health and well-being of all residents. The attached Public Health Plan is submitted to Council for endorsement as the Shire of Katanning Liveability and Wellbeing Plan 2026 – 2031.

Body/Background:
In 2016, the *Public Health Act 2016* was introduced to provide a modern more flexible and risk-based approach to public health regulation. Part 2, division 2 stipulates that local governments must initiate, support and manage public health planning for its district. The Act provides a framework that promotes and manages current and emerging public health risks in WA. Under this new Act, all Local governments are required to develop a Public Health Plan that addresses the requirements of Part 2 of the Act for implementation by June 2026.

This Public Health Plan provides a proactive framework to support prevention, preparedness, and resilience, ensuring the Shire is well positioned to respond to both current and emerging public health risks while continuing to support the long-term wellbeing of the Katanning community.

The Department of Health and local governments share a statutory responsibility for public health. Part 5 of the *Public Health Act 2016* was mandated on 4 June 2024, requiring the Chief Health Officer to publish the State Public Health Plan 2025-2030 by 4 June 2025, with Local governments finalising their plans by June 2026.

The Draft Shire of Katanning Liveability and Wellbeing Plan 2026–2031 has been advertised for a 28-day period to allow the community to provide feedback.

Officer's Comment:
Local public health plans are required to be consistent with and align to the objectives of the State Public Health Plan whilst responding to local public health risks and emerging issues, for example, vaping.

Public health planning encompasses every aspect of our lives that enables us to thrive. It provides the safeguards, policies and programs designed to protect, maintain, promote, and

improve the health of individuals and their communities and to prevent and reduce the incidence of illness and disability. By actively planning for the best public health outcomes, we can support and drive the changes required to ensure our communities remain healthy and resilient. The Plan will also provide an avenue for ongoing communication with the local community.

Public Health Plans are subject to ongoing review and reporting on an annual basis and must be renewed in their entirety every five years. The Draft Shire of Katanning Liveability and Wellbeing Plan 2026–2031 provides a strategic framework to support the health, safety and wellbeing of the Katanning community.

The Draft Shire of Katanning Liveability and Wellbeing Plan 2026–2031 has been advertised for a 28-day consultation period. The Shire has received one comment on the LWP from Injury Matters indicating their support for the plan and suggested strategies for road trauma.

Statutory Environment:
Public Health Act 2016
Health (Miscellaneous Provisions) Act 1911

Policy Implications:
There are no policy implications for this report.

Financial Implications:
The implementation of the plan will largely be managed within existing resources and incorporated into business-as-usual activities and the annual budget.

Where additional resources are required, external funding opportunities, including special project grants, will continue to be sought to support actions that align with the plan's priorities.

Developing and maintaining key partnerships will also be an important strategy to leverage shared resources, reduce costs, and enhance the effectiveness of implementation.

Risk Implications:
This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:
Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area	Social
Aspiration	Katanning is a vibrant active place that encourages its community to thrive.
Objective	To provide support for the physical and mental health and wellbeing of our community.

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR PAUL TOTINO **SECONDED: CR JOHN GOODHEART**

OC119/26 **That Council endorse the Shire of Katanning Liveability and Wellbeing Plan 2026 - 2031**

CARRIED:7/0

FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR JOHN GOODHEART, CR PAUL TOTINO, CR MATT COLLIS, CR DANNY MCGRATH, CR GEMMA TROLOVE

AGAINST: NIL.

Cr Paul Totino spoke for the motion.
Cr John Goodheart spoke for the motion.

10.1.3 Temporary Accommodation Policy

File Ref: GV.PO.1
Reporting Officer: Paul Clifton, Environmental Health Officer
Date Report Prepared: 2 September 2026
Disclosure of Interest: No Interest to disclose

Issue:
Council to consider;

i) endorsing the updated draft Temporary Accommodation Policy & Guidelines;
ii) agreeing to the advertising of the updated draft Temporary Accommodation Policy and Temporary Accommodation Guidelines being those versions attached to this report.

Body/Background:
In 2024 the State Government announced reforms to the *Caravan Parks and Camping Grounds Regulations 1997* aimed at reducing red tape and providing greater flexibility for temporary accommodation on private land. The legislative changes mean that local governments can now approve the use of caravans and other moveable accommodation for up to 24 months, an increase from the current three-month limit.

The changes recognise that caravans may be used for transitional housing during home construction, after natural disasters, or on a seasonal basis. Applicants will still be required to meet existing health and safety standards. Special approval will be required for more than one caravan on a single lot.

The amended Temporary Accommodation Policy and guidelines will be used to assess applications and guide consistent decision-making in the Shire of Katanning relevant to temporary accommodation applications whilst a permanent dwelling is being constructed. The process will comprise the following key requirements:

- Advice on application requirements
- Provisions for camping during housing construction
- Information on accommodation types including caravans, campers and tiny houses on wheels.
- Detailed guidelines for kitchen, toilet, shower, and laundry facilities
- Waste and wastewater management
- Emergency management and safety requirements
- Permit duration and conditions
- Inspections
- Fees

Officer's Comment:
A review of the current Temporary Accommodation Local Planning Policy has identified that many of its provisions relate to administrative, environmental health and amenity matters with limited information on planning considerations.

The previous policy was developed when temporary accommodation proposals were largely limited to accommodation associated with the construction of a dwelling. Changes to the Caravan Parks and Camping Grounds Regulations 1997, together with the increased use of caravans, RVs and tiny homes, have broadened the range of temporary accommodation circumstances requiring assessment.

Temporary accommodation applications can vary significantly depending on site characteristics, servicing arrangements and the form of accommodation proposed. Proposed amendments to the current policy will provide clear assessment criteria while allowing applications to be considered on their individual merits and ensuring appropriate public health, safety and amenity outcomes are appropriately addressed.

Statutory Environment:
Local Government Act 1995
Caravan Parks and Camping Grounds Act 1995
Caravan Parks and Camping Ground Regulations 1997 (as amended)
Health (Miscellaneous Provisions) Act 1911
Building Code of Australia / National Construction Code
Shire of Katanning Local Planning Scheme No. 3
Planning and Development Act 2005
Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015

Policy Implications:
Adoption of the amended Temporary Accommodation Council Policy and Guidelines will replace the current Temporary Accommodation Local Planning Policy 2025. The proposed policy provides updated guidance reflecting legislative amendments to the *Caravan Parks and Camping Grounds Regulations 1997* and contemporary temporary accommodation practices.

Financial Implications:
There are no direct financial implications associated with the advertising of the draft policy and guidelines. Applications for temporary accommodation are subject to Council adopted fees and charges.

Risk Implications:
This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:
Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area	Built Environment
Aspiration	Katanning is a beautiful, well serviced place that invites people to stay.
Objective	To encourage a range of housing options to cater for our diverse population.

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR DANNY MCGRATH **SECONDED: CR PAUL TOTINO**

OC120/26 **That Council:**

1) **Adopts the draft Temporary Accommodation Policy for the purpose of public advertising;**
2) **Endorses the accompanying Temporary Accommodation Guidelines for public consultation;**
3) **Notes that the Temporary Accommodation Local Planning Policy 2025 will be presented for revocation as part of the final adoption report following completion of public consultation; and**
4) **Authorises the Chief Executive Officer to advertise the draft policy and guidelines for a minimum period of 21 days and report the outcomes back to Council.**

CARRIED:7/0
FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR JOHN GOODHEART, CR PAUL TOTINO, CR MATT COLLIS, CR DANNY MCGRATH, CR GEMMA TROLOVE
AGAINST: NIL.

Cr Danny McGrath spoke for the motion.
Cr Paul Totino spoke for the motion.
Cr John Goodehart spoke for the motion.

10.2 EXECUTIVE MANAGER CORPORATE SERVICES

10.2.1 Schedule of Accounts – August 2026
(Attachment)

File Ref: FM.FI.4
Reporting Officer: Patrick Kennedy, Manager Finance
Date Report Prepared: 4 September 2026
Disclosure of Interest: No Interest to disclose.

Issue:
To receive the Schedule of Accounts Paid for the period ending 31 August 2026.

Body/Background:
This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Below is a summary of the payments made for the financial year:

Month	EFT Payments 2026/27	Cheques 2026/27	Payroll 2026/27	Direct Debit 2026/27	Credit Cards 2026/27	Total Payments 2026/27
July	$1,793,223.82	$564.00	$404,101.90	$107,899.12	$16,236.22	$2,322,025.06
August	$1,893,360.33	$2,666.65	$277,865.18	$138,046.02	$7,028.77	$2,318,966.95
September						
October						
November						
December						
January						
February						
March						
April						
May						
June						
Total	$3,686,584.15	$3,230.65	$681,967.08	$245,945.14	$23,264.99	$4,640,992.01

Officer's Comment:
The schedule of accounts for the month of August 2026 is attached.

Statutory Environment:
Local Government Act 1995.
6.8. Expenditure from municipal fund not included in Annual Budget
(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution*; or
(c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

Policy Implications:
There are no direct policy implications in relation to this item.

Financial Implications:
Expenditure in accordance with s6.8 (1) (a) of the Local Government Act 1995.

Risk Implications:
This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:
Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area	Leadership
Aspiration	Katanning is an inclusive and respectful community.
Objective	To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

Voting Requirement: Simple Majority.

Officer's Recommendation/Council Motion:

MOVED: CR DANNY MCGRATH SECONDED: CR GEMMA TROLOVE

OC121/26 That Council endorses the Schedule of Accounts as presented, being EFT payments 41984-42132 totalling $1,893,360.33, Cheques 42549-42550 totalling $2,666.65, Payroll payments totalling $277,865.18, Direct Debit payments totalling $138,046.02, Credit Cards (July) totalling $7,028.77, all totalling $2,318,966.95, authorised and paid in August 2026.

CARRIED:7/0
FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR JOHN GOODHEART, CR PAUL TOTINO, CR MATT COLLIS, CR DANNY MCGRATH, CR GEMMA TROLOVE
AGAINST: NIL.

10.2.2 Monthly Financial Report – August 2026
(ATTACHMENT)

File Ref: FM.FI.4
Reporting Officer: David Blurton, Executive Manager Corporate Services
Report Prepared: 17 September 2026
Disclosure of Interest: No Interest to disclose

Body/Background:
This item presents the Monthly Financial Report, which contains the 'Statement of Financial Activity' for the period ending 31 August 2026.

The report includes information which meets the statutory requirements of the Local Government Act and Financial Management Regulations. Other relevant financial information is provided to Elected Members to compare finance performance of the various business functions of the Shire against adopted budgets.

Council adopted (in conjunction with the Annual Budget) a material reporting variance threshold of 10% with a minimum value of $10,000. Material variances between budgeted and actual expenditure are reported at Report 3 of the Monthly Financial Report.

Officer's Comment:
Below are the highlights for this reporting period:

Revenue from Operating Activities

- Rates are $41,343 less than Year to date budget which relates to adjustments required to be made to nine properties because of subdivisions, amalgamations and changes in rating status. Some of these adjustments relate to prior financial years.
- Operating Grants and Subsidies are $81,610 less than budgeted for the following reasons;
  - 80% of Federal Assistant and untied road Grants allocation has been prepaid in 25/26. This amount is paid quarterly, and YTD budget needs to be adjusted to reflect this.
  - CESM contribution is $49,341 more than budgeted. This relates to recoup of expenses for shared position accrued from March to June 2026 so may need to be adjusted to 25/26 financial year.
  - Shire has received $23,690 grant for Bush Fire Mitigation, which is unbudgeted
  - Debt collection reimbursements are $20,000 under budget as collection process for unpaid rates in 26/27 has yet to commence as at the end of August.

- Fees and Charges are $160,646 less than budget for the following reasons;
  - Refuse site disposal charges show $204,939 less than budget, however the YTD budget needs to be adjusted to reflect the budget amount spread across twelve months.
  - Property Lease fees are $23,364 under budget however most fees are raised in December. YTD budget requires adjusting to reflect this.
- Interest revenue is $22,355 more than budget mainly relating to interest on reserves being more than anticipated.

- Profit on asset disposal is $27,344 less than budget as no assets have been disposed yet.

Expenditure from Operating Activities

- Employee costs are $89,172 more than budget as the YTD budget for each salary account applies 1/12th of the total budget and there were three pay periods processed in July. The YTD budget will be adjusted next month.

- Materials and Contracts is $121,392 less than budget. The following variances from budget are noted
  - Subscriptions and memberships $21,767 over budget – requires YTD budget adjustment
  - ICT Hardware is $13,900 over budget – requires YTD budget adjustment
  - Debt collection expenses are $13,024 under budget
  - Audit Fees are $76,900 under budget however an accrued expense journal has been processed to transfer expected audit fees in 26/27 to 25/26 as was the case in previous financial year.
  - Building Consultants is $10,920 under budget
  - Building Program – Town Hall is $10,180 under budget
  - KLC Grounds and ovals is $14,422 under budget
  - Hard waste Pickup is $19,153 over budget, however YTD budget needs adjusting.
  - Works Program – Road Maintenance material is $56,909 over YTD budget
  - Works Program – Rural Services materials is $20,098 over YTD budget
  - KAC contract management is $11,980 under budget however YTD budget needs adjusting.
  - Building Program – other recreation is $62,464 under budget
  - Fuel and Oil is $12,105 under YTD budget
  - Decommmissioning old saleyards is $46,627 over YTD budget due to timing.

- Utility charges are $16,438 under budget relating to the timing of payments for accounts.
- Finance Costs are $12,349 more than budget due to interest accruals to 25/26 FY.
- Insurance costs are $41,942 more than budget, however YTD budget needs to be reassessed.

- Other Expenditure is $32,132 under budget relating to Councillor Attendance Fees and vehicle licence fees.

- Proceeds from capital grants, subsidies and contributions are $562,340 more than budget relating to
  - Katanning Early Childhood Hub Project grants are $318,374 more than budget. All grant funding has now been received and only interest on grants funds remain outstanding. YTD budget needs to be revisited.
  - Regional Road Group Grant is $334,065 more than YTD budget.
  - Roads to Recovery is $11,900 more than budget
  - Airport runway grants is $101,970 less than budget.

- Acquisition of Property, Plant and Equipment and infrastructure is $386,230 more than expected for the following reasons;

- Hockey building upgrades is $60,323 less than budget
- Katanning BFB shed apron is $25,000 less than budget.
- Amherst building maintenance and refundable deposits paid are both under budget.
- Early Childhood Project is $654,191 more than YTD budget. One extra contractual payment was expected to be made in June 2026 when developing the 26/27 budget. This will require a budget adjustment at mid-year review. Overall the project is under budget.
- Noongar Artwork is $30,155 less than budget
- Road construction is $153,642 less than budget.
- Saleyards buildings (ramps) is $20,630 less than budget

Surplus after imposition of rates is $2,136,049 more than budget mainly due to the prepayment of 80% of Federal Assistance Grants at year end 25/26. Only 50% was expected to be prepaid but 80% was received.

Statutory Environment:
Local Government Act 1995
Section 6.4 Financial Report

(1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996.
Regulation 34 Financial activity statement required each month (Act s.6.4)

Regulation 34 of the Local Government (Financial Management) Regulations 1996 sets out the form and content of the financial reports which have been prepared and are presented to Council.

Policy Implications:
The Shire has several financial management policies. The finances have been managed in accordance with these policies.

Financial Implications:
There are no financial implications for this report.

Risk Implications:
This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:
Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area	Leadership
Aspiration	Katanning is an inclusive and respectful community.
Objective	To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

Voting Requirement: Simple Majority.

Officer's Recommendation/Council Motion:

MOVED: CR PAUL TOTINO SECONDED: CR IAN HANNA

OC122/26 That Council, in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, receives the Monthly Statement of Financial Activity for the period ending 31 August 2026, as presented.

CARRIED:7/0
FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR JOHN GOODHEART, CR PAUL TOTINO, CR MATT COLLIS, CR DANNY MCGRATH, CR GEMMA TROLOVE
AGAINST: NIL.

Cr Paul Totino spoke for the motion.

Cr Danny McGrath disclosed an interest affecting impartiality as he is a committee member of the squash club.

10.2.3 Community Grants Program Round 1 - 2026/27

File Ref: GS.AE.1
Reporting Officer: Charlotte Why, Community Development Office
Date Report Prepared: 14 September 2026
Disclosure of Interest: No Interest to disclose

Issue: To consider applications for Round 1 of the 2026-27 Community Grants Program.

Body/Background:
The Community Grants Program funding was advertised on 1 August 2026 - 10 September 2026 with advertisements in the Shire of Katanning Website, emails and word-of-mouth to the community and on Facebook.

The Community Grants Program (CGP) provides funding support in three categories; Minor Community Grant (up to $5000), Major Community Grant (Over $5000) and Triennium Community Grant (3-year approval - Minor or Major), to enable organisations to develop projects that increase participation and benefit the community.

At the closing date **three (3)** applications were received. The application process was coordinated by the Community Development Officer, Charlotte Why.

The Community Grants Program for 2026-27, round 1 has $14,500 ex GST available in the budget.

ROUND 1 APPLICATIONS RECEIVED – 10 September 2026

Group	Project	Amount Requested	Round
Katanning Country Club on behalf of the Katanning Squash Club	Katanning Country Club Squash Deck Carpet Renewal	$10,500	R1 2026/27
Katanning Wesleyan Methodist Church	Upgrade Property - Parking	$8250	R1 2026/27
Srikandi Women's Action Network, WAAC (WA AIDS Council Inc	Stories of Strength	$3000	R1 2026/27

Committee's Comment:
- Funds available under this Round 1 grant program is $14,500 (ex GST).
- Total grants requested by applicants was $21,750 (ex GST)
- No in-kind contribution was requested in this round.

The Committee considered applications during a meeting held Monday 14 September 2026 and during this meeting the following was resolved;

1. Partially Approve Katanning Country Club on behalf of the Katanning Squash Club $5250 for co-contribution of Katanning Country Club Squash Deck Carpet Renewal
2. Denied Katanning Wesleyan Methodist Church – doesn't meet criteria following policies 1, 2, 5
3. Partially Approve Srikandi Women's Action Network, WAAC (WA AIDS Council Inc $2750 for stories of strength – removing gift cards

Statutory Environment:
Local Government Act 1995

Policy Implications:
2.9 Community Grants Program. Applications were assessed in accordance with the Policy Guidelines.

Financial Implications:
If the recommendation is accepted, the 2025/26 Community Grants program will spend a total of $8,000 With $6,500 remaining in the budget.

Risk Implications:
This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:
Shire of Katanning Strategic Community Plan 2022 – 2032

Focus Area	Leadership
Aspiration	Katanning is an inclusive and respectful community.
Objective	To facilitate diversity and representation within the decision-making process.

Voting Requirement: Simple Majority

Officer's Recommendation/Council Motion:

MOVED: CR PAUL TOTINO SECONDED: CR IAN HANNA

OC123/26 That Council, with respect to the 2026-2027 Community Grants Program:

1) **Partially Approve Katanning Country Club on behalf of the Katanning Squash Club $5250 for co-contribution of Katanning Country Club Squash Deck Carpet Renewal.**
2) **Denied Katanning Wesleyan Methodist Church – doesn't meet criteria following policies 1, 2, 5.**
3) **Partially Approve Srikandi Women's Action Network, WAAC (WA AIDS Council Inc $2750 for stories of strength – removing gift cards.**

CARRIED:7/0
FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR JOHN GOODHEART, CR PAUL TOTINO, CR MATT COLLIS, CR DANNY MCGRATH, CR GEMMA TROLOVE
AGAINST: NIL.

Cr Paul Totino spoke for the motion.
Cr Ian Hanna spoke for the motion.
Cr Kristy D'Aprile spoke for the motion.

10.3 CHIEF EXECUTIVE OFFICER'S REPORTS

10.3.1 Proposed Investigation into Renaming Part of Piesse Street as Emily Court

File Ref:
Reporting Officer: Peter Klein, Chief Executive Officer
Date Report Prepared: 31 August 2026
Disclosure of Interest: No Interest to disclose

Issue:
To recommend that Council support exploring the renaming of Piesse Street from Drove Street south, in recognition of Emily Farmer and her contribution to Katanning.

Background
Emily Farmer is reported to being a well-known Aboriginal woman connected with Katanning during the late 19th and early 20th centuries. Born at Bremer Bay, she later lived in Katanning with her husband William "Peg" Farmer and raised a large family. The family lived at 77 Piesse Street.

Emily Farmer's contribution is summarised as follows;

- **Pioneer contribution to Katanning** – Emily was part of one of the early families connected to the development of Katanning, living at 77 Piesse Street during a formative and difficult period in the town's history.
- **Strength and resilience as a widow** – After the death of her husband William in 1915, Emily raised a very large family, including 13 children and 2 grandchildren, in an era when women had limited rights, limited opportunities and faced significant social hardship.
- **Service to the community as a midwife** – Emily assisted Dr Pope Senior as a midwife, helping many families across Katanning and the surrounding district. This represents a significant contribution to community health and wellbeing.
- **Hard work and independence** – Emily worked for local businesses, including the butcher, baker and milkman, while supporting her family and saving enough money to have a Federation-style house built on the family's leased land.
- **Successful fight for land ownership** – Emily pursued and ultimately secured ownership of the title to the family's land in the early 1920s, with support from respected local people and Members of Parliament. This was a notable achievement for a woman at that time.
- **Family legacy and historical significance** – Her husband William also made a major contribution to the district through his work for the Lands Department, marking out many farming properties in and around Katanning. Together, Emily and William's story is closely connected to the settlement and development of the district.

The Farmer family also has broader historical significance. Four of Emily Farmer's sons enlisted during the First World War despite Aboriginal Australians being significantly restricted from military service at that time. Lewis, Larry, Kenneth and Augustus Farmer served in different capacities, with Augustus Farmer awarded the Military Medal for bravery before being killed in action on 8 August 1918. Larry was also killed at Pozieres in August 1916.

Emily Farmer is buried at Katanning Cemetery.

Officer Comment:
The proposed name, Emily Court, would recognise an Aboriginal woman whose life story reflects family, service, resilience and contribution to the early development of Katanning. The suggested area is historically relevant because of the Farmer family's association with Piesse Street.

At this stage, the recommendation is not to formally rename the road, but to authorise Management to investigate whether the proposal is supported by the local Aboriginal community and compliant with Western Australian road naming requirements.

The Katanning Historical Society has been contacted and were requested to confirm the accuracy of the background used to create this paper which has been provided by Emily Farmer's great grandson Dean Uink. Their response is as follows;

"We have searched our records and we do not have any personal information on Emily, although we do have the attached family photo and the family memorial that was done as part of the remembering them, that was a WA Museum initiative done a number of years ago".

The family photo and memorial are attached.

Statutory Environment:
Road naming and road renaming in Western Australia is administered through Landgate on behalf of the Minister for Lands. The process is summarised as follows;
The process for changing the name of a road is summarised as follows;

1. Council to consider the justification & cost of changing the name of a road and resolve to support in principle, the name change.
2. If approved, the Council will then submit a proposal to Landgate's Policies and Standards for the Geographical Naming of Western Australia who will then check matters such as duplication, spelling, pronunciation, suitability, cultural significance and emergency service requirements.
3. If the name is approved by Landgate, the Council is then required to undertake a community consultation as a street name change affects addresses, postal services, emergency services databases and business records.
4. If approved by Landgate, Council to reconsider the change taking into consideration any community feedback.
5. If formally approved, the Council will write to Landgate requesting them to record the new road name in the State's address and place names databases.
6. Emergency services, Australia Post and other government agencies are notified through the addressing system.
7. New street signs are installed by the Council and property owners & occupiers are notified.

Financial Implications:
There are no immediate financial implications arising from this recommendation. If the matter proceeds to a formal road renaming proposal, costs may include staff time, community consultation, signage replacement, mapping updates and notification to affected property owners, residents, service providers and emergency services.

Risk Implications:
The principal risks relate to acceptance by the local Aboriginal community in respect to the accuracy of this information and whether other groups have a equal or greater claim to this area of land.

PROCEDURAL MOTION:

Voting Requirement: Simple Majority

MOVED: CR IAN HANNA **SECONDED: CR DANNY MCGRATH**

OC124/26 **That Council suspends standing orders.**

CARRIED:7/0
FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR JOHN GOODHEART, CR PAUL TOTINO, CR MATT COLLIS, CR DANNY MCGRATH, CR GEMMA TROLOVE
AGAINST: NIL.

PROCEDURAL MOTION:

Voting Requirement: Simple Majority.

MOVED: CR IAN HANNA **SECONDED: CR DANNY MCGRATH**

OC125/26 **That Council resumes standing orders.**

CARRIED:7/0
FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR JOHN GOODHEART, CR PAUL TOTINO, CR MATT COLLIS, CR DANNY MCGRATH, CR GEMMA TROLOVE
AGAINST: NIL.

Officer's Recommendation:

That Council gives its in principle support to renaming the portion of Piesse St from Drove St south, Emily Court.

Voting Requirement: Simple Majority

Council Motion:

OC126/26 **That Council gives its in principle support to renaming the portion of Piesse St from Drove St south to Emily Farmer Court.**

CARRIED:7/0
FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR JOHN GOODHEART, CR PAUL TOTINO, CR MATT COLLIS, CR DANNY MCGRATH, CR GEMMA TROLOVE
AGAINST: NIL.

Cr John Goodheart spoke for the motion.
Cr Ian Hanna spoke for the motion.
Cr Danny McGrath spoke for the motion.
Cr Paul Totino spoke for the motion.

10.3.2 Corporate Plan Implementation Report

File Ref: GV.PO.1
Reporting Officer: Peter Klein, Chief Executive Officer
Date Report Prepared: 4 September 2026
Disclosure of Interest: No Interest to disclose

Issue:
To report on the delivery of Corporate Business Plan actions scheduled for delivery in 2026/27.

Body/Background:
On Friday 13 February 2026 the Katanning Council met to review its strategic priorities and in April 20026 the amended Corporate Business Plan 2026 – 2030 was approved by Council.

A report on implementation of this plan is attached for consideration and discussion. For context the following matters were agreed by Council to be the things we must achieve over the next 3-years to enable us to say we've been successful;

1. Investment attraction (strategic)
2. Population growth (strategic)
3. Youth engagement & retention (strategic) -
4. Improved social outcomes (address low SEIRD eg homelessness, domestic violence, food security, truancy) (strategic)
5. Improved services / engagement with older & retired community members. Strategic
6. Improved transport network (footpaths & roads) – Investment is strategic
7. Improved water security - (inc. greening Prosser Park)
8. Improved tree canopy
9. 24/7 Gym & top oval precinct
10. Local businesses have capitalised on Ausgold opportunity
11. Expanded medical service (CT, maternity & dialysis)
12. BAU best practice (roads, gardens, tip & leisure services) – included in current strategy but word more strongly.
13. Sustaining workforce considering Ausgold's emergence as a local employer. – strategic
14. Upgrade of shire assets (pool, KLC, roads)
15. Creation of more industrial land (review of TPS#5)
16. Improved representation on community advisory groups – CALD etc

Statutory Environment:
Under the Local Government Act 1996 the Council is required to plan for the future.

Policy Implications:
There are no specific policy implications relating directly to this item.

Financial Implications:
The FY27 budget process was informed by the Corporate Business Plan and funds were allocated by Council to deliver priority outcomes.

Risk Implications:
The risk to Council from not actively planning for the future presents a reputational risk ranked by management as having a high likelihood and a major consequence.

Consequence / Likelihood	Insignificant	Minor	Moderate	Major	Extreme
• **Almost Certain**	Medium	High	High	Severe	Severe
• **Likely**	Low	Medium	High	High	Severe
• **Possible**	Low	Medium	Medium	High	High
• **Unlikely**	Low	Low	Medium	Medium	High
• **Rare**	Low	Low	Low	Low	Medium

Mitigation of this risk by undertaking the planning and by implementing the Corporate Business Plan, as outlined by this paper, will reduce the likelihood of reputational risk to low with a minor consequence.

Strategic Implications:
Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area	Leadership
Aspiration	Katanning is an inclusive and respectful community.
Objective	To facilitate diversity and representation within the decision-making process.

Voting Requirement: Simple Majority.

Officer's Recommendation/Council Motion:

MOVED: CR PAUL TOTINO **SECONDED: CR DANNY MCGRATH**

OC127/26 That Council notes the Corporate Business Plan Implementation Report.

CARRIED:7/0
FOR: CR KRISTY D'APRILE, CR IAN HANNA, CR JOHN GOODHEART, CR PAUL TOTINO, CR MATT COLLIS, CR DANNY MCGRATH, CR GEMMA TROLOVE
AGAINST: NIL.

Cr Paul Totino spoke for the motion.
Cr Kristy D'Aprile spoke for the motion.

11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13. CONFIDENTIAL ITEMS

14. CLOSURE OF MEETING

The Presiding Member declared the meeting closed at 6:23pm.