

COMMUNITY FINANCIAL ASSISTANCE PROGRAMME (CFAP) GUIDELINES

Minor community grant under \$5000 excludes GST

Major community grant over \$5000 excludes GST

Community Donation up to \$300 excludes GST

Triennium community grant (3 year approval) Minor or Major grant

For further information contact:

Community Relations Officer

08 9821 9999 or publicrelations@katanning.wa.gov.au

INTRODUCTION

The Shire of Katanning is committed to recognising the value of all community organisations and has developed a clear and powerful vision of “Together we are building Katanning’s future”.

Each year the Shire of Katanning allocates an amount of funds within the budget to provide financial support to community organisations that meet the objectives of the Community Financial Assistance Programme (CFAP).

There are three CFAP categories that are available to community organisations:

1. Minor community grant under \$5,000 (ex GST)
2. Major community grant over \$5,000 (ex GST)
3. Triennium community grant (Minor and Major available)

The CFAP will be spread over two funding rounds (subject to available funds) as follows:

1. Round 1 – May/June with funding announced in July; and
2. Round 2 – December/January with funding announced in February.

OBJECTIVES OF THE COMMUNITY FINANCIAL ASSISTANCE PROGRAMME

The Community Financial Assistance Programmes objectives are to support projects that promote community capacity, improve social participation and inclusion as well as enhance community harmony and social cohesion.

The Shire of Katanning CFAP provides for grants assist community groups and Not for Profit organisations with their vital work and programmes to:

- promote community capacity, community harmony and social cohesion;
- encourage people and organisations to help themselves;
- ensure fair distribution of activities and services throughout Katanning; and
- encourage resident participation in activities which benefit the community.

WHO CAN APPLY

Eligible groups and organisations must be:

- an incorporated Not for Profit organisation; or sub committees of organisations are eligible to apply, subject to providing a letter of support from the main organisation body; or
- an unincorporated Not for Profit organisation, applying through the auspice of a Not for Profit incorporated body or a Local Government authority.

WHO CANNOT APPLY

- an unincorporated organisation without an auspice arrangement;
- an individual;
- a commercial for profit organisation; or
- Government Agencies (including Education, Health, Transport etc).

If you have received funding under the CFAP you must have completed an acquittal of the funds you have received to be eligible for further funding. Failure to provide an acquittal document will automatically make you ineligible for further funding rounds. You cannot apply twice in the same financial year.

ELIGIBLE PROJECT COSTS CAN INCLUDE

- printing of posters/flyers;
- advertising and promotion;
- purchase of equipment required for the ongoing operations of the club, e.g. shade tent, tables, chairs etc. **Equipment for administration purposes is ineligible including: computer equipment and office equipment.**
- Assistance towards workshops/projects that benefit the Katanning community.
- Entertainment.

WHAT ITEMS WILL NOT BE FUNDED

- assistance towards Councils rates or standard user agreements;
- assistance towards financial operating costs of the applicant e.g. rent, staff wages, utility costs, insurance, stationery, **computer, office equipment** etc;
- alcohol;
- conference attendance;
- projects that have already commenced;
- projects not based in Katanning;
- political activities;
- projects that duplicate an existing or similar project/service within the community;
- an item benefiting an individual; or
- any item that may cause offence to others, or cause the Shire's name to be in disrepute.

PUBLIC LIABILITY INSURANCE & AUSPICING

The Not for Profit organisations must have Public Liability Insurance and provide a copy of their current Certificate of Currency in order to be eligible for the CFAP.

If your application is being auspicied by another organisation you are required to provide the Public Liability Certificate of Currency of your auspice organisation.

GST

To comply with the requirements of the Federal Government's Goods and Services Tax (GST) you must advise on your application if your organisation is registered for GST.

If you are not registered for GST you are required to complete a Statement by a supplier form and submit it with your application.

DOCUMENTS REQUIRED TO BE PROVIDED

- completed Application Form;
- Certificate of Currency showing current Public Liability;
- Letter of support if you are being auspicied by another organisation
- Letters of support from other supporting groups
- Statement by a supplier form if you are not registered for GST; and
- quotes for all expenditure items on the project budget.

SELECTION CRITERIA

Each application will be assessed against the following criteria:

- Does the project meet a broader community need?
- Does the project benefit a sufficiently broad, or diverse, target group?
- Does the organisation have the capacity to undertake and manage the project?
- Does the application represent value for money?
- Collaborative community wide projects are encouraged.

The level of assistance available is limited by Council's budget allocation and its priorities. No applicant can be guaranteed funding nor can any applicant be guaranteed to receive the full amount requested.

ASSESSMENT COMMITTEE

The CFAP Grant Assessment Committee shall consist of:

- three nominated Councillors;
- Chief Executive Officer or nominated delegate; and

The Councillors shall be resourced by self-nomination at the biennial Council Standing Committee forum.

CONFLICT OF INTEREST

Councillors and Council employees involved in assessing applications for assistance must declare any financial interest, proximity interest or impartiality interest before the relevant application is considered and follow the necessary procedure regarding that declaration.

MINOR COMMUNITY GRANTS (under \$5,000 GST exclusive)

Minor community grants may be used for any purpose, including minor building construction, repair, equipment purchase (excluding office equipment) or hire, events or functions.

MAJOR COMMUNITY GRANTS (\$5,000 GST exclusive or more)

Major community grants are generally provided for purposes such as building purchase or construction, purchase of equipment (excluding office equipment), ground-works etc.

COMMUNITY DONATIONS

This programme is in addition to the approval of Community Donations. Applications for Community Donations to a maximum of \$300 GST exclusive may be submitted at any time throughout the year for any purpose to the Chief Executive Officer (CEO).

Community Donations may be approved by the CEO subject to consideration under delegated authority of Council.

FUNDING ROUNDS

The CFAP is allocated from within Council's general revenue budget each year over two rounds.

Round 1 application's are called for at the beginning of May and close at the end of June for funding expected to be announced in July.

Round 2 of funding may be held if further budgeted funds remain available. Round 2 will open in December and close at end of January with funding expected to be announced in February.

HOW TO APPLY

Applicants must complete an application form, located on the Shire of Katanning website. The application must address the selection criteria provided within the application guidelines. Late applications will not be accepted for consideration. Unsuccessful applicants will be advised.

10.5.2

Organisations that have not provided an acquittal from previous CFAP applications are ineligible to apply until the required documentation has been submitted. Tips for your application can also be found on the website.

ADVERTISING

Before and during each funding round advertising of the CFAP will commence.

The advertisements will be placed in:

- local newspapers 'The Great Southern Herald;
- the monthly Shire newsletter, 'The Shire Matters;
- the Shire of Katanning website;
- the Shire of Katanning Facebook page; and
- Shire information boards

SHIRE ACKNOWLEDGEMENT

Approved applications must acknowledge that the Shire of Katanning has provided funding towards their project/equipment and applicants are to include the Shire of Katanning logo on all promotional and marketing material. Supporting evidence must be supplied.

All sponsored equipment must acknowledge the Shire of Katanning by engraving 'Proudly sponsored by the Shire of Katanning' or placing an acknowledgement sticker, as provided by the Shire of Katanning. Approved applications will be published on the Shire of Katanning Facebook page.

Advertising the success of and positive outcomes of the project may be requested and the Shire requests that cooperation is provided to enable this to happen. It is envisaged that these examples may encourage other community groups to get involved with the CFAP experience.

Shire Councillors must be invited to the event/launch/first use of equipment etc.

SHIRE VALUES AND COMMITMENT

All applicants must demonstrate that the organisation or community group has a vision that is consistent with the Shire of Katanning. Organisations or community groups who apply to the CFAP that engage in negative public comments that disparage the Shire, Councillors and / or staff may have their application denied on this basis.

ACQUITTAL PROCESS & OUTCOMES

As part of the acquittal process grant recipients will be required to provide supporting documentation in the form of receipts and a brief evaluation report to the Shire of Katanning, within 30 days of project completion. Failure to complete the acquittal will disqualify the applicant for future CFAP funding.

Payment of the CFAP funds to successful community organisations will be made once the acquittal document along with supporting documentation is provided. Payments in advance can be agreed upon written request and at the approval of the CEO, failure to complete the acquittal document by 31st May of that financial year will result in those funds being forfeited irrespective of whether funds have been spent or committed by the organisation. Requests for extensions may be requested and approved by the CEO in writing.

ADMINISTRATION OF FINANCIAL ASSISTANCE

Financial assistance approvals shall be administered in accordance with the following:

- Where financial assistance is approved by Council for projects that are dependent upon funding from an outside source, eg: Department of Sport & Recreation; Lotterywest etc, and that funding application is unsuccessful, then the approved Council CFAP funds may be accrued in the following financial year, subject to written request from the CEO.

10.5.2

- Where an application for accrued funding is again unsuccessful, the approved Council CFAP monies shall be withdrawn and may be made available to other community organisation.
- Where funding from an outside source is approved any CFAP monies (as approved) shall be paid to the applicant, on acquittal of the project.
- Where approved financial assistance is not claimed by 31st May of the year in which the grant was approved and the organisation involved has failed to provide an explanation and request for those funds to be carried forward, the CEO shall advise the organisation that the approval is revoked and that they should then re-apply.
- Where the level of financial assistance from an outside source has been reduced below that requested by an organisation, the organisation shall be required to demonstrate its ability to meet the funding shortfall. In such circumstances the CFAP Committee will reassess the viability of the project and may, if project viability is not substantiated, revoke the grant approval. Those funds may then be made available to other applicant organisations.
- Where requests for financial assistance are received outside the deadline for receipt of applications they shall not be accepted and the applicants will be advised accordingly.
- Projects that are able to demonstrate benefits to the wider community will be preferred. Those projects that can demonstrate contributions from the community or community groups will be preferred.
- Applications that have multiple funding sources/financial contributors will be preferred.
- Approved applications must acknowledge that the Shire of Katanning has provided funding towards their project/equipment and to include the Shire of Katanning logo on all promotional and marketing material. All sponsored equipment must acknowledge the Shire of Katanning by engraving 'Proudly sponsored by the Shire of Katanning' or placing an acknowledgement sticker, as provided by the Shire of Katanning. Approved applications will be published on the Shire of Katanning Facebook page.
- Applications for Major and Minor grants received from individuals will not be accepted.
- Projects requesting funding for salary costs, administration support and recurring expenditure are ineligible for support.
- Council's decision is FINAL and applicants may not request an appeal.
- Applicants are permitted to only apply successfully for one round in each financial year.
- If the applicant does not satisfactorily acquit its grant, the applicant will be ineligible to apply for further Shire of Katanning funding and action may be taken to recover the grant funds if they have paid up front.

STEPS IN THE FUNDING PROCESS

Step 1

- Contact the Shire of Katanning to discuss your project idea and confirm that it falls within the guidelines.

Step 2

- Complete the application form.

Step 3

- Submit the application by the closing date. Late applications will not be accepted.

Step 4

- Recommendations of applications received are considered at Ordinary Council Meetings. (4th Tuesday of the month). Council Meeting commences at 6pm and is held in the Council Chambers on Austral Terrace.
- Round 1 - May/June funding assessed in July, Round 2 - December/January funding assessed in February.
- You will be notified in writing when Council will be making decisions regarding the CFAP allocations to give the applicants an opportunity to attend the meeting.
- Applicants are encouraged to attend Council meeting during the assessment of the CFAP grant, and have the opportunity to make a presentation (2-3 minutes) to Council on their project during 'Public question/statement time'.

10.5.2

Step 5

- Applicants are notified of the outcome via written correspondence.

Step 6

- Public announcement of all successful applicants made.

Step 7

- Project is delivered.

Step 8

- Complete the evaluation and acquittal report within the 30 days after the project has been delivered to the Administration Support Officer at the Shire of Katanning. (Please ensure that all supporting documentation is provided – please refer to the acquittal form for details).

Step 9

- Payments of acquitted funds are paid to the community organisation upon receipt of an invoice.

Step 10

- Advertising the successes and positive outcomes of the completed project.



Shire of
Katanning
Heart of the Great Southern

List of Accounts Paid
October 2019



10.2.1

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019

Presented to Ordinary Council Meeting 26 November 2019

Cheque Payments

Cheque No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
42275	04/10/2019	SHIRE OF KATANNING	Payroll deductions	MUNBANK	-	138.00	CSH
DEDUCTION	02/10/2019	SHIRE OF KATANNING	Payroll deductions for staff		72.00		INV
DEDUCTION	02/10/2019	SHIRE OF KATANNING	Payroll deductions for staff		66.00		INV
42276	16/10/2019	SHIRE OF KATANNING	ADMIN PETTY CASH	MUNBANK	-	518.50	CSH
ADMIN PETTY CASH	14/10/2019	SHIRE OF KATANNING	WOOLWORTHS- MILK, FACIAL TISSUES, COFFEE, SUGAR, DISHWASHING TABS, BIN LINERS, TOUGH GLOVES, FLY SPRAY FOR TIP, BISCUITS, MORNING TEA FOR STAFF LEAVING. REGIONAL RETAILERS- LOLLIES FOR COUNCIL MEETING, KANGAROO PAW FOR CITIZENSHIP, SNACKS FOR ROAD TRIP, FOOD FOR CANDLE MAKING WORKSHOP. KOWALDS- 100 PACK LAMINATING POUCHES, GOING AWAY CARD FOR DEPARTING STAFF. KATANNING STOCK & TRADING- AIRPORT KEYS. AUSTRALIA POST- 9 X USBs FOR COUNCILLOR INDUCTION PCKS.	MUNBANK	518.50		INV
42277	25/10/2019	SHIRE OF KATANNING	KLC PETTY CASH	MUNBANK	-	502.95	CSH
KLC PETTY CASH	22/09/2019	SHIRE OF KATANNING	WOOLWORTHS - ROAST CHICKEN, FRUIT, REUSEABLE BAG & ORANGE JUICE, MILK & BREAD, DRINKING CHOCOLATE, HAM AND BREAD, PASSIONFRUIT PULP, SMOOTHIE INGREDIANTS, BISCUITS SENIOR ACTIVITIES, SCISSORS & STICKY TAPE, YOUNGSTARS CRAFTS, YOUNGSTARS COOKING INGREDIANTS. REGIONAL RETAILERS- ORANGE JUICE, DRINKING CHOCOLATE. ZANYACS - YOUNGSTARS CRAFT ITEMS. KOWALDS NEWSAGENT- YOUNGSTARS BALLOONS, RUBBER BANDS.	MUNBANK	368.95		INV
DEDUCTION	16/10/2019	SHIRE OF KATANNING	Payroll deductions for staff		68.00		INV
DEDUCTION	16/10/2019	SHIRE OF KATANNING	Payroll deductions for staff		66.00		INV
42278	25/10/2019	TELSTRA	MOBILE PHONE CHARGES FOR SEPTEMBER'19	MUNBANK	-	1,038.19	CSH
3376774455	25/09/2019	TELSTRA	COMMUNICATION EXPENSES, INTERNET EXPENSES (OLO), INTERNET EXPENSES (RUR), INTERNET EXPENSES (SAL), TELEPHONE EXPENSES (CEO), TELEPHONE EXPENSES (ADM), TELEPHONE EXPENSES (CESM), TELEPHONE EXPENSES (CDOW), TELEPHONE EXPENSES (KLC), TELEPHONE EXPENSES (LIB), TELEPHONE EXPENSES (POW), TELEPHONE EXPENSES (POW BUILDING), TELEPHONE EXPENSES (SAN), TELEPHONE EXPENSES (HEA)	MUNBANK	1,038.19		INV

10.2.1

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019

Presented to Ordinary Council Meeting 26 November 2019

Cheque Payments

Cheque No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
42279	25/10/2019	WATER CORPORATION	WATER CHARGES FOR KLC FROM 25/7/2019 - 2/10/2019	MUNBANK	-	7,917.90	CSH
9015857796	25/09/2019	WATER CORPORATION	WATER USAGE FOR 17 MARRI DRIVE FROM 19/7/2019 - 24/9/2019, WATER SERVICES FOR 17 MARRI DRIVE FROM 1/9/2019 - 31/10/2019	MUNBANK	245.69		INV
9015649401	26/09/2019	WATER CORPORATION	WATER USAGE FOR 61A CONROY ST FROM 22/7/2019 - 25/9/2019, WATER SERVICE FOR 61A CONROY ST FROM 1/9/2019 - 31/10/2019	MUNBANK	213.40		INV
9007692098	26/09/2019	WATER CORPORATION	WATER USAGE FOR DAYCARE AT 412 CONROY ST FROM 22/7/2019 - 25/9/2019, WATER USAGE FOR DAYCARE AT 412 CONROY ST FROM 22/7/2019 - 25/9/2019	MUNBANK	101.55		INV
9007673962	26/09/2019	WATER CORPORATION	WATER USAGE FOR STANDPIPE AT L728 CULLEN ST FROM 22/7/2019 - 25/9/2019, WATER SERVICES FOR STANDPIPE AT L728 CULLEN ST FROM 1/9/2019 - 31/10/2019	MUNBANK	464.91		INV
9007674666	26/09/2019	WATER CORPORATION	WATER SERVICES FOR SWIMMING POOL AT CLAUDE ST FROM 1/9/2019 - 31/10/2019	MUNBANK	535.77		INV
9015649399	26/09/2019	WATER CORPORATION	WATER USAGE FOR 61B CONROY ST FROM 22/7/2019 - 25/9/2019, WATER SERVICES FOR 61B CONROY ST FROM 1/9/2019 - 31/10/2019	MUNBANK	217.26		INV
9007679424	26/09/2019	WATER CORPORATION	WATER SERVICES FOR SALE YARD AT DAPING ST FROM 1/9/2019 - 31/10/2019	MUNBANK	126.20		INV
9015188852	27/09/2019	WATER CORPORATION	WATER USAGE FOR TOWN SQUARE FROM 23/7/2019 - 26/9/2019	MUNBANK	740.15		INV
9007675378	27/09/2019	WATER CORPORATION	WATER USAGE FOR SPORTS GROUND AT 999L CONROY ST FROM 23/7/2019 - 26/9/2019	MUNBANK	186.55		INV
9017943102	02/10/2019	WATER CORPORATION	WATER CONSUMPTION, WATER CHARGES FOR 25 MARMION ST FROM 24/07/2019 TO 01/10/2019, WATER CONSUMPTION, WATER CHARGES FOR 25 MARMION ST FROM 01/09/2019 TO 31/10/2019	MUNBANK	305.98		INV
9007680644	03/10/2019	WATER CORPORATION	WATER CHARGES FOR STANDPIPE AT BAKER ST FROM 25/7/2019 - 2/10/2019, WATER SERVICE CHARGES FROM 1/9/2019 - 31/10/2019	MUNBANK	1,486.51		INV
9007680724	03/10/2019	WATER CORPORATION	WATER CHARGES FOR KLC FROM 25/7/2019 - 2/10/2019, WATER SERVICES FOR KLC FROM 1/9/2019 - 31/10/2019	MUNBANK	1,864.45		INV
9022529707	03/10/2019	WATER CORPORATION	WATER CONSUMPTION, WATER CHARGES FOR JEFFERIES BROS AT CROSBY ST FROM 25/07/19 TO 02/10/2019	MUNBANK	16.44		INV
9007688726	03/10/2019	WATER CORPORATION	WATER CONSUMPTION, WATER CHARGES FOR PLAYGROUND AT 26L CARINYA FROM 24/07/2019 TO 02/10/2019	MUNBANK	15.58		INV
9018411079	03/10/2019	WATER CORPORATION	WATER CONSUMPTION, WATER CONSUMPTION, WATER CHARGES FOR UNIT 1/6 HILL WAY 24/07/2019 TO 02/10/2019	MUNBANK	307.22		INV
9018411087	03/10/2019	WATER CORPORATION	WATER CONSUMPTION, WATER CHARGES FOR UNIT 2/6 HILL WAY 24/07/2019 TO 02/10/2019, WATER CONSUMPTION, WATER CHARGES FOR UNIT 2/6 HILL WAY 01/09/2019 TO 31/10/2019	MUNBANK	290.71		INV
9007680708	03/10/2019	WATER CORPORATION	WATER CONSUMPTION, WATER CHARGES FOR CROSBY ST 101,3 FROM 25/07/2019 TO 02/10/2019, WATER CONSUMPTION, WATER CHARGES FOR CROSBY ST 101,3 FROM 01/09/2019 TO 31/10/2019	MUNBANK	124.96		INV
9007680716	03/10/2019	WATER CORPORATION	WATER CONSUMPTION, WATER CHARGES FOR SHOWGROUNDS PEMBLE ST FROM 25/07/2019 TO 02/10/2019, WATER CONSUMPTION, WATER CHARGES FOR SHOWGROUNDS PEMBLE ST FROM 01/09/2019 TO 31/10/2019	MUNBANK	674.57		INV

10.2.1

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019

Presented to Ordinary Council Meeting 26 November 2019

Cheque Payments

Cheque No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
42280	25/10/2019	SYNERGY	GROUPED ELECTRICITY ACCOUNT FOR SEPT'19	MUNBANK	-	32,632.46	CSH
977854430	17/09/2019	SYNERGY	SHORT ST FROM 21/6/2019 - 19/8/2019, 8 AUSTRAL TCE FROM 19/6/2019 - 15/8/2019, 61B CONROY ST FROM 27/6/2019 - 24/8/2019, 17 MARRI DVE FROM 27/6/2019 - 22/8/2019, LOC2553 KAT-NYABING RD AIRSTRIP FROM 14/6/2019 - 9/8/2019, 89 CLIVE ST T.SQUARE FROM 22/6/2019 - 20/8/2019, 14 AUSTRAL TCE SHIRE OFFICE FROM 16/6/2019 - 19/8/2019, 14 AUSTRAL TCE LIBRARY FROM 16/6/2019 - 19/8/2019, 14 AUSTRAL TCE GALLERY FROM 16/6/2019 - 19/8/2019, LOC52 BRAESIDE RD, WIN TV FROM 25/6/2019 - 20/8/2019, BLANTYRE ST, LIONS PARK FROM 20/6/2019 - 16/8/2019, L505 DAPING ST, SALEYARD FROM 28/6/2019 - 26/8/2019, 22 AUSTRAL TCE, T.HALL FROM 19/6/2019 - 16/8/2019, 89 DORE ST, SALEYARD FROM 28/6/2019 - 27/8/2019, L968 CARINYA GDNS FROM 25/6/2019 - 22/8/2019, L10422 AUSTRAL TCE R/WAY GDNS FROM 28/6/2019 - 26/8/2019, L338 CLAUDE ST, SALINITY PUMP FROM 28/6/2019 - 26/8/2019, L423 CONROY ST, PROSSER OVAL FROM 22/6/2019 - 19/8/2019, 48 DORE ST, PIESSE STATUE FROM 28/6/2019 - 26/8/2019, L561 PEMBLE ST, KLC FROM 16/6/2019 - 19/8/2019, L8395 ALBION ST, AAPG FROM 18/6/2019 - 15/8/2019, STRICKLAND ST, KUPARA PARK FROM 18/6/2019 - 13/8/2019, L10422 AUSTRAL TCE, HERITAGE GDNS FROM 20/6/2019 - 16/8/2019, L722 CULLEN ST, DEPO FROM 27/6/2019 - 26/8/2019, L722 CULLEN ST, DEPO FROM 27/6/2019 - 26/8/2019, PARK ST, SWIMMING POOL FROM 16/6/2019 - 19/8/2019, 80 AVON ST, KOOLBARDIE PARK FROM 20/6/2019 - 17/8/2019, ADMIN FEE	MUNBANK	19,826.48	INV	
638847540	01/10/2019	SYNERGY	ELECTRICITY, ELECTRICITY CHARGES FOR POWERWATCH FROM 01/09/2019 TO 30/09/2019	MUNBANK	327.56		INV
338348270	02/10/2019	SYNERGY	ELECTRICITY, ELECTRICITY CHARGES FOR STREET LIGHTS FROM 25/08/2019 TO 24/09/2019	MUNBANK	10,378.73		INV
312951080	02/10/2019	SYNERGY	ELECTRICITY, ELECTRICITY CHARGES FOR NEW ADMIN BUILDING FROM 01/09/2019 TO 30/09/2019	MUNBANK	2,099.69		INV
42281	31/10/2019	SHIRE OF KATANNING	ADMIN PETTY CASH	MUNBANK	-	271.25	CSH
ADMIN PETTY CASH	23/10/2019	SHIRE OF KATANNING	WOOLIES TOMATO SAUCE FOR ADMIN FUNCTIONS, SOUTHERN RURAL FABRICATION SUPPLY & CUT STEEL, WOOLIES TOUGH GLOVES, WOOLIES TOILET BRUSH, WOOLIES ENERGIZER RECHARGABLE BATTERIES, WOOLIES 2X FULL CREAM MILK, WOOLIES 3 X FULL CREAM MILK, WOOLIES FULL CREAM MILK, WOOLIES MILK AND COFFEE, KOWALDS NEWS & GLASSHOUSE GOODBYE CARD FOR JARRAD, WOOLIES MILK & COFFEE, WOOLIES COMMUNITY MEETING FOR HARMONY 2020, WOOLIES COMMUNITY MEETING FOR HARMONY 2020	MUNBANK	137.25		INV
DEDUCTION	30/10/2019	SHIRE OF KATANNING	Payroll deductions for staff		68.00		INV
DEDUCTION	30/10/2019	SHIRE OF KATANNING	Payroll deductions for staff		66.00		INV
42282	31/10/2019	ZANYACS	School holidays program resources - October 2019	MUNBANK	-	97.90	CSH
22	03/10/2019	ZANYACS	School holidays program resources - October 2019	MUNBANK	97.90		INV
					Total Cheque Payments	43,117.15	

10.2.1

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28608	04/10/2019	JLT PLANT HIRE	push up gravel at various pits sites	MUNBANK	-	31,517.20	CSH
7199	24/09/2019	JLT PLANT HIRE	push up gravel at various pits sites	MUNBANK	27,500.00		INV
7200	24/09/2019	JLT PLANT HIRE	dozer hire to strip and level new green waste and scrap steel areas	MUNBANK	4,017.20		INV
EFT28609	04/10/2019	ACORN TREES AND STUMPS	pruning of complaint requests	MUNBANK	-	1,650.00	CSH
00001423	25/09/2019	ACORN TREES AND STUMPS	pruning of complaint request for 111 Conroy Street, pruning of complaint request for 8 Banksia Street	MUNBANK	1,650.00		INV
EFT28610	04/10/2019	AHERN AUSTRALIA PTY LTD	Repairs to Cherry Picker	MUNBANK	-	2,567.32	CSH
S746278	11/09/2019	AHERN AUSTRALIA PTY LTD	Repairs to Cherry Picker	MUNBANK	2,567.32		INV
EFT28611	04/10/2019	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES DEBT RECOVERY FOR MONTH OF SEPTEMBER 2019	MUNBANK	-	319.00	CSH
59512	12/09/2019	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES DEBT RECOVERY FOR SEPTEMBER 2019 INVOICE NO 59512	MUNBANK	319.00		INV
EFT28612	04/10/2019	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	ERTH'S DINOSAUR ZOO EVENT LICENCE FEE APRA	MUNBANK	-	164.18	CSH
02156069/00001	30/08/2019	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	ERTH'S DINOSAUR ZOO EVENT LICENCE FEE APRA, ERTH'S DINOSAUR ZOO EVENT LICENCE FEE PPCA	MUNBANK	164.18		INV
EFT28613	04/10/2019	A.R.M SECURITY-CTI SECURITY SERVICES PTY LTD	ALARM MONITORING CHARGES FROM 01.10.2019 - 31.012.2019	MUNBANK	-	222.01	CSH
CINS3072561	13/09/2019	A.R.M SECURITY-CTI SECURITY SERVICES PTY LTD	Alarm Monitoring charges from 01 Oct 2019 to 31 Dec 2019	MUNBANK	222.01		INV
EFT28614	04/10/2019	BLIGHTS AUTO ELECTRICS	Supply new LED flashing beacon for case tractor.	MUNBANK	-	178.00	CSH
11326	01/09/2019	BLIGHTS AUTO ELECTRICS	Supply new LED flashing beacon for case tractor.	MUNBANK	110.00		INV
11245	10/09/2019	BLIGHTS AUTO ELECTRICS	Supply 1 indicator toggle switch and 2 x H27W/1 globes.	MUNBANK	68.00		INV
EFT28615	04/10/2019	COCA-COLA AMATIL	KIOSK SUPPLIES	MUNBANK	-	688.50	CSH
220807982	05/09/2019	COCA-COLA AMATIL	Kiosk stock supplies	MUNBANK	308.50		INV
220860047	12/09/2019	COCA-COLA AMATIL	Kiosk stock supplies	MUNBANK	380.00		INV
EFT28616	04/10/2019	EDWARDS MOTORS PTY LTD	Whipper Snipper to replace damaged P605	MUNBANK	-	1,599.00	CSH
63136K	05/09/2019	EDWARDS MOTORS PTY LTD	Wiper Snipper to replace damaged P605	MUNBANK	1,599.00		INV
EFT28617	04/10/2019	ENGENUITY ENGINEERING	RFQ 017-2019 Piesse Park Projects Engineering - Site 1 - Chipper Street - Design Development	MUNBANK	-	3,080.00	CSH
00005537	26/09/2019	ENGENUITY ENGINEERING	RFQ 017-2019 Piesse Park Projects Engineering - Site 1 - Chipper Street - Design Development	MUNBANK	3,080.00		INV
EFT28618	04/10/2019	ENVIRONMENTAL INDUSTRIES PTY LTD	FRT 05-2018 Katanning Welcome Precinct Construction	MUNBANK	-	650,350.65	CSH
13508	20/09/2019	ENVIRONMENTAL INDUSTRIES PTY LTD	Contract RFT 05-2018, Variation 11, CCTV power supply works	MUNBANK	11,918.37		INV
13508	20/09/2019	ENVIRONMENTAL INDUSTRIES PTY LTD	Contract RFT05-2018 , Variation 14 , Civil Variations and Road Works	MUNBANK	7,250.65		INV
13508	20/09/2019	ENVIRONMENTAL INDUSTRIES PTY LTD	Contract RFT 05-2018, Variation 16R2, Roadworks to All Ages Carpark Option 1	MUNBANK	93,166.37		INV
13508	20/09/2019	ENVIRONMENTAL INDUSTRIES PTY LTD	FRT 05-2018 Katanning Welcome Precinct Construction, Environmental Industries Pty Ltd, Schedule A Preliminaries, Schedule C Landscape Works General, Schedule D Landscape Works Junior Play, Schedule E Civil Works, Schedule G CTV Works, Schedule H Irrigation Works, Schedule I Skate Park Works	MUNBANK	538,015.26		INV
EFT28619	04/10/2019	RAY FORD SIGNS	SIGNS ON ALUMINIUM PARKING RESTRICTED AREA CHEMICAL STORE - DEPO	MUNBANK	-	365.75	CSH
11486	27/09/2019	RAY FORD SIGNS	signs depot	MUNBANK	365.75		INV
EFT28620	04/10/2019	GRANDE FOOD SERVICE	KIOSK SUPPLIES	MUNBANK	-	937.00	CSH
4149659	26/09/2019	GRANDE FOOD SERVICE	Kiosk stock supplies	MUNBANK	937.00		INV

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28621	04/10/2019	KATANNING AUTO CENTRE	Carry out repairs to cooling system and diagnose and repair vibration through drive shaft.	MUNBANK	-	3,243.85	CSH
3489	08/05/2019	KATANNING AUTO CENTRE	Carry out repairs to pressure cleaner on Graffiti Removal Trailer.	MUNBANK	842.20		INV
3521	19/07/2019	KATANNING AUTO CENTRE	Carry out repairs to cooling system and diagnose and repair vibration through drive shaft. KA108 MOH TAYLOR	MUNBANK	2,401.65		INV
EFT28622	04/10/2019	KATANNING STOCK & TRADING	October Supplies	MUNBANK	-	961.95	CSH
176174	30/08/2019	KATANNING STOCK & TRADING	globes x 2 x 13watt docket 176174, brush, filla & paint docket 176174, sanding block, Gyproc tare, joint compound, sanding sheets docket 176174	MUNBANK	117.10		INV
176175	03/09/2019	KATANNING STOCK & TRADING	dust masks docket 176175, tap adaptor docket 176175, clear silicone docket 176175	MUNBANK	78.70		INV
176177	05/09/2019	KATANNING STOCK & TRADING	stud finder plus 9 volt battery docket 176177	MUNBANK	68.00		INV
176178	06/09/2019	KATANNING STOCK & TRADING	cleaning products for Gary 276178, cleaning products for Gary 276178, cleaning products for Gary 276178	MUNBANK	56.40		INV
176179	06/09/2019	KATANNING STOCK & TRADING	rod and drill bit doc 176179	MUNBANK	13.45		INV
176182	11/09/2019	KATANNING STOCK & TRADING	toilet seat town square disable toilet docket 176178	MUNBANK	33.00		INV
176183	13/09/2019	KATANNING STOCK & TRADING	bolts doc 176183, screws, mdf, 4lt hog bristle, door stop doc 176183, tap adaptors doc 176183, tap adaptors doc 176183, white paint, rags, mineral turps doc 176183, sink pump doc 176183	MUNBANK	199.80		INV
176184	18/09/2019	KATANNING STOCK & TRADING	welding wire, mineral turps, cap, electric stirrer, tech screws doc 176184, inlet hose doc 176184	MUNBANK	113.50		INV
176185	20/09/2019	KATANNING STOCK & TRADING	spray gel, welding tips, dyna bolts, bolts, drill bits doc 176185, 6 hooks doc 176185, pkt cable ties doc 176185, hydrochloric acid, mini cistern doc 176185, opal corri sunturf, clouts doc 176185	MUNBANK	200.80		INV
176186	25/09/2019	KATANNING STOCK & TRADING	acetone, washers, dyna bolts doc 176186, toilet seat doc 176186, pr gloves doc 176186	MUNBANK	81.20		INV
EFT28623	04/10/2019	KATANNING H HARDWARE	October Supplies	MUNBANK	-	478.76	CSH
101001328	13/09/2019	KATANNING H HARDWARE	kwik swap 8.5kg gas only	MUNBANK	32.00		INV
101001666	20/09/2019	KATANNING H HARDWARE	Puma roundabout plants GARDEN MIX	MUNBANK	99.00		INV
101001671	20/09/2019	KATANNING H HARDWARE	Puma roundabout plants credit	MUNBANK	-	99.00	INV
101001659	20/09/2019	KATANNING H HARDWARE	Puma roundabout plants	MUNBANK	99.00		INV
101001672	20/09/2019	KATANNING H HARDWARE	Garden mix for patches on hockey oval	MUNBANK	99.00		INV
101001856	25/09/2019	KATANNING H HARDWARE	Supply straps to tie down stick cover on excavator & secure lines. As per quote. 101000056	MUNBANK	102.91		INV
101001872	25/09/2019	KATANNING H HARDWARE	Washer flat, nut high tensile nylon, bolt high tensile, drills set metric cup	MUNBANK	145.85		INV
EFT28624	04/10/2019	LUCID CONSULTING ENGINEERS (WA) PTY LTD	STAGE 5 DEFECTS LIABILITY PERIOD	MUNBANK	-	4,125.00	CSH
WA003088	31/08/2019	LUCID CONSULTING ENGINEERS (WA) PTY LTD	LUCID CONSULTING ENGINEERS- BUILDING SERVICES - STAGE 5 DEFECTS LIABILITY PERIOD, NEW ADMINISTRATION CIVIC BUILDING	MUNBANK	4,125.00		INV
EFT28625	04/10/2019	MARTYN HAGLEY	REIMBURSEMENT MAIN ROADS TRAINING COURSE STAFF MEMBER	MUNBANK	-	91.75	CSH
REIMBURSEMENT	27/09/2019	MARTYN HAGLEY	REIMBURSEMENT MAIN ROADS TRAINING COURSE STAFF MEMBER	MUNBANK	91.75		INV
EFT28626	04/10/2019	MARKET CREATIONS PTY LTD	BUSINESS CARDS	MUNBANK	-	286.00	CSH
IB15-1	19/07/2019	MARKET CREATIONS PTY LTD	BUSINESS CARDS - COMMUNITY DEVELOPMENT/PROJECTS COORDINATOR & CULTURAL COLLABORATIONS OFFICER x250, BUSINESS CARDS - ARTWORK SETUP x2	MUNBANK	286.00		INV

10.2.1

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28627	04/10/2019	QFH MULTIPARTS	Supply 2 x hydraulic lines for quick hitch on loader.	MUNBANK	-	724.92	CSH
134198	06/09/2019	QFH MULTIPARTS	Supply hydraulic Parts, blank caps	MUNBANK	271.94		INV
134322	11/09/2019	QFH MULTIPARTS	Supply 2 x hydraulic lines for quick hitch on loader.	MUNBANK	402.16		INV
134360	12/09/2019	QFH MULTIPARTS	Supply 6 mtr Spyrol guard for hydraulic hoses.	MUNBANK	50.82		INV
EFT28628	04/10/2019	OFFICE WORKS BUSINESS DIRECT	LIBRARY STATIONERY	MUNBANK	-	90.44	CSH
44801189	27/09/2019	OFFICE WORKS BUSINESS DIRECT	Blu tack, post it notes, mailing labels, postage	MUNBANK	90.44		INV
EFT28629	04/10/2019	JENNI PACKARD	ART EXHIBITION #13 PAINTING PURCHASE	MUNBANK	-	160.80	CSH
ART EXHIBITION 13	13/08/2019	JENNI PACKARD	ART EXHIBITION #13 PURCHASED BY J.S. ART EXHIBITION #13 COMMISSION	MUNBANK	160.80		INV
EFT28630	04/10/2019	ALBANY PRINTERS	Term 3 KLC Timetables x 100	MUNBANK	-	140.00	CSH
00044054	31/08/2019	ALBANY PRINTERS	Term 3 KLC Timetables x 100	MUNBANK	140.00		INV
EFT28631	04/10/2019	QUALITY PRESS (MERCURY ENTERPRISES PTY LTD)	2019 BLOOM FESTIVAL MARKETING - PROGRAMS	MUNBANK	-	6,831.00	CSH
INV027092	04/09/2019	QUALITY PRESS (MERCURY ENTERPRISES PTY LTD)	2019 BLOOM FESTIVAL MARKETING - POSTERS	MUNBANK	242.00		INV
INV027189	11/09/2019	QUALITY PRESS (MERCURY ENTERPRISES PTY LTD)	2019 BLOOM FESTIVAL MARKETING - PROGRAMS	MUNBANK	6,589.00		INV
EFT28632	04/10/2019	REPEAT PLASTICS (WA)	1x pallet (44 bollards) Clive st	MUNBANK	-	2,910.20	CSH
000008840	17/09/2019	REPEAT PLASTICS (WA)	1x pallet (44 bollards) Clive st	MUNBANK	2,910.20		INV
EFT28633	04/10/2019	KATANNING RETICULATION	SALEYARD STORM WATER PUMPING PROJECT	MUNBANK	-	30,000.00	CSH
00002435	24/09/2019	KATANNING RETICULATION	Sub Contractor (Wywurry Electrical)	MUNBANK	30,000.00		INV
EFT28634	04/10/2019	RICHARD BRALICH	REIMBURSEMENT MAIN ROADS TRAINING COURSE STAFF MEMBER	MUNBANK	-	48.55	CSH
REIMBURSEMENT	27/09/2019	RICHARD BRALICH	REIMBURSEMENT FOR MAIN ROADS TRAINING COURSE STAFF MEMBER	MUNBANK	48.55		INV
EFT28635	04/10/2019	SHANE CHAMBERS	REIMBURSEMENT MAIN ROADS TRAINING COURSE STAFF MEMBER	MUNBANK	-	55.20	CSH
REIMBURSEMENT	27/09/2019	SHANE CHAMBERS	REIMBURSEMENT MAIN ROADS TRAINING COURSE STAFF MEMBER 25 & 26 SEPTEMBER 2019	MUNBANK	55.20		INV
EFT28636	04/10/2019	SOUTHERN RURAL FABRICATION	ONSITE REPAIRS OF BALUSTRADE AT KATANNING TOWN SQUARE	MUNBANK	-	1,763.30	CSH
INV-0447	17/09/2019	SOUTHERN RURAL FABRICATION	Onsite repairs of balustrade at Katanning town square as per quote ES-0028	MUNBANK	1,763.30		INV
EFT28637	04/10/2019	TYREPOWER KATANNING	Supply, fit and balance 4 x 245/70R16 Maxxis AT700 tyres to ute.	MUNBANK	-	880.00	CSH
134721	17/09/2019	TYREPOWER KATANNING	Supply, fit and balance 4 x 245/70R16 Maxxis AT700 tyres to ute. As per quote number Q100651	MUNBANK	880.00		INV
EFT28638	04/10/2019	WAGIN MECHANICAL REPAIRS	Servicing of the Katg Central Fire Appliance	MUNBANK	-	928.20	CSH
28493	23/09/2019	WAGIN MECHANICAL REPAIRS	Servicing of the Katg Central Fire Appliance ,	MUNBANK	928.20		INV
EFT28639	04/10/2019	WAREEK TRADING	COCKROACH TREATMENT AT SALEYARDS CANTEEN	MUNBANK	-	99.00	CSH
72	17/08/2019	WAREEK TRADING	cockroaches in canteen	MUNBANK	99.00		INV
EFT28640	04/10/2019	WARREN BLACKWOOD WASTE	Domestic waste collection annual fee	MUNBANK	-	4,006.78	CSH
00016840	23/09/2019	WARREN BLACKWOOD WASTE	Domestic waste collection annual fee, Commercial waste collection annual fee, Street Bin collection waste collection annual fee	MUNBANK	4,006.78		INV
EFT28641	04/10/2019	WATSON'S LIQUID WASTE DISPOSAL	PUMP OUT GREASE TRAP AT SALEYARDS	MUNBANK	-	330.00	CSH
1655	19/09/2019	WATSON'S LIQUID WASTE DISPOSAL	Clean grease trap PUMP OUT REASE TRAP AT SALEYARDS	MUNBANK	330.00		INV
EFT28642	04/10/2019	WEST AUSTRALIAN NEWSPAPERS LTD	KA Youth NAIDOC Event poster ad on Great Southern Herald	MUNBANK	-	654.00	CSH
ADJUSTMENT NOTE	31/07/2019	WEST AUSTRALIAN NEWSPAPERS LTD	KA Youth NAIDOC Event poster ad on Great Southern Herald	MUNBANK	350.00		INV
ADJUSTMENT NOTE	31/07/2019	WEST AUSTRALIAN NEWSPAPERS LTD	Ad for RFQ 021 KCC Request for electrical work for power to new bowling green	MUNBANK	152.00		INV
ADJUSTMENT NOTE	31/07/2019	WEST AUSTRALIAN NEWSPAPERS LTD	Shire of Katanning - Fee's and Charges	MUNBANK	152.00		INV

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28643	04/10/2019	ZIAN WELLNESS	Invoice 22 - 6 June 2019 Pt Session, Gym Instruction & Travel - R.D	MUNBANK	-	941.72	CSH
22	25/09/2019	ZIAN WELLNESS	Invoice 22 - 6 June 2019 Pt Session, Gym Instruction & Travel - R.D	MUNBANK	493.36		INV
23	25/09/2019	ZIAN WELLNESS	Invoice 23 - 04/07/2019 Pt Session, Gym Instruction & Travel - R.D	MUNBANK	448.36		INV
EFT28644	08/10/2019	DWL LAWYERS	PROFESSIONAL FEES FOR EMPLOYMENT MATTER	MUNBANK	-	5,000.00	CSH
01048	24/09/2019	DWL LAWYERS	PROFESSIONAL FEES FOR EMPLOYMENT MATTER - STAFF MEMBER	MUNBANK	5,000.00		INV
EFT28645	09/10/2019	BCITF	BCITF LEVY FOR JULY 2019	MUNBANK	-	54.47	CSH
T92	09/10/2019	BCITF	App # 201920005 S.J.W	MUNBANK	54.47		INV
EFT28646	10/10/2019	AVANTGARDE TECHNOLOGIES PTY LTD	OCTOBER 2019 CCTV MAINTENANCE 3 YR CONTRACT	MUNBANK	-	1,535.46	CSH
ES00001400	04/10/2019	AVANTGARDE TECHNOLOGIES PTY LTD	OCT 2019 CCTV MAINTENANCE 3 YR CONTRACT	MUNBANK	1,535.46		INV
EFT28647	10/10/2019	AUSTRALIAN COMMUNITY MEDIA	2019 BLOOM FESTIVAL ADVERTISING - RIPE	MUNBANK	-	880.00	CSH
5565786	26/09/2019	AUSTRALIAN COMMUNITY MEDIA	2019 BLOOM FESTIVAL ADVERTISING - RIPE	MUNBANK	880.00		INV
EFT28648	10/10/2019	ALBANY OFFICE PRODUCTS DEPOT	7004700 PALLET OPD LASER COPY PAPER A4 WHITE 80GSM (400)	MUNBANK	-	2,375.02	CSH
577742	17/09/2019	ALBANY OFFICE PRODUCTS DEPOT	7004700 PALLET OPD LASER COPY PAPER A4 WHITE 80GSM (400), 7008449 OPD LASER COPY PAPER A3 WHITE 80GSM	MUNBANK	2,375.02		INV
EFT28649	10/10/2019	WESTRAD ENTERPRISES PTY LTD TRADING AS ALBANY RADIO COMMUNICATIONS	Servicing of the black bushfire radios	MUNBANK	-	1,152.58	CSH
01217980	17/09/2019	WESTRAD ENTERPRISES PTY LTD TRADING AS ALBANY RADIO COMMUNICATIONS	Servicing of the black bushfire radios INVOICE 01217980	MUNBANK	525.09		INV
01217979	16/10/2019	WESTRAD ENTERPRISES PTY LTD TRADING AS ALBANY RADIO COMMUNICATIONS	Servicing of the black bushfire radios INVOICE 01217979	MUNBANK	627.49		INV
EFT28651	10/10/2019	ARROW BRONZE	Plaque and delivery for D.C.W	MUNBANK	-	427.18	CSH
685137	19/09/2019	ARROW BRONZE	Plaque and delivery for D.C.W	MUNBANK	427.18		INV
EFT28652	10/10/2019	AUSTRALIAN TAXATION OFFICE	PAYG PAY 7	MUNBANK	-	35,102.00	CSH
PAYG	03/09/2019	AUSTRALIAN TAXATION OFFICE	PAYG PAY 7 19/09/2019 - 02/10/2019	MUNBANK	35,102.00		INV
EFT28653	10/10/2019	BOVELL SURVEYS PTY LTD	To set out Structure gridlines, footpath Centerlines and the extent of the area as per quote	MUNBANK	-	1,391.50	CSH
00704SOK	19/09/2019	BOVELL SURVEYS PTY LTD	Piesse Park Nature Playground Setout. To set out Structure gridlines, footpath Centerlines and the extent of the area as per quote Piesse Park Nature Playground Setout. as per quote	MUNBANK	1,391.50		INV
EFT28654	10/10/2019	SANDY BOXALL	Catering for Ordinary Council Meetings and Forums for 2019	MUNBANK	-	321.00	CSH
00000242	27/09/2019	SANDY BOXALL	Catering for Ordinary Council Meetings and Forums for 2019 , as per supplied roster. 4 x Forum and 3 x OCM.	MUNBANK	225.00		INV
00000244	27/09/2019	SANDY BOXALL	BREAKFAST CATERING FOR COUNCILLORS TOURISM STRATEGY WORKSHOP	MUNBANK	96.00		INV
EFT28655	10/10/2019	KATANNING CHERRY PICKER	Cut back two trees and remove two trees as specified on verge Arle Street, Katanning	MUNBANK	-	3,630.00	CSH
3480	30/09/2019	KATANNING CHERRY PICKER	Cut back tree limbs as specified, overhanging fence of Storage Units corner of Austral Terrace and Bokarup Street Katanning.	MUNBANK	660.00		INV
3481	30/09/2019	KATANNING CHERRY PICKER	Cut back limbs of four trees as specified on verge of Britannia Street Katanning overhanging road and fence of Storage Units near corner Bokarup Street Katanning.	MUNBANK	990.00		INV
3483	01/10/2019	KATANNING CHERRY PICKER	Cut back two trees and remove two trees as specified on verge Arle Street, Katanning	MUNBANK	1,980.00		INV

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28656	10/10/2019	JENNY CRISTINELLI	REIMBURSEMENT TRAINING COURSE STAFF	MUNBANK	-	74.87	CSH
REIMBURSEMENT	07/10/2019	JENNY CRISTINELLI	TRANSPORT UBER'S, MONT CLAREMONT PARKING, BREAKFAST, DINNER	MUNBANK	74.87		INV
EFT28657	10/10/2019	CUTTING EDGES EQUIPMENT PARTS PTY LTD	Supply 20x grader blades and fixing hardware	MUNBANK	-	4,154.06	CSH
3262329	02/10/2019	CUTTING EDGES EQUIPMENT PARTS PTY LTD	Supply 20x grader blades and fixing hardware as per quote 3352919	MUNBANK	4,154.06		INV
EFT28658	10/10/2019	EDWARDS MOTORS PTY LTD	Car service & seat belt repairs. KA09	MUNBANK	-	1,159.60	CSH
GMCSK129656	11/09/2019	EDWARDS MOTORS PTY LTD	CAR SERVICE - NUMBER PLATE KA-062	MUNBANK	307.90		INV
GMCSK129692	17/09/2019	EDWARDS MOTORS PTY LTD	Car service & seat belt repairs. KA09	MUNBANK	851.70		INV
EFT28659	10/10/2019	ELLENBY TREE FARM PTY LTD	3 x Pyrus Usseriensis (Manchurian Pear) trees RSL Park Upgrade	MUNBANK	-	1,023.00	CSH
23949	19/09/2019	ELLENBY TREE FARM PTY LTD	3 x Pyrus Usseriensis (Manchurian Pear) trees RSL Park Upgrade	MUNBANK	1,023.00		INV
EFT28660	10/10/2019	FOREST ADVENTURES SOUTH WEST	Road trip to the Forest Adventure South West Thursday 3 October 2019	MUNBANK	-	486.00	CSH
FWGV58X	04/09/2019	FOREST ADVENTURES SOUTH WEST	Road trip to the Forest Adventure South West Thursday 3 October 2019	MUNBANK	486.00		INV
EFT28661	10/10/2019	TOLL IPEC/ COURIER AUSTRALIA	FREIGHT CHARGES FOR SEPTEMBER'19	MUNBANK	-	162.39	CSH
0436	15/09/2019	TOLL IPEC/ COURIER AUSTRALIA	INDUSTRIAL AUTOMATION GROUP 9/9/2019, WA LIBRARY 9/9/2019, AFGRI 9/9/2019, KAT.SHIRE TO WA LIBRARY 9/9/2019, CJD EQUIPMENT 10/9/2019, CJD EQUIPMENT 10/9/2019, WINC 13/9/2019	MUNBANK	177.79		INV
ADJUSTMENT 801689	18/09/2019	TOLL IPEC/ COURIER AUSTRALIA	CREDIT ON PICKUP FEE DRIVER ARRIVED AFTER HOURS	MUNBANK	-	15.40	INV
EFT28662	10/10/2019	INSTANT TRANSPORTABLE OFFICES PTY LTD	SUPPLY DELIVER INSTAL TRANSPORTABLE OFFICE CRIB ABLUTION 3/3/6 SPLIT WASTE FACILITY	MUNBANK	-	10,318.00	CSH
00008192	25/09/2019	INSTANT TRANSPORTABLE OFFICES PTY LTD	Supply, deliver and install 1x 12mx 3m transportable office-crib-ablution with a 3/3/6 split to the Katanning Shire Waste Facility as per your quote PROGRESS PAYMENT INITIAL DEPOSIT 20%	MUNBANK	10,318.00		INV
EFT28663	10/10/2019	KATG LAND CARE DISTRICT C/TEE ENVIRONMENTAL NURSERY	Provision of plant supply - Piesse Park Wetlands and Swales	MUNBANK	-	8,220.00	CSH
INV0244	26/08/2019	KATG LAND CARE DISTRICT C/TEE ENVIRONMENTAL NURSERY	Provision of plant supply - Piesse Park, Wetlands and Swales	MUNBANK	8,220.00		INV
EFT28664	10/10/2019	KATANNING WASTE MANAGEMENT	Monthly fee for empty 5m3 front loader recycle bins at refuse site for September 2019	MUNBANK	-	77.00	CSH
462	04/10/2019	KATANNING WASTE MANAGEMENT	Monthly fee for empty 5m3 front loader recycle bins at refuse site September 2019	MUNBANK	77.00		INV
EFT28665	10/10/2019	KOJONUP VETERINARY HOSPITAL	Consultation fee Female American staffy Blue	MUNBANK	-	72.00	CSH
1/107716	10/09/2019	KOJONUP VETERINARY HOSPITAL	Consultation fee, / Female American Staffy Blue from 76B Rogers Ave found wandering. Dog needed urgent medical attention.	MUNBANK	72.00		INV
EFT28666	10/10/2019	KATANNING SENIOR HIGH SCHOOL	KSHS CEO DONATION YR 12 VALEDICTION SPORTS CITIZEN OF THE YEAR 2019	MUNBANK	-	200.00	CSH
11230	23/09/2019	KATANNING SENIOR HIGH SCHOOL	Katanning Senior High School , CEO Donation , Yr. 12 Valediction Sports Citizen of the Year 2019	MUNBANK	200.00		INV
EFT28667	10/10/2019	KATANNING STOCK & TRADING	October Supplies	MUNBANK	-	384.15	CSH
176176	04/09/2019	KATANNING STOCK & TRADING	same key lock padlocks for toilet roll holders, same key lock padlocks for toilet roll holders, same key lock padlocks for toilet roll holders	MUNBANK	125.45		INV
176180	09/09/2019	KATANNING STOCK & TRADING	BLUE LINE HOSE JOINER AND BRASS FITTING FOR 25MM BLUELINE PIPE.	MUNBANK	13.00		INV
176191	02/10/2019	KATANNING STOCK & TRADING	sealant paint and accessories for toilets floors at AAPG	MUNBANK	245.70		INV
EFT28668	10/10/2019	KATANNING H HARDWARE	1x pallet rapid set cement	MUNBANK	-	510.99	CSH
101002345	07/10/2019	KATANNING H HARDWARE	1x pallet rapid set cement	MUNBANK	500.00		INV
102000983	09/10/2019	KATANNING H HARDWARE	1x pack timber tek screws	MUNBANK	10.99		INV

10.2.1

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28669	10/10/2019	MCLEODS	Audit Letter for the year ended 30 June 2019.	MUNBANK	-	176.00	CSH
109672	02/09/2019	MCLEODS	Audit Letter for the year ended 30 June 2019.	MUNBANK	176.00		INV
EFT28670	10/10/2019	MARKET CREATIONS PTY LTD	SEPTEMBER 2019 - OFFICE 365 SUBSCRIPTION	MUNBANK	-	3,145.84	CSH
9268	30/09/2019	MARKET CREATIONS PTY LTD	SEP 2019 - WALGA - ADV SERVER / NETWORK / TECHNICAL BUSINESS SUPPORT	MUNBANK	584.38		INV
9238	30/09/2019	MARKET CREATIONS PTY LTD	SEP 2019 - MONTHLY PREVENTITIVE MAINTENANCE ON SERVERS INCLUDING KLC	MUNBANK	550.00		INV
9239	30/09/2019	MARKET CREATIONS PTY LTD	SEP 2019 - OFFICE 365 SUBSCRIPTION	MUNBANK	2,011.46		INV
EFT28671	10/10/2019	MICHELLE KANE	BLOOM FESTIVAL COORDINATION	MUNBANK	-	1,000.00	CSH
00012	17/06/2019	MICHELLE KANE	BLOOM FESTIVAL COORDINATION - PAID FORTNIGHTLY @ \$1000, 10 OCT 2019	MUNBANK	1,000.00		INV
EFT28672	10/10/2019	NELSONS DRYCLEANING	DRYCLEANING TABLE CLOTHS FOR EVENT KWFC FIRE & RESCUE SERVICES	MUNBANK	-	561.00	CSH
00009260	30/09/2019	NELSONS DRYCLEANING	Tablecloths Round and Rectangle for Volunteer Fire and Rescue Services Event - 31 August 2019, and KWFC Award Night 13 September 2019, Williams Funeral, Admin.	MUNBANK	561.00		INV
EFT28673	10/10/2019	ROXAINE O'TOOLE	Wreath for National Police Remembrance Day 2019	MUNBANK	-	80.00	CSH
83	27/09/2019	ROXAINE O'TOOLE	Wreath for National Police Remembrance Day 2019	MUNBANK	80.00		INV
EFT28674	10/10/2019	ROL-WA PTY LTD T/AS ALLPEST WA	ANNUAL INSECT/SPIDER & RODENT CONTROL SHIRE AMENITIES	MUNBANK	-	4,505.36	CSH
6222630	16/09/2019	ROL-WA PTY LTD T/AS ALLPEST WA	Annual insect/spider spray and rodent control - Admin & Civic Centre - Invoice 6222630	MUNBANK	156.75		INV
6222642	17/09/2019	ROL-WA PTY LTD T/AS ALLPEST WA	Annual insect/spider spray and rodent control - Katanning Community Medical Centre invoice 6222642, SES Building invoice 6222642, Katanning Playgroup invoice 6222642, 8 Austral Terrace - Staff Housing invoice 6222642, 61A Conroy Street invoice 6222642, 55B Beaufort Street invoice 6222642, 42 Crosby St invoice 6222642, 17 Marri Drive, Katanning invoice 6222642, 25 Marmion Drive invoice 6222642, U2/6 Hill Way invoice 6222642, 13 units Amherst Village \$52.50 per unit invoice 6222642, U1/6 Hill Way invoice 6222642, Town Hall Public Toilets invoice 6222642, Toilets - Lions Park 6222642, Town Square Public Toilets 6222642, Toilets - Lake Ewlyamartup 6222642, Cemetery invoice 6222642, Town Hall invoice 6222642, Swimming Pool invoice 6222642, Kupara Park invoice 6222642, Recreation Centre invoice 6222642, KLC Outbuildings & Grounds invoice 6222642, Library invoice 6222642, Depot Buildings invoice 6222642, Airport invoice 6222642, Katanning Hotel invoice 6222642, Railway Station invoice 6222642	MUNBANK	3,920.16		INV
6222635	18/09/2019	ROL-WA PTY LTD T/AS ALLPEST WA	Annual insect/spider spray and rodent control Katanning Community Childcare invoice 6222635	MUNBANK	104.50		INV
6219653	18/09/2019	ROL-WA PTY LTD T/AS ALLPEST WA	Annual insect/spider spray and rodent control 61B Conroy Street invoice 6219653	MUNBANK	104.50		INV
6220360	20/09/2019	ROL-WA PTY LTD T/AS ALLPEST WA	Annual insect/spider spray Toilets AAPG invoice 6220360	MUNBANK	62.70		INV
6220382	20/09/2019	ROL-WA PTY LTD T/AS ALLPEST WA	Annual insect/spider spray and rodent control Carrolup Hall invoice 6220382	MUNBANK	156.75		INV
EFT28675	10/10/2019	SOUTHERN RURAL FABRICATION	Water truck assessment and evaluation.	MUNBANK	-	363.00	CSH
INV-0478	09/10/2019	SOUTHERN RURAL FABRICATION	Water truck assessment and evaluation.	MUNBANK	363.00		INV
EFT28676	10/10/2019	BURGESS RAWSON (WA) PTY LTD	WATER RATES CENTRE AT AUSTRAL TCE	MUNBANK	-	193.72	CSH
6011	03/10/2019	BURGESS RAWSON (WA) PTY LTD	WATER RATES CENTRE AT AUSTRAL TCE L1531 01.09.2019 - 31.10.2019, WATER USAGE CENTRE AT AUSTRAL TCE L1531 22.07.2019 - 25.09.2019,	MUNBANK	179.43		INV
6016	07/10/2019	BURGESS RAWSON (WA) PTY LTD	WATER USAGE GARDEN AT AUSTRAL TCE REF L1531 23.07.2019 -01.10.2019	MUNBANK	14.29		INV

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28677	10/10/2019	TRUCKLINE	Supply Brake shoes, drums, s cams, mud flaps, rocker pins and bushes, dust covers	MUNBANK	-	4,123.86	CSH
6763656	16/09/2019	TRUCKLINE	Supply Brake shoes, drums, s cams, mud flaps, rocker pins and bushes, dust covers as per quote numbers: 341453, 341451, 343006	MUNBANK	4,123.86		INV
EFT28678	10/10/2019	IT VISION COMPUTER SYSTEMS	DEVELOPMENT OF ONLINE LEAVE FOR SHIRE INTRANET	MUNBANK	-	4,730.17	CSH
31921	31/07/2019	IT VISION COMPUTER SYSTEMS	DEVELOPMENT OF ONLINE LEAVE FOR SHIRE INTRANET - \$2920.50, ANNUAL LICENCE FEE FOR ONLINE LEAVE - \$1834.80	MUNBANK	4,730.17		INV
EFT28679	10/10/2019	WARREN BLACKWOOD WASTE	RECYCLE HOUSEHOLD SERVICE SEPTEMBER'19	MUNBANK	-	4,589.35	CSH
00016841	30/09/2019	WARREN BLACKWOOD WASTE	Recycle household service annual fee 23RD 24TH & 25.09.2019	MUNBANK	4,589.35		INV
EFT28680	10/10/2019	WA TRAFFIC PLANNING	1x traffic plan Mulka Bloom Festival Event	MUNBANK	-	385.00	CSH
#917	16/09/2019	WA TRAFFIC PLANNING	1x traffic plan Mulka Bloom Festival Present	MUNBANK	385.00		INV
EFT28681	10/10/2019	WEST AUSTRALIAN NEWSPAPERS LTD	2019 BLOOM FESTIVAL - NARROGIN OBSERVER 19x7	MUNBANK	-	3,090.00	CSH
1007010420190930	30/09/2019	WEST AUSTRALIAN NEWSPAPERS LTD	2019 BLOOM FESTIVAL - NARROGIN OBSERVER 19x7, 2019 BLOOM FESTIVAL - COUNTRY MAN 19x7, 2019 BLOOM FESTIVAL - GS HERALD 19x7, 2019 BLOOM FESTIVAL - COUNTRY MAN 19x7 AD	MUNBANK	2,640.00		INV
1007010420190930	30/09/2019	WEST AUSTRALIAN NEWSPAPERS LTD	Fire Break Notice	MUNBANK	450.00		INV
EFT28682	10/10/2019	WESTCOAST LIVESTOCK P/L	Purchase 81 sheep (28 hoggets + 53 lambs)	MUNBANK	-	6,593.40	CSH
KATAN425-101888.CI	25/09/2019	WESTCOAST LIVESTOCK P/L	Purchase 81 sheep (28 hoggets + 53 lambs)	MUNBANK	6,593.40		INV
EFT28683	10/10/2019	WESTRAC EQUIPMENT P/L	Supply air con and cabin fan rocker switches	MUNBANK	-	89.01	CSH
PI3837443	19/09/2019	WESTRAC EQUIPMENT P/L	Supply air con and cabin fan rocker switches as per quote.	MUNBANK	89.01		INV
EFT28684	10/10/2019	WINC AUSTRALIA PTY LTD	DYMO D1 TPE FOR LM/LP 9MMX7M BLK ON WHT	MUNBANK	-	26.98	CSH
9028473171	11/09/2019	WINC AUSTRALIA PTY LTD	Dymo D1 Tape	MUNBANK	26.98		INV
EFT28685	14/10/2019	BUILDING SERVICE LEVY	BUILDING SERVICES LEVY FOR SEPTEMBER 2019	MUNBANK	-	113.30	CSH
T93	14/10/2019	BUILDING SERVICE LEVY	App # 201920014 STEPHEN BROOKS, App # 201920016 Peter & Wendy Bessel- Browne	MUNBANK	113.30		INV
EFT28686	16/10/2019	ABCO PRODUCTS	KLC CLEANING MATERIALS	MUNBANK	-	106.35	CSH
455007	27/09/2019	ABCO PRODUCTS	1 x 300mm slimline squeegee, 5 x 43cm 3m white polishing pads	MUNBANK	106.35		INV
EFT28687	16/10/2019	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	2019/2020 ANNUAL MUSIC FOR COUNCILS LICENCE	MUNBANK	-	350.00	CSH
007454	03/10/2019	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	2019/2020 ANNUAL MUSIC FOR COUNCILS LICENCE	MUNBANK	350.00		INV
EFT28688	16/10/2019	ASHER TUSSLER	Bloom Candle making workshop for October school holidays	MUNBANK	-	150.00	CSH
6	07/10/2019	ASHER TUSSLER	Bloom Candle making workshop for October school holidays	MUNBANK	150.00		INV
EFT28689	16/10/2019	AUSTRALIAN TAXATION OFFICE	PAYG PAY 8 STAFF MEMBER	MUNBANK	-	2,550.00	CSH
PAY 8 PAUL WEBB	08/10/2019	AUSTRALIAN TAXATION OFFICE	PAYG PAY 8 STAFF MEMBER 08/10/2019	MUNBANK	2,550.00		INV
EFT28690	16/10/2019	COCA-COLA AMATIL	KIOSK SUPPLIES	MUNBANK	-	1,148.10	CSH
220910040	19/09/2019	COCA-COLA AMATIL	Kiosk stock supplies	MUNBANK	525.40		INV
220961376	26/09/2019	COCA-COLA AMATIL	Kiosk stock supplies	MUNBANK	622.70		INV
EFT28691	16/10/2019	ENGENUITY ENGINEERING	WELCOE PRECINCT SITE VISIT	MUNBANK	-	660.00	CSH
00005534	26/09/2019	ENGENUITY ENGINEERING	Travel Costs , 5 Site visits	MUNBANK	660.00		INV
EFT28692	16/10/2019	KATANNING LOGISTICS	Pick up trees from Ellenby Farms	MUNBANK	-	344.13	CSH
00032381	24/09/2019	KATANNING LOGISTICS	General Freight 1x Pallet (44) Bollards	MUNBANK	64.13		INV
00032380	24/09/2019	KATANNING LOGISTICS	Pick up trees from Ellenby Farms RSL MEMORIAL PARK	MUNBANK	280.00		INV
EFT28693	16/10/2019	KATANNING TRAILER REPAIRS PTY LTD	fabricate and install tailgate assembly onto truck tray	MUNBANK	-	1,100.00	CSH
157	20/09/2019	KATANNING TRAILER REPAIRS PTY LTD	fabricate and install tailgate assembly onto truck tray	MUNBANK	1,100.00		INV

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019

Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28694	16/10/2019	WESFARMERS KLEENHEAT GAS PTY LTD	Canteen gas Saleyards annual fee	MUNBANK	-	493.79	CSH
4243575	01/09/2019	WESFARMERS KLEENHEAT GAS PTY LTD	kleenheat gas facility fee/cylinder service charge 1year September 2019	MUNBANK	39.60		INV
4241244	01/09/2019	WESFARMERS KLEENHEAT GAS PTY LTD	Canteen gas Sale yards 190kg vap cly facility fee cylinder service charge 1yr	MUNBANK	299.20		INV
21486312	04/09/2019	WESFARMERS KLEENHEAT GAS PTY LTD	canteen gas 1 lpg bulk sale yards annual fee	MUNBANK	154.99		INV
EFT28695	16/10/2019	KOWALDS NEWS & GLASSHOUSE	WEST AUSTRALIAN GSH NEWS PAPERS	MUNBANK	-	94.00	CSH
SN00 0039 3009	02/09/2019	KOWALDS NEWS & GLASSHOUSE	WEST AUST & GREAT SOUTHERN HERLD 08.09.2019 15.09.2019 22.09.2019 29.09.2019	MUNBANK	94.00		INV
EFT28696	16/10/2019	KATANNING BOBCAT HIRE	Sand pad construction at Refuse site.	MUNBANK	-	968.00	CSH
INV-0125	03/10/2019	KATANNING BOBCAT HIRE	Sand pad construction at Refuse site.	MUNBANK	968.00		INV
EFT28697	16/10/2019	KATANNING H HARDWARE	2 gas bottles to keep on standby for lake ewlyamartup	MUNBANK	-	160.00	CSH
101001992	29/09/2019	KATANNING H HARDWARE	2 gas bottles to keep on standby for lake ewlyamartup	MUNBANK	160.00		INV
EFT28698	16/10/2019	GARNAMA PTY LTD T/AS LES MILLS ASIA PACIFIC	Contract Fee CX Worx, Body Pump, Body Attack, Body Balance, RPM, Licensee Account Keeping Fee 01/07/19 to 31/07/19	MUNBANK	-	681.41	CSH
1024485	01/10/2019	GARNAMA PTY LTD T/AS LES MILLS ASIA PACIFIC	Contract Fee CX Worx, Body Pump, Body Attack, Body Balance, RPM, Licensee Account Keeping Fee 01/10/19 to 31/10/19	MUNBANK	681.41		INV
EFT28699	16/10/2019	NATIONAL LIVESTOCK REPORTING SERVICE	NLRS Saleyard Market Reporting September 2019	MUNBANK	-	990.00	CSH
2400010845	30/09/2019	NATIONAL LIVESTOCK REPORTING SERVICE	NLRS Saleyard Market Reporting - September 2019 - 5 weeks	MUNBANK	990.00		INV
EFT28700	16/10/2019	LOVEGROVE	Core and sweep Quartermaine oval	MUNBANK	-	6,050.00	CSH
40330	20/09/2019	LOVEGROVE	Core and sweep Quartermaine oval, Core and sweep Hockey oval	MUNBANK	6,050.00		INV
EFT28701	16/10/2019	MARKETFORCE PTY LTD	ADVERTISEMENT FOR FINANCE OFFICER - RATES AND DEBTORS POSITION	MUNBANK	-	1,737.62	CSH
29761	25/09/2019	MARKETFORCE PTY LTD	ADVERTISEMENT FOR FINANCE OFFICER - RATES AND DEBTORS POSITION	MUNBANK	570.52		INV
29762	25/09/2019	MARKETFORCE PTY LTD	Advertisement for RFT 07 - 2019 Piesse Park Shelters & Amphitheatre Stage (Wednesday 18 West Australian)	MUNBANK	433.86		INV
29764	25/09/2019	MARKETFORCE PTY LTD	Advertisement for RFT 07 - 2019 Piesse Park Shelters & Amphitheatre Stage (GSH Thursday 19, Albany Weekender Friday 20)	MUNBANK	386.32		INV
29763	25/09/2019	MARKETFORCE PTY LTD	ADVERTISEMENT FOR VACANT POSITIONS,: CSO TRAINEE, JUNIOR RECREATION OFFICER, KLC MAINTENANCE AND GENERAL DUTIES OFFICER	MUNBANK	346.92		INV
EFT28702	16/10/2019	METRON PRODUCTS (AUST)	2x replacement Keys for office key box	MUNBANK	-	63.20	CSH
INV2710	10/10/2019	METRON PRODUCTS (AUST)	2x replacement Keys for office key box	MUNBANK	63.20		INV
EFT28703	16/10/2019	MICHELLE KANE	2019 BLOOM COORDINATOR TRAVEL EXPENSES	MUNBANK	-	856.80	CSH
00013	07/10/2019	MICHELLE KANE	2019 BLOOM COORDINATOR TRAVEL EXPENSES, Kukerin to Albany round trip - 587 kms @ 68 cents per Km, Kukerin to Mt Barker round trip via Stirling Ranges - 493 kms @ 68 cents per Km, Kukerin to Woodanilling round trip - 180 kms @ 68 cents per Km	MUNBANK	856.80		INV
EFT28704	16/10/2019	MILLS OAKLEY	EMPLOYMENT LAW ADVICE	MUNBANK	-	5,704.60	CSH
349710	27/09/2019	MILLS OAKLEY	EMPLOYMENT LAW ADVICE RE: STAFF MEMBER DISPUTE	MUNBANK	5,704.60		INV
EFT28705	16/10/2019	MULE CREATIVE	2019 BLOOM FESTIVAL PROGRAM DESIGN AND PRINT	MUNBANK	-	4,276.80	CSH
HT26	07/10/2019	MULE CREATIVE	2019 BLOOM FESTIVAL PROGRAM DESIGN AND PRINT INVOICE HT26	MUNBANK	3,316.50		INV
HT35-38	08/10/2019	MULE CREATIVE	2019 BLOOM FESTIVAL PROGRAM ADVERTS	MUNBANK	960.30		INV
EFT28706	16/10/2019	NICHOLLS BUS AND COACH SERVICE PTY LTD	Hire of 24 seats for the Forest Adventure South West - Thursday 3 October 2019	MUNBANK	-	1,210.00	CSH
00001961	10/10/2019	NICHOLLS BUS AND COACH SERVICE PTY LTD	Hire of 24 seats for the Forest Adventure South West - Thursday 3 October 2019	MUNBANK	1,210.00		INV

10.2.1

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019

Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28707	16/10/2019	PFD FOOD SERVICES	KIOSK SUPPLIES	MUNBANK	-	1,275.25	CSH
KR215847	25/09/2019	PFD FOOD SERVICES	Kiosk stock supplies	MUNBANK	888.90		INV
KR215846	25/09/2019	PFD FOOD SERVICES	Kiosk stock supplies	MUNBANK	386.35		INV
EFT28708	16/10/2019	PLAN E	RFT 07-2017 Welcome Precinct & All Ages Playground	MUNBANK	-	3,976.50	CSH
INV07933	30/09/2019	PLAN E	RFT 07-2017 Welcome Precinct & All Ages Playground, Detailed Design, Construction Documentation and Contract Administration INVOICE INV07933, Detailed Design	MUNBANK	3,976.50		INV
EFT28709	16/10/2019	PLASTICS PLUS	4 x plastic bins red, green, yellow & blue with lids for recycling at the library	MUNBANK	-	280.00	CSH
288421	03/10/2019	PLASTICS PLUS	4 x plastic bins red, green, yellow & blue with lids for recycling at the library	MUNBANK	280.00		INV
EFT28710	16/10/2019	RAECO	18272K Fiction Acrylic Pack for Slat wall - 5 packs	MUNBANK	-	466.60	CSH
543679	30/08/2019	RAECO	18272K Fiction Acrylic Pack for Slat wall - 5 packs, 18271K Non Fiction Acrylic Pack for Slat wall - 2 packs, Freight	MUNBANK	466.60		INV
EFT28711	16/10/2019	RAMM SOFTWARE PTY LTD	1x Panasonic FZ-G1with charger and pocket RAMM install	MUNBANK	-	4,079.90	CSH
INV-0276	30/09/2019	RAMM SOFTWARE PTY LTD	1x Panasonic FZ-G1with charger and pocket RAMM install	MUNBANK	4,079.90		INV
EFT28712	16/10/2019	FUTURE TECH BUSINESS SYSTEMS PTY LTD	LEXMARK C2240 PRINTER FOR HR	MUNBANK	-	1,173.87	CSH
547356	30/09/2019	FUTURE TECH BUSINESS SYSTEMS PTY LTD	September Photocopier billing Black and Colour Readings	MUNBANK	29.25		INV
547356	30/09/2019	FUTURE TECH BUSINESS SYSTEMS PTY LTD	Photocopier Billing Job September 2019 - Library	MUNBANK	46.82		INV
547588	04/10/2019	FUTURE TECH BUSINESS SYSTEMS PTY LTD	LEXMARK C2240 PRINTER FOR HR	MUNBANK	1,097.80		INV
EFT28713	16/10/2019	SOUTH METROPOLITAN TAFE	TAFE ENROLLMENT FOR KINTA THORNBOROUGH 19/20 - HEAVY DIESEL MECHANIC APPRENTICESHIP	MUNBANK	-	626.50	CSH
10024420	19/07/2019	SOUTH METROPOLITAN TAFE	TAFE ENROLLMENT FOR KINTA THORNBOROUGH 19/20 - HEAVY DIESEL MECHANIC APPRENTICESHIP INVOICE 10024420	MUNBANK	551.00		INV
10026011	21/08/2019	SOUTH METROPOLITAN TAFE	TAFE ENROLLMENT FOR KINTA THORNBOROUGH 19/20 - HEAVY DIESEL MECHANIC APPRENTICESHIP INVOICE 10026011	MUNBANK	75.50		INV
EFT28714	16/10/2019	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE	Project and Construction Management Services associated with the construction of Piesse Park	MUNBANK	-	1,834.25	CSH
157	24/09/2019	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE	Project and Construction Management Services associated with the construction of Piesse Park as per RFQ 015-2019 INVOICE 157	MUNBANK	1,834.25		INV
EFT28715	16/10/2019	BURGESS RAWSON (WA) PTY LTD	WATER USAGE GARDEN AT AUSTRAL TCE	MUNBANK	-	74.27	CSH
6055	14/10/2019	BURGESS RAWSON (WA) PTY LTD	WATER USAGE GARDEN AT AUSTRAL TCE REF L15631 26.07.2019 - 06.10.2019	MUNBANK	74.27		INV
EFT28716	16/10/2019	MT BARKER TANKS	Supply and install 1x 110,166L Zincalume Tank, pump master pump, pump house, connection kit and 50mm camlock fire coupling	MUNBANK	-	9,305.50	CSH
INV1090	08/10/2019	MT BARKER TANKS	Supply and install 1x 110,166L Zincalume Tank, pump master pump, pump house, connection kit and 50mm camlock fire coupling as per quote QU-1467	MUNBANK	9,305.50		INV
EFT28717	16/10/2019	TRICOAST HOLDINGS PTY LTD T/A TRICOAST CIVIL	1. Preliminaries and Mobilisation Piesse Park Swales Claim No1	MUNBANK	-	27,476.79	CSH
10268	04/10/2019	TRICOAST HOLDINGS PTY LTD T/A TRICOAST CIVIL	1. Preliminaries and Mobilisation piesse Park Swales Claim NO1	MUNBANK	27,476.79		INV
EFT28718	16/10/2019	TRUCKLINE	Supply new leaf spring	MUNBANK	-	268.19	CSH
6772754	25/09/2019	TRUCKLINE	Supply new leaf spring as per quote 344484	MUNBANK	268.19		INV

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28719	16/10/2019	TYREPOWER KATANNING	Supply, fit and balance 2 x Toyo 195R15 tyres to van and wheel align.	MUNBANK	-	468.00	CSH
134781	25/09/2019	TYREPOWER KATANNING	Supply, fit and balance 2 x Toyo 195R15 tyres to van and wheel align. KA694 SHANE TRUDGEN	MUNBANK	468.00		INV
EFT28720	16/10/2019	vanguard press	2019 BLOOM FESTIVAL PROGRAMS DISTRIBUTION	MUNBANK	-	3,051.73	CSH
IN023840	08/10/2019	vanguard press	2019 BLOOM FESTIVAL PROGRAMS DISTRIBUTION	MUNBANK	3,051.73		INV
EFT28721	16/10/2019	P.I.C. ENTERPRISES PTY LTD T/AS WA	Book Boxes for readers and series books - second order	MUNBANK	-	150.00	CSH
		LIBRARY SUPPLIES					
00120135	05/09/2019	P.I.C. ENTERPRISES PTY LTD T/AS WA	Book Boxes for readers and series books - second order invoice 00120135	MUNBANK	150.00		INV
		LIBRARY SUPPLIES					
EFT28722	16/10/2019	WARREN BLACKWOOD WASTE	GENERAL WASTE COLLECTION	MUNBANK	-	4,006.78	CSH
00016887	07/10/2019	WARREN BLACKWOOD WASTE	Domestic waste collection annual fee 23.09.2019 TO 27.09.2019, Commercial waste collection annual fee 30.09.2019 -04.10.2019, Street Bin collection waste collection annual fee	MUNBANK	4,006.78		INV
EFT28723	16/10/2019	LANDMARK KATANNING	1x forklift gas bottle	MUNBANK	-	52.77	CSH
902212730	25/10/2019	LANDMARK KATANNING	1x forklift gas bottle	MUNBANK	52.77		INV
EFT28724	16/10/2019	WOOD & GRIEVE ENGINEERS LTD	Piesse Park Basin Modification and Documentation: Stop board Weir and existing notch weir remediation design	MUNBANK	-	6,930.00	CSH
245610	26/09/2019	WOOD & GRIEVE ENGINEERS LTD	Piesse Park Basin Modification and Documentation: Stop board Weir , and existing notch weir remediation design and documentation.	MUNBANK	6,930.00		INV
EFT28725	16/10/2019	WYWURRY ELECTRICAL	Install conduits, pits and light poles according to plans. Install submain cable, light pole cables, distribution board, shed equipment and connect to SMSB Katanning bowling green	MUNBANK	-	20,000.00	CSH
INV4267	15/10/2019	WYWURRY ELECTRICAL	10mm2 cable to farthest lights, 6mm2 cable to closest lights, 60m pole metal powder coated, switchboard, sub-metre, wiring, fittings and accessories as per plans, trenching and cable locating, concrete for light poles, light poles including freight, sub-main cable to bowling shed - 25mm2 4C+E 210m	MUNBANK	20,000.00		INV
EFT28726	21/10/2019	DARREN DARCH T/A FAUNA FOR THE FUTURE	Piesse Lake Relocation of Turtles	MUNBANK	-	600.00	CSH
1000299	20/10/2019	DARREN DARCH T/A FAUNA FOR THE FUTURE	Piesse Lake Relocation of Turtles INVOICE 1000299	MUNBANK	600.00		INV
EFT28727	25/10/2019	SHIRE OF CUBALLING	Annual fee for building consultant 2019/20 September 2019	MUNBANK	-	6,846.70	CSH
4891	03/10/2019	SHIRE OF CUBALLING	Annual fee for building consultant 2019/20	MUNBANK	6,846.70		INV
EFT28728	25/10/2019	WESTRAD ENTERPRISES PTY LTD TRADING AS ALBANY RADIO COMMUNICATIONS	Transfer black bushfire radio from vehicle to vehicle Matt Kerin	MUNBANK	-	630.01	CSH
01217983	24/09/2019	WESTRAD ENTERPRISES PTY LTD TRADING AS ALBANY RADIO COMMUNICATIONS	Transfer black bushfire radio from vehicle to vehicle Matt Kerin	MUNBANK	630.01		INV
EFT28729	25/10/2019	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES DEBT RECOVERY FOR SEPTEMBER 2019	MUNBANK	-	275.00	CSH
59601	26/09/2019	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES DEBT RECOVERY FOR SEPTEMBER 2019 INVOICE NO 59601	MUNBANK	99.00		INV
59662	30/09/2019	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES DEBT RECOVERY	MUNBANK	176.00		INV
EFT28730	25/10/2019	AUSTRALIAN TAXATION OFFICE	PAYG PAY 8	MUNBANK	-	36,180.00	CSH
PAYG	16/10/2019	AUSTRALIAN TAXATION OFFICE	PAYG PAY 8 03/10/2019 - 16/10/2019	MUNBANK	36,180.00		INV

10.2.1

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28731	25/10/2019	AUSTRALIA POST	Soniq 100cm Full HD LED LCD Television (Second purchase)	MUNBANK	-	492.95	CSH
1008950073	03/10/2019	AUSTRALIA POST	DAILY POSTAGE FEES ADMIN, , DAILY POSTAGE FEES RATES, DAILY POSTAGE FEES KLC, DAILY POSTAGE FEES LIBRARY	MUNBANK	243.95		INV
1008950073	03/10/2019	AUSTRALIA POST	Soniq 100cm Full HD LED LCD Television (Second purchase)	MUNBANK	249.00		INV
EFT28732	25/10/2019	AUTOSMART WA SOUTHWEST & GREAT SOUTHERN	Supply Floor cleaner for main street pavers.	MUNBANK	-	1,338.23	CSH
00009813	08/10/2019	AUTOSMART WA SOUTHWEST & GREAT SOUTHERN	Supply Floor cleaner for main street pavers., Supply cleaner and degreaser for plant and equipment G101, Triple, Tiger Plus, SolventB1.	MUNBANK	1,338.23		INV
EFT28733	25/10/2019	AYTON BAESJOU PLANNING	Annual fee for planning consultant 2019/20 for September 2019	MUNBANK	-	7,196.20	CSH
2393	07/10/2019	AYTON BAESJOU PLANNING	Annual fee for planning consultant 2019/20 September 2019 invoice 2393	MUNBANK	7,196.20		INV
EFT28734	25/10/2019	CGS TYRES	puncture repair to dynapac roller	MUNBANK	-	212.50	CSH
73014	15/10/2019	CGS TYRES	puncture repair to dynapac roller	MUNBANK	212.50		INV
EFT28735	25/10/2019	ORIGIN ENERGY	LPG Propane Gas LT - KLC 2019/2020 year	MUNBANK	-	777.59	CSH
INV00950944	03/10/2019	ORIGIN ENERGY	LPG Propane Gas LT - KLC 2019/2020 year	MUNBANK	777.59		INV
EFT28736	25/10/2019	BTW RURAL SUPPLIES	Supply chainsaw parts. Exhaust bolts, fuel filters, air filters, air filter spray etc.	MUNBANK	-	335.00	CSH
#21794	02/10/2019	BTW RURAL SUPPLIES	Supply chainsaw parts. Exhaust bolts, fuel filters, air filters, air filter spray etc.	MUNBANK	335.00		INV
EFT28737	25/10/2019	CAFE CORPORATE	Coffee Machine Service, Labour, Water Filter, Triple Action Descaler	MUNBANK	-	618.39	CSH
182695	16/10/2019	CAFE CORPORATE	Coffee Machine Service, Labour, Water Filter, Triple Action Descaler (Wartungs set WMF 1100S 2.4kw & Wartungs set Choc/Topping WMF 1100S if required) o rings, connection, clamp, plug connector	MUNBANK	618.39		INV
EFT28738	25/10/2019	DENISE GALLANAGH WOOD	PREP FOR WALGA PRESENTATION	MUNBANK	-	25.70	CSH
REIMBURSEMENT	22/10/2019	DENISE GALLANAGH WOOD	BREAKFAST ZEE & DENISE PREP FOR WALGA PRESENTATION	MUNBANK	25.70		INV
EFT28739	25/10/2019	DIAMOND LOCK & SECURITY	Single sided deadbolt key WK4 x 5	MUNBANK	-	925.45	CSH
247125	11/10/2019	DIAMOND LOCK & SECURITY	Single sided deadbolt key WK4 x 5	MUNBANK	556.45		INV
247123	25/10/2019	DIAMOND LOCK & SECURITY	Cut/Supply Key TH2 Exterior Doors, Restricted 201 cyl for Aquatic Centre Salinity Pump Room, Restricted 334 P/Lock for WK1 Padlock 48mm	MUNBANK	369.00		INV
EFT28740	25/10/2019	DIGGA WEST & EARTHPARTS WA	Supply Bearings, rollers, sprockets, shafts and chain	MUNBANK	-	1,695.10	CSH
51737	25/09/2019	DIGGA WEST & EARTHPARTS WA	DIGGA TRENCHER ATTACHMENT PARTS. , Supply Bearings, rollers, sprockets, shafts and chain as per quote.	MUNBANK	1,695.10		INV
EFT28741	25/10/2019	EDWARDS MOTORS PTY LTD	Colorado Trailblazer service for KA00	MUNBANK	-	615.80	CSH
GMCSK129719	24/09/2019	EDWARDS MOTORS PTY LTD	Colorado Trailblazer service for KA00 SHANE CHAMBERS	MUNBANK	307.90		INV
GMCSK129852	09/10/2019	EDWARDS MOTORS PTY LTD	12000km service KA472,	MUNBANK	307.90		INV
EFT28742	25/10/2019	ENVIRONMENTAL MACHINERY GROUP PTY LTD	Supply new chipper blades and screws	MUNBANK	-	1,209.45	CSH
00004780	02/10/2019	ENVIRONMENTAL MACHINERY GROUP PTY LTD	Supply new chipper blades and screws as per quote number 00004768	MUNBANK	1,209.45		INV
EFT28743	25/10/2019	ENGENUITY ENGINEERING	Engineering Services Schematic/Detailed Design	MUNBANK	-	4,862.00	CSH
0005437	27/08/2019	ENGENUITY ENGINEERING	Contract Administration to Practical Completion, Travel Costs , 5 Site visits	MUNBANK	4,862.00		INV
EFT28744	25/10/2019	RAY FORD SIGNS	ALL AGES PLAYGROUND MAGNETS x1000, 50MMx50MM	MUNBANK	-	604.34	CSH
11491	04/10/2019	RAY FORD SIGNS	ALL AGES PLAYGROUND MAGNETS x1000, 50MMx50MM	MUNBANK	604.34		INV

10.2.1

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28745	25/10/2019	GAVIN FENCING	supply & install 200mm x 1.8m high garrison fencing and 3 x 900mm x 1.8m high self closing gates with keyed alike locks at the Katanning Country Club Bowling Green	MUNBANK	-	12,040.00	CSH
10125	10/10/2019	GAVIN FENCING	supply & install 200mm x 1.8m high garrison fencing and 3 x 900mm x 1.8m high self closing gates with keyed alike locks at the Katanning Country Club Bowling Green	MUNBANK	12,040.00		INV
EFT28746	25/10/2019	GOLD MX & FLY FM	2019 BLOOM FESTIVAL ADVERTISING RADIO	MUNBANK	-	715.00	CSH
22527	30/09/2019	GOLD MX & FLY FM	2019 BLOOM FESTIVAL ADVERTISING RADIO, 2019 BLOOM FESTIVAL AD PRODUCTION	MUNBANK	715.00		INV
EFT28747	25/10/2019	GREAT SOUTHERN FUEL SUPPLIES	DIESEL DELIVERY TO DEPOT 8000 LITERS	MUNBANK	-	17,025.31	CSH
D2000145	06/09/2019	GREAT SOUTHERN FUEL SUPPLIES	DIESEL DELIVERY TO DEPOT 8000 LITERS	MUNBANK	11,256.08		INV
15000107	25/09/2019	GREAT SOUTHERN FUEL SUPPLIES	PLANT OP COSTS FUEL TRAILER KA13761 LOST CARD	MUNBANK	2.75		INV
FUEL CARDS FOR SEPT	30/09/2019	GREAT SOUTHERN FUEL SUPPLIES	HOLDEN COLORADO TRAILBLAZER LTZ 2019 KA 062, HOLDEN COLORADO 4X4 CREW CAB PICKUP LS2017 KA369, MAZDA BT50 MECHANIC KA533, HOLDEN COLORADO TRAILBLAZER LTZ2019 KA189, 2018 HOLDEN ZB COMMODORE LIFTBACK KA03, HOLDEN COLORADO TRAILBLAZER LTZ 2019 KA472, HOLDEN COLORADO TRAILBLAZER LT WAGON 2017 KA09, 2018 TOOTA CAMRY SCENT SPORT POOL CAR KA1100, HOLDEN COLORADO TRAILBLAZER LTZ 2019 KA00, TOYORA PRADO VX WAGON 01KA, TOYOTA HIACE VAN 2016 (FRENCH VANILLA) KA694, ISUZU D-MAX DIESEL UTILITY 2015 (LEASED) 1GBH581, HOLDEN COLOADO LS CREW CAB 4X4 P/U 2019 KLC KA566, HOLDEN COLORADO 4X4 CREW CAB CHASSIES LS 2017 DEPOT 1EKH462, HOLDEN COLORADO 4X4 CREW CABPICK UP LS2017 KA25235, DIESEL (DEPOT MAX 12500 TRAILER MAX FUEL DRUM, HOLDEN COLORADO UTE 4X DUAL CAB WHITE (TO TOW FUEL TRAILER) KA24568, FORD RANGER UTE 4X2XL SINGLE CAB GENERAL 1EKH462	MUNBANK	5,766.48		INV
EFT28748	25/10/2019	GREAT SOUTHERN WEEKENDER	2019 BLOOM AD FULL PAGE - 20 SEPT	MUNBANK	-	1,859.00	CSH
22635	19/09/2019	GREAT SOUTHERN WEEKENDER	2019 BLOOM AD FULL PAGE - 20 SEPT	MUNBANK	880.00		INV
23023	03/10/2019	GREAT SOUTHERN WEEKENDER	SHIRE LOGO - MENTAL HEALTH WEEK SPREAD - OCT 2019	MUNBANK	99.00		INV
22990	03/10/2019	GREAT SOUTHERN WEEKENDER	2019 BLOOM AD FULL PAGE - 3 OCT	MUNBANK	880.00		INV
EFT28749	25/10/2019	ILLION TENDERLINK PTY LTD	Tender 07-2019 Piesse Park Shelters & Amphitheatre Stage	MUNBANK	-	345.40	CSH
AU-292724	30/09/2019	ILLION TENDERLINK PTY LTD	Tender 07-2019 Piesse Park Shelters & Amphitheatre Stage, Tender 08-2019 Piesse Park Irrigation Development	MUNBANK	345.40		INV
EFT28750	25/10/2019	TOLL IPEC/ COURIER AUSTRALIA	FREIGHT CHARGES FOR SEPTEMBER'19	MUNBANK	-	100.43	CSH
0437	22/09/2019	TOLL IPEC/ COURIER AUSTRALIA	PEERLESS 19/9/2019, WESTRAC 20/9/2019	MUNBANK	100.43		INV
EFT28751	25/10/2019	IRIS CONSULTING GROUP PTY LTD	RECORDS TRAINING	MUNBANK	-	530.00	CSH
00001722	21/10/2019	IRIS CONSULTING GROUP PTY LTD	RECORDS TRAINING FOR SENIOR ADMIN OFFICER - RECORDS AND DOCUMENT MANAGEMENT BASICS & KEYWORD CLASSIFICATION.;	MUNBANK	530.00		INV
EFT28752	25/10/2019	INSTANT TRANSPORTABLE OFFICES PTY LTD	Supply, deliver and install 1x 12mx 3m transportable office-crib-ablution with a 3/3/6 split to the Katanning Shire Waste Facility	MUNBANK	-	1,100.00	CSH
00008196	03/10/2019	INSTANT TRANSPORTABLE OFFICES PTY LTD	Supply, deliver and install 1x 12mx 3m transportable office-crib-ablution with a 3/3/6 split to the Katanning Shire Waste Facility as per your quote	MUNBANK	1,100.00		INV
EFT28753	25/10/2019	J P PROMOTIONS PTY LTD	50x CAPS EMBROIDERED, 50x ICE TEE SHIRTS SCREEN PRINTED	MUNBANK	-	2,527.83	CSH
INV18930	04/10/2019	J P PROMOTIONS PTY LTD	AAPG MERCHANDISE , 50x CAPS EMBROIDERED, 50x ICE TEE SHIRTS SCREEN PRINTED + SHIPPING	MUNBANK	2,527.83		INV

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28754	25/10/2019	KATANNING AGRICULTURAL SOCIETY INC	Katanning Agricultural Society Approved Donation 2019/20	MUNBANK	-	5,000.00	CSH
190081	12/10/2019	KATANNING AGRICULTURAL SOCIETY INC	Katanning Agricultural Society Approved Donation 2019/20	MUNBANK	5,000.00		INV
EFT28755	25/10/2019	KATANNING BETTA HOME LIVING	REGIONAL WASTE FACILITY CAMERA SD CARDS & BATTERIES	MUNBANK	-	399.40	CSH
35810003977	15/10/2019	KATANNING BETTA HOME LIVING	x4 VERBATIM MICRO SDXC CARD W/ ADAPTOR (UHS-I) CLASS 10 64GB, x8 PANASONIC ENELOOP RECHARGEABLE AA BATTERIES	MUNBANK	399.40		INV
EFT28756	25/10/2019	KATANNING FURNISHINGS	replace carpet Studio Style heavy duty in lounge room and vinyl in Passageway, Dining & Kitchen UNIT 10	MUNBANK	-	2,076.00	CSH
14125	07/10/2019	KATANNING FURNISHINGS	replace carpet Studio Style heavy duty in lounge room and vinyl in Passageway, Dining & Kitchen as per quote 5049 UNIT 10 AMHURST ST	MUNBANK	2,076.00		INV
EFT28757	25/10/2019	KATANNING GLAZING & SECURITY	Gain entry to key safe	MUNBANK	-	150.00	CSH
16697	18/10/2019	KATANNING GLAZING & SECURITY	Gain entry to key safe	MUNBANK	150.00		INV
EFT28758	25/10/2019	KATG LAND CARE DISTRICT C'TEE	2019 BLOOM FESTIVAL WILD PAWS WALK CONTRIBUTION	MUNBANK	-	1,178.80	CSH
INV-0269	14/10/2019	KATG LAND CARE DISTRICT C'TEE	2019 BLOOM FESTIVAL WILD PAWS WALK CONTRIBUTION	MUNBANK	1,178.80		INV
EFT28759	25/10/2019	KOBEELYA CONFERENCE CENTRE	accommodation for Darren Darch (Fauna for the future) 3 nights	MUNBANK	-	300.00	CSH
3621	21/10/2019	KOBEELYA CONFERENCE CENTRE	accommodation for Darren Darch (Fauna for the future) 3 nights	MUNBANK	300.00		INV
EFT28760	25/10/2019	KATANNING STOCK & TRADING	POOL CHEMICALS	MUNBANK	-	2,980.00	CSH
176193	07/10/2019	KATANNING STOCK & TRADING	4 x boxes LED STD Gobles 806 lumens 9.5W - Cool White	MUNBANK	100.00		INV
176196	15/10/2019	KATANNING STOCK & TRADING	POOL CHEMICALS 20 X 10KG CALCIUM HYPOCHLORITE SUITABLE FOR USE IN THE PRO-MINENT CHLORINATORS, 4 X 20L CONTAINERS LOW FUME HYDROCHLORIC ACID, 4 X 25KG BAGS OF ALUMINUM SULPHATE	MUNBANK	2,848.00		INV
176197	15/10/2019	KATANNING STOCK & TRADING	O'Cedar Polish - Council Table - Marri Furniture	MUNBANK	32.00		INV
EFT28761	25/10/2019	KATANNING H HARDWARE	Refill gas bottle for Unit 11 Amherst st	MUNBANK	-	375.94	CSH
101002511	09/10/2019	KATANNING H HARDWARE	FUEL CAN SCEPTER 20LTR OLD STYLE RED, FUEL CANTAINER 20 LTR YELLOW DIESEL	MUNBANK	97.99		INV
101002609	11/10/2019	KATANNING H HARDWARE	Gas refills for the BBQ at Lake Ewlyamartup 10 @ \$28.95 INVOICE 101002609,	MUNBANK	28.95		INV
101002613	11/10/2019	KATANNING H HARDWARE	300mm tent pegs for cones and gables airport	MUNBANK	119.00		INV
102001179	21/10/2019	KATANNING H HARDWARE	Refill gas bottle for Unit 11 Amherst	MUNBANK	130.00		INV
EFT28762	25/10/2019	LGISWA	LGIS Property Insurance - 2nd Instalment	MUNBANK	-	169,925.31	CSH
100-136294	30/09/2019	LGISWA	LGIS Liability Insurance - 2nd Instalment	MUNBANK	35,834.41		INV
100-136077	30/09/2019	LGISWA	LGIS Property Insurance - 2nd Instalment,	MUNBANK	79,051.41		INV
100-136258	30/09/2019	LGISWA	LGIS Workcare Insurance - 2nd Instalment,	MUNBANK	68,087.25		INV
100-136368	02/10/2019	LGISWA	2019/20 Insurance Scheme Membership Contributions Credit - 2nd Instalment	MUNBANK	-	13,047.76	INV
EFT28763	25/10/2019	MESSAGEMEDIA	SMS Texts for the month of September 2019	MUNBANK	-	71.68	CSH
INV00634076	30/09/2019	MESSAGEMEDIA	SMS Texts for the month September 2019 invoice inv00634076	MUNBANK	71.68		INV
EFT28764	25/10/2019	MILLS OAKLEY	LEGAL PROFESSIONAL FEES	MUNBANK	-	4,400.00	CSH
346823	30/08/2019	MILLS OAKLEY	LEGAL PROFESSIONAL FEES - PUBLIC SECTOR APEAL BOARD MATTER	MUNBANK	4,400.00		INV
EFT28765	25/10/2019	MOHANA CATERING	Catering for Ordinary Council Meetings and Forums for 2019	MUNBANK	-	350.00	CSH
204	16/10/2019	MOHANA CATERING	Catering for Ordinary Council Meetings and Forums for 2019 INVOICE 204, as per supplied roster. 4 x Forum and 3 x OCM.	MUNBANK	350.00		INV
EFT28766	25/10/2019	QFH MULTIPARTS	Verge spraying chemicals for Town	MUNBANK	-	999.90	CSH
135223	08/10/2019	QFH MULTIPARTS	Verge spraying chemicals for Town	MUNBANK	999.90		INV

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28767	25/10/2019	OUTDOOR CAMERAS AUSTRALIA	x7 SWIFT 3C STANDARD - CAMO X7 SWIFT 3C HEAVY DUTY SECTY BOX	MUNBANK	-	3,524.00	CSH
00027260	11/10/2019	OUTDOOR CAMERAS AUSTRALIA	x2 SWIFT 3C STANDARD - CAMO, x2 SWIFT 3C HEAVY DUTY SECTY BOX,	MUNBANK	820.00		INV
00027262	11/10/2019	OUTDOOR CAMERAS AUSTRALIA	x7 SWIFT 3C STANDARD - CAMO, x7 SWIFT 3C HEAVY DUTY SECTY BOX	MUNBANK	2,704.00		INV
EFT28768	25/10/2019	PEERLESS JAL PTY LTD	ACCENT MUSK DISINFECTANT 5L KLEENEX OPTIMUM TWL	MUNBANK	-	1,946.55	CSH
SI262574	03/09/2019	PEERLESS JAL PTY LTD	K4322 INTERLEAVE T/TISSUE 2PLYX250 36CTN	MUNBANK	55.95		INV
SI263129	17/09/2019	PEERLESS JAL PTY LTD	VITALI5 Vitality Washroom Maintainer 5L, , ACCMUS5 Accent Musk Disinfectant 5L, K4322 Interleave Tissue 2PLYX250 36CTN, K4456 Kleenex Optimum Twl 30.5X24 20CTN	MUNBANK	885.11		INV
SI263528	26/09/2019	PEERLESS JAL PTY LTD	TUFTOU15 Tuff Touch Abrasive Hand Cleaner 15 L	MUNBANK	162.38		INV
SI263496	26/09/2019	PEERLESS JAL PTY LTD	K5741 SCOTT T/Tissue ROLL 2PLYX400 48CTN as per quote SQ105994	MUNBANK	172.17		INV
SI263556	27/09/2019	PEERLESS JAL PTY LTD	2 x Nilfisk vacuum cleaner bags	MUNBANK	52.62		INV
SI264001	09/10/2019	PEERLESS JAL PTY LTD	KA4322 Interleave Toilet Tissue 2ply x 250 36 ctn, Refresh liquid hand soap, poly liners 36ltr, KA4322 Interleave Toilet Tissue 2ply x 250 36 ctn, K5741 Scott t/tissue roll 2ply x 400 48ctn Changing Places toilet, poly liners 80lt, KA4322 Interleave Toilet Tissue 2ply x 250 36 ctn, refresh liquid hand soap, poly liners 36ltr, POLI120 POLY LINERS 120LTR X 250 CTN 22GAL	MUNBANK	618.32		INV
EFT28769	25/10/2019	PFD FOOD SERVICES	KLC CLEANING ITEMS	MUNBANK	-	336.05	CSH
KR444155	16/10/2019	PFD FOOD SERVICES	2 x cartons Kleenex soft interleaved toilet tissue 2 ply, 2 x cartons Kleenex compact hand towel	MUNBANK	336.05		INV
EFT28770	25/10/2019	PRIME MEDIA GROUP LTD	BLOOM FESTIVAL 2019 - TV campaign as per schedule supplied commencing 15/09/2019	MUNBANK	-	1,955.80	CSH
320561	30/09/2019	PRIME MEDIA GROUP LTD	BLOOM FESTIVAL 2019 - TV campaign as per schedule supplied commencing 15/09/2019	MUNBANK	1,955.80		INV
EFT28771	25/10/2019	CSG BUSINESS SOLUTIONS (WA) PTY LTD (PRINT SYNC)	SEP 2019 - MONTHLY CANON COPIER COUNT iR-ADV	MUNBANK	-	3,403.26	CSH
AA00457849	27/09/2019	CSG BUSINESS SOLUTIONS (WA) PTY LTD (PRINT SYNC)	SEP 2019 - MONTHLY CANON COPIER COUNT iR-ADV C5550, C3330, C3330	MUNBANK	3,403.26		INV
EFT28772	25/10/2019	PROTECTOR FIRE SERVICES	FIRE HOSE REEL NUMBERS 3, 5, 6,7,8	MUNBANK	-	3,894.00	CSH
10023666	27/09/2019	PROTECTOR FIRE SERVICES	Fire Hose reel numbers 3, 5, 6,7,8 invoice 247866, Fire Hydrants (6) due for 5 yearly overhaul & refit together with annual flow test & benchmark report	MUNBANK	3,894.00		INV
EFT28773	25/10/2019	SOUTH COAST CRANE HIRE PTY LTD	Hire of crane, operator and rigger to lift rock at Southern Monumental Mason to RSL invoice 00002351	MUNBANK	-	2,516.25	CSH
00002351	30/09/2019	SOUTH COAST CRANE HIRE PTY LTD	Hire of crane, operator and rigger to lift rock at Southern Monumental Mason to RSL invoice 00002351	MUNBANK	2,516.25		INV
EFT28774	25/10/2019	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE	Project and Construction Management Services associated with the construction of Piesse Park	MUNBANK	-	1,674.75	CSH
159	20/10/2019	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE	Project and Construction Management Services associated with the construction of Piesse Park as per RFQ 015-2019 invoice 159	MUNBANK	1,674.75		INV
EFT28775	25/10/2019	BURGESS RAWSON (WA) PTY LTD	WATER USAGE STANDPIPE AT AUSTRAL TCE	MUNBANK	-	22.86	CSH
6160	16/10/2019	BURGESS RAWSON (WA) PTY LTD	WATER USAGE FOR COMMERCIAL/PRIVATE STANDPIPE AT AUSTRAL TCE PERIOD 26.07.2019 - 05.10.2019	MUNBANK	22.86		INV
EFT28776	25/10/2019	TRANEX EQUIPMENT	traffic control devices, one pair barrow lights	MUNBANK	-	12,985.50	CSH
#95274	02/10/2019	TRANEX EQUIPMENT	traffic control devices, one pair barrow lights	MUNBANK	12,985.50		INV
EFT28777	25/10/2019	ALBANY V-BELT & RUBBER	Supply workshop consumables	MUNBANK	-	385.64	CSH
IN296297	03/10/2019	ALBANY V-BELT & RUBBER	Supply workshop consumables as per quote number Q801864	MUNBANK	385.64		INV

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28778	25/10/2019	P.I.C. ENTERPRISES PTY LTD T/AS WA LIBRARY SUPPLIES	Book boxes for readers and series books	MUNBANK	-	100.00	CSH
00120476	26/09/2019	P.I.C. ENTERPRISES PTY LTD T/AS WA LIBRARY SUPPLIES	Book boxes for readers and series books	MUNBANK	100.00		INV
EFT28779	25/10/2019	WARREN BLACKWOOD WASTE	Recycle household service annual fee	MUNBANK	-	8,596.13	CSH
00016788	12/08/2019	WARREN BLACKWOOD WASTE	Domestic waste collection annual fee 29.07.2019 TO 31.07.2019 02.08.2019 TO 09.08.2019, Commercial waste collection annual fee, Street Bin collection waste collection annual fee	MUNBANK	4,006.78		INV
00016875	14/10/2019	WARREN BLACKWOOD WASTE	Recycle household service annual fee for October 2019 invoice 00016875	MUNBANK	4,589.35		INV
EFT28780	25/10/2019	WATKINS PLUMBING	Repair pipe work to Apex Playground	MUNBANK	-	318.00	CSH
659	09/10/2019	WATKINS PLUMBING	Repair pipe work to Apex Playground	MUNBANK	318.00		INV
EFT28781	25/10/2019	WESTBOOKS	BOOK PURCHASES AND REPLACEMENTS	MUNBANK	-	37.46	CSH
309577	26/09/2019	WESTBOOKS	The Complete Adventures of Snuggle pot and Cuddle pieA Snuggle pot Tale: The Beetle Battle, Good Morning, Gumnuts	MUNBANK	37.46		INV
EFT28782	25/10/2019	SHIRE OF WOODANILLING	2019 BLOOM FESTIVAL MUCKY DUCK ENT REIMBURSEMENT	MUNBANK	-	1,900.00	CSH
1090	14/10/2019	SHIRE OF WOODANILLING	2019 BLOOM FESTIVAL MUCKY DUCK ENT REIMBURSEMENT	MUNBANK	1,900.00		INV
EFT28783	25/10/2019	THE WORKWEAR GROUP	Uniform Orders	MUNBANK	-	1,877.60	CSH
11761299	03/10/2019	THE WORKWEAR GROUP	Uniforms - CEO 2019/20	MUNBANK	175.00		INV
11761277	04/10/2019	THE WORKWEAR GROUP	Uniform - EA to CEO 2019	MUNBANK	399.00		INV
11761115	04/10/2019	THE WORKWEAR GROUP	Clothing allowance for CSO, 11568687171	MUNBANK	399.00		INV
11764791	04/10/2019	THE WORKWEAR GROUP	4 pack Uniforms EMPA	MUNBANK	299.00		INV
11764434	04/10/2019	THE WORKWEAR GROUP	Uniforms - CEO 2019/20	MUNBANK	210.40		INV
11789619	15/10/2019	THE WORKWEAR GROUP	Uniform - SFO	MUNBANK	395.20		INV
EFT28784	25/10/2019	WYWURRY ELECTRICAL	to install albion/austral terrace planter box up light	MUNBANK	-	1,648.50	CSH
INV4264	24/09/2019	WYWURRY ELECTRICAL	to install albion/austral terrace planter box up light quote Est 00045	MUNBANK	1,648.50		INV
EFT28785	31/10/2019	AHERN AUSTRALIA PTY LTD	Carry out annual inspection, and service and repairs to Cherry picker.	MUNBANK	-	1,104.80	CSH
S745312	09/08/2019	AHERN AUSTRALIA PTY LTD	Carry out annual inspection, and service and repairs to Cherry picker.	MUNBANK	1,104.80		INV
EFT28786	31/10/2019	ANISH PEEDIKAYIL PUNNOOSE	Cleaning, opening & closing town hall public toilets September 23 to 20.10.2019	MUNBANK	-	3,274.00	CSH
01	23/09/2019	ANISH PEEDIKAYIL PUNNOOSE	Cleaning, opening & closing town hall public toilets September 23 to June 30 plus \$200 extra for call outs, Cleaning, opening & closing town square public toilets September 23 to Jun 30 plus \$200 extra for call outs, Cleaning, opening & closing lions park public toilets fortnightly changing places September 23 to June 30 plus \$200 extra for call outs	MUNBANK	3,274.00		INV
EFT28787	31/10/2019	ARROW BRONZE	Niche Wall plaque for Francis Noonan	MUNBANK	-	427.18	CSH
686820	29/10/2019	ARROW BRONZE	Niche Wall plaque for Francis Noonan	MUNBANK	427.18		INV
EFT28788	31/10/2019	AVANT EDGE CONSULTING	Audit Fees for Drumbeat Acquittal	MUNBANK	-	1,375.00	CSH
2019-806	24/10/2019	AVANT EDGE CONSULTING	Audit Fees for Drumbeat Acquittal	MUNBANK	1,375.00		INV
EFT28789	31/10/2019	CGS TYRES	Supply, and fit 2 x 1400R24 Advance GL982 Grader tyres to rims with new O" Rings."	MUNBANK	-	2,568.00	CSH
72716	04/09/2019	CGS TYRES	Supply, and fit 2 x 1400R24 Advance GL982 Grader tyres to rims with new O" Rings."	MUNBANK	2,568.00		INV
EFT28790	31/10/2019	BEING THERE SOLUTIONS PTY LTD	SEPTEMBER 2019 VIDEO CONFERENCING	MUNBANK	-	275.00	CSH
INV-3540	01/09/2019	BEING THERE SOLUTIONS PTY LTD	SEPT 2019 VIDEO CONFERENCING	MUNBANK	275.00		INV

10.2.1

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28791	31/10/2019	BLIGHTS AUTO ELECTRICS	Supply new battery isolator switch, earth cable.	MUNBANK	-	269.70	CSH
11442	10/10/2019	BLIGHTS AUTO ELECTRICS	Supply new battery isolator switch, earth cable.	MUNBANK	185.70		INV
11549	24/10/2019	BLIGHTS AUTO ELECTRICS	4.5V BATTERIES FOR PORTABLE PA	MUNBANK	84.00		INV
EFT28792	31/10/2019	BLUESTEEL ENTERPRISES PTY LTD	Gloves smoke masks and helmets	MUNBANK	-	1,516.60	CSH
65305	26/09/2019	BLUESTEEL ENTERPRISES PTY LTD	Camlock fittings for fire appliance	MUNBANK	139.50		INV
65573	23/10/2019	BLUESTEEL ENTERPRISES PTY LTD	Gloves smoke masks and helmets	MUNBANK	1,377.10		INV
EFT28793	31/10/2019	BOC GASES AUSTRALIA	GAS FOR SALEYARD WORK SHOP AUGUST 2019	MUNBANK	-	85.27	CSH
4023501144	29/08/2019	BOC GASES AUSTRALIA	Gas for yards workshop Aug 2019,	MUNBANK	48.35		INV
4023501144	29/08/2019	BOC GASES AUSTRALIA	Inspection of R400c Oxygen medical size C- August 2019	MUNBANK	24.73		INV
4023501144	29/08/2019	BOC GASES AUSTRALIA	Inspection of R400C oxygen medical size C - August 2019	MUNBANK	12.19		INV
EFT28794	31/10/2019	BLACK STUMP ELECTRICAL	Electrical stores for power source to machinery shed	MUNBANK	-	7,522.48	CSH
INV-4339	19/09/2019	BLACK STUMP ELECTRICAL	Upgrade to 30kva generator for events.	MUNBANK	2,681.75		INV
INV-4365	08/10/2019	BLACK STUMP ELECTRICAL	Electrical stores for power source to machinery shed	MUNBANK	4,840.73		INV
EFT28795	31/10/2019	CARDINALS NETBALL CLUB	Cardinals Netball Club - CEO donation 2019	MUNBANK	-	300.00	CSH
082	14/10/2019	CARDINALS NETBALL CLUB	Cardinals Netball Club - CEO donation 2019	MUNBANK	300.00		INV
EFT28796	31/10/2019	CJD EQUIPMENT PTY LTD	Supply Special transmission oil for Daf ZF Transmission	MUNBANK	-	1,114.72	CSH
1939768	22/10/2019	CJD EQUIPMENT PTY LTD	Supply Special transmission oil for Daf ZF Transmission as per quote of 506.96+ gst for 20 litre	MUNBANK	1,114.72		INV
EFT28797	31/10/2019	COCA-COLA AMATIL	KIOSK SUPPLIES	MUNBANK	-	191.30	CSH
221159850	24/10/2019	COCA-COLA AMATIL	Kiosk stock supplies	MUNBANK	191.30		INV
EFT28798	31/10/2019	COLIN LOCKHART	construct a Covered Walkway connecting the canteen and offices building at saleyards	MUNBANK	-	23,781.13	CSH
239	22/10/2019	COLIN LOCKHART	Supervision, labour and materials required to construct a Covered Walkway connecting the canteen and offices building to the main sheep selling area at the Katanning Regional Saleyards. Construction will be as per Drawings PL01 and PL2 and Engineers Drawings SE1and SE2	MUNBANK	20,469.60		INV
242	25/10/2019	COLIN LOCKHART	install pipe & fittings to redirect poly pipe around footings of new covered walkway, Electrical Works - Check & repair damaged control cables for carpark lights and water pumps damaged in construction of covered walkway (+10% Builders Margin - Supervised by Mini Projects WA), Additional hand digging required for 8 column footings due to presence of cables in close proximity. Shared costs with Mini Projects WA. Shire invoiced for 50% costs in shared arrangement.	MUNBANK	3,311.53		INV
EFT28799	31/10/2019	CONNECT CALL CENTRE SERVICES	SEPTEMBER 2019 - OVERCALLS FOR CALL CENTRE CA0404	MUNBANK	-	221.65	CSH
00098926	15/10/2019	CONNECT CALL CENTRE SERVICES	SEP 2019 - OVERCALLS FOR CALL CENTRE CA0404	MUNBANK	221.65		INV
EFT28800	31/10/2019	DELTA ECHO PTY LTD T/AS FAR LANE	DELIVERY OF DRAFT TOURISM STRATEGY	MUNBANK	-	49,874.00	CSH
INV-228	01/10/2019	DELTA ECHO PTY LTD T/AS FAR LANE	Stage 1: Delivery of Background Review and Analysis Report, Travel Expenses - 4 x Face to Face Meetings 2 project team members to attend 4 meetings in Katanning Includes multi-day trip for prioritisation workshop	MUNBANK	22,462.00		INV
INV-231	21/10/2019	DELTA ECHO PTY LTD T/AS FAR LANE	Stage 2: Delivery of Draft Tourism Development Strategy, Travel Expenses - 4 x Face to Face Meetings 2 project team members to attend 4 meetings in Katanning Includes multi-day trip for prioritisation workshop	MUNBANK	27,412.00		INV

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28801	31/10/2019	DEPARTMENT OF FIRE & EMERGENCY SERVICES	DFES ESL - Local Government Owned Property 2019-2020 Assessment	MUNBANK	-	7,029.77	CSH
149701	01/10/2019	DEPARTMENT OF FIRE & EMERGENCY SERVICES	DFES ESL - Local Government Owned Property , 2019-2020 Assessment	MUNBANK	8,704.19		INV
149701ACR	14/11/2019	DEPARTMENT OF FIRE & EMERGENCY SERVICES	LOT 7, 122 CLIVE STREET NO LONGER OWNED BY LG ESL INCOME LOCAL GOVERNMENT	MUNBANK	-	1,674.42	INV
EFT28802	31/10/2019	EDWARDS MOTORS PTY LTD	Supply timing belt, tensioner pulley and timing cover gasket for Mazda BT-50 ute.	MUNBANK	-	624.15	CSH
63438K	24/10/2019	EDWARDS MOTORS PTY LTD	Supply timing belt, tensioner pulley and timing cover gasket for Mazda BT-50 ute.,	MUNBANK	349.15		INV
M-INV3099	31/10/2019	EDWARDS MOTORS PTY LTD	Bus Charter for Councillor Tour (Councillor Induction) 2019	MUNBANK	275.00		INV
EFT28803	31/10/2019	EVERGREEN SYNTHETIC GRASS	SUPPLY EVERGREEN ULTRA PLUS BOWLING GREEN SIZE	MUNBANK	-	87,896.82	CSH
00007695	04/10/2019	EVERGREEN SYNTHETIC GRASS	Bowling green sprinklers, Evergreen to install paving include 100mm back fill of cracker dust, 300 lm temporary fencing, Evergreen accommodation and living allowance, Site toilet 6 weeks hire, Ultra Plus surface, Supply and Install 6 hand rails	MUNBANK	87,896.82		INV
EFT28804	31/10/2019	DARREN DARCH T/A FAUNA FOR THE FUTURE	Piesse Lake Relocation of Turtles	MUNBANK	-	1,359.00	CSH
1000300	28/10/2019	DARREN DARCH T/A FAUNA FOR THE FUTURE	Piesse Lake Relocation of Turtles	MUNBANK	1,359.00		INV
EFT28805	31/10/2019	GRANDE FOOD SERVICE	KIOSK SUPPLIES	MUNBANK	-	172.92	CSH
4151085	23/10/2019	GRANDE FOOD SERVICE	Kiosk stock supplies	MUNBANK	172.92		INV
EFT28806	31/10/2019	GREAT SOUTHERN MONUMENTAL MASONS	GRANITE FOR WAR MEMORIAL	MUNBANK	-	712.80	CSH
22	24/11/2019	GREAT SOUTHERN MONUMENTAL MASONS	Block of Granite, Lest we forget lettering at \$4.40 per letter	MUNBANK	712.80		INV
EFT28807	31/10/2019	GREAT SOUTHERN TINT & DETAIL	HOLDEN COMMODORE DETAIL KA03	MUNBANK	-	150.00	CSH
INV0049	25/10/2019	GREAT SOUTHERN TINT & DETAIL	HOLDEN COMMODORE DETAIL KA03	MUNBANK	150.00		INV
EFT28808	31/10/2019	GREAT SOUTHERN WEEKENDER	RUN OF PAPER DISPLAY COLOUR BLOOM FESTIVAL	MUNBANK	-	550.00	CSH
23064	10/10/2019	GREAT SOUTHERN WEEKENDER	2019 BLOOM AD HALF PAGE - 10 OCT	MUNBANK	550.00		INV
EFT28809	31/10/2019	LAURIE HULL	QUARTERMAINE OVAL - BLACK BEETLE AND BROAD LEAF SPRAYING	MUNBANK	-	5,155.00	CSH
2066	14/10/2019	LAURIE HULL	QUARTERMAINE OVAL - BLACK BEETLE AND BROAD LEAF SPRAYING, KLC GARDENS - BLACK BEETLE AND BROAD LEAF SPRAYING, HOCKEY OVAL - BLACK BEETLE AND BROAD LEAF SPRAYING, PROSSER PARK - BLACK BEETLE AND BROAD LEAF SPRAYING, THOMPSON PARK - BLACK BEETLE AND BROAD LEAF SPRAYING, THOMPSON PARK - BLACK BEETLE AND BROAD LEAF SPRAYING, THOMPSON PARK - BLACK BEETLE AND BROAD LEAF SPRAYING, DROVE STREET OVAL (NGALA MAYA) - BLACK BEETLE AND BROAD LEAF SPRAYING	MUNBANK	5,155.00		INV
EFT28810	31/10/2019	iiNet LIMITED	iiNet MONTHLY SERVICE	MUNBANK	-	175.19	CSH
114720369	17/10/2019	iiNet LIMITED	MONTHLY BUSINESS CHARGES FOR NBN 50 SERIVE PERIOD 01.11.2019 - 01.12.2019 CEO JULIAN, MONTHLY BUSINESS CHARGES FOR NBN 50 SERIVE PERIOD 01.11.2019 - 01.12.2019 VISISTORS CENTRE, BUSINESS NETPHONE PAY AS YOU GO SERVICE 08 98212634 CALL UNIT 15.10.2019	MUNBANK	175.19		INV

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019

Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28811	31/10/2019	TOLL IPEC/ COURIER AUSTRALIA	FRIEGHT CHARGES FOR OCT	MUNBANK	-	651.75	CSH
0439	06/10/2019	TOLL IPEC/ COURIER AUSTRALIA	WA LIBRARY, FRONTLINE, ABCO, PEERLESS, WEST TRAC, CUTTING EDGE, WEST TRAC, EMG, WEST TRAC	MUNBANK	651.75		INV
EFT28812	31/10/2019	INSTANT TRANSPORTABLE OFFICES PTY LTD	TRASPORTABLE OFFICE-CRIB-ABLUTION SHIRE WASTE FACILITY	MUNBANK	-		CSH
00008195	28/10/2019	INSTANT TRANSPORTABLE OFFICES PTY LTD	Supply, deliver and install 1x 12mx 3m transportable office-crib-ablution with a 3/3/6 split to the Katanning Shire Waste Facility as per your quote invoice 00008195,	MUNBANK	1,210.00		INV
EFT28813	31/10/2019	KATANNING DISTRICTS CARPET CARE	Carpet Cleaning after Ag Show Pioneer Room, Corridors and Creche	MUNBANK	-	473.00	CSH
15	28/10/2019	KATANNING DISTRICTS CARPET CARE	Carpet Cleaning after Ag Show Pioneer Room, Corridors and Creche	MUNBANK	473.00		INV
EFT28814	31/10/2019	KATANNING PLUMBING & GAS P/L	unit 8 Amherst Village check for water leaks in shower	MUNBANK	-	107.80	CSH
00004100	01/10/2019	KATANNING PLUMBING & GAS P/L	unit 8 Amherst Village check for water leaks in shower	MUNBANK	107.80		INV
EFT28815	31/10/2019	KATANNING COUNTRY CLUB	LIMESTONE BLOCKS FOR BOWLS PROJECT	MUNBANK	-	2,897.51	CSH
INV-01392	24/10/2019	KATANNING COUNTRY CLUB	Reimbursement for block wall and entrance to bowling green INV 01392	MUNBANK	2,591.82		INV
INV-01396	28/10/2019	KATANNING COUNTRY CLUB	Reimbursement for block wall and entrance to bowling green INVOICE 01396	MUNBANK	305.69		INV
EFT28816	31/10/2019	WESFARMERS KLEENHEAT GAS PTY LTD	Gas for canteen	MUNBANK	-	145.57	CSH
21502165	03/10/2019	WESFARMERS KLEENHEAT GAS PTY LTD	Gas for canteen	MUNBANK	145.57		INV
EFT28817	31/10/2019	KATANNING MEN'S SHED	Repair and paint old shade sail for Piesse Park	MUNBANK	-	145.00	CSH
8	28/10/2019	KATANNING MEN'S SHED	Repair and paint old shade sail for Piesse Park	MUNBANK	145.00		INV
EFT28818	31/10/2019	KNIGHTLINE COMPUTERS	Lenovo X1 Yoga G3 2-in-1 Ultrabook 14 FHD IPS Touch Intel i7"	MUNBANK	-	2,776.40	CSH
00005869	18/10/2019	KNIGHTLINE COMPUTERS	Lenovo X1 Yoga G3 2-in-1 Ultrabook 14 FHD IPS Touch Intel i7-8550U 8GB RAM 256GB SSD Win 10 Pro Backlit KB 1.4kg 17mm 3 Yr Depot Wty (LS)"	MUNBANK	2,776.40		INV
EFT28819	31/10/2019	KOSTER'S OUTDOOR PTY LTD	Supply and Install Shed with skillion roof 4mx11mx2.4m as detailed	MUNBANK	-	35,525.00	CSH
00008424	08/10/2019	KOSTER'S OUTDOOR PTY LTD	Supply and lay concrete floor to shed for bowling club	MUNBANK	4,725.00		INV
00008424	08/10/2019	KOSTER'S OUTDOOR PTY LTD	Supply and Install Shed with skillion roof 4mx11mx2.4m as detailed in Quote dated 16 May 2019.	MUNBANK	30,800.00		INV
EFT28820	31/10/2019	KATANNING STOCK & TRADING	Medium & Large hessian replacement dog bed covers	MUNBANK	-	198.50	CSH
176199	21/10/2019	KATANNING STOCK & TRADING	x7 Medium hessian replacement dog bed cover, x5 Large hessian replacement dog bed cover, x2 Extra large hessian replacement dog bed cover, 50mm P trap	MUNBANK	198.50		INV
EFT28821	31/10/2019	KATANNING BOBCAT HIRE	Sand for construction of Barker St tank pad	MUNBANK	-	544.50	CSH
INV-0138	25/10/2019	KATANNING BOBCAT HIRE	Sand for construction of Barker St tank pad	MUNBANK	544.50		INV
EFT28822	31/10/2019	KATANNING H HARDWARE	Hoses for AAPG to fill tanks	MUNBANK	-	256.56	CSH
101003098	22/10/2019	KATANNING H HARDWARE	dyna bolts hand rail klc	MUNBANK	35.10		INV
101003143	23/10/2019	KATANNING H HARDWARE	Hoses for AAPG to fill tanks	MUNBANK	155.47		INV
101003257	25/10/2019	KATANNING H HARDWARE	Cable ties for ag show.	MUNBANK	65.99		INV
EFT28823	31/10/2019	LASERSCAPE	1/2 cost of Laserscape for the September/October School Holidays 9/10/2019	MUNBANK	-	1,100.00	CSH
01	23/10/2019	LASERSCAPE	1/2 cost of Laserscape for the September/October School Holidays 9/10/2019, 1/2 cost of Laserscape for the September/October School Holidays 9/10/2019	MUNBANK	1,100.00		INV
EFT28824	31/10/2019	LES COOKE INSTRUMENT CO PTY LTD	Fire Weather meter- orange Kestrel Mat Kerin	MUNBANK	-	500.00	CSH
43527	21/10/2019	LES COOKE INSTRUMENT CO PTY LTD	3500fw Fire weather meter- Orange Kestrel Mat Kerin	MUNBANK	500.00		INV
EFT28825	31/10/2019	QFH MULTIPARTS	BOND RFUND BOOKING OF SALEYARDS	MUNBANK	-	791.88	CSH
135536	21/10/2019	QFH MULTIPARTS	Supply hydraulic hose for sweeper. As per quote number 2781	MUNBANK	141.88		INV
BOND REFUND	29/10/2019	QFH MULTIPARTS	BOND REFUND BOOKING OF SALEYARDS 18.10.2019	MUNBANK	650.00		INV
EFT28826	31/10/2019	NATASSIA SHIRAZEE	REIMBURSEMENT FOR FUEL TRAINING IN ALBANY	MUNBANK	-	40.09	CSH
REIMBURSEMENT	16/10/2019	NATASSIA SHIRAZEE	REIMBURSEMENT FOR FUEL TRAINING IN ALBANY	MUNBANK	40.09		INV

10.2.1

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28827	31/10/2019	PERTH SAFETY PRODUCTS PTY LTD	2x guide signs 8x street blades	MUNBANK	-	737.00	CSH
00009406	17/10/2019	PERTH SAFETY PRODUCTS PTY LTD	2x guide signs 8x street blades	MUNBANK	737.00		INV
EFT28828	31/10/2019	PFD FOOD SERVICES	KIOSK SUPPLIES	MUNBANK	-	375.60	CSH
KR522612	23/10/2019	PFD FOOD SERVICES	Kiosk stock supplies	MUNBANK	375.60		INV
EFT28829	31/10/2019	PREMIER SMASH REPAIRS	Dismantle, prep and paint enamel filing cabinet white	MUNBANK	-	935.00	CSH
13475	15/10/2019	PREMIER SMASH REPAIRS	Dismantle, prep and paint enamel filing cabinet white	MUNBANK	935.00		INV
EFT28830	31/10/2019	SOUTHERN STONE & WOOD CONSTRUCTION	Services associated with the construction of Piesse Park	MUNBANK	-	2,033.63	CSH
160	28/10/2019	SOUTHERN STONE & WOOD CONSTRUCTION	Project and Construction Management Services associated with the construction of Piesse Park as per RFQ 015-2019	MUNBANK	2,033.63		INV
EFT28831	31/10/2019	CAROLINE TELFER	2019 BLOOM FESTIVAL PHOTOGRAPHY + TRAVEL	MUNBANK	-	403.00	CSH
20191017002	14/10/2019	CAROLINE TELFER	2019 BLOOM FESTIVAL PHOTOGRAPHY + TRAVEL	MUNBANK	403.00		INV
EFT28832	31/10/2019	TRUCKLINE	Supply 2 rear mud guards for truck	MUNBANK	-	193.80	CSH
6798501	23/10/2019	TRUCKLINE	Supply 2 rear mud guards for truck	MUNBANK	193.80		INV
EFT28833	31/10/2019	TUDOR HOUSE (WA) PTY LTD	20x FLAGS FOR LIONS PARK + \$15 SHIPPING	MUNBANK	-	2,015.00	CSH
3339	08/10/2019	TUDOR HOUSE (WA) PTY LTD	20x FLAGS FOR LIONS PARK + \$15 SHIPPING	MUNBANK	2,015.00		INV
EFT28834	31/10/2019	ALBANY V-BELT & RUBBER	Supply Workshop consumables	MUNBANK	-	1,056.58	CSH
IN297544	22/10/2019	ALBANY V-BELT & RUBBER	Supply Workshop consumables as per quote number Q801865	MUNBANK	1,056.58		INV
EFT28835	31/10/2019	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	MULTICULTURAL COMMUNITIES FORUM FOR CULTURAL COLLABORATIONS OFFICER	MUNBANK	-	99.00	CSH
I3079222	23/10/2019	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	MULTICULTURAL COMMUNITIES FORUM FOR CULTURAL COLLABORATIONS OFFICER	MUNBANK	99.00		INV
EFT28836	31/10/2019	KATANNING WANDERERS FOOTBALL CLUB	BOND REFUND FOR WANDERERS FOOTBALL CLUB	MUNBANK	-	600.00	CSH
KLC BOND REFUND	28/10/2019	KATANNING WANDERERS FOOTBALL CLUB	BOND REFUND WANDERERS FOOTBALL CLUB BALL & AWARD NIGHT 2019	MUNBANK	600.00		INV
EFT28837	31/10/2019	WARREN BLACKWOOD WASTE	Recycle household service annual fee	MUNBANK	-	8,596.13	CSH
00016876	23/10/2019	WARREN BLACKWOOD WASTE	Domestic waste collection annual fee 7.10.2019 TO 18.10.2019, Commercial waste collection annual fee 7.10.2019 TO 18.10.2019, Street Bin collection waste collection annual fee 7.10.2019 TO 18.10.2019	MUNBANK	4,006.78		INV
00016877	27/10/2019	WARREN BLACKWOOD WASTE	Recycle household service annual fee INVOICE 00016877 Period 21.10.2019 23.10.2019	MUNBANK	4,589.35		INV
EFT28838	31/10/2019	WA TRAFFIC PLANNING	1 x Traffic plan Christmas Lights	MUNBANK	-	440.00	CSH
934	07/10/2019	WA TRAFFIC PLANNING	1 x Traffic plan Christmas Lights	MUNBANK	275.00		INV
#939	10/10/2019	WA TRAFFIC PLANNING	1x Traffic plan Christmas on Clive	MUNBANK	165.00		INV
EFT28839	31/10/2019	WA TYRE RECOVERY	Collection and removal of Tyres from the Katanning Refuse Site	MUNBANK	-	1,663.65	CSH
INV1127	21/10/2019	WA TYRE RECOVERY	Collection and removal of 107 truck tyres, 496 car tyres and 14 motorcycle tyres from the Katanning Refuse Site	MUNBANK	1,663.65		INV
EFT28840	31/10/2019	WESTRAC EQUIPMENT P/L	Supply Cabin fan assembly, resistor, decal's, and service filters	MUNBANK	-	3,042.41	CSH
PI3875455	02/10/2019	WESTRAC EQUIPMENT P/L	Supply Cabin fan assembly, resistor, decal's, and service filters as per quote number 02Q027135 INVOICE PI3875455	MUNBANK	1,510.76		INV
PI3879533	03/10/2019	WESTRAC EQUIPMENT P/L	Supply Cabin fan assembly, resistor, decal's, and service filters as per quote number 02Q027135 PI3879533	MUNBANK	1,345.73		INV
PI3879534	03/10/2019	WESTRAC EQUIPMENT P/L	Supply 2 x new headlight lenses for loader. INVOICW3879534	MUNBANK	92.96		INV
PI3883380	04/10/2019	WESTRAC EQUIPMENT P/L	Supply 2 x new headlight lenses for loader.	MUNBANK	92.96		INV

10.2.1

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
EFT28841	31/10/2019	WINC AUSTRALIA PTY LTD	Winc Rld Wrtng PD A4	MUNBANK	-	12.30	CSH
9028840488	11/10/2019	WINC AUSTRALIA PTY LTD	Winc Rld Wrtng PD A4	MUNBANK	12.30		INV
EFT28842	31/10/2019	THE WORKWEAR GROUP	2019/20 staff Uniform Order	MUNBANK	-	399.00	CSH
11763074	14/10/2019	THE WORKWEAR GROUP	2019/20 Uniform Order Natassia Shirazee	MUNBANK	399.00		INV
EFT28843	31/10/2019	WYWURRY ELECTRICAL	Supply and Install CFL downlights in foyer (4) and library (35) for LED	MUNBANK	-	4,982.90	CSH
INV4268	28/10/2019	WYWURRY ELECTRICAL	Supply and Install CFL downlights in foyer (4) and library (35) for LED	MUNBANK	3,627.00		INV
INV4283	29/10/2019	WYWURRY ELECTRICAL	Repair lights at Unit 9 Amherst Village	MUNBANK	113.15		INV
INV4301	30/10/2019	WYWURRY ELECTRICAL	Replace light, junction box and timer at town hall invoice 4301	MUNBANK	1,242.75		INV
					Total EFT Payments	1,590,746.79	

10.2.1

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

Direct Deposit Payments

DD No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
DD29310.1	02/10/2019	WA LOCAL GOVT SUPER PLAN	Superannuation contributions	MUNBANK	-	14,300.52	CSH
SUPER	02/10/2019	WA LOCAL GOVT SUPER PLAN	Superannuation contributions	MUNBANK	12,630.35		INV
DEDUCTION	02/10/2019	WA LOCAL GOVT SUPER PLAN	Superannuation contributions	MUNBANK	188.06		INV
DEDUCTION	02/10/2019	WA LOCAL GOVT SUPER PLAN	Superannuation contributions	MUNBANK	56.42		INV
DEDUCTION	02/10/2019	WA LOCAL GOVT SUPER PLAN	Superannuation contributions	MUNBANK	892.19		INV
DEDUCTION	02/10/2019	WA LOCAL GOVT SUPER PLAN	Superannuation contributions	MUNBANK	533.50		INV
DD29310.2	02/10/2019	COMMONWEALTH PERSONAL SUPERANNUATION FUND	Superannuation contributions	MUNBANK	-	438.46	CSH
SUPER	02/10/2019	COMMONWEALTH PERSONAL SUPERANNUATION FUND	Superannuation contributions	MUNBANK	438.46		INV
DD29310.3	02/10/2019	ZURICH AUSTRALIA	Superannuation contributions	MUNBANK	-	175.01	CSH
SUPER	02/10/2019	ZURICH AUSTRALIA	Superannuation contributions	MUNBANK	175.01		INV
DD29310.4	02/10/2019	MEAT INDUSTRY EMPLOYEES SUPERANNUATION FUND	Superannuation contributions	MUNBANK	-	187.35	CSH
SUPER	02/10/2019	MEAT INDUSTRY EMPLOYEES SUPERANNUATION FUND	Superannuation contributions	MUNBANK	187.35		INV
DD29310.5	02/10/2019	AMP FLEXIBLE SUPER	Superannuation contributions	MUNBANK	-	163.00	CSH
SUPER	02/10/2019	AMP FLEXIBLE SUPER	Superannuation contributions	MUNBANK	163.00		INV
DD29310.6	02/10/2019	REST SUPERANNUATION	Superannuation contributions	MUNBANK	-	819.18	CSH
SUPER	02/10/2019	REST SUPERANNUATION	Superannuation contributions	MUNBANK	819.18		INV
DD29310.7	02/10/2019	BT SUPER FOR LIFE	Superannuation contributions	MUNBANK	-	188.18	CSH
SUPER	02/10/2019	BT SUPER FOR LIFE	Superannuation contributions	MUNBANK	188.18		INV
DD29310.8	02/10/2019	MLC MASTERKEY PERSONAL	Superannuation contributions	MUNBANK	-	241.94	CSH
SUPER	02/10/2019	MLC MASTERKEY PERSONAL	Superannuation contributions	MUNBANK	241.94		INV
DD29310.9	02/10/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	MUNBANK	-	204.81	CSH
SUPER	02/10/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	MUNBANK	204.81		INV
DD29338.1	16/10/2019	WA LOCAL GOVT SUPER PLAN	Payroll deductions	MUNBANK	-	14,835.44	CSH
SUPER	16/10/2019	WA LOCAL GOVT SUPER PLAN	Superannuation contributions	MUNBANK	13,170.69		INV
DEDUCTION	16/10/2019	WA LOCAL GOVT SUPER PLAN	Payroll Deduction for staff	MUNBANK	188.06		INV
DEDUCTION	16/10/2019	WA LOCAL GOVT SUPER PLAN	Payroll Deduction for staff	MUNBANK	56.42		INV
DEDUCTION	16/10/2019	WA LOCAL GOVT SUPER PLAN	Payroll Deduction for staff	MUNBANK	886.77		INV
DEDUCTION	16/10/2019	WA LOCAL GOVT SUPER PLAN	Payroll Deduction for staff	MUNBANK	533.50		INV
DD29338.2	16/10/2019	COMMONWEALTH PERSONAL SUPERANNUATION FUND	Superannuation contributions	MUNBANK	-	438.46	CSH
SUPER	16/10/2019	COMMONWEALTH PERSONAL SUPERANNUATION FUND	Superannuation contributions	MUNBANK	438.46		INV
DD29338.3	16/10/2019	ZURICH AUSTRALIA	Superannuation contributions	MUNBANK	-	166.95	CSH
SUPER	16/10/2019	ZURICH AUSTRALIA	Superannuation contributions	MUNBANK	166.95		INV
DD29338.4	16/10/2019	MEAT INDUSTRY EMPLOYEES SUPERANNUATION FUND	Superannuation contributions	MUNBANK	-	187.35	CSH
SUPER	16/10/2019	MEAT INDUSTRY EMPLOYEES SUPERANNUATION FUND	Superannuation contributions	MUNBANK	187.35		INV
DD29338.5	16/10/2019	AMP FLEXIBLE SUPER	Superannuation contributions	MUNBANK	-	163.00	CSH
SUPER	16/10/2019	AMP FLEXIBLE SUPER	Superannuation contributions	MUNBANK	163.00		INV

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

Direct Deposit Payments

DD No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
DD29338.6	16/10/2019	REST SUPERANNUATION	Superannuation contributions	MUNBANK	-	810.04	CSH
SUPER	16/10/2019	REST SUPERANNUATION	Superannuation contributions	MUNBANK	810.04		INV
DD29338.7	16/10/2019	BT SUPER FOR LIFE	Superannuation contributions	MUNBANK	-	188.18	CSH
SUPER	16/10/2019	BT SUPER FOR LIFE	Superannuation contributions	MUNBANK	188.18		INV
DD29338.8	16/10/2019	MLC MASTERKEY PERSONAL	Superannuation contributions	MUNBANK	-	233.87	CSH
SUPER	16/10/2019	MLC MASTERKEY PERSONAL	Superannuation contributions	MUNBANK	233.87		INV
DD29338.9	16/10/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	MUNBANK	-	204.82	CSH
SUPER	16/10/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	MUNBANK	204.82		INV
DD29347.1	30/10/2019	WA LOCAL GOVT SUPER PLAN	Payroll deductions	MUNBANK	-	14,858.71	CSH
SUPER	30/10/2019	WA LOCAL GOVT SUPER PLAN	Superannuation contributions	MUNBANK	13,149.74		INV
DEDUCTION	30/10/2019	WA LOCAL GOVT SUPER PLAN	Superannuation contributions	MUNBANK	188.06		INV
DEDUCTION	30/10/2019	WA LOCAL GOVT SUPER PLAN	Superannuation contributions	MUNBANK	56.42		INV
DEDUCTION	30/10/2019	WA LOCAL GOVT SUPER PLAN	Superannuation contributions	MUNBANK	930.99		INV
DEDUCTION	30/10/2019	WA LOCAL GOVT SUPER PLAN	Superannuation contributions	MUNBANK	533.50		INV
DD29347.2	30/10/2019	COMMONWEALTH PERSONAL SUPERANNUATION FUND	Superannuation contributions	MUNBANK	-	438.46	CSH
SUPER	30/10/2019	COMMONWEALTH PERSONAL SUPERANNUATION FUND	Superannuation contributions	MUNBANK	438.46		INV
DD29347.3	30/10/2019	ZURICH AUSTRALIA	Superannuation contributions	MUNBANK	-	175.01	CSH
SUPER	30/10/2019	ZURICH AUSTRALIA	Superannuation contributions	MUNBANK	175.01		INV
DD29347.4	30/10/2019	ONE PATH ONE ANSWER FRONTIER PERSONAL SUPER	Superannuation contributions	MUNBANK	-	182.40	CSH
SUPER	30/10/2019	ONE PATH ONE ANSWER FRONTIER PERSONAL SUPER	Superannuation contributions	MUNBANK	182.40		INV
DD29347.5	30/10/2019	MEAT INDUSTRY EMPLOYEES SUPERANNUATION FUND	Superannuation contributions	MUNBANK	-	187.35	CSH
SUPER	30/10/2019	MEAT INDUSTRY EMPLOYEES SUPERANNUATION FUND	Superannuation contributions	MUNBANK	187.35		INV
DD29347.6	30/10/2019	AMP FLEXIBLE SUPER	Superannuation contributions	MUNBANK	-	163.00	CSH
SUPER	30/10/2019	AMP FLEXIBLE SUPER	Superannuation contributions	MUNBANK	163.00		INV
DD29347.7	30/10/2019	REST SUPERANNUATION	Superannuation contributions	MUNBANK	-	789.01	CSH
SUPER	30/10/2019	REST SUPERANNUATION	Superannuation contributions	MUNBANK	789.01		INV
DD29347.8	30/10/2019	BT SUPER FOR LIFE	Superannuation contributions	MUNBANK	-	188.18	CSH
SUPER	30/10/2019	BT SUPER FOR LIFE	Superannuation contributions	MUNBANK	188.18		INV
DD29347.9	30/10/2019	MLC MASTERKEY PERSONAL	Superannuation contributions	MUNBANK	-	241.94	CSH
SUPER	30/10/2019	MLC MASTERKEY PERSONAL	Superannuation contributions	MUNBANK	241.94		INV
DD29310.10	02/10/2019	FIRST STATE SUPER	Superannuation contributions	MUNBANK	-	241.89	CSH
SUPER	02/10/2019	FIRST STATE SUPER	Superannuation contributions	MUNBANK	241.89		INV
DD29310.11	02/10/2019	AUSTRALIAN SUPER	Superannuation contributions	MUNBANK	-	99.79	CSH
SUPER	02/10/2019	AUSTRALIAN SUPER	Superannuation contributions	MUNBANK	99.79		INV
DD29338.10	16/10/2019	FIRST STATE SUPER	Superannuation contributions	MUNBANK	-	241.89	CSH
SUPER	16/10/2019	FIRST STATE SUPER	Superannuation contributions	MUNBANK	241.89		INV
DD29338.11	16/10/2019	AUSTRALIAN SUPER	Superannuation contributions	MUNBANK	-	79.83	CSH
SUPER	16/10/2019	AUSTRALIAN SUPER	Superannuation contributions	MUNBANK	79.83		INV

10.2.1

Shire of Katanning

List of Accounts due and Submitted to Council - October 2019
Presented to Ordinary Council Meeting 26 November 2019

Direct Deposit Payments

DD No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	
DD29347.10	30/10/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	MUNBANK	-	204.82	CSH
SUPER	30/10/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	MUNBANK	204.82		INV
DD29347.11	30/10/2019	FIRST STATE SUPER	Superannuation contributions	MUNBANK	-	241.89	CSH
SUPER	30/10/2019	FIRST STATE SUPER	Superannuation contributions	MUNBANK	241.89		INV
DD29347.12	30/10/2019	AUSTRALIAN SUPER	Superannuation contributions	MUNBANK	-	99.79	CSH
SUPER	30/10/2019	AUSTRALIAN SUPER	Superannuation contributions	MUNBANK	99.79		INV
						Total Direct Deposit Payments	52,380.52



Shire of
Katanning
Heart of the Great Southern

Monthly Statement of Financial Activity
For the period ended
31 October 2019





MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 October 2019

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Monthly Summary Information	3
Statement of Financial Activity by Program	6
Statement of Financial Activity by Nature or Type	8
<i>Note 1 Net Current Assets</i>	10
<i>Note 2 Explanation of Material Variances</i>	12
<i>Note 3 Cash and Investments</i>	16
<i>Note 4 Receivables</i>	17
<i>Note 5 Rating Revenue</i>	19
<i>Note 6 Disposal of Assets</i>	20
<i>Note 7 Capital Acquisitions</i>	21
<i>Note 8 Borrowings</i>	25
<i>Note 9 Reserves</i>	26
<i>Note 10 Grants and Contributions</i>	27
<i>Note 11 Trust Fund</i>	29
<i>Note 12 Budget Amendments</i>	30

THIS PAGE INTENTIONALLY LEFT BLANK

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2019

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire of Katanning for the 2019/20 year is \$10,000 or 10% whichever is the greater.

The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	% Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Capital Expenditure					
Buildings					
Aged Accommodation	0%	3,088,750	0	1,200	1,200
New Administration Building	8%	150,000	0	12,434	12,434
Welcome Precinct	51%	4,142,965	1,380,988	2,116,874	735,886
Piesse Park Precinct	12%	6,226,158	2,075,384	757,575	(1,317,809)
Regional Waste Initiative	35%	970,842	323,616	338,271	14,655
Infrastructure - Roads					
Kowald Road Slk 0.00 - 4.66 (Resheet)		90,000	0	0	0
Forrest Hills Road Slk 0.00 - 3.00 (Verge Clearing And Drainage Imp.	44%	150,000	0	65,502	65,502

% Compares current ytd actuals to annual budget

For a full list of capital expenditure, see Note 7 - Capital Acquisitions

		Prior Year	Current Year
		31 October 2018	31 October 2019
Financial Position	* Note		
Adjusted Net Current Assets	91%	\$ 6,252,750	\$ 5,715,822
Cash and Equivalent - Unrestricted	95%	\$ 3,783,529	\$ 3,577,552
Cash and Equivalent - Restricted	63%	\$ 27,589,977	\$ 17,329,954
Receivables - Rates	119%	\$ 1,869,895	\$ 2,217,049
Receivables - Other	93%	\$ 936,645	\$ 870,464
Payables	80%	\$ 12,615,182	\$ 10,051,833

* Note: Compares current ytd actuals to prior year actuals at the same time

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2019**

INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 06 November 2019
Prepared by: Senior Finance Officer
Reviewed by: Manager Finance

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

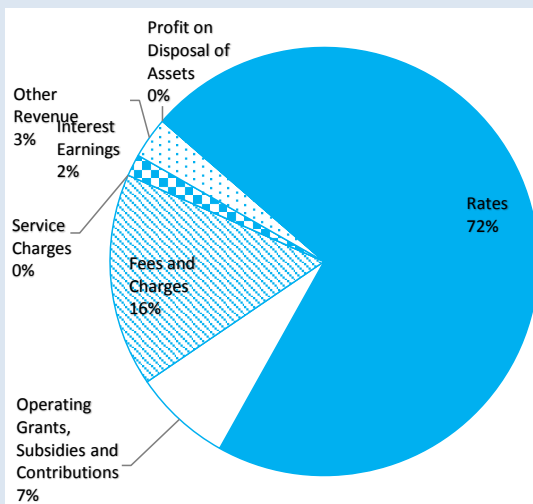
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

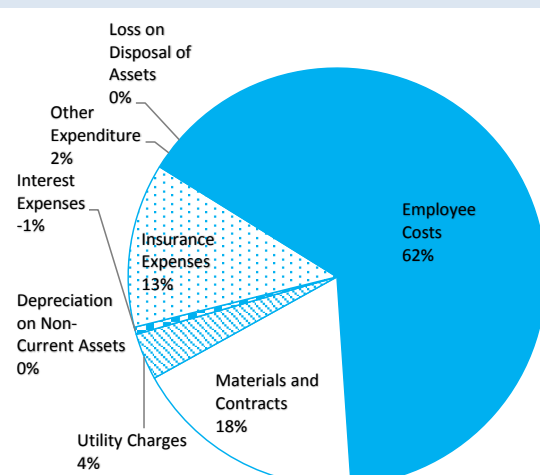
MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 OCTOBER 2019

SUMMARY GRAPHS

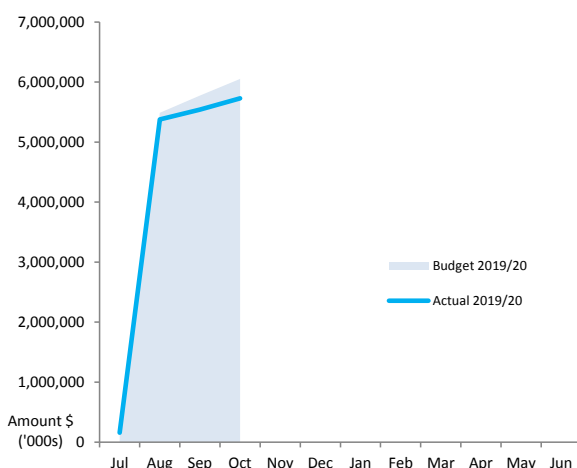
OPERATING REVENUE



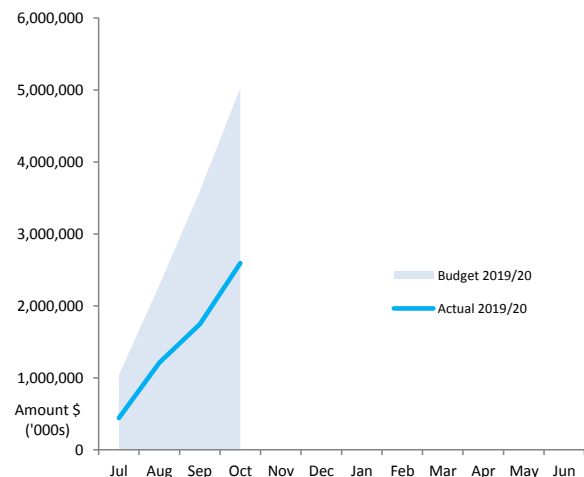
OPERATING EXPENSES



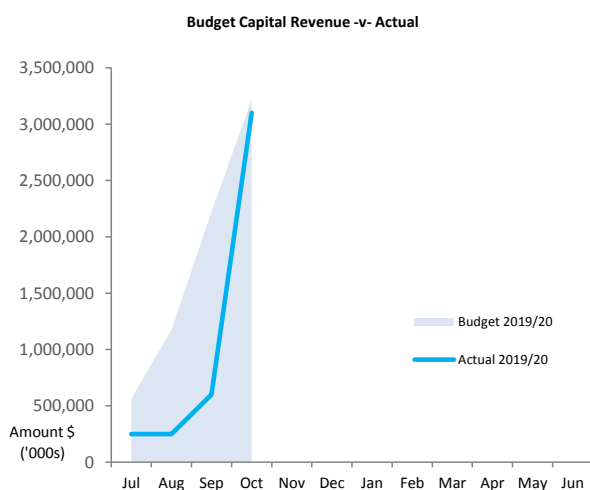
Budget Operating Revenues -v- Actual



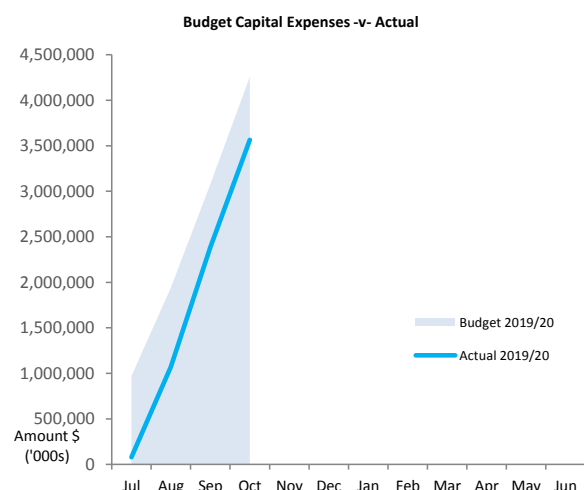
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

KEY TERMS AND DESCRIPTIONS**FOR THE PERIOD ENDED 31 OCTOBER 2019****STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	To provide an operational framework for environmental and community health.	Food quality and pest control, inspection of abattoir and operation of child health clinic, analytical testing and Environmental Health administration.
EDUCATION AND WELFARE	To provide services to disadvantaged persons, the elderly, children and youth.	Year round care, housing for the aged and educational services.
HOUSING	To provide and maintain staff and elderly residents housing.	Provision and maintenance of staff and elderly residents housing.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish and recycling collection services, operation of rubbish disposal site, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of town hall, public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, art gallery and other cultural facilities.
TRANSPORT	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, bridges footpaths, depot, airport and traffic control. Cleaning of streets and maintenance of street trees and street lighting. Purchase and disposal of Council's Road Plant.
ECONOMIC SERVICES	To help promote the Shire and its economic wellbeing.	Tourism and area promotion. Maintenance and operation of the Saleyards. Building Control. Provision of rural services including weed control, vermin control and standpipes.
OTHER PROPERTY AND SERVICES	To monitor and control Council's overheads operating accounts.	Private works operation, plant repair and operational costs and engineering operation costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019

STATUTORY REPORTING PROGRAMS

	Ref Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)/(a)	Var.
Opening Funding Surplus(Deficit)	1(b)	\$ 2,533,659	\$ 2,533,659	\$ 2,533,659	\$ 2,863,019	\$ 329,360	13%	▲
Revenue from operating activities								
Governance		388,089	388,089	30,063	29,709	(354)	(1%)	
General Purpose Funding - Rates	5	4,101,472	4,101,472	4,098,696	4,109,343	10,647	0%	
General Purpose Funding - Other		1,395,300	1,395,300	393,285	368,482	(24,803)	(6%)	
Law, Order and Public Safety		216,719	216,719	55,771	67,237	11,466	21%	▲
Health		3,844	3,844	1,284	545	(739)	(58%)	
Education and Welfare		145,555	145,555	30,748	17,686	(13,062)	(42%)	▼
Housing		227,571	227,571	77,844	67,533	(10,311)	(13%)	▼
Community Amenities		898,873	898,873	749,962	760,851	10,889	1%	
Recreation and Culture		508,319	508,319	152,792	114,966	(37,826)	(25%)	▼
Transport		228,922	228,922	161,736	29,921	(131,815)	(82%)	▼
Economic Services		975,452	975,452	285,649	124,670	(160,979)	(56%)	▼
Other Property and Services		45,000	45,000	15,095	38,706	23,611	156%	▲
		9,135,116	9,135,116	6,052,925	5,729,649			
Expenditure from operating activities								
Governance		(1,351,357)	(1,351,357)	(485,089)	(687,592)	202,503	42%	▲
General Purpose Funding		(314,665)	(314,665)	(105,868)	(26,390)	(79,478)	(75%)	▼
Law, Order and Public Safety		(485,606)	(485,606)	(201,036)	(134,899)	(66,137)	(33%)	▼
Health		(171,035)	(171,035)	(81,113)	(81,171)	58	0%	
Education and Welfare		(485,026)	(485,026)	(180,434)	(99,327)	(81,107)	(45%)	▼
Housing		(377,201)	(377,201)	(132,001)	(74,304)	(57,697)	(44%)	▼
Community Amenities		(1,146,172)	(1,146,172)	(353,602)	(280,220)	(73,382)	(21%)	▼
Recreation and Culture		(4,176,533)	(4,176,533)	(1,373,650)	(637,260)	(736,390)	(54%)	▼
Transport		(4,294,000)	(4,294,000)	(1,484,299)	(586,383)	(897,916)	(60%)	▼
Economic Services		(1,626,900)	(1,626,900)	(527,723)	(228,162)	(299,561)	(57%)	▼
Other Property and Services		(41,119)	(41,119)	(104,429)	242,488	(346,917)	(332%)	▼
		(14,469,614)	(14,469,614)	(5,029,244)	(2,593,220)			
Operating activities excluded from budget								
Add Back Depreciation		5,960,636	5,960,636	1,986,876	0			
Adjust (Profit)/Loss on Asset Disposal	6	0	0	0	(715)			
Amherst Reducing Equity		0	0	0	880			
Amount attributable to operating activities		626,138	626,138	3,010,557	3,136,594			
Investing Activities								
Non-operating Grants, Subsidies and Contributions	10	12,958,981	12,958,981	890,620	3,100,622	2,210,002	248%	▲
Proceeds from Disposal of Assets	6	0	0	0	1,465	1,465		
Capital Acquisitions	7	(16,781,508)	(16,781,508)	(4,255,929)	(3,564,443)	(691,486)	(16%)	▼
Amount attributable to investing activities		(3,822,527)	(3,822,527)	(3,365,309)	(462,356)			
Financing Activities								
Transfer from Reserves	9	8,150,079	8,150,079	2,328,691	0	(2,328,691)	(100%)	▼
Repayment of Debentures	8	(210,797)	(210,797)	0	0	0		
Transfer to Reserves	9	(7,955,199)	(7,955,199)	(336,358)	(55,926)	280,432	(83%)	
Amount attributable to financing activities		694,083	694,083	2,702,333	(55,926)			
Closing Funding Surplus(Deficit)	1(b)	31,353	31,353	4,881,240	5,481,331			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS**FOR THE PERIOD ENDED 31 OCTOBER 2019****REVENUE****RATES**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electriShire and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

10.2.2

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2019

BY NATURE OR TYPE

	Ref Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	1(b)	2,533,659	2,533,659	2,533,659	2,863,019	329,360	13%	▲
Revenue from operating activities								
Rates	5	4,101,472	4,101,472	4,098,696	4,109,343	10,647	0%	
Operating Grants, Subsidies and Contributions	10	1,853,766	1,853,766	592,918	423,248	(169,670)	(29%)	▼
Fees and Charges		2,008,324	2,008,324	1,066,156	922,967	(143,189)	(13%)	▼
Interest Earnings		663,854	663,854	123,454	94,400	(29,054)	(24%)	▼
Other Revenue		507,700	507,700	171,701	178,976	7,275	4%	
Profit on Disposal of Assets	6	0	0	0	715	715		
		9,135,116	9,135,116	6,052,925	5,729,649			
Expenditure from operating activities								
Employee Costs		(4,252,067)	(4,252,067)	(1,539,411)	(1,639,760)	100,349	7%	
Materials and Contracts		(2,915,839)	(2,915,839)	(922,092)	(472,630)	(449,462)	(49%)	▼
Utility Charges		(491,219)	(491,219)	(156,602)	(94,947)	(61,655)	(39%)	▼
Depreciation on Non-Current Assets		(5,960,636)	(5,960,636)	(1,986,876)	0	(1,986,876)	(100%)	▼
Interest Expenses		(117,496)	(117,496)	0	14,588	(14,588)	0%	
Insurance Expenses		(335,614)	(335,614)	(335,614)	(333,657)	(1,957)	(1%)	
Other Expenditure		(396,743)	(396,743)	(88,649)	(66,815)	(21,834)	(25%)	▼
Loss on Disposal of Assets	6	0	0	0	0	0		
		(14,469,614)	(14,469,614)	(5,029,244)	(2,593,221)			
Operating activities excluded from budget								
Add back Depreciation		5,960,636	5,960,636	1,986,876	0			
Adjust (Profit)/Loss on Asset Disposal	6	0	0	0	(715)			
Amherst Reducing Equity		0	0	0	880			
Amount attributable to operating activities		626,138	626,138	3,010,557	3,136,593			
Investing activities								
Non-operating grants, subsidies and contributions	10	12,958,981	12,958,981	890,620	3,100,622	2,210,002	248%	▲
Proceeds from Disposal of Assets	6	0	0	0	1,465	1,465		
Capital acquisitions	7	(16,781,508)	(16,781,508)	(4,255,929)	(3,564,443)	(691,486)	(16%)	▼
Amount attributable to investing activities		(3,822,527)	(3,822,527)	(3,365,309)	(462,356)			
Financing Activities								
Transfer from Reserves	9	8,150,079	8,150,079	2,328,691	0	(2,328,691)	(100%)	▼
Repayment of Debentures	8	(210,797)	(210,797)	0	0	0		
Transfer to Reserves	9	(7,955,199)	(7,955,199)	(336,358)	(55,926)	(280,432)	(83%)	▼
Amount attributable to financing activities		694,083	694,083	2,702,333	(55,926)			
Closing Funding Surplus (Deficit)	1(b)	31,353	31,353	4,881,240	5,481,330			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019**

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method.

Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019

OPERATING ACTIVITIES
NOTE 1(b)
ADJUSTED NET CURRENT ASSETS

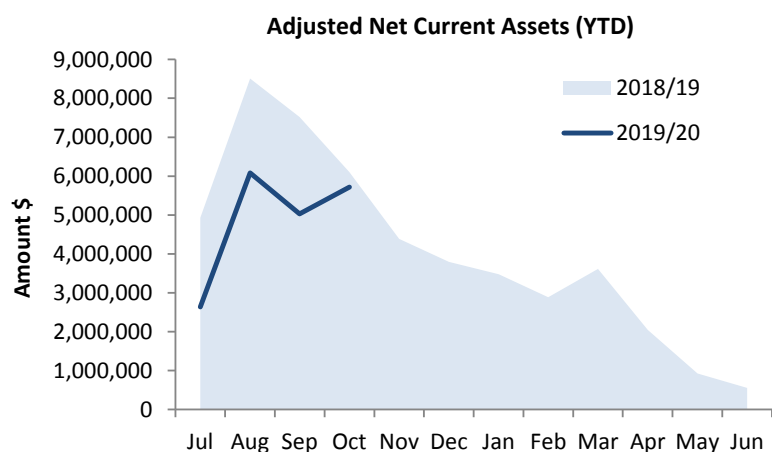
Adjusted Net Current Assets	Ref Note	Last Years Closing 30 June 2019	This Time Last Year 31 October 2018	Year to Date Actual 31 October 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	2,651,557	3,783,529	3,577,552
Cash Restricted	3	8,282,831	9,626,211	8,338,757
Cash Restricted - Other	3	11,491,197	17,963,766	8,991,197
Investments		122,620	122,620	122,620
Receivables - Rates	4	652,094	1,869,895	2,217,049
Receivables - Other	4	657,647	936,645	870,464
ATO Receivable		178,519	189,023	282,374
Accrued Income		0	0	0
Payments in Advance		8,486	250	250
Provision for Doubtful Debts		(303,608)	(303,608)	(303,608)
Inventories		4,581	2,016	10,007
		23,745,924	34,190,347	24,106,662
Less: Current Liabilities				
Payables		(12,615,182)	(18,311,136)	(10,051,833)
Provisions - employee		(667,575)	(679,190)	(667,575)
Long term borrowings		(210,797)	(217,874)	(210,797)
		(13,493,554)	(19,208,200)	(10,930,205)
Unadjusted Net Current Assets		10,252,370	14,982,147	13,176,457
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	3	(8,282,831)	(9,626,211)	(8,338,757)
Less: Payments in Advance		(8,486)	(250)	(250)
Add: Provisions - employee		667,575	679,190	667,575
Add: Long term borrowings		210,797	217,874	210,797
Add: Accrued salaries and wages		9,006	0	0
Add: Accrued interest on debentures		14,588	0	0
Adjusted Net Current Assets		2,863,019	6,252,750	5,715,822

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Statement of Financial Activity.



This Year YTD

Surplus(Deficit)

\$5.72 M

Last Year YTD

Surplus(Deficit)

\$6.25 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Governance	(354)	(1%)			No notable variances.
General Purpose Funding - Rates	10,647	0%			Rates Levied and Ex Gratia Rates are currently over YTD Budget (\$10,066)
General Purpose Funding - Other	(24,803)	(6%)		Permanent	Reserve and Municipal interest is yet to be processed. A new financial assistance grant for bridge maintenance has been awarded; this will be incorporated in the mid-year budget review with associated matching expenditure (\$15,000 quarterly).
Law, Order and Public Safety	11,466	21%	▲	Timing	Depreciation across all reporting programs will not be processed until the final audit is finalised (\$10,332).
Health	(739)	(58%)			No notable variances.
Education and Welfare	(13,062)	(42%)	▼	Timing	Youth Engagement grant income budgeted but not yet received (\$10,000).
Housing	(10,311)	(13%)	▼		No notable variances.
Community Amenities	10,889	1%			No notable variances.
Recreation and Culture	(37,826)	(25%)	▼	Timing	Other Culture grant income budgeted but not yet received. (\$18,332). Katanning Aquatic Centre Income is below YTD budget (\$14,879) however income is generally seasonal.
Transport	(131,815)	(82%)	▼		Roads to Recovery funding is budgeted but not yet received
Economic Services	(160,979)	(56%)	▼	Timing	Saleyards yarding fees are below average for the year, but consistent with the trend for this time of year (\$81,746). Saleyards truck wash income is currently under budget (\$11,127) but funds are anticipated. Income for office rental is currently under budget (\$18,900) but funds are anticipated.
Other Property and Services	23,611	156%	▲	Permanent	A review of Fuel Tax Credits (Road Transport & Off Road) was undertaken for the period 01/06/2015 - 31/05/2019 which resulted in a significant claim.
Expenditure from operating activities					
Governance	202,503	42%	▲	Timing	Expenditure above YTD budget by timing but not anticipated to remain permanently above budget include Salary Costs (\$21,439), subscriptions and memberships (\$11,648), staff housing subsidy (\$7,330), Depreciation across all reporting programs will not be processed until the final audit is finalised (\$89,136). Operational Review Project is currently pending - no expenditure to date (\$30,000).
General Purpose Funding	(79,478)	(75%)	▼	Timing	Administration allocations are less than budgeted (\$54,206). Rates legal fees are under YTD budget (\$16,129). Rates Incentive Prize not yet drawn (\$5,000).
Law, Order and Public Safety	(66,137)	(33%)	▼	Timing	CESM Motor Vehicle Expenses are currently under budget (\$5,208). Fire Prevention Utilities are under budget (\$3,567). Administration allocations are less than budgeted (\$16,310). Depreciation across all reporting programs will not be processed until the final audit is finalised (\$21,444).
Health	58	0%			No notable variances.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019**

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Education and Welfare	\$ (81,107)	(45%)	▼	Timing	Harmony Festival budgeted but expenditure has not yet commenced (\$11,349). Fostering Integration grant below YTD budget (\$3,774). Depreciation across all reporting programs will not be processed until the final audit is finalised (\$11,956). Youth Engagement Grant budgeted but expenditure has not yet commenced (\$25,000). Administration allocations are less than budgeted (\$23,756).
Housing	(57,697)	(44%)	▼	Timing	Depreciation across all reporting programs will not be processed until the final audit is finalised (\$71,036).
Community Amenities	(73,382)	(21%)	▼	Timing	Depreciation across all reporting programs will not be processed until the final audit is finalised (\$46,452). Domestic Refuse Collection is sitting below YTD Budget (\$5,315). Building Program is currently below budget (\$11,160). Works Program for Cemetery is below budget (\$9,507).
Recreation and Culture	(736,390)	(54%)	▼	Timing	Depreciation across all reporting programs will not be processed until the final audit is finalised (\$515,552). Katanning Aquatic Centre utilities below YTD budget (\$12,213) however expenditure is generally seasonal. Other reserves (works program) currently under budget (\$65,219), particularly All Ages playground, however the reactivation of these area will occur in coming months and are anticipated to expend in line with the adopted budget. KLC utilities below YTD budget (\$5,220) however expenditure is generally seasonal. KLC building program is currently under budget (\$10,775) as some projects are yet to commence. Gallery grant expenditure yet to commence, in line with receipt of grant funding, include regional venues improvement fund (\$8,332) and heritage grant (\$10,000). Administration allocations are less than budgeted (\$51,339).
Transport	(897,916)	(60%)	▼	Timing	Depreciation across all reporting programs will not be processed until the final audit is finalised (\$840,500). Administration allocations are less than budgeted (\$95,026). Road maintenance is \$74,724 above YTD budget; Drainage maintenance is \$35,195 below YTD budget; staff are focusing on work depending on weather. Footpath maintenance is \$27,489 above YTD budget; a contractor was engaged to undertake Clive Street CBD footpath repairs.
Economic Services	(299,561)	(57%)	▼	Timing	Depreciation across all reporting programs will not be processed until the final audit is finalised (\$183,312). Economic Development grant expenditure is under YTD budget (\$31,988) where grant funding has not yet been received (including tourism attraction and OMI funding). Administration allocations are less than budgeted (\$34,024).
Other Property and Services	(346,917)	(332%)	▼	Timing	Depreciation across all reporting programs will not be processed until the final audit is finalised (\$165,792). Administration allocations are less than budgeted (\$110,022). Public Holiday is currently underbudget (\$11,404) but is expected to realign with budget by end of year.
Investing Activities					
Non-operating Grants, Subsidies and Contributions	2,210,002	248%	▲	Timing	The next heritage grant drawdown has been applied for and funds awaiting processing.
Proceeds from Disposal of Assets	1,465			Permanent	A Honda Motorcycle was sold by auction and proceeds were received in August. The item was budgeted to be disposed of in 2018/19.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019**

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Capital Acquisitions	\$ (691,486)	% (16%)	▼	Timing	Capital projects are progressing, including the Welcome Precinct, Piesse Lake and Regional Waste Facility.
Financing Activities					
Proceeds from New Debentures	(710,000)	(100%)	▼	Timing	WATC Funding for Aged Care and Key Worker Accommodation not yet processed.
Transfer from Reserves	(2,328,691)	(100%)	▼	Timing	The next heritage grant drawdown has been applied for and funds are awaiting processing.
Transfer to Reserves	280,432	(83%)		Timing	Reserve interest is yet to be processed.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019**

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

Nature / Type	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Rates	10,647	0%			Rates Levied and Ex Gratia Rates are currently over YTD Budget (\$10,666)
Operating Grants, Subsidies and Contributions	(169,670)	(29%)	▼	Permanent	A new financial assistance grant for bridge maintenance has been awarded; this will be incorporated in the mid-year budget review with associated matching expenditure (\$15,000 quarterly). Youth Engagement grant income budgeted but not yet received (\$10,000). Other Culture grant income budgeted but not yet received. (\$18,332).
Fees and Charges	(143,189)	(13%)	▼	Timing	Saleyards yarding fees are below average for the year, but consistent with the trend for this time of year (\$81,746). The levied waste rate was budgeted as other income but processed through the rating process as fees and charges (\$65,720). This will be amended in line with the revenue type budgeted.
Interest Earnings	(29,054)	(24%)	▼	Timing	Reserve and Municipal interest is yet to be processed.
Other Revenue	7,275	4%		Permanent	A review of Fuel Tax Credits (Road Transport & Off Road) was undertaken for the period 01/06/2015 - 31/05/2019 which resulted in a significant claim.
Profit on Disposal of Assets	715				No notable variances.
Expenditure from operating activities					
Employee Costs	100,349	7%		Timing	Expenditure is currently above YTD budget however this will stabilise with the implementation of the organisation review.
Materials and Contracts	(449,462)	(49%)	▼	Timing	Shire-wide, the building program (\$66,652), consultants (\$14,267) are under budget as a number of items were awaiting budget approval or receipt of funding before commencing. Operational Review is budgeted but not yet commenced (\$30,000). Harmony Festival Expenditure has not yet commenced (\$11,349).
Utility Charges	(61,655)	(39%)	▼	Timing	Awaiting invoices, particularly street lighting, KAC, KLC, ORS,
Depreciation on Non-Current Assets	(1,986,876)	(100%)	▼	Timing	Depreciation across all reporting programs will not be processed until the final audit is finalised.
Interest Expenses	(14,588)	0%		Timing	Accrued interest on loans was reflected at 30 June, and reversed at 1 July as per accounting standards. This will correct in time as loan instalments are paid.
Insurance Expenses	(1,957)	(1%)		Timing	No notable variances.
Other Expenditure	(21,834)	(25%)	▼	Timing	Councillor attendance fee is under budget (\$20,300). Payment being arranged in early October
Loss on Disposal of Assets	0	0%			No notable variances.

10.2.2

OPERATING ACTIVITIES NOTE 3 CASH AND INVESTMENTS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2019

Municipal

Bank	Deposit Details	Lodgement Date	Maturity Date	Total YTD Actual	Interest Rate	Interest to be Earned
CBA	066-515 00000015	N/A	N/A	4,440,745.61	N/A	632.55
CBA	35-586-305	N/A	N/A	38,387.75	0.70%	29.95
Treasury	OCDF - Main ECH	N/A	N/A	4,188,752.41	0.70%	2,518.92
Treasury	OCDF - Heritage Centre	N/A	N/A	4,840,970.83	0.70%	2,911.20
				13,508,856.60		

Reserve

NAB	24-429-3575	26/10/2019	27/04/2020	1,488,412.53	1.55%	11,630.01
NAB	31-081-3138	8/06/2019	8/12/2019	3,279,917.89	2.15%	35,355.72
NAB	31-086-0209	8/06/2019	8/12/2019	3,162,570.53	2.15%	34,090.78
NAB	80-741-7341	27/08/2019	25/11/2019	90,436.15	1.70%	379.09
CBA	35-586-305	31/07/2019	20/12/2019	223,100.89	1.63%	1,414.77
				8,244,437.99		

Trust

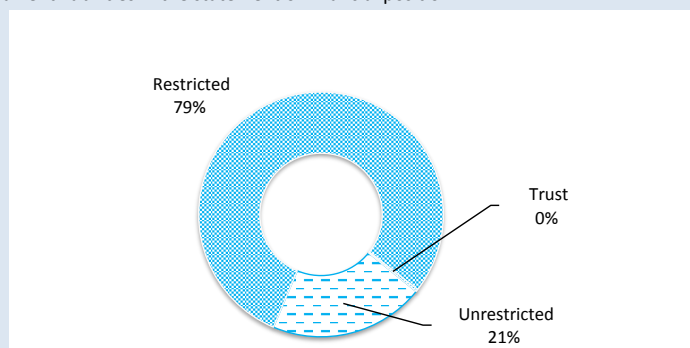
CBA	066-515 10124846	N/A	N/A	67,380.26	N/A	-
				67,380.26		

Cash and Investments Totals

21,820,674.85

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



KEY INFORMATION

Variance between Note 1(b) Adjusted Net Current Assets and Note 3 Cash and Investments occurs where the timing of deposits and withdrawals through the bank accounts do not perfectly align with system receipts and payments.

Total Cash	Unrestricted
\$21.82 M	\$4.48 M

10.2.2

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2019

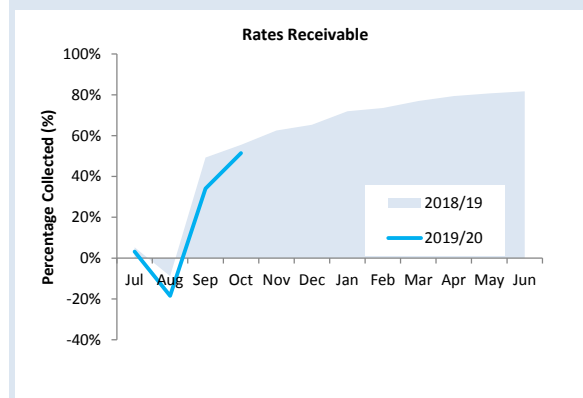
OPERATING ACTIVITIES NOTE 4 RECEIVABLES

Rates Receivable	30 June 2019	31 October 2019
	\$	\$
Opening Arrears Previous Years	817,834	652,094
Levied this year	4,014,644	4,108,603
<u>Less</u> Collections to date	(3,949,368)	(2,312,632)
Equals Current Outstanding	883,110	2,448,065
<u>Less</u> Pensioner deferred rates	(231,016)	(231,016)
Net Rates Collectable	652,094	2,217,049
% Collected	81.73%	51.43%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	28,814	34,029	8,723	548,321	619,887
Percentage	5%	5%	1%	88%	
Balance per Trial Balance					
Sundry debtors					870,464
GST receivable					282,374
Loans receivable - clubs/institutions					0
Income in advance					0
Total Receivables General Outstanding					1,152,838
Amounts shown above include GST (where applicable)					

KEY INFORMATION

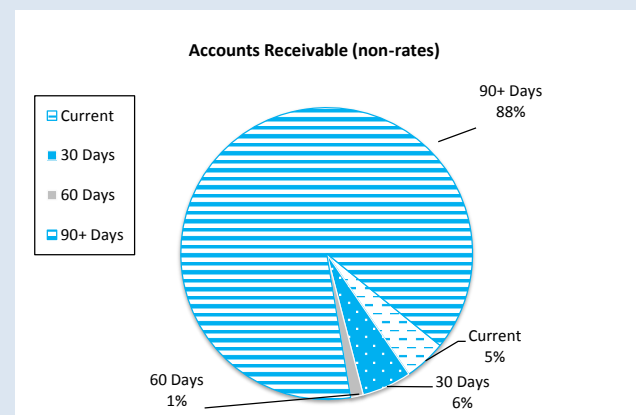
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



Collected	Rates Due
51%	\$2,217,049

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$1,152,838
Over 30 Days
95%
Over 90 Days
88%

10.2.2

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2019

OPERATING ACTIVITIES NOTE 4 RECEIVABLES

Significant Rates Debtors Outstanding Exceeding \$10,000:

Assessment #	Rates Outstanding	% of Outstanding Rates Total	Comments
A37	\$ 11,258	0.46%	Legal Action
A86	\$ 16,138	0.66%	Legal Action
A108	\$ 13,767	0.56%	Legal Action
A183	\$ 27,298	1.12%	Legal Action
A184	\$ 78,897	3.22%	Legal Action
A267	\$ 14,338	0.59%	Pensioner
A569	\$ 18,283	0.75%	Legal Action
A572	\$ 12,559	0.51%	
A682	\$ 10,380	0.42%	Pensioner
A831	\$ 10,423	0.43%	Pensioner
A897	\$ 14,546	0.59%	Legal Action
A905	\$ 18,799	0.77%	
A1048	\$ 11,835	0.48%	Legal Action
A1061	\$ 17,640	0.72%	
A1148	\$ 11,270	0.46%	Pensioner
A1165	\$ 11,892	0.49%	Legal Action
A1192	\$ 11,814	0.48%	Pensioner
A1232	\$ 13,320	0.54%	Pensioner
A1238	\$ 10,552	0.43%	Pensioner
A1260	\$ 15,393	0.63%	Pensioner
A1347	\$ 14,352	0.59%	Legal Action
A1458	\$ 14,938	0.61%	Pensioner
A1514	\$ 32,240	1.32%	Legal Action
A1606	\$ 10,048	0.41%	Legal Action
A1617	\$ 11,023	0.45%	Deceased Est.
A2120	\$ 26,098	1.07%	
A2264	\$ 19,298	0.79%	Legal Action
A2693	\$ 14,770	0.60%	Legal Action
A2695	\$ 12,918	0.53%	Payment Plan
A2712	\$ 29,627	1.21%	Legal Action
A2835	\$ 15,940	0.65%	
A2938	\$ 18,868	0.77%	
A3128	\$ 30,349	1.24%	Payment Plan
A3222	\$ 31,771	1.30%	Deceased Est.
A3276	\$ 11,621	0.47%	
A3341	\$ 21,467	0.88%	Payment Plan
A3413	\$ 14,347	0.59%	Legal Action
A3600	\$ 23,075	0.94%	
	\$ 668,819	27.32%	

Significant Receivables - General Outstanding Exceeding \$10,000:

Debtor #	Debtor Outstanding	% of Outstanding Receivables - General Total	Age	Comments
FESA	\$ 18,534	2.99%	90+ Days	
BRIDE	\$ 250,906	40.48%	90+ Days	Ongoing
GSDC	\$ 22,000	3.55%	90+ Days	
WESFARM	\$ 15,743	2.54%	30 Days	
TWA	\$ 11,550	1.86%	30 Days	
	\$ 318,733	51.42%		

10.2.2

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2019

OPERATING ACTIVITIES NOTE 5 RATE REVENUE

General Rate Revenue	Amended Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
Gross Rental Value (GRV)	0.101250	1194	19,901,778	2,013,205	4,000	0	2,017,205	2,015,054	0	0	2,015,054
Unimproved Value (UV)	0.010400	209	131,649,500	1,369,155	0	0	1,369,155	1,376,632	0	0	1,376,632
Sub-Totals		1,403	151,551,278	3,382,360	4,000	0	3,386,360	3,391,686	0	0	3,391,686
Minimum Payment	Minimum \$										
Gross Rental Value (GRV)	979	607	3,916,780	594,253	0	0	594,253	594,253	0	0	594,253
Unimproved Value (UV)	979	121	6,262,342	118,459	0	0	118,459	118,459	0	0	118,459
Sub-Totals		728	10,179,122	712,712	0	0	712,712	712,712	0	0	712,712
Discount							(1,500)				0
Rates Adjustments							(500)				(153)
Amount from General Rates							4,097,072				4,104,245
Ex-Gratia Rates							4,400				4,358
Total Rates							4,101,472				4,108,603

SIGNIFICANT ACCOUNTING POLICIES

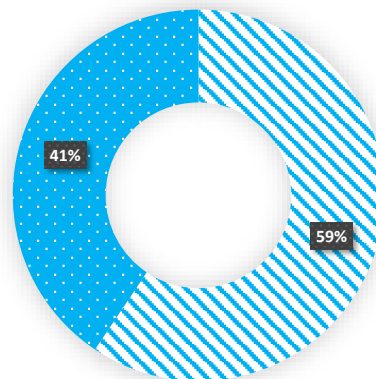
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION

The 2018/19 rates were raised on 21 August 2018.

Gross Rental Value (GRV)

Unimproved Value (UV)



General Rates		
Budget	YTD Actual	%
\$4.1 M	\$4.11 M	100%

10.2.2

OPERATING ACTIVITIES

NOTE 6

DISPOSAL OF ASSETS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2019

Asset Ref.	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Property Plant and Equipment - Plant									
P670	Honda TRX420 4 Wheel Motorcycle KA11992	0	0			750	1,465	715	
		0	0	0	0	750	1,465	715	0

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$0	\$1,465	

10.2.2

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2019

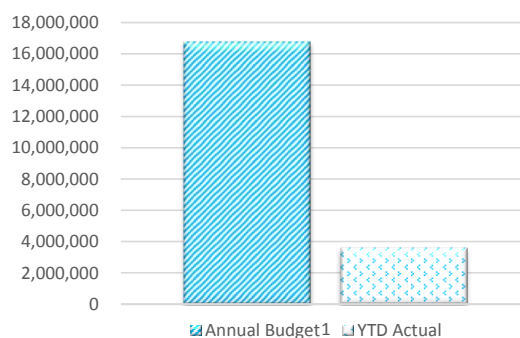
INVESTING ACTIVITIES NOTE 7 CAPITAL ACQUISITIONS

Capital Acquisitions	Original	Amended		YTD Actual	YTD Budget
	Annual Budget	Annual Budget	YTD Budget	Total	Variance
		\$	\$	\$	\$
Property Plant and Equipment - Land	0	0	0	0	0
Property Plant and Equipment - Buildings non-specialised	3,088,750	3,088,750	0	1,200	1,200
Property Plant and Equipment - Buildings specialised	12,141,467	12,141,467	3,864,690	3,235,490	-629,200
Property Plant and Equipment - Furniture and Equipment	0	0	0	0	0
Property Plant and Equipment - Plant	0	0	0	0	0
Property Plant and Equipment - Paintings and Sculptures	0	0	0	0	0
Property Plant and Equipment - Motor Vehicles	0	0	0	0	0
Property Plant and Equipment - Equipment	208,647	208,647	48,647	76,210	27,563
Infrastructure - Roads	1,185,000	1,185,000	242,592	235,443	-7,149
Infrastructure - Footpaths	0	0	0	0	0
Infrastructure - Drainage	0	0	0	0	0
Infrastructure - Parks and Ovals	43,305	43,305	0	16,100	16,100
Infrastructure - Other	114,339	114,339	100,000	0	-100,000
Infrastructure - Bridges	0	0	0	0	0
Capital Expenditure Totals	16,781,508	16,781,508	4,255,929	3,564,443	(691,486)
Capital Acquisitions Funded By:					
		\$	\$	\$	\$
Capital grants and contributions	12,958,981	12,958,981	890,620	3,100,622	2,210,002
Borrowings	710,000	710,000	710,000	0	(710,000)
Other (Disposals & C/Fwd)	0	0	0	1,465	1,465
Cash Backed Reserves					
Plant Replacement Reserve	0	0	0	0	0
Land & Buildings Reserve	885,000	885,000	0	0	0
New Saleyard Project Reserve	300,000	300,000	0	0	0
Heritage Project Reserve	6,747,500	6,747,500	2,249,168	0	(2,249,168)
Contribution - operations	1,927,527	1,927,527	2,655,309	462,356	(2,192,953)
Capital Funding Total	23,529,008	23,529,008	6,505,097	3,564,443	(2,940,654)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$16.78 M	\$3.56 M	21%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$12.96 M	\$3.1 M	24%

10.2.2

INVESTING ACTIVITIES

NOTE 7

CAPITAL ACQUISITIONS (CONTINUED)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019

% of
Completion  Level of completion indicator, please see table at the end of this note for further detail.

	Key Information Note	Original Annual Budget [a]	Amended Annual Budget [b]	YTD Budget [c]	YTD Actual [d]	Variance (Under)/Over [d] - [c]
Capital Expenditure						
	Property Plant and Equipment - Buildings non-specialised	0	0	0	0	0
	Governance	0	0	0	0	0
0% 	Aged Accommodation	3,088,750	3,088,750	0	1,200	1,200
	Property Plant and Equipment - Buildings non-specialised Total	3,088,750	3,088,750	0	1,200	1,200
	Property Plant and Equipment - Buildings specialised	0	0	0	0	0
	Governance	0	0	0	0	0
8% 	New Administration Building	150,000	150,000	0	12,434	12,434
51% 	Welcome Precinct	4,142,965	4,142,965	1,380,988	2,116,874	735,886
12% 	Piesse Park Precinct	6,226,158	6,226,158	2,075,384	757,575	(1,317,809)
	Law, Order and Public Safety	0	0	0	0	0
103% 	Regional Pound	10,000	10,000	10,000	10,336	336
	OLO - Purchase of Equipment	25,000	25,000	0	0	0
	Health	0	0	0	0	0
	Land & Buildings (OHE)	505,000	505,000	0	0	0
	Community Amenities	0	0	0	0	0
35% 	Regional Waste Initiative	970,842	970,842	323,616	338,271	14,655
	Recreation and Culture	0	0	0	0	0
	Repaint Pool Bowl	59,202	59,202	59,202	0	(59,202)
	Library Carpet Replacement	2,000	2,000	0	0	0
	Bi-annual Sand & Seal Main Stadium & Dance Floor	10,800	10,800	0	0	0
	Ventilation system at Main Stadium & Ram Pavillion & replacement of insect screens	13,000	13,000	0	0	0
	Sprig Bar Carpark	11,000	11,000	0	0	0
	CCTV upgrade & install additional 3 cameras	15,500	15,500	15,500	0	(15,500)
	Property Plant and Equipment - Buildings specialised Total	12,141,467	12,141,467	3,864,690	3,235,490	(629,200)
	Property Plant and Equipment - Plant Total	0	0	0	0	0
	Property Plant and Equipment - Motor Vehicles Total	0	0	0	0	0

10.2.2

INVESTING ACTIVITIES

NOTE 7

CAPITAL ACQUISITIONS (CONTINUED)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019

% of
Completion  Level of completion indicator, please see table at the end of this note for further detail.

	Key Information Note	Original Annual Budget [a]	Amended Annual Budget [b]	YTD Budget [c]	YTD Actual [d]	Variance (Under)/Over [d] - [c]
Capital Expenditure						
	Property Plant and Equipment - Equipment	0	0	0	0	0
	Economic Services	0	0	0	0	0
70% 	Saleyards - Irrigation/Grey Water Pumps	50,000	50,000	0	35,051	35,051
	Paving around Ram & landscaping improvements	40,000	40,000	40,000	0	(40,000)
2% 	Asphalt replacement (ramps)	95,000	95,000	0	1,734	1,734
	CCTV Cameras at Saleyards	15,000	15,000	0	0	0
456% 	Saleyards - Walkway Cover	8,647	8,647	8,647	39,425	30,778
	Other Property & Services	0	0	0	0	0
	Property Plant and Equipment - Equipment Total	208,647	208,647	48,647	76,210	27,563
	Transport	0	0	0	0	0
	Conroy Street Slk 0.00 - 2.90 (Repair And Reseal Sections)	225,000	225,000	0	0	0
	Washington Road Slk 0.00 - 3.86 (Resheet)	125,000	125,000	0	26,347	26,347
	Hensman Road Slk 0.00 - 3.40 (Resheet)	105,000	105,000	0	0	0
	Cullen Street Slk 0.28 - 0.70 (Repair Failures And Reseal)	110,000	110,000	0	0	0
	Kowald Road Slk 0.00 - 4.66 (Resheet)	90,000	90,000	0	0	0
44% 	Forrest Hills Road Slk 0.00 - 3.00 (Verge Clearing And Drainage Improvement) 2	150,000	150,000	0	65,502	65,502
36% 	Robertson Road Slk 0.00 - 4.00 (Verge Clearing And Drainage Improvements)	180,000	180,000	180,000	65,019	(114,981)
100% 	Hutton Rd SLK4.50 - SLK 11.25 (6.75km Resheet)	0	0	0	3,252	3,252
38% 	Resheet 2	200,000	200,000	62,592	75,323	12,731
	Infrastructure - Roads Total	1,185,000	1,185,000	242,592	235,443	(7,149)

10.2.2

INVESTING ACTIVITIES

NOTE 7

CAPITAL ACQUISITIONS (CONTINUED)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019

% of
Completion  Level of completion indicator, please see table at the end of this note for further detail.

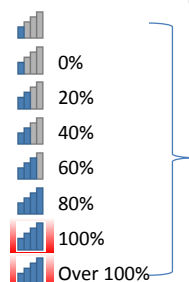
	Key Information Note	Original Annual Budget [a]	Amended Annual Budget [b]	YTD Budget [c]	YTD Actual [d]	Variance (Under)/Over [d] - [c]
Capital Expenditure						
	Infrastructure - Parks and Ovals	0	0	0	0	0
	Recreation and Culture	0	0	0	0	0
37% 	RSL/Light Horse Monument	43,305	43,305	0	16,100	16,100
	Transport	0	0	0	0	0
37% 	Infrastructure - Parks and Ovals Total	43,305	43,305	0	16,100	16,100
	Transport	0	0	0	0	0
	Asbestos Removal	14,339	14,339	0	0	0
	Footpath Construction	100,000	100,000	100,000	0	(100,000)
	Infrastructure - Other Total	114,339	114,339	100,000	0	(100,000)
	Grand Total	16,781,508	16,781,508	4,255,929	3,564,443	(691,486)

KEY INFORMATION

- 1 Budgeted expenditure spread evenly across 12 months. Actuals will increase as projects progress in coming months.
- 2 Timing of budgeted expenditure not aligned with actuals but not anticipated to overspend.

Capital Expenditure Total

Level of Completion Indicators



Percentage YTD Actual to Amended Annual Budget
Expenditure over budget highlighted in red.

10.2.2

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2019

FINANCING ACTIVITIES

NOTE 8

BORROWINGS

Information on Borrowings		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	30 June 2019	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance									
Loan 158 - New Admin Building	2,414,608		0	0	88,668	2,414,608	2,325,940	(14,553)	107,617
Loan 159 - Aged & Key Worker Accommodation	0		710,000	0	0	0	0	0	0
Recreation and Culture									
Loan148 - Katanning Aquatic Centre	25,693		0	0	25,693	25,693	0	(55)	1,376
Other Property and Services									
Loan 156 - Road Sweeper	179,396		0	0	58,366	179,396	121,030	12	5,146
Loan 157 - Tipping Truck	117,012		0	0	38,070	117,012	78,942	8	3,357
Total	2,736,709	0	710,000	0	210,797	2,736,709	2,525,912	-14,588	117,496

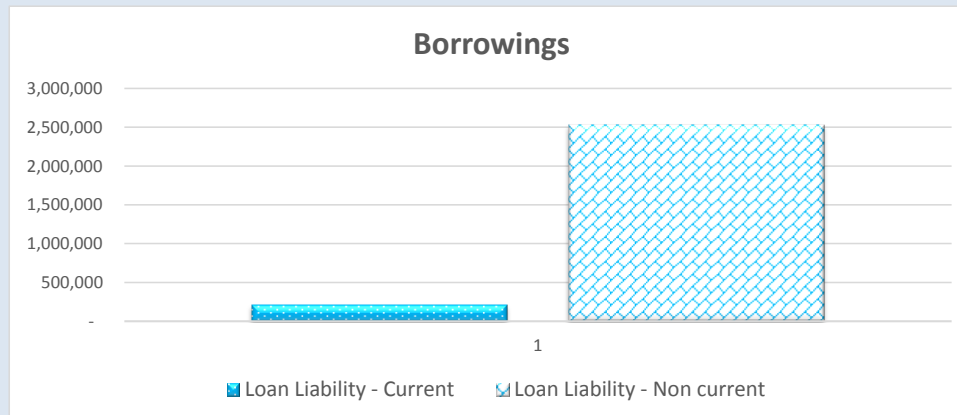
All debenture repayments were financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments

\$0

Interest Earned

\$94,400

Reserves Bal

\$8.34 M

Interest Expense

-\$14,588

Loans Due

\$2.74 M

10.2.2

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2019

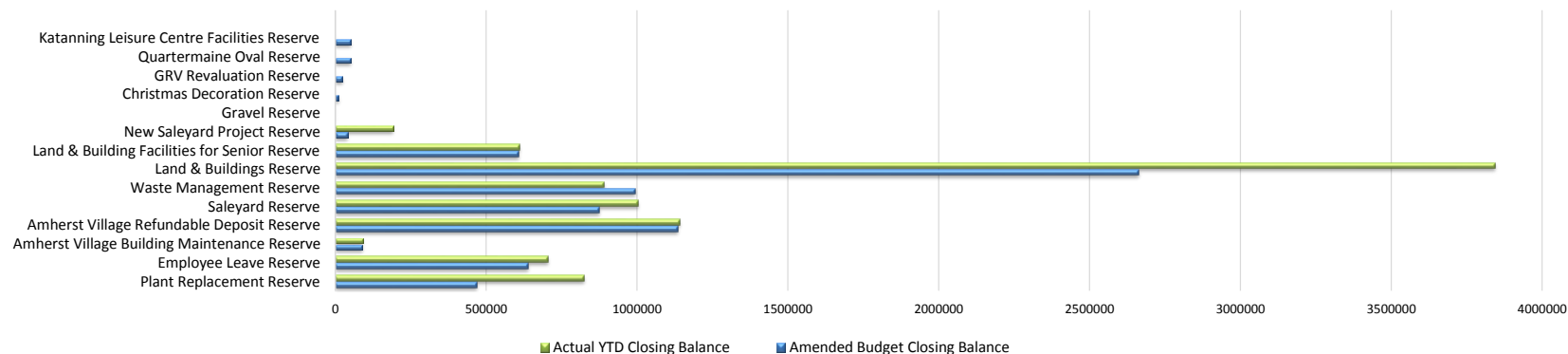
OPERATING ACTIVITIES NOTE 9 CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant Replacement Reserve	550,500	11,949	3,719	0	0	0	0	562,449	554,219
Employee Leave Reserve	729,459	15,848	4,924	50,000	0	0	0	795,307	734,383
Amherst Village Building Maintenance Reserve	93,070	2,024	463	10,120	0	0	0	105,214	93,533
Amherst Village Refundable Deposit Reserve	1,013,412	22,070	7,007	0	0	(69,523)	0	965,959	1,020,419
Saleyard Reserve	1,031,318	22,409	6,962	0	0	(122,556)	0	931,171	1,038,280
Waste Management Reserve	989,335	21,473	6,679	122,620	0	0	0	1,133,428	996,014
Land & Buildings Reserve	2,445,071	53,239	16,516	280,000	0	(885,000)	0	1,893,310	2,461,587
Land & Building Facilities for Senior Reserve	627,984	13,645	4,239	0	0	0	0	641,629	632,223
New Saleyard Project Reserve	560,611	12,080	3,785	342,107	0	(300,000)	0	614,798	564,396
Christmas Decoration Reserve	20,560	446	139	10,000	0	0	0	31,006	20,699
GRV Revaluation Reserve	11,260	252	76	10,000	0	0	0	21,512	11,336
Quartermaine Oval Reserve	95,191	2,067	642	50,000	0	0	0	147,258	95,833
Katanning Leisure Centre Facilities Reserve	97,681	2,121	659	135,352	0	(15,500)	0	219,654	98,340
Election Reserve	9,712	211	65	10,000	0	(10,000)	0	9,923	9,777
Heritage Project Reserve	0	0	0	6,747,500	0	(6,747,500)	0	0	0
Library Building Reserve	7,667	166	52	7,500	0	0	0	15,333	7,719
	0		0						
	8,282,831	180,000	55,927	7,775,199	0	(8,150,079)	0	8,087,951	8,338,758

KEY INFORMATION

Note 9 - Year To Date Reserve Balance to End of Year Estimate



10.2.2

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2019

NOTE 10 GRANTS AND CONTRIBUTIONS

Grants and Contributions

	Key Information Note	REVENUE					EXPENDITURE					Unspent Grant (Under)/Over [h] - [d]
		Original Annual Budget [a]	Amended Annual Budget [b]	YTD Budget [c]	YTD Actual [d]	Variance (Under)/Over [d] - [c]	Original Annual Budget [e]	Amended Annual Budget [f]	YTD Budget [g]	YTD Actual [h]	Variance (Under)/Over [h] - [g]	
Operating grants, subsidies and contributions												
Governance		0	0	0	0	0	0	0	0	0	0	0
Insurance Scheme Surplus (ADM)		23,723	23,723	23,723	23,723	0	0	0	0	0	0	(23,723)
General Purpose Funding		0	0	0	0	0	0	0	0	0	0	0
General Purpose Grant (GPF)		747,000	747,000	186,750	189,339	2,589	0	0	0	0	0	(189,339)
Untied Road Grant (GPF)		232,500	232,500	58,125	59,474	1,349	0	0	0	0	0	(59,474)
Special Project Grant (GPF)	1	0	0	0	15,000	15,000	0	0	0	0	0	(15,000)
ESL Commission (GPF)		4,000	4,000	0	0	0	0	0	0	0	0	0
Legal Fees Reimbursement (GPF)		60,000	60,000	10,000	0	(10,000)	60,000	60,000	20,000	3,871	(16,129)	3,871
Law, Order and Public Safety		0	0	0	0	0	0	0	0	0	0	0
BFB LGGS Income	2	35,580	35,580	8,895	0	(8,895)	35,580	35,580	27,182	23,140	(4,042)	23,140
Contributions & Reimbursements (CESM)		124,518	124,518	31,129	50,425	19,296	144,301	144,301	52,346	41,980	(10,366)	(8,445)
Grant Income (FPV) - Aware - Risk Assessment		0	0	0	0	0	0	0	0	1,993	1,993	1,993
Education & Welfare Services		0	0	0	0	0	0	0	0	0	0	0
Youth Activity Grant Income		32,000	32,000	16,000	16,098	98	32,000	32,000	10,672	3,156	(7,516)	(12,942)
Seniors Week Grant Income		500	500	0	0	0	1,000	1,000	0	0	0	0
National Youth Week Grant Income (CDOW)		1,000	1,000	0	0	0	1,000	1,000	0	0	0	0
Harmony Festival Income Grant		46,500	46,500	0	0	0	53,500	53,500	11,625	276	(11,349)	276
Thank-a Volunteer Day		500	500	168	0	(168)	1,000	1,000	0	0	0	0
Disability Awareness Week		1,000	1,000	332	0	(332)	1,000	1,000	332	0	(332)	0
Youth Engagement Grant Income		10,000	10,000	10,000	0	(10,000)	25,000	25,000	25,000	0	(25,000)	0
Grant Income Indigenous Governance		0	0	0	0	0	0	0	0	0	0	0
Seniors - Other Income		0	0	0	0	0	0	0	0	0	0	0
Fostering Integration Grant Income		43,305	43,305	0	0	0	43,305	43,305	17,490	13,716	(3,774)	13,716
Community Amenities		0	0	0	0	0	0	0	0	0	0	0
LCDC Lease Vehicle		4,308	4,308	1,436	1,651	215	4,266	4,266	1,820	972	(848)	(679)
Planning Charges and Reimbursements (TOW)		500	500	168	0	(168)	0	0	0	0	0	0
Recreation and Culture		0	0	0	0	0	0	0	0	0	0	0
Regional Venues Improvement Fund Grant		25,000	25,000	8,332	0	(8,332)	25,000	25,000	8,332	0	(8,332)	0
Retb Exhibition Reimbursements		3,000	3,000	0	0	0	0	0	0	0	0	0
Heritage Grant Income		30,000	30,000	10,000	0	(10,000)	30,000	30,000	10,000	0	(10,000)	0
Get Online Week Grant		0	0	0	1,359	1,359	0	0	0	0	0	(1,359)
Transport		0	0	0	0	0	0	0	0	0	0	0
Direct Road Grant (MRBD)		119,872	119,872	119,872	0	(119,872)	0	0	0	0	0	0
Commissions & Contributions (TPL)		98,000	98,000	32,664	29,206	(3,458)	0	0	0	0	0	(29,206)

10.2.2

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2019

NOTE 10 GRANTS AND CONTRIBUTIONS

Grants and Contributions

	REVENUE						EXPENDITURE						Unspent Grant (Under)/Over ([h] - [d])
	Key Information Note	Original	Amended		Variance		Original	Amended		Variance			
		Annual Budget	Annual Budget	YTD Budget	YTD Actual	(Under)/Over	Annual Budget	Annual Budget	YTD Budget	YTD Actual	(Under)/Over		
		[a]	[b]	[c]	[d]	[d] - [c]	[e]	[f]	[g]	[h]	[h] - [g]		
Economic Services		0	0	0	0	0	0	0	0	0	0	0	
Women's Economic Advancement Project		10,000	10,000	10,000	0	(10,000)	10,000	10,000	0	0	0	0	
BBRF - Economic Innovation		20,000	20,000	6,668	0	(6,668)	20,000	20,000	6,664	0	(6,664)	0	
Tourism Attraction and Development Grant		35,960	35,960	11,988	0	(11,988)	35,960	35,960	11,988	0	(11,988)	0	
Hidden Treasures		100,000	100,000	33,332	36,973	3,641	100,000	100,000	33,332	38,509	5,177	1,536	
OMI - Major Projects Grant		20,000	20,000	6,668	0	(6,668)	20,000	20,000	6,668	0	(6,668)	0	
Innovation Development Grant		20,000	20,000	6,668	0	(6,668)	20,000	20,000	6,668	0	(6,668)	0	
Operating grants, subsidies and contributions Total		1,853,766	1,853,766	592,918	423,248	(169,670)	832,912	832,912	250,119	129,169	(120,950)	(294,079)	
Non-operating grants, subsidies and contributions													
Governance						0	0	0	0	0	0	0	
Welcome Precinct Grant Funds		3,122,358	3,122,358	50,682	2,500,000	2,449,318	4,142,965	4,142,965	1,380,988	2,116,874	735,886	(383,126)	
Piesse Lake Development Grant Funds		5,770,056	5,770,056	0	0	0	6,226,158	6,226,158	2,075,384	757,575	(1,317,809)	757,575	
Great Southern Aged Accommodation Project		1,668,693	1,668,693	0	0	0	3,088,750	3,088,750	0	1,200	1,200	1,200	
Health		0	0	0	0	0	0	0	0	0	0	0	
Grant Income		505,000	505,000	0	0	0	0	0	0	0	0	0	
Community Amenities		0	0	0	0	0	0	0	0	0	0	0	
CLGF Regional Re Regional Waste Initiative		1,427,879	1,427,879	713,940	600,622	(113,318)	970,842	970,842	323,616	338,271	14,655	(262,351)	
Recreation and Culture		0	0	0	0	0	0	0	0	0	0	0	
Capital Contribution (OCU)		0	0	0	0	0	43,305	43,305	0	16,100	16,100	16,100	
Transport		0	0	0	0	0	0	0	0	0	0	0	
Regional Road Group Funding (CRBD)		150,000	150,000	0	0	0	0	0	0	0	0	0	
Roads to Recovery Funding (CRBD)		314,995	314,995	125,998	0	(125,998)	0	0	0	3,252	3,252	3,252	
Non-operating grants, subsidies and contributions Total		12,958,981	12,958,981	890,620	3,100,622	2,210,002	14,472,020	14,472,020	3,779,988	3,233,272	(546,716)	132,650	
Grand Total		14,812,747	14,812,747	1,483,538	3,523,870	2,040,332	15,304,932	15,304,932	4,030,107	3,362,441	(667,666)	(161,428)	

KEY INFORMATION

- Financial Assistance Grant has been awarded after budget adopted for bridges (Clive St, Clive St Drain – repairs and maintenance). Total \$60,000 (paid quarterly) with matching expenditure; will be reflected in the mid-year budget review.
- Grant is paid quarterly, however expenditure timing varies across the financial year. Current expenditure relates to insurance premiums.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019**

**NOTE 11
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 July 2019	Amount Received	Amount Paid	Closing Balance 31 October 2019
	\$	\$	\$	\$
Carpark Contribution Liability	8,168	-	-	8,168
Public Open Space Contribution Liability A/c	38,000	-	-	38,000
Ag Society Contributions	15,818	-	-	15,818
Katanning Cinema Project Contributions	5,400	-	-	5,400
	67,386	-	-	67,386

KEY INFORMATION

Amendments to original budget since budget adoption. Surplus/(Deficit)

KEY INFORMATION

The 2019/20 Budget has not yet been reviewed.



Shire of
Katanning
Heart of the Great Southern

TOURISM STRATEGY 2020-2025

10.2.4



OUR STORY

HEART OF THE GREAT SOUTHERN

Katanning is situated in the South West Boojarah region of Noongar Country and is a significant place in Noongar Dreaming through the story of *Mulka*, an ancient spirit and ten-foot giant who arrived in the Katanning district and took the meat and women from the local community. Eventually the community came together and decided to kill the giant, and later celebrated their success at Eticup/ Yeeticup.

Europeans first came to Katanning in 1835 as they explored from Perth down to Albany. Settlement occurred in 1889 following the arrival of the Great Southern Railway and brought with it people with commercial and agricultural interests.

Katanning is located in predominantly wheat and sheep farming country approximately 280 kilometres south east of Perth, Western Australia. Due to its central location in the South West, Katanning is a regional servicing centre for these industries. We have a population of about 4,200 and are proud to be the home of a thriving multi-cultural community that boasts approximately 50 different language groups. Katanning is home to the southern hemisphere's largest undercover sheep sale yards and the garage that houses Western Australia's first orbital engine, which was invented by local engineers.

A sense of anticipation and pride surrounds the iconic Premier Mill Hotel and Dome Café, community events, agricultural experiences, and the unveiling of the new and improved All Ages Playground – a well-loved recreation space for local families and a popular rest (or play!) stop for visitors to the Great Southern region.

2020-2025 OVERVIEW

OUR VISION

Katanning is a must-visit destination, showcasing diverse, authentic and memorable experiences and stories, that makes everyone feel like a local.

OUR GOALS

- World-class visitor information and services are encouraging people to stay longer
- Everyone is working together to build Katanning’s tourism industry
- Unique experiences are attracting visitors to town
- A known destination, with an authentic identity that resonates with residents and visitors alike



STRATEGIC SUMMARY

	ELEVATE VISITOR SERVICES	EMPOWER INDUSTRY	INNOVATIVE PRODUCT AND EXPERIENCES	ENGAGING MARKETING
Why?	Stakeholders have observed that many visitors are not able to access the right information and services when they need them - to the detriment of the tourism sector.	Information about events, support and services is currently disjointed and hard to find, resulting in many tourism providers and businesses being unaware of what is on offer in Katanning or missing out on opportunities.	Katanning has a wide variety of attractions for visitors to enjoy, but there is a recognition that they're currently not part of broader 'experiences' that could make them more attractive and accessible.	Katanning has a lot to offer, but the visibility and awareness of the destination and its attractions and experiences is low.
Focus areas	Enhance visitor experience	Facilitate clear and strong tourism leadership, coordination and collaboration	Create products that are targeted at priority markets	Centralise and coordinate destination marketing efforts
		Improve training and support for local business and tourism providers	Encourage collaboration between LGAs, LTOs and RTOs to create regional experiences	Increase awareness and visibility of the destination
	Provide a contemporary visitor centre and services	Encourage investment and innovation in tourism related goods and services	Maximise existing assets and attractions	Improve planning and communication
		Build a culture of evidence-based decision making		
	Help visitors find their way	Enhance goods and services availability and for weekend visitors	Support a diverse calendar of events	Focus on our digital footprint
Impact	Enhance availability of goods and services	Create connections		Capitalise on events
	Visitors have access to high quality services, information and amenities 7 days a week, contributing to great experience in Katanning and encouraging people to both stay longer and also return.	The Katanning community, business and tourism operators feel confident about the future of tourism, feel supported and empowered to innovate and are working together to develop a thriving tourism industry.	Visitors are coming to Katanning for amazing and distinct experiences they can't get anywhere else.	Influential content promoted in a unified and consistent approach inspiring visitors to make Katanning their next adventure.

TOURISM SNAPSHOT

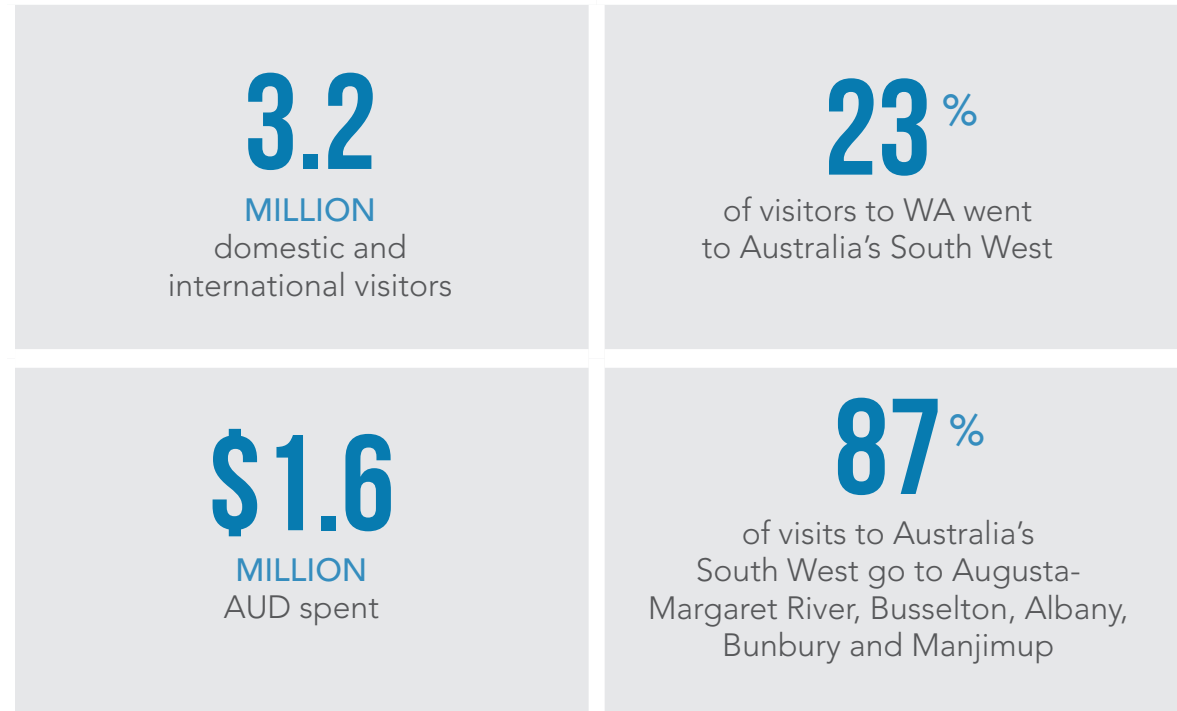
AUSTRALIA'S SOUTH WEST

Katanning is situated in Australia’s South West, one of WA’s five incredibly diverse and unique tourism regions. Australia’s South West includes the subregions of Bunbury Geopraphe, Margaret River, Southern Forest and Valleys and the Great Southern (where Katanning lies).

Like many remote and regional destinations in WA, Katanning faces the challenge of encouraging visitors to invest in going beyond the state’s capital Perth, especially those visitors who have already travelled from interstate or overseas.

The information below helps us to understand who is visiting Australia’s South West, how long they’re staying and how they are investing their time and money.

Australia’s South West in the year ending March 2019¹



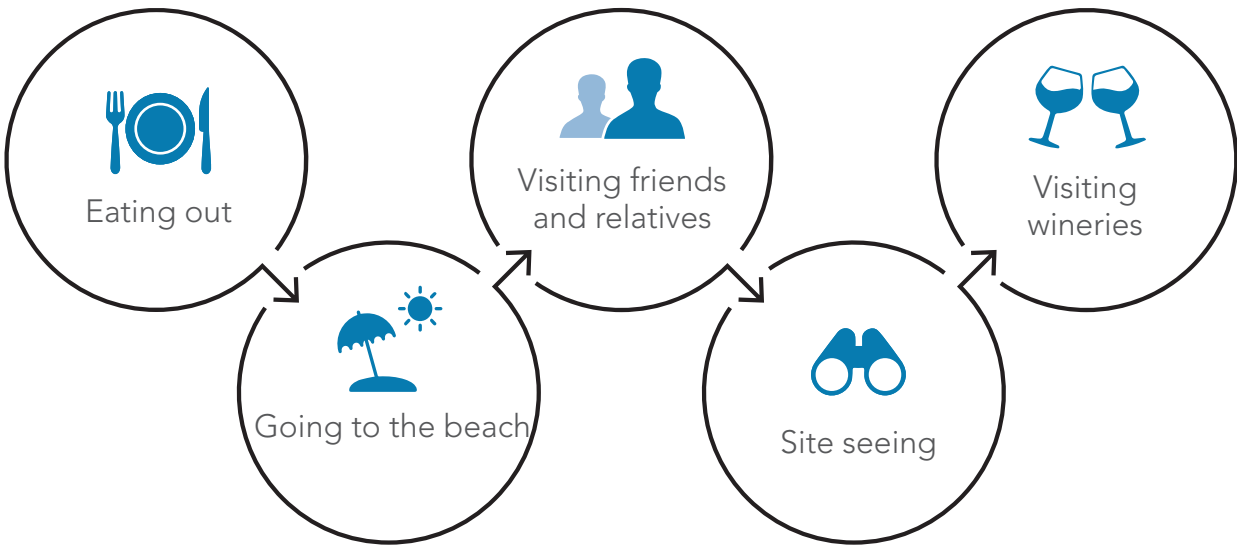
Who are they?²



Why are they visiting?³



What do they enjoy doing?⁴



Visitation Trends March 2018-March 2019⁵

	INTRASTATE	INTERSTATE	INTERNATIONAL
Spend (\$m)	\$1.441		\$168
Visitors	2,751,000	256,000	194,700
Nights	8,595,000	1,195,000	1,883,500
Ave. length of stay (nights)	3.12	4.67	9.67
Spend per visit	\$480		\$865

¹ Tourism WA, Visitation to Western Australia: Overview ending March 2019
² Tourism WA, Australia’s South West Fact Sheet 2018 (released May 2019)
³ Tourism WA, Australia’s South West Fact Sheet 2018 (released May 2019)
⁴ Tourism WA, Australia’s South West Fact Sheet 2018 (released May 2019)
⁵ Tourism WA, Visitation to Western Australia: Overview ending March 2019

Strengths and opportunities

- Unique tourism assets (All Ages Playground, Premier Mill Hotel & Dome, Sheep Saleyards and Kobeelya House)
- Site of cultural and historical significance for the Noongar nation through the Mulka dreamtime story.
- Wide variety of attractions that can be packaged into new tourism products and experiences
- Strong calendar of cultural and community events, (Harmony Festival, Bloom Festival & WAMMCO Agricultural Society Show)
- Middle point for the Silo Art Trail, including local murals by featuring international and local artists
- Strong enthusiasm and pride from the local community
- Relatively strong accommodation offering compared to other areas in the region, from camping through to motels, BnBs and boutique offerings.

Barriers to success

- Not enough businesses open on weekends
- Lack of information for visitors about what there is to do in Katanning (online and physically in the town)
- Lack of signage on Albany highway and around the town
- Perceived security issues and crime rates in the town
- Volunteer succession planning
- Flow of traffic not bringing people into the town centre
- Lack of walking tours
- Not leveraging local and regional tourism organisations well enough to assist with destination marketing
- Unclear tourism management structures - organisations working in silos
- Capacity of accommodation to meet growth in demand, particularly during the week.

KATANNING

Consultation with community, local businesses, local tourism providers, local government and key stakeholders contributed to a strong evidence base for the priorities and actions presented in this strategy. There is a shared understanding of the challenges and opportunities that exist in meeting Katanning's tourism potential, and with this comes a shared vision of what success will look like.

The following themes emerged from one-on-one consultations, community workshops and an online survey.

What success looks like

- Visitors know where to go for information, and can access it at all times
- Visitors know how to find their way around town, and can easily find attractions
- Visitors are staying longer in Katanning
- Katanning is a green, welcoming, safe, beautiful place to visit
- Business and community are confident advocates for tourism in Katanning - they know 'what's on offer'
- Visitors are coming to Katanning for unique experiences (Aboriginal, Nature based, Agricultural, Food, History and Heritage, Family)
- New businesses are opening and the main street(s) are active
- Katanning is highly visible online and it's easy for potential visitors to find information
- Katanning is a popular 'place to stop' for families.



OUR MARKETS

TIER 1 INTRASTATE	TIER 2 INTERSTATE	TIER3 INTERNATIONAL
Most likely audience to visit Katanning and surrounding region Intrastate visitors will continue to be the priority market for the Shire of Katanning, with the objective to convert daytrippers into overnight visitors. Attracting both daytrip and overnight visitors from metropolitan Perth and other regional centres is a key opportunity for the Shire, in particular identifying the opportunity to promote the region as an escape from city life. Attracting increased daytrip and overnight visitors from the Great Southern and South West is also an opportunity.	Potential to visit Katanning and the Australia's South West region There is an opportunity to increase interstate visitation to the Shire, targeting visitors interested in the Australia's South West region – including visitors transferring from Perth and east coast visitors heading to Busselton airport on non-stop flights.	Potential to visit Katanning via Perth and the Australia's South West Whilst international visitors are not currently a priority market for Katanning, there is potential for this market to develop with the right product offering. International experience seekers are growing in numbers and will become a key market, particularly the Asian markets with motivations including interaction with nature, wildlife, heritage and culture. Experience Seekers are less affected by the traditional barriers to travel of distance, time and cost. They are more informed, interested and curious about potential travel destinations.



WHO ARE OUR VISITORS?

With clear audience segmentation we are better able to understand and prioritise our audiences to ensure marketing programs and activities reach the right people. Our destination marketing targets four key audience profiles¹:

	OFF THE BEATEN TRACK	FAMILY FUN	CULTURE VULTURES	RELAX AND UNWIND
	"I enjoy the simple pleasures in life, getting away from crowds and back to nature"	"My life revolves around finding the best solutions for my family. I want to create awesome memories for us all to remember for a long time to come."	"I am loving having a bit more time back in my life, time to explore, time to learn again"	"Life is all about keeping it simple and easy for ourselves. We're at a time in our lives when we want to take it nice and slow."
Predominant age	50+	35-49 with children 16 and under	50+	50+
Interests	Avoiding the crowd Nature and wildlife Holidays within Australia Value for money Hiking and camping	Having fun as a family Re-visiting the same places Ease and convenience Coastal and self-drive holidays Value for money	Discover and learning Other cultures Sightseeing History Heritage	Relaxing Unwinding Break from responsibilities Rest Sightseeing Food and wine experiences
Accommodation	Standard hotel/motels Caravan parks Camping Family & Friends	Standard hotel Self-contained apartments	Standard hotel 4 star + accommodation Friends and family	Standard hotel/motels Caravan parks Camping Family & Friends
Booking actions	57% research and book online	67% research and book online	57% research and book online	57% research and book online
Planning enablers	Internet search Online travel sites Family and friends TV programs Travel magazines	Internet search Family and friends Online travel sites TV programs Travel agents	Internet search Online travel sites Family and friends Travel magazines TV programs	Internet search Family and friends Online travel sites TV programs Travel magazines
What to highlight	Unique and undiscovered nature and wildlife experiences on offer should be highlighted while raising affordability	Affordability and family friendly attractions and experiences	Historical and culture experiences – new and different	RV and camping facilities Natural assets Places to grab a cup of coffee and some good morning tea

THE KATANNING EXPERIENCE

Tourism is more competitive than ever. As a result, it is vital that Katanning continues to develop and promote its authentic tourism experiences and products, including the following hero experiences:



AGRICULTURE AND NATURE



FOOD AND WINE



HISTORY AND CULTURE



EVENTS AND FESTIVALS

‘Hero Experiences’ are considered to be the ‘essence’ of a destination and:

- have high brand awareness
- provide a real competitive advantage over other destinations
- focus on what is truly unique or memorable or engaging about a destination
- meet the needs of our target markets.
- attract visitors and provide them with outstanding and unforgettable experiences that keep them coming back.



“Experience Seekers look for:

- authentic personal experiences
- social interactions
- meeting and interacting with the locals
- experiencing something different from their normal day-to-day life
- understanding and learning about different lifestyles and cultures
- participating in the lifestyle and experiencing it, rather than observing it
- challenging themselves — physically, emotionally and/or mentally
- visiting authentic destinations that are not necessarily part of the tourist route
- exposure to unique and compelling experiences

”

AGRICULTURE AND NATURE	FOOD AND WINE	HISTORY AND CULTURE	EVENTS AND FESTIVALS
 Saleyards – Dinner, tours, sales. Porongurup’s (Castle Rock, Bluff Knoll) – bushwalking, bird watching, camping, photography. Working farms/ farm stay – Sheering, herding sheep, farm tours, camping, harvesting, bonfires. Lakes (Dumbleyung, Ewlyamartup, Pink Lakes, Police Pools) – Kayaking, water skiing, boating, bird watching, camping, bird watching. Wildflowers & Canola Fields Myrtle Benn Sanctuary Steep and hilly topography	 Taste Great Southern Katanning Harmony Festival – Colour, culture, food, entertainment. Cordial Bar – Wine and tapas bar, history and heritage. Daily Grind Café Katanning Saleyards Canteen -Tuesday – Dinner, tours, sales. Wineries – (Alkoomi, Lange Estate, Frankland Estate etc.) Maleeyas Thai Katanning Farmers Market Restored Pubs – classic country charm, food and wine.	 The Premier Mill Hotel – Accommodation, history and heritage, wine and tapas bar, food. Kodja Place, Kojonup – Interactive history tours. Katanning Harmony Festival – Colour, culture, food, entertainment. Public Silo Trail –‘See the big picture’ - drive tours. Historical Society – history tours. Chester Smith Museum Katanning Art Gallery Katanning Machinery Restoration Group – Restoration Shed Katanning Mosque Katanning Miniature Railway Kobeelya House Restored Pubs – classic country charm, food and wine.	 Concert in the Park – February Katanning Harmony Festival – March Bloom Festival – September - October Katanning Show – October Christmas on Clive – December Track Mac – September Speedway – November, February, March, April REGIONAL Pingrup Races – March Grapes & Gallops – March Taste Great Southern – April Southern Art & Craft Trail – September

OUR PRIORITIES

The following four priorities and their actions have been recognised as the key strategies in achieving the vision and goals for 2025.



Elevate Visitor Services

Visitor experience and information services are reflective of contemporary demands.

As a regional tourism destination, it is especially important that Katanning provides high quality information, services and amenities to visitors. Visitors who have everything they need, from delicious coffee and food to easily accessible information about local experiences, are likely to stay and relax in Katanning longer.



Empower Industry

Deliver effective collaboration and leadership for the tourism industry.

Tourism development requires ongoing collaboration between local government, business and community to succeed. In addition, local business and tourism providers need to feel supported and empowered to create new products and experiences for visitors. Strong leadership and a clear vision will ensure that decision making going forward supports an environment where tourism can flourish.



Innovative product and experiences

Foster and encourage the development and introduction of new tourism products and experiences.

As a place of significance for the Noongar nation, and with a strong history of farming and agriculture a nationally recognised vibrant multicultural community, Katanning can offer visitors experiences they can't get anywhere else. Ensuring that Katanning's tourism assets and attractions are busy and transformed into unique experiences will be critical for attracting visitors to the town.



Engaging Marketing

Build a memorable destination with authentic, targeted and engaging marketing.

The Shire will continue to accommodate changing visitor patterns, with a renewed focus on digital media, accessible physical information touchpoints and a knowledgeable industry. We will continue to develop popular digital platforms and formats including search, social, video, mobile, user generated content and travel sites to promote the destination.



ELEVATE VISITOR SERVICES

Visitor experience and information services are reflective of contemporary demands. Visitor information services are increasingly important for both visitors and industry alike – providing a means for visitors to obtain information about tourist experiences in the region and for industry to showcase its offerings.

As a destination in a competitive regional tourism market, the importance of offering high quality visitor experiences through accessible information, customer service, ambassadorship and amenities has never been more important. Visitors who have everything they need - from delicious coffee and food, to easily accessible information about local experiences - are likely to stay and relax in Katanning longer and become important champions in marketing Katanning to others.

WHAT WE WILL DO	HOW WE WILL DO IT*	HOW WE WILL MEASURE
Enhance visitor experience	Improve visibility and accessibility to destination information.	• Number of businesses embracing destination information • Feedback from visitors • Visitor Centre visitation • Website analytics
	Map destination, accommodation, attractions and experiences.	• Print and distribution of map • Digital downloads
	Capture data.	• Website analytics • Social media insights • Print and distribution numbers of promotional materials • Visitor profile counter for Visitor Centre and information hubs
	Develop family-friendly initiatives that are aimed at attracting multi-generational audiences and strengthen appeal to families.	• All-Ages Playground visitation • Number of family-friendly itineraries • Social media insights

WHAT WE WILL DO	HOW WE WILL DO IT*	HOW WE WILL MEASURE
Provide a contemporary visitor centre and services	Embrace a flexible approach to visitor services and creation of information hubs.	• Number of information distribution points
	Improve the quality of local tourist information and visitor services.	• Website analytics • Improvements noted by individual businesses via an annual survey • Visitor Centre data
	Ensure the visitor centre is well located and resourced to service the needs and consumption of identified target markets.	• Increase in number of visitors accessing information at the Visitors Centre • Increase in hours/times that the Visitors Centre is open (with a priority focus on the weekend)
	Embrace visual and digital information delivery and focus on providing uncluttered, streamlined and visitor friendly spaces.	• Website analytics • Creative assets developed – image library, videos maps, screen information points • Improvements noted by individual businesses via an annual survey
	Partner with neighbouring regions, Great Southern Treasures and Australia's South West to ensure delivery of consistent visitor information.	• Website analytics • Improvements noted by individual businesses via an annual survey
Help visitors find their way	Improve physical signage to increase Katanning's visibility on regional highways and roads.	• Number of additional road signs for Katanning
	Improve town accessibility, walkability, cyclability and wayfinding.	• Number of additional signs and wayfinding materials • Print and distribution of maps and wayfinding materials
	Improve physical and digital connectivity, guiding visitors to information, experiences and services through strategic signage, placement of assets and provision of online and physical directions and information.	• Website analytics • Increase in number of visitors accessing information at the Visitors Centre • Uptake of printed wayfinding materials • Number of itineraries developed
Enhance goods and services availability	Support, encourage and incentivise more local businesses to open their doors on weekends	• Number of businesses open on weekends • Open for business during major events • Customer perceptions, e.g. TripAdvisor ratings

* See Delivering the Strategy - pages 28-30



EMPOWER INDUSTRY

Deliver effective collaboration and leadership for the tourism industry.

Tourism development requires ongoing collaboration between local government, business and community to succeed. In addition, local business and tourism providers need to feel supported and empowered to experiment and innovate to create new products and experiences for visitors.

Building relationships through strong leadership and collaboration will ensure that future decision making supports an environment where tourism can flourish.



WHAT WE WILL DO	HOW WE WILL DO IT*	HOW WE WILL MEASURE
Facilitate clear and strong tourism leadership and coordination	Create a focal point for tourism management and development in Katanning that links community, business and local government.	• Number and regularity of meetings of willing and enthusiastic community members to discuss tourism development • Number of new collaborations/ products developed
	Create space and time for local business and tourism operators to connect and identify opportunities to collaborate.	
Improve training and support for local business and tourism providers	Provide opportunities for local business and tourism operators to engage in industry training and support activities.	• Number of training and industry development opportunities for Katanning businesses and tourism operators • Number of local businesses and tourism operators having access to training and industry development opportunities
	Empower business associations to be actively involved in tourism.	
Encourage investment and innovation in tourism related goods and services	Make it easy for local businesses to get started, grow and innovate.	• Number of new tourism operators or businesses in town • Number of new tourism products • Number of new collaborations between tourism operators • Number of businesses open on weekends
	Work with business associations to support the implementation of the tourism strategy actions.	
Build a culture of evidence-based decision making	Collect, provide and showcase the use of data to inform ongoing investment and operational decisions.	• Number of tourism-related enterprises and agencies actively accessing and utilising data • Number of businesses engaged in the visitor economy (measured via database growth) • Engagement by businesses in annual industry survey
	Annual satisfaction benchmark derived from a stakeholder satisfaction survey.	
Create connections	Create partnerships and collaborations that will act as key enablers to help connect a diverse industry.	• Number of new collaborations between tourism operators • Number of famils • Number of tourism businesses utilising user generated content (UGC) services
	Work with local, regional, state and national tourism organisations to support the growth of tourism.	
	Build digital capacity and capabilities within tourism sector.	

* See Delivering the Strategy - pages 32-33



INNOVATIVE PRODUCT AND EXPERIENCES

Foster and encourage the development and introduction of new tourism products and experiences.

There has been a significant shift in visitor behaviour, with visitors increasingly seeking out tourism products and experiences that are perceived to be ‘authentic’, ‘off the beaten track’ and ‘offer value for money’.

By developing and promoting new, high quality experiences, and allowing visitors to enjoy memorable experiences, Katanning can attract increased visitor numbers, average length of stay, encourage word of mouth promotion and drive increased visitation.

As a place of significance for the Noongar nation, and with a strong history of farming and agriculture and a nationally recognised vibrant multicultural community, Katanning can offer visitors experiences they can’t get anywhere else. Development of innovative product and experiences not only motivates visitors to become ambassadors for Katanning, but also gives them the tools to help them relive experience and promote the destination.

WHAT WE WILL DO	HOW WE WILL DO IT*	HOW WE WILL MEASURE
Create products that are targeted at priority markets	Work with industry, community groups and tourism stakeholders to identify and facilitate the development of new tourism products.	• Number of new tourism products in market • Level of investment attraction in new tourism products • Level of investment attraction in upgrading or enhancing existing tourism products
	Encourage investment and innovation in the creation of new targeted tourism products, and actively identify and build upon products that impact on target markets in comparable locations.	
	Providing opportunities for local business and tourism operators to connect, network and collaborate on creating new tourism products.	

“Experience development is about supporting tourism operators to deliver more engaging and memorable experiences by better understanding the needs and preferences of potential visitors.

Product development looks at identifying new tourism products or enhancing existing ones. (Tourism Australia Export Toolkit)



WHAT WE WILL DO	HOW WE WILL DO IT*	HOW WE WILL MEASURE
Encourage collaboration between Local Government Authorities to create regional experiences	Work with Great Southern Treasures to build collaborative relationships with nearby LGAs, facilitating the creation of new experiences (for example, regional travel itineraries).	• Number of regional itineraries and products that feature Katanning
Maximise existing assets and attractions	Create new visitor experiences that address identified gaps and capitalise on hero experiences, assets, events and attractions.	• Number of itineraries and promotional materials. • Number of experience packages • Number of products registered on the Australian Tourism Data Warehouse
	Embrace existing attractions, assets, diversity and character as a hallmark of Katanning’s tourism development potential	
	Facilitate packaging with tourism businesses (e.g. dinner, bed and breakfast) and events (e.g. VIP experience) to create new experiences.	
	Develop themed packaging for special interest groups such as cycling/ bushwalking, families, speedway, car clubs.	
Support a diverse calendar of events	Create a centralised events calendar to showcase existing hallmark events.	• Creation of centralised events calendar and its analytics. • Number of new events • Number of event attendees • Number of volunteers at events
	Facilitate and support the continued development of events to drive repeat visitation.	
	Converting event day-trippers with event passes, accommodation and tour packages to encourage overnight stays.	
	Improve participation, particularly by youth, with volunteer opportunities at events, including training, networking and intern opportunities.	
Create connections	Create partnerships and collaborations that will act as key enablers to help connect a diverse industry.	• Number of new collaborations between tourism operators • Number of famils • Number of tourism businesses utilising user generated content (UGC) services
	Work with local, regional, state and national tourism organisations to support the growth of tourism.	
	Build digital capacity and capabilities within tourism sector.	

* See Delivering the Strategy - pages 34-35



ENGAGING MARKETING

Build a memorable destination with authentic, targeted and engaging marketing.

Destinations are defined by the stories that visitors see, hear, experience, take with them, and share.

Our focus will be on developing effective and engaging marketing to build authentic and positive stories that create well informed visitors.

The Shire will continue to accommodate changing visitor patterns, with a renewed focus on digital media, accessible physical information touchpoints and a knowledgeable industry. We will continue to develop popular digital platforms and formats including search, social, video, mobile, user generated content and travel sites to promote the destination.

The community are ambassadors for Katanning and play an important role in messaging and positioning, as well as communicating the stories and tourism strategy outcomes which is vital to the success of destination marketing.

WHAT WE WILL DO	HOW WE WILL DO IT*	HOW WE WILL MEASURE
Centralise destination marketing efforts	Create centralised online information channels for tourism providers and visitors.	• Volume of businesses with online presence. • Web analytics • Listings on destination sites – Great Southern Treasures, Australia's South West, WA.com, etc
	Leverage strategic marketing relationships with neighbouring and 'feeder' destinations and organisations.	
	Collaboration in marketing and media profiling, industry networking and packaging with neighbouring destinations.	
	Creative, development and collateral design and assets will be carried across all information hubs, marketing, digital and social platforms.	

WHAT WE WILL DO	HOW WE WILL DO IT*	HOW WE WILL MEASURE
Increase awareness and visibility of the destination	Develop awareness of Katanning as a destination to visit to target markets.	• Web analytics • Social media insights • Production of new creative assets (number of images in library) • Visitation numbers
	Promote Katanning's hero experiences and emerging products.	
	Create quality marketing collateral and creative assets.	
	Use the latest data insights to inform all our activity, particularly in creating engaging content for distribution both through owned and third party digital platforms.	
	Leverage events to enhance visibility	
	Build a compelling and memorable visual brand and narrative.	
Improve planning and communication	Celebrate who we are.	• Number of new communications to public • Improved community sentiment • Number of famils • Number of articles/media releases about Katanning increases • Production of creative assets (number of images in library) • Visitation numbers
	Develop an annual marketing action plan, with event promotion and campaign ideas.	
	Develop and deliver a communications and public relations program for operators, industry and potential visitors.	
	Improve community awareness of tourism.	
Focus on our digital footprint	Maintain a network of owned digital assets for promotion and industry use.	• Year-by-year increase in online following • Web analytics • Social media insights (e.g. # use, tags, engagement) • Number of ATDW listings and other platforms, e.g. Trip Sdvisor • Volume of content on ASW, WA.com and Tourism Australia social media channels
	Strengthen Katanning's digital presence by prioritising channels for effectiveness, efficiency, and measurability.	
	Create opportunities for better user generated content.	
	Deliver quality and consistent content, creating greater information flows and compelling storytelling.	
Capitalise on events	Digitally assist the industry and businesses to identify and manage platforms that further strengthen and enhance the region's overall reach.	• Increase in occupancy during events. • Increase in online engagement of events.
	Integrating events into tourism marketing to create a compelling call to action to visit Katanning.	

* See Delivering the Strategy - pages 36-39

DELIVERING THE STRATEGY

Through strong leadership and commitment across all four priority areas, the key goals of this Strategy will be achieved for the benefit of Katanning's visitors, tourism operators and stakeholders.

We are all in this together

At the heart of the tourism industry is the quality of the products and experiences on offer. This provides the key motivators for visitors to a destination. The Shire of Katanning acknowledges a sustainable tourism industry is built by many, not a few, and sees its role as harnessing the collective energy of all in achieving its tourism vision.

ELEVATE VISITOR SERVICES

WHAT WE WILL DO	ACTIONS	TIMING	WHO'S INVOLVED
Enhance visitor experience	1.1 Modern, designed tourist map of Katanning that: • Suggests experience-based itineraries for visitors to Katanning (i.e. nature, culture, Aboriginal history, art, agriculture) • Can be easily updated as new products, attractions and businesses come online • Is available online in PDF form • Can be scaled to be printed in large format.	Short	The Shire Visitor Centre Provide to: ASW GST Visitor Centre Local businesses
	1.2A Identify alternative locations and businesses that are important visitor information access points, including: • Caravan park • Newsagency • Post office • CRC • Library 1.2B Create list / database of identified locations and what collateral, information and assets they have, to manage print collateral and updates to information (ensuring version control across locations).	Quick win	The Shire
	1.3 Establish regular meetings / engage with neighbouring regions, Great Southern Treasures and Australia's South West to ensure delivery of consistent visitor information across the region (providing them with the latest collateral and 'what's happening in tourism' updates.	Short	The Shire ASW GST Regional councils
	1.4 Investigate opportunities for interpretative and digital signage /information platforms/ screens located in strategic locations in the town centre for times when the Visitors Centre is not open or	Quick win	The Shire
	1.5 Develop a robust template and train VC staff to input visitor information data (where visitors are from, enquiries) while other data capture methods are being investigated.	Short	The Shire Visitor Centre
	1.6 Add Google analytics to the Shire's website to measure destination page insights.	Quick win	The Shire
	1.7 Use a social scheduler (e.g. Later, Loomly, Hootsuite etc) to collate better insights and understanding of social media engagement.	Quick win	The Shire
	1.8 Develop information/collateral specific for families (both visitors and locals alike), focusing on new attractions (All ages playground opening hours, Icecreamery, etc).	Short	The Shire GSCORE GST

WHAT WE WILL DO	ACTIONS	TIMING	WHO'S INVOLVED
Provide a contemporary visitor centre and services	1.9 Optimise the Visitors Centre's location and resources to best provide the required standard and accessibility of service. Consideration to be given to locations on Austral Terrace, an emerging site of key visitor amenities and services.	Quick win	The Shire Visitors Centre
	1.10 Invest in upgrades to technology, empowering the Visitors Centre to better capture and store long term data on visitation trends.	Quick win	The Shire Visitors Centre
	1.11 Explore best practices and new locations to improve the services provided by the Visitor Centre, including visitor information hubs.	Short	The Shire Visitors Centre
	1.12 Create visitor information hubs, providing them a package to promote to visitors – key attractions, selling points, yearly events calendar, printed collateral.	Short	The Shire Locations identified in 1.2A
	1.13 Embrace visual and digital information delivery options to complement the Visitors Centre, such as displaying maps in windows or interactive TVs, tablets for bookings etc.	Short	The Shire Local Business And Tourism Operators
Help visitors find their way	1.14 Draft a way-finding strategy integrating Shire Signage Guide and industry standards to improve and enhance the visitor experience and dispersal. A wayfinding system may incorporate: • Maps. • Interpretation kiosks. • Video screens. • QR codes. • GPS navigational devices. • Printed collateral, including brochures. • Branding, Signage, Websites. • Smartphone messaging and chat. • Mobile apps. • Virtual reality. • Regional information hubs.	Short	The Shire
	1.15 Invest in Tourism Marketing Signage built to increase visibility of Katanning as directed by outcomes in 1.14.	Medium	The Shire
	1.16 Engage with Main Roads and neighbouring Councils to introduce destination signs at regional information hubs or highway stops, to encourage more travellers take the inland to Katanning.	Long	The Shire
	1.17 Increase and clarify signage in and around town centre, directing visitors to key attractions as directed in 1.14.	Medium	The Shire
	1.18 Design walking tour maps with key attractions, historical landmarks, business information and amenities of the town centre. Option to add QR codes to online information.	Short	The Shire

WHAT WE WILL DO	ACTIONS	TIMING	WHO'S INVOLVED
Enhance goods and services availability	1.19 Promote local enterprises trading on weekends to locals to support the commercial viability of extended trading hours.	Quick win / ongoing	The Shire
	1.20 Investigate and amend local government policies which may present barriers for local businesses to: • increasing trading hours • experimenting with alternative service delivery models (food trucks, alfresco dining etc).	Short	The Shire
	1.21 Actively encourage experimentation and increased business hours from local businesses who are servicing visitors through information sessions about 'what's possible'.	Medium	The Shire



EMPOWER INDUSTRY

WHAT WE WILL DO	ACTIONS	TIMING	WHO'S INVOLVED
Facilitate clear and strong tourism leadership and coordination	2.1 Establish bi-monthly sundowner event for local tourism operators and related businesses	Quick win	The Shire
	2.2 Identify and empower/celebrate local public, private and community sector champions passionate about the development of tourism in Katanning who are willing to establish a Working Group/Reference Group	Short	The Shire Local business, local tourism providers, community
	2.3 Provide office and meeting space for collaboration and networking	Ongoing	The Shire
	2.4 Encourage active participation in regional tourism awards to promote and reward excellence in the industry	Medium	The Shire
Improve training and support for local business and tourism providers	2.5 Up to date calendar/ list of training and industry development opportunities available locally and regionally, highlighting those that a free or where there are grants/funding available to attend.	Medium	The Shire
	2.6 Develop an annual industry capacity building/tourism training program which targets opportunities such as digital marketing, ATDW, international market-readiness, experience development and business mentoring	Long	The Shire GST KRBA
Encourage investment and innovation in tourism related goods and services	2.7 Identify and profile high impact projects that will require multi-party investment in \$, time, intellectual property and political will.	Ongoing	The Shire
	2.8 For each high impact project, prepare professionally desktop published 1-page project pitch for each identified product and shortlisted project for utilisation in investment engagement.	Ongoing	The Shire
	2.9 Identify and build consensus amongst local contributors as to roles/contributions that can be made to de-risk external investment	Short	The Shire
	2.10 Actively scan for public funding opportunities to pitch projects	Ongoing	The Shire
	2.11 Actively scan for private/community funding opportunities to pitch projects	Ongoing	The Shire
	2.12 Refine policies and procedures to make application for tourism operators or attractions easy, and responses from the Shire quick.	Medium	The Shire
	2.13 Create a 'guide /checklist' for new tourism businesses to understand what is required to get operational in Katanning.	Medium	The Shire KRBA

WHAT WE WILL DO	ACTIONS	TIMING	WHO'S INVOLVED
Build a culture of evidence-based decision making	2.14 Development an industry data strategy that identifies and develops a plan for collection, collation and communication of key industry data	Medium	The Shire
	2.15 Provide data showcase workshops that demonstrate to tourism stakeholders how available data can be utilised to make more informed decisions	Medium	The Shire
Create connections	2.16 Collaborate with other LTOs and regional councils to identify and develop cross-regional tourism experiences and networks.	Short	The Shire GST ASW
	2.17 Establish collaborative promotional partnerships and use of existing marketing channels.	Short	The Shire GST ASW
	2.18 Engage with regional based tour operators to create awareness of available visitor experiences and promote inclusion in tour itineraries.	Short	The Shire KRBA
	2.19 Encourage more products to engage in digital activity to improve visitor experience by making more products available online.	Short	The Shire Tourism providers
	2.20 Connect the industry and businesses with digital tools and resources to enhance collaboration and foster growth.	Short	The Shire Tourism providers
	2.21 Design a business checklist to assist operators to build their digital capacity (e.g. printable postcard to distribute to businesses).	Quick win	The Shire KRBA
	2.22 Reach out to local providers, such as SBDC, WAITOC, GSCORE, WA Tourism Council, to provide special tourism training courses for businesses.	Medium	The Shire KRBA
	2.23 Create ambassadors within the region by educating local leaders of the importance of tourism.	Long	The Shire GST ASW
	2.24 Leverage opportunities highlighted through local, regional and state tourism organisations to support the growth of the industry (for e.g. attendance at famils, trade shows, etc)	Long	The Shire GST ASW

INNOVATIVE PRODUCT AND EXPERIENCES

WHAT WE WILL DO	ACTIONS	TIMING	WHO'S INVOLVED
Create products that are targeted at priority markets	3.1 Design experience and product-based itineraries targeted each of the key visitor profiles (both print and digital).	Quick win	The Shire
	3.2 Identify gaps and required products that celebrate our character and authenticity. Audit of existing products against key areas to identify gaps and focus of product creation: • Nature and adventure • Rural and agriculture • Family friendly • History and heritage • Recreation and adventure • Multicultural community • Aboriginal culture	Short	The Shire GST
	3.3 Support and facilitate development of new products (and if required pitch document outlined in 2.7).	Medium	The Shire
	3.4 Identify any common infrastructure required to support/ unlock targeted product development and build the case for multi-stakeholder investment.	Medium	The Shire
	3.5 Work with Traditional Owners and WAITOC to scope authentic Indigenous experiences throughout the region, raise cultural awareness and share Indigenous stories to key target markets.	Long	The Shire Traditional Owners WAITOC
	3.6 Develop strategy to attract new operators in destination food and drink tourism and investment in existing businesses to develop offering, with an emphasis on agri-innovation.	Long	The Shire GSDC
	3.7 Work with stakeholders to develop trail infrastructure (walking / 4WD and mountain biking).	Medium	The Shire GSCORE DBCA (Parks and Wildlife) Trails WA
	3.8 Support the strategic enhancement and provision of key nature based facilities on council land to improve and increase sustainable activation.	Long	The Shire

WHAT WE WILL DO	ACTIONS	TIMING	WHO'S INVOLVED
Encourage collaboration between Local Government Authorities to create regional experiences	3.9 Work with GST to identify LGAs for collaboration on itineraries which: • Feature Katanning • Celebrate Great Southern region • Can leverage existing events	Short	The Shire GST GST Delegate Other LGAs
	3.10 Work with identified LGAs to create media familiarisation programs and itineraries	Medium	The Shire GST GST Delegate Other LGAs
Maximise existing assets and attractions	3.11 Develop self-drive itineraries and loop drives to expose diversity of food/beverage, nature, adventure, culture and rural experiences.	Short	The Shire GST
	3.12 Facilitate regional product packaging opportunities for half and full day itineraries that leverage existing experiences (potential to work with local operators to run as tour or / self-drive).	Medium	The Shire KRBA Tourism providers
	3.13 Facilitate packaging and develop itineraries and self-guided tours for special interest groups (cycling, bushwalking, families, etc).	Medium	The Shire GST KRBA Tourism providers
	3.14 Development and launch of a Historic Trail highlighting the heritage of Katanning and landmarks.	Short	The Shire Historic Society
	3.15 Work with businesses to package experiences and attractions together with accommodation and dining options to help promote and showcase what Katanning has to offer, with packages created to specifically cater for the target visitor profiles and annual events.	Short	The Shire GST KRBA Tourism providers
Support a diverse calendar of events	3.16 Align annual events calendar to the Aboriginal seasons, including creation of new events and design/presentation of calendar of existing events.	Quick win	The Shire
	3.17 Design events calendar poster, highlighting annual calendar of major events and distribute to information hubs and add to online channels.	Quick win	The Shire
	3.18 Review the Shire's event policies and sponsorship program to support, create and enable locally grown events which deliver community, cultural, visitation, economic and positioning outcomes.	Short	The Shire
	3.19 Create an events toolkit, which can be accessed by the wider tourism and events industry and local businesses to ensure promotion of events is consistent (e.g. hashtags, use of images, event wrap videos).	Medium	The Shire
	3.20 Work with existing event operators in the region to facilitate opportunities for satellite events and activities during larger events – e.g. Taste Great Southern	Short	The Shire GST GSDC

ENGAGING MARKETING

WHAT WE WILL DO	ACTIONS	TIMING	WHO'S INVOLVED
Centralise destination marketing efforts	4.1A Create a destination Facebook page (in line with Experience Katanning Instagram page) and combine with attraction pages (All Ages Playground page, etc). 4.1B Add all events to this page and event operators as co-hosts (e.g. this page would be co-host to Harmony Event)	Quick win	The Shire
	4.2 Create a destination landing page linking to all existing tourism related pages on Shire's website, as well as other stakeholder pages and relevant information.	Short	The Shire
	4.3 Develop and grow existing channels by leveraging data insights and promotion of hero experiences.	Ongoing	The Shire
	4.4 Test and explore industry and destination hashtags and location tags to broaden reach.	Short	The Shire
	4.5A Create a social media calendar based that can be shared with stakeholders (either through hashtags, tagging or a scheduler). 4.5B Create a list of all operator's online platforms (central database websites, handles, common use hashtags). 4.5C Curate and share business and event content – get them all to use #experiencekatanning	Quick win	The Shire GST
	4.6 Market and promote products and experiences developed (as outlined in priority 3) across existing owned channels, earned media and paid advertising.	Ongoing	The Shire GST ASW GSDC
	4.7 Continue to promote the region's iconic hero experiences.	Ongoing	The Shire GST
	4.8 Create a single point of contact that can build relationships with local businesses, ASW, GST, GSCORE etc and deliver priority four actions.	Short	The Shire
	4.9 Create a compelling brand story (using the Destination Brand Development and Content Plan) and leverage across RTO and tourism channels.	Short	The Shire GST ASW
	4.10 Create a database of visual assets that showcases the region's attractions (and can be accessed and used by stakeholders and industry).	Short	The Shire
	4.11 Tap into the community and local ambassadors to create content – guest writers, stories, Q&As, recommendations and tips from locals for online and offline use.	Ongoing	The Shire KRBA GST Tourism providers Community

WHAT WE WILL DO	ACTIONS	TIMING	WHO'S INVOLVED
Increase awareness and visibility of the destination	4.12 Develop an annual marketing action plan, identifying priority actions, campaign theme and funding strategy.	Short / Annually	The Shire
	4.13 Delivery of rich, motivating experience-led content, stories, images and video.	Ongoing	The Shire Tourism providers
	4.14 Create a road time guide to showcase Katanning's proximity to attractions and other regional tourism destinations.	Quick win	The Shire
	4.15 Develop visitor information and promotional materials associated with itineraries, packages and bundling of products and experiences from priority 3.	Short -Medium	The Shire
	4.16 Update itineraries, information, images and visual content on Great Southern Treasures and Australia's South West website.	Quick win	The Shire GST
	4.17 Create a database to update/notify of events and new products (e.g. KRBA, community groups, local media, Trip Advisor, Tourism WA, ASW, GST, Trails WA, and aggregator sites such as Urban List, Broadsheet, So Perth etc)	Quick win	The Shire
	4.18 Develop and promote a clear and unique positioning statement for Katanning, reflecting its many narratives (as per the Destination Brand Development and Content Plan), which industry and other stakeholders can rally behind.	Short	The Shire
	4.19 Develop a template using data and insights to regularly evaluate marketing activities and report to Council.	Short / Ongoing	The Shire
	4.20 Start a podcast with operators and industry highlighting unique experiences – heritage stories, agriculture, timeless stories.	Long	The Shire KRBA
	4.21 Design and deliver a community awareness campaign to grow the desire 'to love the place we live' and become ambassadors for Katanning as a destination.	Short	The Shire KRBA Community groups
	4.22 Create a collaborative brand identity to assist with the unified promotion of Katanning as a destination.	Long	The Shire GST KRBA Tourism providers Community

WHAT WE WILL DO	ACTIONS	TIMING	WHO'S INVOLVED
Improve planning and communication	4.23 Maintain active participation and partnership with RTOs and STO, while ensuring Katanning identity is maintained.	Ongoing	The Shire GST ASW
	4.24 Invest in resources for ongoing management of destination marketing, including updating calendar of events, marketing content, promotion of local tourism products, experiences, services and amenities and feeding information to LTOs and RTOs.	Ongoing	The Shire
	4.25 Provide regular newsletter information service to tourism businesses and interested stakeholders that provides information about past, current and future tourism events, training opportunities and tell stories about tourism activities.	Ongoing	The Shire KRBA
	4.26 Develop destination guidelines for local operators on how to use the brand story and positioning to promote their businesses.	Short	The Shire KRBA
	4.27 Work with GST and ASW to explore campaign funding opportunities and familiarisations.	Medium	The Shire GST ASW
Focus on our digital footprint	4.28 Encourage user generated content by simplifying use to a Katanning location tag and #experiencekatanning across all Instagram posts.	Quick win	The Shire
	4.29 Engage visitors through storytelling approach via social media including Instagram, Facebook and Trip Advisor to showcase hero experiences.	Short	The Shire
	4.30 Grow and nurture local industry pride by showcasing operators (and their products) and other community leaders that demonstrate the 'love the place we live' approach on existing channels.	Short	The Shire KRBA Tourism providers
	4.31 Promote the merits of, and ensure businesses have the capacity to take advantage of TripAdvisor and other user generated content portals.	Short	The Shire KRBA
	4.32 Register content in ATDW once creative assets are produced.	Quick win	The Shire GST
	4.33 Establish a proactive social media engagement program in partnership with local businesses, GST and ASW.	Short	The Shire GST ASW
	4.34 Digitally assist the industry and businesses to identify and manage platforms that further strengthen and enhance the region's overall reach. Operators need to increase their digital distribution on tourism booking engines and websites such as TripAdvisor and the ATDW.	Ongoing	The Shire

WHAT WE WILL DO	ACTIONS	TIMING	WHO'S INVOLVED
Capitalise on events	4.35 Maximise Katanning exposure at events e.g. signage placement, provision of destination images and footage to event organisers for social media and television broadcasts, PR stunts on location and incorporating Shire branding on signage, staging, and merchandise.	Short / Ongoing	The Shire Event operators
	4.36 Integrate destination images into event marketing and linking the social media channels to event/festival websites.	Short	The Shire
	4.37 Design destination campaigns around key annual event to encourage longer stays.	Short	The Shire GST GSDC
	4.38 Subject to privacy laws, developing a data base of visitors from event online ticketing systems to provide targeted advertising audiences.	Medium	The Shire Event operators

A SPECIAL THANK YOU

to the people who gave time, input and advice into the making of this strategy.

75 SURVEY RESPONSES

26 WORKSHOP ATTENDEES

The Katanning Tourism Strategy is a community-led strategy. It has benefitted from the voices and contributions from a broad array of stakeholders, from engaged residents, local business and tourism providers, regional and state tourism and planning stakeholders and local government. We sincerely appreciate these contributions and would like to particularly acknowledge the following people and groups who have been actively engaged throughout the whole process.

- Arts Collective
Australia’s South West
Badgebup Aboriginal Corporation
Community Resource Centre
Creative Albany/ Fathomco
David (or rep) - Katanning Country Club
Edwards Holden
Emu Lane, Saleyards Canteen
Experience Katanning
FORM
Great Southern Centre for Outdoor
Recreation Excellence
Great Southern Development Commission
Great Southern Treasures
- Kartanup Tours
Katanning Ag Society
Katanning Caravan Park
Katanning Historical Society
Katanning Icecreamery
Katanning Landcare
Katanning Regional Business Association
Katanning Regional Retailers
Katanning Visitors Centre
Kobeelya
Premier Mill Hotel
RDA Great Southern
The Saleyards

And anyone who took the time to complete the survey.



BACKGROUND

KATANNING DESTINATION BRAND DEVELOPMENT AND CONTENT PLAN

The Shire of Katanning engaged Marketforce to better understand Katanning and how to start positioning the town as destination brand. The Destination Brand and Content Plan was finalised in April, 2019 and positioned Katanning as:

KATANNING, TIMELESS STORIES

Classic country charm built from their agricultural entrepreneur traits and the blood, sweat and tears from pioneering the area in and around Katanning. A quest to pass on tales of wisdom, that makes everyone feel like local.

ESSENCE	DESTINATION ATTRIBUTES	DESTINATION PRODUCT
Pioneer	Slow down and enjoy the wise old tales of Katanning, we have a long history. 3rd, 4th and even 5th generation tough and rugged pastoralists. We are built to last, we respect our heritage and restore everything by hand. Ancient tradition of sharing stories and connecting cultures. Unrefined and dramatic beauty you can't take your eyes off. No bullshit with us...what you see is what you get! Natural born storytellers and seekers of hidden treasures.	> Agriculture and nature > Food and wine > History and culture > Events and festivals

Katanning has a proud history that lays claim to many firsts. Including the Flour Mill/ Premier Mill Hotel, the largest undercover sheep saleyards in the southern hemisphere and the first location in WA to have electric street lights. This demonstrates a high level of unique traits that other destinations can't compete with and equates to an element of timeless throughout Katanning's DNA.

A majority of the core attractions within Katanning have the ability to transport people back in time so they are able to experience what Katanning was like when the colonial entrepreneurs were first exploring the destination e.g. restoration of the Flour Mill, Kodja Place...even the uninterrupted views from Bluff Knoll's summit.

Time slows down in Katanning, to truly experience the historical importance and charm of the destination you must slow down with it, otherwise you can't truly soak it all up. Timeless pays a large nod to the high level of historical and cultural importance that the area played in WA's history.



At the heart of Katanning is this idea of classic country charm, which is country folk's ability to greet people with warmth and share with them classic tales of Katanning. This makes people feel like a local. Whether you're a 4th generation pastoralist, tour-guide at Kodja Place, Cordial bar tender....you will entertain people with stories of Katanning.

APPENDIX

APPENDIX 1: DELIVERING THE STRATEGY – QUICK WINS

	WHAT WE WILL DO	ACTIONS	WHO'S INVOLVED
VISITOR SERVICES	Enhance visitor experience	1.2A Identify alternative locations and businesses that are important visitor information access points, including: • Caravan park • Newsagency • Post office • CRC • Library	The Shire
		1.2B Create list / database of identified locations and what collateral, information and assets they have, to manage print collateral and updates to information (ensuring version control across locations).	
		1.4 Investigate opportunities for interpretative and digital signage / information platforms/ screens located in strategic locations in the town centre for times when the Visitors Centre is not open or	The Shire
		1.6 Add Google analytics to the Shire's website to measure destination page insights.	The Shire Visitor Centre
	1.7 Use a social scheduler (e.g. Later, Loomly, Hootsuite etc) to collate better insights and understanding of social media engagement.	The Shire	
	Provide a contemporary visitor centre and services	1.9 Optimise the Visitors Centre's location and resources to best provide the required standard and accessibility of service. Consideration to be given to locations on Austral Terrace, an emerging site of key visitor amenities and services.	The Shire
		1.10 Invest in upgrades to technology, empowering the Visitors Centre to better capture and store long term data on visitation trends. For example, tablet or laptop computer.	The Shire Visitors Centre
Enhance goods and services availability	1.21 Promote local enterprises trading on weekends to locals to support the commercial viability of extended trading hours.	The Shire	
EMPOWER INDUSTRY	Facilitate clear and strong tourism leadership and coordination	2.1 Establish bi-monthly sundowner event for local tourism operators and related businesses	The Shire
	Create connections	2.21 Design a business checklist to assist operators to build their digital capacity (e.g. printable postcard to distribute to businesses).	The Shire KRBA

	WHAT WE WILL DO	ACTIONS	WHO'S INVOLVED
INNOVATE PRODUCT AND EXPERIENCES	Create products that are targeted at priority markets	3.1 Design experience and product-based itineraries targeted each of the key visitor profiles (both print and digital).	The Shire
	Support a diverse calendar of events	3.16 Align annual events calendar to the Aboriginal seasons, including creation of new events and design/presentation of calendar of existing events.	The Shire
		3.17 Design events calendar poster, highlighting annual calendar of major events and distribute to information hubs and add to online channels.	The Shire
ENGAGING MARKETING	Centralise destination marketing efforts	4.1A Create a destination Facebook page (in line with Experience Katanning Instagram page) and combine with attraction pages (All Ages Playground page, etc).	The Shire
		4.1B Add all events to this page and event operators as co-hosts (e.g. this page would be co-host to Harmony Event)	
		4.5A Create a social media calendar based that can be shared with stakeholders (either through hashtags, tagging or a scheduler). 4.5B Create a list of all operator's online platforms (central database websites, handles, common use hashtags). 4.5C Curate and share business and event content – get them all to use #experiencekatanning	The Shire GST
	Increase awareness and visibility of the destination	4.14 Create a road time guide to showcase Katanning's proximity to attractions and other regional tourism destinations.	The Shire
		4.16 Update itineraries, information, images and visual content on Great Southern Treasures and Australia's South West website.	The Shire GST
		4.17 Create a database to update/notify of events and new products (e.g. KRBA, community groups, local media, Trip Advisor, Tourism WA, ASW, GST, Trails WA, and aggregator sites such as Urban List, Broadsheet, So Perth etc)	The Shire
	Focus on our digital footprint	4.28 Encourage user generated content by simplifying use to a Katanning location tag and #experiencekatanning across all Instagram posts.	The Shire
		4.32 Register content in ATDW once creative assets are produced.	The Shire GST

APPENDIX 2: ACRONYMS

ASW	Australia's South West (Regional Tourism Organisation)
ATDW	Australian Tourism Data Warehouse
DBCA	Department of Biodiversity, Conservation and Attractions
GSCORE	Great Southern Centre for Outdoor Recreation Excellence
GSDC	Great Southern Development Commission
GST	Great Southern Treasures (Local Tourism Organisation)
KRBA	Katanning Regional Business Association
LGA	Local Government Authority
LTO	Local Tourism Organisation
RTO	Regional Tourism Organisation
STO	State Tourism Organisation
WAITOC	Western Australian Indigenous Tourism Operators Council





Licence Katanning Town Hall – 22 Austral Terrace, Katanning

Shire of Katanning

Katanning Community Cinema Inc.

DRAFT



McLEODS
Barristers & Solicitors
Stirling Law Chambers | 220 Stirling Highway
CLAREMONT WA 6010
Tel: (08) 9383 3133 | Fax: (08) 9383 4935
Email: mcleods@mcleods.com.au
Ref: NG.KATA:42875

Copyright notice

McLeods owns the copyright in this document and commercial use of the document without the permission of McLeods is prohibited.

DRAFT

Table of Contents

Copyright notice	2
Details	5
Agreed terms	5
1. Definitions	5
2. Licence Conditional upon Consent	6
3. Grant of Licence	6
4. Other Amenities	6
5. Agreed Hours	6
6. Licence Fee & Outgoings	7
6.1 Licence Fee	7
6.2 Interest on Outstanding Amounts	7
7. Licence Fee Review	7
8. Use	7
9. Keys	8
10. Security for Licensed Area	8
11. Condition of Licensed Area	8
12. Alterations	8
13. Maintenance and Cleaning	9
14. Responsibility for Equipment and Property	9
15. No liability	9
16. Damage to the Licensed Area	9
17. Option to renew	9
18. Return of Licensed Area to Shire	10
19. Indemnity	10
20. Insurance	10
20.1 Insurance required	10
20.2 Details and Receipts	10
20.3 Not to invalidate	11
20.4 Reports	11
20.5 Licensee required to pay excess on insurances	11
20.6 Licensee's equipment and possessions	11
21. Limit of Shire's liability	11
22. Rights rest in contract only	11
23. Default	12
24. Dispute Resolution	12
25. Entry & Inspection	12
26. Acknowledgements	12

27.	GST	13
28.	No Fetter	13
29.	Additional Terms and Conditions	13
30.	GST	13
31.	Acts by Agents	13
32.	Governing Law	13
33.	Severance	13
34.	Variance	13
35.	Moratorium	14
36.	Further assurance	14
37.	Interpretation	14
	Schedule	15
	Signing page	17
	Annexure 1 – Sketch of Licensed Area	18
	Annexure 2 – Minister for Lands' Consent	19

Details

Parties

Shire of Katanning

of PO Box 130, Katanning, Western Australia
(Shire)

Katanning Community Cinema Group

of PO Box 127, Katanning, Western Australia
Registration No.A1029741S
(Licensee)

Formatted: Not Highlight

Background

- A The Shire is registered as the proprietor of the Land. The Land is subject to a Crown Grant in Trust.
- B The Shire has agreed to grant to the Licensee a licence to use the Licensed Area, together with any additional rights that are specified in this agreement.
- C The Shire and the Licensee enter into this agreement to set out the terms and conditions of the licence.

Agreed terms

1. Definitions

Agreed Hours means the hours specified in **Item 10** of the Schedule;

Amounts Payable means the Licence Fee and any other money payable by the Licensee under this Licence;

Commencement Date means the date that the Licence commences, as specified in **Item 3** of the Schedule;

CPI means the Consumer Price Index (All Groups) national number published from time to time by the Australian Bureau of Statistics;

Further Term means the further term specified in **Item 5** of the Schedule;

Interest Rate means the rate at the time the payment falls due being 2% greater than the Shire's general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00;

Land means the land described in **Item 1** of the Schedule;

Licence Period means the licence period set out in **Item 4** of the Schedule;

Licence means the licence granted under this agreement;

Licensed Area means the part of the Land that the Licensee is permitted to use in accordance with the terms of this Licence, more particularly described in **Item 2** of the Schedule;

Licensee's Covenants means the covenants, agreements and obligations set out or implied in this Licence or imposed by law to be performed and observed by the Licensee;

Licence Fee means the fee stipulated in **Item 7** of the Schedule;

Licence Fee Review Date means the date on which the Licence Fee will be reviewed pursuant to **clause 7**;

Notice means each notice, demand, consent or authority given or made to any person under this Licence;

Other Amenities means any part of the Licensed Area or its surrounds that the Licensee is permitted to use in conjunction with the other users of the Licensed Area;

Performance Period means that period of time during which the Licensee has scheduled a public performance/s;

Schedule means the schedule to this Licence.

2. Licence Conditional upon Consent

The grant of this Licence is made expressly subject to and is conditional on the prior written consent of the Minister for Lands to this Licence. A copy of the consent is attached hereto as **Annexure 2**.

3. Grant of Licence

The Shire grants a licence to the Licensee to use the Licensed Area and any Other Amenities for the Licence Period and for the Agreed Hours, under the terms and conditions provided for in this Licence.

4. Other Amenities

The Licence includes the right to use, in conjunction with other users of the Licensed Area, the Other Amenities specified in **Item 6** of the Schedule in accordance with any particular conditions of use specified in **Item 6** of the Schedule.

5. Agreed Hours

- (1) The Licensee use of the Licensed Area and the Other Amenities is strictly limited to the Agreed Hours.
- (2) The Licensee may only use the Licensed Area outside the Agreed Hours with the written consent of the Shire, which consent shall be subject to the Licensee giving the Shire seven (7) days written notification of such request and the Shire having no existing commitment with any other group or person.
- (3) If the Licensee uses the Licensed Area outside of the Agreed Hours without the prior consent of the Shire, the Shire may issue the Licensee an invoice for such use and the parties agree that the

rate for such use is specified in **Item 11** of the Schedule and the Licensee must pay such fee within 14 days of receipt.

6. Licence Fee & Outgoings

6.1 Licence Fee

The Licensee must pay to the Shire the Licence Fee in the manner set out at **Item 7** of the Schedule on and from the Commencement Date clear of any deductions.

6.2 Interest on Outstanding Amounts

Without affecting the rights, power and remedies of the Shire under this Licence, to pay to the Shire interest on demand on any Amounts Payable which are unpaid for 30 days computed from the due date for payment until payment is made and any interest payable under this paragraph will be charged at the Interest Rate.

7. Licence Fee Review

- (1) The Licence Fee will be reviewed on and from each Licence Fee Review Date to determine the Licence Fee to be paid by the Licensee until the next Licence Fee Review Date.
- (2) The review will be based on CPI on the dates specified in **Item 12** of the Schedule.
- (3) The CPI review will increase the Licence Fee payable during the immediately preceding period by the percentage of any increase in CPI having regard to the quarterly CPI published immediately prior to the later of the Commencement Date or the last Licence Fee Review Date as the case may be and the quarterly CPI published immediately prior to the relevant Licence Fee Review Date. If there is a decrease in CPI having regard to the relevant CPI publications the Licence Fee payable from the relevant Licence Fee Review Date will be the same as the Licence Fee payable during the immediately preceding period. Should the CPI be discontinued or suspended at any time or its method of computation substantially altered, the parties shall endeavour to agree upon the substitution of the CPI with an equivalent index.
- (4) Notwithstanding the provisions of this clause, the Licence Fee payable from any Licence Fee Review Date will not be less than the Licence Fee payable in the period immediately preceding such Licence Fee Review Date.
- (5) The Shire may institute a licence fee review notwithstanding the Licence Fee Review Date has passed and the Shire did not institute a licence fee review on or prior to that Licence Fee Review Date, and in which case the Licence Fee agreed or determined shall date back to and be payable from the Licence Fee Review Date for which such review is made.

8. Use

The Licensee must not and must not suffer or permit a person to:

- (a) use the Licensed Area for any purpose other than for the purpose as set out at **Item 8** of the Schedule;
- (b) use the Licensed Area for any purpose which is not permitted under any local planning scheme or any law relating to health;
- (c) do or carry out on the Licensed Area any harmful, offensive or illegal act, matter or thing;

- (d) do or carry out on the Licensed Area anything which causes a nuisance, damage or disturbance to the Shire or to owners or occupiers of adjoining properties;
- (e) do any act or thing which might result in excessive stress or harm to any part of the Licensed Area; or
- (f) display from or affix any signs, notices or advertisements on the Licensed Area without the prior written consent of the Shire.

9. Keys

- (1) The Licensee acknowledges the receipt of the keys, and any other security device, specified in **Item 9** of the Schedule.
- (2) The Licensee must use and keep the keys, and any other security device, strictly in accordance with any instructions specified in **Item 9** of the Schedule.
- (3) The Licensee must not copy any key, or other security device, and must account for all keys and security devices at the end of the Licence Period.

10. Security for Licensed Area

- (1) The Licensee must ensure that the building or buildings, and all of the Shire's fixtures and fittings, are appropriately secured at all times during the Agreed Hours and at the conclusion of the Agreed Hours.
- (2) The Licensee will be responsible for any loss or damage to the Licensed Area, and the Shire's fixtures and fittings during the Agreed Hours and at the conclusion of the Agreed Hours, to the extent that any loss or damage was caused or contributed by an act or omission of the Licensee.

11. Condition of Licensed Area

The Licensed Area and the Other Amenities are made available to the Licensee in the condition that they are in at the Commencement Date.

12. Alterations

- (1) The Licensee must not make any alterations to the Licensed Area or Other Amenities or install any fixtures, fittings, signs or advertisements without the prior written permission of the Shire, which may be withheld at the absolute discretion of the Shire.
- (2) To apply for the Shire's permission to do any of the things referred to in **clause 12(1)** the Licensee must submit an application in writing to the Shire at least one month prior to when the Licensee wishes to commence any work to effect the alteration or installation.
- (3) The Licensee must not commence any work to effect a proposed alteration or installation until it has received the Shire's written permission to do the work and, if such permission is granted, the Licensee must comply with any conditions specified in the permission.
- (4) Any alteration or installation effected by the Licensee will be at the sole cost of the Licensee.
- (5) The Licensee agrees that if it effects any alteration or installation in a manner that does not meet the Shire's standards, the Shire may, at the Licensee's cost, take any action the Shire considers necessary to remove or rectify the alteration or installation, and the cost of doing so will be a liquidated debt payable by the Licensee on demand and recoverable in a Court of competent jurisdiction.

13. Cleaning

- (1) The Licensee AGREES with the Licensor that the Licensee shall be responsible to keep and maintain the Licensed Area in a clean and tidy state free from refuse, rubbish, garbage and litter during the Agreed Hours of Use.
- (2) The costs of keeping the Licensed Area in a clean and tidy state free from refuse, rubbish, garbage and litter in accordance with this clause shall be borne by the Licensee.

14. Responsibility for Equipment and Property

The Licensor is responsible for the Cinema equipment or property at the Licensed Area and the Shire shall maintain insurance on Cinema equipment as per **Schedule (?)**. Licensee only liable for any loss of or damage to any such equipment or property, if such loss or damage is caused by the negligence of the Licensee.

15. No liability

- (1) The Shire will not be liable for loss, damage or injury to any person or property in or about the Licensed Area, except to the extent that any loss, damage or injury was caused or contributed to by an act or omission of the Shire.

16. Damage to the Licensed Area

- (1) The Licensee must report to the Shire any damage to the Licensed Area, or any of the equipment, facilities and services provided by the Shire, sustained during the Licensee's use of the Licensed Area immediately upon becoming aware of the damage.
- (2) The Licensee must pay to the Shire the cost of repairing and making good any damage of the type referred to in paragraph (1) above (unless caused by the negligence of the Shire, its employees or agents) including the cost of labour and materials and replacement equipment, and must if required by the Shire itself repair and make good any such damage.
- (3) The Licensee must pay to the Shire costs incurred by the Shire in repairing and making good of any such damage.

17. Option to renew

If the Licensee at least six months, but not earlier than nine months, prior to the date for commencement of the Further Term gives the Licensor a Notice to grant the Further Term and:

- (a) all consents and approvals required by the terms of this Licence or at law have been obtained;
- (b) there is no subsisting default by the Licensee at the date of service of the Notice in:
 - (i) the payment of Amounts Payable; or

the performance or observance of the Licensee's Covenants; and the Licensor will grant to the Licensee a licence renewal for the Further Term at the Licence Fee and on the same terms and conditions other than this clause in respect of any Further Term previously taken or the subject of the present exercise.

18. Return of Licensed Area to Shire

- (1) The Licensee must vacate the Licensed Area and remove all of the Licensee's equipment at the

conclusion of the Licence Period and must at the Licensee's expense make good any damage to the Licensed Area caused by the removal of the Licensee's equipment.

- (2) The Licensee must leave the Licensed Area in a clean, safe and proper condition.
- (3) The Licensee must return all keys and security access devices for locks providing access to and within the Licensed Area.
- (4) Where the Licensee fails to remove its equipment, the Shire may store such equipment at the Licensee's cost and dispose of such equipment where the Licensee fails to collect such equipment within a reasonable period of time.

19. Indemnity

- (1) The Licensee agrees to indemnify the Shire and the Minister for Lands from and against all claims, demands, writs, actions and suits of any kind which may be brought or made against the Shire as a result of the Licensee's use of the Licensed Area, Other Amenities or its access to the Licensed Area.
- (2) The Licensee agrees that the Shire will not be responsible for, or liable in any way in regard to, any property of the Licensee, or its members, that might be brought onto the Licensed Area as a result of the Licensee's use of the Licensed Area and Other Amenities.

20. Insurance

20.1 Insurance required

(1) Public Liability Insurance

The Licensee must effect and maintain with reputable insurers, noting the Shire's rights and interests in the Licensed Area for the time being, adequate public liability insurance for a sum not less than \$20,000,000 in respect of any one claim or such greater amount as the Shire may from time to time reasonably require.

(2) Contents Insurance

The Licensor must effect and maintain a policy of insurance in respect of any fixtures, fittings, equipment, stock or property of the Licensee kept in or on the Licensed Area.

(3) Workers Compensation

The Licensee must effect and maintain a policy of employers' indemnity insurance including workers' compensation insurance in respect of all employees of the Licensee employed in, about or on the Licensed Area.

20.2 Details and Receipts

In respect of the insurances required by **clause 20.1** the Licensee must:

- (a) on demand supply to the Shire details of the insurances and give to the Shire copies of the certificates of currency in relation to those insurances;
- (b) promptly pay all premiums and produce to the Shire each policy or certificate of currency and each receipt for premiums or certificate of currency issued by the insurers; and
- (c) notify the Shire immediately:
 - (i) when an event occurs which gives rise or might give rise to a claim under or which could prejudice a policy of insurance; or
 - (ii) when a policy of insurance is cancelled.

20.3 Not to invalidate

The Licensee must not do or omit to do any act or thing or bring or keep anything on the Licensed Area which might:

- (a) render any insurance effected under **clause 20.1** on the Licensed Area, or any adjoining area, void or voidable; and
- (b) cause the rate of a premium to be increased for the Licensed Area or any adjoining area (except insofar as an approved development may lead to an increased premium).

20.4 Reports

Each party must report to the other promptly in writing and in an emergency verbally:

- (a) any damage to the Licensed Area of which they are or might be aware; and
- (b) any circumstances of which they are aware and which are likely to be a danger or cause any damage or danger to the Licensed Area or to any person who is lawfully using or may lawfully use the Licensed Area.

20.5 Licensee required to pay excess on insurances

The Licensee AGREES with the Shire that it shall be responsible to pay any excess payable in connection with the insurances referred to in **clause 20.1**.

20.6 Licensee's equipment and possessions

The Licensee ACKNOWLEDGES it is responsible to obtain all relevant insurances to cover any damage and/or theft to its property. The Shire does not take any responsibility for the loss or damage of the Licensee's property.

21. Limit of Shire's liability

The Shire will not be liable for loss, damage or injury to any person or property in or about the Licensed Area however occurring.

22. Rights rest in contract only

The Licensee ACKNOWLEDGES that the rights hereby conferred rest in contract only and nothing herein contained or implied shall be construed as granting or shall be deemed to grant to the Licensee any estate or interest in the Licensed Area or any right of exclusive possession.

23. Default

- (1) This Licence is granted subject to the terms and conditions in this agreement and any failure by the Licensee to comply with any of those terms or conditions may result in the termination of the Licence by the Shire.
- (2) To terminate the Licence the Shire must give the Licensee a written notice stipulating the default and requiring the Licensee to remedy the default within one month of the service of the notice.
- (3) If the default is not remedied to the satisfaction of the Shire within one month of the service of a notice under paragraph (2) above, the Licence will be terminated on the date of the expiration of the notice without prejudice to any rights the Shire may have under this agreement.
- (4) A notice under paragraph (2) above, is to be sent by prepaid post to the Licensee at the address given in this Licence and will be deemed to have been served on the date it would have been delivered in the ordinary course of the post.

24. Dispute Resolution

- (1) Any dispute between the Licensee and the Shire in regard to anything arising from the Licence or this agreement is to be addressed in the first instance by a meeting between representatives of the Licensee, appointed for that purpose, and the officer of the Shire responsible for administering the Licensed Area.
- (2) If the dispute cannot be resolved, in a manner that is satisfactory to both parties through such a meeting, the Licensee agrees that the CEO of the Shire will have the power to make a final determination in resolution of the dispute, but only after giving due consideration to all of the matters discussed at the meeting referred to in paragraph (1) above and setting out in writing the reasons for his or her decision.

25. Entry & Inspection

The Licensee must permit the Shire to enter the Licensed Area at any reasonable time during the Agreed Hours to inspect and view the area, to carry out any maintenance work or to rectify any breach of the conditions of this Licence.

26. Acknowledgements

The Licensee acknowledges that:

- (a) it only has use of the Licensed Area during the Agreed Hours and that other users of the Licensed Area may be permitted to use the Licensed Area at other times;
- (b) the Licensee must book its use of the Licensed Area outside of the Agreed Hours through the Shire's booking system;
- (c) the Agreed Hours may be modified from time to time provided any proposed modification is agreed in advance with the Shire and recorded in the Shire's booking system;
- (d) if the Land is Crown land managed by the Shire, this Licence will automatically terminate if the management order that the Shire holds the Land under is revoked.
- (e) if the Licence is terminated in accordance with paragraph (d) above the Licensee will not be entitled to any form of compensation or damages as a result of the termination; and

- (f) the Licensee must not obstruct any person or other organisation from using the Licensed Area outside the Agreed Hours.

27. GST

If any GST is payable on the Licence Fee or any other supply made as a result of this Licence, the Licensee must pay that GST.

28. No Fetter

Notwithstanding any other provision of this Licence, the Parties acknowledge that the Shire is a local government established by the *Local Government Act 1995*, and in that capacity, the Shire may be obliged to determine applications for consents, approvals, authorities, licences and permits having regard to any written law governing such applications including matters required to be taken into consideration and formal processes to be undertaken, and the Shire shall not be taken to be in default of this Licence by performing its statutory obligations or exercising its statutory discretions, nor shall any provision of this Licence fetter the Shire in performing its statutory obligations or exercising any discretion.

29. Additional Terms and Conditions

Each of the terms, covenants and conditions (if any) specified in **Item 13** of the Schedule are part of this Licence and are binding on the Shire and the Licensee as if incorporated into the body of this Licence.

30. GST

If any GST is payable on the Licence Fee or any other supply made as a result of this Licence, the Licensee must pay that GST.

31. Acts by Agents

All acts and things which the Shire is required to do under this Licence may be done by the CEO, an officer or the agent, solicitor or employee of the Shire.

32. Governing Law

This Licence is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

33. Severance

If any part of this Licence is or becomes void or unenforceable, that part is or will be severed from this Licence to the intent that all parts that are not or do not become void or unenforceable remain in full force and effect and are unaffected by that severance.

34. Variance

This Licence may be varied only by deed executed by the parties subject to such consents as are required by this Licence or at law.

35. Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the terms of this Licence do not, to the fullest extent permitted by law, apply to limit the terms of this Licence.

36. Further assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the terms of this Licence.

37. Interpretation

In this Licence, unless the context otherwise requires:

- (a) headings, underlines and numbering do not affect the interpretation or construction of this Licence;
- (b) words importing the singular include the plural and vice versa;
- (c) words importing a gender include any gender;
- (d) an expression importing a natural person includes any company, partnership, joint venture, association, corporation or other body corporate;
- (e) references to parts, clauses, parties, annexures, exhibits and schedules are references to parts and clauses of, and parties, annexures, exhibits and schedules to, this Licence;
- (f) a reference to any statute, regulation, proclamation, ordinance or local law includes all statutes, regulations, proclamations, ordinances or local law varying, consolidating or replacing them, and a reference to a statute includes all regulations, proclamations, ordinances and local laws issued under that statute;
- (g) no rule of construction shall apply to the disadvantage of a party on the basis that that party was responsible for the preparation of this Licence or any part of it; and
- (h) a reference to any thing (including any real property) or any amount is a reference to the whole and each part of it;
- (i) reference to the parties includes their personal representatives, successors and lawful assigns;
- (j) where a reference to a party includes more than one person the rights and obligations of those persons shall be joint and several;
- (k) the Schedule and Annexures (if any) form part of this Licence.

Schedule

Item 1 Land

Lots 65 and 427 on Deposited Plan 222683 being the whole of the land comprised in Certificate of Title Volume 291 Folio 62.

Item 2 Licensed Area

That part of the Land known as the Katanning Entertainment Centre as depicted on the plan annexed hereto as **Annexure 1**, including all buildings, structures, alterations, additions and improvements on that part of the Land, or erected on that part of the Land during the Licence Period.

Item 3 Commencement Date

The date of the Minister of Lands' consent to this Licence being granted.

Item 4 Licence Period

One (1) years commencing on [insert date] and expiring on [insert date].

Item 5 Further Term

After review between representatives of the Licensee and Licensor.

Item 6 Other Amenities

As per the Licensed Area

Item 7 Licence Fee

\$100 per session plus GST payable on receipt of an invoice from the Shire, to be reviewed after three (3) months

NB. A session is defined as either a series of showings of the same feature over a weekend or an additional special showing during the week.

Item 8 Permitted Purpose

Screening of digital projections and provision of canteen.

Item 9 Keys and Security Device

One key for the Licensed Area.

An additional key will only be provided at the Licensee's cost and only in the event the key originally supplied is lost or stolen.

Item 10 Agreed Hours

Agreed hours are Friday to Sunday. A proposed schedule including dates shall be negotiated with the Shire every 12 months, with the flexibility to add special performances, by agreement, where the Town Hall is available .

Item 11 Additional rate for hours outside of Agreed Hours

\$100 per session plus GST payable on receipt of an invoice from the Shire.

Item 12 Licence Fee Review Dates

Annually on the anniversary of the Commencement Date.

Item 13 Additional Terms and Conditions

[to be inserted]

DRAFT

Signing page

EXECUTED by the parties as a Deed

2018

THE COMMON SEAL of **THE SHIRE OF KATANNING** was hereunto affixed in the presence of:

President

(Print Full Name)

Chief Executive Officer

(Print Full Name)

THE COMMON SEAL of Katanning Community Cinema Inc. was hereunto affixed pursuant to the constitution of the Lessee in the presence of each of the undersigned each of whom hereby declares by the execution of this document that he or she holds the office in the Lessee indicated under his or her name-

Office Holder Sign

Office Holder Sign

Name:

Name:

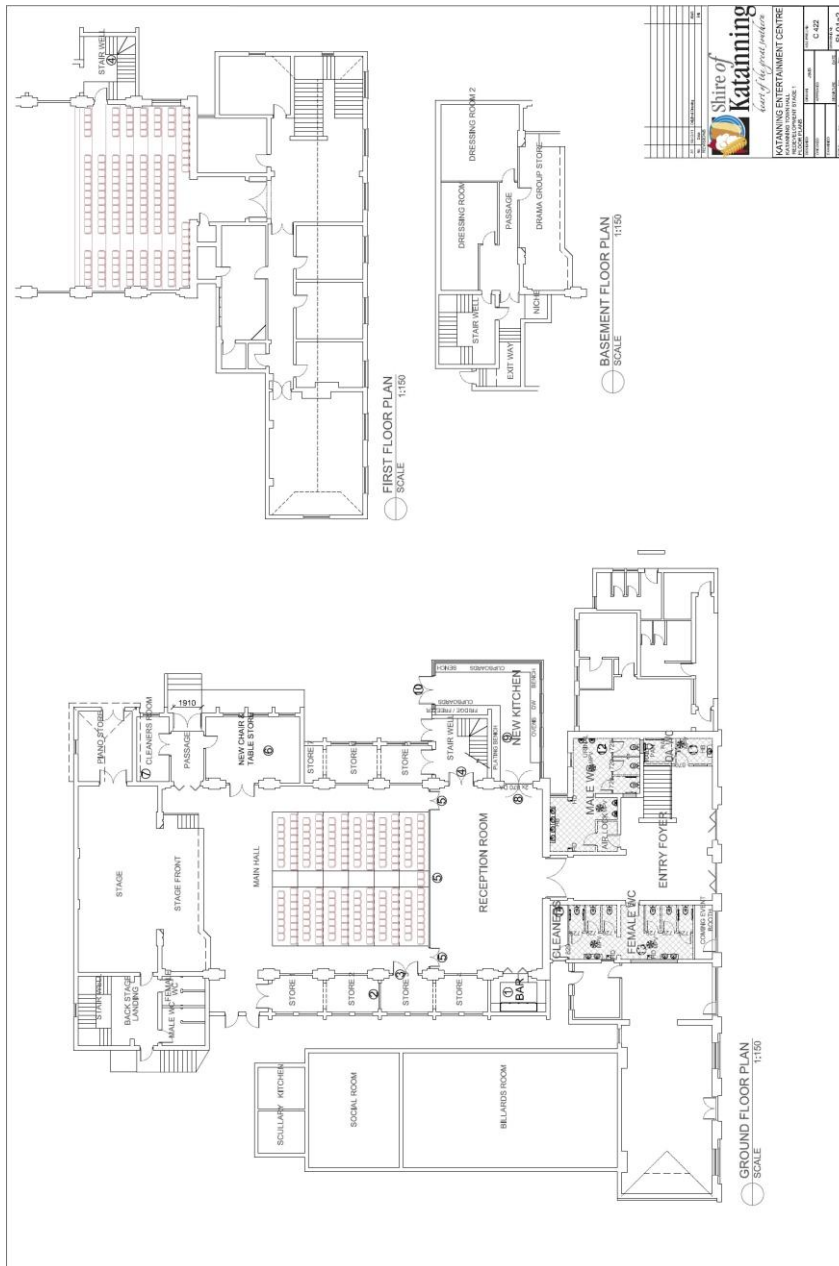
Address:

Address:

Office Held:

Office Held:

Annexure 1 – Sketch of Licensed Area



Annexure 2 – Minister for Lands' Consent

DRAFT

COUNCIL POLICY

Community Financial Assistance Programme

Policy No: 2.9

Policy Subject: Community Financial Assistance Programme

Objective: To enable Council to plan its support of community projects.

Policy Statement: The Community Financial Assistance Programme (CFAP) provides funding support in two categories of up to, and over \$5000 each, to enable Katanning community based organisations to develop projects that increase participation and benefit the community.

Guidelines: **Selection Criteria**

Each application will be assessed against the following criteria:

- Does the project meet a community need?
- Does the project benefit a sufficiently broad, or diverse, target group?
- Does the organisation have the capacity to undertake and manage the project?
- Does the application represent value for money?
- Collaborative community wide projects are encouraged

Funding Rounds

The Community Financial Assistance Programme is allocated from within Council's general revenue budget each year with applications being called at the beginning of May and closing on the 29th of June for funding early (generally August) in the new financial year.

A second round of funding may be held opening in December and closing end of January, if further budgeted funds remain available.

Eligible Projects can include:

- Printing of posters/flyers;
- Advertising & promotion;
- Purchase of equipment required for the ongoing operations of the club, e.g. shade tent, tables, chairs etc. Equipment for administration purposes is ineligible including: computer equipment and office equipment; and

- **Up to 50% discount** will be considered in fees for Council venues including tip fees and the supply of sand, gravel etc. This excludes the bar/kitchen, where full hiring costs apply.

What items will not be funded

- Assistance towards Council's rates or standard user agreements;
- Assistance towards financial operating costs of the applicant e.g. rent, staff wages, utility costs, insurance, stationery, **computer, office equipment** etc;
- Food, drinks and alcohol;
- Interstate and overseas travel;
- Conference attendance;
- Projects that have already commenced;
- Projects not based in Katanning;
- Projects that duplicate an existing or similar project/service within the community; or
- An item benefiting an individual.

Who can apply?

Eligible groups and organisations must be:

- An incorporated not-for-profit organisation; or
- An unincorporated not-for-profit organisation, applying through the auspice of a not-for-profit incorporated body or a local government authority.

Who can not apply?

- An unincorporated organisation without an auspice arrangement;
- An individual;
- A commercial for profit organisation;
- Organisations that have not provided an acquittal from previous CFAP applications are ineligible to apply until the required documentation has been submitted.

Advertising

Each year, at the beginning of June, Council shall advertise it's intention to consider applications for financial assistance under the Community Financial Assistance Programme.

The advertisements will be placed in:

- At least 2 editions of the local newspaper 'The Great Southern Herald';
- The monthly Shire newsletter, 'The Shire Matters';
- The Shire of Katanning website; and
- Shire foyer information board.

Minor Community Grants (Under \$5,000 GST exclusive)

Minor Community Grants may be used for any purpose, including minor building construction, repair, equipment purchase (excluding office equipment) or hire, events or functions.

Major Community Grants (\$5,000 GST exclusive or more)

Major Community Grants are generally provided for purposes such as building purchase or construction, purchase of equipment (excluding office equipment), ground-works etc.

Community Donations

This programme is in addition to the approval of Community Donations. Applications for Community Donations, to a maximum of \$300 GST exclusive, may be submitted at any time throughout the year for any purpose. Applications will be received from community-based organisations.

Community Donations shall be referred to the Chief Executive Officer for consideration under delegated authority of Council.

Administration of Financial Assistance

Financial assistance approvals shall be administered in accordance with the following:

- 1) Where financial assistance is approved by Council for projects that are dependent upon funding from an outside source, eg: Department of Sport & Recreation; Lotterywest etc, and that funding application is unsuccessful, then subject to section 4 below, the Council funds may be held until the following financial year, such funds again being made available to the organisation involved, on condition that their application for funding from the outside source is approved in that financial year.
- 2) Where an application for outstanding funding is again unsuccessful, the approved Council financial assistance shall be withdrawn and may be made available to other community organisations.
- 3) Where funding from an outside source is approved, Council financial assistance (as approved) shall be paid to the applicant, on receipt of and up to the value of paid invoices, statements or receipts.
- 4) Where approved financial assistance is not claimed by 31st May of the following year in which the grant was approved and the organisation involved has failed to provide an explanation and request for those funds to be carried forward, the Chief Executive Officer shall advise the organisation that the approval is revoked and that they should then re-apply.
- 5) Where the level of financial assistance from an outside source has been reduced below that requested by an organisation, the organisation shall be required to demonstrate its ability to meet the funding shortfall. In such circumstances the Community Financial Assistance Committee will reassess the viability of the project and may, if project viability is not substantiated, revoke the grant approval. Those funds may then be made available to other applicant organisations.

- 6) Where requests for financial assistance are received outside the deadline for receipt of applications they shall not be accepted and the applicants will be advised accordingly.
- 7) Projects that are able to demonstrate benefits to the wider community will be preferred. Those projects that can demonstrate contributions from the community or community groups will be preferred.
- 8) Approved applications must acknowledge that the Shire of Katanning has provided funding towards their project and to include the Shire of Katanning logo on all promotional and marketing material.
- 9) Applications for Major and Minor grants received from individuals will not be accepted
- 10) Projects requesting funding for salary costs, administration support and recurring expenditure are ineligible for support.
- 11) Council's decision is FINAL and applicants may not request an appeal
- 12) Applicants are permitted to only apply successfully for one round in each financial year.

Acquittal process and outcomes

As part of the acquittal process grant recipients will be required to provide supporting documentation in the form of receipts and a brief evaluation report to the Shire of Katanning, within 30 days of project completion.

This information is to be disseminated to the CFAP Committee.

Failure to complete the acquittal will disqualify the applicant for future CFAP funding.

CFAP program is to be reported via the Shire's Annual Report.

Resolution No:	Ordinary Council	OC08/09
Resolution Date:	23 July 2008	
Amended:	22 October 2008	OC49/09
	23 September 2009	OC43/10
	28 November 2012	OC274/12
	22 October 2014	OC/106/14
	22 July 2015	OC/73/15
	18 December 2018	OC168/18

Source: Finance

Date of Review: October annually

Review

Responsibility: Executive Manager Projects & Community Building Change to Chief Executive Officer