



Shire of  
**Katanning**  
Heart of the Great Southern

‘Katanning is a safe, sustainable and prosperous community.  
We respect and celebrate our diverse culture.’

**NOTICE OF  
ORDINARY COUNCIL MEETING**

Dear Council Member

The next Ordinary Council Meeting of the Shire of Katanning will be held on  
Tuesday 26 May 2026 at the Shire of Katanning’s Council Chamber,  
52 Austral Terrace, Katanning commencing at 5.30pm.

Peter Klein  
**CHIEF EXECUTIVE OFFICER**  
Thursday 26 May 2026

**DISCLAIMER**

Any applicant or members of the public is advised to wait for written advice from the Council before taking any action on an application or a Council decision.

PRESIDING MEMBER \_\_\_\_\_

DATE SIGNED \_\_\_\_\_

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**PLEASE NOTE:**

Council Meetings are recorded for accuracy of minute taking.

**1. DECLARATION OF OPENING/ ACKNOWLEDGEMENT OF COUNTRY**

The Presiding Member declared the meeting open at    pm.

**Acknowledgement of Country**

The Shire of Katanning acknowledges the Goreng Noongar people as the traditional custodians of the land that we live and work on. We recognise their cultural heritage, beliefs, and continuing relationship with the land and pay our respects to Elders past and present.

**2. RECORD OF ATTENDANCE****PRESENT**

Presiding Member:            Cr Kristy D'Aprile - President

Members:                      Cr Ian Hanna  
                                      Cr John Goodheart  
                                      Cr Matt Collis  
                                      Cr Gemma Trolove  
                                      Cr Danny McGrath  
                                      Cr Paul Totino

Council Officers:            Peter Klein, Chief Executive Officer  
                                      Graham Barnes, General Manager Operations  
                                      David Blurton, Executive Manager Corporate Services  
                                      Nurul Abdullah, Acting Executive Assistant to CEO

Gallery:

Media:

Apologies:

Leave of Absence:

**3. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**4. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE**

**5. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS**

**6. PUBLIC QUESTION/STATEMENT TIME**

**7. APPLICATIONS FOR LEAVE OF ABSENCE**

**8. PETITIONS/DEPUTATIONS/PRESENTATIONS**

**9. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**9.1**            **Ordinary Council Meeting – Tuesday 21 April 2026**  
(See Attached Minutes)

**Voting Requirement:** Simple Majority

**MOVED: CR**

**SECONDED: CR**

**OC/26**        **That the minutes of the Ordinary Council Meeting held on Tuesday 21 April 2026 are confirmed as a true record of proceedings.**

**CARRIED:**  
**FOR:**  
**AGAINST:**

**10. REPORTS OF COMMITTEES AND OFFICERS**

**10.1 GENERAL MANAGER OPERATIONS**

**10.1.1 Final Adoption - Amendment No.2 To Local Planning Scheme No.5 – Lot 154 Cornwall Street**

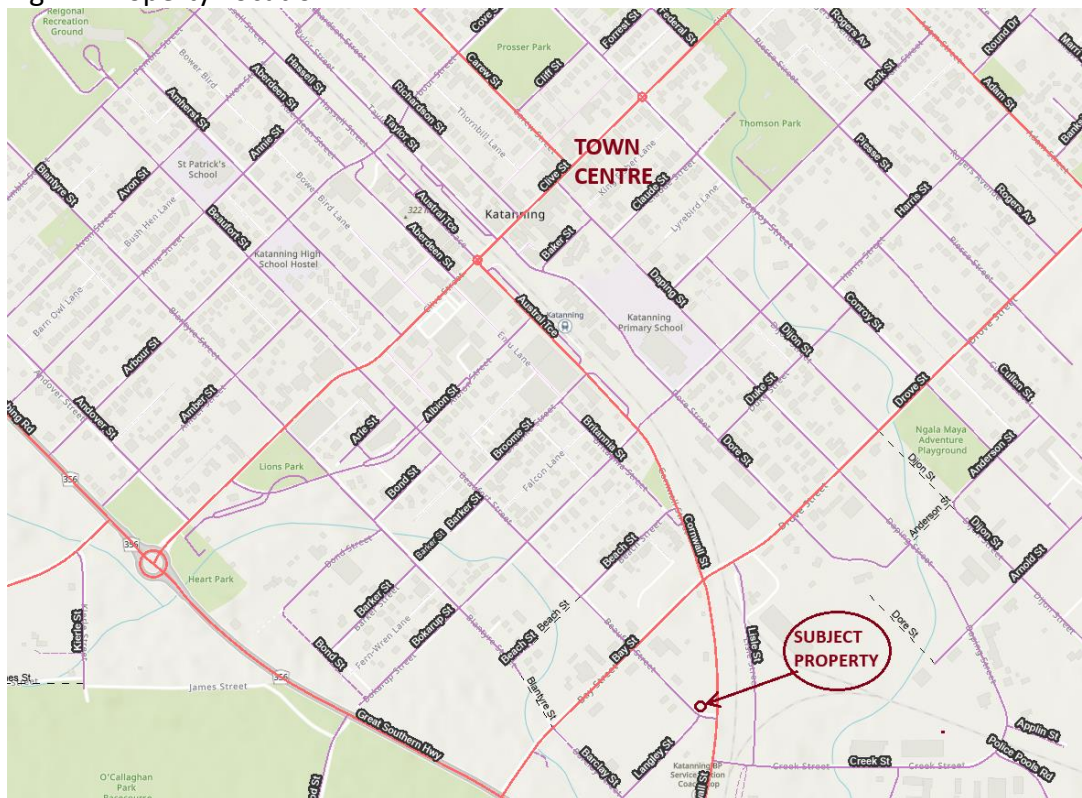
- (Attachment 1) – Advertised Scheme Amendment Document
- (Attachment 2) – Schedule of Submissions
- (Attachment 3) – Submissions Combined

**File Ref:** LP.PL.5  
**Reporting Officer:** Adrian Nicoll – Town Planner  
**Date Report Prepared:** 1 May 2026  
**Disclosure of Interest:** No Interest to disclose

**Issue:**  
Council is requested to finally approve the rezoning of Lot 154 Cornwall Street, Katanning from the ‘Enterprise’ zone to ‘General Industry’ zone (proposed scheme map change).

The current zoning of the subject property restricts the landholders intended use as a ‘farm supply centre’. The change in zone classification will mean a ‘farm supply centre’ can be considered for development at the subject property.

Fig 1 – Property Location



**Background:**  
The Lot 154 Cornwall Street is currently zoned ‘Enterprise’ in accordance with the Shire’s Local Planning Scheme No.5.

The property landowner would like to develop a 'farm supply centre (Total Ag dealership) at Lot 154 Cornwall Street.

In accordance with the Shire's Scheme, 'Farm Supply Centre' means *premises used for the supply and sale of seeds, fertilisers, agricultural chemicals, stock foods, tractors/farm equipment, implements and/or components and/or irrigation equipment for agriculture/primary production purposes.*

In accordance with the Shire's Scheme, a 'farm supply centre' is not permitted at a property zoned 'Enterprise'.

The landholder has therefore made an application to amend the Scheme zoning for the subject property from the 'Enterprise' zone to the 'General Industry' zone.

In accordance with the Shire's Scheme, a 'farm supply centre' can be considered for approval at a property zoned 'General Industry'.

At the 16 December 2025 Council meeting, the Shire of Katanning resolved to initiate the scheme amendment for advertising purposes. The scheme amendment was subsequently advertised to neighbouring landholders and government agencies for a minimum 42 days. Post advertising, the Shire received five (5) government agency submissions and three (3) supportive submissions from members of the public. A schedule of the submissions is attached for Council to review.

**Comment:**

Of the submissions received during the advertising process, no objectional comments were declared, hence no modifications to the proposed scheme amendment have been recommended.

The proposal to rezone the subject property to 'General Industry' is consistent with the zoning for other nearby landholdings. Accordingly, the zoning will complement and not conflict with adjoining and nearby land uses. The Amendment represents a logical and sound planning outcome for the site, which fronts a major public road.

The rezoning will allow an agricultural 'farm supply' land use to be considered at the subject property, in accordance with the Local Planning Scheme No.5.

The following figure illustrates the proposed scheme map change from the 'Enterprise' zone to the 'General Industry' zone.



Pursuant to sections 75 of the *Planning and Development Act 2005*, the Council is requested to **RESOLVE** to adopt Scheme Amendment No. 2, to amend Local Planning Scheme No. 5 by rezoning Lot 154 Cornwall Street, Katanning from the 'Enterprise' zone to the 'General Industry' zone.

This Council report item requests that the Shire of Katanning Council, agree to finally approve the proposed scheme amendment.

#### **Statutory Environment:**

A local planning scheme is a statutory document that defines the way land can be used and developed. A local planning scheme amendment proposes to modify the scheme text and/or map.

The key elements of the statutory environment in relation to the proposed Scheme Amendments are set out in the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*. The proposed scheme amendment has been prepared having regard to the Act, the Regulations and Model Scheme Text and Deemed Provisions contained therein.

Before the end of the consideration period for a proposed standard amendment to a local planning scheme, or a later date approved by the Commission, the local government must pass a resolution —

- a) to support the proposed amendment without modification; or
- b) to support the proposed amendment with proposed modifications to address issues raised in the submissions; or
- c) not to support the proposed amendment.

In accordance with Clause 53(1) of the Regulations, after passing a resolution under regulation 50(3) the local government must provide the advertised proposed standard amendment to the Commission together with the following:

- a) a schedule of submissions made on the proposed amendment;
- b) the response of the local government in respect of the submissions;
- c) particulars of any modifications to the proposed amendment proposed by the local government in response to the submissions

**Policy Implications:**

There are no policy implications relating to this item.

**Financial Implications:**

There are no financial implications relating to this item.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is "low" and can be managed by routine procedures, current resources and well-established regulatory procedures and requirements.

**Strategic Implications:**

There are no strategic implications. The proposal aligns with the Shire's 2013 Local Planning Strategy.

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:**

OC/26

**That Council**

1. Pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015, Regulation 50(2) and 50(3)(b)*, support the proposed amendment (as follows), with no modifications.
  - *Rezoning Lot 154 on Deposited Plan 222684 (No. 58) Cornwall Street, Katanning from 'Enterprise' zone to 'General Industry' zone.*
2. Pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015, Regulation 53(1)* Council agree to provide the advertised proposed standard amendment to the Commission together with the schedule of submissions made on the proposed amendment, which includes response of the local government in respect of the submissions.

CARRIED/LOST:  
FOR:  
AGAINST:

**10.1.2 Development Application - ‘Warehouse /Storage’ (bulk grain storage), ‘Caretakers Dwelling’ and ‘Office’ at Lot 2809 Great Southern Highway, Katanning**

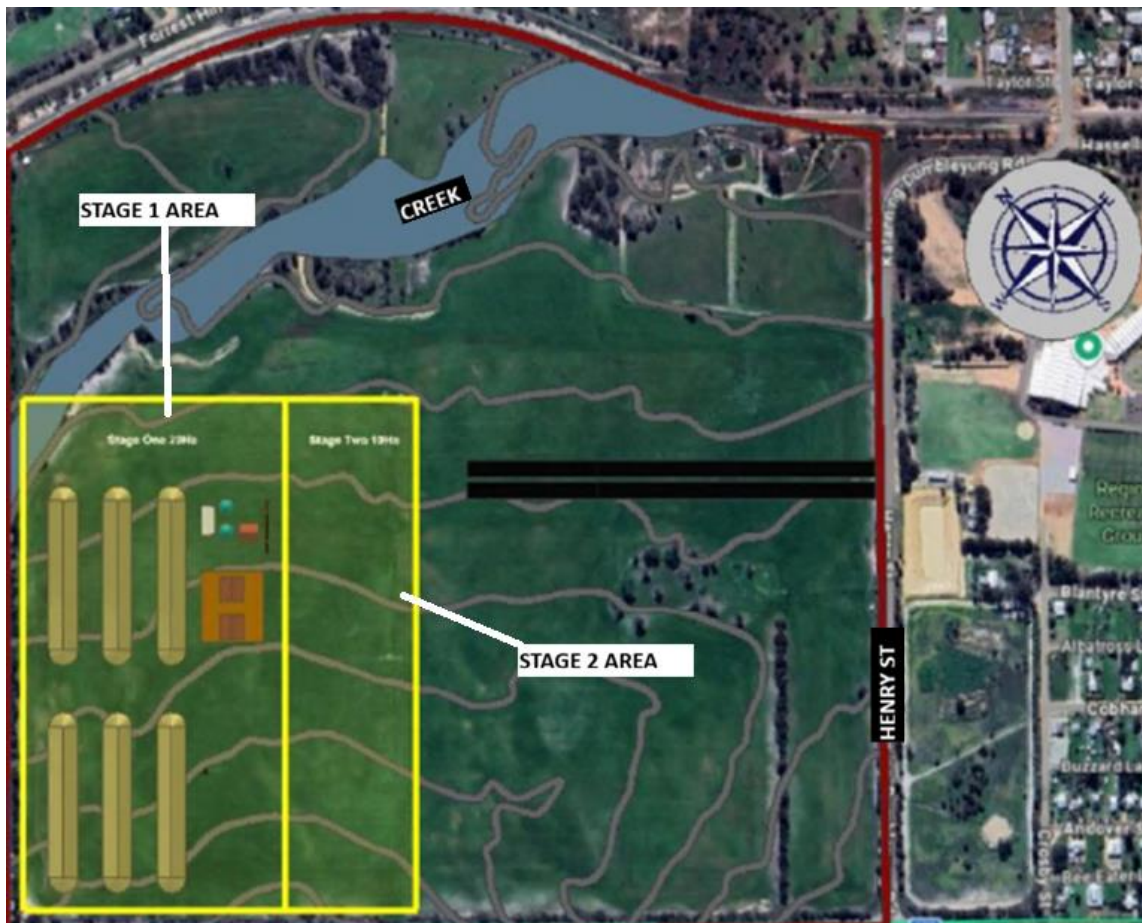
- (Attachment 1) – Development Application
- (Attachment 2) - Schedule of Submissions
- (Attachment 3) – Submissions

**File Ref:** A3781  
**Reporting Officer:** Adrian Nicoll, Planning Officer  
**Date Report Prepared:** 22 May 2026  
**Disclosure of Interest:** No Interest to disclose

**Issue:**  
 Commodity Ag (Broadacre Farming Enterprise) has submitted a development application proposing a bulk grain storage facility at Lot 2809 Great Southern Highway, Katanning.

In accordance with the Shire’s Local Planning Scheme, the Lot 2809 is zoned ‘Industrial Development’. The purpose of the ‘Industrial Development’ zone is to to assign land for industrial uses.

The application for consideration is limited to the ‘Stage 1’ area and includes a ‘Warehouse /Storage’ facility (bulk grain storage), ‘Caretakers Dwelling’, ‘Office’ and incidental activities (e.g. weighbridge, access and stormwater management). The following figure illustrates the proposed ‘Stage 1’ area (20ha) and includes incidental developments.





### Warehouse/Storage, Office and Weighbridge

It's proposed that trucks access the grain handling facility via an internal access road extending from Henry Street, through the adjoining vacant Lot 9000 Henry Street.

Upon arrival, trucks will proceed to a designated area with a weighbridge, sample stand and office area. Once grain samples have been analysed trucks will be directed to designated storage bunkers where grain is unloaded and stockpiled using a mobile stacker. Recovery from the stockpile will occur using front end loaders either directly to truck or into a hopper/auger arrangement.

The storage bunkers will incorporate an impermeable liner system and will be covered with tarpaulins, securely anchored at designated ground points.

### Caretaker's Dwelling

Four (4) transportable caretaker units are proposed to accommodate Commodity Ag's personnel and contractors working on-site for short-term periods.

Each accommodation unit is proposed to comprise a single room and will include a kitchenette.

The application sets out:

- Entry to the subject property is via Lot 9000 Henry Street
- All vehicles will enter and exit the subject property via a newly constructed crossover and access road
- The proposal also consists of an amenity building, four single person accommodation units, a weighbridge and sample stand
- In addition to the sealed access road an internal road network that provides access to all infrastructure will be constructed by the Applicant
- There is no electricity, power or water to the subject property
- During the grain receival period, the facility at maximum operation is estimated to experience up to 100 truck deliveries per day
- Peak outloading from the facility is estimated to require up to 40 truck departures per day.

### **Officer's Comment:**

Officers have only considered the application for the proposed Stage One development that involves up to six, 50,000t grain storage bunkers, a weighbridge, sampling hut and caretakers accommodation. Officers have not given any consideration to the proposed Stage 2 development or the potential longer-term access to rail as flagged in the documentation provided by the Applicant.

The development of these future stages will only be considered by Officers if the Applicant submits additional applications dealing specifically with these proposed developments.

At the time of writing this paper, Officers are unaware if future denial by Council, of development applications for these subsequent stages, would influence the Applicant's commitment to the Stage 1 development, if approved. We consider this to be a relevant matter, yet to be explored with the Applicant.

In considering this matter Councillors should reflect on the following matters;

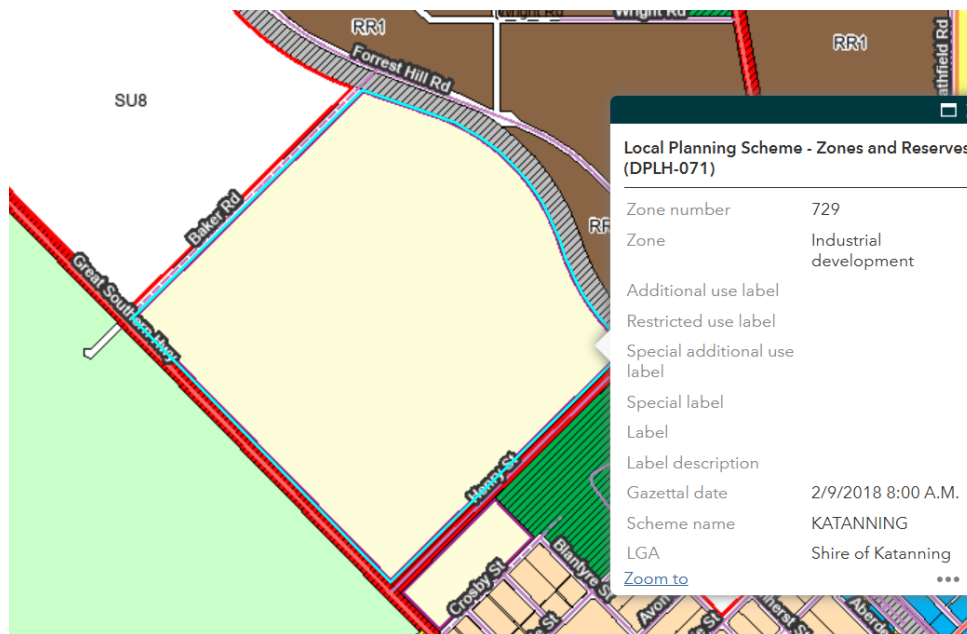
- The land is zoned industrial and the proposal to establish a grain storage & handling facility is permissible, with Council approval, under the Katanning Town Planning Scheme #5.
- Proposed vehicle access is via Henry Street mitigating interaction with higher speed vehicles on the Great Southern Highway.
- The community has raised significant concerns about amenity impacts relating to dust, noise, traffic safety, light, pest management, stormwater management and the use of hazardous materials.
- Officers have noted that neighbouring dwellings are generally well setback from the proposed development however, the closest dwellings are 300m & 400m from the closest planned storage bunkers.
- EPA's 2005 Guidelines for Separation Distances between Grain Transfer Operations (eg conveyor etc) and Sensitive Land Uses recommends a separation of 500m.
- The EPA's guidance document states that the listed separation distances are guidance and not strict minimum setbacks. The distances can be;
  - reduced if detailed modelling and controls demonstrate acceptable impacts
  - increased if risks are higher or uncertainty exists
- Detailed investigation into the amenity impacts and mitigation strategies have not been provided by the Applicant.
- This proposal however, supports diversifying and growing the local economy and job creation; and
- Development conditions have the potential to assist in mitigating any potential amenity impacts.

### **Planning Framework.**

The subject Lot 2809 Great Southern Highway (approximately 76.9 hectares) is identified under the Shire's *Local Planning Scheme No. 5* as being suitable for industrial expansion, subject to the appropriate management of impacts on the environmental attributes and surrounding sensitive land uses (e.g. housing).

In accordance with the Shire's Scheme, the proposed 'Warehouse /Storage' facility (bulk grain storage), 'Caretakers Dwelling' and 'Office' are considered compatible with the zoning of the property, being 'Industrial Development'.

The following figure identifies the subject precinct as being zoned 'Industrial Development' – as per the Shire's Scheme.



The application was advertised to the public, adjoining landholders and government agencies. At the close of the advertising period submissions were received from Main Roads WA, several adjacent landholders and other community members who expressed concerns about potential amenity impacts, including noise, dust, traffic and environment degradation.

The submissions have been summarised in a schedule attached to this report.

The primary concerns raised in submissions include:

1. Potential dust generation from truck movements & grain handling.
2. Potential noise impacts from truck movements, power generators and grain handling equipment.
3. Potential light spill resulting from proposed night-time operations.
4. Road safety.
5. Pest management; and
6. Concern that approval of the current application may establish a precedent for a significantly larger freight and industrial operation, without full consideration of long-term cumulative impacts.

These key issues are highlighted in more detail below;

### **Site Access (traffic safety)**

The construction of a crossover and internal access road is necessary to enable access from Henry Street to the subject development site. These features may carry a high volume of trucks at peak periods, which may have an impact on the movement of vehicles on the Henry Street.

***To enable the local government to reasonably determine the application, the Applicant is to complete and submit a traffic management plan and designs for the crossover and access road, to the satisfaction of Council.***

### **Management of Hazardous Substances**

The proposed development has several activities that could have a negative impact on the environment if not managed appropriately. An environmental management plan is to be prepared, by a suitably qualified consultant which, is to include:

- the identification and assessment of all environmental risks associated with the operations on the Premises, including grain fumigation, chemical storage and handling, fuel storage and vehicle servicing;
- procedures for the storage, handling, use and disposal of all Hazardous Substances on the Premises, including fumigants and fuels;
- spill response and emergency procedures, including contact details for relevant Authorities;
- bunding, containment and drainage controls for all areas where Hazardous Substances are stored or used;
- waste management procedures;
- vermin control & weed management
- odour management procedures.

***To enable the local government to reasonably determine the application, the Applicant shall prepare and submit an Environmental Management Plan that addresses environmental risk, to the satisfaction of the Shire.***

#### **Stormwater Management**

The grain storage facility is proposed to be developed alongside an environmentally sensitive foreshore area (creek system), which includes riparian vegetation and both State and local roads. There is the potential for sediment and contaminants to run off from the grain storage facility, into these sensitive areas.

***To enable the local government to reasonably determine the application, a site Stormwater Management Plan is to be developed by a suitably qualified consultant, to the Council's satisfaction.***

#### **Dust**

The proposed development provides an approximate setback of about 300 and 400 metres to two dwellings located on the opposite side of the Great Southern Highway. Dwellings located to the north-east, on the other side of the rail infrastructure, are setback greater than the recommended minimum of 500m.

Given the proposed variation to the recommended separation distance for dwellings on the other side of the Great Southern Highway, the dust concerns raised by neighbouring landholders must be carefully considered and management criteria enforced.

The proposed facility has the potential to create dust via the movement of trucks and the transfer of grain.

***To enable the local government to reasonably determine the application, the Applicant is to complete and submit a Dust Management Plan, compiled by a suitably qualified consultant, to the satisfaction of Council. Consideration should be given to the sealing of the internal access road and any high use areas.***

#### **Noise**

Amenity refers to the comfortable enjoyment of life and property, particularly in terms of air quality, noise, lighting and visual appearance.

The *Environmental (Noise) Regulations 1997* (Regulations) set permitted levels for different times of the day. These levels are calculated by considering a set base level for that time of day

together with noise factors such as tonality, impulsiveness, modulation, traffic and zoning. The proposed development shall comply with the *Environmental (Noise) Regulations 1997*.

***To enable the local government to reasonably determine the application, the Applicant shall prepare and submit a site Acoustic Assessment Report, to the satisfaction of the Council.***

### **Light Spill**

The use of light for nighttime operations has the potential to impact the area's general amenity.

***To enable the local government to reasonably determine the application, the Applicant is to provide information to identify the proposed use and design of external lighting. All external lighting is to be designed, positioned and shielded to prevent light spill beyond the site boundaries, in accordance with Australian Standard AS 4282—1997 Control of the obtrusive effects of outdoor lighting.***

### **Complaints Management System**

During the advertising process, a number of concerns were raised regarding potential land use conflict associated with the proposed operations. In particular noise and dust.

***To enable the local government to reasonably determine the application the Applicant is to prepare a complaint management system to the satisfaction of the Council.***

### **Future Expansion**

During the advertising process, several submissions expressed concern that approval of the current application may establish the foundation for a much larger freight and industrial operation in the future, without the full long-term impacts being properly understood at this stage.

For the avoidance of doubt, Officers re-state that the current application and consideration by Council, is limited to the 'Stage 1' area, only.

### **Statutory Environment:**

The subject site is zoned *Industrial Development* under the Shire's *Local Planning Scheme No.5*. A key objective of the *Industrial Development* zone is *to designate land for future industrial development*.

The proposed development is classified as 'Warehouse /Storage' (bulk grain storage), a 'Caretakers Dwelling' and an 'Office' under the Shire's *Local Planning Scheme No.5*, and is defined as:

- *Caretaker's dwelling means a dwelling on the same site as a building, operation or plant used for industry & occupied by a supervisor of that building, operation or plant.*
- *Office means premises used for administration, clerical, technical, professional or similar business activities.*
- *Warehouse/storage means premises including indoor or outdoor facilities used for—  
(a) the storage of goods, equipment, plant or materials; or  
(b) the display or sale by wholesale of goods*

In accordance with the zoning table listed in clause 3.2 of the *Local Planning Scheme No.5*:

- The 'Office' use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with any relevant development standards and requirements of this Scheme.
- The 'Caretakers Dwelling' and 'Warehouse/Storage' are subject to Council exercising its discretion.

## **Planning and Development (Local Planning Schemes) Regulations 2015**

Schedule 2 Deemed provisions for local planning schemes

Part 9 — Procedure for dealing with applications for development approval.

### **63A. Action by local government on receipt of application**

1. On receipt of an application for development approval, the local government must —
  - a) consider whether the application and accompanying material comply with clauses 62 and 63; and
  - b) within 7 days after the day on which the application is received, advise the applicant by written notice —
    - i) if the local government is satisfied that the application and accompanying material comply with clauses 62 and 63 — that the application has been accepted for assessment; or
    - ii) otherwise — that the applicant must amend the application, or provide further accompanying material, before the application can be accepted for assessment.

### **Local government may request additional information or material – clause 65A**

1. If an application for development approval has been accepted for assessment, the local government may, by written notice given to the applicant, request the applicant to provide any further information or material that the local government reasonably requires to determine the application.
2. A request under subclause (1) may be made whether or not the local government gave the applicant advice under clause 63A(1)(b)(ii) in relation to the application before it was accepted for assessment.
3. A request under subclause (1) must state the period within which the further information or material must be provided, which must be a period of at least 21 days after the day on which the request is made

### **Applicant may agree or refuse request for additional information or material – clause 65B**

1. If a request under clause 65A(1) is made to an applicant for development approval, the applicant may, by written notice given to the local government within 7 days after the day on which the request is made, agree to or refuse the request.
2. If the applicant does not agree to or refuses the request within the 7-day period referred to in subclause 1, the applicant is taken to have refused the request.
3. If an applicant agrees to a request under clause 65A(1), the period set out in subclause (4) is not to be counted for the purposes of determining when the application for development approval must be determined under clause 75(1).

4. For the purposes of subclause (3), the period —
  - a) begins on the day on which the applicant agrees to the request; and
  - b) ends on the earlier of the following —
    - i) the day on which the applicant gives the information or material specified in the request to the local government;
    - ii) the last day of the period stated in the notice of request under clause 65A(3).
5. If an applicant refuses a request under clause 65A(1) —
  - a) the local government must not refuse to determine the application for development approval merely because the applicant has refused the request; and
  - b) the making of the request does not affect when the application for development approval must be determined under clause 75(1).

**Policy Implications:**

To facilitate development under the *Industrial Development* zone, in 2018, the *Henry Street Structure Plan (2018)* was adopted. The structure plan identifies the subject site as being suitable for industrial type land uses. Relevant policy documents include:

- State Planning Policy 3.7 Bushfire
- State Planning Policy 4.1 Industrial Interface
- State Planning Policy 3.6 Infrastructure Contributions
- EPA Separation Distances between Industrial and Sensitive Land Uses

**Financial Implications:**

A key financial consideration is additional road maintenance costs, particularly for the proposed internal road across Lot 9000 Henry Street and management of the Applicant's compliance with the conditions of this approval.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is "medium" risk and can be managed by the Applicant implementing the conditions and advice notes that may be included in a future development approval.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

- |                   |   |
|-------------------|---|
| <b>Aspiration</b> | Katanning is an economic hub of the Great Southern region, offering a range of employment and business opportunities. |
| <b>Objective</b>  | To work alongside local businesses to facilitate employment, growth and development.                                  |

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:**

- OC/26** That Council request the Applicant to provide the following information or material that the local government reasonably requires to determine the application, by 30 June 2026:
1. The Applicant is to prepare and submit a traffic management plan and designs for the crossover and access road, to the satisfaction of Council.
  2. The Applicant is to prepare and submit an Environmental Management Plan that addresses environmental risk, to the satisfaction of the Council.

- 3. The Applicant is to prepare and submit a site Stormwater Management Plan, to the satisfaction of the Council.**
- 4. The Applicant is to prepare and submit a Dust Management Plan, compiled by a suitably qualified consultant, to the satisfaction of Council. Consideration should be given to the sealing of the internal access road and any high use areas.**
- 5. The Applicant is to prepare and submit a site Acoustic Assessment Report, to the satisfaction of Council.**
- 6. The Applicant is to provide information to identify the proposed use and design of external lighting. All external lighting is to be designed, positioned and shielded to prevent light spill beyond the site boundaries, in accordance with Australian Standard AS 4282—1997 Control of the obtrusive effects of outdoor lighting.**
- 7. To enable the local government to reasonably determine the application, the Applicant is to submit site, floor and elevation plans to the satisfaction of the Council, detailing the location, layout and design specifications of the Caretaker's Dwelling(s), weighbridge and office.**
- 8. The Applicant is to prepare a complaint management system to the satisfaction of the Council.**

CARRIED/LOST:

FOR:

AGAINST:

## 10.2 EXECUTIVE MANAGER CORPORATE SERVICES

### 10.2.1 Schedule of Accounts – April 2026

(Attachment)

**File Ref:** FM.FI.4  
**Reporting Officer:** Patrick Kennedy, Manager Finance  
**Date Report Prepared:** 12 May 2026  
**Disclosure of Interest:** No Interest to disclose.

**Issue:**

To receive the Schedule of Accounts Paid for the period ending 30 April 2026.

**Body/Background:**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Below is a summary of the payments made for the financial year:

Month	Cheques 2025/26	EFT Payments 2025/26	Direct Debits 2025/26	Credit Card 2025/26	Payroll 2025/26	Total Payments 2025/26
July	\$3,479.90	\$1,038,558.66	\$129,657.91	\$9,080.42	\$364,302.86	\$1,545,079.75
August	\$578.00	\$1,596,393.93	\$301,498.65	\$7,885.55	\$253,211.73	\$2,159,567.86
September	\$626.15	\$1,102,477.89	\$80,981.22	\$2,198.64	\$250,009.26	\$1,436,293.16
October	\$1,418.50	\$1,537,396.75	\$102,701.30	\$7,073.10	\$260,790.25	\$1,909,379.90
November	\$386.00	\$1,418,117.99	\$394,104.55	\$13,388.27	\$282,638.90	\$2,108,635.71
December	\$790.30	\$1,263,756.50	\$84,452.56	\$6,992.52	\$373,733.45	\$1,729,725.33
January	\$366.00	\$1,119,863.13	\$93,449.62	\$3,346.46	\$260,562.76	\$1,477,587.97
February	\$797.25	\$1,278,643.62	\$145,475.37	\$3,618.64	\$264,611.67	\$1,693,146.55
March	\$1,121.05	\$1,966,769.01	\$87,687.40	\$9,085.18	\$270,810.30	\$2,355,472.94
April	\$862.70	\$1,749,928.91	\$130,906.64	\$6,849.31	\$265,654.29	\$2,154,201.85
May						
June						
<b>Total</b>	<b>\$10,425.85</b>	<b>\$14,071,906.39</b>	<b>\$1,550,915.22</b>	<b>\$69,518.09</b>	<b>\$2,846,325.47</b>	<b>\$18,549,091.02</b>

**Officer's Comment:**

The schedule of accounts for the month of April 2026 is attached.

**Statutory Environment:**

Local Government Act 1995.

6.8. Expenditure from municipal fund not included in Annual Budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or

(c) is authorised in advance by the mayor or president in an emergency.

\* Absolute majority required.

**Policy Implications:**

There are no direct policy implications in relation to this item.

**Financial Implications:**

Expenditure in accordance with s6.8 (1) (a) of the Local Government Act 1995.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

**Focus Area** Leadership

**Aspiration** Katanning is an inclusive and respectful community.

**Objective** To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

**Voting Requirement:** Simple Majority.

**Officer's Recommendation/Council Motion:**

**OC/26** That Council endorses the Schedule of Accounts as presented, being EFT payments 41107-41486 totalling \$1,749,928.91, Cheques 42538-42540 totalling \$862.70, Payroll payments totalling \$265,654.29 Direct Debit payments totalling \$130,906.64, Credit Cards (March) totalling \$6,849.31, all totalling \$2,154,201.85 authorised and paid in April 2026.

CARRIED/LOST:

FOR:

AGAINST:

## 10.2.2 Monthly Financial Report – April 2026 (Attachment)

**File Ref:** FM.FI.4  
**Reporting Officer:** David Blurton - EMCS  
**Report Prepared:** 18 May 2026  
**Disclosure of Interest:** No Interest to disclose

### **Body/Background:**

This item presents the Monthly Financial Report, which contains the 'Statement of Financial Activity' for the period ending 30 April 2026.

The report includes information which meets the statutory requirements of the Local Government Act and Financial Management Regulations. Other relevant financial information is provided to Elected Members to compare finance performance of the various business functions of the Shire against adopted budgets.

Council adopted (in conjunction with the Annual Budget) a material reporting variance threshold of 10% with a minimum value of \$10,000. Material variances between budgeted and actual expenditure are reported at Report 3 of the Monthly Financial Report.

### **Officer's Comment:**

Below are the highlights for this reporting period:

### **Revenue from Operating Activities**

- General Rates Income is \$61,141 more than budgeted at the end of the month. The 25-26 budget includes provision for \$50,000 to be written off in rates during the year none of which has been processed yet. Interim rates are \$8,330 more than anticipated to the end of the month.
- Operating Grants and Subsidies are \$43,473 less than budgeted which relates to the following;
  - Transport commissions are \$15,053 more than budget
  - Debt collection legal expenses are \$27,901 less than budget
  - LGGS grants from Bush Fire Brigade activities are \$26,774 more than budget
  - Harmony festival grants \$58,330 less than budget
  - CESM contributions are \$34,483 more than budgeted.
  - Regional Council income is \$13,027 less than budget.
- Fees and Charges are \$243,623 more than budget relating to
  - Saleyard fees to end of the month are \$134,166 more than budgeted.
  - Waste disposal charges are \$54,955 more than budget
  - KLC Gym and Fitness fees are \$21,316 more than YTD budget
  - Planning Assessment Fees are \$47,977 more than budget.
- Interest revenue is \$22,278 less than budget due to timing of term deposits.
- Other Revenue is \$14,299 less than YTD Budget relating to insurance claims reimbursement being more than budgeted.

- Profit on asset disposal is \$48,781 more than budget relating to disposal of Kaatanup Loop Properties.

### **Expenditure from Operating Activities**

- Employee costs are \$314,585 less than budgeted which relates mainly to
  - salary costs for Administration staff \$65,374 under budget
  - Training and development Administration Staff \$14,291 under budget
  - superannuation for PWO employees \$34,461 under budget
  - events wages are \$41,111 under budget
  - Refuse Site wages \$115,033 more than budget
  - Works program other reserves is \$135,168 under budget
  - Salaries Community Development is \$20,033 under budget.
  - Road maintenance is \$126,051 under budget
  - Town Planning salaries \$20,692 under budget
  - Footpath maintenance is \$26,861 under budget
  - PWO salary costs are \$26,008 over budget
  - KLC wages \$40,285 under budget
  - Hardwaste pickup \$24,283 over budget
  - Materials and Contracts is \$800,787 less than budget. The following variances from budget are noted
  - Subscriptions and memberships are \$28,677 under budget relating to timing of payment.
  - Computer software subscriptions are \$58,799 under budget relating to timing. Subscription for synergy soft for 25-26 was paid in 24-25 financial year.
  - IT Hardware is \$15,444 under budget.
  - IT support is \$41,565 under budget.
  - Integrated Planning and reporting \$15,000 under budget
  - Consultants – other governance are \$17,600 under budget
  - Audit Fees are \$98,440 under budget however an accrued expense journal has been processed \$82,940 to transfer Audit fees expense for 24-25 financial accounts to the 24-25 financial year as was the case in previous financial year.
  - Housing business planning is \$17,146 under budget.
  - Consultants admin are \$30,542 over budget however, there has been some mis-allocation to this account that needs addressing.
  - Professional advice and services are \$15,347 under budget.
  - CCTV maintenance costs are \$15,026 under budget
  - Building Consultant services are \$26,763 under budget
  - Non potable water planning \$16,670 under budget
  - Minor Asset purchases are \$16,546 under budget
  - Local Planning Scheme review is \$16,670 under budget
  - Grant expenditure – community development is \$21,696 under budget
  - Works program – other reserves is \$54,966 under budget
  - KLC grounds and maintenance is \$34,975 over budget
  - Harmony Festival grant expenditure is \$47,099 less than budget
  - Youth activities expenses are \$23,846 less than budget
  - Road Maintenance Materials \$32,115 under budget
  - Economic Development Services is \$22,239 under YTD budget
  - Fire mitigation expenses is \$28,229 under budget

- 
- Amherst management fees are \$15,557 under budget.
  - KAC payment is \$40,000 over budget due to timing of contract payment.
  - Consultants – Sanitation is \$22,500 under budget
  - Regional Council expenses is \$17,023 under budget.
  - Building program – other community amenities is \$18,571 under budget
  - Consultants – PWO is \$17,926 under budget.
  - Fuel and Oil costs are \$16,007 under budget
  - Community Development Grant expenditure is \$21,696 under budget
  - KLC Building maintenance is \$10,725 over YTD budget relating to timing of floor sanding maintenance item.
- 
- Utility charges are \$24,485 under budget relating to the timing of payments for accounts.
- 
- Other Expenditure is \$62,050 under budget mainly relating to election expenses and community grants program expenses yet to be paid.
- 
- Proceeds from capital grants, subsidies and contributions are \$265,194 less than expected at the end of the month, relating to
    - Airport runway grant \$325,184 under budget
    - DFES grant for BFB shed is \$107,449 over budget.
    - Katanning Early Childhood Hub Project is \$440,236 under budget.
    - Regional Road Group Grant is \$51,735 more than YTD budget.
    - Roads to Recovery Grants is \$263,652 over budget.
    - Grant Income – other culture is \$37,500 under budget relating to only 50% payment of BMX track upgrade grant received so far.
- 
- Proceeds from disposal of assets are \$151,821 less than budget which reflects a deferment in sale of some plant items.
- 
- Acquisition of Property, Plant and Equipment and infrastructure is \$4,206,186 less than expected for the following reasons;
    - BFB Shed \$141,600 under budget due to some delays in delivery of the project.
    - Cat pound construction \$10,000 under budget.
    - Amherst Village improvements \$45,000 under budget
    - Amherst Village Deposits \$42,210 more than anticipated relating to contractual arrangements in refunding share of profit for outgoing tenants.
    - Early Childhood hub \$2,558,047 under budget. First claim was paid in August 25 rather than July 25 as anticipated putting claims one month behind the budgeted payment schedule.
    - Airport Runway project is \$750,000 under budget as it is yet to commence.
    - Cemetery Improvements \$28,185 under budget due to some delays in project delivery.
    - Plant purchases \$266,000 underbudget due to timing.
    - Noongar Artwork Project \$181,000 under budget and yet to commence
    - Roadworks materials \$14,474 under budget
    - Roadworks employee cost \$121,047 under budget
    - CCTV equipment \$12,500 under budget

**Statutory Environment:**

Local Government Act 1995

Section 6.4 Financial Report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996.

Regulation 34 Financial activity statement required each month (Act s.6.4)

Regulation 34 of the Local Government (Financial Management) Regulations 1996 sets out the form and content of the financial reports which have been prepared and are presented to Council.

**Policy Implications:**

The Shire has several financial management policies. The finances have been managed in accordance with these policies.

**Financial Implications:**

There are no financial implications for this report.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

**Focus Area** Leadership

**Aspiration** Katanning is an inclusive and respectful community.

**Objective** To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

**Voting Requirement:** Simple Majority.

**Officer's Recommendation/Council Motion:**

**OC/25** That Council, in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, receives the Monthly Statement of Financial Activity for the period ending 30 April 2026, as presented.

CARRIED/LOST:

FOR:

AGAINST:

### 10.2.3 New Policy – Artificial Intelligence (AI) (Attachment)

**File Ref:** GV.PO.1  
**Reporting Officer:** David Blurton, Executive Manager Corporate  
**Date Report Prepared:** 14 May 2026  
**Disclosure of Interest:** No Interest to disclose

**Issue:**

To consider a new policy to guide the use of Artificial Intelligence at the Shire of Katanning.

**Body/Background:**

The Council's policies are key governance documents and are the mechanism by which Councillors direct the values and performance of Council staff to ensure a consistent approach across the organisation to solving problems.

Artificial Intelligence is an emerging technology that can solve problems, make predictions and automate tasks. For officers, it has the potential for greater efficiency in the workplace, but it must be used with caution as several important issues need to be considered with its use.

Relying on AI generated information can give rise to legal, ethical, privacy and data security issues as well as social issues related to job loss and automation.

The policy as presented considers these issues and provides guidance on the use of AI technology by Officers.

**Officer's Comment:**

Key points in the draft policy are as follows;

- The Shire supports the responsible and appropriate use of AI Technology
- The Shire should only use Microsoft Co-pilot as its AI tool to minimise data security and privacy concerns.
- All AI outputs must be carefully reviewed to avoid ensure legal compliance and maintain transparency.
- AI will be used to support staff capability and productivity and not be used to unfairly monitor, evaluation or replace staff.
- The policy outlines circumstances where AI should not be used.

Adoption of the policy will give staff guidance and direction on technology which is already largely being used by officers.

**Statutory Environment:**

AI use must comply with

- Local Government Act 1995 (WA) and associated regulations.
- State Records Act 2000 (WA)
- Privacy Act 1988
- Freedom of Information Act 1992 (WA)

And other relevant legislation in a Local Government context.

**Policy Implications:**

This policy is new.

**Financial Implications:**

Nil.

**Risk Implications:**

Low.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

**Focus Area** Leadership

**Aspiration** Katanning is an inclusive and respectful community.

**Objective** To facilitate diversity and representation within the decision-making process.

**Voting Requirement:** Simple Majority.

**Officer's Recommendation/Council Motion**

**OC/26** That Council adopts the Artificial Intelligence (AI) policy as presented.

CARRIED/LOST:

FOR:

AGAINST:

## 10.3 CHIEF EXECUTIVE OFFICER'S REPORTS

### 10.3.1 Appointment of Fire Control Officer

**File Ref:** ES.AF.1  
**Reporting Officer:** Cindy Pearce, Community Emergency Services Manager  
**Report Prepared:** 28 April 2026

**Issue:**

Council to endorse the appointment of the following Fire Control Officers.

**Body/Background:**

Council is requested to formally appoint Bushfire Control Officers, annually.

Appointed Fire Control Officers (FCO) must complete the FCO training within 6 months of being appointed (unless otherwise directed due to circumstances).

The Local Government shall cause notice of appointment under the provision of the Act to be published at least once in a newspaper circulating the district.

**Officer's Comment:**

It is recommended that Council endorsed of the following Fire Control Officers.

**Statutory Environment:**

Fire Control Officers under section 38 of the Bushfires Act 1854 are appointed by Local Governments. Under section 38 and 39 Bushfire Control Officer may, subject to directions given by the Local Government, take any measures he/she considers necessary and practicable for:

- The prevention of bushfires.
- Protecting life and property in the case of an outbreak of a bushfire.
- Carry out any duty or exercising any authority referred to in the Bushfire Act.
- Procuring the due observance of the provisions of the Act. (For this purpose, it is his/her duty to demand the name and address of any person committing an offence against the Act and to report the circumstance to the Local Government).

**Policy Implications:**

There are no policy implications for this report.

**Financial Implications:**

Fire Control Officers are required to be gazetted.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

**Focus Area** Social

**Aspiration** Katanning is a vibrant, active place that encourages its community to thrive.

**Objective** To provide support for the physical and mental health and wellbeing of our community.

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion**

**OC/26** That Council appoints the following persons as Fire Control Officers in accordance with the Bush Fires Act 1954:

**Matthew Kitchen  
Timothy Harris  
Richard Marshall  
Benjaman Kowald  
Norman Flugge  
Sheldon Kowald  
Ian Coleman  
Alan Wilson  
Christopher Quartermaine  
Geoffery Stade  
Kim Kowald  
Mark Sullivan Potter**

**Tim Clegg  
Tyler Caldwell  
Luke Marshall  
Hamish Thompson  
David Potter  
Jeremy Kowald  
Alistair Dusting  
Gregory Garlick  
Ian Knapp  
Matthew Kerin  
Alan Mc Farland**

CARRIED/LOST:  
FOR:  
AGAINST:

### 10.3.2 Community Grants Program (Attachments)

**File Ref:** GS.AE.1  
**Reporting Officer:** Charlotte Why, Community Development Officer  
**Date Report Prepared:** 4 May 2026

**Issue:**

To consider applications received for Round 2 of the 2025-26 Community Grants Program.

**Body/Background:**

The Community Grants Program Committee Working Group met on Wednesday, 22 April to review and determine the applications received for Round 2 of the CGP. At the meeting, the committee requested further information from Curate and will finalise its decision once this information is received.

The Community Grants Program funding was advertised in February and March 2026 with advertisements in the Shire of Katanning Website, emails and word-of-mouth to the community and on Facebook.

The Community Grants Program (CGP) provides funding support in three categories; Minor Community Grant (up to \$5000), Major Community Grant (Over \$5000) and Triennium Community Grant (3-year approval - Minor or Major), to enable organisations to develop projects that increase participation and benefit the community.

At the closing date **seven (7)** applications were received: Five (5) applications requesting a minor community grant, two (2) applications requesting a major community grant and no application requesting a triennium grant. The application process was coordinated by the Community Development Officer, Charlotte Why.

The Community Grants Program for 2025-26, round 2 has \$29,971 ex GST available in the budget.

**ROUND 2 APPLICATIONS RECEIVED – March 2025**

Group	Project	Amount Requested	Round
Curate (Curate Arts Incorporated)	Festival Song Program	\$5000	R2 2025/26
Katanning Toy Library	Accessibility and Renewal	\$509.50	R2 2025/26
Katanning Cougars Hockey Club	Community Drink Fountain Project	\$4999	R2 2025/26
Katanning + Districts Pony Club	Adding Disabled Toilets to Pony Club	\$5000	R2 2025/26

Katanning Central Bushfire Brigade	Construction of Heavy-Duty Concrete Handstand – Bushfire brigade Shed	\$25,000	R2 2025/26
Katanning Wesleyan Methodist Church	Upgrade Property	\$8250	R2 2025/26

An update of the approved applications from Round 1 2025/26 Annual Budget, is as follows:

**ROUND 2 APPLICATIONS APPROVED – October 2025**

Group	Project	Amount Approved	Round	Status
Katanning Regional Opportunities Society	Building upgrades	\$1275	R1 2025/26	Approved
All Ages Community Garden	Worm farm and storage shed	\$6603.20	R1 2025/26	Approved

**Committee's Comment:**

- Funds available under this Round 2 grant program is \$29,971 (ex GST).
- Total grants requested by applicants was \$53,545.50 (ex GST).
- No in-kind contribution was requested in this round.
- Budget Consideration for Katanning Central Bushfire Brigade

The Committee considered applications during a meeting held on Wednesday 22<sup>nd</sup> and Wednesday 29 April and during these meetings the following was resolved;

1. Approve the Curate (curate Arts Incorporated). Partially approve \$4,200 for Festival Song Program.
2. Approve the Katanning Toy Library. \$509.50 for the Accessibility and Renewal of Toys/Equipment.
3. Approve the Katanning Cougars Hockey Club. Partially approve \$1,479 for the Community Drink Fountain Project.
4. Deny the Katanning + Districts Pony Club. \$5,000 for Adding Disabled Toilets to Pony Club.
5. Deny the Katanning Central Bushfire Brigade. \$25,000 for Construction of Heavy-Duty Concrete Handstand – Bushfire brigade Shed. Pending Budget consideration
6. Deny the Katanning Wesleyan Methodist Church. \$8,250 for Upgrade of Property.
7. Approve the Katanning Regional Business Association. \$4,787 for Portable PA Systems & Projector for Business & Community Use.

**Statutory Environment:**

*Local Government Act 1995*

**Policy Implications:**

2.9 Community Grants Program. Applications were assessed in accordance with the Policy Guidelines.

**Financial Implications:**

If the recommendation is accepted, the 2025/26 Community Grants program will spend a total of \$15,975.50. No budget will remain.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area Leadership

Aspiration Katanning is an inclusive and respectful community.

Objective To facilitate diversity and representation within the decision-making process.

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion**

**OC/26 That Council, with respect to the 2025-2026 Community Grants Program:**

1. **Approve the Curate (curate Arts Incorporated). Partially approve \$4,200 for Festival Song Program.**
2. **Approve the Katanning Toy Library. \$509.50 for the accessibility and renewal of toys/equipment.**
3. **Approve the Katanning Cougars Hockey Club. Partially approve \$1,479 for the community Drink Fountain Project.**
4. **Deny the Katanning + Districts Pony Club. \$5,000 for adding disable toilets to Pony Club.**
5. **Deny the Katanning Central Bushfire Brigade. \$25,000 for construction of heavy-duty concrete handstand – Bushfire Brigade Shed. Pending budget consideration.**
6. **Deny the Katanning Wesleyan Methodist Church. \$8,250 for upgrade of property.**
7. **Approve the Katanning Regional Business Association. \$4,787 for Portable PA systems & Projector for Business & Community use.**

CARRIED/LOST:

FOR:

AGAINST:

### **10.3.3 Review of Bushfire Risk Management Plan 2026 - 2028** (Attachment)

**File Ref:** ES.LG.1  
**Reporting Officer:** Cindy Pearce, Community Emergency Services Manager  
**Date Report Prepared:** 14 April 2026

#### **Body/Background:**

The Shire of Katanning engaged along with the Shires of Kojonup and Broomehill - Tambellup through the Office of Bushfire Risk Management (OBRM), to produce the Bushfire Risk Management Plan. The plan provides contextual information to inform a structured approach to identifying, assessing, prioritising, monitoring and treating bushfire risk.

The BRMP is a living document, that Local Government are required to produce under the State Hazard Plan for Fire. The Plan follows the principles in the international risk management standard ISO 31000:2018 Risk Management and is consistent with the standards outlined in the Guidelines for Preparing a Bushfire Risk Management Plan, published by the Office of Bushfire Risk Management.

The objective of the program is as follows;

- Guiding and coordinating a cross – tenure, multi-stakeholder approach to BRM planning.
- Effective use of financial and physical resources available for bushfire risk management activities.
- Supporting integration between risk owners, strategic objectives and tactical outcomes.
- Documenting process use to monitor and review the implementation of the treatment plans to ensure they are adaptable, and that risk is managed to an acceptable level.

The current Bushfire Risk Management Plan 2024-2026 will be updated to Bushfire Risk Management Plan 2026 – 2028 once approved by the Office of Bushfire Risk Management and Council. This plan enables the Shire of Katanning to apply for funding to reduce bushfire risk.

Four (4) asset categories are identified in the BRMP (Human Settlement, Economic, Environmental and Cultural). The assets were assessed by the Bushfire Risk Planning Coordinator employed by the Shires and DFES to complete the Plan. The assessment took into consideration the bushfire risk based on vegetation classification, separation distance, and slope of the topography.

Treatments are guided by risk and can only be carried out on lands located within a townsite and vested in Local Government. The Shire has a number of large vegetation areas within the townsite that would fall under this funding.

Mitigation works will be developed in consultation with local Fire Control Officers, landowners and other stakeholders including the regional DFES Bushfire Risk Management Officer.

Under the risk heading of Extreme there are approx 10 shire land parcels that require works or further works to manage the risk to the community and local infrastructure.

Once an area/s and treatment have been identified the information is entered into the DFES Bushfire Risk Management System (BRMS). There are several different treatments to be

considered e.g. slashing, parkland clearing, burning or chemical spray. Once submitted through the BRMS the OBRM will approve or disprove the area or treatment. On approval of funding Local Government can either complete the works or engage a contractor. The OBRM requires a progress report to be submitted part way through the funding round.

There is a 20-page guideline that DFES have produced to assist applicants in this process so objectives are met. The “Mitigation Activity Fund Grant Program” covers all aspects associated with mitigation works of this type.

The following Changes have been made to the 2024-2026 Plan

- Date change and version update
- Page 7 added the word ‘and’
- Page 9 added the word ‘location’
- Page 12 Updated the Cultural Heritage contacts and procedure including updating the Registered sites to 14
- Page 14 Removed the word ‘Forestry’
- Page 17 The bushfire season starts in November, removed the month of December and changed to November.
- Page 18 removed December and replaced with November.
- Page 20 Included transitioning to 2026 La Nino.
- Page 22 Added the word ‘Native’
- Page 30 and 31 being Table 8,9 and 10 removed as these figures are in monthly reports.
- Page 31 Included wording – mitigate the impact of future bushfires.
- Page 31 Included wording – social fabric and fostering an atmosphere of unease
- Page 32 updated number of Machinery Fires 2013 – 2025 is now 20 and not 12
- Page 33 updated number of Escape Burns 2013 – 2025 is now 41 and not 32
- Page 34 updated number of Pole Top Fires 2013 - 2025 is now 16 and not 12
- Page 34 update number of Lightning Fires 2013 – 2025 is now 36 and not 34
- Page 34 Added the wording ‘Shire of Katanning’
- Page 39 Included Braeside Primary School and Katanning Senior High School with St Patricks School.
- Page 55 Included in table 1 and 2 the following positions ‘FCOs and CESM’
- Page 62 Updated Communication Log with this review update.

**Officer’s Comment:**

That Council adopts the Bushfire Risk Management Plan 2026-2028 as reviewed and advises the Office of Bushfire Risk Management of its decision.

**Statutory Environment:**

State Hazard Plan – Fire. Appendix C

**Policy Implications:**

There are no policy implications for this report.

**Financial Implications:**

There are no direct financial implications from endorsement of this plan.

**Risk Implications:**

Bushfire risk is ever-present and is considered a high risk. Endorsement of the Plan but more importantly, delivery of mitigation activity will actively reduce the bushfire risk to the townsite.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 – 2023

**Focus Area** Natural Environment

**Objective** To protect the natural environment, encourage biodiversity and protection of personal and community infrastructure and assets.

**Voting Requirement:** Simple Majority / Absolute Majority

**Officer's Recommendation/Council Motion:**

**OC/26** That Council approves the Bushfire Risk Management Plan 2026 – 2028 and advises the Office of Bushfire Risk Management of its approval.

CARRIED/LOST:

FOR:

AGAINST:

### **10.3.4 Endorsement of Fire Management Requirement Brochure** (Attachment)

**File Ref:** ES.AT.1  
**Reporting Officer:** Cindy Pearce, Community Emergency Services Manager  
**Date Report Prepared:** 29 April 2026

**Issue:**

Council to endorse the 2026 – 2027 Fire Management Requirement Brochure.

**Body/Background:**

The Fire Management Requirement Brochure is published annually and distributed to all residents and property owners within the Shire.

The Fire Management Requirement Brochure provides landowners and occupiers with information on their responsibilities regarding fire prevention. Also included in the brochure are the contact details of Local Bush Fire Control Officers and information on general fire related matters.

The following changes have been made for the 2026-2027 season,

- Update of Fire Control Officers and positions.
- Updates of the year from 2026 to 2027
- Burning of Chaff Heaps date moved from 15 March back to the 1 March.
- Under special conditions the following wording has been highlighted – The recommended minimum standards for fire unit requirements are based on property size as follows.

**Officer's Comment:**

Council endorsement of the recommended changes in the brochure is required prior to printing and distribution.

**Statutory Environment:**

Bushfire Act 1954 Section 33

Guidelines For Planning in Bushfire Prone Area- Version 1.4.0

Bushfire Management Plan (Local Structure Plan) Lot 52 & 2979 Illareen Road. Version 1.1

Bushfire Risk Management Plan 2024-2026 Version 1.1

Moojebing Heights Fire Management Plan April 2008

**Policy Implications:**

Nil.

**Financial Implications:**

Annual provision in the budget for printing approximately \$3,000.

Gazetting of the Brochure in the Government Gazette \$500.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is "Low" and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

**Focus Area** Social

**Aspiration** Katanning is a vibrant, active place that encourages its community to thrive.

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:**

**OC/26** That Council, in accordance with Section 33 of the Bush Fires Act 1954, endorses the 2026 – 2027 Shire of Katanning Fire Management Requirements Notice, as presented.

CARRIED/LOST:

FOR:

AGAINST:

**10.3.5 Industrial Land Lease - Ausgold**  
(Attachment) – Draft Lease (clean and marked – up)  
(Attachment) – Acumentis Lease Valuation Report

**File Ref:** LS.AA.1  
**Reporting Officer:** Peter Klein – Chief Executive Officer  
**Date Report Prepared:** 1 May 2026  
**Disclosure of Interest:** No Interest to disclose

**Issue:**

To consider lease terms for Shire owned land required by Ausgold Limited for the preparation of a construction Laydown Area.

**Body/Background:**

The land the subject of this lease comprises a portion of Lot 9000 comprising an area of 19,800 m<sup>2</sup>, identified as the 'Laydown Area' on the plan presented as Annexure 1.

Relevant Lease background is -

- a) Lot 9000 Henry Street, Katanning is classified 'Industrial Development' zone in the Shire of Katanning Local Planning Scheme No.5.
- b) This zoning permits the site to be used for the purpose of "warehouse/storage", subject to Council exercising its discretion to approve the development.
- c) The permitted use is defined in the lease as - Temporary storage of materials, components and plant associated with the Lessee's construction and commissioning activities and purposes ancillary to these activities.
- d) The term of the lease is;
  - i) 3 years, plus
  - ii) One year lease option
- e) Market value ground rent, of \$10,000/year.
- f) Market rent is to be escalated by CPI, annually.
- g) Lease commencement date is 1 November 2026

A final draft copy of the lease is attached as Annexure 2.

**Officer's Comment:**

The land in question has previously formed part of a lease to the Katanning Wanderers Football Club (KWFC) who have used the site for sheep grazing and cropping.

The KWFC lease has expired.

The site is intended to temporarily support the construction of Ausgold's accommodation camp and mining operations.

Acumentis valued the site on 16 July 2025 and determined a lease value of \$6,930.

Section 3.58(3)(a)–(4) of the *Local Government Act 1995 (WA)* prescribes that before this lease can be executed, a notice is required to be issued inviting submissions on the proposed lease. This notice must include a valuation less than 6 months old or an older valuation formally accepted by Council as still accurate.

The rental for the site of \$10,000/annum, agreed by Ausgold, is 44.3% higher than the valuation presented by Acumentis.

The Lease is based on the Lease agreed & executed with Ausgold for their accommodation camp & carparking areas. The marked-up version of the laydown lease shows the changes from the previously executed lease.

**Statutory Environment:**

A lease is recognised by the Local Government Act 1995 as a disposal of land and this Act prescribes a process at section 3.58 that must be followed before we can execute the lease agreement with Ausgold. The relevant extract from section 3.58 follows;

3. A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
- (a) it gives local public notice of the proposed disposition —
    - i) describing the property concerned; and
    - ii) giving details of the proposed disposition; and
    - iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and
  - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

At the close of this submission period on 19 May, only one submission had been received. This submission commented on the proposed rent but did not offer a competing use for the premises.

**Policy Implications:**

Nil.

**Financial Implications:**

This matter presents a financial benefit to Council by mobilising the land's lease and rateable values.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria and is considered to present a medium community safety and reputational risk.

This risk is mitigated by the requirement of Council to undertake public consultation on both Council's intention to lease this land and Ausgold's subsequent Development Application.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 – 2023

- Focus Area** Built Environment
- Aspiration** Katanning is a well serviced place that invite people to stay.
- Objective** To provide well maintained public open spaces and facilities that promote active and passive recreation.

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:**

**OC/26 That Council**

- 1. Accepts that the valuation conducted by Acumentis on 16 July 2025 in respect to the proposed Ausgold laydown area lease site, is still accurate.**
- 2. Notes that a public notice (as required by section 3.58 (3)) has been issued and that at the close of the submission period only one submission had been received commenting on the proposed rent payable by Ausgold, but did not offer a competing use for the premises.**
- 3. Approves the Laydown Area Lease for execution in accordance with section 9.49 of the *Local Government Act 1995*.**

CARRIED/LOST:

FOR:

AGAINST:



### 10.3.6 **Bloom Festival 2026** (Attachment)

**File Ref:** GV.PO.1  
**Reporting Officer:** Peter Klein  
**Date Report Prepared:** 11 May 2026  
**Disclosure of Interest:** No Interest to disclose

#### **Issue:**

The purpose of the report is to;

1. Inform Council that the contract with Australia's South West (ASW), to promote the Great Southern Treasures brand will expire on 30 June 2026.
2. Update Council on a proposal from ASW to deliver the 2026 Bloom Festival.
3. Approve a contribution to ASW of \$7,000 to deliver the 2026 Bloom Festival.

#### **Body/Background:**

Great Southern Treasures (GST) is a brand that local governments promote via ASW who are jointly contracted to deliver awareness of our region through social media, a webpage and publications and through its promotion of the Bloom Festival.

The Shire of Katanning has been contributing \$20,000/yr towards this promotional effort but last month withdrew its support following the withdrawal of other local governments in previous months.

This has resulted in the organisation becoming unfeasible and forcing ASW to end its Service Level Agreement with Councils in the region after the Bloom Festival this year. Current funding arrangements expires on 30 June 2026.

#### **Officer's Comment**

The Bloom Festival launch event is scheduled to be hosted by the Shire of Woodanilling and because planning is advanced, partner councils have expressed an interest in seeing the 2026 festival delivered.

Consequently, ASW was recently invited to submit a proposal outlining the funding commitment required from local governments to deliver this year's Festival and launch event.

A proposal from ASW was received on 6 May 2026 and its key features are summarised as follows;

- The festival scope is budgeted to cost \$110,500.
- Income comprises as follows;
  - Grants currently secured total \$31,045
  - Estimated other income \$8,000
  - \$44,000 to be invested by local governments.
- This leaves a funding gap of \$27,454.
- However, there is a further \$54,000 in grant applications pending.
- If some or all this funding is not secured, ASW will review the festival scope to reduce its cost.

A copy of the ASW 2026 Bloom Festival Proposal is attached.

ASW advises the following Katanning based events will be incorporated into the Bloom Festival promotion.

- Bloom Story Time at the Library
- Katanning Ag Show
- Katanning Miniature Railway
- Katanning Markets
- Art in the Park (Piesse Lake) – not confirmed
- Katanning Artisan Store – not confirmed

The expense budget is shown below;

<b>EXPENSES</b>	<b>Budget (ex GST)</b>	<b>Actuals (ex GST)</b>
<b>2026 Bloom Festival Launch Event</b>		
Opening Ceremony - Indigenous Dance	\$2,200.00	
Opening Ceremony - Welcome to Country	\$500.00	
Live Music & Entertainment	\$5,000.00	
Face Painting	\$500.00	
Kids Games/Activities	\$500.00	
Staging, Sound A/V & Equipment Hire	\$1,500.00	
Photographer - Jenny Feast (Launch Event)	\$1,000.00	
<b>Subtotal Launch</b>	<b>\$11,200.00</b>	
<b>2026 Bloom Festival Advertising and Marketing</b>		
WA Caravan & Camping July 1/2 Page Advertising	\$650.00	
Have A Go News - August Edition	\$772.65	
Printed Posters & Flyers	\$500.00	
Social Media Ads + Management	\$19,000.00	\$3,800.00
Program Printing (4000)	\$4,930.00	
Program Distribution (4000)	\$1,800.00	
2026 Program Design	\$3,620.00	\$1,810.00
Digital Design – Adverts, Logo, Email Signature	\$940.00	
Sunday Times Magazine - September	\$1,300.00	
Caravanning Australia - Winter Edition	\$1,300.00	
Wanderlust Magazine Advertising (7West) Winter	\$599.00	
Southerly Magazine – Aug & Sept Editions	\$550.00	
Bloom Event Signage for GST Shires	\$1,820.00	
Issuu Account: Bloom Festival Program Hosting	\$252.00	
Social Media Influencer	\$500.00	
<b>Total Marketing</b>	<b>\$38,533.65</b>	
<b>2026 Bloom Festival Coordination &amp; Administration</b>		
Bloom Event Coordinator - Live Events	\$24,090.00	\$6,022.50 with next instalment due in May
Insurance	\$2,000.00	
Event Project and Marketing Management	\$29,400.00	
Administration and Compliance	\$5,000.00	\$100.14
<b>Total Coordination</b>	<b>\$60,490.00</b>	
<b>Total Expenses</b>	<b>\$110,223.65</b>	<b>\$11,732.64</b>

**Statutory Environment:**

Local Government Act 1995

**Policy Implications:**

Nil

**Financial Implications:**

A one-off contribution to Australia's South West of \$7,000 will be payable during FY27 and will be budgeted accordingly.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is "Low" and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 – 2023

**Focus Area** Economic

**Aspiration** Katanning is an economic hub of the Great Southern region, offering a range of employment and business opportunities.

**Objective** To promote and facilitate tourism opportunities that showcase the unique character, culture and offerings of Katanning.

**Voting Requirement:** Simple Majority.

**Officer's Recommendation/Council Motion:**

**OC/26** That Council approves a contribution to Australia's South West of \$7,000 to deliver the 2026 Bloom Festival.

CARRIED/LOST:

FOR:

AGAINST:

**11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****11.1 Langaweira Road**

Council acknowledges the challenge of maintaining the quality of all services it provides given budgetary constraints and the regulatory environment in which it operates.

Council notes the condition of Langaweira Road and its declining service level. Short term repairs are required alongside a longer-term strategy to ensure a more sustainable service is provided to road users.

**Council Motion**

**That Officers review the Council's road maintenance plan & budget and;**

- 1. submit a strategy to deliver near term repairs to Langaweira Rd to address current priority service failures, to the June OCM, and**
- 2. submit a longer term Langaweira Rd Management Plan and funding strategy that delivers a more sustainable solution for the management of this road.**

CARRIED/LOST:

FOR:

AGAINST:

**11.2 Street Lighting**

Light outages along Clive Street is currently compromising community and road safety. It is noted that these lights are directly owned and maintained by Council and its contractors. Repairs to these lights needs to be prioritised.

**Council Motion**

**That management prioritise the maintenance of Clive Street lighting within the FY26 budget and provide an out-of-session report on the scope, schedule & cost of delivering these repairs.**

CARRIED/LOST:

FOR:

AGAINST:

**12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING****13. CONFIDENTIAL ITEMS****14. CLOSURE OF MEETING**

The Presiding Member declared the meeting closed at     pm.