

SHIRE OF KATANNING		
RECEIVED		
FILE <i>A047</i>	DOC No.	
REPLY DUE	11 MAR 2015	OFFICER <i>Records</i>
COMMENT <i>Leo Seci, UNE, UNESA</i>		

Town Planning and Development Act 1928 Shire of Katanning
Town Planning Scheme No. 4
Re: Notice of Public Advertisement of Planning Proposal
Veterinary Clinic in the Katanning CBD

Firstly I wish to state I have no personal interest in or use of a Veterinary Clinic.

But when I first moved to Katanning with a young family early in the 1970's I did as my children loved to have animals so at times a Vet was required, but not now.

However, the local resident Vet at the time (John Maxwell) was conveniently situated in a purpose built clinic in lower Richardson Street – quite some distance from the CBD.

After a time the Shire of Katanning began to apply pressure on the Mr Maxwell to move out of the Town Boundary altogether as the Shire President at the time (Ross Anderson) did not want any sick cats, dogs etc being treated within the Town Boundary.

So reluctantly and at great personal cost, the Vet relocated on the Wagin Road where the Clinic still operates to this day. This move made it more difficult for me with a young family (and many others as well) to attend the Clinic, but I did.

However, I note the Shire of Katanning now has before it for a proposal from another Vet to set up a clinic virtually in the CBD at Lot 3, 114 Clive Street.

To me this appears to be totally unfair!

If another Vet wishes to come and set up practice in Katanning that's fine
- but shouldn't the same rules and regulations apply to this Vet as well?
Shouldn't the new Vet also be located outside the Town Boundary?

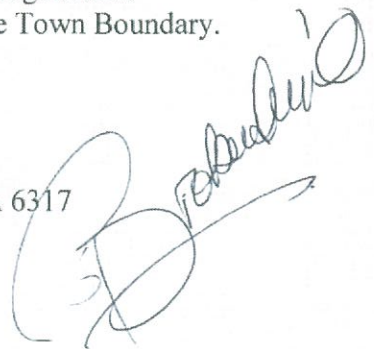
Sick, injured or animals needing treatment of any kind should not be so close to the CBD as they could possibly escape or be aggressive to a passer by or be quite noisy.

Also dangerous drugs would be stored on the premises making it attractive for break-ins after hours by those who lurk around the CBD during the night and early mornings (because really they do!)

Please consider my comments so that the same rules and regulations fairly apply to both Vets – that is:- both to be situated outside the Town Boundary.

Thank you,
Yours faithfully
Shirley Brokenshire
Phone 9821 2146 P.O. Box 669, Katanning WA 6317
12th March 2015.

I



The Katanning Regional Veterinary Hospital

PO Box 273
Katanning WA 6317

Dr John Maxwell BVSc MVS PhD MACVSc MRCVS

Veterinary Consultant & Surgeon. Specialising in Clinical Practice

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ABN: 91 972 325 050

6 March 2015

Andrew Holden
Chief Executive Officer
Shire of Katanning
PO Box 130
Katanning...6317

SHIRE OF KATANNING RECEIVED		
FILE <i>A647</i>	DOC No.	
REPLY DUE	06 MAR 2015	OFFICER <i>Records</i>
COMMENT <i>Ceo, Vwe, Vwe Sec</i>		

Dear Sir,

Re: Public Notice in the Great Southern Herald March 5, 2015.

I am writing in response to the Shire of Katanning's Public Notice in the Great Southern Herald March 5, 2015, regarding an application to allow the Kojonup Veterinary Practice to establish a branch practice in the commercial centre of Katanning at 114 Clive St. Katanning.

I strongly oppose this application for this venture based on the following facts:

For nine years I operated a veterinary practice in Richardson St, Katanning, but due to complaints from neighbours and the threat to public health and hygiene, plus the possibility of the transmission of an animal disease to a human (Zoonoses) caused the Health Inspector to recommend relocation of the practice outside of the commercial centre of town.

I agreed to relocate on condition that any other practice wanting to establish in Katanning would do so on the same conditions of being located outside the town boundary. The Shire of Katanning agreed to this proposal and I relocated to the present 10 acre site on the Great Southern Highway from where the Katanning and Regional Veterinary Hospital has operated for many years. The Hospital was opened by the Minister for Agriculture, the Dean of Murdoch University Veterinary School and the President of the Shire of Katanning

Some years later the Kojonup Veterinary Practice sought and received approval to establish a branch practice within the commercial centre of Katanning. When this came to my notice, I raised the issue of the agreement between the Shire of Katanning and myself and the motion was rescinded. The Kojonup Practice was given the option, like myself, of being positioned outside of the town boundary. This practice operated for a short period before closing down.

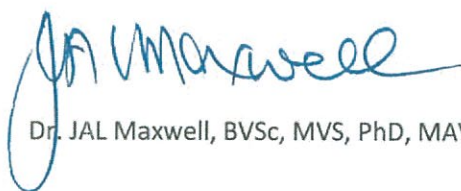
Over the years other effort to establish veterinary practices in Katanning all had to meet the same condition of being located outside of the town boundary and this includes another effort by the Kojonup Veterinary Practice to establish a branch practice here.

Now it appears Kojonup Veterinary Practice is to make a third attempt at establishing a practice here, but wishes to do so within the commercial centre of Katanning and thus gain an unfair business advantage to the already established Katanning Practice which has served the region for nearly 50 years.

I do not oppose competition, in fact I welcome it, but only on condition that the competing veterinary services do so on an equal footing. Not as will happen if the Shire of Katanning approves the placement of a branch of a practice from a neighbouring town to have a commercial advantage by being placed in the main street after that same Shire forbade my presence from that area. Note that the issue of public health, hygiene and the possibility of contracting an animal disease are now much more visible as potential problem within western society and so avoid this potential problem by insisting that any future practice must be outside the town boundary. So I urge the Shire of Katanning to reject this application and advise the Kojonup Veterinary Practice that they are free to come to Katanning and compete with the Katanning Regional Veterinary Hospital but without having the commercial advantage of being located in the main street. This should help them to decide whether they really wish to undertake this venture.

I oppose the application and will seek others to do the same and I will raise this matter with my Local Member Terry Waldron, Premier Barnett and with the Ombudsman.

Yours sincerely,



Dr. JAL Maxwell, BVSc, MVS, PhD, MAVCSc, MRCVS.

6th of March 2015

Andrew Holden
Chief Executive Officer
Shire of Katanning
PO Box 130
Katanning... 6317

SHIRE OF KATANNING RECEIVED		
FILE # 647	DOC No.	
REPLY DUE	11 MAR 2015	OFFICER <i>records</i>
COMMENT <i>Ceo sec, Vwe, Vwe sec</i>		

Dear Sir,

As part owner of Katanning Regional Veterinary Hospital, I add my submission to the council for consideration, when dealing with the application from Kojonup Veterinary Hospital to establish a practice in, and within, the town boundary.

We built this comprehensive hospital, at our own expense, mortgaging our home in Burbidge way, and without any grant or financial backing whatsoever, in order to provide a hospital out of town, on the understanding with the shire, that all other competing practices in the future would be subject to exactly the same condition; i.e. outside the town boundary.

You would not be aware that, for many years we suffered constant harassment from the shire, and the shire for its part was driven mad by constant complaints from our neighbors, when we operated a hospital in town. Having financed the first hospital in Richardson Street, we faced the prospect of being shut down by the shire, or, going out of town. We chose to stay, Katanning was our home and we loved it.

So the young couple with their two kids, took on the huge project, of building a regional veterinary hospital; not just a clinic, but a hospital for the town to be proud of, with facilities for cattle, sheep, horses, and small animals. This first class facility was opened by the minister for agriculture and we went on to establish Kojonup and Wagin where no vet existed, (also financed by John and I)

Well times have changed haven't they, and the sheep industry has almost collapsed, national average gone from 160 million to 70 million, the town has gone from 6000 population to just over 4000 and confidence in the general community is under pressure. As a result of these pressures the practice has contracted.

There is still a flow of work and we still have horse referrals but

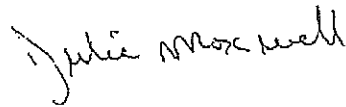
If Kojonup come here, it will certainly affect us, that we can deal with. But, what causes great distress is the shire breaking an agreement they made with us. Competition has benefits, but unfair competition, allowing privileges denied to us, is galling.

You allowed Kojonup or rather you agreed to allow it to come to Katanning next door to the daily grind coffee shop - couldn't get more central than that. Now it is proposed to allow them to come into medical rooms behind the sports shop and next door to the commonwealth bank my objections in the attached document are clear. The council may not be aware that in recent years Vets have been the target of theft, because they carry medication that some members of society use as recreational drugs.

I hope you will consider the unfair advantage you will afford them to rent rooms in the middle of town, and allow a group of famers wives to put at risk, a purpose built, locally owned and operated veterinary hospital, which is our only income, not a hobby or part time, but a practice that is and has been committed to serving the district for over 40 years.

I respectfully submit this document for your consideration.

Yours faithfully,

A handwritten signature in cursive script that reads "Julie Maxwell".

Mrs Julie Maxwell

see attachment

Friday 6th March 2015.

HAZARDS OF VETERINARY PRACTICE

BELOW ARE SOME CASES SEEN IN THE LAST 6 MONTHS

1. A LADY CAME TO THE SURGERY FOR A PROCEEDURE ON HER DOG. DOG LEFT HERE FOR THE DAY AND THE OWNER CAME AND COLLECTED IT THAT SAME AFTERNOON. THE DOG GROWLED AT THE OWNER WHEN SHE PICKED IT UP TO TAKE IT TO THE CAR, AND SAID IT SOMETIMES DID THAT AND WAS NOT CONCERNED.

WHAT HAPPENED NEXT; THE OWNER TOOK THE DOG OUT TO HER CAR TO TAKE IT HOME AND IT ATTACKED HER, BITING HER CONSTANTLY AND IN FULL VIEW OF HER LITTLE GIRL. WE GOT HER INTO THE SURGERY WITH DIFFICULTY AND SHE HAD BLOOD POURING OUT OF HER HANDS AND FACE. SHE WAS TAKEN TO HOSPITAL FOR TREATMENT AND SUTURING OF FACE AND HANDS.

NOW IF THAT HAD HAPPENED IN THE MIDDLE OF TOWN, THE PUBLIC WOULD HAVE BEEN INVOLVED IN THE HAVOC OF THE ATTACK, BLOOD EVERYWHERE, AND DISTRESS TO ALL CONCERNED. IT WAS BAD ENOUGH HERE, BUT WE DIDN'T HAVE THE GENERAL PUBLIC TO CONTEND WITH AS WELL AS THE HYSTERICAL DOG, WHICH WAS VERY DIFFICULT TO CONTROL.

2. OWNERS CAME IN FOR THEIR CAT TO BE STERELISED AND LEFT IT HERE FOR THE DAY. WHEN THE OWNER CAME IN TO COLLECT THE CAT, THE SURGERY HAVING BEEN PERFORMED, THE OWNER TOOK THE CAT OUT TO THE CAR TO PUT IT IN THE BOOT. NOW THE CAT WAS IN A CAT BOX, AND WHILE THE MAN WAS OPENING THE BOOT, HE DROPPED THE CAT BOX AND THE CAT ESCAPED. WE ALL RAN AFTER THE CAT IN EVERY DIRECTION, INTO THE NEARBY PADDOCKS, BUT THE CAT WAS NOT FOUND.

NOW IF THIS HAD HAPPENED IN THE CENTRE OF TOWN, YOU COULD HAVE HAD THE ESCAPED CAT BEING CHASED BY OWNERS AND STAFF, INTO OTHER BUILDINGS AND ONTO THE STREET. ALL THE TIME WE WERE CHASING THE CAT, WE DIDN'T HAVE TO WORRY ABOUT ANY TRAFFIC, AND DIDN'T CAUSE ANYONE ELSE ANY PROBLEMS. THE GENERAL PUBLIC WAS NOT INVOLVED AND NO TRAFFIC PROBLEMS WERE CAUSED BY THIS INCIDENT.

WHEN YOU ARE DEALING WITH ANIMALS, YOU ARE DEALING WITH THE UNKNOWN AND UNPREDICATABLE.

YOU CANT REASON WITH ANIMAL AS YOU CAN WITH PEOPLE, AND THE UNEXPECTED CAN AND DOES HAPPEN, EVEN IN THE BEST OF CONDITIONS.

3. TODAY, A LADY WHO HAD BEEN AT THE WAGIN WOOLARAMA CAME IN WITH A DOG THAT WE HAD NEVER SEEN BEFORE AND SAID THE DOG 'WAS NOT HIMSELF'

THE DOG THEN PROCEEDED TO HAVE DIAHROEA FROM THE FRONT OF THE HOSPITAL ALL THROUGHT THE BUILDING. HOW WOULD THE PUBLIC LIKE IT IF THAT HAD HAPPENED OUTSIDE THE COMMONWEALTH BANK BUILDING WHERE THE NEW BRANCH PRACTICE IS PROPOSED TO OPERATE.

THERE WOULD BE PUBLIC NUISANCE AND CONSTANT COMPLAINT ABOUT SUCH INCIDENTS IF THEY HAPPENED IN THE CENTRE OF TOWN, AND THE ONLY PROPER PLACE FOR A VETERINARY ESTABLISHMENT IS OUT OF TOWN.

4. WE ARRIVED AT WORK ONLY TO FIND A LARGE BOX OUTSIDE THE FRONT DOOR. NO NAME OR NOTE, ONLY A MOTHER CAT AND HER 4 KITTENS ABOUT 2 MONTHS OLD. THE UNATTENDED CAT RAN AWAY WITH HER KITTENS IN TOW IN ALL DIRECTIONS.WE COULDN'T CATCH ANY OF THEM (but one ran under our car and attached itself to the engine and arrived at our home unhurt, and became another one of our pets).IN TOWN HOW WOULD THAT GO DOWN? ~ ANOTHER STRAY CAT AND KITTENS LOOSE IN MAIN SHOPPING AREA.

5. A MAN PHONED TO SAY HE HAD A SICK SHEEP AND ARRANGED TO BRING IT IN FOR Dr MAXWELL TO TREAT - .HE BROUGHT IT IN ALL RIGHT, BUT CAME IN EARLY AND THE PRACTICE NOT YET OPENED, HE LEFT THE SHEEP, HOG TIED, IN THE DRIVEWAY! COUNTRY PRACTICE IS QUITE DIFFERENT TO CITY PRACTICE, AND PEOPLE HAVE EXPECTATIONS THAT WHEN THEY SEE A SIGN 'VET' THEY COME IN WITH ALL SORTS OF ANIMALS AND ALL SORTS OF PROBLEMS.

WE HAVE EXCELLENT RELATIONS WITH OUR NEIGHBORS AND HAVE CAUSED NONE OF THE ANY PROBLEMS. AS A MATTER OF INTERST, WE ALSO HAD EXCELLENT RELATIONS WITH THE EX SHIRE RANGER WHEN HE BROUGHT STRAY/SICK /DAMAGED DOGS HERE HER ASSESMENT AND TREATMENT.

6. A MAN BROUGHT A PIG IN THAT HE FOUND ON THE ROAD. IT HAD A SEVERLY INJURED NOSE AND REQUIRED TREATMENT. THE MAN DIDN'T WANT THE PIG AND LEFT IT HERE FOR US TO DEAL WITH! PEOPLE OFTEN DO EXPECT THE VET TO DEAL WITH SUCH SITUATIONS. AND HERE IN THIS FACILITY IT CAN TO DEAL WITH WITHOUT ANY CONTAMINATION OR INCONVENIENCE TO THE GENERAL PUBLIC., BUT HOW WOULD THIS BE DEALT WITH IN THE CENTRE OF TOWN? A SMELLY, SQUEELING PIG. DON'T IMAGINE THAT THESE THINGS DON'T AND WONT HAPPEN- THEY DO.

7. WE CAME BACK FROM LUNCH ONE DAY THER WAS A BAG LEFT ON THE FRONT DOOR – I'M ALWAYS SUSPECTIOUS OF BAGS LEFT AT FRONT DOOR, AND CALLED DR MAXWELL TO HANDLE IT. INSIDE WAS A LIVE SNAKE. A MAN HAD SEEN IT BE RUN OVER AND BROUGHT IT IN FOR US TO DEAL WITH! HOW WOULD THAT GO DOWN IN THE CENTRE OF TOWN?

PEOPLE JUST TURN UP, AND EXPECT THE ANIMAL PROBLEM TO BE DEALT WITH. AND WE DO DEAL WITH THEM - NOT IN A CONFINED SPACE WITH NEIGHBORS AND THE PUBLIC EXPOSED, AND THIS WILL BE THE CASE IF A PRACTICE IS ALLOWED TO SET UP WITHIN THE COMMERCIAL PART OF TOWN.OUTSIDE THE TOWN BOUNDARY IS THE PLACE IN A COUNTRY TOWN FOR ANY VETERINARY ESTABLISHMENT.

DOGS FREQUENTLY COME IN HERE FROM FARMS, ON THE BACK OF THE UTE, AND WITH NO LEAD TO CONTROL THE DOG. SOMETIMES THEY ARE WELL BEHAVED, AND SOMETIMES THEY ARENT! IF THEY RUN AWAY HERE THERE ARE ONLY PADDOCKS TO RUN TO, BUT IN TOWN IF THEY RUN AWAY FROM THE OWNERS CONTROL, THEY ARE A POTENTIAL HEALTH AND SAFETY HAZARD. ALL OWNERS SAY THEIR DOG NEVER BITES AND SOME REFUSE TO BELIEVE THAT PEOPLE AND OTHER ANIMALS COULD BE AFRAID OF THEIR PET. BUT, IN THEIR OWN ENVIORNMENT THEY ARE NO DOUBT WELL BEHAVED, BUT IN A STRANGE PLACE, A CAR PARK, OR FOOTPATH, THEY CAN BE UNPREDICATABLE AND A POTENTIAL THREAT TO THE PUBLIC.

IT MAY BE THE STATED AIM NOT TO KEEP ANIMALS OVERNIGHT, BUT, IN THE EVENT OF MOTOR VEHICLE ACCIDENTS WHICH ARE COMMONLY SEEN, THEY INVARIABLY NEED HOSPITALISATION AS DO POISONING, WHELPING, PARVO DOGS, DOG AND CAT FIGHT INJURIES. OUR MANY YEARS OF EXPERIENCE, AND HAVING HAD 2 PRACTICES IN TOWN, HAVE BEEN AN ONGOING SOURCE OF AGRIATION TO BOTH THE SHIRE AND TO US.

THE ABOVE EXAMPLES OF WHAT LIFE IS REALLY LIKE IN A VETERINARY PRACTICE, CLEARLY SHOWS THAT THE PROPER PLACE FOR A VETERINARY ESTABLISHMENT IS OUTSIDE THE TOWN BOUNDARY CERTAINLY NOT IN TOWN RIGHT NEXT DOOR THE COFFEE SHOP AS THE SHIRE RECENTLY APPROVED, AND ALSO NOT JUST UP THE ROAD FROM THE ORIGINAL APPROVED SHOP FRONT, NEIGHBORING THE BANK.

PUBLIC HEALTH AND SAFETY ARE A SERIOUS RESPONSIBILITY AND THE SHIRE WOULD BE CONSTANTLY DEALING WITH COMPLAINTS JUST AS IT DID WHEN WE HAD OUR PRACTICE IN RICHARDSON STREET.

THE REASON WE BUILT THIS DEDICATED VETERINARY PRACTICE ON 10 ACRES OUTSIDE THE TOWN BOUNDARY WAS TWOFOLD; 1. THE SHIRE COUNCIL WAS FED UP WITH CONSTANT COMPLAINTS FROM NEIGHBORS. OURS FIRST PRACTICE WAS IN TAYLOR STREET IN A COMMERCIAL AREA THE SECOND PRACTICE, WHICH WAS PURPOSE BUILT, WAS IN RICHARDSON STREET. ON A COMMERCIAL BLOCK, BUILT WITH SHIRE APPROVAL, OPPOSITE WAKES OLD GARAGE. WE AGREED TO MOVE OUTSIDE THE TOWN BOUNDARY AND BUILD A SUPERIOR VETERINARY HOSPITAL SERVICING ALL ANIMALS, ON THE CONDITION THAT ALL FUTURE PRACTICES WERE OPERATING UNDER THE SAME CONDITIONS AS US. I DON'T EXPECT SPECIAL TREATMENT BUT I DO EXPECT FAIR TRADING IN A FAIR AND EQUAL FOOTING.

RECENTLY A KATANNING MEDICAL PRACTITIONER STARTED A PRACTICE IN KOJONUP WITH THE SHIRE SUPPORT, IN SPITE OF ALREADY HAVING ITS OWN RESIDENT DOCTOR IN PRACTICE. THE RESULT OF THIS MOVE IS THAT THE DOCTOR HAS AGREED TO LEAVE AND THE DISTRICT HAS LOST A COMPETENT, RESIDENT DOCTOR OF 20 YEARS EXPERIENCE.

Katanning - Compliance Audit Return 2014

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2014.	N/A	There have been no major trading undertakings in 2014	Sarah Martin
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2014.	N/A	There have been no major trading undertakings in 2014	Sarah Martin
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2014.	N/A	There have been no major trading undertakings in 2014	Sarah Martin
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2014.	N/A	There have been no major trading undertakings in 2014	Sarah Martin
5	s3.59(5)	Did the Council, during 2014, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A	There have been no major trading undertakings in 2014	Sarah Martin

Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	Yes		Sarah Martin
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	Yes		Sarah Martin
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	Yes		Sarah Martin
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	Yes		Sarah Martin
5	s5.18	Has Council reviewed delegations to its committees in the 2013/2014 financial year.	Yes	OC105/14 October OCM 10.5.1	Sarah Martin
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Sarah Martin
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Sarah Martin
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Sarah Martin

9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes	Sarah Martin
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes	Sarah Martin
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes	Sarah Martin
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2013/2014 financial year.	Yes	Sarah Martin
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes	Sarah Martin

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Sarah Martin
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Sarah Martin
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Sarah Martin
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Sarah Martin
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Sarah Martin
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2014.	Yes		Sarah Martin
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2014.	Yes		Sarah Martin
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written	Yes		Sarah Martin

			acknowledgment of having received the return.			
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes			Sarah Martin
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes			Sarah Martin
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes			Sarah Martin
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes			Sarah Martin
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes			Sarah Martin
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	N/A			Sarah Martin
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	N/A			Sarah Martin
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes	No notifiable gifts received in 2014.		Sarah Martin

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A	There was no disposal in property in 2013/14	Sarah Martin
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A	There was no disposal in property in 2013/14	Sarah Martin

Elections					
No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	N/A	No election in the 2014 year	Andrew Holden

Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Sarah Martin
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	Yes	Review completed in October 2014 with absolute Majority. Agenda item number 10.5.1 OC105/14	Sarah Martin
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes	Russell Harrison from Lincolns	Sarah Martin
4	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes	Russell Harrison from Lincolns	Sarah Martin
5	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes	Appointed 26/02/2014 12.1 OC15/14 Absolute Majority	Sarah Martin
6	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2014 received by the local government within 30 days of completion of the audit.	Yes	Audit completed Thursday 28 November 2014. Report emailed to MOF 20/12/2014	Sarah Martin
7	s7.9(1)	Was the Auditor's report for 2013/2014 received by the local government by 31 December 2014.	Yes	Received 20/12/2014	Sarah Martin
8	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken by the local government, was that action undertaken.			
9	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Sarah Martin

10	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Sarah Martin
11	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Sarah Martin
12	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Sarah Martin
13	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Sarah Martin
14	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Sarah Martin
15	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Sarah Martin

Local Government Employees

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A	No change in CEO	Sarah Martin
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A	No CEO or designated Senior Staff were appointed in 2014	Sarah Martin
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A	No change in CEO	Sarah Martin
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A	No change in CEO	Sarah Martin
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A	No designated Senior employees were dismissed in 2014	Sarah Martin

Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	Yes	Complaints Officer is DCEO (Andrew Holden)	Sarah Martin
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Sarah Martin
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Sarah Martin
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Sarah Martin
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Sarah Martin
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b)(c).	Yes		Sarah Martin

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes	Request for services RFS 01/14 OC62/14	Sarah Martin
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A		Sarah Martin
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes		Sarah Martin
4	F&G Reg 14, 15 & 16	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Sarah Martin
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Sarah Martin
6	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Sarah Martin
7	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Sarah Martin
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Sarah Martin
9	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Sarah Martin
10	F&G Reg 21 & 22	Did the local governments' advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	Yes		Sarah Martin
11	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Sarah Martin
12	F&G Reg 23(4)	After the local government considered	N/A		Sarah Martin

		expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.		
13	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A	Sarah Martin
14	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A	Sarah Martin
15	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less.	Yes	Sarah Martin

Proposal for a Veterinary Clinic in Katanning: 11/2/2015

I would like to put forward a proposal to the Shire of Katanning to get approval to begin operation of a Veterinary Clinic off Clive Street.

I currently own and operate a full Veterinary Hospital in Kojonup, and a large proportion of our clientele are Katanning residents. Our Katanning clients have continually asked our practice, since ceasing operation from the McLeod Street location to begin a practice again in Katanning. I feel that a second Veterinary Practice in Katanning would be an asset at the present time.

I would like to establish a Veterinary Clinic at the location behind 114 Clive Street in Katanning (behind what was the Sportspower store).

In the Veterinary Surgeons Act 1960, a *Veterinary Clinic* is defined as "any premises at which veterinary surgery is practised, but at which animals are not retained overnight".

As I would not be hospitalising any animals in the clinic overnight, there will not be any noise inconvenience to neighbouring residents or shop owners after 6pm in the evening. Any animals requiring overnight treatment will be transported back to Kojonup for continued care.

With regards to waste disposal, I am happy to work with the Shire in order to comply with any regulations pertaining to medical waste. I would envisage that any medical waste will be double bagged and placed into a red coloured bin so as to be differentiated from regular waste. Any animals that are euthanased on the premises will be placed in body bags and then placed into a deep freezer before being transported to the Shires animal disposal facility.

I would be using the ample parking situated behind the premises for clients visiting the clinic. There is room for 7-10 cars and as consultations are by appointment only, there should not be a need for any further spaces in the immediate proximity.

I am happy to keep with the heritage feel of the main street and feel it is important to maintain a professional façade. I would not require large signage and would only have our logo and name on the wall facing the street. I am happy to keep the same colour palate as is currently in use.

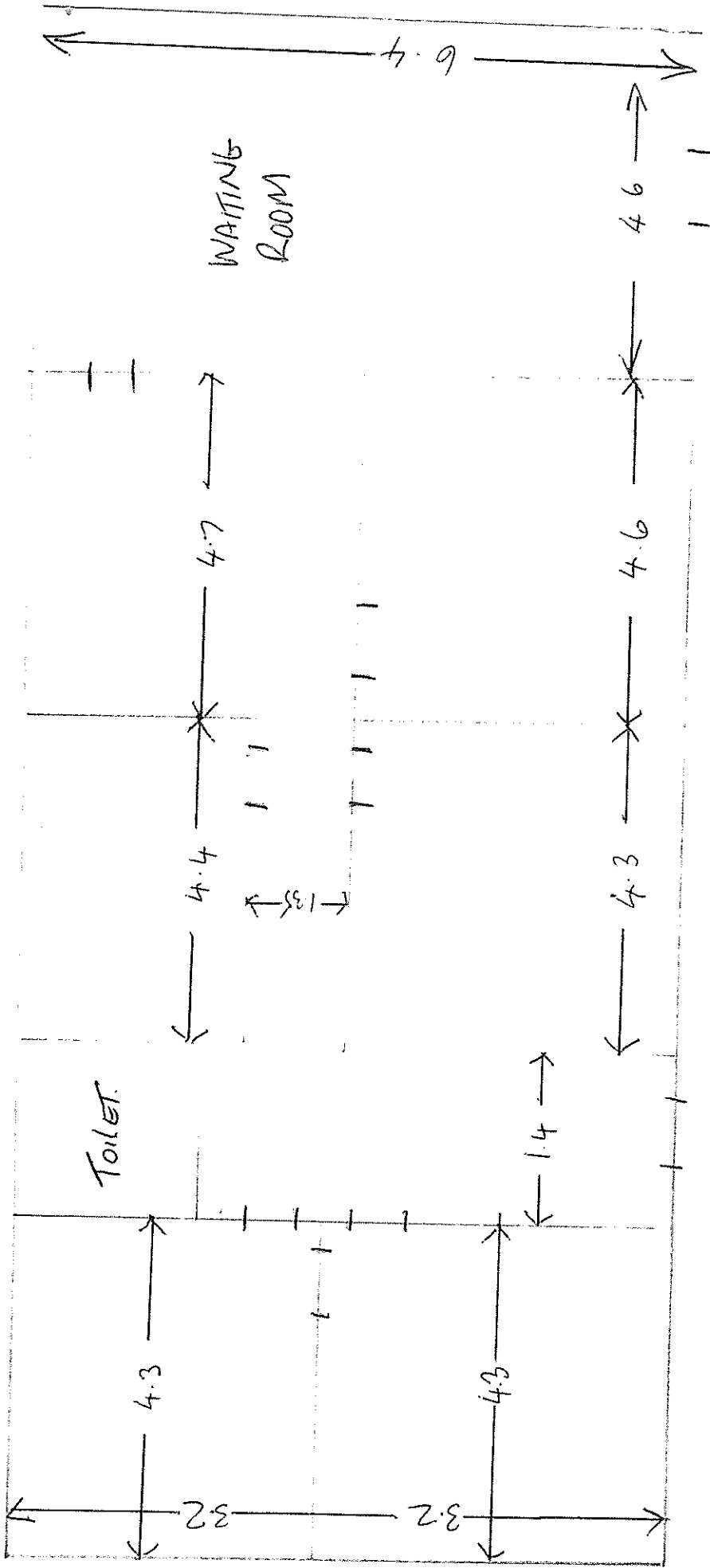
I would like to commence business as soon as the re-development of the internal space is finished and would like to be operational before the end of the year; however I have not set an actual opening date as yet.

Please contact me via the following should you require any further information with regards to this application.

Kind regards,

Dr Kate Clayton
Kojonup Veterinary Hospital
Ph 98 311 666
Email admin@kojonupvethospital.com.au

SHIRE OF KATANNING RECEIVED		
FILE <i>1150</i>	DOC No. <i>60/2015/6434</i>	OFFICER
REPLY DATE	27 FEB 2015	<i>Records</i>
COMMENT —		



SH. KATANNING	
FILE 1647	RECEIVED
DOC No. 68/2015-16309	OFFICER
27 FEB 2015	RECEIVED
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