Shire of Katanning

Heart of the Great Southern

List of Accounts Paid

June 2026

Heart of the Great Southern

Schedule of Accounts Paid - June 2026

EFT Payments	Date	Name	Description	Amount	Total
EFT41645	**05/06/2026**	**Katanning Nutrien Ag Solutions**			**-$ 1,013.47**
914511759	19/05/2026		Refuse Site - Gas Bottle Replacement	$ 334.93	
914541800	25/05/2026		Plant Stores - Fence Droppers & Propane Cylinder	$ 528.46	
914549103	26/05/2026		Manitou MI 25G Forklift - Gas Bottle	$ 75.04	
914562871	28/05/2026		Manitou MI 25G Forklift - Gas Bottle	$ 75.04	
EFT41646	**05/06/2026**	**Avantgarde Technologies**			**-$ 3,232.16**
ES 2628	02/06/2026		CCTV Maintenance Agreement - June 2026	$ 3,232.16	
EFT41647	**05/06/2026**	**Paull & Warner Resources**			**-$ 330.00**
S190956	19/05/2026		Admin Fire Detection & Alarm Monitoring - May 2026	$ 330.00	
EFT41648	**05/06/2026**	**BGL Solutions**			**-$ 9,061.71**
INV-0008296	30/05/2026		All Ages Playground & Lions Park - Grounds Maintenance	$ 9,061.71	
EFT41649	**05/06/2026**	**TW & KR Hamon**			**-$ 618.75**
158	19/05/2026		Bus Hire - Council Road Tour	$ 618.75	
EFT41650	**05/06/2026**	**MCG Fire Services**			**-$ 7,078.73**
INV-5601	06/05/2026		Shire Sites Fire Service - May 2026	$ 7,078.73	
EFT41651	**05/06/2026**	**Katanning Security Protection**			**-$ 222.00**
00000880	01/06/2026		Security Services - Alarm Response	$ 222.00	
EFT41652	**05/06/2026**	**Canon Australia**			**-$ 247.43**
8126312331	17/05/2026		Library Copier Charges: 18 Apr - 17 May 2026	$ 247.43	
EFT41653	**05/06/2026**	**Westbooks**			**-$ 61.39**
356478	21/05/2026		Library Stock - Books	$ 40.68	
356479	21/05/2026		Library Stock - Books	$ 20.71	
EFT41654	**05/06/2026**	**Marshall Mowers**			**-$ 117.20**
46148 #1	28/05/2026		Depot Equipment - Edger Blades	$ 117.20	
EFT41655	**05/06/2026**	**Integrated ICT**			**-$ 852.62**
30736	24/01/2024		Software Subscriptions - Preventative Maintenance	$ 550.00	
35462	03/12/2024		Software Subscriptions - M365 Backup	$ 302.62	

Schedule of Accounts Paid - June 2026

EFT41656	**05/06/2026 Katanning Stock & Trading**				**-$**	**509.00**
8/85	12/05/2026	Building Maintenance - KLC	$	21.00		
8/86	25/05/2026	Building Maintenance - Administration	$	488.00		
EFT41657	**05/06/2026 CGS Tyres**				**-$**	**5,400.00**
1022552	28/05/2026	John Deere 670G Motor Grader - Tyre Maintenance	$	5,400.00		
EFT41658	**05/06/2026 Warren Blackwood Waste**				**-$**	**1,403.02**
20425	30/05/2026	Waste Collection Service - Front Lift Bin Service	$	1,403.02		
EFT41659	**05/06/2026 Ready Tech**				**-$**	**74,131.71**
INITV043108	14/05/2026	SynergySoft Annual Licence Fee 2026/27	$	74,131.71		
EFT41660	**05/06/2026 Katanning Glazing & Security**				**-$**	**145.00**
INV-3696	02/06/2026	Saleyard - Building Maintenance	$	145.00		
EFT41661	**05/06/2026 Cannon Hygiene**				**-$**	**1,288.99**
98549227	14/05/2026	Sanitary Unit Service: 30/06/2026 - 29/09/2026	$	1,288.99		
EFT41662	**05/06/2026 Katanning Betta Home Living**				**-$**	**549.00**
35810070272	14/05/2026	Saleyards Appliances - Front Load Washing Machine	$	549.00		
EFT41663	**05/06/2026 Great Southern Fuel Supplies**				**-$**	**19,582.39**
D2257704	02/06/2026	Depot Stock - Depot & Unleaded Petrol	$	19,582.39		
EFT41664	**05/06/2026 Burgess Rawson**				**-$**	**1,302.08**
28704	29/05/2026	Water Consumption - Katanning Railway Yard	$	66.26		
28705	29/05/2026	Water Consumption - Katanning Railway Yard	$	487.04		
28706	29/05/2026	Water Consumption - Katanning Railway Yard	$	748.78		
EFT41665	**05/06/2026 Kowalds News & Glasshouse**				**-$**	**204.00**
SN00 0039 3105 2026	31/05/2026	Admin Daily Newspapers - May 2026	$	204.00		
EFT41666	**05/06/2026 MoHana Catering**				**-$**	**150.00**
00000352	28/05/2026	Catering - Ordinary Council Meeting	$	150.00		
EFT41667	**05/06/2026 Katanning H Hardware**				**-$**	**2,259.00**
105005130	14/04/2026	BFB Grant Funding - Shelving	$	2,259.00		
EFT41668	**05/06/2026 AFGRI Equipment**				**-$**	**959.51**

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3082231	02/04/2026		KA25815 John Deere Mower - Blade Hub Bearings	$	959.51	
EFT41669	**05/06/2026**	**Water Corporation**			**-$**	**3,910.45**
90 07673 96 2	27/05/2026		Water Usage - Cullen Street Standpipe	$	1,490.94	
90 07678 90 7	27/05/2026		Water Usage - Katanning Early Childhood Hub	$	88.19	
90 07680 64 4	29/05/2026		Water Usage - Baker Street Standpipe	$	293.69	
90 24441 53 0	29/05/2026		Water Service Charges - 19 Kaatanup Loop	$	276.47	
90 24453 26 7	29/05/2026		Water Service Charges - 1/8 Kaatanup Loop	$	274.63	
90 24453 27 5	29/05/2026		Water Service Charges - 3/8 Kaatanup Loop	$	276.17	
90 24453 28 3	29/05/2026		Water Service Charges - 4/8 Kaatanup Loop	$	274.63	
90 24453 29 1	29/05/2026		Water Service Charges - 2/8 Kaatanup Loop	$	336.19	
90 24464 55 6	29/05/2026		Water Service Charges - 2/5 Kaatanup Loop	$	274.63	
90 24464 56 4	29/05/2026		Water Service Charges - 3/5 Kaatanup Loop	$	313.62	
90 24453 28 3	29/05/2026		Water Service Charges - 4/8 Kaatanup Loop	$	11.29	
EFT41670	**05/06/2026**	**Department of Fire & Emergency Services**			**-$**	**26,269.38**
161117	21/05/2026		Emergency Services Levy 2025/26 - Quarter 4	$	26,269.38	
EFT41671	**05/06/2026**	**OneMusic Australia**			**-$**	**675.52**
APAU-000076039	09/07/2025		Licences - Councils Music Rural 2025/26	$	675.52	
EFT41672	**05/06/2026**	**LGISWA**			**-$**	**3,795.00**
100-163831	10/02/2026		Fit for Work - Employee Assistance Program	$	3,795.00	
EFT41673	**05/06/2026**	**DF McGuire Farm Trust**			**-$**	**9,988.00**
INV-0037	02/06/2026		R2R Ranford Road 25/26 Program - Gravel	$	9,988.00	
EFT41674	**05/06/2026**	**Wy Wurry Electrical**			**-$**	**1,165.00**
INV-07382	03/06/2026		Top Oval Amenities Upgrade - Install Oven	$	1,165.00	
EFT41675	**05/06/2026**	**Dhu South Electrical**			**-$**	**4,110.81**
7902	30/05/2026		KLC Gym Maintenance - Repair Air Conditioning	$	4,110.81	
EFT41676	**05/06/2026**	**Fire Block Plans Pty Ltd**			**-$**	**330.00**
FBP-28930	25/03/2026		Farmer's Market & Poultry Shed - Evacuation Diagrams	$	330.00	
EFT41677	**05/06/2026**	**Building Certification Services WA Pty Ltd**			**-$**	**17,256.00**

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BCS05683	18/05/2026		Building Surveyor Services - April 2026	$ 5,752.00		
BCS05681	18/05/2026		Building Surveyor Services - February 2026	$ 5,752.00		
BCS05682	18/05/2026		Building Surveyor Services - March 2026	$ 5,752.00		
EFT41678	**05/06/2026**	**PFD Food Services**			**-$**	**1,248.35**
LU407432	22/04/2026		Kiosk Stock Order	$ 397.05		
LU407432	22/04/2026		Kiosk Stock Order	$ 397.05		
LU407342	22/04/2026		Kiosk Stock Order	-$ 397.05		
LU682021	20/05/2026		Kiosk Stock Order	$ 851.30		
EFT41679	**05/06/2026**	**Office Works Business Direct**			**-$**	**68.95**
629683405	20/05/2026		Library - Stationery & Equipment	$ 68.95		
EFT41680	**05/06/2026**	**Telair Pty Ltd**			**-$**	**577.90**
TA20748-083	31/05/2026		Administration Internet Expenses - June 2026	$ 577.90		
EFT41681	**05/06/2026**	**KJB Plumbing and Gas**			**-$**	**2,094.00**
4158	31/05/2026		Airport Reserve Maintenance - Connect Rainwater Tank	$ 500.00		
4161	31/05/2026		Top Oval Amenities Upgrade - Toilets Drainage Modifications	$ 1,594.00		
EFT41682	**05/06/2026**	**Global Spill Control Pty Ltd**			**-$**	**1,542.33**
269317	15/05/2026		Depot Equipment - Spill Kits	$ 1,542.33		
EFT41683	**05/06/2026**	**Founder Enterprises Pty Ltd (Fortus Group)**			**-$**	**5,700.20**
INVFG0060485	15/05/2026		Yanmar Excavator - Rubber Tracks	$ 5,700.20		
EFT41684	**05/06/2026**	**Grande Food Service**			**-$**	**357.90**
4267504	27/05/2026		Kiosk Stock Order	$ 357.90		
EFT41685	**05/06/2026**	**Fleet Fitness**			**-$**	**253.00**
SRF20127	28/05/2026		KLC Gym Maintenance - Leg Extension Cable Replacement	$ 253.00		
EFT41686	**05/06/2026**	**Station Motors Group Katanning**			**-$**	**143.00**
38272	14/05/2026		KA533 Mazda BT50 - Service Kit	$ 143.00		
EFT41687	**05/06/2026**	**Adrian Nicoll**			**-$**	**339.08**
20260603	03/06/2026		Reimbursement - Travel Expenses	$ 339.08		
EFT41688	**05/06/2026**	**Department of Local Government, Industry Regulation and Safety**			**-$**	**1,666.08**

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BSLMAY2026	01/05/2026		Building Services Levy - May 2026	$	1,666.08	
EFT41689	**05/06/2026**	**RSM Australia Pty Ltd**			**-$**	**5,890.50**
GERI016922	31/05/2026		Accounting Services 2025/26 - May 2026	$	5,890.50	
EFT41690	**05/06/2026**	**Fuelfix Pty Ltd**			**-$**	**9,075.00**
SI0120662	29/05/2026		Depot Equipment - Electronic Fuel Dip	$	9,075.00	
EFT41691	**05/06/2026**	**CL AUS PTY LTD**			**-$**	**71.93**
73259	29/05/2026		Art Gallery Maintenance - Art Framing	$	71.93	
EFT41692	**05/06/2026**	**Archival Survival Pty Ltd**			**-$**	**275.33**
00085258	29/05/2026		Art Gallery - Cleaning Supplies & Equipment	$	275.33	
EFT41693	**05/06/2026**	**WA Allstars Dance Academy**			**-$**	**3,000.00**
WAA-2026-001	26/05/2026		July School Holidays - WA Allstars Dance Camps	$	3,000.00	
EFT41694	**05/06/2026**	**Madcow Entertainment Co of WA**			**-$**	**3,140.00**
INV-0211	30/05/2026		July School Holidays - Youth Activities	$	3,140.00	
EFT41695	**05/06/2026**	**Alan McFarland**			**-$**	**3,146.95**
20260529	29/05/2026		Reimbursement - CBH Grass Roots Grant Expenditure	$	3,146.95	
EFT41696	**05/06/2026**	**Southern Stone & Wood Construction & Maintenance**			**-$**	**30,019.00**
514	21/05/2026		Cemetery Upgrade - Brickwork & Sand Finish Render	$	30,019.00	
EFT41697	**12/06/2026**	**BGL Solutions**			**-$**	**4,562.25**
INV-0008316	08/06/2026		Quartermaine Oval - Soil Sampling	$	935.00	
INV-0008321	11/06/2026		Quartermaine Oval Upgrade - Spreading & Spraying	$	3,627.25	
EFT41698	**12/06/2026**	**WA Contract Ranger Services**			**-$**	**4,966.50**
00007089	08/06/2026		Contract Ranger Services: 25/05/2026 - 07/06/2026	$	4,966.50	
EFT41699	**12/06/2026**	**Visimax**			**-$**	**626.51**
INV-2066	22/05/2026		Animal Control - Microchip Reader	$	626.51	
EFT41700	**12/06/2026**	**Team Global Express Pty Ltd**			**-$**	**563.99**
0724-S408620	24/05/2026		Team Global Express Freight Charges	$	563.99	
EFT41701	**12/06/2026**	**Nordic Fitness Equipment**			**-$**	**80.00**
NFE-0022303SF	29/05/2026		KLC Gym Materials - Antibacterial Gym Wipes	$	80.00	

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EFT41702	**12/06/2026**	**Katanning Stock & Trading**				**-$**	**649.75**
8/83	01/05/2026		Town Gardens - Posthole Diggers	$	134.75		
8/84	12/05/2026		Saleyards - Door Locks	$	515.00		
EFT41703	**12/06/2026**	**Metrocount**				**-$**	**10,967.00**
INV034554	25/05/2026		Town Road Maintenance - Traffic Counters	$	10,967.00		
EFT41704	**12/06/2026**	**Warren Blackwood Waste**				**-$**	**5,042.24**
20444	07/06/2026		Waste Collection Service - Regular Service	$	5,042.24		
EFT41705	**12/06/2026**	**Katanning Furnishings**				**-$**	**1,334.00**
23346	03/06/2026		4/8 Kaatanup Loop - Vertical Blind Replacement	$	390.00		
23346	03/06/2026		Refuse Site Maintenance - Fit Roller Blinds	$	944.00		
EFT41706	**12/06/2026**	**Squibb Carpentry & Cabinets**				**-$**	**13,200.00**
5507	10/06/2026		New Katanning BFB Shed - Fit-out Internal Facilities	$	13,200.00		
EFT41707	**12/06/2026**	**Brenton Stewart Electrics**				**-$**	**1,221.00**
P2610	26/05/2026		Street Lighting - Investigate & Repair	$	1,221.00		
EFT41708	**12/06/2026**	**Landgate**				**-$**	**83.15**
78047725	25/05/2026		Valuation Expenses - GRV Interim Valuation	$	83.15		
EFT41709	**12/06/2026**	**Great Southern Merino Sheepbreeders Association Inc.**				**-$**	**825.00**
INV-0120	19/05/2026		2026 Sponsorship of Rabobank WA Sheep Expo & Ram Sale	$	825.00		
EFT41710	**12/06/2026**	**Australian Taxation Office**				**-$**	**35,237.00**
20260603	03/06/2026		PAYG - Week Ending: 03/06/2026	$	35,237.00		
EFT41711	**12/06/2026**	**Burgess Rawson**				**-$**	**1,868.40**
28732	04/06/2026		Water Consumption - Rail Reserve at Austral Terrace	$	331.32		
28738	05/06/2026		Water Consumption - Katanning Railway Yard	$	559.93		
28739	05/06/2026		Water Consumption - Katanning Railway Yard	$	977.15		
EFT41712	**12/06/2026**	**Great Southern Toyota**				**-$**	**562.39**
JC34055104	29/05/2026		KA566 Toyota Hilux - Scheduled 100,000km Service	$	562.39		
EFT41713	**12/06/2026**	**Japanese Truck and Bus Spares**				**-$**	**2,231.90**
632396	21/05/2026		KA0287 Mitsubishi Canter Tiptruck - Parts	$	2,031.75		

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632502	22/05/2026		KA1993 Hino Truck - Flasher Unit	$	200.15		
EFT41714	**12/06/2026**	**Katanning Hub Community Resource Centre**				**-$**	**4,890.00**
INV-1201	05/06/2026		Tourism Services: January - March 2026	$	4,400.00		
INV-1202	11/06/2026		Harmony Festival 2026 - Staff Harmony Bucks	$	490.00		
EFT41715	**12/06/2026**	**ATC Work Smart**				**-$**	**795.68**
GT47872	11/06/2026		School Based Traineeship Wages	$	260.54		
GT47873	11/06/2026		School Based Traineeship Wages	$	267.65		
GT47874	11/06/2026		School Based Traineeship Wages	$	267.49		
EFT41716	**12/06/2026**	**BTW Rural Supplies**				**-$**	**2,945.00**
47581	19/05/2026		Plant Stores - Roll Lay Flat Hose	$	330.00		
47422	25/05/2026		Effluent Maintenance - Assorted Reticulation Parts	$	246.00		
47614	25/05/2026		Depot Equipment - Waterproof Portable Radio	$	570.00		
47624	26/05/2026		Depot Equipment - Pole Saw	$	1,799.00		
EFT41717	**12/06/2026**	**WesTrac**				**-$**	**1,277.50**
PI 2290331	24/05/2026		2020 Caterpillar Grader - Service Kit	$	1,277.50		
EFT41718	**12/06/2026**	**Watson's Liquid Waste**				**-$**	**280.00**
3831	10/06/2026		RV Dump Point Maintenance - Pump Out	$	280.00		
EFT41719	**12/06/2026**	**SOS Office Equipment**				**-$**	**99.11**
SOS705299	26/05/2026		KLC Copier Charges - May 2026	$	99.11		
EFT41720	**12/06/2026**	**SKN Contracting**				**-$**	**11,269.50**
684	08/06/2026		Depot BFB Shed - Fencing	$	10,367.50		
700	11/06/2026		Martin Crescent Drainage Esment - Fence Repair	$	902.00		
EFT41721	**12/06/2026**	**Office Works Business Direct**				**-$**	**410.95**
629684504	21/05/2026		Library - Stationery & Equipment	$	410.95		
EFT41722	**12/06/2026**	**Arms & Cartridge Supplies**				**-$**	**2,405.92**
00009874	23/05/2026		Animal Welfare Expenses - Ammunition	$	2,405.92		
EFT41723	**12/06/2026**	**DGL Warehouse & Distribution Pty Ltd**				**-$**	**491.66**
TL0055299-T	07/06/2026		Rural Road Maintenance - Freight for Asphalt	$	491.66		

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EFT41724	**12/06/2026**	**KJB Plumbing and Gas**			**-$**	**4,600.00**
4165	12/06/2026		Top Oval Amenities Upgrade - Plumbing Upgrades	$ 4,600.00		
EFT41725	**12/06/2026**	**Remote Site Mechanical**			**-$**	**5,403.75**
INV-0462	28/05/2026		Contract Mechanic: 27/05/2026 - 04/06/2026	$ 4,342.25		
INV-0465	08/06/2026		KA533 Mazda BT50 - Parts	$ 1,061.50		
EFT41726	**12/06/2026**	**Global Spill Control Pty Ltd**			**-$**	**17.69**
269655	21/05/2026		Protective Equipment - Out of Service Tags	$ 17.69		
EFT41727	**12/06/2026**	**Paywise Pty Ltd**			**-$**	**2,276.31**
578873	03/06/2026		Vehicle Leases - KA48 & BY485	$ 2,276.31		
EFT41728	**12/06/2026**	**Three Chillies Design Pty Ltd**			**-$**	**31,823.00**
INV-02445	28/05/2026		BMX Track Upgrade - Refurbishment	$ 31,823.00		
EFT41729	**17/06/2026**	**Airport Consultancy Group Pty Ltd**			**-$**	**48,786.10**
E25071-01-02	29/05/2026		Airport Runway - Reconstruction & Reseal	$ 48,786.10		
EFT41730	**17/06/2026**	**Canon Australia**			**-$**	**43.62**
8126338479	28/05/2026		Admin Photocopier Charges - UniFlow Online Print & Scan	$ 43.62		
EFT41731	**17/06/2026**	**ABA Security & Electrical**			**-$**	**316.25**
52124	27/05/2026		ICT Hardware - Investigate UPS Fault in CRC Comm Room	$ 316.25		
EFT41732	**17/06/2026**	**Team Global Express Pty Ltd**			**-$**	**93.10**
0725-S408620	31/05/2026		Team Global Express Freight Charges	$ 93.10		
EFT41733	**17/06/2026**	**150Square Pty Ltd**			**-$**	**5,322.80**
INV-0541	14/06/2026		Regional Council Expense - VROC EA Services	$ 5,322.80		
EFT41734	**17/06/2026**	**Katanning Stock & Trading**			**-$**	**319.70**
8/88	02/06/2026		Building Maintenance - Depot & KLC Outbuildings	$ 319.70		
EFT41735	**17/06/2026**	**Katanning Senior High School**			**-$**	**100.00**
16097	11/06/2026		Quick Grants - Sports Citizen of the Year Award	$ 100.00		
EFT41736	**17/06/2026**	**Katanning Glazing & Security**			**-$**	**2,425.00**
INV-3739	14/06/2026		Top Oval Amenities Upgrade - Fit New Security Roller Shutter	$ 2,425.00		
EFT41737	**17/06/2026**	**Fulton Hogan Services**			**-$**	**6,019.20**

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21313794	29/05/2026	Rural Road Maintenance - Premix Asphalt	$	6,019.20		
EFT41738	**17/06/2026 Landgate**				**-$**	**33.13**
78073426	28/05/2026	Valuation Expenses - GRV Interim Valuation	$	33.13		
EFT41739	**17/06/2026 Great Southern Fuel Supplies**				**-$**	**9,638.94**
MAY2026	31/05/2026	Fuel Card Purchases - May 2026	$	9,481.91		
17012136	11/06/2026	Depot Consumables - Grease	$	157.03		
EFT41740	**17/06/2026 Slavin Architects**				**-$**	**16,794.80**
INV-1656	12/06/2026	Katanning Early Childhood Hub - Project Management	$	16,794.80		
EFT41741	**17/06/2026 Coca-Cola Amatil**				**-$**	**1,226.82**
0239459095	04/06/2026	Kiosk Stock Order	$	631.47		
0239508421	11/06/2026	Kiosk Stock Order	$	595.35		
EFT41742	**17/06/2026 Connect CCS**				**-$**	**187.00**
00121935	15/06/2026	After Hours Call Centre - May 2026	$	187.00		
EFT41743	**17/06/2026 Modern Teaching Aids**				**-$**	**1,338.89**
46918722	02/06/2026	Library Materials - Craft Supplies	$	898.94		
46920263	03/06/2026	Library Equipment - Furniture	$	439.95		
EFT41744	**17/06/2026 Jason Signmakers**				**-$**	**1,320.00**
56250	21/05/2026	LED Signage Boards - Annual Rental Fee	$	1,320.00		
EFT41745	**17/06/2026 Australia Post**				**-$**	**174.11**
1014757445	03/06/2026	Admin Daily Postage - May 2026	$	174.11		
EFT41746	**17/06/2026 National Livestock Reporting Service**				**-$**	**990.00**
90063527	31/05/2026	Saleyards Livestock Market Report - May 2026	$	990.00		
EFT41747	**17/06/2026 BOC Limited**				**-$**	**95.33**
4041839183	29/05/2026	Container Service - May 2026	$	95.33		
EFT41748	**17/06/2026 Omnicom Media Group Australia Pty Ltd**				**-$**	**368.01**
5396172	31/05/2026	Advertisement - Proposal to Dispose of Property	$	368.01		
EFT41749	**17/06/2026 Tyrepower Katanning**				**-$**	**92.00**
169871	28/05/2026	John Deere Mower - Tyre Repair	$	92.00		

Schedule of Accounts Paid - June 2026

EFT41750	**17/06/2026**	**Office Works Business Direct**			**-$**	**585.73**
629888021	29/05/2026		Stationery Order - Library	$ 585.73		
EFT41751	**17/06/2026**	**Broadacre Auto Electrics**			**-$**	**631.21**
600	29/05/2026		Isuzu Water Cart & 2020 Caterpillar Grader - Antennas	$ 186.53		
657	11/06/2026		Schultz Road Standpipe Maintenance - Battery	$ 444.68		
EFT41752	**17/06/2026**	**Winc Australia**			**-$**	**1,903.89**
9050446899	12/05/2026		Stationery Order - KLC	$ 470.13		
9050494924	19/05/2026		Cleaning Order - KLC	$ 479.81		
9050548174	26/05/2026		Admin - Stationery Order	$ 554.98		
9050575707	29/05/2026		Stationery Order - Library	$ 398.97		
EFT41753	**17/06/2026**	**Grande Food Service**			**-$**	**816.53**
4268151	10/06/2026		Kiosk Stock Order	$ 816.53		
EFT41754	**17/06/2026**	**Cloud Payment Group Ltd**			**-$**	**19,779.13**
INV-8319	30/04/2026		Debt Collection Expenses	$ 1,214.95		
INV-8320	30/04/2026		Debt Collection Expenses	$ 11.00		
INV-1065	07/05/2026		Debt Collection Expenses	$ 1,702.00		
INV-8412	31/05/2026		Debt Collection Expenses	$ 16,851.18		
EFT41755	**17/06/2026**	**All Water Resources Pty Ltd**			**-$**	**2,581.43**
INV-0382	12/06/2026		Reverse Osmosis Plant - Replacment Pump & Genesys Antiscalant	$ 2,581.43		
EFT41756	**17/06/2026**	**Katanning H Hardware**			**-$**	**2,003.99**
102070402	05/05/2026		Maintenance - Lake Ewlyamartup	$ 22.45		
102070419	05/05/2026		Maintenance - Lake Ewlymartup	$ 4.68		
108001623	07/05/2026		Refuse Site - Consumables & Equipment	$ 196.70		
102070630	08/05/2026		Depot Equipment - Fuel Hose & Clamps	$ 46.70		
107000844	09/05/2026		ICT Equipment - Electric Screwdriver & Impact Bit Set	$ 162.95		
102070816	13/05/2026		Building Maintenance - KLC	$ 16.95		
106063257	15/05/2026		Depot Equipment - Sledge Hammer	$ 72.95		
102071032	18/05/2026		Building Maintenance - Refuse Site	$ 10.80		

Schedule of Accounts Paid - June 2026

106063676	19/05/2026		Depot Equipment - Electric Chainsaw	$	949.00		
108001634	19/05/2026		Airport Grounds Maintenance - Fencing Tie Wire & Pliers	$	73.90		
102071080	19/05/2026		Lake Ewlyamartup BBQ's - Replacement Gas Bottle	$	89.90		
102071371	26/05/2026		Building Maintenance - Depot	$	24.90		
102071372	26/05/2026		Building Maintenance - Depot	$	1.44		
102071436	27/05/2026		Building Maintenance - Equipment	$	180.85		
102071483	28/05/2026		Quartermaine Oval - Assorted Post Stirrups, Nuts & Bolts for Bins	$	149.82		
EFT41757	**22/06/2026**	**Paull & Warner Resources**				**-$**	**1,489.95**
S192329	09/06/2026		Admin Building - Repair Fault in Speaker System	$	1,489.95		
EFT41758	**22/06/2026**	**MCG Fire Services**				**-$**	**3,128.99**
INV-5601	06/05/2026		Shire Vehicles Fire Service - May 2026	$	3,128.99		
EFT41759	**22/06/2026**	**Katanning Security Protection**				**-$**	**444.00**
00000881	16/06/2026		Security Services - Alarm Response	$	444.00		
EFT41760	**22/06/2026**	**Canon Australia**				**-$**	**330.49**
8126350386	04/06/2026		Admin Photocopier Charges: 05 May 2026 - 04 Jun 2026	$	89.17		
8126354056	07/06/2026		Admin Photocopier Charges: 08 May - 07 Jun 2026	$	241.32		
EFT41761	**22/06/2026**	**Westbooks**				**-$**	**59.36**
356874	05/06/2026		Library Stock - Books	$	40.87		
356875	05/06/2026		Library Stock - Books	$	18.49		
EFT41762	**22/06/2026**	**Team Global Express Pty Ltd**				**-$**	**27.65**
0726-S408620	07/06/2026		Team Global Express Freight Charges	$	27.65		
EFT41763	**22/06/2026**	**Danny McGrath**				**-$**	**4,525.00**
APR-JUN2526	22/06/2026		Councillor Allowance: April to June 2025/26	$	4,525.00		
EFT41764	**22/06/2026**	**Warren Blackwood Waste**				**-$**	**5,758.50**
20445	16/06/2026		Waste Collection Service - Recycling Service	$	5,758.50		
EFT41765	**22/06/2026**	**Matthew Gavin Collis**				**-$**	**4,525.00**
APR-JUN2526	22/06/2026		Councillor Allowance: April to June 2025/26	$	4,525.00		
EFT41766	**22/06/2026**	**John Christian Goodheart**				**-$**	**4,525.00**

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APR-JUN2526	22/06/2026	Councillor Allowance: April to June 2025/26	$	4,525.00		
EFT41767	**22/06/2026 St Lukes Family Practice**				**-$**	**132.00**
206036	19/06/2026	Fit for Work - Pre-Employment Medical	$	132.00		
EFT41768	**22/06/2026 Australian Taxation Office**				**-$**	**41,982.00**
20260617	17/06/2026	PAYG - Week Ending: 17/06/2026	$	41,982.00		
EFT41769	**22/06/2026 Gemma Trolove**				**-$**	**4,525.00**
APR-JUN2526	22/06/2026	Councillor Allowances: April to June 2025/26	$	4,525.00		
EFT41770	**22/06/2026 Paul Totino**				**-$**	**4,525.00**
APR-JUN2526	22/06/2026	Councillor Allowance: April to June 2025/26	$	4,525.00		
EFT41771	**22/06/2026 Japanese Truck and Bus Spares**				**-$**	**1,003.65**
634943	10/06/2026	KA0287 Mitsubishi Canter Tiptruck - Parts	$	1,003.65		
EFT41772	**22/06/2026 Coca-Cola Amatil**				**-$**	**779.49**
0239557722	18/06/2026	Kiosk Stock Order	$	779.49		
EFT41773	**22/06/2026 Albany Records Management**				**-$**	**290.40**
0014818	09/06/2026	Records Management - Document Bin Exchange	$	290.40		
EFT41774	**22/06/2026 Modern Teaching Aids**				**-$**	**374.94**
46921714	04/06/2026	Library Equipment - Furniture	$	374.94		
EFT41775	**22/06/2026 Water Corporation**				**-$**	**6,834.06**
90 07809 30 5	16/06/2026	Water Usage - Katanning- Nyabing Road Standpipe	$	254.53		
90 07809 50 8	16/06/2026	Water Usage - Langaweira Road Standpipe	$	1,049.70		
90 07810 13 8	17/06/2026	Water Usage - Trimmer Road Standpipe	$	4,664.10		
90 07810 67 2	18/06/2026	Water Usage - Great Southern Highway Standpipe	$	865.73		
EFT41776	**22/06/2026 Watson's Liquid Waste**				**-$**	**280.00**
3840	17/06/2026	RV Dump Point Maintenance - Pump Out	$	280.00		
EFT41777	**22/06/2026 Department of Primary Industries & Regional Development**				**-$**	**69,412.00**
9096199	10/06/2026	Soil Conservation Service Charge 2025/26	$	69,412.00		
EFT41778	**22/06/2026 KJB Plumbing and Gas**				**-$**	**1,650.00**
4166	18/06/2026	Cemetery Maintenance - Install Invisi in Cavity Concealed Toilet Cistern	$	1,650.00		

Schedule of Accounts Paid - June 2026

EFT41779	**22/06/2026 Remote Site Mechanical**				**-$**	**3,143.25**
INV-0466	12/06/2026	Contract Mechanic: 11/06/2026 - 18/06/2026	$	3,143.25		
EFT41780	**22/06/2026 Victory Tech**				**-$**	**848.10**
INV-1369	17/06/2026	IT Support - Telephone Services & System Support	$	848.10		
EFT41781	**22/06/2026 Paywise Pty Ltd**				**-$**	**2,276.31**
583536	17/06/2026	Vehicle Leases - KA48 & BY485	$	2,276.31		
EFT41782	**22/06/2026 Buildon Construction**				**-$**	**1,359,377.02**
INV-0063	18/06/2026	Katanning Early Childhood Hub - Construction	$	1,359,377.02		
EFT41783	**22/06/2026 Grande Food Service**				**-$**	**409.03**
4268482	17/06/2026	Kiosk Stock Order	$	409.03		
EFT41784	**22/06/2026 Artifix**				**-$**	**625.50**
INV-7726	28/05/2026	Art Gallery - Hanging Cables & Hooks	$	625.50		
EFT41785	**22/06/2026 Ian Bruce Hanna**				**-$**	**7,111.75**
APR-JUN2526	22/06/2026	Councillor Allowance: April to June 2025/26	$	7,111.75		
EFT41786	**22/06/2026 Kristy Nicole D'Aprile**				**-$**	**14,872.00**
APR-JUN2526	22/06/2026	Councillor Allowance: April to June 2025/26	$	14,872.00		
EFT41787	**26/06/2026 Avantgarde Technologies**				**-$**	**15,359.35**
ES 2638	17/06/2026	CCTV Upgrades - Replacement of End-of-Life Network	$	14,812.94		
ES 2644	22/06/2026	IT Support - Dell Warranty Extension	$	546.41		
EFT41788	**26/06/2026 MCG Fire Services**				**-$**	**165.04**
INV-5601	06/05/2026	Shire Sites Fire Service - May 2026	$	165.04		
EFT41789	**26/06/2026 WA Contract Ranger Services**				**-$**	**6,294.75**
00007122	20/06/2026	Contract Ranger Services: 08/06/2026 - 21/06/2026	$	6,294.75		
EFT41790	**26/06/2026 Katanning Cleaning**				**-$**	**29,975.00**
14 (2025-2026)	17/06/2026	Contract Cleaning 2025/26 - May 2026	$	15,499.00		
15 (2025-2026)	23/06/2026	Contract Cleaning 2025/26 - June 2026	$	14,476.00		
EFT41791	**26/06/2026 Katanning Furnishings**				**-$**	**9,950.00**
23459	25/06/2026	KLC Top Oval Maintenance - Cricket Pitch Turf	$	9,950.00		

Schedule of Accounts Paid - June 2026

EFT41792	**26/06/2026**	**Great Southern Fuel Supplies**			**-$ 307.61**
17012137	11/06/2026		Plant Stores - Transmission & Hydraulic Oil	$ 307.61	
EFT41793	**26/06/2026**	**DF McGuire Farm Trust**			**-$ 44,000.00**
INV-0036	02/06/2026		Rural Road Maintenance - Gravel Supply	$ 44,000.00	
EFT41794	**26/06/2026**	**Katanning Country Club**			**-$ 500.00**
INV-09114	11/06/2026		Quick Grants - Katanning Klassic Bowls Carnival	$ 500.00	
EFT41795	**26/06/2026**	**Fire Block Plans Pty Ltd**			**-$ 748.00**
FBP-30683	25/06/2026		Saleyards - Evacuation Diagrams & Emergency Management Plan	$ 748.00	
EFT41796	**26/06/2026**	**Wagin SWAT Pest Control**			**-$ 840.40**
INV-01395	01/06/2026		Saleyards Maintenance - Pest Control	$ 840.40	
EFT41797	**26/06/2026**	**Ray Ford Signs**			**-$ 1,323.36**
INV-1455	25/06/2026		Refuse Site Maintenance - Signage Order	$ 1,005.46	
INV-1456	25/06/2026		Signage Order - Railway Crossing Sign	$ 317.90	
EFT41798	**26/06/2026**	**Best Office Systems**			**-$ 49.50**
661266	24/06/2026		Depot Photocopier Charges: 20/05/2026 - 20/06/2026	$ 49.50	
EFT41799	**26/06/2026**	**Grande Food Service**			**-$ 414.66**
4268772	24/06/2026		Kiosk Stock Order	$ 414.66	
EFT41800	**26/06/2026**	**Bunbury Garage Doors**			**-$ 3,432.00**
INV-2660	24/06/2026		Garage Door Services - Shire Residential Properties	$ 3,432.00	
EFT41801	**26/06/2026**	**Katanning Plant Hire**			**-$ 660.00**
INV-2029	23/06/2026		Top Oval Amenities Upgrade - Supply of Concrete	$ 660.00	
			Total	**$ 2,203,107.79**	**-$ 2,203,107.79**

Cheque Payments	Date	Name	Description	Amount	Total
42543	**05/06/2026**	**Shire of Katanning**			**-$ 188.00**
DEDUCTION	03/06/2026		Payroll Deductions - Social Club: 03/06/2026	$ 48.00	
DEDUCTION	03/06/2026		Payroll Deductions - Lottery: 03/06/2026	$ 140.00	

Schedule of Accounts Paid - June 2026

42544	**22/06/2026**	**Shire of Katanning**			**-$ 188.00**
DEDUCTION	17/06/2026		Payroll Deductions - Social Club: 17/06/2026	$ 48.00	
DEDUCTION	17/06/2026		Payroll Deductions - Lottery: 17/06/2026	$ 140.00	
42545	**26/06/2026**	**Shire of Katanning**			**-$ 474.95**
20260623	23/06/2026		Petty Cash Purchases: May - June 2026	$ 474.95	
			Total	**$ 850.95**	**-$ 850.95**

Payroll Payments	Date	Name	Description	Amount	Total
Pay	**04/06/2026**	**Payroll**			**-$ 132,393.38**
	04/06/2026		Pay 25	$ 132,393.38	
Pay	**18/06/2026**	**Payroll**			**-$ 142,782.77**
	18/06/2026		Pay 26	$ 142,782.77	
			Total	**$ 275,176.15**	**-$ 275,176.15**

Direct Debit Payments	Date	Name	Description	Amount	Total
DD35105.1	**05/06/2026**	**Synergy**			**-$ 32,413.60**
155 057 680	15/05/2026		Electricity - Refuse Site	$ 610.54	
977 854 430	15/05/2026		Grouped Electricity Account - April 2026	$ 31,803.06	
DD35105.2	**02/06/2026**	**Synergy**			**-$ 302.96**
407 889 690	12/05/2026		Electricity - 61A Conroy Street	$ 302.96	
DD35113.1	**10/06/2026**	**Synergy**			**-$ 1,591.45**
154 025 290	20/05/2026		Electricity - Saleyards	$ 1,591.45	
DD35125.1	**17/06/2026**	**Water Corporation**			**-$ 4,638.30**
90 07674 66 6	27/05/2026		Water Usage - Katanning Aquatic Centre	$ 4,376.53	
90 07679 42 4	27/05/2026		Water Usage - Old Saleyards	$ 146.75	
90 07692 09 8	27/05/2026		Water Usage - Conroy Street Daycare	$ 115.02	

Schedule of Accounts Paid - June 2026

DD35125.2	**12/06/2026 Water Corporation**				**-$**	**604.66**
90 15649 39 9	27/05/2026	Water Usage - 61B Conroy Street	$	317.72		
90 15649 40 1	27/05/2026	Water Usage - 61A Conroy Street	$	286.94		
DD35164.1	**15/06/2026 Water Corporation**				**-$**	**1,017.78**
90 07680 70 8	29/05/2026	Water Usage - Crosby Street	$	66.04		
90 17943 10 2	28/05/2026	Water Usage - 25 Marmion Street	$	400.43		
90 18411 07 9	29/05/2026	Water Usage - 1/6 Hill Way	$	274.63		
90 18411 08 7	29/05/2026	Water Usage - 2/6 Hill Way	$	276.68		
DD35164.2	**19/06/2026 Water Corporation**				**-$**	**3,168.09**
90 07680 71 6	29/05/2026	Water Usage - Showgrounds	$	1,357.39		
90 07680 72 4	29/05/2026	Water Usage - KLC Oval	$	1,810.70		
DD35164.3	**18/06/2026 Water Corporation**				**-$**	**495.94**
90 15188 85 2	28/05/2026	Water Usage - Town Square	$	409.63		
90 07672 87 1	28/05/2026	Water Usage - 19 Charles Street	$	86.31		
DD35170.1	**03/06/2026 Aware Super**				**-$**	**14,488.66**
SUPER	03/06/2026	Superannuation contributions	$	12,574.48		
DEDUCTION	03/06/2026	Payroll deductions	$	1,163.09		
DEDUCTION	03/06/2026	Payroll deductions	$	671.08		
DEDUCTION	03/06/2026	Payroll deductions	$	80.01		
DD35170.2	**03/06/2026 The Trustee for AMP Super Fund**				**-$**	**1,133.97**
SUPER	03/06/2026	Superannuation contributions	$	1,133.97		
DD35170.3	**03/06/2026 Land & Shed Superannuation Fund**				**-$**	**355.01**
SUPER	03/06/2026	Superannuation contributions	$	355.01		
DD35170.4	**03/06/2026 Mercer Business Super**				**-$**	**130.41**
SUPER	03/06/2026	Superannuation contributions	$	130.41		
DD35170.5	**03/06/2026 The Trustee for CareSuper**				**-$**	**264.14**
SUPER	03/06/2026	Superannuation contributions	$	264.14		
DD35170.6	**03/06/2026 Hesta**				**-$**	**256.42**

Schedule of Accounts Paid - June 2026

SUPER	03/06/2026		Superannuation contributions	$	256.42		
DD35170.7	**03/06/2026**	**Wealth Personal Superannuation and Pension Fund**				**-$**	**466.23**
SUPER	03/06/2026		Superannuation contributions	$	466.23		
DD35170.8	**03/06/2026**	**Hostplus Superannuation Fund**				**-$**	**388.54**
SUPER	03/06/2026		Superannuation contributions	$	388.54		
DD35170.9	**03/06/2026**	**CBUS**				**-$**	**297.79**
SUPER	03/06/2026		Superannuation contributions	$	297.79		
DD35172.1	**15/06/2026**	**SG Fleet Australia**				**-$**	**1,054.37**
AUSG01421791	31/05/2026		Vehicle Lease - CESM	$	1,054.37		
DD35172.2	**08/06/2026**	**Telstra Corporation**				**-$**	**156.75**
K 390 493 961-9	21/05/2026		Phone & Internet Charges - May 2026	$	156.75		
DD35177.1	**24/06/2026**	**Water Corporation**				**-$**	**951.96**
90 07681 04 9	03/06/2026		Water Usage - 18 Austral Terrace	$	386.31		
90 07681 05 7	03/06/2026		Water Usage - Town Hall	$	53.18		
90 10523 50 0	03/06/2026		Water Usage - Aberdeen Dump Point	$	72.29		
90 07680 99 4	03/06/2026		Water Usage - 8 Austral Terrace	$	79.58		
90 07681 02 2	03/06/2026		Water Usage - Library & Art Gallery	$	360.60		
DD35177.2	**25/06/2026**	**Water Corporation**				**-$**	**1,612.20**
90 07681 14 5	04/06/2026		Water Usage - Katanning Hotel	$	85.61		
90 07684 86 4	04/06/2026		Water Usage - All Ages Playground	$	641.63		
90 07684 98 7	04/06/2026		Water Usage - Lions Park	$	260.51		
90 10435 29 5	04/06/2026		Water Usage - Admin Building	$	624.45		
DD35177.3	**24/06/2026**	**Synergy**				**-$**	**3,687.27**
312 951 080	04/06/2026		Electricity - Admin Building	$	3,290.58		
638 847 540	04/06/2026		Unmetered Electricity - Street Lighting	$	396.69		
DD35177.4	**25/06/2026**	**Synergy**				**-$**	**12,168.21**
338 348 270	04/06/2026		Electricity - Street Lighting	$	12,168.21		
DD35203.1	**29/06/2026**	**Synergy**				**-$**	**14,474.05**

Schedule of Accounts Paid - June 2026

977 854 430	15/06/2026	Grouped Electricity Account - May 2026	$	14,474.05		
DD35216.1	**10/06/2026 AT Electrical & Air Pty Ltd**				**$**	**-**
6605 CN	27/05/2026	Credit - Incorrect GST	-$	102.09		
6605	27/05/2026	Correction - GST Application	$	102.09		
DD35218.1	**17/06/2026 Aware Super**				**-$**	**14,541.14**
SUPER	17/06/2026	Superannuation contributions	$	12,645.54		
DEDUCTION	17/06/2026	Payroll deductions	$	1,156.67		
DEDUCTION	17/06/2026	Payroll deductions	$	658.92		
DEDUCTION	17/06/2026	Payroll deductions	$	80.01		
DD35218.2	**17/06/2026 The Trustee for AMP Super Fund**				**-$**	**1,133.97**
SUPER	17/06/2026	Superannuation contributions	$	1,133.97		
DD35218.3	**17/06/2026 Land & Shed Superannuation Fund**				**-$**	**356.45**
SUPER	17/06/2026	Superannuation contributions	$	356.45		
DD35218.4	**17/06/2026 Mercer Business Super**				**-$**	**142.70**
SUPER	17/06/2026	Superannuation contributions	$	142.70		
DD35218.5	**17/06/2026 The Trustee for CareSuper**				**-$**	**265.58**
SUPER	17/06/2026	Superannuation contributions	$	265.58		
DD35218.6	**17/06/2026 Hesta**				**-$**	**256.42**
SUPER	17/06/2026	Superannuation contributions	$	256.42		
DD35218.7	**17/06/2026 Wealth Personal Superannuation and Pension Fund**				**-$**	**509.79**
SUPER	17/06/2026	Superannuation contributions	$	509.79		
DD35218.8	**17/06/2026 Hostplus Superannuation Fund**				**-$**	**357.28**
SUPER	17/06/2026	Superannuation contributions	$	357.28		
DD35218.9	**17/06/2026 CBUS**				**-$**	**261.31**
SUPER	17/06/2026	Superannuation contributions	$	261.31		
DD35170.10	**03/06/2026 Australian Super**				**-$**	**3,571.13**
SUPER	03/06/2026	Superannuation contributions	$	3,571.13		
DD35170.11	**03/06/2026 Rest Superannuation**				**-$**	**566.86**

Schedule of Accounts Paid - June 2026

SUPER	03/06/2026		Superannuation contributions	$ 566.86	
DD35170.12	**03/06/2026**	**Australia Prime Superannuation Fund**			**-$ 683.89**
SUPER	03/06/2026		Superannuation contributions	$ 683.89	
DD35170.13	**03/06/2026**	**MobiSuper**			**-$ 264.15**
SUPER	03/06/2026		Superannuation contributions	$ 264.15	
DD35170.14	**03/06/2026**	**The Trustee For PEK Super**			**-$ 729.93**
SUPER	03/06/2026		Superannuation contributions	$ 729.93	
DD35218.10	**17/06/2026**	**Australian Super**			**-$ 3,423.53**
SUPER	17/06/2026		Superannuation contributions	$ 3,423.53	
DD35218.11	**17/06/2026**	**Rest Superannuation**			**-$ 503.38**
SUPER	17/06/2026		Superannuation contributions	$ 503.38	
DD35218.12	**17/06/2026**	**Australia Prime Superannuation Fund**			**-$ 600.45**
SUPER	17/06/2026		Superannuation contributions	$ 600.45	
DD35218.13	**17/06/2026**	**MobiSuper**			**-$ 262.10**
SUPER	17/06/2026		Superannuation contributions	$ 262.10	
DD35218.14	**17/06/2026**	**The Trustee For PEK Super**			**-$ 729.93**
SUPER	17/06/2026		Superannuation contributions	$ 729.93	
			Total	**$ 125,278.75**	**-$ 125,278.75**

Credit Card Payments	Date	Name	Description	Amount	Total
DD35241.1	**27/05/2026**	**Commonwealth Bank of Australia**			**-$ 13,840.49**
MAY2026	**27/05/2026**	**Human Resources Coordinator**	**Credit Card Purchases - May 2026**		**-$ 4,881.17**
			From You Flowers - Sympathy Flowers	$ 114.30	
			Department of Local Government - Licence to Perform High Risk Work	$ 276.00	
			St John Ambulance - First Aid Training	$ 180.00	
			St John Ambulance - First Aid Training	$ 180.00	
			St John Ambulance - First Aid Training	$ 180.00	

Schedule of Accounts Paid - June 2026

		St John Ambulance - First Aid Training	$	180.00		
		St John Ambulance - First Aid Training	$	180.00		
		St John Ambulance - First Aid Training	$	360.00		
		St John Ambulance - First Aid Training	$	540.00		
		St John Ambulance - First Aid Training	$	180.00		
		St John Ambulance - First Aid Training	$	180.00		
		St John Ambulance - First Aid Training	$	180.00		
		St John Ambulance - First Aid Training	$	360.00		
		Katanning IGA - Snacks for Injury Prevention Workshop	$	18.40		
		Woolworths - Snacks for Injury Prevention Workshop	$	40.05		
		Woolworths - Refreshments for Injury Prevention Workshop	$	3.70		
		Vibe Hotel - Accommodation & Parking for Councillor Training	$	611.60		
		Kmart - Furniture for KLC Equipment Storage	$	1,117.12		
MAY2026	**27/05/2026 General Manager Operations**	**Credit Card Purchases - May 2026**			**-$**	**4,328.50**
		SiteDocs - Subscription & Roll out - Installment 3 of 3	$	4,136.50		
		Zoleo - Duress Alarms Monthly Subscription	$	192.00		
MAY2026	**27/05/2026 Executive Manager Corporate Services**	**Credit Card Purchases - May 2026**			**-$**	**1,764.52**
		Grokability - Asset Management System Subscription	$	1,384.45		
		Grokability - International Transaction Fee	$	34.61		
		Woolworths - Supplies for Cancer Council Biggest Morning Tea inc GST	$	80.75		
		Woolworths - Supplies for Cancer Council Biggest Morning Tea GST Free	$	84.71		
		St John Ambulance - First Aid Training	$	180.00		
MAY2026	**27/05/2026 Manager Recreation Services**	**Credit Card Purchases - May 2026**			**-$**	**1,767.75**
		Johns Bakery - Kiosk Stock for Saturday Netball	$	5.50		
		Woolworths - Kiosk Stock for Saturday Netball inc GST	$	24.95		
		Woolworths - Kiosk Stock for Saturday Netball GST Free	$	53.67		
		EG FuelCo - Ice for Saturday Netball	$	10.00		
		Woolworths - Seniors Prizes inc GST	$	29.60		

Schedule of Accounts Paid - June 2026

			Woolworths - Seniors Prizes GST Free	$	65.70		
			JB's Quality Meats - Seniors Prizes	$	32.36		
			Woolworths - Kiosk Stock for Saturday Netball inc GST	$	14.00		
			Woolworths - Kiosk Stock for Saturday Netball GST Free	$	80.39		
			Woolworths - Kiosk Stock for Saturday Netball	$	9.40		
			JB's Quality Meats - Seniors Prizes	$	32.36		
			Woolworths - Kiosk Stock for Saturday Netball inc GST	$	27.00		
			Woolworths - Kiosk Stock for Saturday Netball GST Free	$	83.17		
			MoveActive Wholesale - Pilates Equipment	$	1,192.95		
			Woolworths - Smoothies Supplies	$	106.70		
MAY2026	**27/05/2026**	**Executive Assistant to CEO**	**Credit Card Purchases - May 2026**			**-$**	**1,004.54**
			Woolworths - Supplies for Farewell Morning Tea inc GST	$	33.70		
			Woolworths - Supplies for Farewell Morning Tea GST Free	$	66.24		
			Woolworths - Farewell Gift	$	507.95		
			Dome - Councillors Breakfast	$	129.35		
			Woolworths - Refreshments for Council Meetings inc GST	$	70.50		
			Woolworths - Refreshments for Council Meetings GST Free	$	12.00		
			BWS Katanning - Refreshments for Council Meetings	$	184.80		
MAY2026	**27/05/2026**	**Chief Executive Officer**	**Credit Card Purchases - May 2026**			**-$**	**134.01**
			Uber - Personal Expenditure - To be reimbursed	$	65.20		
			Uber - Personal Expenditure - To be reimbursed	$	13.02		
			Kaffee 107 - Refreshments for Albany Budget Briefing	$	19.29		
			Baba Fattoush Cafe & Restaurant - Refreshments for Commodity Ag Meeting	$	36.50		
MAY2026	**27/05/2026**	**Community Emergency Services Manager**	**Credit Card Purchases - May 2026**			**$**	**40.00**
			Annual Fee - Refund	-$	40.00		
			Total	**$**	**13,840.49**	**-$**	**13,840.49**

Schedule of Accounts Paid - June 2026

EFT Payments	$	2,203,107.79	84.14%
Cheque Payments	$	850.95	0.03%
Payroll Payments	$	275,176.15	10.51%
Direct Debit Payments	$	125,278.75	4.78%
Credit Card Payments	$	13,840.49	0.53%
TOTAL	**$**	**2,618,254.13**	**100%**

Shire of Katanning

Heart of the Great Southern

Monthly Financial Reports

June 2026

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the Period Ended 30 June 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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RSM Australia Pty Ltd

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Compilation Report

To the Council

Shire of Katanning

Scope

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

The responsibility of the Shire

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

Our responsibility

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Katanning, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Katanning and the purpose identified above. We do not accept responsibility to any other person for the content of the report.

Travis Bate
Signed at GERALDTON

RSM Australia Pty Ltd
Chartered Accountants

Date 20th of July 2026

SHIRE OF KATANNING
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

	Note	Adopted Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* $ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		5,486,584	5,486,584	**5,547,585**	61,001	1.11%	
Grants, subsidies and contributions		2,452,689	2,452,689	**5,082,745**	2,630,056	107.23%	▲
Fees and charges		2,476,278	2,476,278	**2,794,872**	318,594	12.87%	▲
Interest revenue		476,000	476,000	**556,140**	80,140	16.84%	▲
Other revenue		372,535	372,535	**475,995**	103,460	27.77%	▲
Profit on asset disposals		75,207	75,207	**109,768**	34,561	45.95%	▲
		11,339,293	**11,339,293**	**14,567,105**	**3,227,812**	28.47%	
Expenditure from operating activities							
Employee costs		(5,337,519)	(5,337,517)	**(5,059,174)**	278,343	5.21%	
Materials and contracts		(4,208,360)	(4,211,607)	**(3,467,672)**	743,935	17.66%	▲
Utility charges		(612,753)	(612,753)	**(592,032)**	20,721	3.38%	
Depreciation		(9,356,842)	(9,356,842)	**(9,347,764)**	9,078	0.10%	
Finance costs		(91,756)	(91,756)	**(110,585)**	(18,829)	(20.52%)	▼
Insurance		(426,741)	(420,741)	**(439,291)**	(18,550)	(4.41%)	
Other expenditure		(423,838)	(418,138)	**(335,130)**	83,008	19.85%	▲
Loss on asset disposals		(17,854)	(17,854)	**(2,371)**	15,483	86.72%	▲
		(20,475,663)	**(20,467,208)**	**(19,354,019)**	**1,113,189**	5.44%	
Non cash amounts excluded from operating activities	2(c)	9,299,489	9,299,489	**9,467,439**	167,950	1.81%	
Amount attributable to operating activities		**163,119**	**171,574**	**4,680,525**	**4,508,951**	2627.99%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		11,186,472	11,186,472	**9,624,511**	(1,561,961)	(13.96%)	▼
Proceeds from disposal of assets		391,000	391,000	**253,650**	(137,350)	(35.13%)	▼
Proceeds from financial assets at amortised cost - self supporting loans		22,752	22,752	**22,752**	0	0.00%	
		11,600,224	**11,600,224**	**9,900,913**	**(1,699,311)**	(14.65%)	
Outflows from investing activities							
Acquisition of property, plant and equipment		(12,214,542)	(12,214,542)	**(9,177,513)**	3,037,029	24.86%	▲
Acquisition of infrastructure		(2,126,308)	(2,126,308)	**(1,294,732)**	831,576	39.11%	▲
Payments for financial assets at amortised cost - self supporting loans		(22,752)	0	**0**	0	0.00%	
		(14,363,602)	**(14,340,850)**	**(10,472,245)**	**3,868,605**	26.98%	
Amount attributable to investing activities		**(2,763,378)**	**(2,740,626)**	**(571,332)**	**2,169,294**	79.15%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves		1,994,442	0	**693,521**	693,521	0.00%	
		1,994,442	**0**	**693,521**	**693,521**	0.00%	
Outflows from financing activities							
Repayment of borrowings		(302,233)	(302,234)	**(302,234)**	0	0.00%	
Transfer to reserves		(1,767,995)	0	**(1,727,643)**	(1,727,643)	0.00%	
		(2,070,228)	**(302,234)**	**(2,029,877)**	**(1,727,643)**	(571.62%)	
Amount attributable to financing activities		**(75,786)**	**(302,234)**	**(1,336,356)**	**(1,034,122)**	(342.16%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	2,799,383	2,799,383	**2,799,383**	0	0.00%	
Amount attributable to operating activities		163,119	171,574	**4,680,525**	4,508,951	2627.99%	▲
Amount attributable to investing activities		(2,763,378)	(2,740,626)	**(571,332)**	2,169,294	79.15%	▲
Amount attributable to financing activities		(75,786)	(302,234)	**(1,336,356)**	(1,034,122)	(342.16%)	▼
Surplus or deficit after imposition of general rates		**123,336**	**(71,903)**	**5,572,220**	**5,644,123**	7849.64%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF KATANNING
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2026

	Actual 30 June 2025	Actual as at 30 June 2026
	$	$
CURRENT ASSETS		
Cash and cash equivalents	15,299,657	15,596,408
Trade and other receivables	1,807,551	1,788,713
Other financial assets	22,752	0
Inventories	10,411	11,247
TOTAL CURRENT ASSETS	17,140,371	17,396,368
NON-CURRENT ASSETS		
Trade and other receivables	356,964	356,964
Other financial assets	321,802	450,756
Property, plant and equipment	56,103,805	61,752,342
Infrastructure	210,910,983	206,240,674
Right-of-use assets	2,120	2,120
TOTAL NON-CURRENT ASSETS	267,695,674	268,802,856
TOTAL ASSETS	284,836,045	286,199,224
CURRENT LIABILITIES		
Trade and other payables	823,072	686,544
Contract liabilities	75,020	417,648
Capital grant/contributions liabilities	4,701,589	967,278
Lease liabilities	878	878
Borrowings	302,233	0
Employee related provisions	514,778	514,778
Other provisions	1,143,149	1,499,175
TOTAL CURRENT LIABILITIES	7,560,719	4,086,301
NON-CURRENT LIABILITIES		
Borrowings	2,704,400	2,704,400
Employee related provisions	82,527	82,527
Other provisions	568,112	568,112
TOTAL NON-CURRENT LIABILITIES	3,355,039	3,355,039
TOTAL LIABILITIES	10,915,758	7,441,340
NET ASSETS	**273,920,287**	**278,757,884**
EQUITY		
Retained surplus	79,442,461	83,245,936
Reserve accounts	8,718,555	9,752,677
Revaluation surplus	185,759,271	185,759,271
TOTAL EQUITY	**273,920,287**	**278,757,884**

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 July 2026

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES
Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:
- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Adopted Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 30 June 2026
Current assets		$	$	$
Cash and cash equivalents		13,177,932	15,299,657	15,596,408
Trade and other receivables		1,062,455	1,807,551	1,788,713
Other financial assets		0	22,752	0
Inventories		7,248	10,411	11,247
		14,247,635	17,140,371	17,396,368
Less: current liabilities				
Trade and other payables		(318,436)	(823,072)	(686,544)
Other liabilities		(4,691,002)	(4,776,609)	(1,384,926)
Lease liabilities		(878)	(878)	(878)
Borrowings		(300,000)	(302,233)	0
Employee related provisions		(582,279)	(514,778)	(514,778)
Other provisions		(1,338,997)	(1,143,149)	(1,499,175)
		(7,231,592)	(7,560,719)	(4,086,301)
Net current assets		**7,016,043**	**9,579,652**	**13,310,067**
Less: Total adjustments to net current assets	2(b)	(6,892,707)	(6,780,269)	(7,737,846)
Closing funding surplus / (deficit)		**123,337**	**2,799,383**	**5,572,221**

(b) Current assets and liabilities excluded from budgeted deficiency

	Note	Adopted Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 30 June 2026
Adjustments to net current assets				
Less: Reserve accounts		(8,492,108)	(8,718,555)	(9,752,677)
Less: Financial assets at amortised cost - self supporting loans		(22,752)	(22,752)	0
Less: Current assets not expected to be received at end of year		0	0	0
Add: Current liabilities not expected to be cleared at the end of the year		0	0	0
- Current portion of lease liabilities		878	878	878
- Current portion of borrowings		(300,000)	302,233	0
- Current portion of other provisions held in reserve-Amherst		1,338,997	1,143,149	1,499,175
- Current portion of employee benefit provisions held in reserve		582,279	514,778	514,778
Total adjustments to net current assets	2(a)	**(6,892,707)**	**(6,780,269)**	**(7,737,846)**

(c) Non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2026	YTD Budget Estimates 30 June 2026	YTD Actual 30 June 2026
	$	$	$
Adjustments to operating activities			
Less: Profit on asset disposals	(75,207)	(75,207)	(109,768)
Less: Movement in liabilities associated with restricted cash - Amherst	0	0	356,026
Add: Loss on asset disposals	17,854	17,854	2,371
Add: Depreciation	9,356,842	9,356,842	9,347,764
Non-cash movements in non-current assets and liabilities:			
- Financial assets at amortised cost - term deposits			(128,954)
Total non-cash amounts excluded from operating activities	**9,299,489**	**9,299,489**	**9,467,439**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is $10,000 and 10.00% whichever is the greater.

REFER TO AGENDA ITEM FOR EXPLANATIONS

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
Grants, subsidies and contributions	2,630,056	107.23%	▲
Fees and charges	318,594	12.87%	▲
Interest revenue	80,140	16.84%	▲
Other revenue	103,460	27.77%	▲
Profit on asset disposals	34,561	45.95%	▲
Expenditure from operating activities			
Materials and contracts	743,935	17.66%	▲
Finance costs	(18,829)	(20.52%)	▼
Other expenditure	83,008	19.85%	▲
Loss on asset disposals	15,483	86.72%	▲
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(1,561,961)	(13.96%)	▼
Proceeds from disposal of assets	(137,350)	(35.13%)	▼
Outflows from investing activities			
Acquisition of property, plant and equipment	3,037,029	24.86%	▲
Acquisition of infrastructure	831,576	39.11%	▲
Surplus or deficit after imposition of general rates	5,644,123	7849.64%	▲

SHIRE OF KATANNING

SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

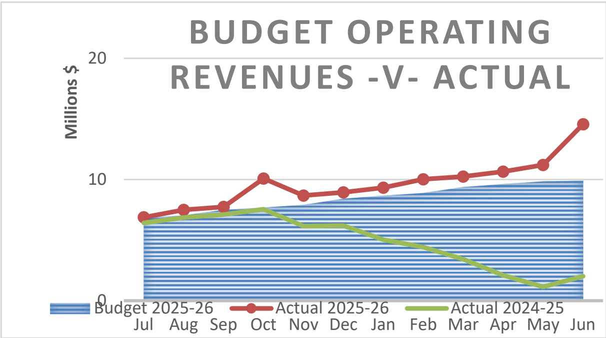
Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF KATANNING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

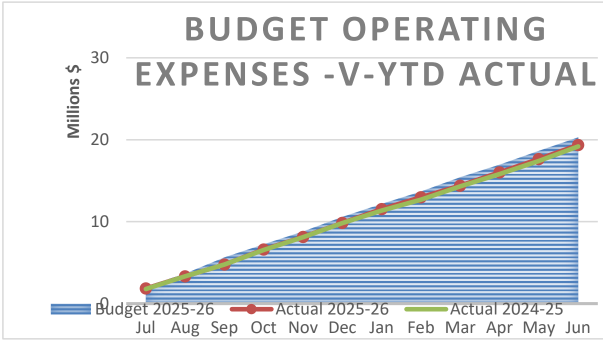
1 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

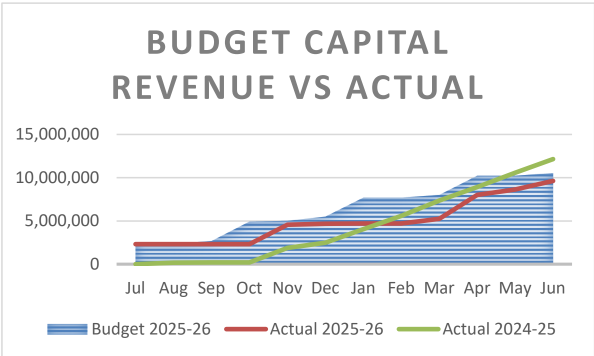


OPERATING EXPENSES

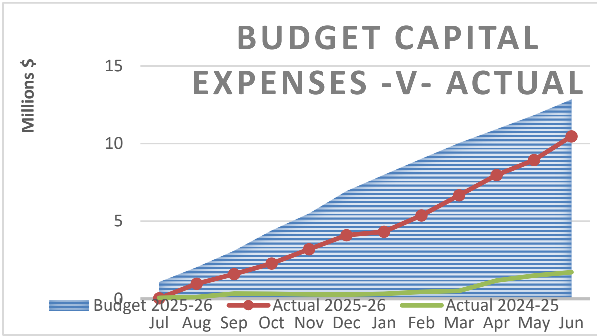


INVESTING ACTIVITIES

CAPITAL REVENUE

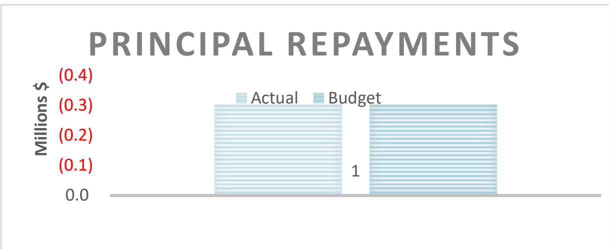


CAPITAL EXPENSES

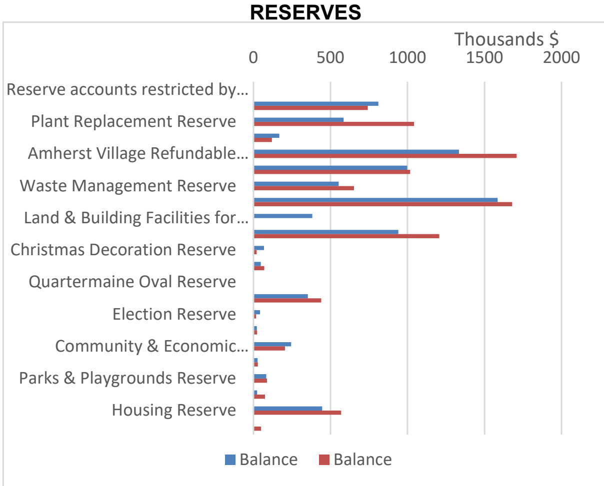


FINANCING ACTIVITIES

BORROWINGS



RESERVES



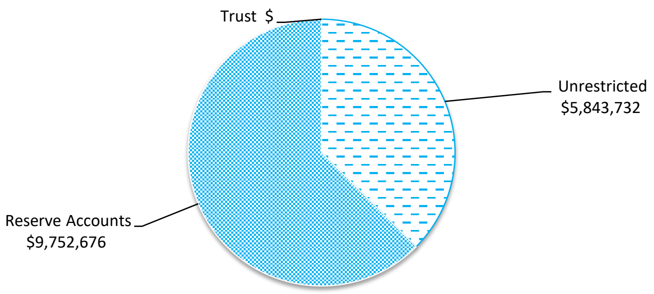
2 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
Cash at Bank	Cash and cash equivalents	4,876,454	0	4,876,454		CBA	0.25%	At call
Term Deposit - Muni	Cash and cash equivalents	967,278	0	967,278		WATC	3.61%	
At-Call (CBA) - Reserves	Cash and cash equivalents	0	2,752,676	2,752,676		CBA	0.25%	At call
Term Deposit - Reserves	Cash and cash equivalents	0	7,000,000	7,000,000		CBA	4.04%	20/10/2026
Total		**5,843,732**	**9,752,676**	**15,596,408**	**0**			
Comprising								
Cash and cash equivalents		5,843,732	9,752,676	15,596,408	0			
		5,843,732	**9,752,676**	**15,596,408**	**0**			

KEY INFORMATION
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.
Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 7 - Other assets.



SHIRE OF KATANNING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

3 RESERVE ACCOUNTS

	Budget				Actual			
Reserve account name	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	$	$	$	$	$	$	$	$
Reserve accounts restricted by Council								
Leave reserve	810,712	21,914	(100,000)	732,626	810,712	31,526	(100,000)	742,238
Plant Replacement Reserve	586,050	501,411	0	1,087,461	586,050	456,467	0	1,042,517
Amherst Village Building Maintenance Reserve	168,488	4,553	(60,000)	113,041	168,488	5,990	(55,241)	119,237
Amherst Village Refundable Deposit Reserve	1,334,902	350,000	(150,000)	1,534,902	1,334,902	373,783	0	1,708,685
Old Saleyards Reserve	997,981	26,976	(30,000)	994,957	997,981	40,476	(20,820)	1,017,637
Waste Management Reserve	552,968	89,950	0	642,918	552,968	98,839	0	651,807
Land & Building Reserve	1,585,555	89,592	(899,111)	776,036	1,585,555	94,253	0	1,679,808
Land & Building Facilities for Seniors Reserve	382,263	0	(381,751)	512	382,263	9,247	(391,510)	0
Regional Sheep Saleyards Reserve	940,377	249,420	0	1,189,797	940,377	266,114	0	1,206,491
Christmas Decoration Reserve	68,440	1,850	(50,000)	20,290	68,440	1,983	(50,000)	20,423
GRV Revaluation Reserve	47,288	21,279	0	68,567	47,288	22,260	0	69,548
Quartermaine Oval Reserve	559	0	0	559	559	23	0	582
KLC Facilities Reserve	352,839	109,537	(250,000)	212,376	352,839	86,589	0	439,428
Election Reserve	42,306	1,144	(23,580)	19,870	42,306	1,307	(25,950)	17,663
Library Building Reserve	22,099	597	0	22,696	22,099	904	0	23,003
Community & Economic Development Reserve	245,040	6,622	(50,000)	201,662	245,040	9,206	(50,000)	204,246
Lake Ewlyamartup Facilities Reserve	27,639	747	0	28,386	27,639	1,130	0	28,769
Parks & Playgrounds Reserve	83,575	2,259	0	85,834	83,575	3,418	0	86,993
Katanning Aquatic Centre Reserve	23,244	50,628	0	73,872	23,244	51,766	0	75,010
Housing Reserve	446,230	189,516	0	635,746	446,230	122,361	0	568,591
ERP System Upgrade Reserve	0	50,000	0	50,000	0	50,000	0	50,000
	8,718,555	**1,767,995**	**(1,994,442)**	**8,492,108**	**8,718,555**	**1,727,643**	**(693,521)**	**9,752,677**

4 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Variance
	$	$	$	$
Buildings - specialised	11,754,542	11,754,542	8,937,549	(2,816,993)
Plant and equipment	187,000	187,000	178,373	(8,627)
Motor Vehicles	84,000	84,000	39,655	(44,345)
Equipment	8,000	8,000	21,936	13,936
Artwork & sculptures	181,000	181,000	0	(181,000)
Acquisition of property, plant and equipment	**12,214,542**	**12,214,542**	**9,177,513**	**(3,037,029)**
Infrastructure - roads	1,101,716	1,101,716	1,099,227	(2,489)
Infrastructure - Parks and ovals	0	0	88,881	88,881
Infrastructure - Other	1,024,592	1,024,592	106,625	(917,968)
Acquisition of infrastructure	**2,126,308**	**2,126,308**	**1,294,732**	**(831,576)**
Total capital acquisitions	**14,340,850**	**14,340,850**	**10,472,245**	**(3,868,605)**
Capital Acquisitions Funded By:				
Capital grants and contributions	11,186,472	11,186,472	9,624,511	(1,561,961)
Other (disposals & C/Fwd)	391,000	391,000	253,650	(137,350)
Reserve accounts				
Leave reserve	100,000	100,000	100,000	0
Amherst Village Building Maintenance Reserve	60,000	60,000	55,241	(4,759)
Amherst Village Refundable Deposit Reserve	150,000	150,000	0	(150,000)
Old Saleyards Reserve	30,000	30,000	20,820	(9,180)
Land & Building Reserve	899,111	899,111	0	(899,111)
Land & Building Facilities for Seniors Reserve	381,751	381,751	391,510	9,759
Christmas Decoration Reserve	50,000	50,000	50,000	0
KLC Facilities Reserve	250,000	250,000	0	(250,000)
Election Reserve	23,580	23,580	25,950	2,370
Community & Economic Development Reserve	50,000	50,000	50,000	0
Contribution - operations	768,936	768,936	(99,438)	(868,374)
Capital funding total	**14,340,850**	**14,340,850**	**10,472,245**	**(3,868,605)**

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5).* These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2).* Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2),* the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

4 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total - Level of completion indicators

Level of completion indicators

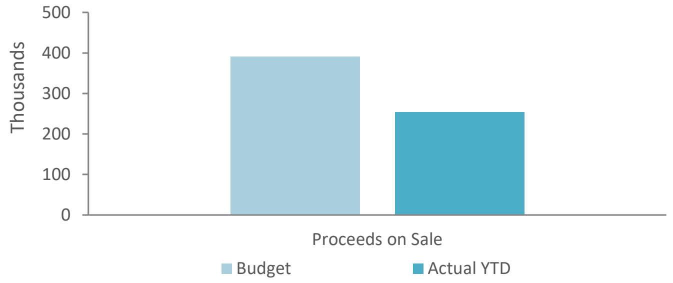
0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

	Account Description	Adopted Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		$	$	$	$
2676	Paintings & Sculptures - At Cost - Noongar Story Public Artwork Project	181,000	181,000	0	181,000
0525	Hockey Building Upgrades	250,000	250,000	49,295	200,705
1996	Buildings - Specialised - Katanning CBFB Shed Upgrade	169,925	169,925	162,902	7,023
1998	Cat Pound Construction	10,000	10,000	0	10,000
2000	Housing Development Project	360,000	360,000	0	360,000
2154	Buildings - Specialised - At Cost - Amherst	60,000	60,000	55,241	4,759
2659	Buildings - Specialised - At Cost - Early Childhood Hub	10,884,927	10,884,927	8,530,025	2,354,902
3064	Buildings - Specialised - At Cost - Cemetery	94,690	94,690	90,034	4,656
8875	Buildings - Specialised - At Cost - KLC 24 hour gym upgrade	50,000	50,000	50,051	(51)
1994	Equipment - At Cost - Other Law Order	25,000	25,000	21,762	3,238
3701	Pool Blanket	39,180	39,180	39,180	0
3095	Infrastructure Other - At Cost - Prosser Park	0	0	1,267	(1,267)
4964	Motor Vehicles - At Cost - Plant Purchases	55,000	55,000	39,655	15,345
3068	Motor Vehicles - At Cost - Plant Purchases	10,412	10,412	0	10,412
4075	Infrastructure Other - At Cost - Aerodrome Runway	750,000	750,000	66,178	683,823
6701	Infrastructure Other - At Cost - ChargeUp Charging Station	30,000	30,000	0	30,000
3086	Infrastructure Parks & Ovals - BMX Track	70,000	70,000	84,512	(14,512)
4954	**Plant - At Cost - Plant Purchases**				
AC096	New Mower 25/26	10,000	10,000	7,532	2,468
AC097	New Mower 25/26	60,000	60,000	78,650	(18,650)
AC098	New Medium Tipper 25/26	79,000	79,000	80,359	(1,359)
AC100	Minor Plant Purchases 25/26	50,000	50,000	11,813	38,187
4460	**Infrastructure Roads - At Cost - Roads**				
C817	Rrg Warren Rd - Construct Widen Slk12-15	69,819	69,819	69,820	(1)
C818	R2R Warburton Rd (from Trimmer to Throssell) resheet	0	0	10,994	(10,994)
C819	R2R Coomelberrup Rd (Sections) Resheet	0	0	27,631	(27,631)
C820	R2R Langaweira Rd (Sections) Shoulder Reconstruct	61,897	61,897	121,055	(59,158)
C821	Rrg Arbour Street 0-1.26	230,000	230,000	234,910	(4,910)
C822	Rrg Clive St 0.136-2.02	75,000	75,000	75,000	(0)
C823	Rrg Cove St 0-0.21	55,000	55,000	54,001	1,000
C826	R2R Ranford Road 25/26 Program	390,000	390,000	403,608	(13,608)
C827	R2R Hettner Road 25/26 Program	120,000	120,000	12,250	107,750
C828	R2R Belmont Street 25/26 Program	90,000	90,000	89,957	43
CC17	Quartermaine Oval Upgrade	0	0	4,388	(4,388)
C981	Saleyards Ear Tagging Project (Equip)	0	0	174	(174)
C097	Conroy Street Roundabout upgrades	10,000	10,000	0	10,000
		14,340,850	**14,340,850**	**10,472,245**	**3,868,605**

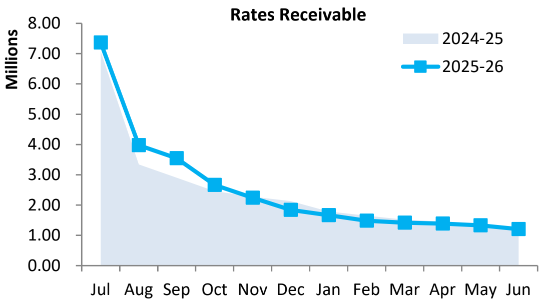
5 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget Net Book Value	Budget Proceeds	Budget Profit	Budget (Loss)	YTD Actual Net Book Value	YTD Actual Proceeds	YTD Actual Profit	YTD Actual (Loss)
		$	$	$	$	$	$	$	$
	Buildings								
	Freehold land	275,000	275,000	0	0	128,000	200,000	72,000	0
	Plant and equipment								
	Plant & Equipment	58,647	116,000	75,207	(17,854)	18,253	53,650	37,768	(2,371)
		333,647	**391,000**	**75,207**	**(17,854)**	**146,253**	**253,650**	**109,768**	**(2,371)**



6 RECEIVABLES

Rates receivable	30 June 2025	30 Jun 2026
	$	$
Opening arrears previous year	940,853	1,296,939
Levied this year	5,016,765	6,753,886
Less - collections to date	(4,660,679)	(6,845,699)
Gross rates collectable	**1,296,939**	**1,205,126**
Allowance for impairment of rates receivable	(362,262)	(34,074)
Net rates collectable	**934,677**	**1,171,052**
% Collected	78.2%	85.0%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(14,720)	276,363	107,145	6,042	68,418	443,248
Percentage	(3.3%)	62.3%	24.2%	1.4%	15.4%	
Balance per trial balance						
Trade receivables	(14,720)	276,363	107,145	6,042	68,418	443,248
GST receivable	174,413	0	0	0	0	174,413
Total receivables general outstanding						**617,661**

Amounts shown above include GST (where applicable)

KEY INFORMATION

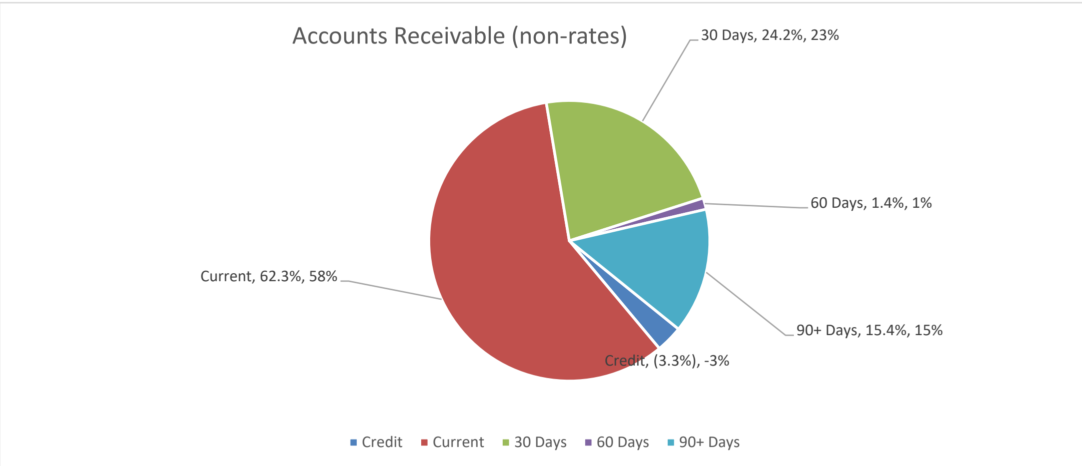
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



7 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 30 June 2026
	$	$	$	$
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	22,752	0	(22,752)	0
Inventory				
Fuel	10,411	0	836	11,247
Contract assets				
Contract assets	0	173,451	(173,451)	0
Total other current assets	**33,163**	**173,451**	**(195,367)**	**11,247**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

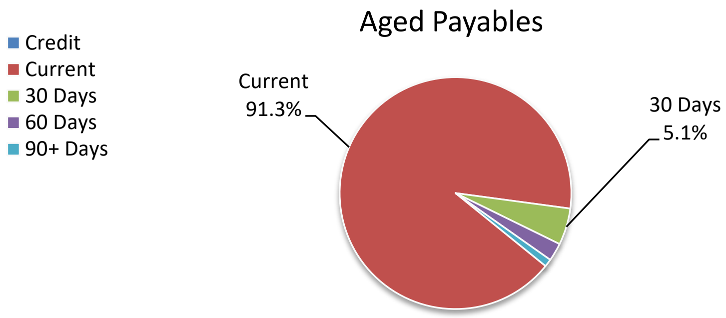
8 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	113,487	6,351	3,133	1,329	124,300
Percentage	0.0%	91.3%	5.1%	2.5%	1.1%	
Balance per trial balance						
Sundry creditors	0	113,487	6,351	3,133	1,329	253,162
ATO liabilities	0	61,873	0	0	0	61,873
Rates paid in advance	0	0	0	0	153,127	153,127
Bonds & deposits	0	0	0	0	54,086	54,086
Other payables [describe]						(27,148)
Total payables general outstanding						**686,544**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



9 BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		$	$	$	$	$	$	$	$	$
New Administration Building										
Repayments due November & May	158	1,828,894	0	0	(111,136)	(111,135)	1,717,758	1,717,759	(75,826)	(68,452)
Aged & Key Worker Housing										
Repayments Due November & May	159	511,408	0	0	(45,740)	(45,740)	465,668	465,668	(8,534)	(6,553)
Plant - Watercart										
Repayments due November & May	160	95,323	0	0	(16,995)	(16,995)	78,328	78,328	(1,527)	(792)
Plant - Grader										
Repayments Due November & May	161	140,181	0	0	(24,992)	(24,992)	115,189	115,189	(1,892)	(1,165)
Plant - Road Sweeper										
Repayments Due November, May, February & August	163	120,162	0	0	(42,325)	(42,325)	77,837	77,837	(4,620)	(3,777)
Plant - Truck										
Repayments Due November, May, February & August	164	108,718	0	0	(38,294)	(38,294)	70,424	70,424	(9,694)	(3,417)
		2,804,686	0	0	(279,482)	(279,481)	2,525,204	2,525,205	(102,093)	(84,156)
Self supporting loans										
Katanning Country Club Repayments Due November, February, May & August		201,947	0	0	(22,752)	(22,752)	179,195	179,195	(8,491)	(7,600)
		201,947	0	0	(22,752)	(22,752)	179,195	179,195	(8,491)	(7,600)
Total		**3,006,633**	**0**	**0**	**(302,234)**	**(302,233)**	**2,704,399**	**2,704,400**	**(110,584)**	**(91,756)**
Current borrowings		302,233					0			
Non-current borrowings		2,704,400					2,704,399			
		3,006,633					**2,704,399**			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

KEY INFORMATION
The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

10 LEASE LIABILITIES

Movement in carrying amounts

Information on leases			New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.	1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		$	$	$	$	$	$	$	$	$
SG Fleet	22401/00	878	0	0	0	0	878	878	0	0
Total		**878**	**0**	**0**	**0**	**0**	**878**	**878**	**0**	**0**
Current lease liabilities		878					878			
		878					**878**			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION
At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 June 2026
		$	$	$	$	$
Other liabilities						
Contract liabilities		75,020	0	2,021,572	(1,678,944)	417,648
Capital grant/contributions liabilities		4,701,589	(3,890,475)	156,164	0	967,278
Total other liabilities		4,776,609	(3,890,475)	2,177,736	(1,678,944)	1,384,926
Employee Related Provisions						
Provision for annual leave		257,103	0	0	0	257,103
Provision for long service leave		257,675	0	0	0	257,675
Total Provisions		514,778	0	0	0	514,778
Other Provisions						
Amherst Refundable Deposits		1,143,149	356,026	0	0	1,499,175
Total Other Provisions		1,143,149	356,026	0	0	1,499,175
Total other current liabilities		**6,434,536**	**(3,534,449)**	**2,177,736**	**(1,678,944)**	**3,398,879**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
Provider	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2026	Current Liability 30 Jun 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Grants and subsidies								
Governance	0	0	0	0	0	43,750	43,750	30,723
General purpose funding	0	0	0	0	0	1,733,368	1,733,368	4,446,198
Law, order, public safety	0	0	0	0	0	235,920	235,920	229,652
Education and welfare	0	0	0	0	0	115,000	115,000	62,418
Recreation and culture	0	0	0	0	0	18,500	18,500	909
Transport	0	0	0	0	0	306,151	306,151	312,845
	0	**0**	**0**	**0**	**0**	**2,452,689**	**2,452,689**	**5,082,745**
Contributions								
Financial Assistance Grants	0	0	0	0	0	1,613,368	1,613,368	4,374,060
Commissions & Contributions (TPL)	0	0	0	0	0	110,000	110,000	126,031
Debt Collection Legal Expenses Reimbursement (GP	0	0	0	0	0	120,000	120,000	72,138
Grant Income - Fire Prevention	0	0	0	0	0	48,780	48,780	28,040
KLC Donations Income	0	0	0	0	0	10,000	10,000	0
BFB LGGS Income	0	0	0	0	0	49,860	49,860	64,169
CESM Contributions & Reimbursements	0	0	0	0	0	137,280	137,280	137,443
Every Club Grant Scheme 2022-2025	7,678	0	0	7,678	0	7,500	7,500	0
Youth Activities Grant Income (CDOW)	0	0	0	0	0	39,000	39,000	39,691
Seniors Week Grant Income (CDOW)	0	0	0	0	0	1,000	1,000	0
National Youth Week Grant Income (CDOW)	0	0	0	0	0	3,000	3,000	3,000
Cultural Awareness	5,000	0	0	5,000	0	0	0	0
Lotterywest - Community Capacity Building	17,255	0	0	17,255	0	0	0	0
Harmony Festival Grant Income (CDOW)	0	0	0	0	0	70,000	70,000	19,727
Regional Council Income	0	0	0	0	0	43,750	43,750	30,723
Direct Road Grant (MRBD)	0	0	0	0	0	196,151	196,151	186,814
Naidoc Week	0	0	0	0	0	2,000	2,000	0
Kidsport	0	0	0	0	0	1,000	1,000	909
	29,933	**0**	**0**	**29,933**	**0**	**2,452,689**	**2,452,689**	**5,082,745**
TOTALS	**29,933**	**0**	**0**	**29,933**	**0**	**2,452,689**	**2,452,689**	**5,082,745**

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2026	Current Liability 30 Jun 2026	Capital grants, subsidies and contributions revenue Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Capital grants and subsidies								
Governance	0	0	0	0	0	9,274,612	9,274,612	8,055,138
Law, order, public safety	0	0	0	0	0	260,000	260,000	255,050
Recreation and culture	0	0	0	0	0	97,301	97,301	73,160
Transport	0	0	0	0	0	1,493,015	1,493,015	1,077,429
Economic services	0	0	0	0	0	61,544	61,544	163,734
	0	**0**	**0**	**0**	**0**	**11,186,472**	**11,186,472**	**9,624,511**
Capital contributions								
Regional Road Group Grant	0	0	0	0	0	281,198	281,198	363,600
Roads to Recovery Funding	45,087	124,958	(170,045)	0	0	600,000	600,000	647,651
Chargeup Charging Station Grant	0	0	0	0		61,544	61,544	163,471
Grant Income - Economic LRCI	0	0	0	0	0	27,301	97,301	0
Grant Income - BMX Track upgrades	0	0	0	0		70,000	0	73,160
DFES Grant for BFB Shed upgrade	0	0	0	0	0	260,000	260,000	255,050
Early Childhood Hub Grant Funds	0	1,761,096	0	1,761,096	0	9,274,612	9,274,612	8,055,138
Saleyard Capital Grant - Ear Tagging equipment	0	0	0	0	0	0	0	263
Airport Runway Grants 25/26	0	0	0	0	0	611,817	611,817	66,178
	45,087	**1,886,054**	**(170,045)**	**1,761,096**	**0**	**11,186,472**	**11,186,472**	**9,624,511**
TOTALS	**45,087**	**1,886,054**	**(170,045)**	**1,761,096**	**0**	**11,186,472**	**11,186,472**	**9,624,511**

14 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			$	$	$	$
Movement in Opening Surplus/(Deficit)	OC19/26 - 24/03/2026					(769,166)
KLC Top Oval Amenities Building Interim Upgrade	OC165/25 - 25/11/2025	Capital revenue		125,000		(644,166)
KLC Top Oval Amenities Building Interim Upgrade		Capital expenses			(125,000)	(769,166)
REVENUE						
General Purpose Grants	OC19/26 - 24/03/2026	Operating Grants		844,106		74,940
Untied Road Grants		Operating Grants		273,883		348,823
Rental Income - Key worker housing		Fees And Charges		28,200		377,023
Property Lease Fees		Fees And Charges		61,218		438,241
Yarding Fees - Saleyards		Fees And Charges		200,000		638,241
Salary package income pretax		Other Income		7,680		645,921
Salary package income post		Other Income		10,651		656,572
CESM Contribution		Contributions And Reimbursements			(15,734)	640,838
Insurance Claims - Admin		Other Income		39,180		680,018
KLC Donations Income		Contributions And Reimbursements		10,000		690,018
EXPENSES						
Aquatic Centre Maintenance	OC19/26 - 24/03/2026	Materials And Contracts			(72,773)	617,245
Building Program - Other Recreation		Materials And Contracts			(45,468)	571,777
Library Salaries		Employee Costs			(10,000)	561,777
Art Gallery Salaries		Employee Costs		10,000		571,777
CESM vehicle costs		Materials And Contracts			(11,496)	560,281
Salary package vehicle expense		Other Expense			(18,331)	541,950
KLC Building Maintenance		Materials And Contracts			(33,000)	508,950
KLC Donation Expense		Materials And Contracts			(10,000)	498,950
CAPITAL INCOME						
Grant Income - Economic	OC19/26 - 24/03/2026	Capital Income		61,544		560,494
Grant Income - Early Childhood Hub Project landscaping		Capital Income		250,000		810,494
Grant Income - Early Childhood Hub Project landscaping		Capital Income		86,000		896,494
Grant Income - Early Childhood Hub Project landscaping		Capital Income		58,000		954,494
Grant Income - Bush Fire Brigade Project		Capital Income		160,000		1,114,494
Grant Income - Regional Road Group		Capital Income		41,200	(73,332)	1,082,362
Grant Income - BMX Track upgrades		Capital Income		70,000		1,152,362
CAPITAL EXPENSES						
Katanning Early Childhood Hub Project - landscaping	OC19/26 - 24/03/2026	Capital Expense			(494,000)	658,362
Katanning BFB Shed		Capital Expense			(69,925)	588,437
CESM Vehicle Purchase		Capital Expense		29,000		617,437
Cemetery Project		Capital Expense			(44,690)	572,747
Plant Purchases - Multi Tyred Roller		Capital Expense		200,000		772,747
Pool Blanket		Capital Expense			(39,180)	733,567
Warren Road RRG upgrade carryover		Capital Expense			(69,819)	663,748
Amherst Street RRG		Capital Expense		55,000		718,748
Aberdeen Street RRG		Capital Expense		55,000		773,748
PROCEEDS FROM ASSET SALES						
Sale of Land - kaatanup way lots	OC19/26 - 24/03/2026	Proceeds From Asset Sales			(160,000)	613,748
Sale of Land - Shire vacant lots		Proceeds From Asset Sales		75,000		688,748
ADJUSTMENTS TO RESERVE TRANSFERS						
Transfer to Plant Reserve (Multi Tyred Roller)	OC19/26 - 24/03/2026	Transfer To Reserve			(200,000)	488,748
Transfer from KLC Facility Reserve (top oval works)		Transfer From Reserve		125,000		613,748
Transfer to housing reserve		Transfer To Reserve			(75,000)	538,748
Transfer to Saleyards Reserve		Transfer To Reserve			(200,000)	338,748

14 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			$	$	$	$
NEW PROJECTS/ITEMS						
Lake Ewlyamartup BBQ's x 2		Capital Expense			(10,412)	328,336
Top Oval Project	OC19/26 -	Capital Expense			(125,000)	203,336
BMX Track upgrades	24/03/2026	Capital Expense			(70,000)	133,336
Conroy Street Roundabout upgrades		Capital Expense			(10,000)	123,336
				2,875,662	**(1,983,160)**	**123,336**

COUNCIL POLICY

LOCAL PLANNING POLICY – REAR LANES

Policy No: 8.11

Purpose

To provide guidance on the use of rear lanes as a primary source of vehicular access to landholdings where conventional access from the primary street frontage is impractical or unavailable.

Definition – Rear Lane

A rear lane is a narrow road reserve that runs behind residential, commercial, or mixed-use development.

Rear lanes commonly accommodate utility services, including sewer, drainage, power, and telecommunications infrastructure, and are generally not intended to function as primary streets. Rear lanes may provide access to parking areas, ancillary buildings, service areas, loading facilities, and waste collection areas located at the rear of a property.

Scope

This policy applies to proposals seeking to utilise a rear lane as the primary source of vehicular access where access from the primary street frontage to the rear of the lot is not possible or is significantly constrained.

This may occur where:

- Existing development extends from side boundary to side boundary;
- Vehicular access along a side boundary is unavailable;
- The configuration of the lot prevents practical access from the primary street frontage; or
- The rear lane provides a more appropriate and efficient access arrangement.

Objectives

The objectives of this Policy are to:

- Facilitate the orderly use and development of land where rear lane access is necessary;
- Ensure rear lanes can safely accommodate vehicular movements associated with adjoining land uses;

- Promote attractive, functional and secure development adjoining rear lanes;
- Encourage passive surveillance and community safety;
- Ensure landowners contribute appropriately toward infrastructure upgrades required to facilitate development; and
- Protect the long-term function of rear lanes as part of the local road network.

Policy Requirements

1. Council may support the use of a rear lane as the primary source of access where access via the primary street frontage is unavailable, impractical, or would result in an inferior planning outcome.
2. A rear lane should have a minimum trafficable width of 6.0 metres to safely accommodate two-way vehicle movements. A variation to the min 6 metre trafficable width may be considered where traffic movements can be safely managed via a passing lane or one-way movement and including directional signage. In considering access which incorporates the use of a passing lane or one-way movement, landholders fronting the rear lane are to be consulted and comments considered.
3. Where a rear lane is unsealed, inadequately drained, or otherwise requires upgrading to accommodate a proposed development, the landowner may be required to contribute financially towards maintenance, drainage works, sealing, widening, or other infrastructure improvements considered necessary by Council.
4. Buildings and structures adjoining a rear lane shall be setback a minimum of 2 metres from the rear boundary, or as otherwise required by the Residential Design Codes, Local Planning Scheme, or applicable development standards.
5. Development adjoining a rear lane should incorporate windows, entrances, or other design elements that provide passive surveillance of the lane and enhance community safety.
6. Bin storage areas located adjacent to a rear lane shall be appropriately screened and maintained to minimise visual impacts, noise, odour, vermin, and litter.
7. Fencing adjacent to a rear lane should balance privacy and security with opportunities for passive surveillance. Fencing is encouraged to be visually permeable (minimum 50 per cent permeability) and incorporate architectural features that contribute positively to the streetscape.
8. Adequate lighting shall be provided at points of vehicular and pedestrian access to improve safety, security, and surveillance.
9. Crossovers and access points between a property and a rear lane shall be designed in accordance with the relevant Australian Standards, including AS 2890, to ensure safe vehicle access, manoeuvring, and egress.
10. All vehicle manoeuvring associated with the development shall be accommodated within the boundaries of the lot unless otherwise approved by Council.

11. Approval for the use of a rear lane as a primary source of access does not create an obligation on Council to upgrade, seal, widen, or otherwise improve the lane unless separately resolved by Council.

Legislation:	*Planning and Development (Local Planning Schemes) Regulations 2015*
Resolution No:	OC/
Resolution Date:	28 July 2026
Amended:	
Source:	Town Planning
Date of review:	Biennial
Review Responsibility:	General Manager Operations

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ACN 143 573 184 ABN 23 143 573 184
PlanningSolutions (Aust) Pty Ltd

PS ref: 10034

16 June 2026

Chief Executive Officer
Shire of Katanning
52 Austral Terrace
Katanning, WA 6317
Via email: admin@katanning.wa.gov.au

Attention: Planning Services

Dear Mr Peter Klein,

VARIOUS LOTS, BADGEBUP
WARREN ROAD, WOLYAMING ROAD, SMITH ROAD AND WEST ROAD
ROAD RESERVE CLOSURE INITIATION REQUEST

Planning Solutions acts on behalf of Ausgold Limited (**Ausgold**), the proponent of the proposed road reserve closures and related works on various lots along Warren Road, Wolyaming Road, Smith Road, and West Road, Badgebup (**subject site**).

This request seeks to progress road reserve closures and alignment modifications to facilitate development of the Katanning Gold Project (**KGP**) in Badgebup. In accordance with the requirements of the *Land Administration Act 1997* (**LAA**), the following information is provided for the Shire's consideration:

- Proposed Road Closure Overview Plan (**Appendix 1**)
- Road Closures and Realignment Staging Plans (**Appendix 2a-c**)
- Alternative Access Mapping for the WRC Gun Club and KGP Mine Operations Centre (**MOC**) Access (**Appendix 3**)
- This planning cover letter, addressing the reasons for the request and assessing the planning principles applicable to the proposal.

1 BACKGROUND

The proposed road reserve closures are located within the Katanning Gold Project's (**KGP**) footprint, which has been granted mining leases within Badgebup. Due to the cadastral coincidence of road and Mining Leases with the road reserves, progression of road reserve closures and alignment modification is required to support the KGP requirements. Key considerations for the progression of the proposed road reserve closures are to ensure public safety while maintaining access across and around the KGP for residents travelling to and from Katanning to the south-west of the subject site, as well as surrounding community areas and private institutions (including the WRC Gun Club), and a thoroughfare continuing on Warren Road towards the East.

1.1 Preliminary Engagement

Ausgold has undertaken community engagement in relation to the proposal, as well as provided a letter advising its intent to progress this application to the Shire in November 2025. In addition, Planning Solutions and Ausgold attended a meeting on 4 May 2026 with the Shire of Katanning's Planning Officer to discuss the permanent road reserve closure process. Application requirements were confirmed to align with the requirements under clause 58 of the LAA, which is triggered following submission of a road reserve closure request.

2 PROPOSAL

Specifically, the road reserve changes proposed consist of the following:

- Closure of:
  - Wolyaming Road, for a section north of Smith Road;
  - Smith Road, for a portion between Wolyaming Road and Garlick Road;
  - West Road for the full length; and
- Modification of Warren Road alignment between West Road and Wolyaming Road, including a temporary partial closure.

The above-listed road reserve closures are intended to be completed in accordance with typical road reserve closure details, including introduction of new chevron boards and turnaround infrastructure.

It is noted that of the four roads proposed to be closed/modified, only Warren Road is partially sealed (from the Katanning Townsite through to the junction of Warren Road and Wolyaming Road). The remainder of the roads are all finished to regional gravel standards. Accordingly, the intent is for the new Warren Road alignment to be bitumen sealed up to the extent of the eastern end of the final alignment provided at the closure of the KGP.

2.1 Warren Road

The modification to Warren Road is intended to progress in three stages across the anticipated 10 year lifespan of the KGP, as follows:

- Years 1-2 – No changes proposed. KGP construction and operations south of Warren Road.
- Years 3-5 – Diversion 1, gravel road. Traffic controls on mining fleet traversing north-south, providing priority to public through traffic.
- Years 6 onwards – Diversion 2, gravel road. Traffic controls on mining fleet, providing priority to public through traffic.
- KGP closure (forecast year 10) – Diversion 2 to be bitumen sealed, with new alignment formally provided as public road.

These stages are proposed to be managed through alternative tenure mechanisms through the life of the KGP. In particular, the use of a statutory easement (or similar legal access arrangement) is proposed for the proposed diversions (i.e. Years 3-10). This approach would provide continuous, legally defined public access throughout the operational life of the project, reducing reliance on temporary road closures and traffic management measures.

The Shire of Katanning *Local Planning Strategy* identifies Warren Road as a district distributor road and key freight route (Strategy Plan 1). An easement-based approach would ensure that its strategic function is preserved in tenure as well as in operation. It would also streamline statutory processes under the *Land Administration Act 1997* by minimising the need for multiple road closure and re-dedication actions over time. Accordingly, progression of a staged easement agreement over the proposed Warren Road diversions is included as part of the proposed road closure works requested above.

Refer **Appendix 1** for the proposed road closure overview plan and **Appendix 2a-c** for the Road Closures and Realignment Staging Plans.

3 LAND ADMINISTRATION ACT 1997 WA

Under the *Land Administration Act 1997* (**LAA**), the closure of roads reserves is administered by the State, with final determination made by the Minister for Lands (**Minister**). The closure of a road is governed principally by clauses 58 and 58A, which together establish both the power to close roads and the procedural requirements to be followed.

Clause 58 enables a local government to request that the Minister close a road, either wholly or in part, with closure effected by publication in the Government Gazette. This occurs following assessment of the request in accordance with the requirements of clauses 58 and 58A, including notification of affected landowners, occupiers and relevant authorities, and the invitation of submissions within a specified period.

The assessment requirements are further outlined in the Shire of Katanning's (**Shire**) Permanent Road Closure Information Note (**Information Note**). In practice, these provisions ensure that potential impacts on access, connectivity, servicing, and adjoining land are identified and considered, and that the broader public interest is taken into account. The proposal has therefore been assessed against the following planning considerations.

4 ROAD RESERVE CLOSURE INITIATION CONSIDERATIONS

As provided in the Information Note, when assessing a request for a road reserve closure the Shire officers will consider the following:

The reason for the request to close the road reserve.

The rationale for the proposed road reserve closures is detailed earlier in this report and relates to facilitating the development of the Katanning Gold Project (**KGP**) on granted mining tenure, coincident with the Shire roads. The closures are required due to the complete overlap between existing road reserves and approved mining tenure, necessitating realignment and closure to enable the project to proceed safely, efficiently, and completely.

Whether the road reserve is needed in the Shire's future plans for the road.

The subject road reserves are not considered critical to the long-term function or strategic connectivity of the Shire's road network, with the exception of Warren Road. The Shire of Katanning Local Planning Strategy identifies Warren Road as a long-term freight route and district distributor road (Strategy Plan 1), and this function has been specifically recognised in the design of the proposal. The staged realignment of Warren Road maintains continuous east–west connectivity throughout the life of the KGP, ensuring its ongoing role within the network is preserved. The ultimate upgrade to a sealed alignment at project closure will further support its long-term strategic function. The remaining roads proposed for closure (Wolyaming (partial), Smith (partial), and West Roads) serve a primarily localised access role and are not identified as key strategic routes. Accordingly, the proposal maintains alignment with the Shire's long-term planning framework and does not compromise the operation of the broader road network.

Whether the road reserve closure is detrimental to traffic movement or safety.

The proposal has been designed to maintain safe and efficient traffic movement of either public vehicles and/or mining fleet, with both temporary and permanent measures incorporated into the road network layout. Staged diversions of Warren Road will ensure continuity of east–west access throughout the operational life of the KGP, with traffic management protocols prioritising public vehicles over mining traffic.

Supporting this, alternative access mapping (**Appendix 3**) demonstrates that both east–west and north–south connectivity is retained across the wider network. Importantly, access to key surrounding land uses is maintained, including continued access to the WRC Gun Club (on R12423), located to the south of the KGP site boundary, via Stanley Road from the west and Wolyaming Road from the south.

The closure of other road reserves (Wolyaming (partial), Smith (partial), and West Roads) reflects their minor roles in the network and reduces potential conflict points between public traffic and mining operations. The partial closure of the section of Smith Road can be re-instated on a slightly different alignment upon mine closure. Additional measures, including signage, chevron markers, controlled intersections, and turnaround infrastructure, will further support safe navigation. Collectively, these measures ensure that traffic movement and safety are not adversely affected.

Whether the application complies with planning principles.

The proposal demonstrates consistency with established planning principles, including the orderly and proper planning of land, integration of land use and infrastructure, and protection of public safety. The closures and realignments respond directly to the approved mining land use while maintaining available access arrangements for surrounding properties and community facilities.

Importantly, the proposal balances the operational needs of the Katanning Gold Project with the need to maintain an efficient road network, supported by demonstrated alternative access arrangements and retention of strategic connectivity. The staged approach to road modification represents sound planning practice, enabling impacts to be managed progressively while delivering a clear long-term outcome through the provision of a sealed Warren Road alignment.

The proposal is also consistent with the broader regional and agricultural character of the locality, which is typified by large rural landholdings, resource-based land uses, and a dispersed road network primarily servicing agricultural and extractive activities. In this context, the rationalisation and realignment of local road infrastructure to support an approved mining operation is considered compatible with the existing land use pattern and function of the area. The proposal does not introduce an urban or conflicting land use, but rather reflects the continued evolution of productive rural land consistent with regional economic activity.

5 CONCLUSION

The proposed road closures and realignment are considered justified, having regard to the mining rights and operational requirements of the KGP, the retention of network connectivity, and the maintenance of safe access arrangements. The proposal is consistent with the Shire's planning framework and does not adversely impact the broader road network or surrounding land uses. Accordingly, it is respectfully requested that the Shire initiate the road closure process for the subject site in accordance with the *Land Administration Act 1997*.

Should you have any queries or require further clarification in regard to the proposal, please do not hesitate to contact the writer.

Yours faithfully,

ISABELLE HOW
SENIOR PLANNER

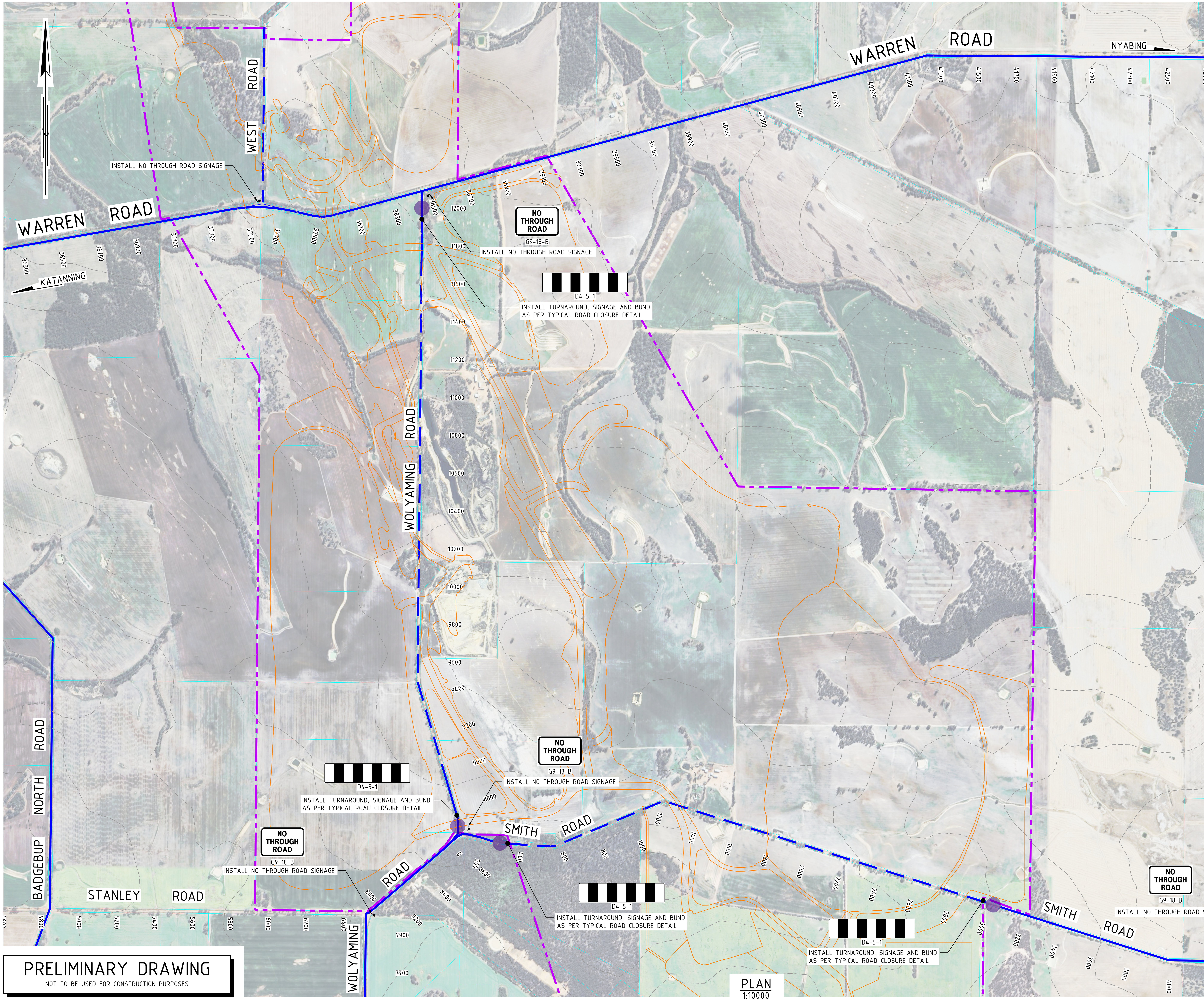
Encl. Proposed Road Closure Overview Plan, Road Closures and Realignment Staging Plans, Alternative Access Mapping for the WRC Gun Club and KGP MOC Access

Copy to: Ausgold

APPENDIX 1 - PROPOSED ROAD CLOSURE OVERVIEW PLAN

APPENDIX 2A-C - ROAD CLOSURES AND REALIGNMENT STAGING PLANS

APPENDIX 3 - ALTERNATIVE ACCESS MAPPING FOR THE WRC GUN CLUB AND KGP MOC ACCESS



PRELIMINARY DRAWING

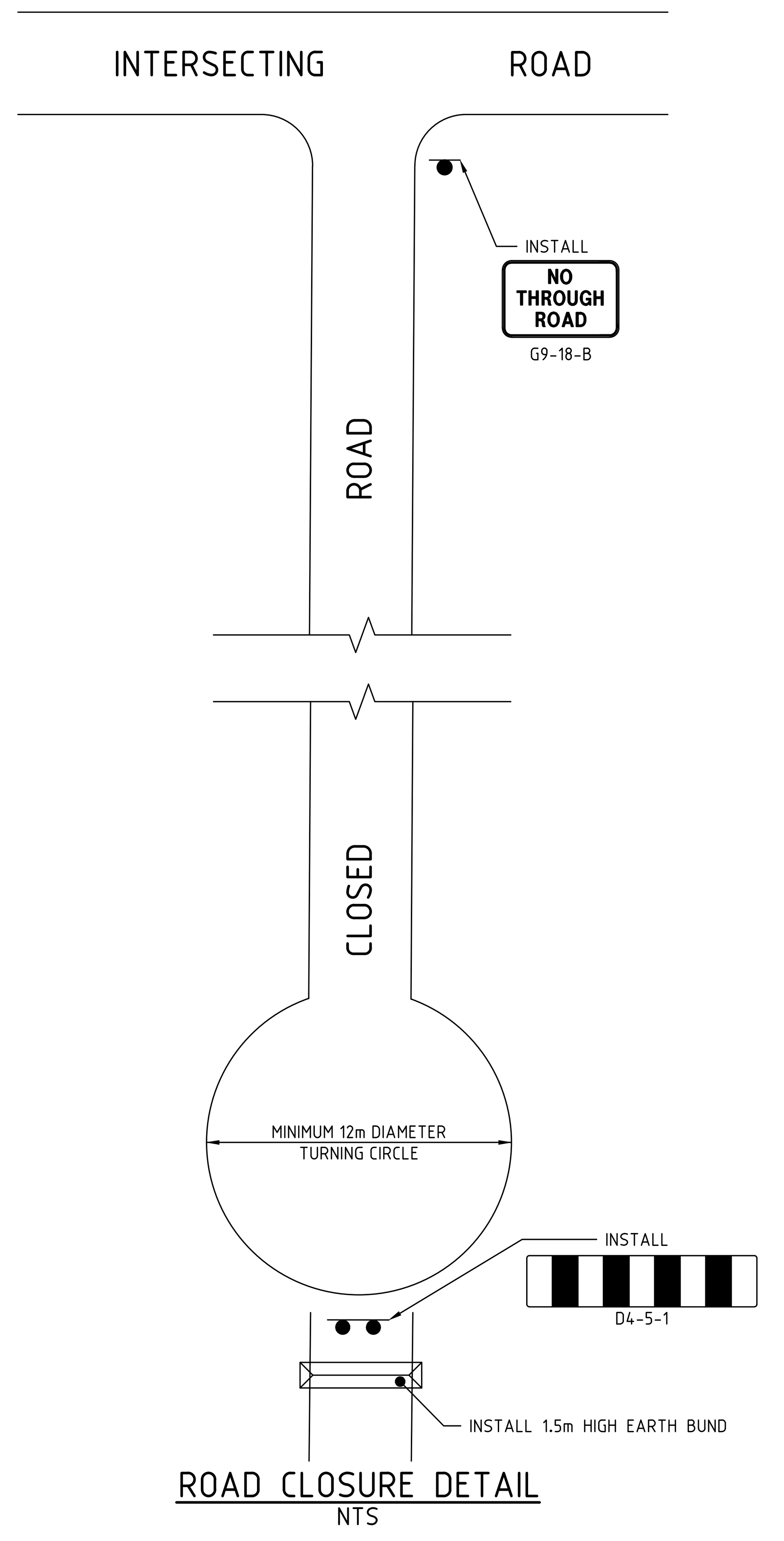
NOT TO BE USED FOR CONSTRUCTION PURPOSES

PLAN

1:10000

LEGEND

- CADASTRAL
- MINE LAYOUT PERIMETER
- ROAD TO REMAIN OPEN
- ROAD TO BE CLOSED



ROAD CLOSURE DETAIL

NTS

WML Consulting Engineers

Civil | Geotechnical | Structural

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wml.com.au

CONSULTANT DRAWING NUMBER 12212-C3-DG-0901-0904

REVISIONS

N°.	DESCRIPTION	APPROVED	DATE	DRAWN
C	RE-ISSUED FOR CLIENT REVIEW	G.T.	30.04.2026	M.C.
B	RE-ISSUED FOR CLIENT REVIEW	G.T.	17.11.2025	M.C.
A	ISSUED FOR CLIENT REVIEW	G.T.	26.08.2025	A.M.

Ausgold LIMITED

NOTE: * INDICATES SIGNATURES ON ORIGINAL ISSUE OF DRAWING OR LAST REVISION OF DRAWING

	NAMES PRINTED IN FULL	DATE
DESIGNED	W. BROWN	AUG '25
DRAWN	A.McDONALD	AUG '25
VERIFIED	G. TOMASINI	AUG' 25
APPROVED		

CLIENT: AUSGOLD LIMITED

PROJECT: KATANNING GOLD PROJECT

DRAWING TITLE: PROPOSED ROAD CLOSURE PLAN

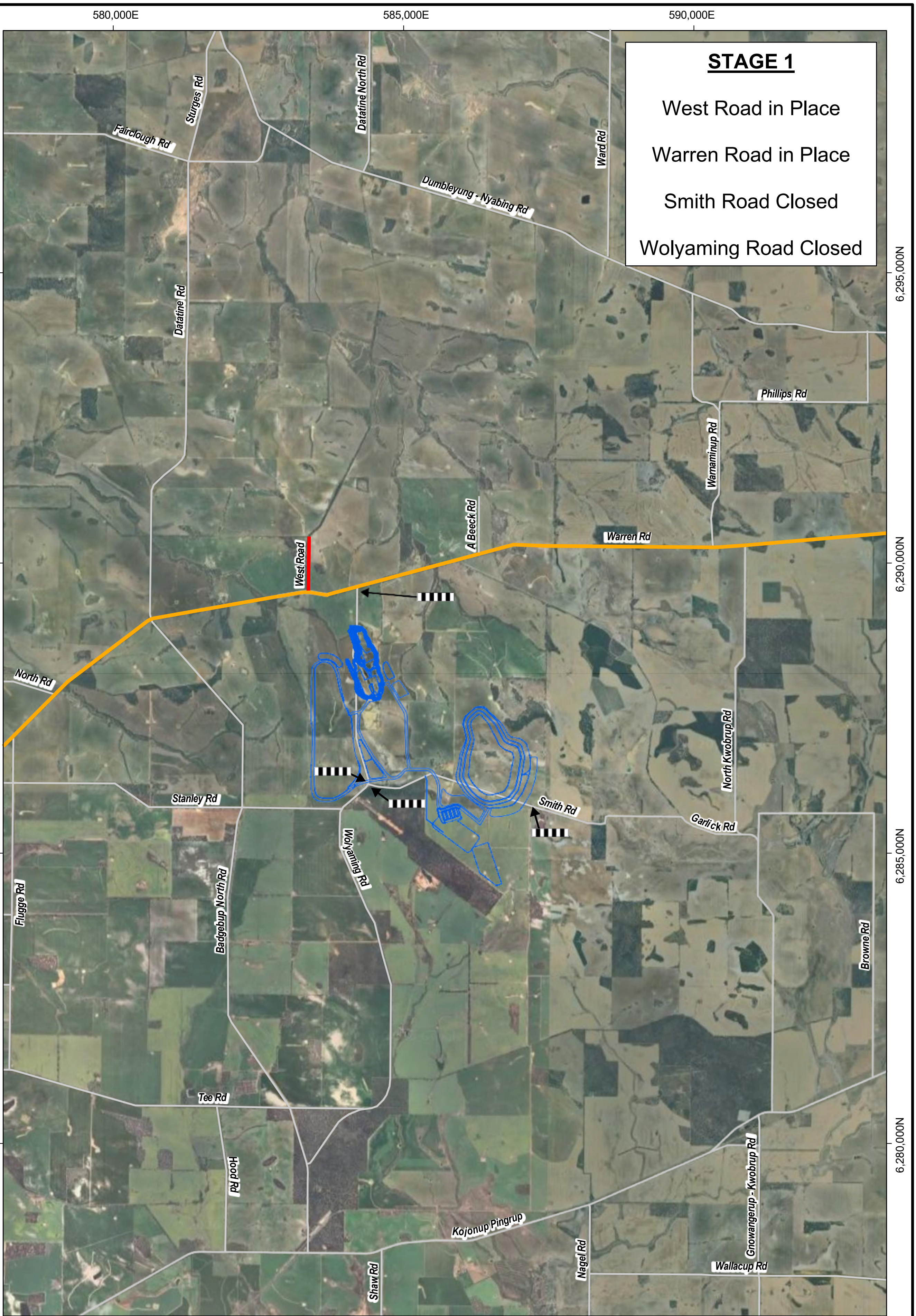
GEOLOCATION: MGA94 - ZONE 50

DRAWING NUMBER: 12212-C3-DG-0904

REVISION: B

SCALE

A1



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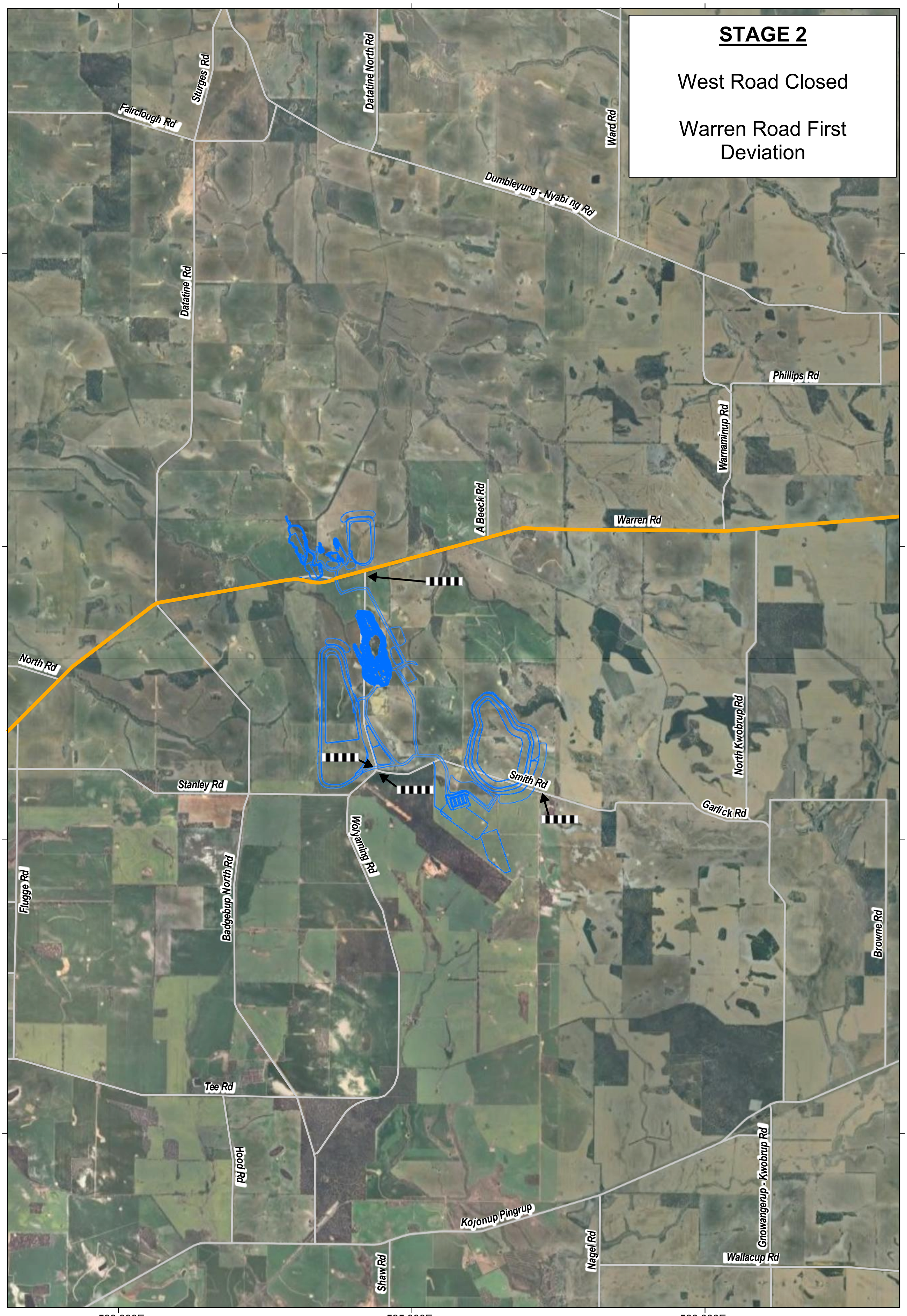
Scale: 1:90,000
GDA 1994 MGA Zone 50

Ausgold LIMITED

Katanning Gold Project
Road Closures
Years 1-2

Figure: 1

CAD Ref: a2508F059_04			Author: B. Garlick
Date: May 2026	Rev: A	A4	Drawn: CAD Resources ~ www.cadresources.com.au



0 1 2km

Scale: 1:90,000

GDA 1994 MGA Zone 50

CAD Ref: a2508F059_05

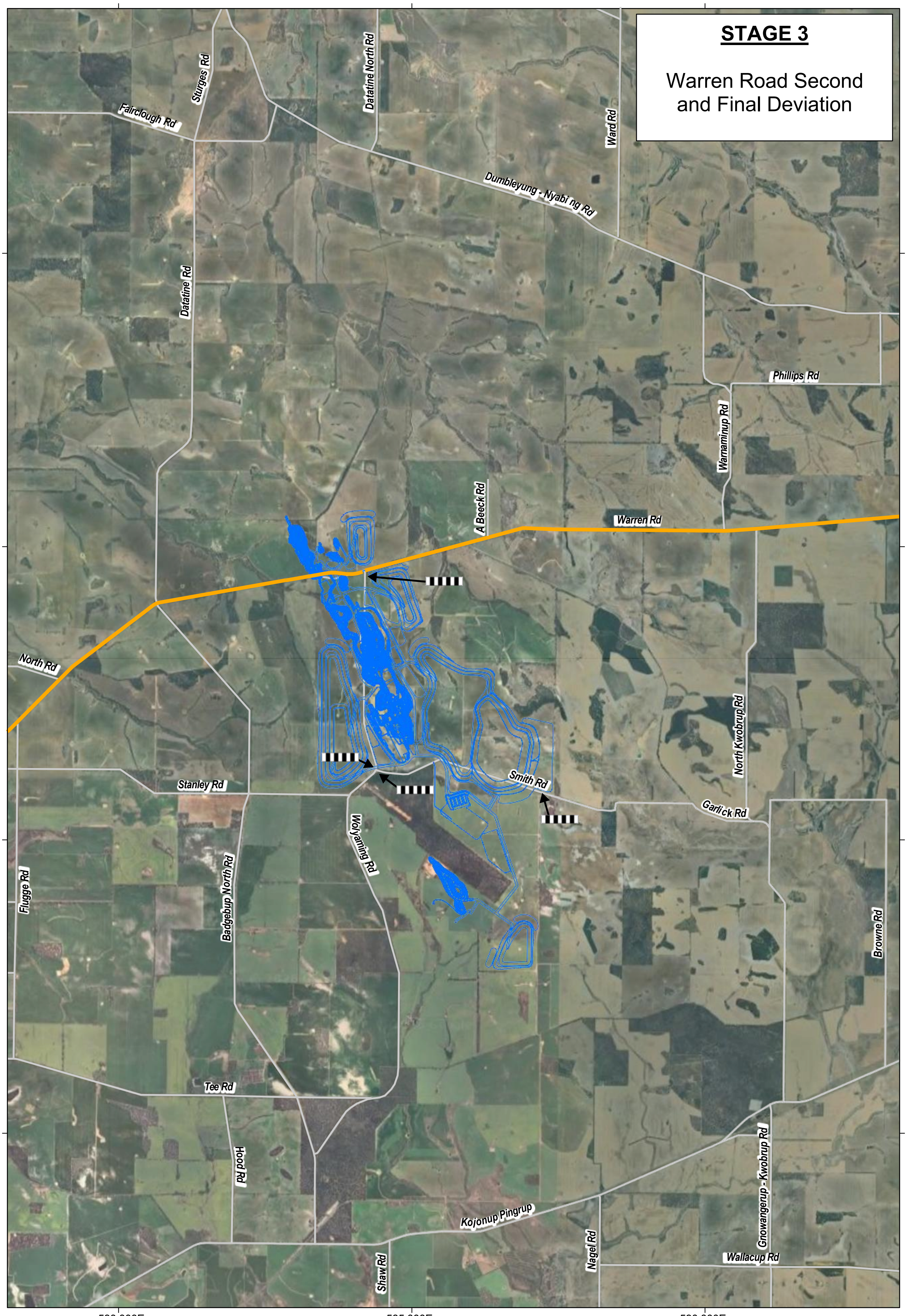
Date: May 2026 | Rev: A | A4

Author: B. Garlick

Drawn: CAD Resources ~ www.cadresources.com.au

Katanning Gold Project
Road Closures
Years 3-5

Figure: 2



Ausgold LIMITED

Katanning Gold Project Road Closures Years 6-10

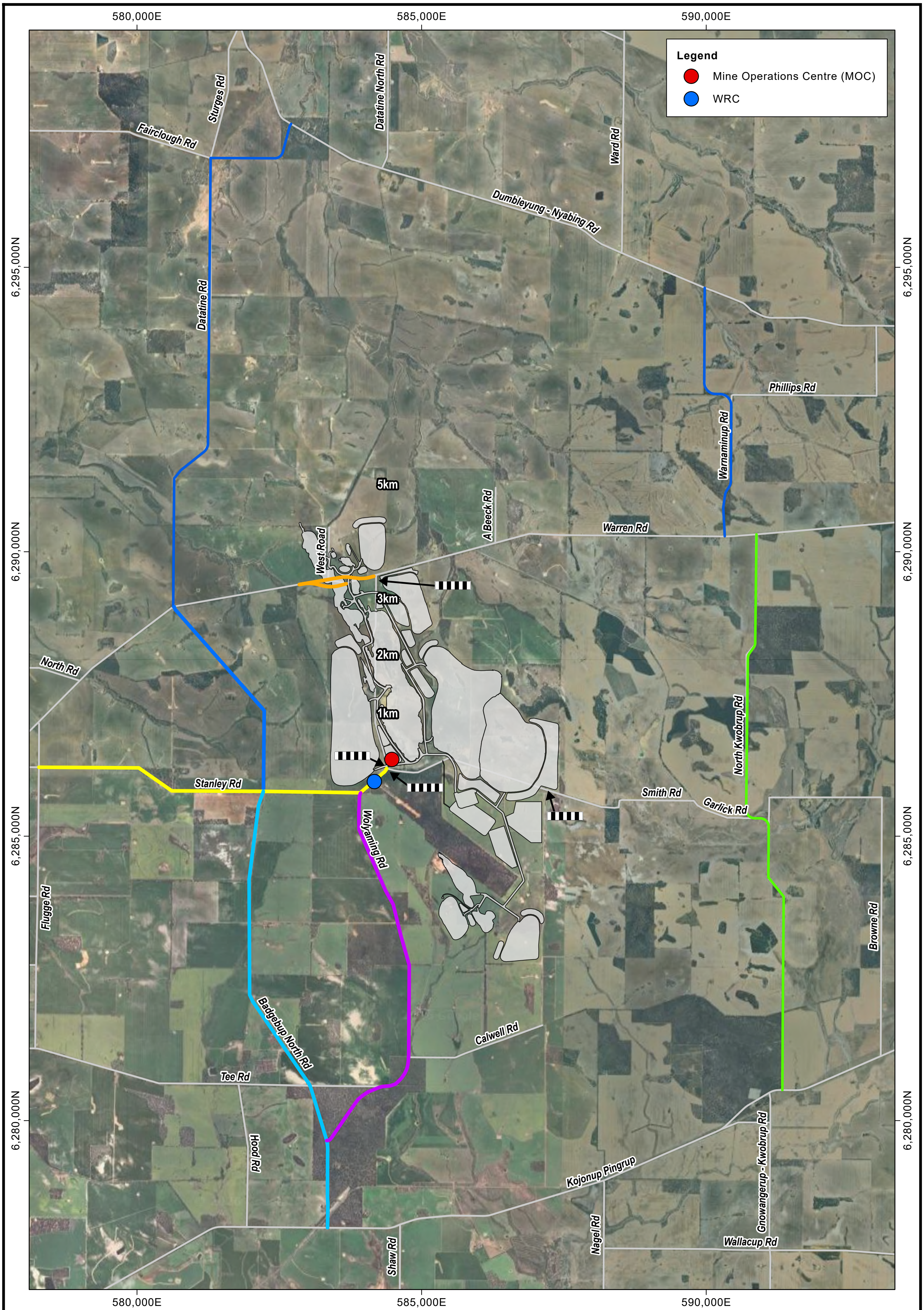
Figure: 3

CAD Ref: a2508F059_06

Author: B. Garlick

Date: May 2026 | Rev: A | A4

Drawn: CAD Resources ~ www.cadresources.com.au



0 1 2km

Scale: 1:90,000

GDA 1994 MGA Zone 50

Ausgold LIMITED

CAD Ref: a2508F059_03			Author: T. Collie	
Date: June 2026	Rev: A	A4	Drawn: CAD Resources ~ www.cadresources.com.au	

Katanning Gold Project WRC Gun Club and KGP MOC Access

Figure: 1

COUNCIL PROCEDURE

Compliance with the Public Interest Disclosure Act 2003

Policy No:

Policy Subject: Public Interest Disclosure (PID) Act 2003

Objective: This procedure outlines how the Shire of Katanning will meet its obligations under the PID Act.

The in accordance with s. 21 of the Public Interest Disclosure Act 2003 (PID Act) to assist authorities develop their own internal procedures. This procedure has been created by reference to the Public Sector Commissioner's guidelines and should be read in conjunction with:

- Public Interest Disclosure Act 2003
- Public Interest Disclosure Regulations 2003
- Employee Code of Conduct Policy
- Code of Conduct for Council Members, Committee Members and Candidates

Legislative and Strategic Context:
The PID Act promotes accountability within government agencies by facilitating the disclosure of public interest information involving misconduct, offences, misuse of public resources or risks to public health or safety. The Act also serves as a means to protect those who make disclosures to appropriate authorities, and those who are the subject of disclosures.

Acknowledge the need to make PID internal procedures accessible.

Section 23(1)(e) of the PID Act requires this procedure to be published and publicly accessible. Public interest disclosure resources for people interested or involved in the public interest disclosure process can be sourced at: https://www.wa.gov.au/government/document-collections/public-interest-disclosure resources

Definitions
Key terms and acronyms used in this procedure are sourced from the PID Act and referenced guidelines.

MANAGING PUBLIC INTEREST DISCLOSURE

What is 'public interest information'?
The PID Act only applies to disclosures of public interest information (defined in s. 3). Public interest information means information that:

- relates to the performance of a public function by a public authority, public officer or public sector contractor (either before or after the commencement of the PID Act) and

- shows or tends to show that a public authority, a public officer, or a public sector contractor is, has been or proposes to be involved in improper conduct or
- an act or omission that constitutes an offence under a written (State) law or
- substantial unauthorised or irregular use of, or substantial mismanagement of, public resources or
- an act done or omission that involves a substantial and specific risk of injury to public health or
- prejudice to public safety or
- harm to the environment or
- a matter of administration that can be investigated under section 14 of the Parliamentary Commissioner Act 1971 by the Parliamentary Commissioner (Ombudsman Western Australia).

Confidentiality

Maintaining confidentiality is an important part of managing a disclosure. The confidentiality requirements of the PID Act (s. 16) not only protect the discloser but also any other people affected by the disclosure.

The confidentiality requirements do not apply to all information in a disclosure, although, we are committed to maintaining confidentiality around:

- any information that may identify the discloser or any person who may be the subject of a disclosure, including the fact a disclosure has been made
- information relating to a disclosure that, if known, may cause detriment.

Throughout the disclosure process and after its completion, the PID Act provides for the disclosers of identity and the identity of any persons, that is, any subject of the disclosure to be kept confidential, except in certain circumstances.

Disclosing information that might identify, or tend to identify the disclosers s. 16(1)) or any person, that is, the subject(s) (s. 16(3)) of your disclosure, except in accordance with the PID Act, is an offence punishable with a penalty of a $24 000 fine or imprisonment for two years.

Confidentiality regarding the discloser

Maintaining confidentiality is an important part of protecting the discloser, from any detrimental action in reprisal for making or intending to make a disclosure.

If the discloser consents to having their identity revealed to assist us in dealing with the disclosure, our PID Officer will record this using the Consent to Disclosure of identifying information form.

Sometimes we may need to identify the discloser, without the discloser's consent s. 16(1)(b)-(f) but only where:

- it is necessary to do so having regard to the rules of natural justice or
- it is necessary to do so to enable the matter to be investigated effectively or
- we are ordered by a court or any other person or body having authority to hear, receive or examine evidence or
- we are required by ss.152 or 153 of the Corruption, Crime and Misconduct Act 2003.

Before we identify the discloser for any of the reasons above, our PID Officer will take all reasonable steps to inform the discloser that this will happen and the reasons why. Our PID Officer will use the Notification of Disclosure of identifying information form to do this.

If we need to provide information about the identity of the discloser to another person for the reasons above, our PID Officer will inform the other person that further disclosure to a third person may put them at risk of committing an offence.

Our PID Officer will also consider whether it is necessary to inform any external investigator about the identity of the discloser. Where it is necessary to provide this identifying information, our PID Officer will notify you as described above.

Confidentiality plan

The plan is to provide support and protect the discloser from the risk of reprisal.

If a disclosure's confidentiality cannot be maintained, the Shire is committed to developing and implementing a plan to support and protect disclosing persons from any potential risks of detrimental action.

The Disclosure must be involved in developing this plan.

Confidentiality regarding the person, that is, the subject of the disclosure

The subject of a disclosure may consent to have their identity revealed to assist with the disclosure process s. 16(3)(a).

Our PID Officers will use the Consent to disclosure of identifying information form to record this.

Additionally, we may need to reveal identifying information about the subject(s) of a disclosure without their consent, ss. 16(3)(b)-(g) where:

- it is necessary to do so to enable the matter to be investigated effectively
- it is necessary to do so in the course of acting under s. 9
- there are reasonable grounds to believe that it is necessary to prevent or minimise the risk of injury to any person or damage to any property
- we are ordered by a court or any other person or body having authority to hear, receive or examine evidence or
- we are required by ss. 152 or 153 of the Corruption, Crime and Misconduct Act 2003. There is no obligation to advise the subject of a disclosure that identifying information will be released.

Protections

The PID Act provides a range of protections for disclosers (Part 3). It also requires that our Chief Executive Officer of the Shire (public authority's PEO) provides protection for any employees who make disclosures (s. 23(1(b)).

Don't be afraid to speak up contains general information about the protections provided by the PID Act.

Our PID Officers will be able to expand on this information specific to the Shire of Katanning.

We are committed to ensuring that no detrimental action, including workplace reprisals by managers or other employees, occurs as a result of a person making a disclosure.

If any of the above does occur, the discloser can request that we take action to protect them. Tell the PID Officer who is handling the disclosure immediately.

The PID Act also provides that the discloser may lose the protections provided in s. 13 in some circumstances, including where they on-disclose information or fail, without reasonable excuse, to assist any person investigating the matters of the disclosure.

Notification requirements

The Shire's Designated PID Officers (detailed on the front of this document) will ensure that they complete all reporting following the legislative and administrative requirements of the PID Act.

Provided it is not an anonymous disclosure, our PID Officers will provide the following reports:

- within three months of making a disclosure, the action taken, or proposed to take, concerning the disclosure (s. 10(1))
- when the disclosure process has concluded, the outcome of the investigation and the reasons for taking any action following the investigation (s. 10(4)).

Our PID Officers may also provide a progress report during any investigation, either on their initiative or upon your request (ss. 10(2) and (3)).

Our PID Officers have some limits on what they can include in their reports. Section 11 prevents the provision of information that would be likely to adversely affect:

- any person's safety s(1)(a) or
- the investigation of an offence or possible offences s(1)(b) or
- confidentiality as to the existence or identity of any other person who made a public interest disclosure s(1)(c).

Our PID Officers are also prevented from giving any information they must not disclose under ss. 151, 152 or 153 of the Corruption, Crime and Misconduct Act 2003.

Record keeping

During the investigation, our PID Officers may make comprehensive and contemporaneous records of any discussions and interviews.

These records along with any other documentation or files relating to the disclosure, whether paper or electronic, will be stored securely and only accessed by authorised persons.

PID Register

To assist with annual reporting to the Public Sector Commissioner we will maintain a public interest disclosure register.

We will assign a unique register number to each disclosure and record key information about your disclosure, any investigation and the outcome in the public interest disclosure register.

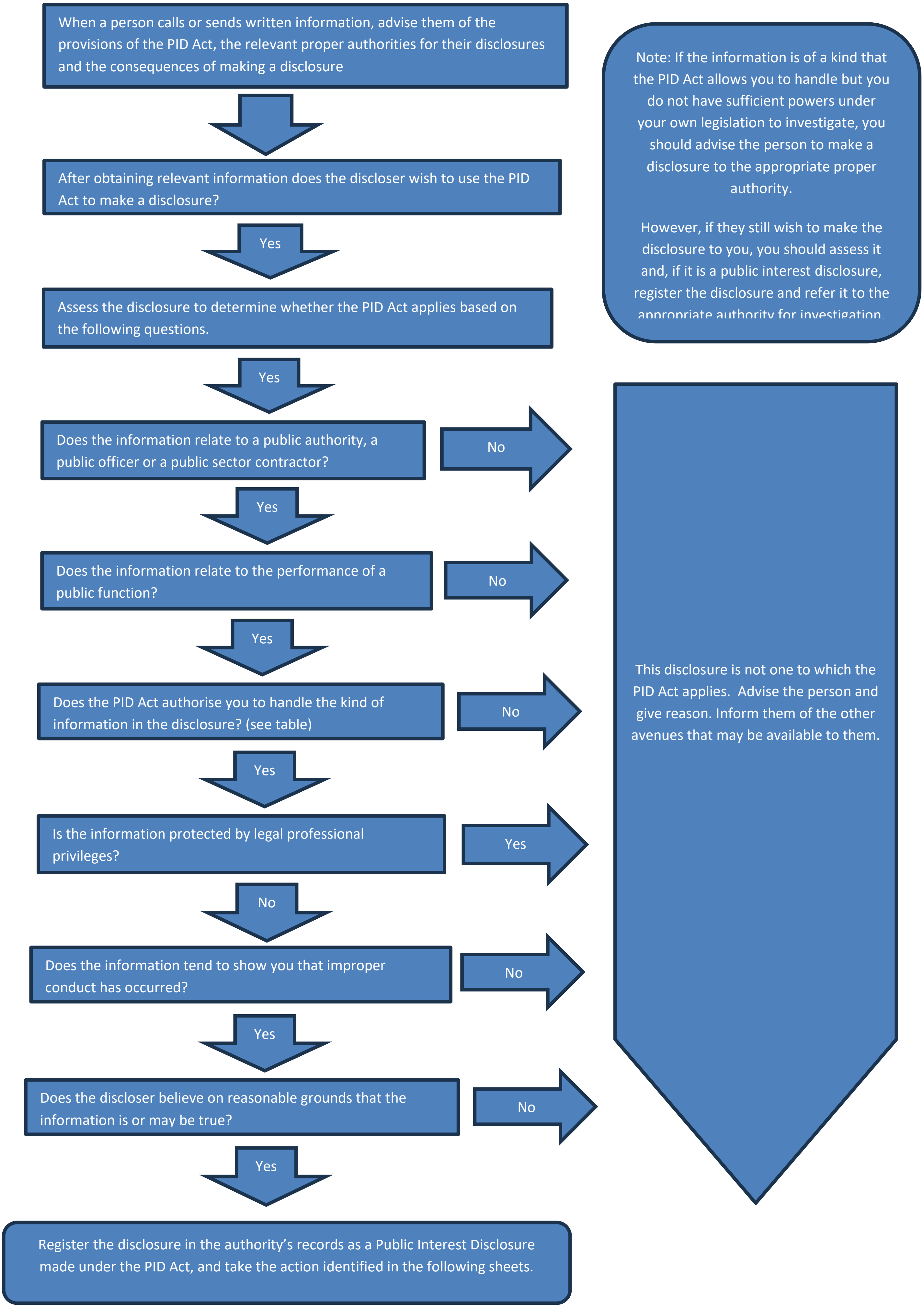
This register (paper and/or electronic) is kept strictly confidential and maintained in a secure location.

Appendix 1: Overview of roles and responsibilities of parties involved in the disclosure process

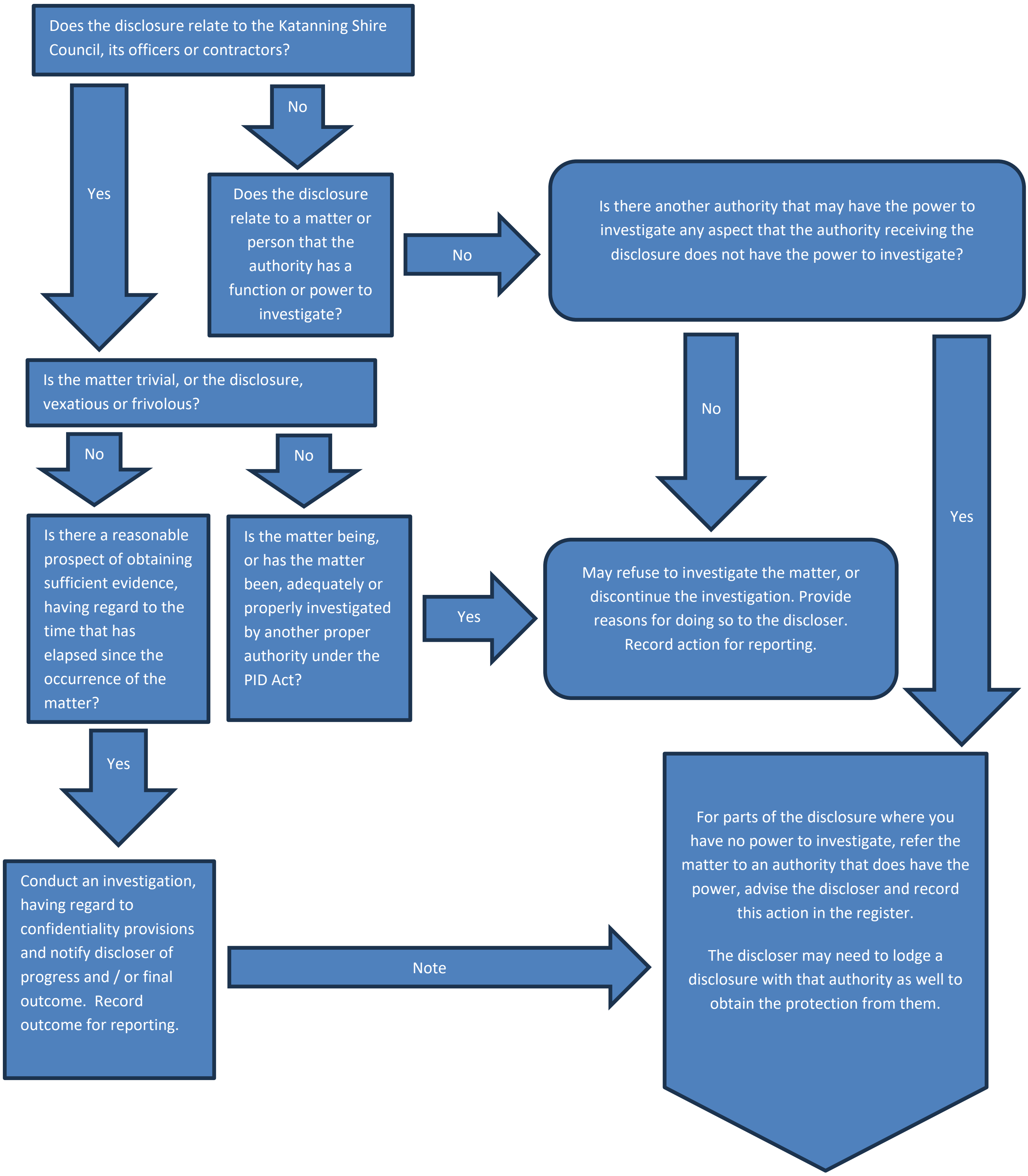
Person / Role	Responsibilities
Principal executive officer (PEO - s. 23) is the Shire of Katanning's Chief Executive Officer (CEO).	The CEO must; • designate a Public Interest Disclosure (PID) Officer. • designate the PID Officer to receive public interest disclosures related to the Shire of Katanning (the Shire) s. 23(1)(a). • provide protection from detrimental action or the threat of detrimental action for any person including a Shire employee who makes a public interest disclosure (s. 23(1)(b)). • ensure the Shire complies with the PID Act and the code of conduct and integrity established by the Public Sector Commissioner (ss. 23(1)(c) and (d)). • prepares and publish this procedure detailing how the Shire will meet its obligations under the PID Act (s. 23(1)(e)). • provide information (s. 23(1)(f)) to the Public Sector Commissioner on the: - number of disclosures received by the Shire. - results of any investigations conducted as a result of the disclosures - action, if any taken, as a result of each disclosure - any matters as prescribed.
The Public Information Disclosure (PID) Officer (s 23(1)(a)):	The PID Officer is to; • receive disclosures related to the Shire. • provide information to potential disclosers about their rights and responsibilities (s. 20(1)). • manage public interest disclosures in accordance with the PID Act (s. 5(3)). • notify the discloser within three months of the disclosure being made about what action is planned in dealing with the disclosure (s. 10(1)). • where appropriate, investigate, or cause an investigation of the matters in the disclosures (s. 8(1)). • where appropriate, provide information to subjects of a disclosure about their rights, responsibilities, duties and potential offences (s. 9(2), s. 14, s. 15, s. 16 and s. 24). • where appropriate, take such action as is necessary & reasonable, within their functions and powers in accordance with s. 9. • maintain confidentiality of the identity of the discloser and subject(s) of disclosures, in accordance with the requirements of the PID Act (s. 11 and s. 16). • provide progress reports where requested and a final report to the discloser in accordance with s. 10. • create and maintain proper and secure records in relation to the disclosures. • complete a PID Register for each disclosure lodged (s.23(1)(f)). • acts in accordance with the rules of natural justice (s.9(2) and s.16(1)(b)). • acts in accordance with the code of conduct and integrity established by the Public Sector Commissioner (s.20(1)).
The discloser:	• makes a public interest disclosure to a proper authority or our PID Officer if the matter relates to the Shire (s. 5(1)). • believes on reasonable grounds the information in their disclosure is, or may be, true (s. 5(2)). • does not disclose information subject to legal professional privilege (s. 5(6)).

Person / Role	Responsibilities
	• does not knowingly and recklessly make a false or misleading disclosure (s. 24(1)). • maintains confidentiality of the information disclosed and the identity of the person(s) to whom the information relates, in accordance with the requirements of the PID Act (s. 16 and s. 17(1)(b)). • assists any person investigating the matter to which the disclosure relates by supplying the person with any information requested (s. 17(1)(a)).
The subject of the disclosure (person about whom disclosure is made):	• is afforded the opportunity to make a submission, either orally or in writing, in relation to the matter before preventative or disciplinary action is taken (s. 9(2)). • maintains confidentiality of the identity of the discloser, in accordance with the requirements of the PID Act (s. 16(1)). • is to be treated in accordance with the rules of natural justice (s. 16(1)(b)). • does not take or threaten to take detrimental action (defined in s. 3) against a person because they have made or intend to make a disclosure (s. 14(1)). • does not incite another person to take detrimental action against another because they have made or intend to make a disclosure (s. 14(2)). • does not commit an act of victimisation by taking or threatening to take detrimental action against the person making or intending to make a disclosure (s. 15(1)).
An investigating officer:	• may investigate matters of public interest information on behalf of a proper authority of the Shire, in accordance with the terms of reference given to them. • maintains confidentiality of the identity of the disclosure and any person subject to the disclosure, in accordance with s. 16. • makes and keeps secure, comprehensive records of any investigation undertaken.

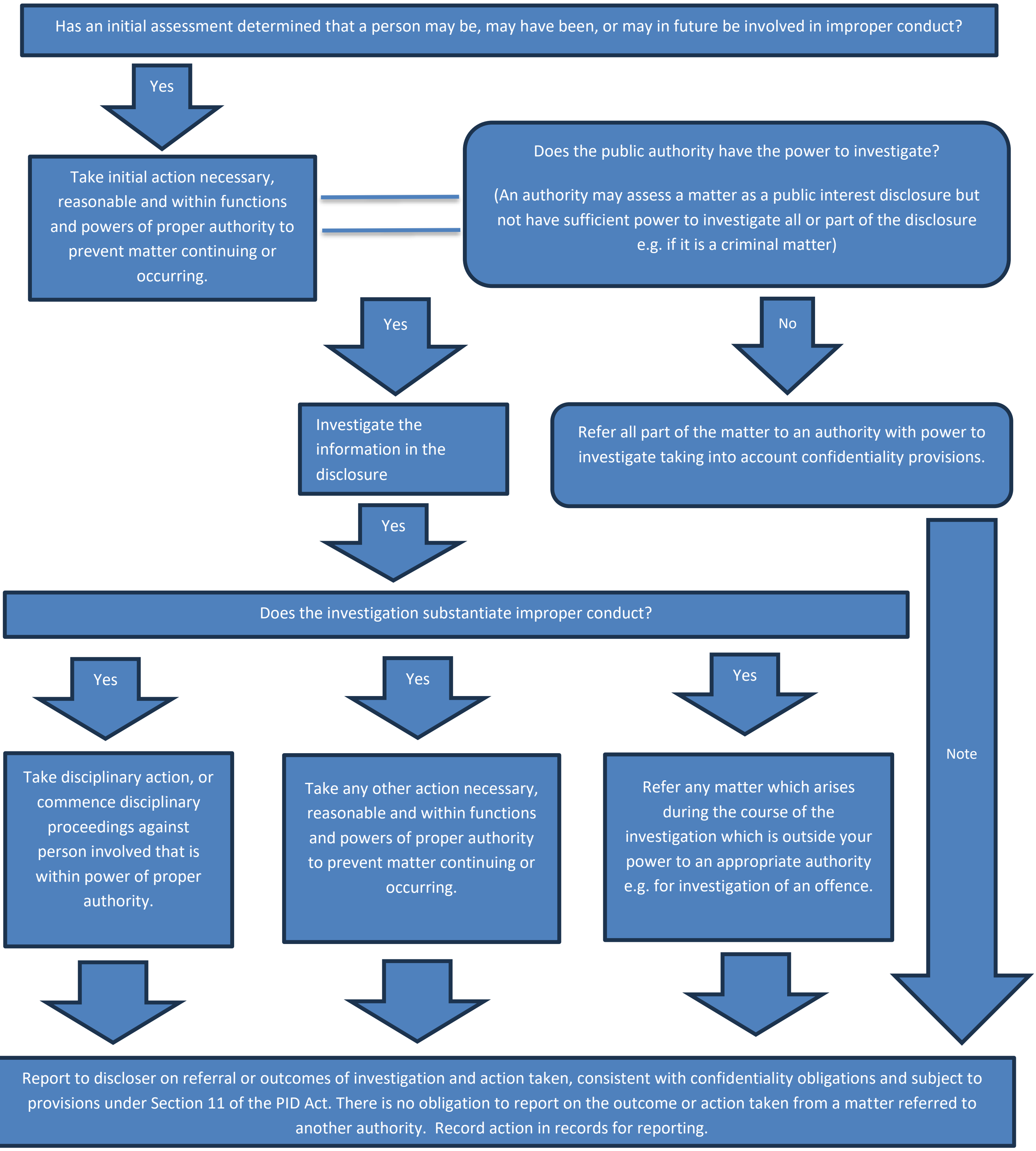
Appendix 2 – Flowchart for receiving and assessing disclosures



Appendix 3 – Flowchart for investigating information disclosed



Appendix 4 – Flowchart for taking action



Note on referrals

the confidentiality provisions apply when you refer a matter. The authority to whom the matter is referred is also bound by the confidentiality provisions of the PID Act. However, they will treat it in accordance with their own powers and are not required to treat the matter as a PID for the purposes of reporting the outcome to the discloser.

Nothing precludes the discloser from lodging the matter as a PID in the new authority if they wish to extend the legal protections available to them under the PID Act and receive reports from the new authority on the outcome and action taken.

Appendix 5 –Proper authorities for receiving disclosures of public interest information

When the disclosure relates to ..	The proper authority is ..
The sphere of responsibility of the local government (e.g. matters about the public authority or its officers, or which the public authority has the function of investigating)	The Public Interest Disclosure Officer (PID Officer)
Offences under State law	A police officer or the Corruption and Crime Commission
Substantial unauthorised or irregular use of, or substantial mismanagement of, public resources	The PID Officer or the Auditor General
Matters of administration affecting someone in their personal capacity falling within the jurisdiction of the Ombudsman	The PID Officer or the Ombudsman
A police officer	The Commissioner of Police or the Corruption and Crime Commission
A Member of the Legislative Council	The President of the Legislative Council
A Member of the Legislative Assembly	The Speaker of the Legislative Assembly
A Judicial officer	Chief Justice
A public officer who is not a member of Parliament, a Minister, a judicial officer or a Commissioned or other officer specified in schedule 1 of the Parliamentary Commissioner Act 1971.	The PID Officer, the Ombudsman or the Public Sector Commissioner
A person or a matter of a prescribed class	A person declared by the regulations to be a proper authority

Important Note: In addition, the information disclosed must be public interest information as defined in the PID Act. Not all proper authorities to which a disclosure may be made will be required or have the power to investigate the information disclosed. In some cases, it may be necessary for the discloser or information to be referred to another proper authority with power to investigate the information.

What you should ask yourself

Making a disclosure is a serious matter and needs to be fully considered. Before making a disclosure, you should ask yourself:

- whether you have reasonable grounds to believe the information you are thinking of disclosing is or may be true
- if the information is something that you think is important to be disclosed because it is in the public interest.
- whether you have sought proper advice
- if you fully understand your rights and responsibilities under the PID Act if you make a disclosure.

I have made a disclosure – what next?

After assessing your information, the local government will investigate the matter unless it considers:

- the matter to be trivial
- the disclosure to be vexatious or frivolous
- there is no reasonable prospect of obtaining sufficient evidence, due to the lapse of time
- the matter is being, or has already been, adequately or properly investigated by a proper authority under the PID Act
- the information does not relate to the proper authority, an officer or contractor of the local government or a matter that the local government has the function or power to investigate.

Will I be kept informed?
Yes – the public authority must inform you within three months of making the disclosure of what they intend to do about your disclosure.

Where the information is under investigation you will be able to request a progress report.

You are entitled to a report on the outcome and any action taken when the investigation is complete.

What about confidentiality and my protection?
As the disclosure is about a public interest matter rather than a specific complaint, the PID Act requires confidentiality to be maintained about:

- The identity of the person making the disclosure
- The identity of any person named in the disclosure. There are exceptions in certain circumstances (section 16 of the PID Act) and anyone thinking of making a disclosure should seek advice from the relevant PID Officer or the Public Sector Commission on these prior to making a disclosure.

A person making a disclosure is provided with protection under the PID Act for:

- any reprisals
- civil and criminal liability in the event of making a disclosure
- dismissal or having services dispensed with
- breach of confidentiality or secrecy agreements.

A person alleging victimisation as a result of a disclosure can complain to the Equal Opportunity Commission (www.wa.gov.au/organisation/equal-opportunity commission) or may be able to take civil action.

After investigation
After making a disclosure you will not normally be required to do anything else other than cooperate with an investigation. If you are unhappy with the public authority's response to your disclosure, there is no right of appeal under the PID Act to challenge the public authority's actions. You may, however, be able to make another disclosure to a different proper authority.

Victimisation and reprisals
The Shire of Katanning will take all reasonable steps to provide protection to employees who make such disclosures from any detrimental action in reprisal for the making of a disclosure.
The Shire of Katanning does not tolerate any of its officers, employees or contractors engaging in acts of victimisation or reprisal against those who make public interest disclosures. These acts should be reported immediately to the PID Officer or the Chief Executive Officer.

Appendix 6 –Named proper authorities
There are some public authorities that are named as proper authorities in the PID Act that may be able to offer you assistance. These are listed below:

- The Public Sector Commission helps public authorities and public officers to comply with the code of conduct and integrity and the PID Act. The Commission also provides general information about the disclosure process to employees and members of the public.
- PID Advice and Referral Line on 6552 8888 or 1800 676 607 or website: www.publicsector.wa.gov.au
- The Corruption and Crime Commission will be able to provide advice on misconduct and corruption. Telephone (08) 9215 4888 or website: www.ccc.wa.gov.au
- The Ombudsman will be able to provide advice on matters of State and local government administration. Telephone (08) 9220 7555 or website: www.ombudsman.wa.gov.au
- The Office of the Auditor General will be able to provide advice on proper use and management of public resources and more generally public authorities' accountability and performance requirements. Telephone (08) 6557 7500 or Website: www.audit.wa.gov.au
- The WA Police Service will be able to provide advice on offences under a State law. Telephone (08) 9223 1000

Appendix 7 – Public interest disclosure resources

- Link: https://www.wa.gov.au/government/document-collections/public-interest-disclosure-resources

Awareness raising materials

- Please email the Integrity Advisory Service to access to Speaking out: A guide to Public Interest Disclosures video.
- Guide for disclosers: Don't be afraid to speak up (Public Interest Disclosure) PDF (816.66KB)
- Guide for managers: When someone speaks up (Public Interest Disclosure) PDF (1.3MB)

Guidelines for public authorities

- Guidelines for public authorities (Public Interest Disclosure)
- Supporting information for Principal Executive Officers and PID Officers (Public Interest Disclosure) PDF (625.21KB)

Resources for PID Officers

- Public Interest Disclosure Officer Declaration Form
- Public Interest Disclosure Officer Declaration Authorisation by Principal Executive Officer DOCX (1.12MB)
- PID Officers code of conduct and integrity PDF (176.28KB)

Forms and templates

- PID register template DOCX (26.71KB)
- Assessment and case management form for a public interest disclosure DOCX (53.83KB)
- Public Interest Disclosure template lodgment form DOCX (33.26KB)
- Notification of disclosure of identifying information form DOCX (29.77KB)
- Consent to disclosure of identifying information form DOCX (29.36KB)

Contacts

- Public interest disclosure officer contact directory

Date of review: July 2026

COUNCIL POLICY

Public Interest Disclosure

Policy No: 3.12

Policy Subject: Rights & Obligations Under the Public Interest Disclosure Act 2003

Objectives:

The Public Interest Disclosure Act 2003 establishes a framework for reporting improper conduct by public authorities. This involves the reporting of offences, misuse or mismanagement of public resources, risks to public health or safety, harm to the environment or maladministration by the local government. The Act also requires these disclosures to be properly assessed and investigated and for a procedure to be in place to protect people who make disclosures from reprisal.

The Shire of Katanning is obliged to prepare and publish this Public Interest Disclosure (PID) Policy and associated procedures which are aligned with the following Public Sector Resources:

- Public Interest Disclosure Act 2003
- Public Interest Disclosure Regulations 2003
- Public Interest Disclosure (PID): Supporting information for Principal Executive Officers and PID Officers (proper authorities)
- Don't be afraid to speak up
- Information for managers

The behaviour of all employees involved in the public interest disclosure process must always accord with our Code of Conduct.

Policy Statement

The Council;

- does not tolerate corrupt or other improper conduct.
- encourages disclosures by employees, contractors or members or the public about corrupt or other improper conduct of Council or its officers.
- will treat all people in the disclosure process fairly, including those who may be the subject of a disclosure.
- will provide as much information as possible to people considering making a public interest disclosure.

The Council acknowledges its obligation to publish internal PID procedures outlining how we will meet our obligations under the PID Act. Detailed procedures will be developed and published by management.

This policy and associated procedure will be reviewed annually.

Resolution No: OC/

Resolution Date:

Amended:
Source:

Date of review: October annually

Review

Responsibility: Executive Manager Corporate Services

Western Australia

Local Government (Model Code of Conduct) Regulations 2021

Compare between:

[17 Dec 2025, 00-b0-00] and [01 Jan 2026, 00-c0-00]

Local Government Act 1995

Local Government (Model Code of Conduct) Regulations 2021

Part 1 — Preliminary

1. Citation

These regulations are the *Local Government (Model Code of Conduct) Regulations 2021*.

2. Commencement

These regulations come into operation as follows —

(a) Part 1 — on the day on which these regulations are published in the *Gazette*;

(b) the rest of the regulations — on the day on which the *Local Government Legislation Amendment Act 2019* sections 48 to 51 come into operation.

Part 2 — Model code of conduct

3. Model code of conduct (Act s. 5.103(1))

The model code of conduct for council members, committee members and candidates is set out in Schedule 1.

3A. Referral of complaint to Inspector (Act s. 5.105(3))

For the purposes of section 5.105(3) of the Act, a complaint must be referred to the Inspector if the person who is the subject of the complaint has, on at least 2 previous occasions, been found under a local government's adopted code of conduct (as defined in section 8A.2(1) of the Act) to have committed, on or after 1 January 2026, a behavioural breach.

[Regulation 3A inserted: SL 2025/208 r. 42.]

Part 3 — Repeal and consequential amendments

Division 1 — Repeal

4. *Local Government (Rules of Conduct) Regulations 2007* repealed

The *Local Government (Rules of Conduct) Regulations 2007* are repealed.

Division 2 — Other regulations amended

5. *Local Government (Administration) Regulations 1996* amended

(1) This regulation amends the *Local Government (Administration) Regulations 1996*.

(2) After regulation 34C insert:

Part 9A — Minor breaches by council members

34D. Contravention of local law as to conduct (Act s. 5.105(1)(b))

(1) In this regulation —

local law as to conduct means a local law relating to the conduct of people at council or committee meetings.

(2) The contravention of a local law as to conduct is a minor breach for the purposes of section 5.105(1)(b) of the Act.

6. *Local Government (Audit) Regulations 1996* amended

(1) This regulation amends the *Local Government (Audit) Regulations 1996*.

(2) In regulation 13 in the Table:

(a) under the heading "***Local Government Act 1995***" delete "s. 5.103" and insert:

s. 5.104

(b) delete:

Local Government (Rules of Conduct) Regulations 2007		
r. 11		

7. *Local Government (Constitution) Regulations 1998* amended

(1) This regulation amends the *Local Government (Constitution) Regulations 1998*.

(2) In Schedule 1 Form 7 delete "*Local Government (Rules of Conduct) Regulations 2007*." and insert:

code of conduct adopted by the [3] .... under section 5.104 of the *Local Government Act 1995*.

Schedule 1 — Model code of conduct

[r. 3]

Division 1 — Preliminary provisions

1. Citation

This is the *[insert name of local government] Code of Conduct for Council Members, Committee Members and Candidates*.

2. Terms used

(1) In this code —

Act means the *Local Government Act 1995*;

candidate means a candidate for election as a council member;

complaint means a complaint made under clause 11(1);

publish includes to publish on a social media platform.

(2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

Division 2 — General principles

3. Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

4. Personal integrity

(1) A council member, committee member or candidate should —

(a) act with reasonable care and diligence; and

(b) act with honesty and integrity; and

(c) act lawfully; and

(d) identify and appropriately manage any conflict of interest; and

(e) avoid damage to the reputation of the local government.

(2) A council member or committee member should —

(a) act in accordance with the trust placed in council members and committee members; and

(b) participate in decision-making in an honest, fair, impartial and timely manner; and

(c) actively seek out and engage in training and development opportunities to improve the performance of their role; and

(d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

5. Relationship with others

(1) A council member, committee member or candidate should —

(a) treat others with respect, courtesy and fairness; and

(b) respect and value diversity in the community.

(2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

6. Accountability

A council member or committee member should —

(a) base decisions on relevant and factually correct information; and

(b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and

(c) read all agenda papers given to them in relation to council or committee meetings; and

(d) be open and accountable to, and represent, the community in the district.

Division 3 — Behaviour

7. Overview of Division

This Division sets out —

(a) requirements relating to the behaviour of council members, committee members and candidates; and

(b) the mechanism for dealing with alleged breaches of those requirements.

8. Personal integrity

(1) A council member, committee member or candidate —

(a) must ensure that their use of social media and other forms of communication complies with this code; and

(b) must only publish material that is factually correct.

(2) A council member or committee member —

(a) must not be impaired by alcohol or drugs in the performance of their official duties; and

(b) must comply with all policies, procedures and resolutions of the local government.

9. Relationship with others

A council member, committee member or candidate —

(a) must not bully or harass another person in any way; and

(b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and

(c) must not use offensive or derogatory language when referring to another person; and

(d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and

(e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.

10. Council or committee meetings

When attending a council or committee meeting, a council member, committee member or candidate —

(a) must not act in an abusive or threatening manner towards another person; and

(b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and

(c) must not repeatedly disrupt the meeting; and

(d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and

(e) must comply with any direction given by the person presiding at the meeting; and

(f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

11. Complaint about alleged breach

(1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.

(2) A complaint must be made —

(a) in writing in the form approved by the local government; and

(b) to a person authorised under subclause (3); and

(c) within 1 month after the occurrence of the alleged breach.

(3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

(4) A complaint must be dealt with under clauses 12 to 15 unless —

(a) the complaint is referred to the Inspector in accordance with subclause (5); and

(b) the Inspector refers the complaint to be dealt with under Part 8A Division 5 of the Act.

Note for this subclause:

See section 5.105(1) of the Act.

(5) If the *Local Government (Model Code of Conduct) Regulations 2021* regulation 3A applies to a complaint, a person authorised under subclause (3) must refer the complaint to the Inspector under section 5.105(3) of the Act.

(6) A complaint must also be dealt with under clauses 12 to 15 if the Inspector refers the complaint to the local government under the *Local Government (Local Government Inspector) Regulations 2025* regulation 6.

[Clause 11 amended: SL 2025/208 r. 43.]

12. Dealing with complaint

(1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.

Note for this subclause:

See also clause 14A in relation to the appointment of a monitor to assist the local government to deal with matters raised by a complaint.

(2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.

(3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.

(4) If the local government makes a finding that the alleged breach has occurred, the local government may —

(a) take no further action; or

(b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

(5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.

(6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —

(a) engage in mediation;

(b) undertake counselling;

(c) undertake training;

(d) take other action the local government considers appropriate.

(7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —

(a) its finding and the reasons for its finding; and

(b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

[Clause 12 amended: SL 2025/208 r. 44.]

13. Dismissal of complaint

(1) The local government must dismiss a complaint if it is satisfied that —

(a) the behaviour to which the complaint relates occurred at a council or committee meeting; and

(b) either —

(i) the behaviour was dealt with by the person presiding at the meeting; or

(ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.

(2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

14. Withdrawal of complaint

(1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.

(2) The withdrawal of a complaint must be —

(a) in writing; and

(b) given to a person authorised under clause 11(3).

14A. Appointment of monitor

(1) The Inspector may appoint a monitor for the local government to assist the local government to deal with matters raised by a complaint.

(2) If the Inspector appoints a monitor —

(a) the Inspector may direct the local government to defer further dealing with the complaint until the monitor reports to the Inspector on the outcome of the monitoring assignment; and

(b) the local government must comply with the direction.

[Clause 14A inserted: SL 2025/208 r. 45.]

14B. Performance of local government's functions under cl. 12 and 13

(1) The local government’s functions under clauses 12 and 13 must be performed by the council.

(2) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a committee of the council comprising council members only to perform a function for and on behalf of the local government.

(3) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a person who is none of the following to perform a function for and on behalf of the local government —

- (a) a member of the council of any local government;
- (b) a member of the governing body of any regional subsidiary;
- (c) an employee of any local government or regional subsidiary;
- (d) an employee of WALGA or the Local Government Professionals Australia (WA);
- (e) a member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following —
  - (i) local governments;
  - (ii) members of councils;
  - (iii) employees of local governments.

(4) A resolution made under subclause (3) must include the following —

- (a) a statement to the effect that the council is satisfied that the person being authorised is suitably qualified and experienced to perform the function;
- (b) an explanation as to why the council is satisfied as referred to in paragraph (a);
- (c) a statement to the effect that the council is satisfied that the person being authorised is impartial and has no close association with any member of the council or any employee of the local government.

(5) Nothing in this clause prevents an employee of the local government from providing, in relation to the performance of a function, any advice or other assistance to the council, a committee authorised under subclause (2) or a person authorised under subclause (3).

[Clause 14B inserted: SL 2025/208 r. 45.]

15. Other provisions about complaints

(1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.

(2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

(3) Clauses 14A and 14B do not apply in relation to a complaint made before 1 January 2026.

Note for this clause:

See also section 5.105(4) and (5) of the Act for restrictions on the activities of a person who makes a complaint or who is alleged to have breached a requirement set out in this Division.

[Clause 15 amended: SL 2025/208 r. 46.]

Division 4 — Rules of conduct

Notes for this Division:

1. Under section ~~5.105~~8A.3(1) of the Act, a council member commits a ~~minor~~conduct breach if the council member contravenes a rule of conduct. ~~This~~Section 8A.3(2) of the Act extends this to the contravention of a rule of conduct that occurred when the council member was a candidate.
2. A ~~minor~~conduct breach is dealt with ~~by a standards panel~~ under ~~section~~Part 8A Division 5~~.110~~ of the Act.

[Notes inserted: SL 2025/208 r. 47.]

16. Overview of Division

(1) This Division sets out rules of conduct for council members and candidates.

(2) A reference in this Division to a council member includes a council member when acting as a committee member.

17. Misuse of local government resources

(1) In this clause —

electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the *Electoral Act 1907* or the *Commonwealth Electoral Act 1918*;

resources of a local government includes —

(a) local government property; and

(b) services provided, or paid for, by a local government.

(2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

18. Securing personal advantage or disadvantaging others

(1) A council member must not make improper use of their office —

(a) to gain, directly or indirectly, an advantage for the council member or any other person; or

(b) to cause detriment to the local government or any other person.

(2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or *The Criminal Code* section 83.

19. Prohibition against involvement in administration

(1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.

(2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

20. Relationship with local government employees

(1) In this clause —

local government employee means a person —

(a) employed by a local government under section 5.36(1) of the Act; or

(b) engaged by a local government under a contract for services.

(2) A council member or candidate must not —

(a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or

(b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or

(c) act in an abusive or threatening manner towards a local government employee.

(3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

(4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —

(a) make a statement that a local government employee is incompetent or dishonest; or

(b) use an offensive or objectionable expression when referring to a local government employee.

(5) Subclause (4)(a) does not apply to conduct that is unlawful under *The Criminal Code* Chapter XXXV.

21. Disclosure of information

(1) In this clause —

closed meeting ~~-~~ —

(a) means a ~~council or committee meeting, or a~~ part of a council or committee meeting~~,~~ that is closed to members of the public under section 5.23(2), (3) or (4) of the Act; and

(b) includes a council or committee meeting held before 1 January 2026, or a part of a council or committee meeting held before 1 January 2026, that was closed to members of the public under section 5.23(2) of the Act as in force before 1 January 2026;

confidential document means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

document includes a part of a document;

non-confidential document means a document that is not a confidential document.

(2) A council member must not disclose information that the council member —

(a) derived from a confidential document; or

(b) acquired at a closed meeting other than information derived from a non-confidential document.

(3) Subclause (2) does not prevent a council member from disclosing information —

(a) at a closed meeting; or

(b) to the extent specified by the council and subject to such other conditions as the council determines; or

(c) that is already in the public domain; or

(d) to an officer of the Department; or

(e) to the Minister; or

(f) to a legal practitioner for the purpose of obtaining legal advice; or

(g) if the disclosure is required or permitted by law.

[Clause 21 amended: SL 2025/208 r. 48.]

22. Disclosure of interests

(1) In this clause —

interest —

(a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and

(b) includes an interest arising from kinship, friendship or membership of an association.

(2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —

(a) in a written notice given to the CEO before the meeting; or

(b) at the meeting immediately before the matter is discussed.

(3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.

(4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —

(a) that they had an interest in the matter; or

(b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.

(5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —

(a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and

(b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.

(6) Subclause (7) applies in relation to an interest if —

(a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or

(b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.

(7) The nature of the interest must be recorded in the minutes of the meeting.

23. Compliance with plan requirement

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

Notes

This is a compilation of the *Local Government (Model Code of Conduct) Regulations 2021*~~.~~ and includes amendments made by other written laws. For provisions that have come into operation see the compilation ~~table. For provisions that have not yet come into operation see the uncommenced provisions~~ table.

Compilation table

Citation	Published	Commencement
Local Government (Model Code of Conduct) Regulations 2021	SL 2021/15 2 Feb 2021	Pt. 1: 2 Feb 2021 (see r. 2(a)); Regulations other than Pt. 1: 3 Feb 2021 (see r. 2(b) and SL 2021/13 cl. 2)

~~Uncommenced provisions table~~

~~To view the text of the uncommenced provisions see *Subsidiary legislation as made* on the WA Legislation website.~~

~~Citation~~	~~Published~~	~~Commencement~~
Local Government Regulations Amendment (Local Government Amendment Act 2024) Regulations 2025 Pt. 6	SL 2025/208 17 Dec 2025	1 Jan 2026 (see r. 2(c))

Shire of Katanning

Heart of the Great Southern

Code of Conduct for Council Members, Committee Members and Candidates

July 2026

Table of Contents

Shire of Katanning Code of Conduct for Council Members, Committee Members and Candidates

Division 1 — Preliminary provisions

1. Citation

This is the *Shire of Katanning's Code of Conduct for Council Members, Committee Members and Candidates*.

2. Terms used

(1) In this code —

Act means the *Local Government Act 1995*;

candidate means a candidate for election as a council member;

complaint means a complaint made under clause 11(1);

publish includes to publish on a social media platform.

(2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

Division 2 — General principles

3. Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

4. Personal integrity

(1) A council member, committee member or candidate should —

- (a) act with reasonable care and diligence; and
- (b) act with honesty and integrity; and
- (c) act lawfully; and
- (d) identify and appropriately manage any conflict of interest; and
- (e) avoid damage to the reputation of the local government.

(2) A council member or committee member should —

- (a) act in accordance with the trust placed in council members and committee members; and
- (b) participate in decision-making in an honest, fair, impartial and timely manner; and

(c) actively seek out and engage in training and development opportunities to improve the performance of their role; and

(d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

5. Relationship with others

(1) A council member, committee member or candidate should —

(a) treat others with respect, courtesy and fairness; and

(b) respect and value diversity in the community.

(2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

6. Accountability

A council member or committee member should —

(a) base decisions on relevant and factually correct information; and

(b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and

(c) read all agenda papers given to them in relation to council or committee meetings; and

(d) be open and accountable to, and represent, the community in the district.

Division 3 — Behaviour

7. Overview of Division

This Division sets out —

(a) requirements relating to the behaviour of council members, committee members and candidates; and

(b) the mechanism for dealing with alleged breaches of those requirements.

8. Personal integrity

(1) A council member, committee member or candidate —

(a) must ensure that their use of social media and other forms of communication complies with this code; and

(b) must only publish material that is factually correct.

(2) A council member or committee member —

(a) must not be impaired by alcohol or drugs in the performance of their official duties; and

(b) must comply with all policies, procedures and resolutions of the local government including Policy 3.7 Fitness for Duty.

9. Relationship with others

A council member, committee member or candidate —

(a) must not bully or harass another person in any way; and

(b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and

(c) must not use offensive or derogatory language when referring to another person; and

(d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and

(e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.

10. Council or committee meetings

When attending a council or committee meeting, a council member, committee member or candidate —

(a) must not act in an abusive or threatening manner towards another person; and

(b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and

(c) must not repeatedly disrupt the meeting; and

(d) must remain engaged and not be distracted by mobile devices; and

(e) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and

(f) must comply with any direction given by the person presiding at the meeting; and

(g) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

11. Complaint about alleged breach

(1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.

(2) A complaint must be made —

(a) in writing in the form approved by the local government; and

(b) to a person authorised under subclause (3); and

(c) within 1 month after the occurrence of the alleged breach.

(3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

(4) A complaint must be dealt with under clauses 12 to 15 unless —

(a) the complaint is referred to the Inspector in accordance with subclause (5); and

(b) the Inspector refers the complaint to be dealt with under Part 8A Division 5 of the Act.

Note for this subclause: See section 5.105(1) of the Act.

(5) If the *Local Government (Model Code of Conduct) Regulations 2021* regulation 3A applies to a complaint, a person authorised under subclause (3) must refer the complaint to the Inspector under section 5.105(3) of the Act.

(6) A complaint must also be dealt with under clauses 12 to 15 if the Inspector refers the complaint to the local government under the *Local Government (Local Government Inspector) Regulations 2025* regulation 6.

12. Dealing with complaint

(1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.

Note for this subclause:

- See also clause 14A regarding the appointment of a monitor to assist the local government to deal with matters raised by a complaint.

(2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.

(3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.

(4) If the local government makes a finding that the alleged breach has occurred, the local government may —

(a) take no further action; or

(b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

(5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.

(6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —

(a) engage in mediation;

(b) undertake counselling;

(c) undertake training;

(d) take other action the local government considers appropriate.

(7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —

(a) its finding and the reasons for its finding; and

(b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

13. Dismissal of complaint

(1) The local government must dismiss a complaint if it is satisfied that —

(a) the behaviour to which the complaint relates occurred at a council or committee meeting; and

(b) either —

(i) the behaviour was dealt with by the person presiding at the meeting; or

(ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.

(2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

14. Withdrawal of complaint

(1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.

(2) The withdrawal of a complaint must be —

(a) in writing; and

(b) given to a person authorised under clause 11(3).

14A. Appointment of monitor

(1) The Inspector may appoint a monitor for the local government to assist the local government to deal with matters raised by a complaint.

(2) If the Inspector appoints a monitor —

(a) the Inspector may direct the local government to defer further dealing with the complaint until the monitor reports to the Inspector on the outcome of the monitoring assignment; and

(b) the local government must comply with the direction.

14B. Performance of local government's functions under cl. 12 and 13

(1) The local government’s functions under clauses 12 and 13 must be performed by the council.

(2) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a committee of the council comprising council members only to perform a function for and on behalf of the local government.

(3) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a person who is none of the following to perform a function for and on behalf of the local government —

(a) a member of the council of any local government;

(b) a member of the governing body of any regional subsidiary;

(c) an employee of any local government or regional subsidiary;

(d) an employee of WALGA or the Local Government Professionals Australia (WA);

(e) a member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following —

(i) local governments;

(ii) members of councils;

(iii) employees of local governments.

(4) A resolution made under subclause (3) must include the following —

(a) a statement to the effect that the council is satisfied that the person being authorised is suitably qualified and experienced to perform the function;

(b) an explanation as to why the council is satisfied as referred to in paragraph (a);

(c) a statement to the effect that the council is satisfied that the person being authorised is impartial and has no close association with any member of the council or any employee of the local government.

(5) Nothing in this clause prevents an employee of the local government from providing, in relation to the performance of a function, any advice or other assistance to the council, a committee authorised under subclause (2) or a person authorised under subclause (3).

15. Other provisions about complaints

(1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.

(2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

(3) Clauses 14A and 14B do not apply in relation to a complaint made before 1 January 2026.

Note for this clause:

See also section 5.105(4) and (5) of the Act for restrictions on the activities of a person who makes a complaint or who is alleged to have breached a requirement set out in this Division.

Division 4 — Rules of conduct

Notes for this Division:

1. Under section 8A.3(1) of the Act, a council member commits a conduct breach if the council member contravenes a rule of conduct. Section 8A.3(2) of the Act extends this to the contravention of a rule of conduct that occurred when the council member was a candidate.
2. A conduct breach is dealt with under Part 8A Division 5 of the Act.

[Notes inserted: SL 2025/208 r. 47.]

16. Overview of Division

(1) This Division sets out rules of conduct for council members and candidates.

(2) A reference in this Division to a council member includes a council member when acting as a committee member.

17. Misuse of local government resources

(1) In this clause —

electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the *Electoral Act 1907* or the *Commonwealth Electoral Act 1918*;

resources of a local government includes —

(a) local government property; and

(b) services provided, or paid for, by a local government.

(2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

18. Securing personal advantage or disadvantaging others

(1) A council member must not make improper use of their office —

(a) to gain, directly or indirectly, an advantage for the council member or any other person; or

(b) to cause detriment to the local government or any other person.

(2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or *The Criminal Code* section 83.

19. Prohibition against involvement in administration

(1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.

(2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

20. Relationship with local government employees

(1) In this clause —

local government employee means a person —

(a) employed by a local government under section 5.36(1) of the Act; engaged by a local government under a contract for services; or

(b) Who volunteers to provide services to the Council.

(2) A council member or candidate must not —

(a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or

(b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or

(c) act in an abusive or threatening manner towards a local government employee.

(3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

(4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —

(a) make a statement that a local government employee is incompetent or dishonest; or

(b) use an offensive or objectionable expression when referring to a local government employee.

(5) Subclause (4)(a) does not apply to conduct that is unlawful under *The Criminal Code* Chapter XXXV.

21. Disclosure of information

(1) In this clause —

closed meeting —

(a) means a part of a council or committee meeting that is closed to members of the public under section 5.23(2), (3) or (4) of the Act; and

(b) includes a council or committee meeting held before 1 January 2026, or a part of a council or committee meeting held before 1 January 2026, that was closed to members of the public under section 5.23(2) of the Act as in force before 1 January 2026;

confidential document means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed or which is disclosed during a closed meeting of Council including, Council Forums;

document includes a part of a document;

non-confidential document means a document that is not a confidential document.

(2) A council member must not disclose information that the council member —

(a) derived from a confidential document; or

(b) acquired at a closed meeting other than information derived from a non-confidential document.

(3) Subclause (2) does not prevent a council member from disclosing information —

(a) at a closed meeting; or

(b) to the extent specified by the council and subject to such other conditions as the council determines; or

(c) that is already in the public domain; or

(d) to an officer of the Department; or

(e) to the Minister; or

(f) to a legal practitioner for the purpose of obtaining legal advice; or

(g) if the disclosure is required or permitted by law.

[Clause 21 amended: SL 2025/208 r. 48.]

22. Disclosure of interests

(1) In this clause —

interest —

(a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and

(b) includes an interest arising from kinship, friendship or membership of an association.

(2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —

(a) in a written notice given to the CEO before the meeting; or

(b) at the meeting immediately before the matter is discussed.

(3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.

(4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —

(a) that they had an interest in the matter; or

(b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.

(5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —

(a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and

(b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.

(6) Subclause (7) applies in relation to an interest if —

(a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or

(b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.

(7) The nature of the interest must be recorded in the minutes of the meeting.

23. Compliance with plan requirement

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

<u>Document Control</u>

Resolution No:	Ordinary Council	OC47/21
	Ordinary Council	OC31/25
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Resolution Date:	27 April 2021	
	26 March 2025	
	28 July 2026	
Source:	Governance	
Responsibility:	Chief Executive Officer	

Code of Conduct for Employees

~~March 2025~~July 2026

Contents

1 Introduction

The Shire of Katanning (Shire) Code of Conduct (the Code) provides employees with clear guidelines for the standards of professional conduct expected of them in carrying out their functions and responsibilities.

The Code addresses the broader issue of ethical responsibility and encourages transparency and accountability. The Code expresses the Shire of Katanning's commitment to high standards of ethical and professional behaviour and outlines the principles in which individual responsibilities are based.

The Code is complementary to the principles adopted in the *Local Government Act 1995* (the Act) and associated regulations, which incorporate four fundamental aims:

(a) better decision-making by local governments;
(b) greater community participation in the decisions and affairs of local governments;
(c) greater accountability of local governments to their communities; and
(d) more efficient and effective local government.

1.1 Statutory environment

The Code addresses the requirement in section 5.51A of the Act for the CEO to prepare and implement a code of conduct to be observed by employees of the Local Government, and includes the matters prescribed in Part 4A of the *Local Government (Administration) Regulations 1996*.

The Code should be read in conjunction with the Act and associated regulations. Employees should ensure that they are aware of their statutory responsibilities under this and other legislation.

1.2 Application

For the purposes of the Code, the term employees include persons employed by the Shire of Katanning~~, or~~ engaged ~~by the Shire of Katanning~~ under a contract for services and volunteers. The Code applies to all employees~~, including the CEO,~~ while on the Local Government's premises or while engaged in Local Government related activities. Clause 3.15 of this Code (Gifts), does not apply to the CEO.

2 Values/vision/mission

3 Code of Conduct

3.1 Role of Employees

The role of employees in Local Government is determined by the functions of the CEO as set out in section 5.41 of the Act.

5.41. Functions of CEO

The CEO's functions are to:

(a) advise the council in relation to the functions of a local government under this Act and other written laws;

(b) ensure that advice and information is available to the council so that informed decisions can be made;

(c) cause council decisions to be implemented;

(d) manage the day to day operations of the local government;

(e) liaise with the mayor or president on the local government's affairs and the performance of the local government's functions;

(f) speak on behalf of the local government if the mayor or president agrees;

(g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees);

(h) ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and

(i) perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.

Local Government Act 1995

3.2 Principles affecting employment by the Shire of Katanning

The principles set out in section 5.40 of the Act apply to the employment of the Shire of Katanning's employees:

5.40. Principles affecting employment by local governments

The following principles apply to a local government in respect of its employees —

(a) *employees are to be selected and promoted in accordance with the principles of merit and equity; and*

(b) no power with regard to matters affecting employees is to be exercised on the basis of nepotism or patronage; and

(c) employees are to be treated fairly and consistently; and

(d) there is to be no unlawful discrimination against employees or persons seeking employment ~~by the City~~ on a ground referred to in the Equal Opportunity Act 1984 or on any other ground; and

(e) employees are to be provided with safe and healthy working conditions in accordance with the Occupational Safety and Health Act 1984; and

(f) such other principles, not inconsistent with this Division, as may be prescribed.

Local Government Act 1995

3.3 Personal Behaviour

Employees will:

(a) act, and be seen to act, properly, professionally and in accordance with the requirements of the law, the terms of this Code and all policies of the Shire of Katanning;

(b) perform their duties impartially and in the best interests of the Shire of Katanning, uninfluenced by fear or favour;

(c) act in good faith (i.e. honestly, for the proper purpose, and without exceeding their powers) in the interests of the Shire of Katanning and the community;

(d) make no allegations which are improper or derogatory (unless true and in the public interest);

(e) refrain from any form of conduct, in the performance of their official or professional duties, which may cause any reasonable person unwarranted offence or embarrassment; and

(f) always act in accordance with their obligation of fidelity to the Shire of Katanning.

3.4 Honesty and Integrity

Employees will:

(a) observe the highest standards of honesty and integrity, and avoid conduct which might suggest any departure from these standards;

(b) be frank and honest in their official dealing with each other; and

(c) report any dishonesty or possible dishonesty on the part of any other employee to their Line Manager or the CEO in accordance with this Code and the Shire of Katanning's policies.

3.5 Performance of Duties

While on duty, employees will give their whole time and attention to the Shire of Katanning's business and ensure that their work is carried out efficiently, economically and effectively, and that their standard of work reflects favourably both on them and on the Shire of Katanning.

3.6 Compliance with Lawful and Reasonable Directions, Decisions and Policies

(a) Employees will comply with any lawful and reasonable direction given by any person having authority to make or give such an order, including but not limited to their Line Manager, Executive/General Manager or the CEO.

(b) Employees will give effect to the lawful decisions and policies of the Shire of Katanning, whether or not they agree with or approve of them.

3.7 Administrative and Management Practices

Employees will ensure compliance with proper and reasonable administrative practices and conduct, and professional and responsible management practices.

3.8 Intellectual Property

The title to Intellectual Property in all duties relating to contracts of employment will be assigned to the Shire of Katanning upon its creation unless otherwise agreed by separate contract.

3.9 Recordkeeping

Employees will ensure complete and accurate local government records are created and maintained in accordance with the Shire of Katanning's Recordkeeping Plan.

3.10 Dealing with Other Employees

(a) Employees will treat other employees with respect, courtesy and professionalism, and refrain from behaviour that constitutes discrimination, bullying or harassment.

(b) Employees must be aware ~~of, and~~of and comply with their obligations under relevant law and the Shire of Katanning's policies and management directives regarding workplace behaviour and occupational safety and health.

(c) Employee behaviour should reflect the Shire of Katanning's values and contribute towards creating and maintaining a safe and supportive workplace.

3.11 Dealing with community

(a) Employees will treat all members of the community with respect, courtesy and professionalism.

(b) All Shire of Katanning services must be delivered in accordance with relevant policies and procedures, and any issues resolved promptly, fairly and equitably in accordance with the Shire of Katanning's Customer Service Charter.

3.12 Professional Communications

(a) All aspects of communication by employees (including verbal, written and electronic), involving the Shire of Katanning's activities should reflect the status, values and objectives of the Shire of Katanning.

(b) Communications should be accurate, polite and professional.

3.13 Personal Communications and Social Media

(a) Personal communications and statements made privately in conversation, written, recorded, emailed or posted in personal social media, have the potential to be made public, whether intended or not.

(b) Employees must not, unless undertaking a duty in accordance with their employment, disclose information, make comments or engage in communication activities about or on behalf of the Shire of Katanning, it's Council Members, employees or contractors, which breach this Code.

(c) Employee comments which become public and breach the Code of Conduct, or any other operational policy or procedure, may constitute a disciplinary matter and may also be determined as misconduct and be notified in accordance with the *Corruption, Crime and Misconduct Act 2003*.

3.14 Personal Presentation

Employees are expected to comply with professional, neat and responsible dress standards at all times.~~, in accordance with the Shire of Katanning's relevant policies, management directives and procedures~~.

3.15 Gifts

(a) Application

This clause does not apply to the CEO.

(b) Definitions

In this clause –

activity involving a local government discretion has the meaning given to it in the *Local Government (Administration) Regulations 1996;*

> ***activity involving a local government discretion*** means an activity —
>
> (a) that cannot be undertaken without an authorisation from the local government; or
>
> (b) by way of a commercial dealing with the local government;
>
> [r.19AA of the *Local Government (Administration) Regulations 1996]*

associated person has the meaning given to it in the *Local Government (Administration) Regulations 1996*;

> ***associated person*** means a person who —
>
> (a) is undertaking or seeking to undertake an activity involving a local government discretion; or
>
> (b) it is reasonable to believe, is intending to undertake an activity involving a local government discretion
>
> [r.19AA of the *Local Government (Administration) Regulations 1996]*

gift has the meaning given to it in the *Local Government (Administration) Regulations 1996;*

> ***gift*** —
>
> (a) has the meaning given in section 5.57 [of the *Local Government Act 1995*]; but
>
> (b) does not include —
>
> (i) a gift from a relative as defined in section 5.74(1); or

(ii) a gift that must be disclosed under the *Local Government (Elections) Regulations 1997* regulation 30B; or

(iii) a gift from a statutory authority, government instrumentality or non-profit association for professional training; or

(iv) a gift from WALGA, the Australian Local Government Association Limited (ABN 31 008 613 876), the Local Government Professionals Australia WA (ABN 91 208 607 072) or the LG Professionals Australia (ABN 85 004 221 818);

[r.19AA of the *Local Government (Administration) Regulations 1996]*

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gift means —

(a) a conferral of a financial benefit (including a disposition of property) made by 1 person in favour of another person unless adequate consideration in money or money's worth passes from the person in whose favour the conferral is made to the person who makes the conferral; or

(b) a travel contribution;

travel includes accommodation incidental to a journey;

travel contribution means a financial or other contribution made by 1 person to travel undertaken by another person

[Section 5.57 of the Local Government Act 1995]

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relative, in relation to a relevant person, means any of the following —

(a) a parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant of the relevant person or of the relevant person's spouse or de facto partner;

(b) the relevant person's spouse or de facto partner or the spouse or de facto partner of any relative specified in paragraph (a),

whether or not the relationship is traced through, or to, a person whose parents were not actually married to each other at the time of the person's birth or subsequently, and whether the relationship is a natural relationship or a relationship established by a written law;

[Section 5.74(1) of the Local Government Act 1995]

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prohibited gift has the meaning given to it in the *Local Government (Administration) Regulations 1996*;

prohibited gift, in relation to a local government employee, means —

(a) a gift worth the threshold amount or more; or

(b) a gift that is 1 of 2 or more gifts given to the local government employee by the same person within a period of 1 year that are in total worth the threshold amount or more;

[r.19AA of the *Local Government (Administration) Regulations 1996]*

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reportable gift means:

(i) a gift worth more than $50 but less than $300; or

(ii) a gift that is 1 of 2 or more gifts given to the local government employee by the same person within a period of 1 year that are in total worth more than $50 but less than $300.

threshold amount has the meaning given to it in the *Local Government (Administration) Regulations 1996,* subject to the CEO's determination under subclause (c);

threshold amount, for a prohibited gift, means $300 or a lesser amount determined under regulation 19AF.

[r.19AA of the *Local Government (Administration) Regulations 1996]*

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(c) Determination

In accordance with Regulation 19AF of the *Local Government (Administration) Regulations 1996,* the CEO has chosen not to determine a lesser amount.

(d) Employees must not accept a prohibited gift from an associated person.

(e) An employee who accepts a reportable gift from an associated person is to notify the CEO in accordance with subclause (f) and within 10 days of accepting the gift.

(f) The notification of the acceptance of a reportable gift must be in writing and include:

(i) the name of the person who gave the gift; and

(ii) the date on which the gift was accepted; and

(iii) a description, and the estimated value, of the gift; and

(iv) the nature of the relationship between the person who is an employee and the person who gave the gift; and

(v) if the gift is one of two or more accepted from the same person within a period of one year:

(1) a description;

(2) the estimated value; and

(3) the date of acceptance,

of each other gift accepted within the one year period.

(g) The CEO will maintain a register of reportable gifts and record in it details of notifications given to comply with subclause (f).

(h) The CEO will arrange for the register maintained under subclause (g) to be published on the Shire of Katanning's official website.

(i) As soon as practicable after a person ceases to be an employee, the CEO will remove from the register all records relating to that person. The removed records will be retained for a period of at least 5 years.

3.16 Conflict of Interest

(a) Employees will ensure that there is no actual (or perceived) conflict of interest between their personal interests and the impartial fulfilment of their professional duties.

(b) Employees will not engage in private work with or for any person or body with an interest in a proposed or current contract with the Shire of Katanning, without first disclosing the interest to the CEO. In this respect, it does not matter whether advantage is in fact obtained, as any appearance that private dealings could conflict with performance of duties must be scrupulously avoided.

(c) Employees will lodge written notice with the CEO describing an intention to undertake a dealing in land which is within the district of the Shire of Katanning, or which may otherwise be in conflict with the Local Government's functions (other than purchasing the principal place of residence).

(d) Employees who exercise a recruitment or any other discretionary function will disclose any actual (or perceived) conflict of interest to the CEO before dealing with relatives or friends and will disqualify themselves from dealing with those persons.

(e) Employees will conduct themselves in an apolitical manner and refrain from political activities which could cast doubt on their neutrality and impartiality in acting in their professional capacity.

3.17 Secondary Employment

An employee must not engage in secondary employment (including paid and unpaid work) without receiving the prior written approval of the CEO.

3.18 Disclosure of Financial Interests

(a) All employees will apply the principles of disclosure of financial interest as contained within the Act.

(b) Employees who have been delegated a power or duty, have been nominated as 'designated employees' or provide advice or reports to Council or Committees, must ensure that they are aware of, and comply with, their statutory obligations under the Act.

3.19 Disclosure of Interests Relating to Impartiality

(a) In this clause, ***interest*** has the meaning given to it in the *Local Government (Administration) Regulations 1996.*

> ***interest*** —
>
> (a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
>
> (b) includes an interest arising from kinship, friendship or membership of an association.
>
> [r.19AA of the *Local Government (Administration) Regulations 1996]*

(b) An employee who has an interest in any matter to be discussed at a Council or Committee meeting attended by the employee is required to disclose the nature of the interest:
   (i) in a written notice given to the CEO before the meeting; or
   (ii) at the meeting immediately before the matter is discussed.

(c) An employee who has given, or will give, advice in respect of any matter to be discussed at a Council or Committee meeting not attended by the employee is required to disclose the nature of any interest the employee has in the matter:
   (i) in a written notice given to the CEO before the meeting; or
   (ii) at the time the advice is given.

(d) A requirement described under (b) and (c) excludes an interest referred to in Section 5.60 of the Act.

(e) An employee is excused from a requirement made under (b) or (c) to disclose the nature of an interest because they did not and could not reasonably be expected to know:
   (i) that they had an interest in the matter; or
   (ii) that the matter in which they had an interest would be discussed at the meeting and they disclosed the nature of the interest as soon as possible after the discussion began.

(f) If an employee makes a disclosure in a written notice given to the CEO before a meeting to comply with requirements of (b) or (c), then:
   (i) before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
   (ii) at the meeting the person presiding must bring the notice and its contents to the attention of persons present immediately before a matter to which the disclosure relates is discussed.

(g) If:
   (i) to comply with a requirement made under item (b), the nature of an employee's interest in a matter is disclosed at a meeting; or
   (ii) a disclosure is made as described in item (e)(ii) at a meeting; or

(iii) to comply with a requirement made under item (f)(ii), a notice disclosing the nature of an employee's interest in a matter is brought to the attention of the persons present at a meeting, the nature of the interest is to be recorded in the minutes of the meeting.

3.20 Use and Disclosure of Information

(a) Employees must not access, use or disclose information held by the Shire of Katanning except as directly required for, and in the course of, the performance of their duties.

(b) Employees will handle all information obtained, accessed or created in the course of their duties responsibly, and in accordance with this Code, the Shire of Katanning's policies and procedures.

(c) Employees must not access, use or disclose information to gain improper advantage for themselves or another person or body, in ways which are inconsistent with their obligation to act impartially and in good faith, or to improperly cause harm, detriment or impairment to any person, body, or the Shire of Katanning.

(d) Due discretion must be exercised by all employees who have access to confidential, private or sensitive information.

(e) Nothing in this section prevents an employee from disclosing information if the disclosure:

(i) is authorised by the CEO or the CEO's delegate; or
(ii) is permitted or required by law.

3.21 Improper or Undue Influence

(a) Employees will not take advantage of their position to improperly influence Council Members or employees in the performance of their duties or functions, in order to gain undue or improper (direct or indirect) advantage or gain for themselves or for any other person or body.

(b) Employees must not take advantage of their position to improperly influence any other person in order to gain undue or improper (direct or indirect) advantage or gain, pecuniary or otherwise, for themselves or for any other person or body.

(c) Employees must not take advantage of their positions to improperly disadvantage or cause detriment to the local government or any other person.

3.22 Use of Shire of Katanning Resources

(a) In this clause –
Shire of Katanning resources includes local government property and services provided or paid for by the Shire of Katanning;
local government property has the meaning given to it in the Act.

> ***local government property*** means anything, whether land or not, that belongs to, or is vested in, or under the care, control or management of, the local government
>
> [Section 1.4 of the *Local Government Act 1995*]

(b) Employees will:

(i) be honest in their use of the Shire of Katanning resources and must not misuse them or permit their misuse (or the appearance of misuse) by any other person or body;
(ii) use the Shire of Katanning's resources entrusted to them effectively, economically, in the course of their duties and in accordance with relevant policies and procedures; and
(iii) not use the Shire of Katanning's resources (including the services of employees) for private purposes (other than when supplied as part of a contract of employment), unless properly authorised to do so, and appropriate payments are made (as determined by the CEO).

3.23 Use of Shire of Katanning Finances

(a) Employees are expected to act responsibly and exercise sound judgment with respect to matters involving the Shire of Katanning's finances.

(b) Employees will use Shire of Katanning finances only within the scope of their authority.

(c) Employees with financial management responsibilities will comply with the requirements of the *Local Government (Financial Management) Regulations 1996*.

(d) Employees exercising purchasing authority will comply with the Shire of Katanning's Purchasing Policy, and the systems and procedures established by the CEO in accordance with regulation 5 of the *Local Government (Financial Management) Regulations 1996.*

(e) Employees will act with care, skill, diligence, honesty and integrity when using local government finances.

(f) Employees will ensure that any use of Shire of Katanning finances is appropriately documented in accordance with the relevant policy and procedure, including the Shire of Katanning's Recordkeeping Plan.

3.24 Reporting of Suspected Breaches of the Code of Conduct

Employees may report suspected breaches of the Code to their Line Manager, any Executive/General Manager or the CEO, in accordance with the Shire of Katanning's Grievances, Investigations and Resolution Management Directive.

3.25 Handling of Suspected Breaches of the Code of Conduct

Suspected breaches of the Code will be dealt with in accordance with the relevant Shire of Katanning policies and procedures, depending on the nature of the suspected breach.

3.26 Reporting Suspected Unethical, Fraudulent, Dishonest, Illegal or Corrupt Behaviour

(a) Employees may report suspected unethical, fraudulent, dishonest, illegal or corrupt behaviour to their supervisor, Manager, or the CEO in accordance with Shire of Katanning's Grievances, Investigations and Resolution Management Directive

(b) In accordance with the *Corruption, Crime and Misconduct Act 2003,* if the CEO suspects on reasonable grounds that the alleged behaviour may constitute misconduct as defined in that Act, the CEO will notify:

   (i) the Corruption and Crime Commission, in the case of serious misconduct; or
   (ii) the Public Sector Commissioner, in the case of minor misconduct.

(a) Employees, or any person, may also report suspected serious misconduct to the Corruption and Crime Commission or suspected minor misconduct to the Public Sector Commissioner.

(d) Employees, or any person, may also make a Public Interest Disclosure to report suspected unethical, fraudulent, dishonest, illegal or corrupt behaviour, using the Shire of Katanning's Public Interest Disclosure Procedures, published on the Shire of Katanning's website.

3.27 Handling of Suspected Unethical, Fraudulent, Dishonest, Illegal or Corrupt Behaviour

Suspected unethical, fraudulent, dishonest, illegal or corrupt behaviour will be dealt with in accordance with the appropriate Shire of Katanning policies and procedures, and where relevant, in accordance with the lawful directions of the appropriate statutory body.

Document Control Box			
Document Responsibilities:			
Owner:	Chief Executive Officer	**Owner Business Unit:**	CEO Office
Reviewer:	Chief Executive Officer	**Decision Maker:**	CEO
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1.	1 April 2023	Approved by the Chief Executive Officer
2.	25 March 2025	OC30/25 – Adopted at March Ordinary Council Meeting
3.	28 July 2026	OC………..

☐ **I have read and understood the Shire of Katanning's Code of Conduct**

______________________________ ______________________________

Staff Name **Staff Signature**

____

Date

COUNCIL POLICY

Employee Housing

Policy Number: 5.13

Policy Subject: Employee Housing

Objectives: To establish guidelines for:

a) the allocation of Shire owned ~~homes~~ homes to staff, and
b) the establishment of tenancy conditions. ~~To manage council's stock of staff housing in an efficient and effective manner to meet the needs of the Shire while ensuring that the housing function is financially independent from Council's general revenue.~~

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Guidelines: ~~The rental of Shire housing will be as negotiated in individual employment contracts or be set at the higher of the Gross Rental Valuation as determined by the Valuer General every four years or market valuation as obtained from time to time at the discretion of the Chief Executive Officer.~~

Council houses are to be made available to ~~the~~ Shire staff ~~in accordance with staff housing subsidy policy and~~ as determined by the Chief Executive Officer. Council houses will only be made available to non-senior designated staff positions if not required by executive staff.

If any Council house is not required for Shire purposes, then it will be let on the open market at market rental valuation, with a three-month notice period so that timely access to the home can be achieved, if required. ~~should the house become needed due notice can be provided.~~

The rental of Shire housing will be as negotiated in individual employment contracts or be set at the higher of the Gross Rental Valuation as determined by the Valuer General every four years or market valuation as obtained from time to time at the discretion of the Chief Executive Officer.

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Resolution No:	Ordinary Council	OC95/05
Resolution Date:	22 December 2004	
Amended:	23 September 2009	OC/43/10
	22 October 2014	OC/106/14

	23 October 2018	OC134/18
	21 April 2026	OC/

Source: Employees

Date of review: October annually

Review Responsibility: Human Resources