



Shire of
Katanning
Heart of the Great Southern

‘A prosperous, vibrant and diverse community working together.’

**NOTICE OF A
ORDINARY COUNCIL MEETING**

Dear Council Member

The next Ordinary Council Meeting of the Shire of Katanning will be held on
Tuesday 28 August 2018, in the Shire of Katanning Council Chambers,
14 Austral Terrace, Katanning, commencing at 6:00pm.

Julian Murphy
CHIEF EXECUTIVE OFFICER
Thursday 23 August 2018

DISCLAIMER

The Council of the Shire of Katanning hereby
advises that before taking any action on an application or a
decision of the Council, any applicant or members of the
public should wait for written advice from the Council.

PRESIDING MEMBER _____

DATE SIGNED _____



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1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISTORS

The Presiding Member declared the meeting open at ____ pm.

2. RECORD OF ATTENDANCE**PRESENT**

Presiding Member: Cr Liz Guidera - President

Members: Cr Danny McGrath
Cr Serena Sandwell
Cr Martin Van Koldenhoven
Cr Owen Boxall
Cr Ernie Menghini
Cr Kristy D'Aprile

Council Officers: Julian Murphy, Chief Executive Officer
Lisa Hannagan, Executive Manager Finance and Administration
Sam Davis, Executive Manager Projects and Community Building
Andrus Budrikis, Executive Manager Property and Assets
Paul Webb, Executive Manager Infrastructure and Development
Libby French, Manager Finance
Sophie Justins, Executive Assistant to CEO

Gallery:

Media:

Apologies:

Leave of Absence: Cr John Goodheart

3. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE**4. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS****5. PUBLIC QUESTION/STATEMENT TIME****6. APPLICATIONS FOR LEAVE OF ABSENCE****7. PETITIONS/DEPUTATIONS/PRESENTATIONS****8. CONFIRMATION OF MINUTES OF PREVIOUS MEETING****8.1 Ordinary Council Meeting – 22 May 2018
(SEE ATTACHED MINUTES)**

**OC/18 That the minutes of the Ordinary Council Meeting held on Tuesday 22 May 2018
be confirmed as a true record of proceedings.**

Voting Requirement: Simple Majority

CARRIED/LOST:

**8.2 Special Council Meeting – 14 August 2018
(SEE ATTACHED MINUTES)**

**OC/18 That the minutes of the Special Council Meeting held on Tuesday 14 August 2018
be confirmed as a true record of proceedings.**

Voting Requirement: Simple Majority

CARRIED/LOST:

9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**10. REPORTS OF COMMITTEES AND OFFICERS**

10.1 EXECUTIVE MANAGER INFRASTRUCTURE & DEVELOPMENT REPORTS**10.1.1 Lot 63 Anderson Street - Disposal**
(ATTACHMENT)

File Ref: CP.AL.3
Reporting Officer: Delma Baesjou – Consultant Planner
Date Report Prepared: 15 August 2018

Issue:

To progress with advertising of the proposed sale of Lot 63 Anderson Street at the Former Saleyards, Katanning.



Aerial view showing Lot 63 with existing pump station to the right

Body/Background:

In the latter part of 2016 the Water Corporation sought comment on the prospect of acquiring Lot 63 to facilitate upgrading of its waste water pump station (WWPS) infrastructure to remedy flooding issues on adjoining Lot 62.

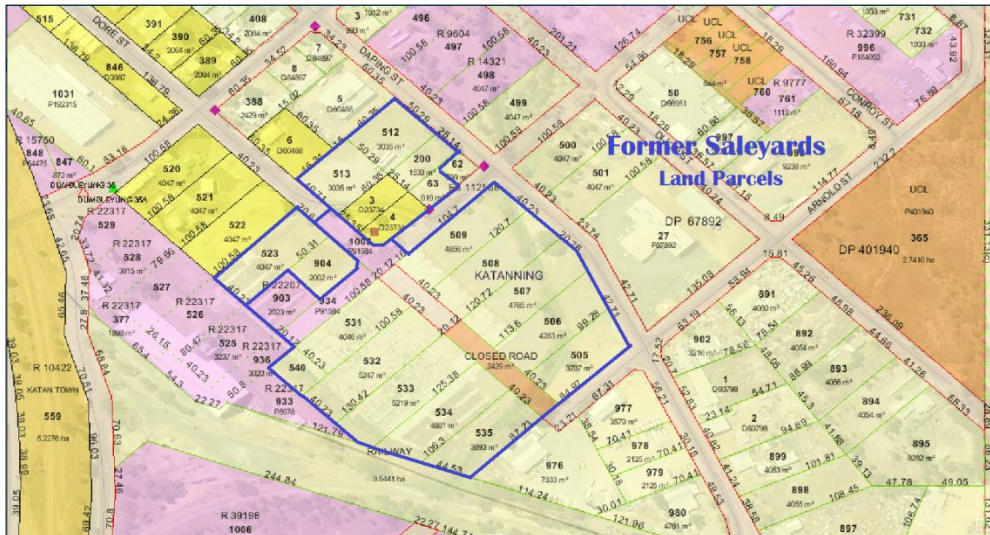
Reference to this potential disposal/acquisition was included in previous Council Reports and deliberations (refer Items 10.1.3 28 February 2017, 10.1.2 26 April 2017 and 10.1.1 27 February 2018). In the interim, Shire of Katanning staff have been liaising with representatives from Water Corporation. The agency has been considering alternative design options for its facility and subsequently undertook due diligence and evaluation of the contaminated site assessment. A formal expression of interest from Water Corporation has since been received. The offer is for 'current market value' together with reimbursement of 'reasonable costs of transfer and conveyancing'.

(See Attachment A)

In March 2017 the Shire of Katanning obtained an independent valuation for Lots 3, 4, 63, 200, 512 and 513. Those valuations are in the order of \$12,000 - \$20,000 for the lots which range in size from approximately 900sqm to 3000sqm. As required for disposal under S3.58 of Local Government Act 1995 a further, current valuation for Lot 63 has been requested.

Lot 63 is one of eighteen (18) freehold lots owned by the Shire of Katanning that comprise the former Saleyards. Since closure and decommissioning of the Old Saleyards, the site has been

unoccupied. The Disposal (sale) of Lot 512 to Dunna Runner Pty Ltd is nearing finalisation (Resolution OC7/18 refers).



Officer's Comment:

Disposal of Lot 63 is supported. It is considered disposal will not compromise future options for the balance of the Shire's property at the former Saleyards.

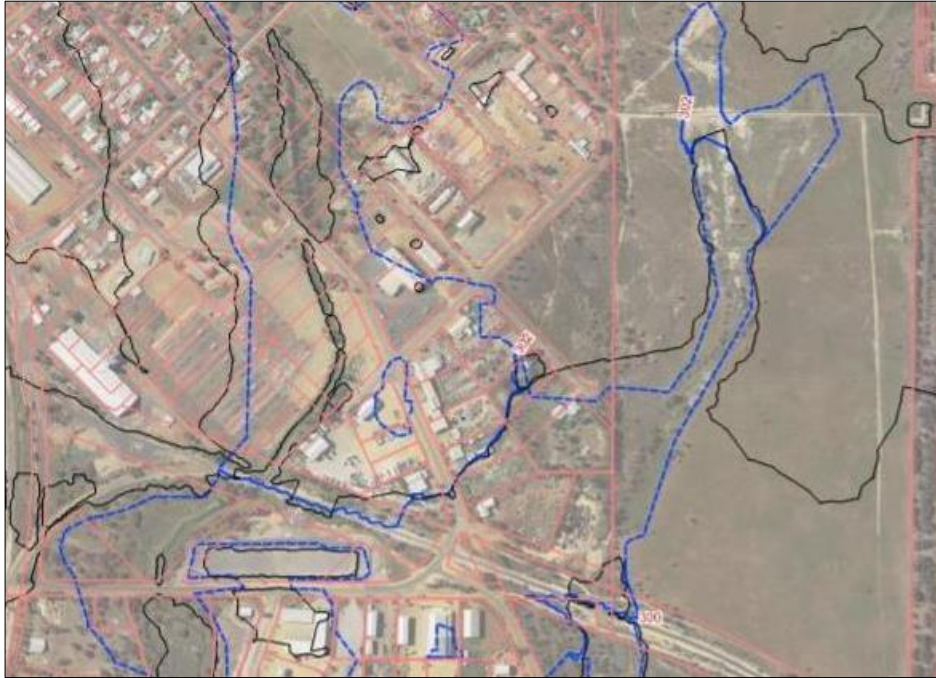
Lot 63 is not within a designated Bush Fire Prone Area (BFPA) as identified by the Fire and Emergency Services Commissioner, therefore the requirements of SPP 3.7 and the associated deemed provisions do not apply.

A recent search of the DPLH Aboriginal Heritage Inquiry System shows the nearby Katanning Creek as Heritage Place ID 22816 (Hunting Place, Natural Feature, Water Source). Accordingly, any works or development will be required to address and comply with comply with Aboriginal Heritage Act 1972.

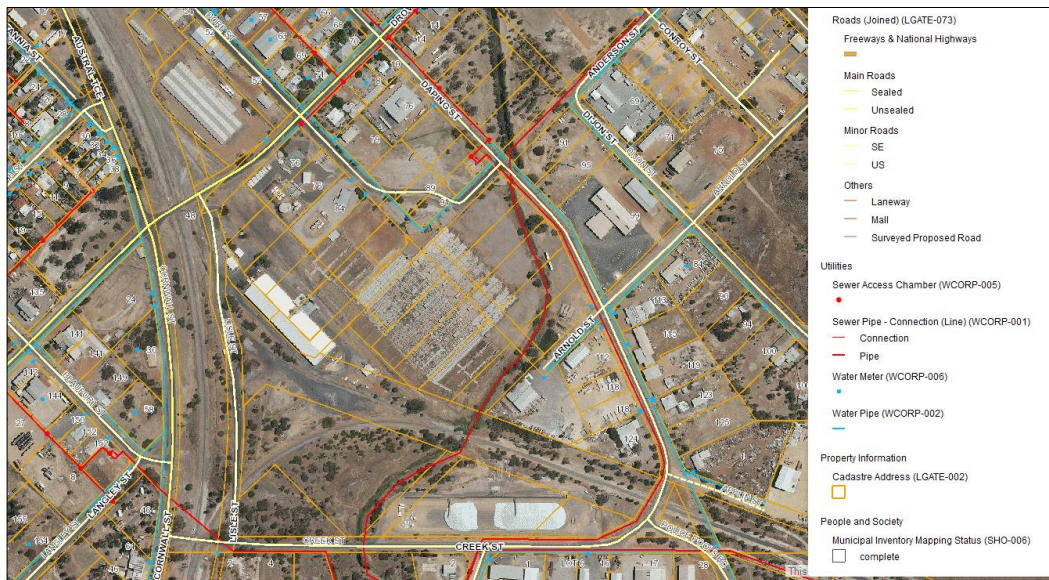
Lot 63 is the subject of Memorial K761385 ML – Contaminated Sites Act, Registered 4 November 2008. The site is classified as "Contaminated – restricted use". A contamination assessment was carried out in 2008 to assess the Site's suitability for the proposed change of use from livestock saleyard to light industry. The 'Basic Summary of Records Search Response' refers to heavy metals and nutrient contamination in soil and surface water in isolated areas. The report states "Based on available information, the Site appears suitable for continued commercial/industrial land use, however further assessment of potential contamination should be undertaken before and change to a more sensitive land use ...". The Water Corporation is aware of the Contaminated Site Memorial and following investigation by its own environmental consultants concluded the property is suitable for its proposed purpose of waste water pump station.

Lot 63 is approximately 45m from the Katanning creekline and is within the 'Extent of the Flood Area' identified on Figure 13F of the 2014 Katanning Flood Assessment prepared by Opus International. (shown as a dashed blue line). By extrapolating the anticipated 1:100 flood level, based on the 2m intervals and mapping contained in the Flood Assessment, the flood edge in the vicinity is estimated to be 302m AHD. It would appear that the Natural Ground Level at the site is between 302.3 and 302.8m AHD. Development is required to achieve the 500mm clearance from known flood level, as required by part 3(a) in Table 8 of draft LPS5. It is recommended that Water Corporation be advised the Shire of Katanning accepts no

responsibility for any implications/consequences arising due to the subject land being within an identified flood prone area.



The Water Corporation acknowledge the flooding problems on adjoining Lot 62 and advises the close proximity and higher ground on Lot 63 will allow the design and construction of a new WWPS 'without any break in service to the surrounding community'.



Former Sale Yards – Aerial view showing sewer pipes (red)

Statutory Environment:

Local Government Act 1995. - Section 3.58 relates to a disposition of local government property, including land.

Local Government (Functions and General) Regulations 1996 - Regulations 30 and 31 apply to the disposal of land.

A Local Government may dispose of property by way of public auction, public tender or, under Subsection (3) of S 3.58, by giving notice and inviting submissions. The minimum notice period is two weeks and any submissions are to be considered when deciding the matter. Full details, including the market value of the disposition, are to be recorded in the Minutes of the meeting.

Policy Implications:

There are no policy implications for this report.

Financial Implications:

There is no specific Fee for land transactions in the Shire's current Schedule of Fees.

GST is applicable/payable by the Shire of Katanning.

Administrative, advertising and legal costs will be incurred by the Shire.

Likely costs:

- Valuation \$1,500
- Advertising \$500
- Settlement Agent \$750 - \$1,000
- Duties and State Government Fees: \$1,250 - \$2,000

Proceeds from the sale will go to the Shire of Katanning.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	BUILT ENVIRONMENT	
ASPIRATION	B2	Places for the community to live, work and connect.
OBJECTIVE	B2.2	Facilitate and encourage housing options; spaces for local service delivery, employment and recreation.
OBJECTIVE	B2.2.2	Aid the strategic development of spaces to facilitate service delivery, employment and recreation.
PRIORITY	ECONOMIC	
ASPIRATION	E3	Sustainable economic and population growth.
OBJECTIVE	E3.2	Continue to build Katanning's reputation as a strategic sub-regional service centre and economic hub.
OBJECTIVE	E3.2.1	Provide strategic direction and advocate for delivery of services appropriate to a regional centre.
OBJECTIVE	E3.2.2	Ensure land use planning for commercial, industrial and residential development.

Officer's Recommendation/Council Motion:**OC/18****That Council:**

- 1. Gives local public notice, pursuant to Section 3.58 of the Local Government Act 1995, inviting submissions on the proposed disposition of Lot 63 Anderson Street (aka Dore Street), Katanning.**
- 2. At the conclusion of advertising a further report be prepared for consideration by the Council.**

Voting Requirement: Simple Majority.

CARRIED/LOST:

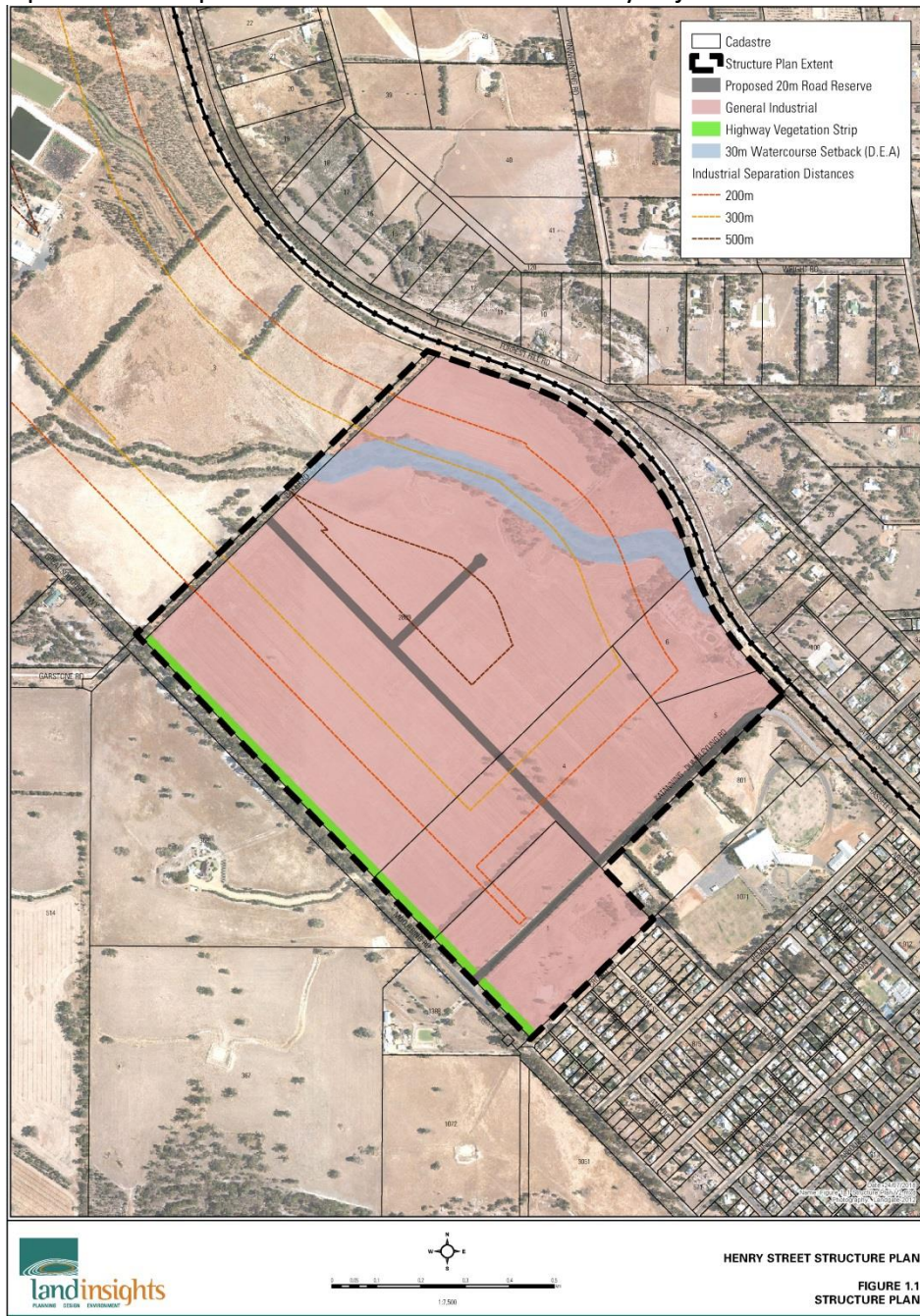
10.1.2 Henry Structure Plan – Final Approval/Modified Document (ATTACHMENT)

File Ref: LP.ZO.2
Reporting Officer: D Baesjou, Consultant Planner
Date Report Prepared: 8 August 2018

Issue:

To receive the final approved Henry Street Structure Plan SPN/2030.

The Henry Street Precinct Structure Plan has been prepared to provide guidance on the future development of this industrial area. The focus is on land uses to complement the nearby WAMMCO operation and provide a suitable level of industry adjacent to the residential area.



The Henry Street Precinct Structure Plan document comprises:

- Part 1 - Implementation
- Part 2 – Explanatory Section
- Figure 1.1 – Structure Plan
- Figure 2.1 – Context
- Figure 2.2 – Local Planning Scheme 5
- Figure 3.1 – Site Conditions and Constraints
- Figure 4.1 – Indicative Lot Layout

and 4 Technical Appendices:

1. Structure Planning – Environmental Investigations – Project TE14012, Talis 2014
2. Katanning WAMMCO Site Local Water Management Strategy – Version C, Job 1409018, Shawmac Pty Ltd 9 August 2017
3. Bushfire Hazard Assessment – Project No. 14129, Bushfire Prone Planning July 2014
4. Servicing and Infrastructure – Doc #: LI-KT-01, Shawmac Pty Ltd September 2014

The Henry Street Precinct Structure Plan (excluding the Appendices) is attached.

Body/Background:

The first draft of the Structure Plan was prepared in 2015, based on the Literature Review, Stakeholder Consultation, Opportunities and Constraints Plan and the findings of the supporting Technical Documents (2014). It was updated in 2016 to accord with the Planning and Development (Local Planning Schemes) Regulations 2015 and the associated Structure Plan Framework.

The Henry Street Precinct Structure Plan – 969-04 Version F was endorsed for advertising by the Council at its meeting held 24 May 2016 (Resolution **OC52/16** Item 10.1.2 refers). The draft Structure Plan was advertised in accordance with the Regulations and procedures. Notices were published in the local newspaper and on the Shire's website and displayed in the Administration Office. Landowners and public authorities were invited to view and comment on the Draft Plan. Copies of the documents and supporting Technical papers, Information Sheets and Submission Forms were available at the Administration Office and on-line. An information workshop was held on 21 June 2016. The formal, 28 day submission period closed on 15 July 2016. The Plan was re-referred to selected agencies, including the Department of Water (DoW) and an 'extension', as provided for under Clause 20 sub-regulation (1) (c), was provided to allow additional time for agency referral and for the Shire to prepare its response.

The submissions were considered by the Council at its meeting held 25 Oct 2016. It was resolved to adopt the Henry Street precinct Structure Plan, subject to five modifications (Resolution OC123/16 item 10.1.2 refers).

The Draft Structure Plan documents were forwarded to the then Department of Planning (DoP)/WAPC in November 2016, as hard copies and through the eLodgement portal. Following several meetings and liaison with DoW, in March 2017 the DoP advised it required the Local Water Management Strategy – Appendix 2 to be revised and endorsed by the DoW.

The revised LWMS (version C) was received from Shawmac on 9 August 2017 and subsequently endorsed by DOW and forwarded to the Department of Planning Lands and Heritage (DPLH - formerly DoP) on 11 August 2017.

Following further meetings with DPLH, the draft Structure Plan was re-referred to the Department of Health, the Public Transport Authority (PTA) and Arc Infrastructure (formerly Brookfield Rail). Agency comment was received on 9 February 2018. Shire staff compiled responses and forwarded draft updates to DPLH on 11 February 2018 regarding stormwater management, onsite waste water disposal, rail access and traffic planning.

On 22 March 2018 the WAPC advised it required twelve modifications to the Henry Street Precinct Structure Plan. The changes are generally as requested/recommended by the Council and in response to agency comments. The modifications were completed and the documents were submitted to DPLH in July 2018. WAPC conformance advice was received on 2 August and the Structure Plan received final Approval from WAPC on 6 August 2018.

Officer's Comment:

Preparation of the Structure Plan meets statutory obligations and fulfils recommendations objectives set out within the Council's Local Planning Strategy (LPS) and the SuperTowns Growth and Implementation Plan.

Statutory Environment:

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015, in particular Schedule 2, Part 4.

Policy Implications:

Nil

Financial Implications:

There have been costs associated with finalising the Structure Plan documents, including Outstanding Invoices from Land Insights of approximately \$3,000.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	BUILT ENVIRONMENT	
ASPIRATION	B2	Places for the community to live, work and connect.
OBJECTIVE	B2.2	Facilitate and encourage housing options; spaces for local service delivery, employment and recreation.
OBJECTIVE	B2.2.2	Aid the strategic development of spaces to facilitate service delivery, employment and recreation.
OBJECTIVE	B2.3	Orderly development – Town Planning.
PRIORITY	ECONOMIC	
ASPIRATION	E3	Sustainable economic and population growth.
OBJECTIVE	E3.2	Continue to build Katanning's reputation as a strategic sub-regional service centre and economic hub.
OBJECTIVE	E3.2.1	Provide strategic direction and advocate for delivery of services appropriate to a regional centre.
OBJECTIVE	E3.2.2	Ensure land use planning for commercial, industrial and residential development.
OBJECTIVE	E3.2.3	Attract business and investment opportunities.

Preparation of the Structure Plans is consistent with general and specific recommendations contained in the 2013 Local Planning Strategy and many of the Objectives/Tasks set out in the SuperTowns Growth and Implementation Plan.

Officer's Recommendation/Council Motion:

**OC/18 That Council receive and note the final Henry Street Precinct Structure Plan
– version G SPN/2030.**

Voting Requirement: Simple Majority

CARRIED/LOST:



Perspective of proposed Outbuilding

Lot 643 is 2.0236 ha and has frontage to McLeod Street along the western boundary and Mills Street. Existing development comprises an Outbuilding, water tank and dam.

The property is zoned 'Rural Residential' – Area 2 (RR2) under the Shire of Katanning Local Planning Scheme No. 5 (LPS5). Notwithstanding 'Single House', and thereby 'Outbuilding', is listed as 'P' (Permitted) in the Rural Residential zone, Table 3 specifies that the Council's planning approval is required for all development in this zone.

Adjoining land to the west, north and east is zoned RR2. The land to the south of Mills Street is zoned 'Rural'.

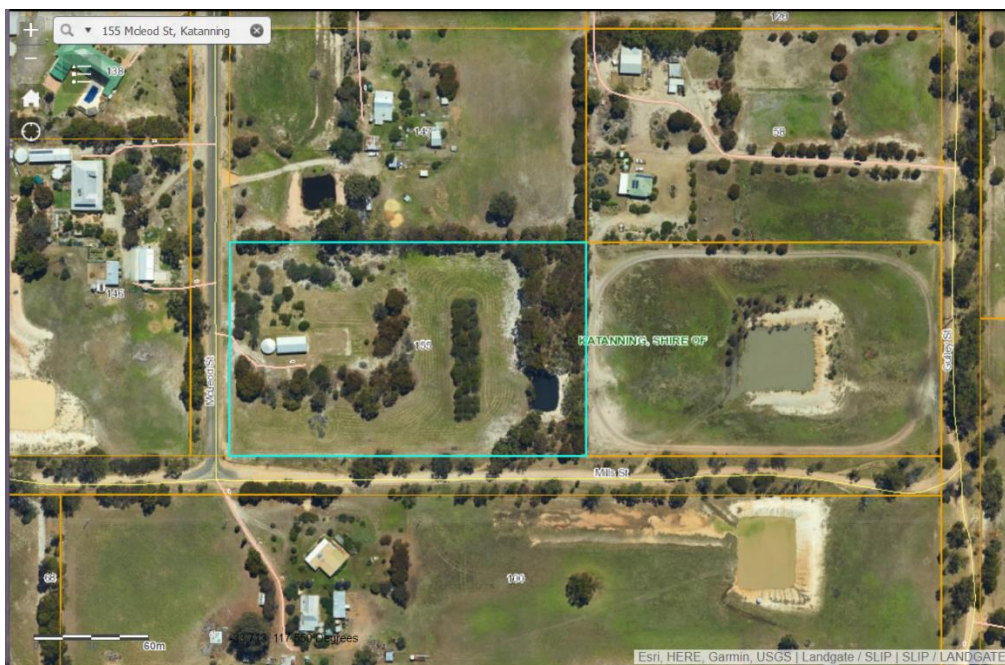


Image of Subject Land – Source: Landgate (Aerial 2017)

Officers Comment

The application was assessed against the requirements set out in Table 3 and Schedule 1 of LPS5, Shire of Katanning Local Planning Policy No. 1 – Outbuildings (LPP1) and the P&D Regulations 2015.

Site and Development Requirements

The following Table shows the required and proposed setbacks for the Outbuilding.

Minimum Setbacks - Proposed Outbuilding, Lot 8 (46) Katanning-Dumbleyung Road, Pinwernying			
Boundary	Required Setback	Proposed Setback	Comment/ Assessment
Front	15m	15m	<i>Compliant</i>
Secondary Street	10m	15m	<i>Compliant</i>
Northern Side:	10m	70m	<i>Compliant</i>
Rear	10m	157m	<i>Compliant</i>

This proposal satisfies the general provisions set out in Table 5.

The subject land is considered to be of sufficient size to accommodate the proposed additional oversize Outbuilding. The development is compatible with nearby land uses and is considered to meet the Scheme Objectives and for the Rural Residential zone set out in LPS5. Development Approval is recommended, subject to conditions.

Statutory Environment:

Shire of Katanning Local Planning Scheme No. 5 (LPS5).

The Planning and Development (Local Planning Schemes) Regulations 2015 (P&D Regs 2015).

The subject land is not of historical cultural significance. The site is not recorded in the State Register of Heritage Places, the Municipal Inventory or other Heritage lists. Based on a recent search using the DoPLH online Aboriginal Heritage Inquiry System, it is not listed as a Registered Aboriginal Site or Survey Area.

The subject land is not designated as a Bush Fire Prone Area as identified by the Fire and Emergency Services Commissioner, so is exempt from the requirements of SPP 3.7 and the associated deemed provisions of the Planning Regulations 2015. In any case, the landowner is obligated to comply with the Shire of Katanning Fire Management Requirements (Bush Fire Notice), including provision of a '2.5 metre wide bare earth firebreak immediately inside along all external boundaries'.

Policy Implications:

Shire of Katanning Local Planning Policy No. 1 – Outbuildings (LPP1). Within the Rural Residential zone LPP1 provides for Outbuildings up to 4.2m in wall height and a maximum cumulative total floor area of 200m². The proposed 288m² Outbuilding is additional to the existing 252m² existing Outbuildings and requires determination by the Council.

Financial Implications:

The Application Fee of \$147.00, as set out in Council's Schedule of Fees and Charges, has been paid: Receipt No 243309.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	BUILT ENVIRONMENT	
ASPIRATION	B2	Places for the community to live, work and connect.
OBJECTIVE	B2.3	Orderly development – Town Planning.
PRIORITY	ECONOMIC	
ASPIRATION	E3	Sustainable economic and population growth.
OBJECTIVE	E3.2	Continue to build Katanning's reputation as a strategic sub-regional service centre and economic hub.
OBJECTIVE	E3.2.2	Ensure land use planning for commercial, industrial and residential development.

Officer's Recommendation/Council Motion:

OC/18 That Council grants Development Approval for Lot 643 (155) McLeod Street, Katanning for the purpose of Outbuilding (12m x 24m), subject to the following conditions:

- 1) Development is to be generally in accordance with approved plans.
- 2) Maintenance of the crossover is the responsibility of the developer.
- 3) All stormwater runoff from the new structure to be adequately controlled on-site.

Advice Notes

- I. Any alterations or upgrading of the crossover to be in accordance with Shire of Katanning specifications and requirements.
- II. This Development Approval does not constitute a Building Permit.
- III. Future use and development is to comply with the Building Code of Australia and relevant statutes.

Voting Requirement: Simple Majority

CARRIED/LOST:

10.1.4 Subdivision/Amalgamation Referral - Lots 1, 4 and 25 Ranford Road & Katanning Nyabing Road, Katanning.

File Ref: A3231, A2712 C/18/5345 - LP.SB.1. WAPC 157044
Reporting Officer: Delma Baesjou – Consultant Planner
Date Report Prepared: 20 August 2018

Issue:

To consider an application for a boundary realignment (Subdivision/Amalgamation) of Lot 1 (264) Ranford Road and Lot 4 (289) and Lot 25 Katanning–Nyabing Road, Katanning.

The proposal involves amalgamating and re-subdividing three existing lots to create two rural lots.



Body/Background:

An application for Subdivision/Amalgamation has been referred to the Shire by the Western Australian Planning Commission. The Application was prepared by Landchoice Developments

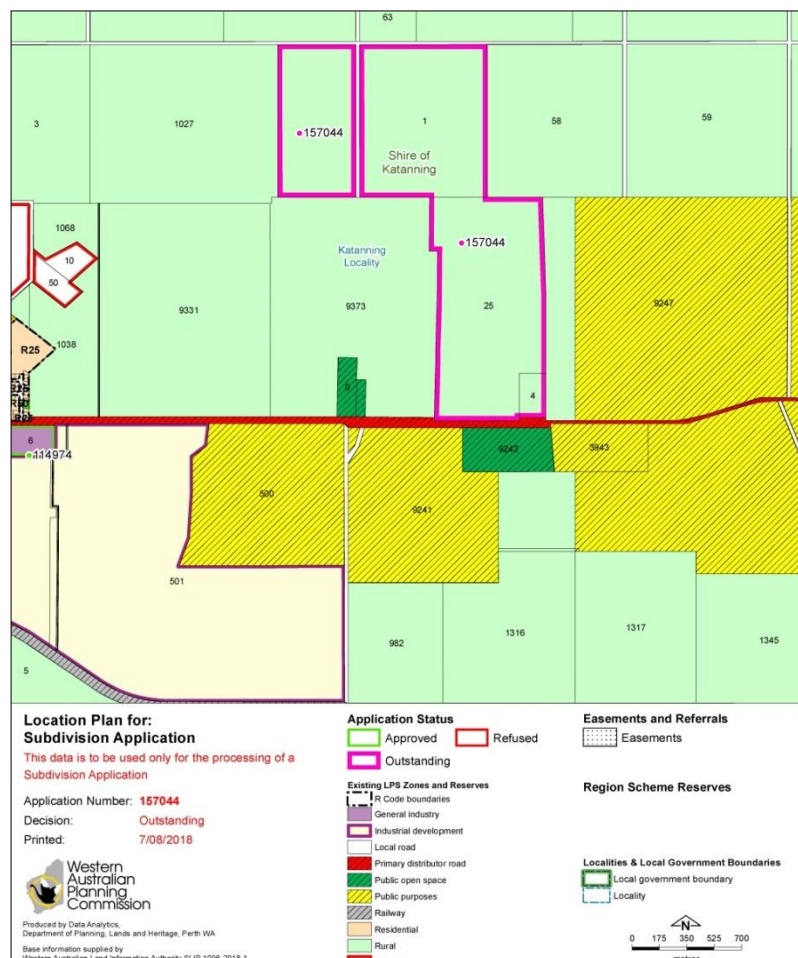
on behalf of HA & SJ Westbrook and MR Wise. The documentation was received on 15 August 2018.

Lot 1 is 106.77ha and has frontage to Ranford Road along the entire northern boundary. It is divided by an unmade, un-named road reserve. The existing Homestead, Outbuildings and Rural Sheds are centrally located in the eastern portion of the subject land.

Lot 25 is 79.621ha. Developments include fencing, farm management tracks, agricultural drains and dams. Lot 4 is 4.0ha and contains a Homestead located in the north west corner. Both lots front the Katanning-Nyabing road along the southern boundary.

Officer's Comment:

The subject land is zoned Rural under the Shire of Katanning Local Planning Scheme No.5 (LPS). Refer WAPC Zoning and Application location display plan below.



Under LPS5 'Single House' and 'Agriculture – extensive' are listed as (P) Permitted uses.

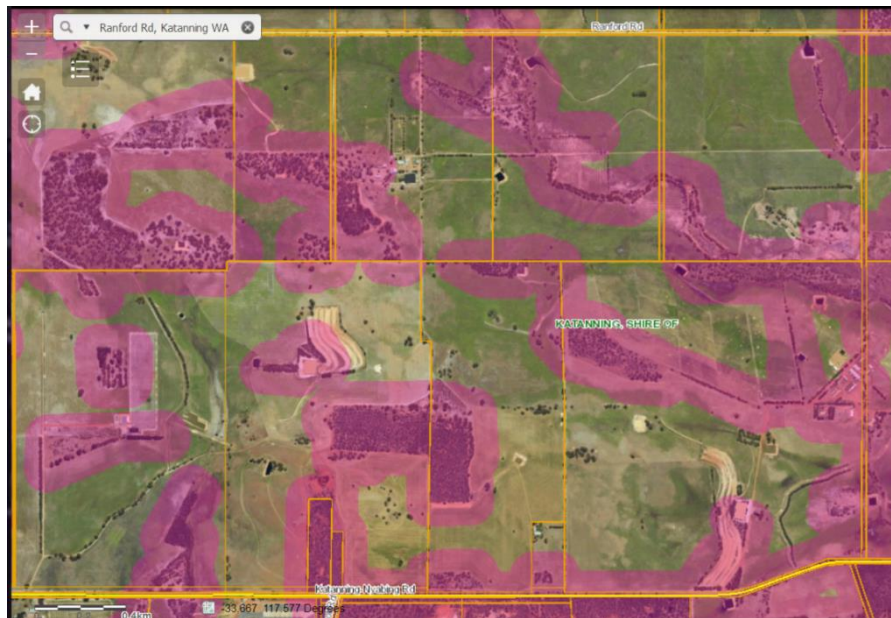
Part 9 of LPS5 sets out aims of the Scheme, and item (e) relating to Agriculture and Rural Land is relevant:

"Protect rural land for agricultural production and provide for a broad range of rural and ancillary land use opportunities".

The Objectives for the Rural Zone, as set out in Table 2 include:

- *To provide for the maintenance or enhancement of specific local rural character.*
- *To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.*
- *To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.*

Portion of the subject land is designated Bush Fire Prone Area (BFPA) as identified by the Fire and Emergency Services Commissioner. Additional planning and building requirements might apply to future development within the designated BFPA. Notably, the development footprint of both existing Homesteads is outside the mapped BFPA. Also, a significant portion of both proposed lots is outside the designated BFPA; accordingly, future Development could be sited on much of the property, without the need for a BAL assessment. At this stage, given the relatively low intensity of rural development, coupled with the safeguards and controls available to local government through the planning and building permit processes, it is considered that no additional fire hazard assessment is necessary for this proposed boundary realignment.



Aerial image of Subject Land - Lots 1, 4 and 25 Ranford Road and Katanning-Nyabing Road (and surrounds) showing 2018 Bush Fire Prone designation (in Pink)

The proposed boundary realignment is considered to meet the Scheme Aims and zone Objectives. Following conferral with Executive staff and the Development Services Team it is recommended that the Subdivision/Amalgamation is supported.

Statutory Environment:

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local Planning Scheme No. 5

As cited on its website, "The Western Australian Planning Commission (WAPC) is the responsible authority for subdivision approvals in Western Australia. Development Control Policy 3.4: Subdivision of rural land (DC 3.4) sets out the principles that will be used by the WAPC

in determining applications for the subdivision of rural land. The policy is consistent with the objectives of State Planning Policy 2.5: Rural Planning, which establishes the statewide policy framework for rural land use planning in Western Australia”.

Policy Implications:

Shire of Katanning: Nil.

WAPC Development Control Policy 1.1 - General principles for the subdivision of land.

WAPC Development Control Policy 3.4 - Subdivision of rural land.

WAPC State Planning Policy 2.5 - Rural Planning.

Financial Implications:

There are no Local Government Fees for this referral stage of the Subdivision/Amalgamation process.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	BUILT ENVIRONMENT	
ASPIRATION	B2	Places for the community to live, work and connect.
OBJECTIVE	B2.3	Orderly development – Town Planning.

Officer’s Recommendation/Council Motion:

OC/18

That Council:

1. Advises the Western Australian Planning Commission the Shire of Katanning supports to proposal to Subdivision/Amalgamation Lot 1 (264) Ranford Road and Lot 4 (289) and Lot 25 Katanning–Nyabing Road, Katanning (WAPC file ref: 157044, date stamped 6 August 2018);
2. Grants authority to the Shire President and Chief Executive Officer to affix the Common Seal of the Council to Restrictive Covenant documentation pertaining to the creation of the new lots associated with Subdivision/Amalgamation WAPC reference 157044, Ranford Road and Katanning–Nyabing Road, Katanning in accordance with Part IV Division 3A of the Transfer of Land Act 1893 (as amended).

Voting Requirement: Simple Majority

CARRIED/LOST:

10.1.5 Katanning Country Club – Development Application: Storage Shed and Bowling Green

File Ref: A2823
Reporting Officer: Delma Baesjou
Date Report Prepared: 15 August 2018

Issue:

To consider a Development Application for an additional Storage Shed, new Bowling Green, Amenities and associated alterations to the fairway, 18th hole and sand green at the Katanning Country Club (KCC) on Lot 4 Round Drive, Katanning.

Body/Background:

A combined Development Application was received on 15 August 2018. The proposal includes:

- A 10.2 x 18.758 x 4.5m steel frame, zincalume Shed for the storage of machinery and maintenance equipment (tractor, slasher, multiple mowers, rakes, quad bike and trailers).
- New 60 x 30m Bowling Green
- 3.6 x 10.8m Amenities/WC and store room
- 1.2m high colorbond® fencing (three sides)
- Permeable metal fencing (southern side)
- 4m high netting golf ball barrier (western end of Bowling Green)
- Pathway, brick paving and 500mm limestone retaining wall
- Alterations to Tee-off and Fairway and relocation of 18th hole and sand green



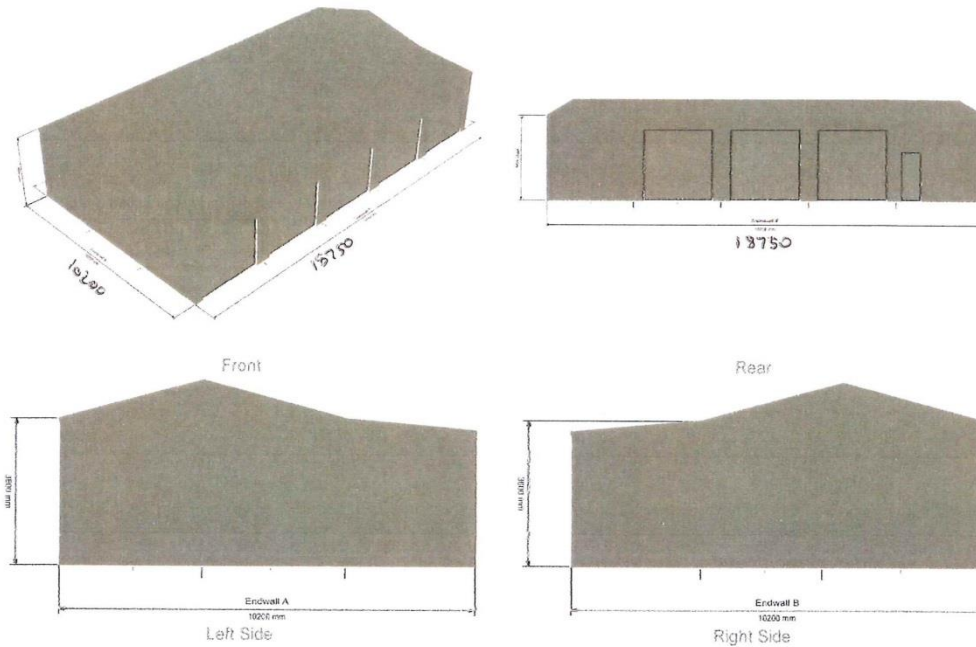
Subject land- Storage Shed

Proposed Project Outline

Customer Details			
Customer Name	Katanning Country Club		
Site Address	Golf Links Rd		
Suburb	Katanning		
State	WA	Post Code	6317

Proposal	
No#	74612206
Prepared By	Ken Garstone
Date	18/6/2018
Valid for	30 Days

Project image



Whilst the colours above are reasonably accurate, they might vary from the colours chosen, as such they should not be relied upon as an accurate representation, rather, genuine COLORBOND® colour swatches should be used for colour representations.

To accept this quote
please initial & date:

Initial: _____
Date: _____

ShedBoss Bunbury
67 Halifax Drive
Bunbury WA 6230
T: 08 9726 2318
E: ken@shedbosswa.com.au

**Proposed Shed**



Proposed Bowling Green



Aerial view of Subject land - site area for new Bowling Green



View west along Round Drive (portion to be closed) existing Club Rooms on left, proposed Bowling Green to right of pine post fence.

Officer's Comment:

The existing golf course is developed on Lots 2 and 4 which are either side of Round Drive. To facilitate refurbishment and expansion of the Club House and development of the Bowling Green a portion of Round Drive is proposed to be closed (refer Items 10.1.1 28 February 2017 and 10.1.3 23 May 2017). The closure process is nearing finalisation.

A significant portion of the subject land is designated as Bush Fire Prone Area (BFPA) as identified by the Fire and Emergency Services Commissioner. Notwithstanding the proposed Shed within a BFPA, an 'Exemption' from the requirements of SPP 3.7 and the deemed provisions is considered to apply given the purpose of the building, and because employees will be on site for relatively short amount of time. The Bowling Green is also considered to be Exempt as it involves conversion of portion of the fairway and sand green and is unlikely to result in an increase to the bushfire risk; furthermore, the development does not involve new 'structures' to which the construction standards would otherwise apply.

As outlined in WAPC Planning Bulletin 111/2016 - Planning in Bushfire Prone Areas, October 2016:

Exemptions from the requirements of SPP 3.7 and the deemed provisions should be applied pragmatically by the decision maker. If the proposal does not result in the intensification of development (or land use), does not result in an increase of residents or employees; or does not involve the occupation of employees on site for any considerable amount of time, then there may not be any practicable reason to require a BAL Assessment.

Statutory Environment:

Shire of Katanning draft Local Planning Scheme No. 5

The Planning and Development (Local Planning Schemes) Regulations 2015.

The subject land in Special Use zone 5 under Local Planning Scheme 5 (LPS5). The following extract from Table 6 sets out the proposed land uses that are permissible and the conditions would that apply under LPS5:

SU5	Lots 2, 4 & 130 Round Drive, Katanning <i>Katanning Country Club</i>	Private Club Recreation – Private Golf Course’ Private residential estate.	Development standards/requirements shall be determined by the Local Government upon application. Any residential development is subject to appropriate servicing in accordance with the Country Sewer Policy. Development of any Accommodation units to be within a 400-500 walk ability distance to the club house and restricted to development within cleared areas.
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The application was assessed against the matters listed in Clause 67, Part 9 Schedule 2 of Planning and Development (Local Planning Schemes) Regulations 2015. The following Table lists the relevant matters that Council is required to consider the, together with planning comments related to this application.

Matter	Relevance	Comment
(a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area.	Yes	Use of the subject land for the purpose of Golf Club (Additional Storage) and Bowling Green is consistent with Cl 9 Aims of the Scheme (b) ‘Community Growth and Diversity’ the zone and LPS5.
(k) the built heritage conservation of any place that is of cultural significance.	Yes	No registered sites or places on the subject land.
(m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development.	Yes	This proposal represents a minor extension of the existing land use which is unlikely to have any significant impact on adjoining land.
(n) the amenity of the locality including the following: (i) environmental impacts of the development; (ii) the character of the locality; (iii) social impacts of the development.	Yes	No significant change in impact on amenity in regard to noise, odour, and lighting given the setting, function and purpose of the zone.
(p) whether adequate provision has been made for the landscaping of the land to which the application	Yes	LPS5 has no Landscaping requirements for this zone.

relates and whether any trees or other vegetation on the land should be preserved.		There are substantial areas of Remnant Vegetation between the existing Fairways and Greens. New development is predominantly within existing cleared areas.
(q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk.	Yes	Katanning is recognised as being at risk of townsite salinity. Combined with high groundwater and clay soils, this can be problematic for on-site stormwater management, although not considered to be a significant risk in this instance. A significant portion of the subject land is designated as Bush Fire Prone (DFES mapping 2017).
(r) the suitability of the land for the development taking into account the possible risk to human health or safety;	Yes	Storage of implements and workshop materials considered to be appropriately managed through relevant Legislation.
(s) the adequacy of: (i) the proposed means of access to and egress from the site; and (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles.	Yes	Extensive informal parking available within the Round Drive road reserve (proposed to be closed). Through access will be available, by arrangement and for emergency purposes.
(t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety	Neutral	Development may result in slight increase in vehicle movements.
(u) the availability and adequacy for the development of the following: (i) public transport services; (ii) public utility services; (iii) storage, management and collection of waste; (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities); (v) access by older people and people with disability	Yes	i Public transport services - of limited significance. ii Provision of water, waste water and power are operational matter for the proponent. iii Management of solid waste and refuse by developer, to LG specifications. iv Commercial premises and parking to satisfy relevant standards re: accessibility iv and v Facilities for pedestrians, cyclists and non-motorised transport provided (including accessible amenities)
(w) the history of the site where the development is to be located;	Yes	Development of the site to accommodate the Bowling Green is supported.

(x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;	Neutral	Development of the site and extension of the land use represents growth and intensification of an existing activity. Considered to be of community benefit.
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The proposal is considered to satisfy relevant planning requirements and to meet the Scheme Aims, as well as the intent of the Katanning Local Planning Strategy. Conditional approval is recommended.

Policy Implications:

There are no policy implications for this report.

Financial Implications:

Based on the nominated Development Value of \$555,000 and in accordance with the published schedule of Fees and Charges, the Planning Application Fee is \$1,841.35.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	BUILT ENVIRONMENT	
ASPIRATION	B2	Places for the community to live, work and connect.
OBJECTIVE	B2.2.2	Aid the strategic development of spaces to facilitate service delivery, employment and recreation.
OBJECTIVE	B2.3	Orderly development – Town Planning.

Officer's Recommendation/Council Motion:

OC/18 That Council grants Development Approval for Lot 4 Round Drive, Katanning for the purpose of Private Recreation - Additional Storage Shed and Bowling Green, subject to the following conditions:

- 1) Development is to be generally in accordance with approved plans.
- 2) Maintenance of the crossover, accessway and parking area is the responsibility of the developer.
- 3) Any proposed lighting devices are to be positioned and shielded so as not to cause any direct, reflected or incidental light to encroach beyond the property boundaries, in accordance with Australian Standard AS4282/1997.

Advice Notes

- I. Any alterations or upgrading of the crossover to be in accordance with Shire of Katanning specifications and requirements.
- II. Stormwater from the Shed and any other impervious surface to be adequately controlled on-site and disposed of to the satisfaction of the Executive Manager of Infrastructure & Development.
- III. This Development Approval does not constitute a Building Permit.
- IV. Future use and development is to comply with the Building Code of Australia and the requirements of relevant Health and Environmental statutes.

Voting Requirement: Simple Majority

CARRIED/LOST:

10.2 EXECUTIVE MANAGER FINANCE & ADMINISTRATION REPORTS

10.2.1 Schedule of Accounts – June 2018 (ATTACHMENTS)

File Ref: FM.FI.4
Reporting Officer: Libby French, Manager Finance
Report Prepared: 23 August 2018

Body/Background:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Below is a summary of the payments made for the financial year:

Month	Cheques 2017/18	EFT Payments 2017/18	Direct Debits 2017/18	Credit Card 2017/18	Payroll 2017/18	Trust 2017/18	Total Payments 2017/18
July	2,094.85	489,112.68	339,827.72	0.00	306,119.77	5.42	1,137,160.44
August	2,811.70	1,522,631.19	312,531.27	5,770.39	339,435.06	1,212.68	2,184,392.29
September	11,566.95	673,455.54	207,121.69	9,182.67	512,962.08	0.00	1,414,288.93
October	1,593.85	609,769.21	311,427.60	6,525.35	136,693.64	777.84	1,066,787.49
November	5,708.35	770,537.18	335,679.48	0.00	489,261.53	339.90	1,601,526.44
December	1,595.12	862,079.95	284,881.78	0.00	305,441.24	0.00	1,453,998.09
January	22,086.92	571,328.07	285,146.70	30,166.65	297,912.30	283.25	1,206,923.89
February	48,222.57	837,972.25	281,479.76	2,125.15	303,402.18	0.00	1,473,201.91
March	58,849.47	1,396,713.97	304,833.01	0.00	310,768.18	0.00	2,071,164.63
April	40,842.08	875,751.87	291,588.94	6,862.26	319,715.60	2,823.66	1,537,584.41
May	18,030.32	1,306,224.22	527,860.16	19,149.13	503,871.73	396.55	2,375,532.11
June	58,983.21	1,556,831.26	352,702.23	0.00	317,293.56	0.00	2,285,810.26
Total	272,385.39	11,472,407.39	3,835,080.34	79,781.60	4,142,876.87	5,839.30	19,808,370.89

Officer's Comment:

The schedule of accounts for the month of June 2018 are attached.

Statutory Environment:

Local Government (Financial Management) Regulations 1996.

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

Expenditure in accordance with the 2017/18 Annual Budget.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of shire resources – improve organisational systems.

Officer's Recommendation/Council Motion:

OC/18 That Council endorses the Schedule of Accounts as presented, being cheques 42048-42051 totalling \$58,983.21, EFT payments 25180-25393 totalling \$1,556,831.26, direct payments totalling \$352,702.23 authorised and paid in June 2018.

Voting Requirement: Simple Majority.

CARRIED/LOST:

10.2.2 Schedule of Accounts – July 2018 (ATTACHMENTS)

File Ref: FM.FI.4
Reporting Officer: Libby French, Manager Finance
Report Prepared: 23 August 2018

Body/Background:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Below is a summary of the payments made for the financial year:

Month	Cheques 2018/19	EFT Payments 2018/19	Direct Debits 2018/19	Credit Card 2018/19	Payroll 2018/19	Trust 2018/19	Total Payments 2018/19
July	49,856.02	1,304,275.74	263,772.85	8,263.63	328,265.62	1,166.35	1,955,600.21
August							0.00
September							0.00
October							0.00
November							0.00
December							0.00
January							0.00
February							0.00
March							0.00
April							0.00
May							0.00
June							0.00
Total	49,856.02	1,304,275.74	263,772.85	8,263.63	328,265.62	1,166.35	1,955,600.21

Officer's Comment:

The schedule of accounts for the month of July 2018 are attached.

Statutory Environment:

Local Government (Financial Management) Regulations 1996.

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

Expenditure in accordance with the 2018/19 Annual Budget.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of shire resources – improve organisational systems.

Officer's Recommendation/Council Motion:

OC/18 That Council endorses the Schedule of Accounts as presented, being cheques 42059-42076 totalling \$49,856.02, EFT payments 25504-25711 totalling \$1,304,275.74, direct payments totalling \$263,772.85 authorised and paid in July 2018.

Voting Requirement: Simple Majority.

CARRIED/LOST:

10.2.3 Monthly Financial Reports
(ATTACHMENTS)

File Ref: FM.FI.4
Reporting Officer: Libby French, Manager Finance
Report Prepared: 22 August 2018

Body/Background:

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

Officer's Comment:

A workshop was recently held with Council to discuss a new monthly reporting format. The new format, considering the suggestions made by Councillors, is presented within the attachments.

Statutory Environment:

Local Government (Financial Management) Regulations 1996.

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

Monthly Statement of Financial Activity.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of shire resources – improve organisational systems.

Officer's Recommendation/Council Motion:

OC/18 That Council adopts the Statement of Financial Activity for the month ending 30 June 2018, as presented.

Voting Requirement: Simple Majority.

CARRIED/LOST:

10.2.4 Donation Requests considered during the Budget Process

File Ref: FM.SO.1
Reporting Officer: Lisa Hannagan, Executive Manager Finance & Administration
Date Report Prepared: 16 August 2018

Issue:

The acknowledge the results of Council's consideration of donation requests.

Body/Background:

Council make allowance during their Budget deliberations each year to support local community in the form of sponsorship and donations.

In the 2018/19 Annual budget, funds have been allocated as follows:

1. Community Financial Assistance Program - \$25,000
2. Councillors Donations - \$12,000

Council also make allowance within the budget for the CEO to respond to requests for donation to a maximum of \$300 per request.

In early 2018, Council received a number of requests for significant donations and sponsorship that were considered during Budget deliberations.

The following schedules provide detail of what was included or not included in the 2018/19 Budget.

Donations Approved:

GL Account	Account Name	Beneficiary	Amount (ex GST)
0281	Councillors Donations (GEM)	Australia Day	\$2,000
0281	Councillors Donations (GEM)	Katanning Lions Club	\$10,000
1011	CEO Donations (OTG)	One-off donations up to \$300	\$19,000
2643	Contribution towards project (Supertowns)	Katanning Country Club	\$50,000
0281	Community Financial Assistance Programme (GEM)	TBA	\$25,000
5982	Program Expenses (EDU)	A Smart Start	\$1,500

Donations not Approved:

GL Account	Account Name	Beneficiary	Amount (ex GST)
5982	Program Expenses (EDU)	A Smart Start	\$2,160
		Katanning Agricultural Society	\$20,000
		Southern Ag Care	\$3,000

Officer's Comment:

Council acknowledge that some of the requests that were not accepted during the budget deliberations may fit better within the CFAP and applicants are welcome to re-submit to that process.

It is also worth noting that the Council provides “in kind” support (non-monetary contributions) to many events held in Katanning. In the 18/19 Budget, the following “in kind” support has been budgeted in the Shire’s Works Program - Events:

- | | |
|--------------------------------|-----------|
| 1. Katanning Agricultural Show | \$ 19,954 |
| 2. Lion’s Concert in the Park | \$ 3,783 |

In kind support includes Shire Labour, Materials and Plant usage in relation to events. Examples are traffic management, additional rubbish collections, event set up/pack down.

Statutory Environment:

Local Government Act 1995, Section 6.2, Local Government to prepare annual budget.

Policy Implications:

Nil.

Financial Implications:

Approved donations have been included in the 2018/19 Annual Budget.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of shire resources – improve organisational systems.

Officer’s Recommendation/Council Motion:

OC/18 That Council directs the CEO to write to each applicant to advise of the donations approved by Council and included in the Annual Budget for the 2018/19 financial year.

Voting Requirement: Simple Majority

CARRIED/LOST:

10.2.5 New Policy – Self Supporting Loans **(ATTACHMENT)**

File Ref: GV.PO.1

Reporting Officer: Lisa Hannagan, Executive Manager Finance & Administration

Date Report Prepared: 16 August 2018

Issue:

Council do not currently have a Policy that addresses how it could consider an application for a Self-Supporting Loan. The draft Policy for Supporting Loans is provided for Council consideration.

Body/Background:

Local Government can assist community-based organisations with funding for capital improvements/facility upgrades with Self Supporting Loans via WA Treasury Corporation.

The onus is on the Local Government to ensure the financial arrangement is not detrimental to the Local Government.

Officer's Comment:

The Policy for Self Supporting Loans has been developed to clearly set out the requirements Council expect of an organisation making an application for a Self Supporting Loan.

The critical issue for Council is to ensure that the recipient of the Council provided Self Supporting Loan has the capacity and capability to repay the loan and any associated costs in full.

In considering any application for a Self Supporting Loan, Council need to be mindful of the risk particularly if the organisation wished to make capital improvements on a property that is not owned by the Shire.

There will always be a level of risk in becoming a party to a loan and Council would need to consider how they will best mitigate that risk on a case by case basis as part of their deliberations on an application.

In relation to security, the draft policy has allowed for private guarantors (which suggests between 2 and 20 guarantors being allowable) and/or a caveat over the relevant property.

In the event of the organisation defaulting on its loan repayments, guarantors would become jointly and severally liable for the repayment of the loan.

Statutory Environment:

Local Government Act 1995, Sections 6.20 and 6.21

Policy Implications:

New Policy.

Financial Implications:

Any new loan entered into by Council from Treasury will form part of Council's overall loan liability and may reduce the Council's ability to borrow further funds.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of shire resources – improve organisational systems.

Officer's Recommendation/Council Motion:**OC/18 That Council adopts the Policy for Self Supporting Loans as presented.****Voting Requirement:** Simple Majority

CARRIED/LOST:

10.3 EXECUTIVE MANAGER, PROJECTS AND COMMUNITY BUILDING REPORTS**10.3.1 Community Financial Assistance Program (CFAP) Round 1 2018/2019**
(ATTACHMENTS)

File Ref: GS.AE.1
Reporting Officer: Amy Knight, Community Relations Officer
Date Report Prepared: 17 August 2018

Issue:

To consider applications for the 2018/2019 Round 1 Community Financial Assistance Program.

Body/Background:

The first round of funding under this program was advertised in May and June 2018 with advertisements in the Great Southern Herald, the Shire of Katanning Website, Shire Matters Newsletter, emails to the community, posters at noticeboards and on Facebook.

The Community Financial Assistance Program (CFAP) provides funding support in three categories; Minor Community Grant (up to \$5000), Major Community Grant (Over \$5000) and Triennium Community Grant (3 year approval- Minor or Major), to enable organizations to develop projects that increase participation and benefit the community.

At the closing date 3 applications were received: 2 applications requesting a minor community grant, 1 application requesting a major community grant and no applications requesting a triennium grant.

The application process was coordinated by the Community Relations Officer Amy Knight.

Round 1 2018/2019 there is \$25,000ex available in the budget.

Summary of applicants:***Minor Community Grant (up to \$5,000)***

Full Organisation Name: Katanning Regional Business Association

Project Title: Christmas on Clive

Requested Amount from Council: \$2674.54ex

Total Project Cost: \$19,374.54ex

Full Organisation Name: Katanning Community Childcare Centre

Project Title: Promotion and Awareness

Requested Amount from Council: \$1201.15 ex

Total Project Cost: \$1601.15ex

Major Community Grant (over \$5,000)

Full Organisation Name: Katanning Landcare

Project Title: Katanning Eco Week

Requested Amount from Council: \$5,100ex

Total Project Cost: \$79,959.00ex

Copies of the applications are attached for information.

Officer's Comment:

Community Financial Assistance Program Grant Budget 2018/2019: \$25,000exGST
 Total cash contribution requested excluding GST: \$8975.69exGST
 Recommended cash contribution: \$8975.69exGST

The Community Financial Assistance Program Committee considered applications at its meeting held on 11 July 2018 where it made the following decision:

That CFAP Committee recommends the following grants for Round 1 of the 2018/2019 Community Financial Assistance Program to Council:

- 1. Approve Katanning Regional Business Association \$2674.54exGST for the advertising of their 2018 Christmas on Clive event on top of the approximate \$2,400exGST in kind listed in the upcoming budget.*
- 2. Approve Katanning Community Childcare Centre \$1201.15exGST for their Promotion and Awareness project utilizing the local provider.*
- 3. Approve Katanning Landcare \$5,100exGST for the Katanning Eco Week Eco Exchanges event and Joe Tonga event as per the 5 items listed in the submitted budget.*

Statutory Environment:

Local Government Act 1995.

Policy Implications:

Community Financial Assistance Program Policy. Applications were addressed in accordance with the Policy Guidelines.

Financial Implications:

Sufficient funds are allocated in Councils 2018/2019 Budget to cover the cost of the recommended grant contributions.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	SOCIAL	
ASPIRATION	S3	A resilient, engaged community with a strong sense of pride
OBJECTIVE	S3.2.2	Encourage and support volunteering and citizenship activities
PRIORITY	NATURAL ENVIRONMENT	
ASPIRATION	N3	A strong sense of community ownership and pride for the natural environment
OBJECTIVE	N3.1.1	Support and encourage volunteer programmes and community initiatives that focus on improving the natural environment

Committee Recommendation/Council Motion:

OC/18 **That Council approves the following grants for Round 1 of the 2018/2019 Community Financial Assistance Program:**

- 4. Katanning Regional Business Association \$2674.54exGST for the advertising of their 2018 Christmas on Clive event on top of the approximate \$2,400exGST inkind listed in the upcoming budget.**
- 5. Katanning Community Childcare Centre \$1201.15exGST for their Promotion and Awareness project utilizing the local provider.**
- 6. Katanning Landcare \$5,100exGST for the Katanning Eco Week Eco Exchanges event and Joe Tonga event as per the 5 items listed in the submitted budget.**

Voting Requirement: Simple Majority

CARRIED/LOST:

10.3.2 Request from Katanning Wanderers Football Club to waive Pioneer Room Gold Package Fee for Club Award Night

File Ref: RC.LI.1
Reporting Officer: Jenny Cristinelli – Manager Katanning Leisure Centre
Date Report Prepared: 22 August 2018

Issue:

To consider a request to waive Council Fees and Charges for once off hire of the Pioneer Room by the Katanning Wanderers Football Club (KWFC).

Body/Background:

The KWFC have booked the Pioneer Room, Gold Package for its annual Award Night and Wind Up to be held 14 September 2018 (original date listed in request letter has been amended by the club). KWFC have written a letter (see attached) to request that Council waive the Fees and Charges that are associated with hiring the Katanning Leisure Centre's Pioneer Room for its event.

The Gold Package, valued at \$1,050.00 including GST comprises the following:

- *KLC Staff to set up and clean up*
- *Function room, kitchen and bar facilities, cool rooms*
- *Ceiling Tulle installation if required*
- *Stage pieces placed in required area if required*
- *All tables and chairs placed in Pioneer Room as detailed on hirers map of the room*
- *Tablecloths placed on tables (up to 15 tablecloths included within package)*
- *Audio requirements associated with the Pioneer Room*
- *Cutlery, crockery and glassware for up to 250 guests.*

Officer's Comment:

It is recommended that Council approves the waiver of the Pioneer Room Gold Package as requested by the KWFC. The KWFC have in past booked the Pioneer Room for fundraising purposes and have utilise the facilities for club functions. The club has noted that this event is not a fundraising opportunity but an opportunity to acknowledge players, club officials, supporters and sponsors for their contributions throughout the year.

Statutory Environment:

Local Government Act 1995 – section 6.12. Power to defer, grant discounts, waive or write off debts

Policy Implications:

Nil.

Financial Implications:

If approved, the waiver will reduce the Katanning Leisure Centre's potential revenue earnings by \$1,050.00. Revenue from events such as this is considered when setting Council's annual operating budget.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	ECONOMIC	
ASPIRATION	E2	A great place to live and visit.
OBJECTIVE	E2.2	Provide and support local and regionally significant events that have both positive economic and social benefits.

Officer's Recommendation/Council Motion:

OC/18 That Council approves the waiver of the KLC Pioneer Room Gold Package valued at \$1,050.00 including GST as request by the Katanning Wanderers Football Club for its annual club Wind Up and Awards Night to be held on Friday 14 September 2018. The Katanning Wanderers Football Club are to be responsible for covering the regular bond costs, along with any cost associated with breakages and/or additional cleaning requirements if deemed necessary.

Voting Requirement: Simple Majority

CARRIED/LOST:

10.4 EXECUTIVE MANAGER, PROPERTY & ASSETS REPORTS**10.4.1 KCC CSRFF Grant Application**
(ATTACHMENT)**File Ref:****Reporting Officer:** Andrus Budrikis, Executive Manager, Property & Assets**Date Report Prepared:** 21 August 2018**Issue:**

To support and endorse the Katanning Country Club (KCC) Community Sport and Recreation Facilities Fund (CSRFF) Grant Application for the 2019/20 funding round.

Body/Background:

The KCC has prepared a CSRFF Grant Application for funds to support Stage 2 (new roof and toilet block) and Stage 3 (Tennis clubroom refurbishment and squash court surface renewal) of improvements to the KCC club building. Stage 1 of the project is the relocation of the Katanning Bowling Club to the KCC and is funded through the Growing Our South FAA (\$1m) that the Shire of Katanning received from the State Government. The Shire of Katanning is managing these projects.

The KCC has also received a grant from the Great Southern Development Commission of \$170k for Stage 2. They are requesting further funding from the Department of Sport and Recreation of \$60,000 towards Stage 2 and \$100,000 towards Stage 3.

The Shire of Katanning has made provision of \$50,000 in the FY 2018-19 budget to put towards Stage 2 & 3 of the club house modifications. The KCC is contributing \$110,000 towards Stage 2 & 3.

DSR requests that Council place a priority and rating on all applications within its municipality. The ratings are to be assessed on the following criteria:

- Well planned and needed by the municipality (high)
- Well planned and needed by the applicant (medium/high)
- Needed by the municipality but more planning required (medium)
- Needed by the applicant but more planning required (medium/low)
- Idea has merit, but more planning required (medium/low); and
- Not recommended.

Officer's Comment:

The CSRFF Grant Application is lodged through the Shire of Katanning and requires Council support and prioritisation. No other CSRFF applications have been received by the Shire for this funding round.

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Financial Implications:

The \$50,000 contribution from the Shire of Katanning is included in the adopted FY 2018-19 budget (Account 2643).

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	SOCIAL	
ASPIRATION	S1	A capable, vibrant, healthy & connected community
OBJECTIVE	S1.1	Provide sport, recreation and leisure opportunities that contribute to the health and wellbeing of our growing and diverse community

Officer's Recommendation/Council Motion:

OC/18 That Council endorses the Katanning Country Club Community Sport and Recreation Facilities Fund Grant Application for \$160,000 for funding towards Stage 2 & 3 of the Katanning Country Club club house modifications as a high priority and ranks this project 1 of 1 for the 2019/20 Annual Grant.

Voting Requirement: Simple Majority

CARRIED/LOST:

10.5 CHIEF EXECUTIVE OFFICER'S REPORTS**10.6 ADVISORY COMMITTEE MEETING****11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING****13. CONFIDENTIAL ITEM****14. CLOSURE OF MEETING**

The Presiding Member declared the meeting closed at ____ pm