



Shire of  
**Katanning**  
Heart of the Great Southern

‘Katanning is a safe, sustainable and prosperous community.  
We respect and celebrate our diverse culture.’

**MINUTES OF THE  
ORDINARY COUNCIL MEETING**

Dear Council Member

Minutes of the Ordinary Council Meeting of the Shire of Katanning held on  
Wednesday 23 April 2025 at the Shire of Katanning’s Council Chamber,  
52 Austral Terrace, Katanning.

**DISCLAIMER**

Any applicant or members of the public is advised to wait for written advice from the Council  
before taking any action on an application or a Council decision.

PRESIDING MEMBER \_\_\_\_\_

DATE SIGNED \_\_\_\_\_



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**PLEASE NOTE:**

Council Meetings are recorded for accuracy of minute taking.

**1. DECLARATION OF OPENING/ ACKNOWLEDGEMENT OF COUNTRY**

The Presiding Member declared the meeting open at 6:01pm.

**Acknowledgement of Country**

The Shire of Katanning acknowledges the Goreng Noongar people as the traditional custodians of the land that we live and work on. We recognise their cultural heritage, beliefs, and continuing relationship with the land and pay our respects to Elders past and present.

**2. RECORD OF ATTENDANCE****PRESENT**

Presiding Member: Cr Kristy D'Aprile - President

Members: Cr Liz Guidera – Deputy President  
Cr John Goodheart  
Cr Matt Collis  
Cr Ian Hanna  
Cr Paul Totino  
Cr Michelle Salter

Council Officers: Peter Klein, Chief Executive Officer  
Graham Barnes, General Manager Operations  
Moh Aeson, Coordinator People & Culture

Gallery: Nil.

Media: Nil.

Apologies: Denise Gallanagh-Wood, Executive Manager Community Development  
David Blurton, Executive Manager Corporate Services

Leave of Absence: Nil.

**3. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Earlier this month, the Shire of Katanning hosted the High Commissioner of Tonga, Mr. Curtis Leonard Tu'ihalangie. During the visit, councillors discussed local employment initiatives, particularly the important role of Tongan workers in regional industries through the Pacific Australia Labour Mobility (PALM) scheme. The meeting also highlighted opportunities to celebrate Tongan culture within the community, including involvement in future festivals. The conversations were seen as valuable for strengthening ties with the Tongan community through employment and cultural exchange. Sincere thanks were extended to the High Commissioner, with hopes for a strong ongoing partnership.

**4. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS**

10.4.6      Cr Ian Hanna      Disclosure Affecting Impartiality

**6. PUBLIC QUESTION/STATEMENT TIME**

Nil.

**7. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

**8. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil.

**9. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

9.1      Ordinary Council Meeting – Tuesday 25 March 2025  
(SEE ATTACHED MINUTES)

**Voting Requirement:** Simple Majority

**MOVED: CR MATT COLLIS**

**SECONDED: CR MICHELLE SALTER**

**OC40/25    That the minutes of the Ordinary Council Meeting held on Tuesday 25 March 2025 are confirmed as a true record of proceedings.**

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO

AGAINST: NIL.

**9.2            Special Council Meeting – Wednesday 16 April 2025**  
**(SEE ATTACHED MINUTES)**

**Voting Requirement:** Simple Majority

**MOVED: CR JOHN GOODHEART**

**SECONDED: CR IAN HANNA**

**OC41/25    That the minutes of the Special Council Meeting held on Wednesday 16 April 2025  
are confirmed as a true record of proceedings.**

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT  
COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO  
AGAINST: NIL.

<b>10.        REPORTS OF COMMITTEES AND OFFICERS</b>
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Nil.

<b>10.1     GENERAL MANAGER OPERATIONS</b>
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Nil.

## 10.2 EXECUTIVE MANAGER CORPORATE SERVICES

### 10.2.1 Schedule of Accounts – March 2025 (ATTACHMENT)

**File Ref:** FM.FI.4  
**Reporting Officer:** Patrick Kennedy, Manager Finance  
**Date Report Prepared:** 7 April 2025  
**Disclosure of Interest:** No Interest to disclose.

**Issue:**

To receive the Schedule of Accounts Paid for the period ending 31 March 2025.

**Body/Background:**

This information is provided to Council monthly in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Below is a summary of the payments made for the financial year to date:

Month	Cheques 2024/25	EFT Payments 2024/25	Direct Debits 2024/25	Credit Card 2024/25	Payroll 2024/25	Total Payments 2024/25
July	\$4,136.00	\$684,927.78	\$124,124.10	\$5,494.87	\$242,598.67	\$1,061,281.42
August	\$218.00	\$682,403.96	\$130,875.64	\$11,493.47	\$354,282.34	\$1,179,273.41
September	\$848.25	\$706,783.05	\$78,163.61	\$6,702.68	\$230,693.76	\$1,023,191.35
October	\$865.95	\$1,061,303.44	\$98,988.32	\$6,238.29	\$252,178.79	\$1,419,574.79
November	\$192.00	\$592,465.43	\$248,860.46	\$5,913.72	\$262,613.19	\$1,110,044.80
December	\$39,174.29	\$1,479,775.43	\$106,450.56	\$10,647.26	\$256,017.46	\$1,892,065.00
January	\$200.00	\$437,576.16	\$112,012.92	\$5,798.91	\$370,408.74	\$925,996.73
February	\$30,421.98	\$851,922.77	\$107,413.13	\$3,170.98	\$243,383.95	\$1,236,312.81
March	\$224.00	\$1,188,152.48	\$72,047.52	\$4,603.70	\$262,373.17	\$1,527,400.87
April						
May						
June						
<b>Total</b>	<b>\$76,280.47</b>	<b>\$7,685,310.50</b>	<b>\$1,078,936.26</b>	<b>\$60,063.88</b>	<b>\$2,474,550.07</b>	<b>\$11,375,141.18</b>

**Officer's Comment:**

The schedule of accounts for the month of March 2025 is attached.

**Statutory Environment:**

Local Government Act 1995.

6.8. Expenditure from municipal fund not included in Annual Budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

\* Absolute majority required.

**Policy Implications:**

There are no direct policy implications in relation to this item.

**Financial Implications:**

Expenditure in accordance with s6.8 (1) (a) of the Local Government Act 1995.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

**Focus Area** Leadership

**Aspiration** Katanning is an inclusive and respectful community.

**Objective** To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

**Voting Requirement:** Simple Majority.

**Officer's Recommendation/Council Motion:**

**MOVED: CR PAUL TOTINO**

**SECONDED: CR JOHN GOODHEART**

**OC42/25** That Council endorses the Schedule of Accounts as presented, being EFT payments 39333 - 39468 totalling \$1,188,152.48, Cheques 42502-42503 totalling \$224.00, Payroll payments totalling \$262,373.17 Direct Debit payments totalling \$72,047.52, Credit Cards (February) totalling \$4,603.70, all totalling \$1,527,400.87, authorised and paid in March 2025.

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO

AGAINST: NIL.

## **10.2.2      Monthly Financial Report – March 2025** **(ATTACHMENT)**

**File Ref:** FM.FI.4  
**Reporting Officer:** David Blurton, Executive Manager Corporate Services  
**Report Prepared:** 8 April 2025  
**Disclosure of Interest:** No Interest to disclose

### **Body/Background:**

This item presents the Monthly Financial Report, which contains the 'Statement of Financial Activity' for the period ending 31 March 2025.

The report includes information which meets the statutory requirements of the Local Government Act and Financial Management Regulations. Other relevant financial information is provided to Elected Members to compare finance performance of the various business functions of the Shire against adopted budgets.

Council adopted (in conjunction with the Annual Budget) a material reporting variance threshold of 10% with a minimum value of \$10,000. Material variances between budgeted and actual expenditure are reported at Report 3 of the Monthly Financial Report.

### **Officer's Comment:**

Below are the highlights for this reporting period:

### **Revenue from Operating Activities**

- Rates levied is \$75,376 (or 1.45%) more than budget. This will decrease as the year progresses as budgeted rates figure includes an expected \$100,000 write off in rates of which only \$29,262 has been processed to date. The actual YTD figure includes an additional \$65,530 in rates attributed to A2140 – WAMMCO property. The GRV valuation for this assessment was received separately from the GRV roll and therefore treated as an interim rate through the rating process.
- Operating Grants, subsidies and contributions is \$1,924,657 under budget which relates to the prepayment of 70% of the Council's General Purpose Grants in the 23/24 financial year. It is expected that the Grants Commission will pre-pay 70% of Council's 25-26 allocation into this financial year so no adjustment is recommended.
- Fees and charges income is \$98,117 (or 5.25%) over budget which relates to the following items
  - KLC gym and membership fees \$30,138 more than YTD budget
  - Refuse site disposal fees \$16,306 less than budget
  - Tenants Fees (Amherst Village) \$15,415 less than budget. VSA now managing.
  - Town hall hire income is \$15,9776 more than budget
  - Building Fees & Licences \$19,383 less than budget.
  - Standpipe Fees are \$8,296 more than budget
  - Yarding Fees \$97,420 - Katanning Saleyards are more than budget to the end of March, reflecting greater numbers of sheep being processed at the facility.
  - Truck Wash Income \$11,690 more than budget



- Property lease fees are \$7,497 more than budget relating to invoices for the last 5 years for the lease agreement between the Shire and DPIRD for the use of lot 508 Police Pools Road.
- Interest revenue is \$38,093 below budget. This is expected to meet budget by the end of the financial year.
- Other Revenue is \$18,354 more than budget relating to workers compensation reimbursements.
- Profit on Asset Sale is \$134,316 more than budget as more Kaatanup Way Lots have sold than budgeted.

### **Expenditure from Operating Activities**

- Employee costs underbudget by \$537,737 reflecting savings achieved due to officer vacancies for the year to date in particular
  - Community Development salaries \$85,071 under budget
  - Community Development Grant Salaries \$46,228 under budget
  - Road Maintenance - \$347,391 under budget
  - Public Works Overhead salaries - \$146,055 under budget
  - Administration Salaries \$14,011 over budget
  - Refuse Site \$27,162 over budget
- Materials and Contracts are \$812,310 below budget which mainly relates to the following items;
  - Consultants – Elected Members \$19,854 under budget
  - Consultants – administration is \$9,054 over budget.
  - Professional Advice and Services is \$24,022
  - Integrated planning and reporting \$27,270 under budget
  - CCTV maintenance cost \$17,397 under budget
  - Consultants – Town planning are over budget by \$24,460
  - Local Planning Scheme review is underbudget by \$60,000
  - Works program – other reserves material component \$56,521 under budget
  - Debt collection legal expenses is \$52,405 under budget, also a timing issue.
  - Community Development special projects material cost \$24,806 under budget
  - Youth Activity Expenses \$18,703 under budget
  - Health Consultants are \$10,623 over budget
  - Audit fees are \$34,927 under budget
  - Tennis club resurfacing contribution \$25,000 under budget
  - Consultants Roads - \$20,000 under budget
  - Minor Asset Purchases \$37,494 under budget
  - KAC maintenance expense \$70,007 under budget.
  - KAC consultants \$25,000 under budget
  - Fire mitigation expenses \$58,724 under budget
  - KLC Building Program \$36,145 under budget
  - Consultants Saleyards \$22,500 under budget
  - Fuel and oil purchases \$70,064 under budget
  - Saleyard General Maintenance \$22,500 under budget

- Depreciation Expenses are \$50,193 over budget which relates to depreciation on plant \$71,831 and bridges \$28,160 which are more than budgeted
- Other expenditure is underbudget by \$102,574. A large portion of this relates to suspense account deposit of \$21,572 (GL1123) which is unclaimed funds relating to the sale of lot 885 Wanke St. This amount will be paid to the public trustee in due course. Also Tourism Contributions are underbudget by \$20,000, shop front enhancement scheme \$7,500 and salary package – vehicle \$13,064 under budget.
- Proceeds from capital grants, subsidies and contributions are \$5,323,96 underbudget. The following grants funds were anticipated to have been received.
  - DFES grant for BFB shed \$250,000
  - Early Childhood hub grants \$4,356,408
  - University Study hub fit out \$325,000 – with change of venue, Council are not responsible for fit out and will therefore not receive the grant funds.
  - Saleyard ear tagging equipment grant \$536,614 under budget
- Proceeds from Asset sales is above budget by \$146,686 relating to disposal of plant and equipment and land (Kaatunup Loop properties)
- Payments for property, plant and equipment and infrastructure are below budget collectively reflecting a delayed start to some projects or delays in invoice payment.
- Opening Surplus is \$2.584m more than anticipated, which reflects pre-payment of 75% of Federal Assistance Grants on 28 June 2024 of \$2.517m.

**Statutory Environment:**

Local Government Act 1995

Section 6.4 Financial Report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996.

Regulation 34 Financial activity statement required each month (Act s.6.4)

Regulation 34 of the Local Government (Financial Management) Regulations 1996 sets out the form and content of the financial reports which have been prepared and are presented to Council.

**Policy Implications:**

The Shire has several financial management policies. The finances have been managed in accordance with these policies.

**Financial Implications:**

There are no financial implications for this report.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

**Focus Area** Leadership

**Aspiration** Katanning is an inclusive and respectful community.

**Objective** To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

**Voting Requirement:** Simple Majority.

**Officer's Recommendation/Council Motion:**

**MOVED: CR MATT COLLIS**

**SECONDED: CR JOHN GOODHEART**

**OC43/25 That Council, in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, receives the Monthly Statement of Financial Activity for the period ending 31 March 2025, as presented.**

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO

AGAINST: NIL.

### **10.2.3        Local Government Elections 2025** **(ATTACHMENT)**

**File Ref:** GV.EL.5  
**Reporting Officer:** David Blurton, Executive Manager of Corporate Services  
**Date Report Prepared:** 7 April 2025

**Issue:**

For Council to consider appointing the WA Electoral Commission (WAEC) to conduct the 2025 Local Government Elections on its behalf.

**Body/Background:**

Local government ordinary elections are held on the third Saturday in October every two years. The next ordinary election will be held on Saturday, 18 October 2025.

The election may be held as a postal election or a voting in person election. If the election is to be conducted as a postal election, the Electoral Commissioner is to be responsible for the conduct of the election. The Electoral Commissioner has written to the Shire offering to be responsible for the conduct of the election, should Council choose.

Council is to determine whether the election will be held as an “in person” election on the day, or as a postal election, as has been the Shire’s practice historically.

**Cost Estimate**

The Commission has estimated the cost to conduct your Council’s election in 2025 as a postal election at approximately \$23,975 (ex GST).

This cost has been based on the following assumptions:

- The method of election will be postal;
- 3 Councillor(s) vacancies;
- 2700 electors;
- Response rate for approximately 50%
- Appointment of a local Returning Officer; and
- Count to be conducted at your office using CountWA

Should Council accept the offer, then a written agreement letter will be issued by the WAEC which will also need to be approved by the Council.

**Officer’s Comment:**

Officers strongly recommend the appointment of the WAEC as the Shire does not have the resources or experience internally to conduct the elections. Should there be no election which has been the case in recent years, the Council will not incur any cost.

Advice will need to be provided to the WAEC as soon as possible following Council’s decision and a written agreement letter will then be issued to Council. It is suggested that this function be delegated to the CEO to execute.

**Statutory Environment:**

Local Government Elections are a key responsibility of the Council's under the local government act 1996.

**4.20. CEO to be returning officer unless other arrangements made**

- (1) Subject to this section the CEO is the returning officer of a local government for each election.
- (2) A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint\* a person other than the CEO to be the returning officer of the local government for —
  - (a) an election; or
  - (b) all elections held while the appointment of the person subsists.

*\* Absolute majority required.*

- (3) An appointment under subsection (2) —
  - (a) is to specify the term of the person's appointment; and
  - (b) has no effect if it is made after the 80<sup>th</sup> day before an election day.
- (4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare\* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.

*\* Absolute majority required.*

- (5) A declaration under subsection (4) has no effect if it is made after the 80<sup>th</sup> day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.

**Policy Implications:**

N/A

**Financial Implications:**

Outsourcing the elections will cost approximately \$23,975 ex gst which will be included in the 25/26 budget document.

**Risk Implications:**

This is considered low risk.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

Focus Area      Leadership

Aspiration      Katanning is an inclusive and respectful community.

Objective      To facilitate diversity and representation within the decision-making process.

**Voting Requirement:** Absolute Majority.

**Officer's Recommendation/Council Motion:**

**MOVED: CR MICHELLE SALTER**

**SECONDED: CR PAUL TOTINO**

**OC44/25      That Council by Absolute Majority**

- 1. Declare the Electoral Commissioner to be responsible for the conduct of 2025 Local Government Elections by way of postal voting on behalf of the Shire of Katanning at an estimated cost of \$23,975 excluding GST in accordance with section 4.20 (4) of the WA Local Government Act 1996**
- 2. Delegate authority to the CEO to execute the written agreement with the Electoral Commissioner for the conduct of the 2025 Local Government Elections.**

**CARRIED: 7/0**

**FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO**

**AGAINST: NIL.**

**10.3 EXECUTIVE MANAGER COMMUNITY DEVELOPMENT**

Nil.

**10.4 CHIEF EXECUTIVE OFFICER'S REPORTS****10.4.1 Appointment of Fire Control Officers**

**File Ref** ES.AF.1  
**Reporting Officer:** Cindy Pearce, Community Emergency Services Manager  
**Report Prepared:** 4 April 2025

**Issue:**

Council to endorse the appointment of the following Fire Control Officers.

**Body/Background:**

A Local Government may from time to time appoint such persons as it thinks necessary to be its Bushfire Control Officers under and for the purposes of the Bushfire Act 1954, and those Officers shall appoint a Chief Bushfire Officer and two (2) Deputy Bushfire Control Officers who shall be first and second in seniority of the other Bushfire Control Officers, and subject thereto may determine the respective seniority of the Bushfire Control Officers appointed by it.

Appointed Fire Control Officers (FCO) must complete the FCO training within an appointed times frame. (unless otherwise directed due to circumstances).

The Local Government shall cause notice of appointment under the provision of the Act to be published at least once in a newspaper circulating the district. This advertisement is placed in the Great Southern Herald with neighbouring Local Governments pre fire season.

**Officer's Comment:**

It is recommended that Council endorse the following Fire Control Officers.

**Statutory Environment:**

Fire Control Officers under Section 38 of the Bushfires Act 1854 are appointed by Local Governments. Under Section 38 and 39 Bushfire Control Officer may, subject to directions given by the Local Government, take any measures he/she considers necessary and practicable for: including

- The prevention of bushfires.
- Protecting life and property in the case of an outbreak of a bushfire.
- Carry out any duty or exercising any authority referred to in the Bushfire Act.
- Procuring the due observance of the provisions of the Act. (For this purpose, it is his/her duty to demand the name and address of any person committing an offence against the Act and to report the circumstance to the Local Government).

**Policy Implications:**

There are no policy implications for this report.

**Financial Implications:**

Advertisement of appointed FCOs in the Great Southern Herald pre fire season is required. FCOs appointments are included in the process of gazetting the Fire Management Requirement Booklet.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

**Focus Area** Social

**Aspiration** Katanning is a vibrant, active place that encourages its community to thrive.

**Objective** To provide a safe place to live, work and play.

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:**

**MOVED: CR JOHN GOODHEART**

**SECONDED: CR IAN HANNA**

**OC45/25** That Council appoints the following persons as Fire Control Officers in accordance with the Bush Fires Act 1954 for the 2025/2026 season:

- |                     |                       |                     |
|---------------------|-----------------------|---------------------|
| 1) Timothy Harris   | 8) Alan Wilson        | 15) Peter Caldwell  |
| 2) Richard Marshall | 9) Chris Quartermaine | 16) Gregory Garlick |
| 3) Matthew Kitchen  | 10) Geoffery Stade    | 17) Ian Knapp       |
| 4) Benjamin Kowald  | 11) Kim Kowald        | 18) Matthew Kerin   |
| 5) Norman Flugge    | 12) Jeremy Kowald     | 19) Alan McFarland  |
| 6) Sheldon Kowald   | 13) Alistair Dusting  | 20) Mark Sullivan   |
| 7) Ian Coleman      | 14) Timothy Clegg     | 21) Cynthia Pearce  |

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO  
AGAINST: NIL.

Cr John Goodheart spoke for the motion.

Cr Ian Hanna spoke for the motion.



**10.4.2**                      **Climate Declaration & Advocacy Position**  
(ATTACHMENT)

**File Ref:**

**Reporting Officer:** Peter Klein, Chief Executive Officer

**Date Report Reviewed:** 8 April 2025

**Disclosure of Interest:** Nil

**Issue:**

To consider adoption of a climate declaration & endorsement of WALGA's revised climate change advocacy position.

**Body/Background:**

Council has supported the establishment of an alliance with neighbouring shires to pursue matters of common interest.

One of these common interests is to undertake action to deliver initiatives that address the effects of our drying climate and in particular to increase the supply of non-potable water for our parks & gardens, for firefighting and emergency livestock water supply.

**Officer's Comment:**

Our strategic community plan does not make specific mention of an objective to mitigate the effects of a drying climate and therefore our capacity to pursue these initiatives via grant applications will be improved by this strategic statement of intent.

Consequently, WALGA's climate declaration and revised advocacy position is presented for discussion.

**Statutory Environment:**

The Local Government Act 1995, at clause 2.7 determines the role of Council as follows;

(1) The council —

- (a) governs the local government's affairs; and
- (b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

- (a) oversee the allocation of the local government's finances and resources; and
- (b) determine the local government's policies.

**Policy Implications:**

Nil.

**Financial Implications:**

No direct financial implication & future initiatives to be separately budgeted

**Risk Implications:**

Medium – as within community a range of attitudes exist to climate change and to the need to implement resilience measures.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

<b>Focus Area</b>	Leadership
<b>Aspiration</b>	Katanning is an inclusive and respectful community.
<b>Objective</b>	To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:**

**MOVED: CR PAUL TOTINO**

**SECONDED: CR JOHN GOODHEART**

**OC46/25 That Council**

- a) Approves the Shire of Katanning Climate Declaration**
- b) Endorse WALGA's revised climate change advocacy position**

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO

AGAINST: NIL.

Cr Paul Totino spoke for the motion.

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**10.4.3            Great Southern Local Government Alliance - Strategic Plan 2025 - 2028**  
**(ATTACHMENT)**

**File Ref:** CM.MT.6  
**Reporting Officer:** Peter Klein, Chief Executive Officer  
**Date Report Reviewed:** 8 April 2025  
**Disclosure of Interest:** Nil

**Issue:**

A draft strategic plan has been created to guide the future activities of the Great Southern Alliance which comprises the shires of Kojonup, Broomehill-Tambellup, Cranbrook, Gnowangerup, Plantagenet, Katanning and potentially Woodanilling & Kent.

**Body/Background:**

The strategic plan was drafted by the CEOs under the facilitation of Gnowangerup CEO David Nicholson and is attached.

**Officer's Comment:**

The plan defines the following 3 strategic priorities;

1. economic viability,
2. operational efficiencies; and
3. climate resilience.

These were judged the three most important strategies, common to each of the partner local governments and that these strategies would facilitate actions to deliver outcomes that had the potential to benefit all participants.

Under each of these strategies a total of 15 actions were identified.

Plan endorsement will provide guidance to Council's representatives during the Great Southern Alliance's next meeting on 19 May during which this plan will be presented for approval.

**Statutory Environment:**

The Local Government Act 1995, at clause 2.7 (2) determines the role of Council is to plan strategically for the future of the district.

**Policy Implications:**

Nil

**Financial Implications:**

No immediate, direct financial implication.

**Risk Implications:**

Low.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

<b>Focus Area</b>	Leadership
<b>Aspiration</b>	Katanning is an inclusive and respectful community.
<b>Objective</b>	To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:**

**MOVED: CR LIZ GUIDERA**

**SECONDED: CR IAN HANNA**

**OC47/25      That Council endorse the Great Southern Local Government Alliance Strategic Plan 2025 – 2028.**

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO

AGAINST: NIL.

Cr Liz Guidera spoke for the motion.

Cr Kristy D'Aprile spoke for the motion.

**10.4.4                      ALGA Federal Election Funding Priorities**

**File Ref:** GR.SR.1  
**Reporting Officer:** Peter Klein, Chief Executive Officer  
**Date Report Reviewed:** 8 April 2025  
**Disclosure of Interest:** Nil

**Issue:**

The Australian Local Government Association (ALGA) President Matt Burnett has written to the Shire of Katanning seeking our endorsement and support for their federal election funding priorities.

**Body/Background:**

The five funding priorities being pursued by ALGA during the 2025 Federal Government election campaign, are as follows;

1. \$1.1 billion per year for enabling infrastructure to unlock housing supply
2. \$500 million per year for community infrastructure
3. \$600 million per year for safer local roads
4. \$900 million per year for increased local government emergency management capability and capacity, and
5. \$400 million per year for climate adaptation

**Officer's Comment:**

ALGAs proposal is for these new federal funding programs to be distributed across all Councils on a formula basis like the way that financial assistance grants and roads to recovery funding are provided.

ALGA claims that this would ensure that benefits would flow equitably to every Australian community.

If ALGA was successful in lobbying for the establishment of these funding programs there is no doubt that benefit would flow to the Shire of Katanning.

**Statutory Environment:**

The Local Government Act 1995, at clause 2.7 (2) determines the role of Council as;

- overseeing the allocation of the local government's finances and resources;
- determining the local government's policies;
- planning strategically for the future of the district;

**Policy Implications:**

If endorsed, these five initiatives would become Council's advocacy position in respect to the Federal election.

**Financial Implications:**

No direct financial implication.

**Risk Implications:**

Low.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

<b>Focus Area</b>	Leadership
<b>Aspiration</b>	Katanning is an inclusive and respectful community.
<b>Objective</b>	To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:**

**MOVED: CR LIZ GUIDERA**

**SECONDED: CR JOHN GOODHEART**

**OC48/25** That Council endorses the following five funding priorities for pursuit by ALGA during the 2025 Federal Government election campaign and commits its support to this effort, as appropriate;

1. \$1.1 billion per year for enabling infrastructure to unlock housing supply
2. \$500 million per year for community infrastructure
3. \$600 million per year for safer local roads
4. \$900 million per year for increased local government emergency management capability and capacity, and
5. \$400 million per year for climate adaptation

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO  
AGAINST: NIL.

Cr Liz Guidera spoke for the motion.

Cr John Goodheart spoke for the motion.

Cr Paul Totino spoke for the motion.

Cr Kristy D'Aprile spoke for the motion.

**10.4.5**                      **KLC Master Plan**  
(ATTACHMENT)

**File Ref:** RC.MT.2  
**Reporting Officer:** Peter Klein, Chief Executive Officer  
**Date Report Reviewed:** 8 April 2025  
**Disclosure of Interest:** Nil

**Issue:**

The KLC Master Plan does not reflect the current priorities of Council or the scale of upgrades the Council is likely to support or afford.

**Body/Background:**

The Shire of Katanning engaged A Balanced View Leisure Consultancy Services to investigate and draft the Katanning Leisure Centre Master Plan, in 2017.

**Officer's Comment:**

The Master Plan identifies 6 priority, 15 short term, 4 medium term and three long term upgrades to the existing KLC facility. The estimated cost of delivering the identified improvements is approximately \$22 million, in today's dollar terms.

Council has expressed concern the Master Plan does not reflect its current vision for the Leisure Centre and fails to thoroughly list and prioritise the upgrade initiatives.

It is appropriate that Council reviews the Master Plan to determine if it should be rescinded and replaced with a revised list of priority sport & recreation projects that, in addition to the KLC, captures the asset renewal & expansion objectives of the Katanning community across the full range of sporting pursuits. A broader, more up to date listing of sporting projects, is likely to improve the success of future grant applications.

**Statutory Environment:**

The Local Government Act 1995, at clause 2.7 determines the role of Council as follows;

- (1) The council governs the local government's affairs and, as the local government's governing body, is responsible for the performance of the local government's functions.

**Policy Implications:**

Nil

**Financial Implications:**

No immediate, direct financial implication.

**Risk Implications:**

Medium – as within community a range of attitudes exist and will warrant clear communication irrespective of Council's resolution on these matters.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

<b>Focus Area</b>	Leadership
<b>Aspiration</b>	Katanning is an inclusive and respectful community.
<b>Objective</b>	To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:**

**MOVED: CR JOHN GOODHEART**

**SECONDED: CR MICHELLE SALTER**

- OC49/25**      **That Council;**
- a) Rescinds its approval for the KLC Master Plan (2017); and**
  - b) Requests management to develop a Katanning Sport & Recreation Plan, in consultation with local sporting groups and which incorporates a comprehensive range of justified and prioritised sporting based initiatives.**

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO  
AGAINST: NIL.

Cr John Goodheart spoke for the motion.

Cr Michelle Salter spoke for the motion.

Cr Kristy D'Aprile spoke for the motion.



Cr Ian Hanna declared an interest affecting impartiality as he is a member of the Katanning Golf Club.

#### 10.4.6 Community Grants Program Round 2 - 2024/25

**File Ref:** GS.AE.1  
**Reporting Officer:** Community Grants Committee  
**Date Report Prepared:** 10 April 2025  
**Disclosure of Interest:** No Interest to disclose

**Issue:** To consider applications for Round 2 of the 2024-25 Community Grants Program.

##### **Body/Background:**

The Community Grants Program funding was advertised in August February and March 2025 with advertisements in the Shire of Katanning Website, emails and word-of-mouth to the community and on Facebook.

The Community Grants Program (CGP) provides funding support in three categories; Minor Community Grant (up to \$5000), Major Community Grant (Over \$5000) and Triennium Community Grant (3-year approval - Minor or Major), to enable organisations to develop projects that increase participation and benefit the community.

At the closing date **seven (7)** applications were received: Five (5) applications requesting a minor community grant, two (2) applications requesting a major community grant and no application requesting a triennium grant. The application process was coordinated by the Community Development Officer, Harmony Blair.

The Community Grants Program for 2024-25, round 2 has \$15,000 ex GST available in the budget.

##### **ROUND 2 APPLICATIONS RECEIVED – March 2025**

Group	Project	Amount Requested	Round 2
Katanning Baptist Church Inc.	Carols in the Park 2025	\$10,851.82	2024/25
Katanning Men's Shed Inc.	Purchase of a good quality second-hand forklift	\$10,000	2024/25
West Australian Stolen Generations Aboriginal Corporation (t/a Yokai)	Screening of 'Genocide in the Wildflower State'	\$5,000	2024/25
Great Southern Schools Network Science Hub (GSSN Science)	Big Bang Discovery Day – Decoding the Universe	\$4,449.60	2024/25
Katanning Hub CRC	Nurturing Mums: Emotional Wellness for Birth and Beyond	\$3,586.40	2024/25

Group	Project	Amount Requested	Round 2
Katanning Scout Group	Safety Equipment for Scouts	\$937	2024/25
Katanning Golf Club	Annual Katanning Golf Classic & State Sand Greens Tournament	\$3,641	2024/25

**Committee's Comment:**

- Funds available under this Round 2 grant program is \$15,000 (ex GST).
- Total grants requested by applicants was \$38,465.82 (ex GST).
- No in-kind contribution was requested in this round.

The Committee considered applications during a meeting held Tuesday 8 April and during this meeting the following was resolved;

1. Approve Katanning Baptist Church Inc. \$5,000 for Carols in the Park 2025.
2. Defer Katanning Men's Shed Inc. \$10,000 for the purchase of a good quality second-hand forklift to the next round.
3. Approve West Australian Stolen Generations Aboriginal Corporation (t/a Yokai) \$3,750 for the Screening of 'Genocide in the Wildflower State'.
4. Approve the Great Southern Schools Network Science Hub (GSSN Science) \$2,760 for the Big Bang Discovery Day – Decoding the Universe.
5. Approve Katanning Hub CRC \$2,442 for Nurturing Mums: Emotional Wellness for Birth and Beyond.
6. Deny Katanning Scout Group \$937 for Safety Equipment for Scouts.
7. Approve Katanning Golf Club \$1,048 for the Annual Katanning Golf Classic & State Sand Greens Tournament.

**Statutory Environment:**

*Local Government Act 1995*

**Policy Implications:**

2.9 Community Grants Program. Applications were assessed in accordance with the Policy Guidelines.

**Financial Implications:**

If the recommendation is accepted, the 2024/25 Community Grants program will spend a total of \$15,000. No budget will remain.

**Risk Implications:**

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 – 2023

Focus Area    Leadership

Aspiration    Katanning is an inclusive and respectful community.

**Objective** To facilitate diversity and representation within the decision-making process.

**Voting Requirement:** Simple Majority

**Officer's Recommendation:**

MOVED: CR PAUL TOTINO

SECONDED: CR JOHN GOODHEART

That Council, with respect to the 2024-2025 Community Grants Program:

1. Allocate Katanning Baptist Church Inc. \$5,000 for Carols in the Park 2025.
2. Defer consideration of the Katanning Men's Shed Inc.'s \$10,000 request for the purchase of a good quality second-hand forklift, to the next round.
3. Allocate West Australian Stolen Generations Aboriginal Corporation (t/a Yokai) \$3,750 for the Screening of 'Genocide in the Wildflower State'.
4. Allocate the Great Southern Schools Network Science Hub (GSSN Science) \$2,760 for the Big Bang Discovery Day – Decoding the Universe.
5. Allocate Katanning Hub CRC \$2,442 for Nurturing Mums: Emotional Wellness for Birth and Beyond.
6. Deny Katanning Scout Group \$937 for Safety Equipment for Scouts.
7. Allocate Katanning Golf Club \$1,048 for the Annual Katanning Golf Classic & State Sand Greens Tournament

CARRIED/LOST:

FOR:

AGAINST:

**Amended Council Motion:****MOVED: CR LIZ GUIDERA****SECONDED: CR MICHELLE SALTER**

- OC50/25**      **That Council, with respect to the 2024-2025 Community Grants Program:**
- 1. Allocate Katanning Baptist Church Inc. \$5,000 for Carols in the Park 2025.**
  - 2. Defer consideration of the Katanning Men's Shed Inc.'s \$10,000 request for the purchase of a good quality second-hand forklift, to the next round.**
  - 3. Allocate West Australian Stolen Generations Aboriginal Corporation (t/a Yokai) \$1,800 for the Screening of 'Genocide in the Wildflower State'.**
  - 4. Allocate the Great Southern Schools Network Science Hub (GSSN Science) \$2,760 for the Big Bang Discovery Day – Decoding the Universe.**
  - 5. Allocate Katanning Hub CRC \$2,442 for Nurturing Mums: Emotional Wellness for Birth and Beyond.**
  - 6. Deny Katanning Scout Group \$937 for Safety Equipment for Scouts.**
  - 7. Allocate Katanning Golf Club \$1,048 for the Annual Katanning Golf Classic & State Sand Greens Tournament**

**CARRIED: 7/0**

**FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO**  
**AGAINST: NIL.**

Cr Liz Guidera spoke for the motion.

#### **10.4.7            Local Planning Policy – Wind Farms** **(ATTACHMENT)**

**File Ref:** GV.PO.1  
**Reporting Officer:** Peter Klein, Chief Executive Officer  
**Date Report Reviewed:** 8 April 2025  
**Disclosure of Interest:** Nil

**Issue:**

The energy transition is encouraging the generation of electricity via wind turbines and consequently, numerous proponents are exploring opportunities to position ‘wind farms’ within the Great Southern. A local planning policy is required to set out Council’s expectation so that the Katanning community is not disadvantaged or left behind in the race to establish these wind farms within the Katanning Shire.

**Body/Background:**

The Local Planning Policy, if adopted will be in addition to the matters already set out under the Western Australian Planning Commission’s Position Statement for Renewable Energy Facilities (2020) (as amended).

In accordance with the procedural requirements of clause 4 in Part 2 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, if Council wishes to pursue the establishment of this policy, there is a requirement that the policy must be advertised and be available for public comment for a period of not less than 21 days.

**Officer’s Comment:**

The draft Policy sets out the local government’s position for the development of wind farms and is particularly relevant to all land classified Rural zone.

The intent of this Policy is to:

- a) guide the preparation, processing and determination of development applications and statutory referrals (i.e. public works proposals) for the development of wind farms within the Shire of Katanning; and
- b) control the location, design, servicing, management, and decommissioning of wind farms in accordance with the aims and objectives of the local government’s local planning framework and the local community’s aspirations.

It should be noted this Policy is a guide for the exercise of discretion. The local government will have due regard to the Policy requirements in the assessment and final determination of development applications or public works proposals by government agencies for wind farms.

The Policy requirements are in addition to the matters already set out under the Western Australian Planning Commission’s Position Statement for Renewable Energy Facilities (2020) (as amended).

**Statutory Environment:**

Clause 4 in Part 2 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* -details the steps Council must take in making this local planning policy.

**Policy Implications:**

This policy will become effective subject to public comment and final endorsement by Council

**Financial Implications:**

No direct financial implication.

**Risk Implications:**

The risk of policy adoption & compliance is low.

**Strategic Implications:**

Shire of Katanning Strategic Community Plan 2022 - 2032

<b>Focus Area</b>	Leadership
<b>Aspiration</b>	Katanning is an inclusive and respectful community.
<b>Objective</b>	To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community.

**Voting Requirement:** Absolute Majority

**Officer's Recommendation/Council Motion:**

**MOVED: CR LIZ GUIDERA**

**SECONDED: JOHN GOODHEART**

**OC51/25**      **That Council approve the draft 'Local Planning Policy – Wind Farms' being advertised for public comment for a period of not less than 21 days.**

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO  
AGAINST: NIL.

Cr Liz Guidera spoke for the motion.

Cr John Goodheart spoke for the motion.

Cr Ian Hanna spoke for the motion.

Cr Kristy D'Aprile spoke for the motion.

**11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING****13. CONFIDENTIAL ITEMS****PROCEDURAL MOTION****MOVED: CR LIZ GUIDERA****SECONDED: CR IAN HANNA**

**OC52/25**      That Council closes the meeting to the public to consider the following item relating to:

- **Katanning Early Childhood Hub Tender Assessment**

**CARRIED: 7/0**

**FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO**

**AGAINST: NIL.**

**13.1            Katanning Early Childhood Hub Tender Assessment**

**File Ref:** CP.PL.11  
**Reporting Officers:** David Blurton, Executive Manager of Corporate Services  
Peter Klein, CEO  
**Date Report Prepared:** 18 April 2025  
**Disclosure of Interest:** No interest to disclose.

**Reason for Confidentiality**

The Officer's Report is confidential in accordance with section 5.23(2)(c) of the Local Government Act because it deals with a contract which may be entered into by the local government and which relates to a matter to be discussed at the meeting. The Officer's Report has been provided to Council under separate cover.

**PROCEDURAL MOTION:**

**Voting Requirement:** Simple Majority

**MOVED: CR LIZ GUIDERA                      SECONDED: CR MICHELLE SALTER**

**OC53/25            That Council suspends standing orders.**

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO  
AGAINST: NIL.

**PROCEDURAL MOTION:**

**Voting Requirement:** Simple Majority.

**MOVED: CR LIZ GUIDERA                      SECONDED: CR IAN HANNA**

**OC54/25            That Council resumes standing orders.**

CARRIED: 7/0

FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO  
AGAINST: NIL.



**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:**

**MOVED: CR LIZ GUIDERA**

**SECONDED: CR JOHN GOODHEART**

**OC55/25 That Council;**

- 1. Acknowledges the value engineering changes negotiated to the project scope as detailed in the body of this report.**
- 2. Authorise the CEO to execute the contract with Buildon Pty Ltd for the construction of the Katanning Early Childhood Hub for \$9,682,912 (excluding GST), subject to the completion of a due diligence to the satisfaction of the CEO and subject to only further non-material variations, being made to the project scope.**

**CARRIED: 7/0**

**FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO**  
**AGAINST: NIL.**

Cr Liz Guidera spoke for the motion.

Cr John Goodheart spoke for the motion.

Cr Paul Totino spoke for the motion.

Cr Kristy D'Aprile.

#### **PROCEDURAL MOTION**

**MOVED: CR LIZ GUIDERA**

**SECONDED: CR JOHN GOODHEART**

**Officer's Recommendation/Council Motion:**

**Voting Requirement:** Simple Majority

**OC56/25 That Council reopens the meeting to the public.**

**CARRIED: 7/0**

**FOR: CR KRISTY D'APRILE, CR LIZ GUIDERA, CR JOHN GOODHEART, CR IAN HANNA, CR MATT COLLIS, CR MICHELLE SALTER, CR PAUL TOTINO**  
**AGAINST: NIL.**

<b>14. CLOSURE OF MEETING</b>
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The Presiding Member declared the meeting closed at 7:01pm.