

Southern Agcare Inc.

SUPPORTING YOUR COMMUNITY FOR OVER 30 YRS

**Males living in non metro areas are
68 %**

**more likely to be a victim of
suicide where two thirds of the
farmers taking their own lives are
aged 55-64 years.**

Who are we?

- ▶ Southern Agcare Inc. is a rural community run, not for profit organisation. We provide a professional and confidential mobile counselling and support service for people in the southern regions of Western Australia. Our services include:
- ▶ Free Counselling
- ▶ Indigenous Counselling and Support
- ▶ Individual and Family Counselling
- ▶ Community Support Services - including Emergency Relief and a range of workshops

SAC meeting the emotional needs of your residents

- ▶ This service provides advocacy, support and referral and counselling services to vulnerable people within YOUR Shire
- ▶ This is the ONLY service in our catchment that conducts home visits
- ▶ Our services can assist you in achieving a healthier community

Our catchment

We cover approximately 40,500 km²,
servicing 14 local authorities

- ▶ Broomehill-Tambellup
- ▶ Cranbrook
- ▶ Dumbleyung
- ▶ Gnowangerup
- ▶ Jerramungup
- ▶ Katanning
- ▶ Kent
- Kojonup
- Lake Grace
- Plantagenet
- Parts of Albany
- Wagin
- West Arthur
- Woodanilling

Who provides the service?

- ▶ 1 Psychologist
- ▶ 1 Social Worker
- ▶ 2 Family Counsellors
- ▶ A contract Clinical Psychologist and
- ▶ A Co-ordinator to manage Emergency Relief and undertake administrative tasks

What our Counsellors currently provide

- ▶ In meeting the needs of the people of our catchment, our four counsellors provide approximately, 108.75 hrs (average of hours worked by four Counsellors) of professional counselling per week across the area, and
- ▶ Travel approximately 604.35km(recorded km's during 2017, averaged across four Counsellors) **per day** to meet service demands which equates to approximately 107,000 km per year

Counselling service growth

- ▶ Reported figures show that over the 2015-2016 to 2016/2017 financial periods, new client numbers have increased by 37.5%,
- ▶ The numbers of existing clients have grown and,
- ▶ Waitlists have been introduced over the last two years to cope with the demand. Clients currently can wait up to 6 weeks to see a Counsellor.

Benefits of SAC to your Shire

- ▶ Ensuring that the emotional needs of your residents have available services to cater for them
- ▶ Local services for local people by local people knowing the local issues
- ▶ Increased business via the Emergency Relief program (in some areas)

Emergency Relief money spent in your Shire

	▶ 2016	2017
▶ Dumbleyung	\$5,821.01	\$4,044.39
▶ Gnowangerup	\$33,777.25	\$33,431.00
▶ Katanning	\$14,624.28	\$15,929.36
▶ Kojonup	\$11,195.66	\$15,461.84
▶ Plantagenet	\$19,312.40	\$27,037.00
	\$84,730.60	\$95,882.05

Where does the money come from?

- ▶ A counselling contract with the Department for Communities WA since 1988,
- ▶ A Financial Counselling and Emergency Relief contract with the Department of Social Services since 1987
- ▶ Local Government,
- ▶ Grants - Lotterywest and
- ▶ Donations - community members and community groups

Local Government contributions

Shire	2015	2016	2017
► Gnowangerup			\$2000
► Katanning	\$50		
► Kojonup		\$1000	
► Lake Grace			\$2000
► West Arthur	\$500	\$500	

How you can help us to help you

- ▶ We are seeking from Council a financial contribution over the next 3 years to SAC. These funds along with the support of other Shires in our catchment, will enable us to reduce waiting times to cope with the increased demand and manage the increasing administrative workload.
- ▶ We would love to have Shire representation on the Board of SAC

How else can we help you?

- ▶ EAP program for your staff - avoid waiting in times of need for your staff and ensure they have immediate access to a trained professional (session access determined by your Shire)

Questions?

Thank you for your time

Southern Agcare Inc

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The Katanning Agricultural Society Inc.

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April 19th, 2018

Lisa Hannigan
 Executive Manager Finance & Administration
 Shire of Katanning
 16-24 Austral Terrace
 Katanning, WA 6317

Dear Lisa:

As per our discussions today, attached is the proposal from The Katanning Agricultural Society Inc. for submission to the next Shire Council Meeting, April 24th, 2018.

Best wishes,

Brenda Hawryluk
 Secretary

Attachment

The "Make Smoking History 126th Katanning Agricultural Show" is proudly supported by:



The Katanning Agricultural Society Incorporated

(ABN 22 070 831 416)

PRESENTATION TO: Shire of Katanning Council

FROM: The Katanning Agricultural Society Inc.

PURPOSE: Request for Funding for "The Katanning Agricultural Show"

PROPOSAL:

KAS is proposing that the Shire of Katanning become a major sponsor of the show by providing on-going funding to the agricultural show in the amount of \$20,000 per year. The Shire would be recognized at the entrance of the agricultural show: "FREE Gate Entry for All – Proudly Sponsored by the Shire of Katanning".

POINTS TO CONSIDER:

1. The Katanning Agricultural Society Inc. (KAS) has produced the Katanning Agricultural Show for 126 years and is currently organizing the "Make Smoking History 127th Katanning Agricultural Show" being held on October 27th, 2018.
2. The Katanning Agricultural Show is the biggest event on the town's yearly calendar.
3. In 2016 the KAS Committee made a conscious decision to offer FREE Gate Entry for all and took a loss on revenues for the good of the community.
4. The primary reason for this change in our business plan, was to make the event affordable for all members of our community.
5. FREE Gate Entry has increased attendance by over 2000 people to approximately 6500.
6. KAS received revenues of \$34,000 per show on average for Gate Entry. In 2014 and 2015, the West Australian state government gave the show \$10,000 towards free gate entry for children, however, this is no longer provided. The gate entry revenue dropped to approximately \$24,000. KAS applies for funding where possible, i.e. Lotterywest, Healthways, CBH, however, this can fluctuate and is never guaranteed. Now, with the amalgamation of Lotterywest and Healthways, we may see another decline in our funding levels. Funding obtained is approximately \$20,000 per year. There is limited funding KAS can apply for as the show is not considered big enough. And, most of our funding relies on us providing FREE Gate Entry.
7. KAS pays user group fees of \$2000 per year, plus the power for the week of the show (approximately \$700), and yearly markets rental fees of \$330.
8. KAS provides the structure and support to enable the Katanning Shears Event during the show. This is now the biggest shearing event in West Australia and Katanning Shears has been offered the national shears event.

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9. The Katanning Equine and Miniature Ponies events held during the show are both "points" shows for the associations. This is because KAS is a Member of the Royal Agricultural Society. As well, KAS provides these associations with financial support of approximately \$1000 to enable them to put on their events. All revenue generated from their events goes back into their association.

10. KAS also provides a multitude of entertainment features for patrons of the show. This entertainment is part of what makes the show and would be very noticeable if we discontinued it. KAS spends approximately \$17,000 per show for the following entertainment acts:
 - a. Fireworks – Cardile
 - b. Old MacDonald's Farm
 - c. Reptile Haven
 - d. GK Hart – face painters, cooking demo, balloon art
 - e. Great Southern Gym Sport
 - f. Paul Davies – singing/children's songs
 - g. Borrowed Time – evening dance
 - h. Quairading Truck – transports patrons around the show

11. The agricultural show provides increased trade in the town the week leading up to the show and after. 6500 exhibitors, side show vans, volunteers and patrons of the show are all filling up their cars with gas, buying food at our restaurants and grocery stores, staying at the caravan park, hotels and B&B's, and shopping in our retail stores.

12. KAS provides community groups a variety of fundraising opportunities. The community groups use this as one of their major fundraising initiatives of the year and they raise a combined amount of in excess of \$50,000. Groups the benefit from this are:
 - a. Katanning High School P&C
 - b. Braeside P&C
 - c. Katanning Primary School P&C
 - d. Katanning Community Child Care
 - e. Woodanilling P&C
 - f. Wanderers Cricket Club
 - g. Hospital Comfort Fund
 - h. APEX
 - i. Rotary Club of Katanning
 - j. Lions Club
 - k. Katanning Pool Association
 - l. Katanning Mens Shed
 - m. Lutheran Church
 - n. Royal Flying Doctors Service
 - o. Katanning Regional Business Association
 - p. Youthcare

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- q. St. Andrews Anglican Church
- r. Katanning Hockey Club
- s. MOPS
- t. Katanning Speedway
- u. Katanning Leisure Centre Kiosk
- v. Girl Guides
- w. Katanning Scout Group

13. KAS provides free sites at the show in the amount of approximately \$2000. Groups that receive free sites are:

- a. Roadsafes Australia
- b. St. John's Ambulance
- c. Fire Brigade
- d. Katanning Police Service
- e. Neighborhood Watch
- f. Shire of Katanning (3 sites)
- g. Katanning High School
- h. Braeside Primary School
- i. Katanning Primary School
- j. Katanning Mens Shed
- k. Katanning Speedway
- l. Baptist Church

14. KAS requests, and receives, from the Shire of Katanning the following:

- a. Waiver of tip fees
- b. WIFI access
- c. 20 trestle tables (rec centre)
- d. Perimeter fencing
- e. Shire Staff on Sunday morning to help pack up (last two years)
- f. Marquees

SUMMARY COMMENTS:

KAS produces the Katanning Agricultural Show with volunteers from the community and does not have paid staff. KAS has only one person receiving an honorarium for her work; our Secretary. Producing the agricultural show is a year-long effort by volunteers. The KAS volunteers are committed to putting on a "family day out", but, they are also very aware of the economic value and community involvement this show produces. KAS is not making any money off of this show, and in fact, we are needing to draw on our resources to cover shortfalls. KAS is willing to do this to ensure the quality of the show continues, however, this is unsustainable into the future. This year we have seen new younger volunteers join our show committee. There are new worthy ideas coming forward to showcase the talents in our community and bring our different cultures together. KAS is asking for the Shire's long-term partnership to stabilize the future of the show so it can continue to be a positive catalyst in our community.

SHIRE OF KATANNING
CAPITAL ROADWORKS PROGRAM

2017-2018

Funding	Road		Details	Budget	Grant Funding	SLK
State RRG	Fairfield Rd	Capital upgrade	Repair failed pavement and reseal to 6m (4.5 km)	\$240,000	\$180,000	0 - 4.500
State RRG	Dumbleyung Rd	Capital upgrade	Repair failed pavement and reseal (1 km)	\$126,000	\$84,000	
State RRG	Warren Rd	Capital upgrade	Reconstruct and widen crests (4.66 km)	\$300,000	\$200,000	6.860 - 11.520
State RRG	Conroy Rd	Capital upgrade	Repair failures and reseal (0.29 km)	\$45,000	\$30,000	1.640 - 1860
Federal R2R	Andover St (at Clive)	Capital upgrade	Reconstruct and reseal (0.1 km)	\$ 65,000	\$ 65,000	.995 - .876
Federal R2R	Conning Rd	Capital upgrade	Resheet (5.63km)	\$135,000	\$135,000	0 - 5.630
Federal R2R	Hutton Rd	Capital upgrade	Resheet (6.75 km) 1 st section	\$140,000	\$140,000	0 - 6.750
Federal R2R	Cheviot Hills	Capital upgrade	Resheet (4.11 km)	\$100,736	\$100,736	1 - 4.110
Council	Illareen Rd	Capital upgrade	Resheet (3.54 km)	\$95,000	0	0 - 3540
Council	Braeside Rd	Capital upgrade	Repair failures and seal (0.18 km)	\$105,000	0	.270 - .450
				\$1,371,736	\$934,736	

2018-2019

Funding	Road		Details	Budget	Grant Funding	SLK
State RRG	Fairfield Rd	Capital upgrade	Repair failed pavement, reconstruct and seal to 6m (4.5 km)	\$210,000	\$140,000	4.500 - 9.000
State RRG	Dumbleyung Rd	Capital upgrade	Repair failed pavement and reseal (0.4km)	\$50,000	\$33,333	
State RRG	Warren Rd	Capital upgrade	Reconstruct and widen crests & curves (2.3km)	\$225,000	\$150,000	11.520 - 13.820
State RRG	Oxley Rd	Capital upgrade	Fix failure and seal (0.63 km)	\$40,000	\$26,666	1 - .630
Federal R2R	Hutton Rd	Capital upgrade	Resheet (6.75 km) 2 nd section	\$130,000	\$130,000	4.500 - 11.250
Federal R2R	Gybney	Capital upgrade	Resheet (5.8 km)	\$100,368	\$100,368	0 - .580
Council	Coate St	Capital upgrade	Repair failures and widen seal and kerb (0.44 km)	\$160,000	0	0 - .440
Council	Flugge St	Capital upgrade	Resheet (1.1 km)	\$40,000	0	0 - .350
				\$955,368	\$580,367	

2019-2020

Funding	Road		Details	Budget	Grant Funding	SLK
State RRG	Conroy	Capital upgrade	Repair and reseal sections (2 km)	\$255,000	\$170,000	0 - 2.000
State RRG	Synott Ave	Capital upgrade	Reseal (0.43 km)	\$45,000	\$30,000	0 - .430
State RRG	Warren Rd	Capital upgrade	Reconstruct and widen crests (2.24km)	\$225,000	\$150,000	13.820 - 16.060
Federal R2R	Washington Rd	Capital upgrade	Resheet (3.86 km)	\$125,000	\$125,000	0 - 3.860
Federal R2R	Hensman Rd	Capital upgrade	Resheet (3.4 km)	\$105,368	\$105,368	0 - 3.400
Council	Cullen St	Capital upgrade	Repair failures and reseal (0.44 km)	\$110,000	0	.280 - .700
Council	Kowald St	Capital upgrade	Resheet (4.66 km)	\$90,000	0	0 - 4.660
				\$955,368	\$580,368	

SHIRE OF KATANNING			
CAPITAL ROADWORKS PROGRAM			

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2020-2021

Funding	Road		Details	Budget	Grant Funding	SLK
State RRG	Daping St	Capital upgrade	Reseal (1.62 km)	\$160,000	\$106,666	0 - 1.650
State RRG	Creek St	Capital upgrade	Reseal (0.62 km)	\$ 95,000	\$ 63,333	0 - .620
State RRG	Warren Rd	Capital upgrade	Reconstruct and widen crests (3 km)	\$270,000	\$180,000	
Federal R2R	Wolyaming	Capital upgrade	Resheet (6.55 km)	\$130,000	\$130,000	
Federal R2R	Langaweira	Capital upgrade	Shoulder reconstruction (6.75 km)	\$100,368	\$100,368	
Council	Onslow Rd	Capital upgrade	Resheet (1.4km)	\$35,000	0	1 - 1.400
Council	Lake Coyrecup Rd	Capital upgrade	Resheet (8.25 km)	\$165,000	0	
				\$955,368	\$580,367	

2021-2022

Funding	Road		Details	Budget	Grant Funding	SLK
State RRG	Carew St	Capital upgrade	Repair failures and reseal	\$175,000	\$116,666	
State RRG	Golf Links Rd	Capital upgrade	Repair failures and seal (0.6 km)	\$80,000	\$ 53,333	
State RRG	Warren Rd	Capital upgrade	Reconstruct and widen crests (3 km)	\$270,000	\$180,000	
Federal R2R	Bibiking St	Capital upgrade	Resheet (4.8 km)	\$110,368	\$110,368	
Federal R2R	Marracoonda Sth	Capital upgrade	Resheet (5.67 km)	\$120,000	\$120,000	
Council	Punchimirrup	Capital upgrade	Resheet (4.14 km)	\$90,000	0	
Council	Cullen Rd	Capital upgrade	Repair and reseal (0.7 km)	\$110,000	0	
				\$955,368	\$580,367	

2022-2023

Funding	Road		Details	Budget	Grant Funding	SLK
State RRG	Warren Rd	Capital upgrade	Reseal over widened section (5km)	\$215,000	\$143,333	
State RRG	Clive St	Capital upgrade	Asphalt overlay (Kobeelya to Creek)	\$200,000	\$133,333	
State RRG	Pemble St	Capital upgrade	Reseal (0.96 km)	\$110,000	\$73,333	
Federal R2R	Forrest Hills	Capital upgrade	Shoulder reconstruction (3.7 km)	\$80,368	\$80,368	
Federal R2R	Lake Coyrecup Rd	Capital upgrade	Resheet (7.5 km)	\$150,000	\$150,000	
Council	Tabenup	Capital upgrade	Resheet (1.1 km)	\$40,000	0	
Council	Taylor St	Capital upgrade	Repair failures, tree root damage and seal(1.19 km)	\$160,000	0	
				\$955,368	\$580,367	

SHIRE OF KATANNING						
CAPITAL ROADWORKS PROGRAM						

2023-2024

Funding	Road		Details	Budget	Grant Funding	SLK
State RRG	Cove St	Capital upgrade	Repair failures and reseal (0.21 km)	\$55,000	\$36,666	
State RRG	Arbour St	Capital upgrade	Repair failures and reseal (1.26 km)	\$230,000	\$153,333	
State RRG	Adam St	Capital upgrade	Reseal (1.25 km)	\$240,000	\$160,000	
Federal R2R	Butterworth Rd	Capital upgrade	Resheet (6.60 km)	\$90,000	\$90,000	
Federal R2R	Kelly Rd	Capital upgrade	Resheet (10.2 km)	\$140,368	\$140,368	
Council	Tee	Capital upgrade	Resheet (6.7 km)	\$140,000	0	
Council	Langaweira Rd	Capital upgrade	Shoulder reconstruction (4 km)	\$60,000	0	
				\$955,368	\$480,367	

2024-2025

Funding	Road		Details	Budget	Grant Funding	SLK
State RRG	Arnold St	Capital upgrade	Repair and reseal (0.46 km)	\$50,000	\$33,333	
State RRG	Fairfield Rd	Capital upgrade	Widen to type 5 standard (3 km)	\$475,000	\$316,666	
Federal R2R	Coomelberrup Rd	Capital upgrade	Resheet (21.4 km)	\$175,000	\$175,000	
Federal R2R	Bushy Lane	Capital upgrade	Resheet (6.71 km)	\$55,368	\$55,368	
Council	Nookanelup Nth	Capital upgrade	Resheet (2.61 km)	\$30,000	0	
Council	River Rd	Capital upgrade	Resheet (16.7 km)	\$170,000	0	
				\$955,368	\$580,367	

2025-2026

Funding	Road		Details	Budget	Grant Funding	SLK
State RRG	Clive St	Capital upgrade	Asphalt overlay (opposite All Ages)	\$ 75,000	\$50,000	
State RRG	Fairfield Rd	Capital upgrade	Widen to type 5 standard (3 km)	\$450,000	\$300,000	
Federal R2R	Murdong Rd	Capital upgrade	Resheet (11.91 km)	\$165,000	\$165,000	
Federal R2R	Coyrecup North	Capital upgrade	Resheet (4.80 km)	\$65,368	\$65,368	
Council	Simper Rd	Capital upgrade	Resheet (4.84 km)	\$70,000	0	
Council	Green Rd	Capital upgrade	Resheet (7.05 km)	\$130,000	0	
				\$955,368	\$580,368	

SHIRE OF KATANNING
CAPITAL ROADWORKS PROGRAM

2026-2027

Funding	Road		Details	Budget	Grant Funding	SLK
State RRG	Austral Tce	Capital upgrade	Reseal (0.83km)	\$95,000	\$63,333	
State RRG	Fairfield Rd	Capital upgrade	Widen to type 5 standard (3 km)	\$430,000	\$286,666	
Federal R2R	McKenzie Rd	Capital upgrade	Resheet (4.84 km)	\$80,000	\$80,000	
Federal R2R	Scotchman	Capital upgrade	Resheet (12 km)	\$150,638	\$150,638	
Council	Shaw Rd	Capital upgrade	Resheet (9.8 km)	\$132,000	0	
Council	Robinson Rd	Capital upgrade	Resheet (4.84 km)	\$68,000	0	
				\$955,368	\$580,367	

Notes: Program is in draft form only for discussion and review.

For the Roads to Recovery program, allocations from 2019 onwards have been assumed as being amounts as received prior to the increased allocations for the 2014 to 2019 program.

Funding Key:

State RRG - State to Local Government Funds through MRWA Regional Road Group

Federal R2R - National Roads to Recovery Program

Council - Council Funds

Urban

Road Number	Road Name	Start SLK	End SLK	Road width	m²	Task Type	Project cost estimate reseal	Project cost estimate crackseal	Project cost estimate asphalt	cost	Stone size	Life remainin	Program Year	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Year 4 2021/22	Year 5 2022/23	Year 6 2023/24	Year 7 2024/25	Year 8 2025/26	Year 9 2026/27	Year 10 2027/28
	Prosser Street	0	0.26	6.1	1586	Reseal	7930			\$ 7,930.00	7	6	2023						\$ 7,930.00				
		0.26	1.43	6.1	7137	Crackseal		17842.5		\$ 17,842.50		1	2018	\$ 17,842.50									
		0.26	1.43	6.1	7137	Reseal	35685			\$ 35,685.00	7	2	2019		\$ 35,685.00								
	Wanke Street	0	1.36	6.3	8568	Reseal	42840			\$ 42,840.00	10	10	2027										\$ 42,840.00
	McLeod Street	0	1.63	7.5	12225	Reseal	61125			\$ 61,125.00	7	8	2025							\$ 61,125.00			
	Kierle Street	0	0.26	6.7	1742	Reseal	8710			\$ 8,710.00	7	8	2025							\$ 8,710.00			
	Andover Street	0	0.97	7.6	7372	Reseal	36860			\$ 36,860.00	7	15	2032										
		0.97	1	7.6	228	Reseal	1140			\$ 1,140.00	7	2	2019		\$ 1,140.00								
	Blantyre Street	0	0.58	7.4	4292	Reseal	21460			\$ 21,460.00	10	12	2029										
		0.58	0.66	12.3	984	Crackseal		2460		\$ 2,460.00		1	2018	\$ 2,460.00									
		0.58	0.66	12.3	984	Reseal	4920			\$ 4,920.00	10	2	2019		\$ 4,920.00								
		0.66	0.85	12.3	2337	Reseal	11685			\$ 11,685.00	10	12	2029										
		0.85	0.98	7.4	962	Crackseal		2405		\$ 2,405.00		1	2018	\$ 2,405.00									
		0.85	0.98	7.4	962	Reseal	4810			\$ 4,810.00	10	2	2019		\$ 4,810.00								
		0.98	1.17	7.4	1406	Reseal	7030			\$ 7,030.00	10	12	2029										
		1.17	1.2	11	330	Asphalt			9900	\$ 9,900.00		5	2017										
		1.2	1.54	6.2	2108	Reseal	10540			\$ 10,540.00	10	12	2029										
		1.54	1.56	6.2	124					\$ -		1	2017										
		1.56	1.76	6.2	1240	Reseal	6200			\$ 6,200.00	10	10	2027										\$ 6,200.00
	Beaufort Street	0	0.44	12.2	5368	Reseal	26840			\$ 26,840.00	10	18	2035										
		0.44	1	12	6720	Reseal	33600			\$ 33,600.00	10	5	2022					\$ 33,600.00					
		1.02	1.21	11	2090					\$ -		3	2020			\$ -							
		1.21	1.43	7.4	1628	Crackseal		4070		\$ 4,070.00		1	2018	\$ 4,070.00									
		1.21	1.43	7.4	1628	Asphalt			48840	\$ 48,840.00		2	2019		\$ 48,840.00								
		1.43	1.64	7.4	1554	Asphalt			46620	\$ 46,620.00		5	2022					\$ 46,620.00					
		1.64	1.89	7.4	1850	Asphalt			55500	\$ 55,500.00		15	2032										
	Amhurst	0	0.36	14.5	5220	Asphalt			156600	\$ 156,600.00		1	2018	\$ 156,600.00									
		0.36	0.5	12.6	1764	Reseal	8820			\$ 8,820.00	10	5	2022					\$ 8,820.00					
		0.5	0.81	12.6	3906	Crackseal		9765		\$ 9,765.00		1	2018	\$ 9,765.00									
		0.5	0.81	12.6	3906	Reseal	19530			\$ 19,530.00	10	2	2019		\$ 19,530.00								
	Aberdeen Street	0	0.31	13.8	4278	Crackseal		10695		\$ 10,695.00		1	2018	\$ 10,695.00									
		0.4	0.75	13.8	4830	Reseal	24150			\$ 24,150.00	7	15	2032										
		0.75	0.84	7.4	666	Reseal	3330			\$ 3,330.00	7	5	2022					\$ 3,330.00					
	Hassell Street	0	0.66	5	3300	Reseal	16500			\$ 16,500.00	7	15	2032										
		0.66	0.68	5	100	Asphalt			3000	\$ 3,000.00		15	2032										
	Austral Terrace	0	0.28	12.5	3500	Reseal	17500			\$ 17,500.00	7	5	2022					\$ 17,500.00					
		0.33	0.83	14.7	7350	Asphalt			220500	\$ 220,500.00		20	2037										
	Cornwall Street	0	0.34	7.1	2414	Reseal	12070			\$ 12,070.00	7	18	2035										
		0.34	0.43	7.5	675	Asphalt			20250	\$ 20,250.00		20	2037										
		0.43	0.48	7.5	375	Asphalt			11250	\$ 11,250.00		20	2037										
		0.48	0.67	7.5	1425	Reseal	7125			\$ 7,125.00	10	15	2032										
		0.67	0.88	7.5	1575	Reseal	7875			\$ 7,875.00	10	5	2022					\$ 7,875.00					
		0.88	1.14	8	2080	Reseal	10400			\$ 10,400.00	10	15	2032										
	Taylor Street	0	0.17	8.6	1462	Asphalt			43860	\$ 43,860.00		5	2022					\$ 43,860.00					
		0.17	0.28	8.6	946	Crackseal		2365		\$ 2,365.00		1	2018	\$ 2,365.00									
		0.28	0.34	8.6	516	Reseal	2580			\$ 2,580.00	10	5	2022					\$ 2,580.00					
		0.34	0.63	7	2030	Reseal	10150			\$ 10,150.00	10	15	2032										
	Richardson Stree	0	0.07	14.3	1001	Asphalt			30030	\$ 30,030.00		20	2037										
		0.07	0.28	14.3	3003	Reseal	15015			\$ 15,015.00	10	12	2029										
		0.28	0.36	9.1	728	Reseal	3640			\$ 3,640.00	10	12	2029										
		0.36	0.8	13.5	5940	Reseal	29700			\$ 29,700.00	10	16	2033										
	Dore Street	0	0.04	14.7	588	Asphalt			17640	\$ 17,640.00		20	2037										
		0.04	0.17	10.8	1404	Asphalt			42120	\$ 42,120.00		1	2018	\$ 42,120.00									
		0.17	0.22	10.8	540	Crackseal		1350		\$ 1,350.00		1	2018	\$ 1,350.00									
		0.22	0.77	13.1	7205	Reseal	36025			\$ 36,025.00	7	15	2032										
		0.77	0.92	14.1	2115	Reseal	10575			\$ 10,575.00	7	13	2030										
		0.92	1.13	14.1	2961	Reseal	14805			\$ 14,805.00	10	6	2023					\$ 14,805.00					
		1.13	1.16	5.8	174					\$ -		1	2018	\$ -									
	Anderson Street	0	0.08	13.7	1096					\$ -		1	2018	\$ -									
	Daping Street	0	0.08	14.2	1136	Asphalt			34080	\$ 34,080.00		15	2032										
		0.08	0.17	14.2	1278	Reseal	6390			\$ 6,390.00	10	16	2033										
		0.17	0.41	12	2880	Reseal	14400			\$ 14,400.00	14	15	2032										
		0.41	0.86	12	5400	Reseal	27000			\$ 27,000.00	14	11	2028										
		0.88	1.01	7.3	949	Asphalt			28470	\$ 28,470.00		20	2037										
		1.01	1.3	7.3	2117	Reseal	10585			\$ 10,585.00	10	13	2030										
	Carew Street	1.3	1.64	8	2720	Reseal	13600			\$ 13,600.00	7	19	2036										
		0	0.07	14.5	1015	Asphalt			30450	\$ 30,450.00		20	2037										
		0.07	0.32	14.5	3625	Reseal	18125			\$ 18,125.00	10	4	2021				\$ 18,125.00						
		0.32	0.37	14.5	725	Asphalt			21750	\$ 21,750.00		20	2037										
		0.37	0.94	14.5	8265	Reseal	41325			\$ 41,325.00	10	18	2035										
	Marmion Street w	0.06	0.66	7.1	4260	Reseal	21300			\$ 21,300.00	10	17	2034										
		0.66	0.751	7.1	646.1	Asphalt			19383	\$ 19,383.00		22	2039										
	Marmion Street	0	0.7	8.9	6230	Asphalt			186900	\$ 186,900.00		20	2037										
		0.7	0.5	8.9	-1780	Reseal	-8900			\$- 8,900.00	10	18	2035										
	Round Road	0	0.24	7.5	1800	Crackseal		4500		\$ 4,500.00	7	1	2018	\$ 4,500.00									
		0	0.24	7.5	1800	Reseal	9000			\$ 9,000.00	7	2	2019		\$ 9,000.00								
		0.24	0.57	7.5	2475	Crackseal		6187.5		\$ 6,187.50	7	1	2018	\$ 6,187.50									
		0.24	0.57	7.5	2475	Reseal	12375			\$ 12,375.00	7	2	2019		\$ 12,375.00								
		1.93	2.14	14.5	3045	Reseal	15225			\$ 15,225.00	7	3	2020			\$ 15,225.00							

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		0.53	0.85	9.8	3136	Reseal	15680			\$ 15,680.00	10	5	2022					\$ 15,680.00					
		0.87	1.38	6.3	3213	Reseal	16065			\$ 16,065.00	10	15	2032										
	Barker Street	0	0.1	6	600	Reseal	3000			\$ 3,000.00	10	12	2029										
		0.21	0.47	6	1560	Reseal	7800			\$ 7,800.00	10	5	2022					\$ 7,800.00					
	Bond Street	0	0.2	7.4	1480	Reseal	7400			\$ 7,400.00	5	1	2018	\$ 7,400.00									
		0.22	0.48	7.4	1924	Reseal	9620			\$ 9,620.00	10	3	2020			\$ 9,620.00							
	Albion Street	0	0.01	24.6	246	Asphalt			7380	\$ 7,380.00		20	2037										
		0.01	0.19	24.6	4428	Reseal	22140			\$ 22,140.00	10	3	2020			\$ 22,140.00							
		0.19	0.31	24.6	2952	Reseal	14760			\$ 14,760.00	10	4	2021				\$ 14,760.00						
		0.31	0.77	24.6	11316	Reseal	56580			\$ 56,580.00	10	3	2020			\$ 56,580.00							
	Cobham Street	0	0.21	7.2	1512	Reseal	7560			\$ 7,560.00	10	12	2029										
	Clarence Street	0	0.2	6	1200	Reseal	6000			\$ 6,000.00	10	16	2033										
		0.21	0.31	6	600	Reseal	3000			\$ 3,000.00	10	12	2029										
	Todd Street	0	0.16	5.6	896	Reseal	4480			\$ 4,480.00	10	14	2031										
	Henry Street	0.06	0.18	8	960	Reseal	4800			\$ 4,800.00	10	18	2035										
	(Katanning-Dumbk	0.18	0.84	8	5280	Reseal	26400			\$ 26,400.00	10	6	2023					\$ 26,400.00					
		0.84	1.18	10	3400	Asphalt			102000	\$ 102,000.00		14	2031										
		1.18	1.35	10	1700	Reseal	8500			\$ 8,500.00	14	12	2029										
		1.35	1.48	13	1690	Asphalt			50700	\$ 50,700.00		12	2029										
		1.48	2.01	6.1	3233	Reseal	16165			\$ 16,165.00	14	4	2021				\$ 16,165.00						
		2.01	2.12	5.8	638	Asphalt			19140	\$ 19,140.00		9	2026								\$ 19,140.00		
		2.12	3	5.8	5104	Reseal	25520			\$ 25,520.00	14	2	2019	\$ 25,520.00									
	Warren Road	0	0.21	13.4	2814	Reseal	14070			\$ 14,070.00	10	4	2021				\$ 14,070.00						
		0.21	0.38	7	1190	Asphalt			35700	\$ 35,700.00		13	2030										
		0.38	0.79	7	2870	Reseal	14350			\$ 14,350.00	10	7	2024					\$ 14,350.00					
		0.79	0.96	7.8	1326	Asphalt			39780	\$ 39,780.00		14	2031										
	Hill Way	0	0.28	7.4	2072	Reseal	10360			\$ 10,360.00	10	4	2021				\$ 10,360.00						
	Gardenia Avenue	0	0.05	7.3	365	Reseal	1825			\$ 1,825.00	10	4	2021				\$ 1,825.00						
	Collingwood Gar	0	0.25	7.4	1850	Reseal	9250			\$ 9,250.00	10	3	2020			\$ 9,250.00							
	Southerland Cou	0	0.13	7.4	962	Reseal	4810			\$ 4,810.00	7	1	2018	\$ 4,810.00									
	Carinya Gardens	0	0.47	12.8	6016	Reseal	30080			\$ 30,080.00	10	5	2022				\$ 30,080.00						
	Braeside Road	0	0.37	12.3	4551	Reseal	22755			\$ 22,755.00	10	2	2019	\$ 22,755.00									
		0.37	0.68	12.3	3813	Reseal	19065			\$ 19,065.00	7	4	2021				\$ 19,065.00						
		0.68	1.17	6.8	3332	Crackseal		8330		\$ 8,330.00	7	1	2018	\$ 8,330.00									
		0.68	1.17	6.8	3332	Reseal	16660			\$ 16,660.00	7	2	2019		\$ 16,660.00								
	Burbidge Way	0	0.2	6.1	1220	Reseal	6100			\$ 6,100.00	10	1	2018	\$ 6,100.00									
	Chipper Street	0	0.27	7.5	2025	Reseal	10125			\$ 10,125.00	10	8	2025						\$ 10,125.00				
	Francis Street	0	0.28	7.4	2072	Reseal	10360			\$ 10,360.00	10	12	2029										
	Charles Street	0	0.21	7.4	1554	Reseal	7770			\$ 7,770.00	10	4	2021				\$ 7,770.00						
	Fredrich Street	0	0.13	7.8	1014	Reseal	5070			\$ 5,070.00	10	12	2029										
	Cliff Street	0	0.21	12.2	2562	Reseal	12810			\$ 12,810.00	10	6	2023				\$ 12,810.00						
	Cove Street	0.02	0.19	12.3	2091	Reseal	10455			\$ 10,455.00	10	12	2029										
	Coate Street	0	0.05	7.4	370	Reseal	1850			\$ 1,850.00	10	11	2028										
		0.06	0.19	7.4	962	Reseal	4810			\$ 4,810.00	10	7	2024					\$ 4,810.00					
		0.22	0.4	5.7	1026	Reseal	5130			\$ 5,130.00	5	1	2018	\$ 5,130.00									
	Short Street	0	0.14	6.2	868	Reseal	4340			\$ 4,340.00	5	3	2020			\$ 4,340.00							
	Carlisle Street	0	0.21	12	2520	Reseal	12600			\$ 12,600.00	10	6	2023					\$ 12,600.00					
	Baker Street	0	0.17	13	2210	Asphalt			66300	\$ 66,300.00		5	2022				\$ 66,300.00						
	Claude Street	0	0.11	12.2	1342	Reseal	6710			\$ 6,710.00	10	1	2018	\$ 6,710.00									
		0.11	0.26	12.2	1830	Reseal	9150			\$ 9,150.00	10	4	2021				\$ 9,150.00						
	Duke Street	0	0.13	7.6	988	Reseal	4940			\$ 4,940.00	7	5	2022				\$ 4,940.00						
		0.15	0.26	7.6	836	Reseal	4180			\$ 4,180.00	7	5	2022				\$ 4,180.00						
		0.27	0.32	7.6	380	Reseal	1900			\$ 1,900.00	7	5	2022				\$ 1,900.00						
	Creek Road	0	0.1	6.5	650	Asphalt			19500	\$ 19,500.00		9	2026								\$ 19,500.00		
		0.1	0.38	6.5	1820	Reseal	9100			\$ 9,100.00	10	8	2025						\$ 9,100.00				
		0.38	0.5	7.1	852	Reseal	4260			\$ 4,260.00	10	3	2020			\$ 4,260.00							
		0.5	0.58	7.1	568	Asphalt			17040	\$ 17,040.00		14	2031										
	Martin Crescent	0	0.03	7.4	222	Asphalt			6660	\$ 6,660.00		1	2018	\$ 6,660.00									
		0.03	0.54	7.4	3774	Reseal	18870			\$ 18,870.00	10	6	2023				\$ 18,870.00						

Urban

\$ 4,596,561.00

\$ 388,255.00

\$ 266,975.00

\$ 223,660.00

\$ 183,248.00

\$ 301,065.00

\$ 145,580.00

\$ 56,960.00

\$ 131,440.00

\$ 97,990.00

\$ 116,870.00

Rural

Road Number	Road Name	Start SLK	End SLK	Road width	m²	Task Type	Project cost estimate reseal	Project cost estimate crackseal	Project cost estimate asphalt	cost	Stone size	Life remainin	Program Year	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Year 4 2021/22	Year 5 2022/23	Year 6 2023/24	Year 7 2024/25	Year 8 2025/26	Year 9 2026/27	Year 10 2027/28
	Illareen road	0	0.04	7.1	284	Reseal	1420			\$ 1,420.00	10	11	2028										
	Fairfield Road	0	0.12	5.9	708	Reseal	3540			\$ 3,540.00	10	4	2021				\$ 3,540.00						
		0.12	0.25	5.9	767					\$ -	10	1	2018	\$ -									
		0.25	3.36	5.9	18349	Reseal	91745			\$ 91,745.00	10	3	2020			\$ 91,745.00							
		3.36	3.97	5.9	3599	Reseal	17995			\$ 17,995.00	10	3	2020			\$ 17,995.00							
		3.97	4.05	5.9	472					\$ -	10	1	2018	\$ -									
		4.05	4.33	5.9	1652	Crackseal		4130		\$ 4,130.00	10	1	2018	\$ 4,130.00									
		4.33	4.61	5.9	1652	Reseal	8260			\$ 8,260.00	10	1	2018	\$ 8,260.00									
		4.33	4.61	5.9	1652	Reseal	8260			\$ 8,260.00	10	2	2019		\$ 8,260.00								
		4.61	9.1	5.9	26491	Reseal	132455			\$ 132,455.00	10	3	2020			\$ 132,455.00							
	Punchmirrup Road	0	4.14	3.9	16146	Reseal	80730			\$ 80,730.00	10	12	2029										
	Hutton Road	0	0.05	7.3	365	Reseal	1825			\$ 1,825.00	10	12	2029										
	Marraroonda Road	1.77	1.86	5.5	495	Reseal	2475			\$ 2,475.00	7	1	2018	\$ 2,475.00									
	Quartermain Road	0	1.48	6	8880	Crackseal		22200		\$ 22,200.00	7	1	2018	\$ 22,200.00									
		0	1.48	6	8880	Reseal	44400			\$ 44,400.00	7	2	2019		\$ 44,400.00								
		1.48	2.4	6	5520	Reseal	27600			\$ 27,600.00	14	7	2024							\$ 27,600.00			
		2.4	2.59	6	1140	Reseal	5700			\$ 5,700.00	14	1	2018	\$ 5,700.00									
		2.59	3.24	7	4550	Reseal	22750			\$ 22,750.00	14	6	2023						\$ 22,750.00				
	Trimmer Road	0	0.3	6.2	1860	Reseal	9300			\$ 9,300.00	14	11	2028										
		0.3	1.5	6.2	7440	Reseal	37200			\$ 37,200.00	10	17	2034										
		1.5	2.07	6.2	3534	Reseal	17670			\$ 17,670.00	10	6	2023						\$ 17,670.00				
		2.07	4.32	6.8	15300	Reseal	76500			\$ 76,500.00	10	11	2028										

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Rural

\$ 3,752,550.00

\$ 104,130.00

\$ 150,005.00

347,690.00	\$
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208,895.00

\$	35,865.00
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	\$ 125,360.00
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\$ 194,955.00	
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63,100.00	
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115,270.00	\$
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197,295.00

10.1.1

Urban & Rural

\$ 8,349,111.00

<u>\$ 492,385.00</u>	<u>\$ 416,980.00</u>	<u>\$ 571,350.00</u>	<u>\$ 392,143.00</u>	<u>\$ 336,930.00</u>	<u>\$ 270,940.00</u>	<u>\$ 251,915.00</u>	<u>\$ 194,540.00</u>	<u>\$ 213,260.00</u>	<u>\$ 314,165.00</u>
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10.1.2

MODIFIED	PLANT NO	ASSET NO	ASSET NAME	LICENS#	YEAR	PURCHASE 2018/19	TRADE-IN 2018/19	NET VALUE 2018/19	LICENCE 2018/19	PURCHASE 2019/20	TRADE-IN 2019/20	NET VALUE 2019/20	LICENCE 2019/20	PURCHASE 2020/21	TRADE-IN 2020/21	NET VALUE 2020/21	LICENCE 2020/21	PURCHASE 2021/22	TRADE-IN 2021/22	NET VALUE 2021/22	LICENCE 2021/22
WHITE FLEET																					
Chief Executive Officer	#783	MV99	TOYOTA PRADO VX WAGON - JULIAN	01KA	2016	65000	-53000	12000	413	65000	-53000	12000	413	65000	-53000	12000	413	65000	-53000	12000	413
Pool Car	#772	MV102	TOYOTA CAMRY	KA1100	2016	30000	-14000	16000	413	30000	-14000	16000	413	30000	-14000	16000	413	30000	-14000	16000	413
Executive Manager Finance and Administration	#764	MV97	COLORADO TRAILBLAZER - Lisa	1EWS472	2015	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413
Finance Manager	#784	MV98	MAZDA CX-5 2015 - LIBBY	KA03	2015	38000	-18000	20000	387	38000	-18000	20000	387	38000	-18000	20000	387	38000	-18000	20000	387
Exec Manager Property & Asset	#791	MV100	COLORADO TRAILBLAZER - ANDRUS	KA189	2017	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413
Executive Manager Projects and Community Building	#786	MV101	COLORADO TRAILBLAZER - SAM	KA062	2017	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413
Executive Manager Infrastructure and Development	#787	MV103	COLORADO TRAILBLAZER - Paul	KA00	2016	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413
Manager KLC	#785	MV96	COLORADO UTE - JENNY	1EUV370	2015	34000	-29000	5000	387					387	34000	-29000	5000	387			
						\$ 315,000.00	-\$242,000.00	\$ 73,000.00	\$ 3,252.00	\$281,000.00	-\$213,000.00	\$ 68,000.00	\$ 3,252.00	\$ 315,000.00	-\$242,000.00	\$ 73,000.00	\$ 3,252.00	\$281,000.00	-\$213,000.00	\$ 68,000.00	\$ 3,252.00

OPERATIONAL FLEET																																					
Manager Operations	#792	MV114	COLORADO TRAILBLAZER - STEVE	KA09	2017					413	35000	-14000	21000	413						413										413							
Technical Officer	#788	MV59	COLORADO UTE - RICHARD	1DP0015	2017					387				387					387	32000	-19000	13000								387							
Fire and Emergency	#780		ISUZU D-MAX DIESEL (LEASED)	1GBH5H81	2015																																
Ranger	#786	PE126	COLORADO UTE - ERNIE	KA369	2010					387	32899	-7272	25627	387					387											387							
Mechanic	#736	MV80	FORD RANGER UTE - MECHANIC	KA24665	2013					387				387					387											387							
	#776	MV105	TOYOTA HIACE VAN - SHANE	KA694	2016					413				413					413	40000	-23000	17000								413							
	#700	MV62	HYUNDAI LOAD - LANCE	KA457	2011					413				413	33000	-13000	20000		413											413							
	#263	MV82	FORD RANGER - DEPOT	1EKH462	2014					387				387					387											387							
	#293	PE68	COLORADO TTOP - ARTHUR	KA126	2017					387				387					387											387							
	#733	MV78	COLORADO UTE - WAYNE	KA486	2013		23000	-7000	16000	387				387					387											387							
	#720	MV71	COLORADO UTE	KA24568	2012					387				387					387											387							
	#508	MV61	MAZDA BT50 CHASSIS 5 MANUAL	KA277	2011					327	25000	-3000	22000	327					327											327							
	#135	HP18	MAZDA BT50	KA357	2007		25000	-3000	22000	327				327					327											327							
	#152	PE66	FORD RANGER - Parks & Gardens	KA130	2008					387				387					387	34000	-5,400	28600								387							
	#144	PE158	MITSUBISHI TRITON DUAL CAB	KA673	2005					315				315					315											315							
	#232	MV79	2013 Ford Ranger Ute (Gardens)	KA 24621	2013		34000	-5000	29000	387				387					387											387							
	#719	MV67	1995 HOLDEN RODEO	KA24556	2011					387				387	25000		26000		387											387							
						\$	82,000.00	-\$	15,000.00	\$	67,000.00	\$	6,078.00	\$	92,899.00	-\$	24,272.00	\$	68,627.00	\$	6,078.00	\$	58,000.00	-\$	12,000.00	\$	46,000.00	\$	6,078.00	\$	106,000.00	-\$	47,400.00	\$	58,600.00	\$	6,078.00

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LIGHT FLEET

#673	PE100	FUSO CANTER	KA1337	2010						327					327	70000	-20000	50000	327					327							
#674	PE99	FUSO CANTER	KA1808	2010						327	145000	-22000	123000	327	327				327					327							
#676	PE105	FUSO CANTER	KA11190	2010						327				327	145000	-22000	123000	327					327								
#678	PE108	FUSO CANTER	KA0287	2010						327	70000	-20000	50000	327	327				327					327							
#702	PE149	MANITOU TELESCOPIC HANDLER	KA24477	2011					120					120					120	200000	-22000	178000		120							
#577	PE127	8000 LTR WATER TANK MOUNTED		2010																36000	-2000	34000									
#737	PE168	YALE FORKLIFT		2012																											
#741		Caterpillar skid Steer Loader & Attachments 299D	KA24719	2012												155000	-30000	125000													
#756		Hako Sweeper/Scrubber		2015					216					216					216					216							
#734		YANMAR EXCAVATOR		2013																											
#777	PE195	CASE IH JX 100 FARMALL TRACTOR WITH FRONT END LOADER	KA25138	2016						387				387					387					387							
#804		FUEL TRAILER	KA13761	2013					61					61					61												
#778	PE198	Case 50B tractor	KA25188	2016						286				286					286					286							
#779	PE199	JCB SKID STEER 155W CAB T4	KA25223	2016						286				286					286					286							
#783	PE183	Isuzu NPR 300 Truck	KA24799	2014						327				327					327					327							
#782		Tennant Saleyards Sweeper - S30		2014																											
#738	PE167	KANGA LOADER		2012																											
					\$	-	\$	-	\$	-	\$	2,991.00	\$215,000.00	-\$	42,000.00	\$173,000.00	\$	2,991.00	\$	370,000.00	-\$	72,000.00	\$298,000.00	\$	2,991.00	\$236,000.00	-\$	24,000.00	\$212,000.00	\$	2,991.00

[illegible][illegible][illegible]

PURCHASE 2022/23	TRADE-IN 2022/23	NET VALUE 2022/23	LICENCE 2022/23	PURCHASE 2023/24	TRADE-IN 2023/24	VALUE 2023/24	LICENCE 2023/24	PURCHASE 2024/25	TRADE-IN 2024/25	NET VALUE 2024/25	LICENCE 2024/25	PURCHASE 2025/26	TRADE-IN 2025/26	NET VALUE 2025/26	LICENCE 2025/26	PURCHASE 2026/27	TRADE-IN 2026/27	NET VALUE 2026/27	LICENCE 2026/27	PURCHASE 2027/28	TRADE-IN 2027/28	NET VALUE 2027/28	LICENCE 2027/28	PURCHASE 2028/29	TRADE-IN 2028/29	NET VALUE 2028/29	LICENCE 2028/29
65000	-53000	12000	413	65000	-53000	12000	413	65000	-53000	12000	413	65000	-53000	12000	413	65000	-53000	12000	413	65000	-53000	12000	413	65000	-53000	12000	413
30000	-14000	16000	413	30000	-14000	16000	413	30000	-14000	16000	413	30000	-14000	16000	413	30000	-14000	16000	413	30000	-14000	16000	413	30000	-14000	16000	413
37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413
38000	-18000	20000	387	38000	-18000	20000	387	38000	-18000	20000	387	38000	-18000	20000	387	38000	-18000	20000	387	38000	-18000	20000	387	38000	-18000	20000	387
37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	VVVV	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413
37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413
37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413	37000	-32000	5000	413
34000	-29000	5000	387	34000	-29000	5000	387	34000	-29000	5000	387	34000	-29000	5000	387	34000	-29000	5000	387	34000	-29000	5000	387	34000	-29000	5000	387
\$ 315,000.00	-\$ 242,000.00	\$ 73,000.00	\$ 3,252.00	\$ 281,000.00	-\$ 213,000.00	\$ 68,000.00	\$ 3,252.00	\$ 315,000.00	-\$ 242,000.00	\$ 73,000.00	\$ 3,252.00	\$ 281,000.00	-\$ 213,000.00	\$ 63,000.00	\$ 3,252.00	\$ 315,000.00	-\$ 242,000.00	\$ 73,000.00	\$ 3,252.00	\$ 281,000.00	-\$ 213,000.00	\$ 68,000.00	\$ 3,252.00	\$ 315,000.00	-\$ 242,000.00	\$ 73,000.00	\$ 3,252.00

35000	-14000	21000	413				413				413	35000	-14000	21000	413				413				413	35000	-14000	21000	413
			387				387				387				387				387				387				387
			387	32899	-7272	25627	387				387				387				387				387	32899	-7272	25627	387
			387				387	34000	-20000	14000	387				387				387				387				387
			413				413				413				413	40000	-23000	17000	413				413				413
			413				413				413	33000	-13000	20000	413				413				413				413
			387	23000	-7000	16000	387				387				387				387				387				387
23000	-7000	16000	387				387				387				387				387	23000	-7000	16000	387				387
			387	23000	-7000	16000	387				387				387				387				387	23000	-7000	16000	387
			387	34000	-7,200	26,800	387				387				387				387				387				387
			327				327	25000	-3000	22000	327				327				327				327				327
			327				327	25000	-3000	22000	327				327				327				327				327
			387				387				387				387	34000	-5,400	28600	387				387				387
34000	-3,600	30400	315				315				315				315				315	34000	-3,600	30400	315				315
			387				387	34000	-5000	29000	387				387				387				387				387
			387				387				387	25000	-3000	22000	387				387				387				387
\$ 92,000.00	-\$ 24,600.00	\$ 67,400.00	\$ 6,078.00	\$ 112,899.00	-\$ 28,472.00	\$ 84,427.00	\$ 6,078.00	\$ 118,000.00	-\$ 31,000.00	\$ 87,000.00	\$ 6,078.00	\$ 93,000.00	-\$ 30,000.00	\$ 63,000.00	\$ 6,078.00	\$ 74,000.00	-\$ 28,400.00	\$ 45,600.00	\$ 6,078.00	\$ 91,000.00	-\$ 17,800.00	\$ 73,200.00	\$ 6,078.00	\$ 90,899.00	-\$ 28,272.00	\$ 62,627.00	\$ 6,078.00

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			320				320				320				320				320				320				320
			327				327				327				327				327				327				327
			276				276				276				276				276				276				276
			276				276				276				276				276				276				276
			212				212	350000	-50000	300000	212				212				212				212				212
305000	-75000	230000	286				286				286				286				286				286				286
			327				327				327				327				327				327				327
			327				327	165000	-25000	140000	327				327				327				327				327
145000	-25000	120000	60				60				60				60				60				60				60
			320	240000	-50000	190000	320				320				320				320				320				320
				750000	-30000	720000																					
												130000	-20000	110000													
			61				61				61				61	130000	-20000	110000	61				61				61
\$ 450,000.00	-\$ 100,000.00	\$ 350,000.00	\$ 2,792.00	\$ 990,000.00	-\$ 80,000.00	\$ 910,000.00	\$ 2,792.00	\$ 515,000.00	-\$ 75,000.00	\$ 440,000.00	\$ 2,792.00	\$ 130,000.00	-\$ 20,000.00	\$ 110,000.00	\$ 2,792.00	\$ 380,000.00	-\$ 90,000.00	\$ 290,000.00	\$ 2,792.00	\$ 310,000.00	-\$ 30,000.00	\$ 280,000.00	\$ 2,792.00	\$ -	-\$ -	\$ -	\$ 2,792.00

			327				327				327				327				327				327	70000	-20000	50000	327
			327				327				327				327				327	145000	-22000	123000	327				327
			327				327				327				327				327				327	145000	-22000	123000	327
			327				327				327				327				327	70000	-20000	50000	327				327
			120				120				120				120				120				120				120
								33000	-6000	27000																	
			216	135000	-10000	125000	216				216				216				216				216				216
				60000	-10000	50000																					
			387				387				387				387	94600	-7500	87100	387				387				387
			61	30000	-1000	29000	61				61				61				61				61				61
			286				286				286				286	40000	-5000	35000	286				286				286
			286				286	62000	-20000	42000	286				286				286				286				286
			327				327	54000	-15000	39000	327				327				327				327				327
80000	-10000	70000																									
20000	-4000	16,000																									
\$ 100,000.00	-\$ 14,000.00	\$ 86,000.00	\$ 2,991.00	\$ 225,000.00	-\$ 21,000.00	\$ 204,000.00	\$ 2,991.00	\$ 149,000.00	-\$ 41,000.00	\$108,000.00	\$ 2,991.00	\$ -	\$ -	\$ -	\$ 2,991.00	\$134,600.00	-\$ 12,500.00	\$122,100.00	\$ 2,991.00	\$ 215,000.00	-\$ 42,000.00	\$173,000.00	\$ 2,991.00	\$370,000.00	-\$ 72,000.00	\$298,000.00	\$ 2,991.00

				47				47					47					47					47	5000	0	5000		47
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5000	0	5000		61				61					61					61					61					61
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Road Name	Start (L	End (L	Length (Dimensions)	Width (Dimensions)	Total area m²		Condition	Brick Paving	concrete \$ m²	Asphalt \$ m²	Gravel \$ m²	total	5	4	3	2	1
ABERDEEN STREET	0	160	160	1.2	192	Concrete	3		\$ 46,560.00			\$ 46,560.00			\$ 46,560.00		
ABERDEEN STREET	0	180	180	2	360	Asphalt	4			\$ 45,000.00		\$ 45,000.00		\$ 45,000.00			
ADAM STREET	134	290	156	2.5	390	Concrete	4		\$ 94,575.00			\$ 94,575.00		\$ 94,575.00			
ADAM STREET	410	530	120	2	240	Asphalt	2			\$ 30,000.00		\$ 30,000.00				\$ 30,000.00	
ADAM STREET	530	710	180	2.1	378	Asphalt	2			\$ 47,250.00		\$ 47,250.00				\$ 47,250.00	
ADAM STREET	290	397	107	2.5	267.5	Concrete	4		\$ 64,868.75			\$ 64,868.75		\$ 64,868.75			
ADAM STREET	410	530	120	1.8	216	Concrete	3		\$ 52,380.00			\$ 52,380.00			\$ 52,380.00		
ADAM STREET	530	710	180	1.8	324	Concrete	3		\$ 78,570.00			\$ 78,570.00			\$ 78,570.00		
ADAM STREET	710	880	170	2.4	408	Concrete	3		\$ 98,940.00			\$ 98,940.00			\$ 98,940.00		
ADAM STREET	710	880	170	2.1	357	Asphalt	2			\$ 44,625.00		\$ 44,625.00				\$ 44,625.00	
ADAM STREET	880	1040	160	1.5	240	Concrete	3		\$ 58,200.00			\$ 58,200.00			\$ 58,200.00		
ADAM STREET	1040	1140	100	1.5	150	Concrete	3		\$ 36,375.00			\$ 36,375.00			\$ 36,375.00		
ADAM STREET	1140	1250	110	1.5	165	Concrete	3		\$ 40,012.50			\$ 40,012.50			\$ 40,012.50		
ADAM STREET	422	540	118	2.5	295	Asphalt	3			\$ 36,875.00		\$ 36,875.00			\$ 36,875.00		
ALBION STREET	0	57	57	3.4	193.8	BrickPaving	3	\$ 51,163.20				\$ 51,163.20			\$ 51,163.20		
ALBION STREET	20	70	50	3	150	Concrete	4		\$ 36,375.00			\$ 36,375.00		\$ 36,375.00			
ALBION STREET	70	100	30	3	90	Concrete	3		\$ 21,825.00			\$ 21,825.00			\$ 21,825.00		
ALBION STREET	0	20	20	3.4	68	BrickPaving	3	\$ 18,156.00				\$ 18,156.00			\$ 18,156.00		
ALBION STREET	20	70	50	3	150	Concrete	4		\$ 36,375.00			\$ 36,375.00		\$ 36,375.00			
ALBION STREET	100	180	80	2	160	Concrete	4		\$ 38,800.00			\$ 38,800.00		\$ 38,800.00			
ALBION STREET RIGHT (180)	340	470	130	1.8	234	Concrete	0		\$ 56,745.00			\$ 56,745.00					
ALBION STREET RIGHT (180)	180	480	300	2	600	Concrete	3		\$ 145,500.00			\$ 145,500.00			\$ 145,500.00		
AMHERST STREET	0	170	170	1.6	272	Concrete	3		\$ 65,960.00			\$ 65,960.00			\$ 65,960.00		
AMHERST STREET	170	340	170	2	340	Asphalt	3			\$ 42,500.00		\$ 42,500.00			\$ 42,500.00		
AMHERST STREET	340	480	140	2	280	Asphalt	3			\$ 35,000.00		\$ 35,000.00			\$ 35,000.00		
AMHERST STREET	480	620	140	3.4	476	Asphalt	2			\$ 59,500.00		\$ 59,500.00				\$ 59,500.00	
AMHERST STREET	620	810	190	3.4	646	Asphalt	2			\$ 80,750.00		\$ 80,750.00				\$ 80,750.00	
AMHERST STREET	0	140	140	2	280	Asphalt	3			\$ 35,000.00		\$ 35,000.00			\$ 35,000.00		
AMHERST STREET	620	810	190	3.8	722	Asphalt	5			\$ 90,250.00		\$ 90,250.00	\$ 90,250.00				
ANDOVER STREET	210	381	171	2	342	Asphalt	4			\$ 42,750.00		\$ 42,750.00		\$ 42,750.00			
ANDOVER STREET	391	522	131	2.1	275.1	Asphalt	3			\$ 34,387.50		\$ 34,387.50			\$ 34,387.50		
ANDOVER STREET	532	659	127	2.1	266.7	Asphalt	3			\$ 33,337.50		\$ 33,337.50			\$ 33,337.50		
ANDOVER STREET	672	823	151	2.1	317.1	Asphalt	3			\$ 39,637.50		\$ 39,637.50			\$ 39,637.50		
ANDOVER STREET	833	977	144	2.1	302.4	Asphalt	3			\$ 37,800.00		\$ 37,800.00			\$ 37,800.00		
ANDREWS COURT	0	70	70	1.8	126	Cement	3					\$ -			\$ -		
ANNIE STREET	600	720	120	2.5	300	Asphalt	5			\$ 37,500.00		\$ 37,500.00	\$ 37,500.00				
ANNIE STREET	720	740	20	2.5	50	Asphalt	5			\$ 6,250.00		\$ 6,250.00	\$ 6,250.00				
ANNIE STREET	740	780	40	4	160	Asphalt	4			\$ 20,000.00		\$ 20,000.00		\$ 20,000.00			
ARBOUR STREET	0	150	150	2	300	Asphalt	2			\$ 37,500.00		\$ 37,500.00				\$ 37,500.00	
ARBOUR STREET	150	280	130	1.8	234	Concrete	3		\$ 56,745.00			\$ 56,745.00			\$ 56,745.00		
ARBOUR STREET	280	530	250	1.8	450	Concrete	3		\$ 109,125.00			\$ 109,125.00			\$ 109,125.00		
ARBOUR STREET	530	850	320	1.8	576	Concrete	3		\$ 139,680.00			\$ 139,680.00			\$ 139,680.00		
AUSTRAL TERRACE	0	190	190	1.8	342	Asphalt	2			\$ 42,750.00		\$ 42,750.00				\$ 42,750.00	
AUSTRAL TERRACE	190	340	150	2.2	330	BrickPaving	2	\$ 96,690.00				\$ 96,690.00				\$ 96,690.00	
AUSTRAL TERRACE	0	130	130	2.4	312	Asphalt	3			\$ 39,000.00		\$ 39,000.00			\$ 39,000.00		
AUSTRAL TERRACE	130	200	70	2.2	154	BrickPaving	2	\$ 45,430.00				\$ 45,430.00				\$ 45,430.00	
AUSTRAL TERRACE	200	310	110	3.2	352	BrickPaving	3	\$ 104,192.00				\$ 104,192.00			\$ 104,192.00		
AUSTRAL TERRACE	310	410	100	3	300	BrickPaving	3	\$ 89,100.00				\$ 89,100.00			\$ 89,100.00		
AUSTRAL TERRACE	410	550	140	3	420	Concrete	3		\$ 101,850.00			\$ 101,850.00			\$ 101,850.00		
AUSTRAL TERRACE	550	570	20	3	60	Asphalt	3			\$ 7,500.00		\$ 7,500.00			\$ 7,500.00		
AUSTRAL TERRACE	570	640	70	3	210	Concrete	3		\$ 50,925.00			\$ 50,925.00			\$ 50,925.00		
AUSTRAL TERRACE	640	680	40	3	120	Concrete	3		\$ 29,100.00			\$ 29,100.00			\$ 29,100.00		
AUSTRAL TERRACE	680	730	50	3	150	Asphalt	1			\$ 18,750.00		\$ 18,750.00					\$ 18,750.00
AUSTRAL TERRACE	7	199	192	2.3	441.6	Asphalt	1			\$ 55,200.00		\$ 55,200.00					\$ 55,200.00
AUSTRAL TERRACE	738	830	92	2.8	257.6	Asphalt	1			\$ 32,200.00		\$ 32,200.00					\$ 32,200.00
AUSTRAL TERRACE	451	500	49	1.9	93.1	Asphalt	1			\$ 11,637.50		\$ 11,637.50					\$ 11,637.50
BAKER STREET	0	70	70	2.4	168	Asphalt	4			\$ 21,000.00		\$ 21,000.00		\$ 21,000.00			
BAKER STREET	70	100	30	3	90	BrickPaving	3	\$ 27,630.00				\$ 27,630.00			\$ 27,630.00		
BAKER STREET	100	140	40	2.4	96	Asphalt	5			\$ 12,000.00		\$ 12,000.00	\$ 12,000.00				
BAKER STREET	35	158	123	1.6	196.8	BrickPaving	2	\$ 60,811.20				\$ 60,811.20				\$ 60,811.20	
BEAUFORT STREET	8	171	163	3.4	554.2	Gravel	4				\$ 49,878.00	\$ 49,878.00		\$ 49,878.00			
BEAUFORT STREET	315	441	126	1.9	239.4	Asphalt	3			\$ 29,925.00		\$ 29,925.00			\$ 29,925.00		
BEAUFORT STREET	454	607	153	1.5	229.5	Asphalt	2			\$ 28,687.50		\$ 28,687.50				\$ 28,687.50	
BEAUFORT STREET	607	781	174	1.5	261	Asphalt	2			\$ 32,625.00		\$ 32,625.00				\$ 32,625.00	
BEAUFORT STREET	790	810	20	1.5	30	Concrete	2		\$ 7,275.00			\$ 7,275.00				\$ 7,275.00	
BEAUFORT STREET	810	980	170	1.8	306	Concrete	2		\$ 74,205.00			\$ 74,205.00				\$ 74,205.00	
BEAUFORT STREET	7	173	166	3.4	564.4	Gravel	5				\$ 50,796.00	\$ 50,796.00	\$ 50,796.00				
BEECK STREET	0	320	320	1.5	480	Asphalt	5			\$ 60,000.00		\$ 60,000.00	\$ 60,000.00				
BEECK STREET	0	80	80	1.8	144	Concrete	4		\$ 34,920.00			\$ 34,920.00		\$ 34,920.00			
BLANTYRE STREET	0	850	850	3.8	3230	Gravel	5				\$ 290,700.00	\$ 290,700.00	\$ 290,700.00				

BLANTYRE STREET	850	990	140	1	140	Concrete	3		\$ 33,950.00			\$ 33,950.00			\$ 33,950.00		
BLANTYRE STREET	0	850	850	3.8	3230	Gravel	5				\$ 290,700.00	\$ 290,700.00	\$ 290,700.00				
BOKARUP STREET	0	130	130	1.8	234	Concrete	4		\$ 56,745.00			\$ 56,745.00		\$ 56,745.00			
BOKARUP STREET	130	260	130	1.8	234	Concrete	4		\$ 56,745.00			\$ 56,745.00		\$ 56,745.00			
BOKARUP STREET	260	400	140	1.8	252	Concrete	3		\$ 61,110.00			\$ 61,110.00			\$ 61,110.00		
BRAESIDE ROAD	450	660	210	2	420	Concrete	3		\$ 101,850.00			\$ 101,850.00			\$ 101,850.00		
BRAESIDE ROAD	0	270	270	1.5	405	Concrete	3		\$ 98,212.50			\$ 98,212.50			\$ 98,212.50		
BRAESIDE ROAD	270	280	10	1.5	15	Concrete	3		\$ 3,637.50			\$ 3,637.50			\$ 3,637.50		
BROOME STREET	0	20	20	3.4	68	BrickPaving	3	\$ 22,304.00				\$ 22,304.00			\$ 22,304.00		
BROOME STREET	20	60	40	2.5	100	Concrete	3		\$ 24,250.00			\$ 24,250.00			\$ 24,250.00		
BROOME STREET	0	8	8	3.4	27.2	BrickPaving	3	\$ 8,976.00				\$ 8,976.00			\$ 8,976.00		
BROOME STREET	13	63	50	2.8	140	Asphalt	2			\$ 17,500.00		\$ 17,500.00				\$ 17,500.00	
BROOME STREET	57	94	37	2	74	Asphalt	4			\$ 9,250.00		\$ 9,250.00		\$ 9,250.00			
BROWNIE STREET	40	150	110	1.6	176	Concrete	5		\$ 42,680.00			\$ 42,680.00	\$ 42,680.00				
BROWNIE STREET	0	40	40	1.8	72	Concrete	4		\$ 17,460.00			\$ 17,460.00		\$ 17,460.00			
CAREW STREET	0	60	60	2.7	162	Asphalt	5			\$ 20,250.00		\$ 20,250.00	\$ 20,250.00				
CAREW STREET	60	160	100	2.7	270	Asphalt	5			\$ 33,750.00		\$ 33,750.00	\$ 33,750.00				
CAREW STREET	340	450	110	2.8	308	Asphalt	2			\$ 38,500.00		\$ 38,500.00				\$ 38,500.00	
CAREW STREET	460	610	150	2.8	420	Asphalt	2			\$ 52,500.00		\$ 52,500.00				\$ 52,500.00	
CAREW STREET	460	610	150	2.8	420	Asphalt	2			\$ 52,500.00		\$ 52,500.00				\$ 52,500.00	
CAREW STREET	0	60	60	2.8	168	Concrete	4		\$ 40,740.00			\$ 40,740.00		\$ 40,740.00			
CAREW STREET	160	340	180	2.7	486	Asphalt	2			\$ 60,750.00		\$ 60,750.00				\$ 60,750.00	
CAREW STREET	340	450	110	2.8	308	Asphalt	2			\$ 38,500.00		\$ 38,500.00				\$ 38,500.00	
CAREW STREET	610	790	180	2.8	504	Asphalt	2			\$ 63,000.00		\$ 63,000.00				\$ 63,000.00	
CAREW STREET	790	980	190	2.8	532	Asphalt	2			\$ 66,500.00		\$ 66,500.00				\$ 66,500.00	
CAREW STREET	610	790	180	2.8	504	Asphalt	2			\$ 63,000.00		\$ 63,000.00				\$ 63,000.00	
CAREW STREET	790	980	190	2.8	532	Asphalt	2			\$ 66,500.00		\$ 66,500.00				\$ 66,500.00	
CAREW STREET	469	612	143	3	429	Asphalt	2			\$ 53,625.00		\$ 53,625.00				\$ 53,625.00	
CARINYA GARDENS	0	120	120	2	240	Concrete	3		\$ 58,200.00			\$ 58,200.00			\$ 58,200.00		
CARINYA GARDENS	120	340	220	2	440	Concrete	4		\$ 106,700.00			\$ 106,700.00		\$ 106,700.00			
CARINYA GARDENS	340	490	150	1.8	270	Concrete	4		\$ 65,475.00			\$ 65,475.00		\$ 65,475.00			
CLARENCE STREET	210	220	10	1.8	18	Concrete	3		\$ 4,365.00			\$ 4,365.00			\$ 4,365.00		
CLARENCE STREET	224	323	99	2	198	Concrete	3		\$ 48,015.00			\$ 48,015.00			\$ 48,015.00		
CLIFF STREET	0	220	220	0	0	Gravel	5				\$ -	\$ -	\$ -				
CLIFF STREET	84	98	14	3.5	49	Concrete	5		\$ 11,882.50			\$ 11,882.50	\$ 11,882.50				
CLIVE STREET	100	230	130	2.1	273	Asphalt	3			\$ 34,125.00		\$ 34,125.00			\$ 34,125.00		
CLIVE STREET	120	230	110	1.2	132	Concrete	3		\$ 32,010.00			\$ 32,010.00			\$ 32,010.00		
CLIVE STREET	230	400	170	1.2	204	Concrete	3		\$ 49,470.00			\$ 49,470.00			\$ 49,470.00		
CLIVE STREET	230	400	170	2	340	Asphalt	3			\$ 42,500.00		\$ 42,500.00			\$ 42,500.00		
CLIVE STREET	400	600	200	1.2	240	Concrete	3		\$ 58,200.00			\$ 58,200.00			\$ 58,200.00		
CLIVE STREET	400	600	200	2	400	Concrete	4		\$ 97,000.00			\$ 97,000.00		\$ 97,000.00			
CLIVE STREET	600	740	140	1.2	168	Concrete	3		\$ 40,740.00			\$ 40,740.00			\$ 40,740.00		
CLIVE STREET	600	740	140	2	280	Concrete	4		\$ 67,900.00			\$ 67,900.00		\$ 67,900.00			
CLIVE STREET	740	900	160	3	480	Asphalt	2			\$ 60,000.00		\$ 60,000.00				\$ 60,000.00	
CLIVE STREET	740	870	130	2.1	273	Concrete	4		\$ 66,202.50			\$ 66,202.50		\$ 66,202.50			
CLIVE STREET	870	890	20	3	60	Asphalt	3			\$ 7,500.00		\$ 7,500.00			\$ 7,500.00		
CLIVE STREET	900	970	70	3	210	Asphalt	3			\$ 26,250.00		\$ 26,250.00			\$ 26,250.00		
CLIVE STREET	1043	1104	61	2.6	158.6	Concrete	3		\$ 38,460.50			\$ 38,460.50			\$ 38,460.50		
CLIVE STREET	1122	1267	145	2.6	377	Concrete	3		\$ 91,422.50			\$ 91,422.50			\$ 91,422.50		
CLIVE STREET	1048	1109	61	2.5	152.5	Concrete	2		\$ 36,981.25			\$ 36,981.25				\$ 36,981.25	
CLIVE STREET	1109	1207	98	2.5	245	Concrete	2		\$ 59,412.50			\$ 59,412.50				\$ 59,412.50	
CLIVE STREET	1211	1297	86	2.5	215	Concrete	2		\$ 52,137.50			\$ 52,137.50				\$ 52,137.50	
CLIVE STREET	1012	1027	15	2.5	37.5	Concrete	1		\$ 9,093.75			\$ 9,093.75				\$ 9,093.75	
CLIVE STREET	35	119	84	2.6	218.4	Concrete	1		\$ 52,962.00			\$ 52,962.00				\$ 52,962.00	
CLIVE STREET	1264	1280	16	2.9	46.4	Concrete	2		\$ 11,252.00			\$ 11,252.00				\$ 11,252.00	
CLIVE STREET	1279	1454	175	2.4	420	Concrete	3		\$ 101,850.00			\$ 101,850.00			\$ 101,850.00		
CLIVE STREET	1014	1036	22	4.5	99	Concrete	2		\$ 24,007.50			\$ 24,007.50				\$ 24,007.50	
CLIVE STREET	1297	1316	19	4.5	85.5	BrickPaving	0	\$ 32,233.50				\$ 32,233.50					
CLIVE STREET	1312	1364	52	2.8	145.6	Asphalt	1			\$ 18,200.00		\$ 18,200.00					\$ 18,200.00
CLIVE STREET	1365	1455	90	2.9	261	Concrete	5		\$ 63,292.50			\$ 63,292.50	\$ 63,292.50				
CLIVE STREET	1474	1611	137	2.5	342.5	Concrete	0		\$ 83,056.25			\$ 83,056.25					
CLIVE STREET	1640	1800	160	2.1	336	Concrete	3		\$ 81,480.00			\$ 81,480.00			\$ 81,480.00		
CLIVE STREET	1795	1999	204	1.9	387.6	Asphalt	3			\$ 48,450.00		\$ 48,450.00			\$ 48,450.00		
CLIVE STREET	1471	1719	248	1.9	471.2	Concrete	5		\$ 114,266.00			\$ 114,266.00	\$ 114,266.00				
CLIVE STREET	1740	1878	138	2.9	400.2	Concrete	0		\$ 97,048.50			\$ 97,048.50					
CLIVE STREET	1903	2014	111	3.2	355.2	Concrete	3		\$ 86,136.00			\$ 86,136.00			\$ 86,136.00		
COATE STREET	0	420	420	0	0	Gravel	5				\$ -	\$ -	\$ -				
COATE STREET	0	420	420	0	0	Gravel	4				\$ -	\$ -		\$ -			
COBHAM STREET	0	210	210	2.4	504	Gravel	4				\$ 45,360.00	\$ 45,360.00		\$ 45,360.00			
COBHAM STREET	0	210	210	2.6	546	Gravel	4				\$ 49,140.00	\$ 49,140.00		\$ 49,140.00			
COLLINGWOOD STREET	0	120	120	2	240	Concrete	3		\$ 58,200.00			\$ 58,200.00			\$ 58,200.00		
COLLINGWOOD STREET	110	250	140	2	280	Concrete	3		\$ 67,900.00			\$ 67,900.00			\$ 67,900.00		
CONROY STREET	0	160	160	1.8	288	Concrete	3		\$ 69,840.00			\$ 69,840.00			\$ 69,840.00		

CONROY STREET	160	300	140	1.8	252	Concrete	3		\$ 61,110.00			\$ 61,110.00			\$ 61,110.00		
CONROY STREET	780	940	160	2	320	Asphalt	2			\$ 40,000.00		\$ 40,000.00				\$ 40,000.00	
CONROY STREET	950	1112	162	2	324	Gravel	3				\$ 29,160.00	\$ 29,160.00			\$ 29,160.00		
CONROY STREET	1110	1280	170	2	340	Asphalt	3			\$ 42,500.00		\$ 42,500.00			\$ 42,500.00		
CONROY STREET	300	420	120	1.8	216	Concrete	3		\$ 52,380.00			\$ 52,380.00			\$ 52,380.00		
CONROY STREET	430	600	170	2.4	408	Asphalt	2			\$ 51,000.00		\$ 51,000.00				\$ 51,000.00	
CONROY STREET	600	780	180	2.4	432	Asphalt	2			\$ 54,000.00		\$ 54,000.00				\$ 54,000.00	
CONROY STREET	780	950	170	1.5	255	Concrete	3		\$ 61,837.50			\$ 61,837.50			\$ 61,837.50		
CONROY STREET	950	1110	160	2	320	Asphalt	3			\$ 40,000.00		\$ 40,000.00			\$ 40,000.00		
CONROY STREET	1280	1630	350	1.8	630	Concrete	4		\$ 152,775.00			\$ 152,775.00		\$ 152,775.00			
CONROY STREET	110	228	118	2	236	Concrete	3		\$ 57,230.00			\$ 57,230.00			\$ 57,230.00		
COVE STREET	0	150	150	1.8	270	Concrete	3		\$ 65,475.00			\$ 65,475.00			\$ 65,475.00		
COVE STREET	150	210	60	2.4	144	Asphalt	2			\$ 18,000.00		\$ 18,000.00				\$ 18,000.00	
DAPING STREET	0	50	50	3.2	160	BrickPaving	3	\$ 64,960.00				\$ 64,960.00			\$ 64,960.00		
DAPING STREET	150	330	180	3.4	612	Asphalt	5			\$ 76,500.00		\$ 76,500.00	\$ 76,500.00				
DAPING STREET	330	530	200	3	600	Asphalt	2			\$ 75,000.00		\$ 75,000.00				\$ 75,000.00	
DAPING STREET	0	150	150	3.4	510	Asphalt	5			\$ 63,750.00		\$ 63,750.00	\$ 63,750.00				
DAPING STREET	50	70	20	3.2	64	Asphalt	3			\$ 8,000.00		\$ 8,000.00			\$ 8,000.00		
DAPING STREET	70	100	30	3.5	105	Concrete	3		\$ 25,462.50			\$ 25,462.50			\$ 25,462.50		
DAPING STREET	100	330	230	2	460	Concrete	3		\$ 111,550.00			\$ 111,550.00			\$ 111,550.00		
DAPING STREET	330	530	200	2	400	Concrete	3		\$ 97,000.00			\$ 97,000.00			\$ 97,000.00		
DORE STREET	0	80	80	2.8	224	Concrete	5		\$ 54,320.00			\$ 54,320.00	\$ 54,320.00				
DORE STREET	80	104	24	3	72	Asphalt	3			\$ 9,000.00		\$ 9,000.00			\$ 9,000.00		
DORE STREET	180	530	350	1.5	525	Concrete	3		\$ 127,312.50			\$ 127,312.50			\$ 127,312.50		
DORE STREET	0	140	140	2	280	BrickPaving	2	\$ 116,760.00				\$ 116,760.00				\$ 116,760.00	
DORE STREET	785	835	50	2.8	140	Concrete	4		\$ 33,950.00			\$ 33,950.00		\$ 33,950.00			
DORE STREET	721	745	24	2.8	67.2	Concrete	5		\$ 16,296.00			\$ 16,296.00	\$ 16,296.00				
DORE STREET	645	663	18	2.8	50.4	Concrete	5		\$ 12,222.00			\$ 12,222.00	\$ 12,222.00				
DORE STREET	141	187	46	1.5	69	BrickPaving	2	\$ 29,049.00				\$ 29,049.00				\$ 29,049.00	
ELIZABETH STREET	0	30	30	1.8	54	Concrete	3		\$ 13,095.00			\$ 13,095.00			\$ 13,095.00		
ELIZABETH STREET	30	60	30	1.8	54	Asphalt	3			\$ 6,750.00		\$ 6,750.00			\$ 6,750.00		
ELIZABETH STREET	60	150	90	1.8	162	Concrete	3		\$ 39,285.00			\$ 39,285.00			\$ 39,285.00		
ELIZABETH STREET	150	280	130	1.8	234	Concrete	3		\$ 56,745.00			\$ 56,745.00			\$ 56,745.00		
ELIZABETH STREET	280	370	90	1.8	162	Concrete	3		\$ 39,285.00			\$ 39,285.00			\$ 39,285.00		
EMU LANE	0	60	60	1.5	90	Concrete	0		\$ 21,825.00			\$ 21,825.00					
EMU LANE	0	60	60	1.5	90	Concrete	0		\$ 21,825.00			\$ 21,825.00					
FEDERAL STREET	0	120	120	1.8	216	Concrete	3		\$ 52,380.00			\$ 52,380.00			\$ 52,380.00		
GOLF LINKS ROAD	0	430	430	1.7	731	Gravel	5				\$ 65,790.00	\$ 65,790.00	\$ 65,790.00				
GOLF LINKS ROAD	0	110	110	2.1	231	Concrete	3		\$ 56,017.50			\$ 56,017.50			\$ 56,017.50		
GOLF LINKS ROAD	110	220	110	2.1	231	Concrete	3		\$ 56,017.50			\$ 56,017.50			\$ 56,017.50		
GOLF LINKS ROAD	220	330	110	2.1	231	Concrete	3		\$ 56,017.50			\$ 56,017.50			\$ 56,017.50		
GOLF LINKS ROAD	330	440	110	2.1	231	Concrete	3		\$ 56,017.50			\$ 56,017.50			\$ 56,017.50		
GOLF LINKS ROAD	440	600	160	3	480	Asphalt	2			\$ 60,000.00		\$ 60,000.00				\$ 60,000.00	
HARRIS STREET	0	120	120	2	240	Asphalt	2			\$ 30,000.00		\$ 30,000.00				\$ 30,000.00	
HARRIS STREET	120	250	130	2	260	Asphalt	2			\$ 32,500.00		\$ 32,500.00				\$ 32,500.00	
HARRIS STREET	250	390	140	2	280	Asphalt	2			\$ 35,000.00		\$ 35,000.00				\$ 35,000.00	
HARRIS STREET	390	540	150	2	300	Asphalt	2			\$ 37,500.00		\$ 37,500.00				\$ 37,500.00	
HASSELL STREET	0	490	490	2	980	Asphalt	2			\$ 122,500.00		\$ 122,500.00				\$ 122,500.00	
HILL WAY	0	100	100	2.4	240	Asphalt	2			\$ 30,000.00		\$ 30,000.00				\$ 30,000.00	
HOLLY STREET	0	290	290	0	0	Gravel	3				\$ -	\$ -			\$ -		
HOLLY STREET	0	290	290	4.8	1392	Gravel	0				\$ 125,280.00	\$ 125,280.00					
KOBEELYA AVENUE	0	280	280	1.8	504	Asphalt	3			\$ 63,000.00		\$ 63,000.00			\$ 63,000.00		
KOBEELYA AVENUE	0	430	430	2.3	989	Concrete	3		\$ 239,832.50			\$ 239,832.50			\$ 239,832.50		
KOJONUP PINGRUP	45263	45416	153	2	306	Concrete	2		\$ 74,205.00			\$ 74,205.00				\$ 74,205.00	
PARK STREET	0	260	260	2	520	Asphalt	2			\$ 65,000.00		\$ 65,000.00				\$ 65,000.00	
PARK STREET	260	320	60	1.8	108	Concrete	3		\$ 26,190.00			\$ 26,190.00			\$ 26,190.00		
PARK STREET	320	410	90	2.5	225	Asphalt	2			\$ 28,125.00		\$ 28,125.00				\$ 28,125.00	
PARK STREET	410	520	110	1.5	165	Concrete	4		\$ 40,012.50			\$ 40,012.50		\$ 40,012.50			
PARK STREET	520	670	150	1.5	225	Concrete	4		\$ 54,562.50			\$ 54,562.50		\$ 54,562.50			
PARK STREET	670	810	140	1.5	210	Concrete	2		\$ 50,925.00			\$ 50,925.00				\$ 50,925.00	
PEMBLE STREET	0	530	530	2	1060	Asphalt	2			\$ 132,500.00		\$ 132,500.00				\$ 132,500.00	
PEMBLE STREET	530	820	290	2	580	Asphalt	5			\$ 72,500.00		\$ 72,500.00	\$ 72,500.00				
PIESSE STREET	0	330	330	1.8	594	Concrete	3		\$ 144,045.00			\$ 144,045.00			\$ 144,045.00		
RICHARDSON STREET	30	140	110	2.8	308	Concrete	4		\$ 74,690.00			\$ 74,690.00		\$ 74,690.00			
RICHARDSON STREET	140	320	180	1.8	324	Concrete	4		\$ 78,570.00			\$ 78,570.00		\$ 78,570.00			
RICHARDSON STREET	0	40	40	2.8	112	BrickPaving	2	\$ 51,296.00				\$ 51,296.00				\$ 51,296.00	
RICHARDSON STREET	40	140	100	2.8	280	Asphalt	2			\$ 35,000.00		\$ 35,000.00				\$ 35,000.00	
RICHARDSON STREET	140	320	180	2	360	Asphalt	2			\$ 45,000.00		\$ 45,000.00				\$ 45,000.00	
RICHARDSON STREET	0	30	30	2.8	84	Concrete	5		\$ 20,370.00			\$ 20,370.00	\$ 20,370.00				
ROUND DRIVE	0	96	96	0	0	Gravel	3				\$ -	\$ -			\$ -		
ROUND DRIVE	0	168	168	2.5	420	Gravel	3				\$ 37,800.00	\$ 37,800.00			\$ 37,800.00		
ROUND DRIVE	109	199	90	2.5	225	Gravel	3				\$ 20,250.00	\$ 20,250.00			\$ 20,250.00		
ROUND DRIVE	219	312	93	2.5	232.5	Gravel	3				\$ 20,925.00	\$ 20,925.00			\$ 20,925.00		

10.1.3

ROUND DRIVE	178	523	345	2.5	862.5	Gravel	3				\$ 77,625.00	\$ 77,625.00			\$ 77,625.00		
SHORT STREET	0	150	150	1.5	225	Concrete	3		\$ 54,562.50			\$ 54,562.50			\$ 54,562.50		
SYNNOTT AVENUE	0	50	50	1.8	90	Concrete	2		\$ 21,825.00			\$ 21,825.00				\$ 21,825.00	
SYNNOTT AVENUE	50	340	290	2	580	Asphalt	5			\$ 72,500.00		\$ 72,500.00	\$ 72,500.00				
SYNNOTT AVENUE	340	420	80	1.8	144	Concrete	4		\$ 34,920.00			\$ 34,920.00		\$ 34,920.00			
TAIT TERRACE	0	120	120	1.5	180	Concrete	3		\$ 43,650.00			\$ 43,650.00			\$ 43,650.00		
TAYLOR STREET	0	170	170	2.9	493	Asphalt	4			\$ 61,625.00		\$ 61,625.00		\$ 61,625.00			
TAYLOR STREET	170	850	680	0	0	Gravel	4			\$ -		\$ -		\$ -			
WARREN ROAD	0	310	310	1.8	558	Concrete	3		\$ 135,315.00			\$ 135,315.00			\$ 135,315.00		

\$ 818,750.90	\$ 6,509,330.50	\$ 3,507,587.50	\$ 1,153,404.00	\$ 11,989,072.90	\$ 1,578,565.00	\$ 1,694,364.25	\$ 5,340,137.70	\$ 2,739,949.45	\$ 198,043.25
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Defect (General)	Condition rating	Road Name	Displacement	Side (Location)		Length (Dimensions)	Width (Dimensions)	total area m²	Brick Paving	concrete \$ m²	Asphalt \$ m²	Gravel \$ m²	Total	Class 5	Class 4	Class 3
Risen Slabs	4	ABERDEEN STREET	130-133m	Left	Concrete	3	2	6		\$ 1,455.00			\$ 1,455.00		\$ 1,455.00	
Risen Slabs	3	ABERDEEN STREET	78-81m	Left	Concrete	3	2	6		\$ 1,455.00			\$ 1,455.00			\$ 1,455.00
Sunken Service Pit	4	ABERDEEN STREET	15-16m	Right	Asphalt	1	1	1			\$ 125.00		\$ 125.00		\$ 125.00	
Sunken Service Pit	5	ABERDEEN STREET	33-34m	Right	Asphalt	1	1	1			\$ 125.00		\$ 125.00	\$ 125.00		
Cracking	3	ADAM STREET	189-199m	Right	Concrete	10	2.5	25		\$ 6,062.50			\$ 6,062.50			\$ 6,062.50
Cracking	3	ALBION STREET	129-130m	Right	Concrete	1	2	2		\$ 485.00			\$ 485.00			\$ 485.00
Cracking	5	ALBION STREET	141-159m	Right	Concrete	18	1.8	32.4		\$ 7,857.00			\$ 7,857.00	\$ 7,857.00		
Cracking	4	ALBION STREET	170-175m	Right	Concrete	5	1.8	9		\$ 2,182.50			\$ 2,182.50		\$ 2,182.50	
Cracking	3	ALBION STREET	50-52m	Left	Concrete	2	1.5	3		\$ 727.50			\$ 727.50			\$ 727.50
Missing Section	3	ALBION STREET	35-36m	Right	Concrete	1	1	1		\$ 242.50			\$ 242.50			\$ 242.50
Cracking	4	ALBION STREET RI	422-425m	Right	Concrete	3	2	6		\$ 1,455.00			\$ 1,455.00		\$ 1,455.00	
Cracking	4	ALBION STREET RI	413-419m	Right	Concrete	6	2	12		\$ 2,910.00			\$ 2,910.00		\$ 2,910.00	
Cracking	3	ALBION STREET RI	356-359m	Right	Concrete	3	2	6		\$ 1,455.00			\$ 1,455.00			\$ 1,455.00
Cracking	3	ALBION STREET RI	244-250m	Right	Concrete	6	1.8	10.8		\$ 2,619.00			\$ 2,619.00			\$ 2,619.00
Cracking	3	ALBION STREET RI	280-281m	Right	Concrete	1	1.8	1.8		\$ 436.50			\$ 436.50			\$ 436.50
Cracking	3	ALBION STREET RI	302-309m	Right	Concrete	7	1.8	12.6		\$ 3,055.50			\$ 3,055.50			\$ 3,055.50
Cracking	3	ALBION STREET RI	314-315m	Right	Concrete	1	1	1		\$ 242.50			\$ 242.50			\$ 242.50
Risen Slabs	4	ALBION STREET RI	455-456m	Right	Concrete	1	1	1		\$ 242.50			\$ 242.50		\$ 242.50	
Risen Slabs	4	ALBION STREET RI	386-387m	Right	Concrete	1	2	2		\$ 485.00			\$ 485.00		\$ 485.00	
Sunken Service Pit	4	ALBION STREET RI	374-375m	Right	Concrete	1	2	2		\$ 485.00			\$ 485.00		\$ 485.00	
Cracking	4	AMHERST STREET	533-534m	Left	Asphalt	1	2	2			\$ 250.00		\$ 250.00		\$ 250.00	
Cracking	3	AMHERST STREET	382-387m	Left	Asphalt	5	2	10			\$ 1,250.00		\$ 1,250.00			\$ 1,250.00
Cracking	3	AMHERST STREET	370-375m	Left	Asphalt	5	2	10			\$ 1,250.00		\$ 1,250.00			\$ 1,250.00
Cracking	3	AMHERST STREET	101-106m	Right	Asphalt	5	1	5			\$ 625.00		\$ 625.00			\$ 625.00
Missing Section	3	AMHERST STREET	374-375m	Left	Asphalt	1	1	1			\$ 125.00		\$ 125.00			\$ 125.00
Missing Section	5	AMHERST STREET	98-103m	Left	Asphalt	5	2	10			\$ 1,250.00		\$ 1,250.00	\$ 1,250.00		
Risen Slabs	3	AMHERST STREET	12-14m	Left	Asphalt	2	2	4			\$ 500.00		\$ 500.00			\$ 500.00
Sunken Service Pit	3	AMHERST STREET	508-510m	Left	Asphalt	2	1	2			\$ 250.00		\$ 250.00			\$ 250.00
Sunken Service Pit	4	AMHERST STREET	403-406m	Left	Asphalt	3	2	6			\$ 750.00		\$ 750.00		\$ 750.00	
Tree Roots	3	AMHERST STREET	425-428m	Left	Asphalt	3	2	6			\$ 750.00		\$ 750.00			\$ 750.00
Tree Roots	5	AMHERST STREET	214-244m	Left	Asphalt	30	2	60			\$ 7,500.00		\$ 7,500.00	\$ 7,500.00		
Tree Roots	4	AMHERST STREET	39-47m	Right	Asphalt	8	3	24			\$ 3,000.00		\$ 3,000.00		\$ 3,000.00	
Tree Roots	3	AMHERST STREET	124-126m	Right	Asphalt	2	1	2			\$ 250.00		\$ 250.00			\$ 250.00
Cracking	3	ANDOVER STREET	589-594m	Right	Asphalt	5	2	10			\$ 1,250.00		\$ 1,250.00			\$ 1,250.00
Cracking	3	ANDOVER STREET	603-613m	Right	Asphalt	10	1	10			\$ 1,250.00		\$ 1,250.00			\$ 1,250.00
Cracking	3	ANDOVER STREET	792-827m	Right	Asphalt	35	1	35			\$ 4,375.00		\$ 4,375.00			\$ 4,375.00
Cracking	5	ANDOVER STREET	966-973m	Right	Asphalt	7	2	14			\$ 1,750.00		\$ 1,750.00	\$ 1,750.00		
Missing Section	3	ANDOVER STREET	786-787m	Right	Asphalt	1	1	1			\$ 125.00		\$ 125.00			\$ 125.00
Tree Roots	4	ANDOVER STREET	538-553m	Right	Asphalt	15	2	30			\$ 3,750.00		\$ 3,750.00		\$ 3,750.00	
Cracking	3	ARBOUR STREET	550-552m	Left	Concrete	2	1	2	\$ 485.00				\$ 485.00			\$ 485.00
Cracking	4	ARBOUR STREET	574-589m	Left	Concrete	15	3	45	\$ 10,912.50				\$ 10,912.50		\$ 10,912.50	
Cracking	3	ARBOUR STREET	620-621m	Left	Concrete	1	1	1	\$ 242.50				\$ 242.50			\$ 242.50
Cracking	4	ARBOUR STREET	797-809m	Left	Concrete	12	2	24	\$ 5,820.00				\$ 5,820.00		\$ 5,820.00	
Missing Section	5	ARBOUR STREET	630-631m	Right	Asphalt	1	2	2			\$ 250.00		\$ 250.00	\$ 250.00		
Risen Slabs	5	ARBOUR STREET	437-443m	Left	Concrete	6	2	12	\$ 2,910.00				\$ 2,910.00	\$ 2,910.00		
Risen Slabs	4	ARBOUR STREET	466-469m	Left	Concrete	3	2	6	\$ 1,455.00				\$ 1,455.00		\$ 1,455.00	
Risen Slabs	5	ARBOUR STREET	687-692m	Left	Concrete	5	2	10	\$ 2,425.00				\$ 2,425.00	\$ 2,425.00		
Risen Slabs	5	ARBOUR STREET	708-714m	Left	Concrete	6	2	12	\$ 2,910.00				\$ 2,910.00	\$ 2,910.00		
Risen Slabs	4	ARBOUR STREET	248-249m	Left	Asphalt	1	2	2			\$ 250.00		\$ 250.00		\$ 250.00	
Cracking	3	AUSTRAL TERRACE	430-432m	Right	BrickPaving	2	2	4	\$ 1,000.00				\$ 1,000.00			\$ 1,000.00
Sunken Service Pit	5	AUSTRAL TERRACE	45-46m	Left	Asphalt	1	1	1			\$ 125.00		\$ 125.00	\$ 125.00		
Sunken Service Pit	4	AUSTRAL TERRACE	44-45m	Right	Asphalt	1	1	1			\$ 125.00		\$ 125.00		\$ 125.00	
Sunken Service Pit	3	AUSTRAL TERRACE	394-395m	Right	BrickPaving	1	1	1	\$ 250.00				\$ 250.00			\$ 250.00

Tree Roots	3	AUSTRAL TERRACE	79-102m	Right	Asphalt	23	3	69			\$ 8,625.00		\$ 8,625.00			\$ 8,625.00
Uneven Pavers	3	AUSTRAL TERRACE	294-296m	Right	BrickPaving	2	5	10	\$ 2,500.00				\$ 2,500.00			\$ 2,500.00
Uneven Pavers	3	AUSTRAL TERRACE	362-363m	Right	BrickPaving	1	2	2	\$ 500.00				\$ 500.00			\$ 500.00
Uneven Pavers	3	AUSTRAL TERRACE	369-370m	Right	BrickPaving	1	2	2	\$ 500.00				\$ 500.00			\$ 500.00
Uneven Pavers	3	AUSTRAL TERRACE	378-379m	Right	BrickPaving	1	2	2	\$ 500.00				\$ 500.00			\$ 500.00
Uneven Pavers	3	AUSTRAL TERRACE	295-298m	Left	BrickPaving	3	1	3	\$ 750.00				\$ 750.00			\$ 750.00
Missing Section	4	BAKER STREET	28-69m	Left	Asphalt	41	2.6	106.6			\$ 13,325.00		\$ 13,325.00		\$ 13,325.00	
Missing Section	5	BAKER STREET	101-102m	Left	Asphalt	1	2.8	2.8			\$ 350.00		\$ 350.00	\$ 350.00		
Uneven Pavers	4	BAKER STREET	72-73m	Left	BrickPaving	1	2.8	2.8	\$ 700.00				\$ 700.00		\$ 700.00	
Uneven Pavers	4	BAKER STREET	78-87m	Left	BrickPaving	9	2.8	25.2	\$ 6,300.00				\$ 6,300.00		\$ 6,300.00	
Uneven Pavers	5	BAKER STREET	100-103m	Left	BrickPaving	3	2.8	8.4	\$ 2,100.00				\$ 2,100.00	\$ 2,100.00		
Uneven Pavers	3	BAKER STREET	128-134m	Right	BrickPaving	6	1.6	9.6	\$ 2,400.00				\$ 2,400.00			\$ 2,400.00
Cracking	5	BEAUFORT STREET	587-596m	Left	Asphalt	9	1	9			\$ 1,125.00		\$ 1,125.00	\$ 1,125.00		
Missing Section	5	BEAUFORT STREET	7-173m	Right	Asphalt	166	2	332			\$ 41,500.00		\$ 41,500.00	\$ 41,500.00		
Missing Section	4	BEAUFORT STREET	12-175m	Left	Asphalt	163	2	326			\$ 40,750.00		\$ 40,750.00		\$ 40,750.00	
Missing Section	5	BEAUFORT STREET	435-439m	Left	Asphalt	4	2	8			\$ 1,000.00		\$ 1,000.00	\$ 1,000.00		
Risen Slabs	3	BEAUFORT STREET	883-884m	Left	Concrete	1	2	2		\$ 485.00			\$ 485.00			\$ 485.00
Tree Roots	3	BEAUFORT STREET	523-524m	Left	Asphalt	1	2	2			\$ 250.00		\$ 250.00			\$ 250.00
Tree Roots	4	BEAUFORT STREET	358-360m	Left	Asphalt	2	2	4			\$ 500.00		\$ 500.00		\$ 500.00	
Tree Roots	5	BEAUFORT STREET	420-421m	Left	Asphalt	1	2	2			\$ 250.00		\$ 250.00	\$ 250.00		
Tree Roots	3	BEAUFORT STREET	510-511m	Left	Asphalt	1	2	2			\$ 250.00		\$ 250.00			\$ 250.00
Tree Roots	3	BEAUFORT STREET	568-569m	Left	Asphalt	1	2	2			\$ 250.00		\$ 250.00			\$ 250.00
Tree Roots	5	BEAUFORT STREET	696-697m	Left	Asphalt	1	2	2			\$ 250.00		\$ 250.00	\$ 250.00		
Tree Roots	5	BEAUFORT STREET	716-718m	Left	Asphalt	2	3	6			\$ 750.00		\$ 750.00	\$ 750.00		
Missing Section	5	BLANTYRE STREET	10-860m	Left	Gravel	850	2	1700				\$ 153,000.00	\$ 153,000.00	\$ 153,000.00		
Missing Section	5	BLANTYRE STREET	13-863m	Right	Gravel	850	2	1700				\$ 153,000.00	\$ 153,000.00	\$ 153,000.00		
Cracking	3	BOKARUP STREET	535-537m	Left	Concrete	2	1.9	3.8		\$ 921.50			\$ 921.50			\$ 921.50
Cracking	4	BOKARUP STREET	366-372m	Right	Concrete	6	1.9	11.4		\$ 2,764.50			\$ 2,764.50		\$ 2,764.50	
Cracking	4	BOKARUP STREET	345-355m	Right	Concrete	10	1.9	19		\$ 4,607.50			\$ 4,607.50		\$ 4,607.50	
Cracking	5	BOKARUP STREET	324-335m	Right	Concrete	11	1.9	20.9		\$ 5,068.25			\$ 5,068.25	\$ 5,068.25		
Cracking	4	BOKARUP STREET	306-314m	Right	Concrete	8	1.9	15.2		\$ 3,686.00			\$ 3,686.00		\$ 3,686.00	
Cracking	4	BOKARUP STREET	34-37m	Right	Concrete	3	1.9	5.7		\$ 1,382.25			\$ 1,382.25		\$ 1,382.25	
Cracking	3	BOKARUP STREET	41-45m	Right	Concrete	4	1.9	7.6		\$ 1,843.00			\$ 1,843.00			\$ 1,843.00
Cracking	3	BOKARUP STREET	48-52m	Right	Concrete	4	1.9	7.6		\$ 1,843.00			\$ 1,843.00			\$ 1,843.00
Cracking	3	BOKARUP STREET	54-60m	Right	Concrete	6	1.9	11.4		\$ 2,764.50			\$ 2,764.50			\$ 2,764.50
Cracking	3	BOKARUP STREET	63-68m	Right	Concrete	5	1.9	9.5		\$ 2,303.75			\$ 2,303.75			\$ 2,303.75
Missing Section	3	BOKARUP STREET	157-222m	Right	Concrete	65	1.9	123.5		\$ 29,948.75			\$ 29,948.75			\$ 29,948.75
Missing Section	4	BOKARUP STREET	71-105m	Right	Concrete	34	1.9	64.6		\$ 15,665.50			\$ 15,665.50		\$ 15,665.50	
Missing Section	5	BOKARUP STREET	106-113m	Right	Asphalt	7	1.2	8.4			\$ 1,050.00		\$ 1,050.00	\$ 1,050.00		
Risen Slabs	5	BOKARUP STREET	293-299m	Right	Concrete	6	1.9	11.4		\$ 2,764.50			\$ 2,764.50	\$ 2,764.50		
Risen Slabs	4	BOKARUP STREET	147-149m	Right	Concrete	2	1.9	3.8		\$ 921.50			\$ 921.50		\$ 921.50	
Risen Slabs	3	BOKARUP STREET	15-18m	Right	Concrete	3	1.9	5.7		\$ 1,382.25			\$ 1,382.25			\$ 1,382.25
Risen Slabs	4	BOKARUP STREET	102-105m	Right	Concrete	3	1.9	5.7		\$ 1,382.25			\$ 1,382.25		\$ 1,382.25	
Missing Section	3	BOWER BIRD LANE	9-10m	Left	Asphalt	1	1.5	1.5			\$ 187.50		\$ 187.50			\$ 187.50
Missing Section	3	BROOME STREET	15-16m	Left	Concrete	1	3	3		\$ 727.50			\$ 727.50			\$ 727.50
Missing Section	3	BROOME STREET	17-18m	Left	Concrete	1	3	3		\$ 727.50			\$ 727.50			\$ 727.50
Missing Section	4	BROOME STREET	20-21m	Left	Concrete	1	3	3		\$ 727.50			\$ 727.50		\$ 727.50	
Sunken Service Pit	4	BROOME STREET	57-58m	Left	Asphalt	1	1	1			\$ 125.00		\$ 125.00		\$ 125.00	
Missing Section	4	CAREW STREET	21-35m	Right	Gravel	14	3	42				\$ 3,780.00	\$ 3,780.00		\$ 3,780.00	
Uneven Pavers	5	CAREW STREET	28-69m	Left	Asphalt	41	3	123			\$ 15,375.00		\$ 15,375.00	\$ 15,375.00		
Uneven Pavers	5	CAREW STREET	74-75m	Left	Asphalt	100	3	300			\$ 37,500.00		\$ 37,500.00	\$ 37,500.00		
Cracking	3	CASSOWARY LANE	8-9m	Right	Asphalt	1	1	1			\$ 125.00		\$ 125.00			\$ 125.00
Sunken Service Pit	3	CASSOWARY LANE	11-12m	Left	Asphalt	1	1	1			\$ 125.00		\$ 125.00			\$ 125.00
Cracking	3	CLIVE STREET	209-211m	Right	Asphalt	2	2	4			\$ 500.00		\$ 500.00			\$ 500.00
Cracking	4	CLIVE STREET	414-415m	Right	Concrete	1	2.5	2.5		\$ 606.25			\$ 606.25		\$ 606.25	
Cracking	5	CLIVE STREET	469-485m	Right	Concrete	16	2.5	40		\$ 9,700.00			\$ 9,700.00	\$ 9,700.00		
Cracking	3	CLIVE STREET	523-544m	Right	Concrete	21	2.5	52.5		\$ 12,731.25			\$ 12,731.25			\$ 12,731.25

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Cracking	4	CLIVE STREET	546-566m	Right	Concrete	20	2.5	50		\$ 12,125.00			\$ 12,125.00		\$ 12,125.00	
Cracking	3	CLIVE STREET	592-617m	Right	Concrete	25	2.5	62.5		\$ 15,156.25			\$ 15,156.25			\$ 15,156.25
Cracking	5	CLIVE STREET	705-729m	Right	Concrete	24	3	72		\$ 17,460.00			\$ 17,460.00	\$ 17,460.00		
Cracking	3	CLIVE STREET	743-759m	Right	Concrete	16	3	48		\$ 11,640.00			\$ 11,640.00			\$ 11,640.00
Cracking	3	CLIVE STREET	786-799m	Right	Concrete	13	2	26		\$ 6,305.00			\$ 6,305.00			\$ 6,305.00
Cracking	3	CLIVE STREET	856-857m	Right	Concrete	1	2	2		\$ 485.00			\$ 485.00			\$ 485.00
Cracking	3	CLIVE STREET	260-264m	Left	Concrete	4	1.5	6		\$ 1,455.00			\$ 1,455.00			\$ 1,455.00
Cracking	3	CLIVE STREET	412-415m	Left	Concrete	3	1.5	4.5		\$ 1,091.25			\$ 1,091.25			\$ 1,091.25
Cracking	4	CLIVE STREET	1297-1303	Left	Concrete	6	2.8	16.8		\$ 4,074.00			\$ 4,074.00		\$ 4,074.00	
Cracking	4	CLIVE STREET	1316-1323	Left	Concrete	7	2.9	20.3		\$ 4,922.75			\$ 4,922.75		\$ 4,922.75	
Missing Section	3	CLIVE STREET	803-805m	Right	Concrete	2	1	2		\$ 485.00			\$ 485.00			\$ 485.00
Missing Section	3	CLIVE STREET	810-811m	Right	Concrete	1	1	1		\$ 242.50			\$ 242.50			\$ 242.50
Missing Section	3	CLIVE STREET	777-778m	Left	Asphalt	1	1	1			\$ 125.00		\$ 125.00			\$ 125.00
Risen Slabs	4	CLIVE STREET	677-678m	Right	Asphalt	1	2.5	2.5			\$ 312.50		\$ 312.50		\$ 312.50	
Risen Slabs	5	CLIVE STREET	812-816m	Right	Concrete	4	2	8		\$ 1,940.00			\$ 1,940.00	\$ 1,940.00		
Risen Slabs	5	CLIVE STREET	829-838m	Right	Concrete	9	2	18		\$ 4,365.00			\$ 4,365.00	\$ 4,365.00		
Risen Slabs	5	CLIVE STREET	841-849m	Right	Concrete	8	2	16		\$ 3,880.00			\$ 3,880.00	\$ 3,880.00		
Risen Slabs	4	CLIVE STREET	861-869m	Right	Concrete	8	2	16		\$ 3,880.00			\$ 3,880.00		\$ 3,880.00	
Risen Slabs	5	CLIVE STREET	206-210m	Left	Concrete	4	1.5	6		\$ 1,455.00			\$ 1,455.00	\$ 1,455.00		
Risen Slabs	4	CLIVE STREET	252-253m	Left	Concrete	1	1.5	1.5		\$ 363.75			\$ 363.75		\$ 363.75	
Risen Slabs	4	CLIVE STREET	310-312m	Left	Concrete	2	1.5	3		\$ 727.50			\$ 727.50		\$ 727.50	
Risen Slabs	3	CLIVE STREET	421-423m	Left	Concrete	2	1.5	3		\$ 727.50			\$ 727.50			\$ 727.50
Risen Slabs	5	CLIVE STREET	431-435m	Left	Concrete	4	1.5	6		\$ 1,455.00			\$ 1,455.00	\$ 1,455.00		
Risen Slabs	3	CLIVE STREET	445-447m	Left	Concrete	2	1.5	3		\$ 727.50			\$ 727.50			\$ 727.50
Risen Slabs	4	CLIVE STREET	493-501m	Left	Concrete	8	1.5	12		\$ 2,910.00			\$ 2,910.00		\$ 2,910.00	
Risen Slabs	5	CLIVE STREET	548-550m	Left	Concrete	2	1.5	3		\$ 727.50			\$ 727.50	\$ 727.50		
Risen Slabs	5	CLIVE STREET	632-634m	Left	Concrete	2	1.5	3		\$ 727.50			\$ 727.50	\$ 727.50		
Sunken Service Pit	3	CLIVE STREET	479-480m	Left	Asphalt	1	1	1			\$ 125.00		\$ 125.00			\$ 125.00
Sunken Service Pit	3	CLIVE STREET	926-929m	Left	BrickPaving	3	1.5	4.5	\$ 1,125.00				\$ 1,125.00			\$ 1,125.00
Tree Roots	3	CLIVE STREET	101-106m	Right	Asphalt	5	2	10			\$ 1,250.00		\$ 1,250.00			\$ 1,250.00
Tree Roots	4	CLIVE STREET	174-180m	Right	Asphalt	6	2	12			\$ 1,500.00		\$ 1,500.00		\$ 1,500.00	
Tree Roots	3	CLIVE STREET	181-183m	Right	Asphalt	2	2	4			\$ 500.00		\$ 500.00			\$ 500.00
Tree Roots	3	CLIVE STREET	185-187m	Right	Asphalt	2	2	4			\$ 500.00		\$ 500.00			\$ 500.00
Tree Roots	4	CLIVE STREET	250-262m	Right	Asphalt	12	2	24			\$ 3,000.00		\$ 3,000.00		\$ 3,000.00	
Tree Roots	4	CLIVE STREET	739-744m	Right	Concrete	5	3	15		\$ 3,637.50			\$ 3,637.50		\$ 3,637.50	
Tree Roots	5	CLIVE STREET	798-803m	Right	Concrete	5	2	10		\$ 2,425.00			\$ 2,425.00	\$ 2,425.00		
Tree Roots	3	CLIVE STREET	780-783m	Left	Asphalt	3	2.8	8.4			\$ 1,050.00		\$ 1,050.00			\$ 1,050.00
Tree Roots	4	CLIVE STREET	1303-1310	Right	BrickPaving	7	3	21	\$ 5,250.00				\$ 5,250.00		\$ 5,250.00	
Uneven Pavers	4	CLIVE STREET	434-467m	Right	Concrete	33	2.5	82.5		\$ 20,006.25			\$ 20,006.25		\$ 20,006.25	
Uneven Pavers	4	CLIVE STREET	493-520m	Right	Concrete	27	2.5	67.5		\$ 16,368.75			\$ 16,368.75		\$ 16,368.75	
Uneven Pavers	4	CLIVE STREET	449-454m	Left	Asphalt	5	1.5	7.5			\$ 937.50		\$ 937.50		\$ 937.50	
Uneven Pavers	3	CLIVE STREET	921-922m	Left	BrickPaving	1	1	1	\$ 250.00				\$ 250.00			\$ 250.00
Uneven Pavers	3	CLIVE STREET	944-945m	Left	BrickPaving	1	1	1	\$ 250.00				\$ 250.00			\$ 250.00
Uneven Pavers	3	CLIVE STREET	1121-1123	Right	Concrete	2	2	4		\$ 970.00			\$ 970.00			\$ 970.00
Uneven Pavers	4	CLIVE STREET	1052-1066	Left	Concrete	14	2.5	35		\$ 8,487.50			\$ 8,487.50		\$ 8,487.50	
Uneven Pavers	4	CLIVE STREET	1063-1064	Left	Concrete	1	1	1		\$ 242.50			\$ 242.50		\$ 242.50	
Uneven Pavers	3	CLIVE STREET	1137-1139	Left	Concrete	2	2	4		\$ 970.00			\$ 970.00			\$ 970.00
Uneven Pavers	3	CLIVE STREET	1160-1161	Left	Concrete	1	1	1		\$ 242.50			\$ 242.50			\$ 242.50
Uneven Pavers	3	CLIVE STREET	1188-1189	Left	Concrete	1	1	1		\$ 242.50			\$ 242.50			\$ 242.50
Uneven Pavers	3	CLIVE STREET	1194-1195	Left	Concrete	1	1	1		\$ 242.50			\$ 242.50			\$ 242.50
Uneven Pavers	3	CLIVE STREET	1214-1215	Left	Concrete	1	1	1		\$ 242.50			\$ 242.50			\$ 242.50
Missing Section	4	COBHAM STREET	16-226m	Left	Gravel	210	2	420				\$ 37,800.00	\$ 37,800.00		\$ 37,800.00	
Missing Section	4	COBHAM STREET	19-229m	Left	Gravel	210	2	420				\$ 37,800.00	\$ 37,800.00		\$ 37,800.00	
Cracking	3	CONROY STREET	922-933m	Right	Concrete	11	1.5	16.5		\$ 4,001.25			\$ 4,001.25			\$ 4,001.25
Cracking	4	CONROY STREET	955-961m	Right	Asphalt	6	2.1	12.6			\$ 1,575.00		\$ 1,575.00		\$ 1,575.00	
Cracking	4	CONROY STREET	1120-1124	Right	Concrete	4	2.1	8.4		\$ 2,037.00			\$ 2,037.00		\$ 2,037.00	
Cracking	3	CONROY STREET	1126-1134	Right	Concrete	8	2.1	16.8		\$ 4,074.00			\$ 4,074.00			\$ 4,074.00

Cracking	3	CONROY STREET	1152-1206	Right	Asphalt	54	2.1	113.4			\$ 14,175.00		\$ 14,175.00			\$ 14,175.00
Cracking	3	CONROY STREET	1222-1270	Right	Asphalt	48	2.1	100.8			\$ 12,600.00		\$ 12,600.00			\$ 12,600.00
Cracking	5	CONROY STREET	1290-1301	Right	Concrete	11	2.1	23.1		\$ 5,601.75			\$ 5,601.75	\$ 5,601.75		
Cracking	3	CONROY STREET	1323-1336	Right	Concrete	13	2.1	27.3		\$ 6,620.25			\$ 6,620.25			\$ 6,620.25
Cracking	4	CONROY STREET	1339-1344	Right	Gravel	5	2.1	10.5				\$ 945.00	\$ 945.00		\$ 945.00	
Cracking	4	CONROY STREET	1410-1418	Right	Concrete	8	2.1	16.8		\$ 4,074.00			\$ 4,074.00		\$ 4,074.00	
Cracking	5	CONROY STREET	1440-1454	Right	Concrete	14	2.1	29.4		\$ 7,129.50			\$ 7,129.50	\$ 7,129.50		
Cracking	3	CONROY STREET	1486-1494	Right	Concrete	8	2.1	16.8		\$ 4,074.00			\$ 4,074.00			\$ 4,074.00
Cracking	4	CONROY STREET	1504-1512	Right	Concrete	8	2.1	16.8		\$ 4,074.00			\$ 4,074.00		\$ 4,074.00	
Cracking	3	CONROY STREET	1515-1518	Right	Concrete	3	2.1	6.3		\$ 1,527.75			\$ 1,527.75			\$ 1,527.75
Cracking	5	CONROY STREET	1520-1528	Right	Concrete	8	2.1	16.8		\$ 4,074.00			\$ 4,074.00	\$ 4,074.00		
Cracking	3	CONROY STREET	1538-1541	Right	Concrete	3	2.1	6.3		\$ 1,527.75			\$ 1,527.75			\$ 1,527.75
Cracking	4	CONROY STREET	1553-1561	Right	Concrete	8	2.1	16.8		\$ 4,074.00			\$ 4,074.00		\$ 4,074.00	
Cracking	5	CONROY STREET	1572-1597	Right	Concrete	25	2.1	52.5		\$ 12,731.25			\$ 12,731.25	\$ 12,731.25		
Cracking	4	CONROY STREET	1623-1631	Right	Concrete	8	2.1	16.8		\$ 4,074.00			\$ 4,074.00		\$ 4,074.00	
Missing Section	5	CONROY STREET	1123-1126	Right	Concrete	3	2.1	6.3		\$ 1,527.75			\$ 1,527.75	\$ 1,527.75		
Risen Slabs	5	CONROY STREET	910-913m	Right	Concrete	3	1.5	4.5		\$ 1,091.25			\$ 1,091.25	\$ 1,091.25		
Risen Slabs	5	CONROY STREET	1599-1610	Right	Concrete	11	2.1	23.1		\$ 5,601.75			\$ 5,601.75	\$ 5,601.75		
Sunken Service Pit	5	CONROY STREET	961-962m	Right	Asphalt	1	1	1			\$ 125.00		\$ 125.00	\$ 125.00		
Tree Roots	3	CONROY STREET	1137-1144	Right	Asphalt	7	2.1	14.7			\$ 1,837.50		\$ 1,837.50			\$ 1,837.50
Sunken Service Pit	4	CRIMSON LANE	9-10m	Left	Concrete	1	1	1		\$ 242.50			\$ 242.50		\$ 242.50	
Cracking	4	DAPING STREET	413-418m	Right	Concrete	5	2	10		\$ 2,425.00			\$ 2,425.00		\$ 2,425.00	
Cracking	3	DAPING STREET	420-423m	Right	Concrete	3	2	6		\$ 1,455.00			\$ 1,455.00			\$ 1,455.00
Missing Section	4	DAPING STREET	17-107m	Left	Asphalt	90	2.8	252			\$ 31,500.00		\$ 31,500.00		\$ 31,500.00	
Missing Section	3	DAPING STREET	419-429m	Left	Asphalt	10	3	30			\$ 3,750.00		\$ 3,750.00			\$ 3,750.00
Risen Slabs	4	DAPING STREET	244-252m	Right	Concrete	8	2	16		\$ 3,880.00			\$ 3,880.00		\$ 3,880.00	
Risen Slabs	4	DAPING STREET	296-300m	Right	Concrete	4	2	8		\$ 1,940.00			\$ 1,940.00		\$ 1,940.00	
Risen Slabs	5	DAPING STREET	306-312m	Right	Concrete	6	2	12		\$ 2,910.00			\$ 2,910.00	\$ 2,910.00		
Risen Slabs	5	DAPING STREET	344-365m	Right	Concrete	21	2	42		\$ 10,185.00			\$ 10,185.00	\$ 10,185.00		
Risen Slabs	3	DAPING STREET	73-79m	Right	Concrete	6	2	12		\$ 2,910.00			\$ 2,910.00			\$ 2,910.00
Sunken Service Pit	3	DAPING STREET	171-172m	Right	Concrete	1	1	1		\$ 242.50			\$ 242.50			\$ 242.50
Tree Roots	3	DAPING STREET	496-498m	Right	Asphalt	2	2	4			\$ 500.00		\$ 500.00			\$ 500.00
Tree Roots	3	DAPING STREET	491-497m	Right	Asphalt	6	2	12			\$ 1,500.00		\$ 1,500.00			\$ 1,500.00
Tree Roots	4	DAPING STREET	176-179m	Left	Asphalt	3	2	6			\$ 750.00		\$ 750.00		\$ 750.00	
Tree Roots	3	DAPING STREET	198-199m	Left	Asphalt	1	2	2			\$ 250.00		\$ 250.00			\$ 250.00
Tree Roots	4	DAPING STREET	223-227m	Left	Asphalt	4	2	8			\$ 1,000.00		\$ 1,000.00		\$ 1,000.00	
Tree Roots	4	DAPING STREET	447-449m	Left	Asphalt	2	2	4			\$ 500.00		\$ 500.00		\$ 500.00	
Uneven Pavers	5	DAPING STREET	104-157m	Left	Asphalt	53	3.8	201.4			\$ 25,175.00		\$ 25,175.00	\$ 25,175.00		
Cracking	4	DORE STREET	492-494m	Left	Concrete	2	1.5	3		\$ 727.50			\$ 727.50		\$ 727.50	
Cracking	5	DORE STREET	519-527m	Left	Concrete	8	1.5	12		\$ 2,910.00			\$ 2,910.00	\$ 2,910.00		
Missing Section	3	DORE STREET	197-198m	Left	Concrete	1	1.5	1.5		\$ 363.75			\$ 363.75			\$ 363.75
Risen Slabs	5	DORE STREET	180-182m	Left	Concrete	2	1.5	3		\$ 727.50			\$ 727.50	\$ 727.50		
Risen Slabs	5	DORE STREET	191-193m	Left	Concrete	2	1.5	3		\$ 727.50			\$ 727.50	\$ 727.50		
Risen Slabs	5	DORE STREET	210-211m	Left	Concrete	1	1.5	1.5		\$ 363.75			\$ 363.75	\$ 363.75		
Risen Slabs	5	DORE STREET	217-222m	Left	Concrete	5	1.5	7.5		\$ 1,818.75			\$ 1,818.75	\$ 1,818.75		
Risen Slabs	5	DORE STREET	256-262m	Left	Concrete	6	1.5	9		\$ 2,182.50			\$ 2,182.50	\$ 2,182.50		
Risen Slabs	5	DORE STREET	336-338m	Left	Concrete	2	1.5	3		\$ 727.50			\$ 727.50	\$ 727.50		
Uneven Pavers	4	DORE STREET	46-47m	Right	BrickPaving	1	2	2	\$ 500.00				\$ 500.00		\$ 500.00	
Uneven Pavers	3	DORE STREET	56-57m	Right	BrickPaving	1	2	2	\$ 500.00				\$ 500.00			\$ 500.00
Uneven Pavers	3	DORE STREET	117-118m	Right	BrickPaving	1	2	2	\$ 500.00				\$ 500.00			\$ 500.00
Uneven Pavers	4	DORE STREET	65-66m	Left	BrickPaving	1	2.8	2.8	\$ 700.00				\$ 700.00		\$ 700.00	
Cracking	3	HARRIS STREET	20-46m	Left	Asphalt	26	2	52			\$ 6,500.00		\$ 6,500.00			\$ 6,500.00
Cracking	3	HARRIS STREET	98-110m	Left	Asphalt	12	2	24			\$ 3,000.00		\$ 3,000.00			\$ 3,000.00
Cracking	3	HARRIS STREET	117-129m	Left	Asphalt	12	2	24			\$ 3,000.00		\$ 3,000.00			\$ 3,000.00
Cracking	4	PARK STREET	287-290m	Left	Concrete	3	2	6		\$ 1,455.00			\$ 1,455.00		\$ 1,455.00	
Cracking	3	PARK STREET	310-315m	Left	Concrete	5	2	10		\$ 2,425.00			\$ 2,425.00			\$ 2,425.00
Cracking	4	PARK STREET	399-404m	Left	Asphalt	5	2.5	12.5			\$ 1,562.50		\$ 1,562.50		\$ 1,562.50	

10.1.3

Cracking	4	PARK STREET	405-425m	Left	Concrete	20	2	40		\$ 9,700.00			\$ 9,700.00		\$ 9,700.00		
Cracking	4	PARK STREET	426-440m	Left	Concrete	14	2	28		\$ 6,790.00			\$ 6,790.00		\$ 6,790.00		
Missing Section	5	PARK STREET	240-247m	Left	Asphalt	7	1	7			\$ 875.00		\$ 875.00	\$ 875.00			
Sunken Service Pit	3	PARK STREET	300-301m	Left	Concrete	1	2	2		\$ 485.00			\$ 485.00			\$ 485.00	
Sunken Service Pit	5	PARK STREET	344-345m	Left	Asphalt	1	2.5	2.5			\$ 312.50		\$ 312.50	\$ 312.50			
Sunken Service Pit	3	PARK STREET	68-73m	Left	Asphalt	5	2.1	10.5			\$ 1,312.50		\$ 1,312.50			\$ 1,312.50	
Cracking	3	PEMBLE STREET	540-667m	Right	Asphalt	127	2	254			\$ 31,750.00		\$ 31,750.00			\$ 31,750.00	
Cracking	4	PEMBLE STREET	691-726m	Right	Asphalt	35	2	70			\$ 8,750.00		\$ 8,750.00		\$ 8,750.00		
Tree Roots	3	PEMBLE STREET	482-484m	Right	Asphalt	2	2	4			\$ 500.00		\$ 500.00			\$ 500.00	
Cracking	3	RICHARDSON STREET	213-215m	Left	Concrete	2	2	4		\$ 970.00			\$ 970.00			\$ 970.00	
Cracking	3	RICHARDSON STREET	208-210m	Left	Concrete	2	2	4		\$ 970.00			\$ 970.00			\$ 970.00	
Cracking	3	RICHARDSON STREET	120-122m	Left	Concrete	2	2	4		\$ 970.00			\$ 970.00			\$ 970.00	
Cracking	5	RICHARDSON STREET	41-57m	Right	Concrete	16	3	48		\$ 11,640.00			\$ 11,640.00	\$ 11,640.00			
Risen Slabs	4	RICHARDSON STREET	192-200m	Left	Concrete	8	2	16		\$ 3,880.00			\$ 3,880.00		\$ 3,880.00		
Risen Slabs	3	RICHARDSON STREET	178-179m	Left	Concrete	1	2	2		\$ 485.00			\$ 485.00			\$ 485.00	
Risen Slabs	3	RICHARDSON STREET	146-150m	Left	Concrete	4	2	8		\$ 1,940.00			\$ 1,940.00			\$ 1,940.00	
Risen Slabs	4	RICHARDSON STREET	132-135m	Right	Concrete	3	3	9		\$ 2,182.50			\$ 2,182.50		\$ 2,182.50		
Risen Slabs	5	RICHARDSON STREET	94-100m	Left	Concrete	6	3	18		\$ 4,365.00			\$ 4,365.00	\$ 4,365.00			
Sunken Service Pit	4	RICHARDSON STREET	67-74m	Left	Concrete	7	3	21		\$ 5,092.50			\$ 5,092.50		\$ 5,092.50		
Sunken Service Pit	3	RICHARDSON STREET	141-142m	Right	Asphalt	1	1	1			\$ 125.00		\$ 125.00			\$ 125.00	
Sunken Service Pit	4	TAYLOR STREET	60-61m	Right	Asphalt	1	2	2			\$ 250.00		\$ 250.00		\$ 250.00		
Uneven Pavers	4	TAYLOR STREET	78-79m	Right	Asphalt	15	2	30			\$ 3,750.00		\$ 3,750.00		\$ 3,750.00		
Uneven Pavers	4	TAYLOR STREET	101-133m	Right	Asphalt	32	2	64			\$ 8,000.00		\$ 8,000.00		\$ 8,000.00		
Uneven Pavers	4	TAYLOR STREET	144-173m	Right	Asphalt	29	2	58			\$ 7,250.00		\$ 7,250.00		\$ 7,250.00		
										\$ 26,575.00	\$ 487,376.50	\$ 376,887.50	\$ 386,325.00	\$ 1,277,164.00	\$ 589,122.00	\$ 420,901.75	\$ 267,140.25



Shire of
Katanning
Heart of the Great Southern

List of Accounts Paid
March 2018



Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

Cheque Payments

Cheque No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
42003	01/03/2018	DEPARTMENT OF AGRICULTURE AND FOOD	BOND REFUND	MUNBANK		300.00	CSH
BOND REFUND	15/02/2018	DEPARTMENT OF AGRICULTURE AND FOOD	BOND REFUND	MUNBANK	300.00		INV
42004	01/03/2018	SHIRE OF KATANNING	Payroll deductions	MUNBANK		152.00	CSH
DEDUCTION	21/02/2018	SHIRE OF KATANNING	Payroll deductions	MUNBANK	68.00		INV
DEDUCTION	21/02/2018	SHIRE OF KATANNING	Payroll deductions	MUNBANK	84.00		INV
42005	01/03/2018	TELSTRA	UTILITIES	MUNBANK		2,016.53	CSH
4289806300	18/02/2018	TELSTRA	UTILITIES	MUNBANK	288.53		INV
4253504000	21/02/2018	TELSTRA	UTILITIES	MUNBANK	1,728.00		INV
42006	01/03/2018	WATER CORPORATION	UTILITIES	MUNBANK		4,822.17	CSH
9007681145	05/02/2018	WATER CORPORATION	UTILITIES	MUNBANK	1,654.80		INV
9007809305	20/02/2018	WATER CORPORATION	UTILITIES	MUNBANK	1,097.47		INV
9007809508	20/02/2018	WATER CORPORATION	UTILITIES	MUNBANK	518.85		INV
9007810138	20/02/2018	WATER CORPORATION	UTILITIES	MUNBANK	191.10		INV
9007810293	20/02/2018	WATER CORPORATION	UTILITIES	MUNBANK	492.37		INV
9007810357	20/02/2018	WATER CORPORATION	UTILITIES	MUNBANK	78.73		INV
9007810672	21/02/2018	WATER CORPORATION	UTILITIES	MUNBANK	788.85		INV
42008	01/03/2018	SYNERGY	UTILITIES	MUNBANK		3,098.50	CSH
239593320	20/02/2018	SYNERGY	UTILITIES	MUNBANK	55.85		INV
138671920	20/02/2018	SYNERGY	UTILITIES	MUNBANK	78.90		INV
159777820	20/02/2018	SYNERGY	UTILITIES	MUNBANK	97.70		INV
154025290	20/02/2018	SYNERGY	UTILITIES	MUNBANK	2,432.55		INV
159985050	21/02/2018	SYNERGY	UTILITIES	MUNBANK	293.20		INV
253839510	22/02/2018	SYNERGY	UTILITIES	MUNBANK	140.30		INV
42009	15/03/2018	SHIRE OF KATANNING	ADMIN PETTY CASH	MUNBANK		459.65	CSH
DEDUCTION	07/03/2018	SHIRE OF KATANNING	Payroll deductions	MUNBANK	68.00		INV
DEDUCTION	07/03/2018	SHIRE OF KATANNING	Payroll deductions	MUNBANK	84.00		INV
ADMIN PETTY CASH	09/03/2018	SHIRE OF KATANNING	ADMIN PETTY CASH	MUNBANK	307.65		INV
42010	15/03/2018	ROIMATA KEEPA-TIBBLE	TRAVEL FOR HARMONY FESTIVAL	MUNBANK		150.00	CSH
4	26/01/2018	ROIMATA KEEPA-TIBBLE	TRAVEL FOR HARMONY FESTIVAL	MUNBANK	150.00		INV
42011	15/03/2018	TELSTRA	UTILITIES	MUNBANK		1,600.77	CSH
3376774489	25/02/2018	TELSTRA	UTILITIES	MUNBANK	55.65		INV
3376774455	25/02/2018	TELSTRA	UTILITIES	MUNBANK	1,545.12		INV
42012	15/03/2018	WATER CORPORATION	UTILITIES	MUNBANK		129.67	CSH
9013922945	02/03/2018	WATER CORPORATION	UTILITIES	MUNBANK	129.67		INV
42013	15/03/2018	SYNERGY	UTILITIES	MUNBANK		10,422.35	CSH
638847540	28/02/2018	SYNERGY	UTILITIES	MUNBANK	280.20		INV
338348270	06/03/2018	SYNERGY	UTILITIES	MUNBANK	10,142.15		INV

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

Cheque Payments

Cheque No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
42014	22/03/2018	ANZ BANKING GROUP LTD	BOND REFUND	MUNBANK		650.00	CSH
REFUND OF BOND	15/03/2018	ANZ BANKING GROUP LTD	BOND REFUND	MUNBANK	650.00		INV
42015	22/03/2018	SHIRE OF KATANNING	KLC PETTY CASH	MUNBANK		220.45	CSH
KLC PETTY CASH	14/03/2018	SHIRE OF KATANNING	KLC PETTY CASH	MUNBANK	220.45		INV
42016	22/03/2018	RATU TAYLOR	PHOTOGRAPHER HARMONY FES	MUNBANK		300.00	CSH
REIMBURSEMENT	19/03/2018	RATU TAYLOR	PHOTOGRAPHER HARMONY FES	MUNBANK	300.00		INV
42017	28/03/2018	SHIRE OF KATANNING	Payroll deductions	MUNBANK		152.00	CSH
DEDUCTION	21/03/2018	SHIRE OF KATANNING	Payroll deductions	MUNBANK	68.00		INV
DEDUCTION	21/03/2018	SHIRE OF KATANNING	Payroll deductions	MUNBANK	84.00		INV
42018	28/03/2018	COMMISSIONER OF POLICE	CORPORATE FIREARM LICENCE	MUNBANK		124.00	CSH
09990082	06/03/2018	COMMISSIONER OF POLICE	CORPORATE FIREARM LICENCE	MUNBANK	124.00		INV
42019	28/03/2018	TELSTRA	UTILITIES	MUNBANK		1,916.03	CSH
4289806300	18/03/2018	TELSTRA	UTILITIES	MUNBANK	296.31		INV
4253504000	21/03/2018	TELSTRA	UTILITIES	MUNBANK	1,619.72		INV
42020	28/03/2018	WATER CORPORATION	UTILITIES	MUNBANK		6,002.30	CSH
9007692098	22/03/2018	WATER CORPORATION	UTILITIES	MUNBANK	86.51		INV
9007679424	22/03/2018	WATER CORPORATION	UTILITIES	MUNBANK	116.47		INV
9007674666	22/03/2018	WATER CORPORATION	UTILITIES	MUNBANK	3,751.47		INV
9007673962	22/03/2018	WATER CORPORATION	UTILITIES	MUNBANK	1,789.67		INV
9015857796	22/03/2018	WATER CORPORATION	UTILITIES	MUNBANK	258.18		INV
42021	28/03/2018	SYNERGY	UTILITIES	MUNBANK		26,333.05	CSH
977854430	15/03/2018	SYNERGY	UTILITIES	MUNBANK	22,206.70		INV
154025290	20/03/2018	SYNERGY	UTILITIES	MUNBANK	4,126.35		INV
Total CHQ Payments						58,849.47	

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
EFT24615	01/03/2018	AIRPORT LIGHTING SPECIALISTS P/L	WIND SOCK FOR AIRPORT	MUNBANK		247.50	CSH
IN18897	12/02/2018	AIRPORT LIGHTING SPECIALISTS P/L	WIND SOCK FOR AIRPORT	MUNBANK	247.50		INV
EFT24616	01/03/2018	AUSTRALIAN TAXATION OFFICE	PAYG PAY17 8/2/2018 - 21/02/2018	MUNBANK		31,226.04	CSH
PAYG PAY17	21/02/2018	AUSTRALIAN TAXATION OFFICE	PAYG PAY17 8/2/2018 - 21/02/2018	MUNBANK	31,226.04		INV
EFT24617	01/03/2018	CGS TYRES	STRING DRIVERS KIT	MUNBANK		45.00	CSH
66220	12/01/2018	CGS TYRES	STRING DRIVERS KIT	MUNBANK	45.00		INV
EFT24618	01/03/2018	BKW CO-OPERATIVE LIMITED	UNIFORM	MUNBANK		1,527.28	CSH
175096620	22/01/2018	BKW CO-OPERATIVE LIMITED	PVC PIPE	MUNBANK	60.00		INV
175096858	02/02/2018	BKW CO-OPERATIVE LIMITED	FENCE DROPPERS	MUNBANK	150.00		INV
177156560	29/01/2018	BKW CO-OPERATIVE LIMITED	UNIFORMS	MUNBANK	246.75		INV
177156561	29/01/2018	BKW CO-OPERATIVE LIMITED	UNIFORMS	MUNBANK	226.50		INV
177156558	29/01/2018	BKW CO-OPERATIVE LIMITED	UNIFORM	MUNBANK	499.50		INV
177156559	29/01/2018	BKW CO-OPERATIVE LIMITED	UNIFORM	MUNBANK	65.50		INV
103234628	27/02/2018	BKW CO-OPERATIVE LIMITED	REFRESHMENTS	MUNBANK	32.28		INV
177156557	29/01/2018	BKW CO-OPERATIVE LIMITED	UNIFORMS	MUNBANK	246.75		INV
EFT24619	01/03/2018	BOC GASES AUSTRALIA	CONTAINER SERVICES	MUNBANK		83.59	CSH
4018526233	29/01/2018	BOC GASES AUSTRALIA	CONTAINER SERVICE CHARGES	MUNBANK	11.95		INV
4018526233	29/01/2018	BOC GASES AUSTRALIA	CONTAINER SERVICES	MUNBANK	36.36		INV
4018526233	29/01/2018	BOC GASES AUSTRALIA	CONTAINER SERVICE	MUNBANK	35.28		INV
EFT24620	01/03/2018	CALIBRE CARE QUALITY HEALTHCARE SOLUTIONS	BATTERY PACK	MUNBANK		876.00	CSH
00013656	28/01/2018	CALIBRE CARE QUALITY HEALTHCARE SOLUTIONS	SERVICE TO LIFTING OR STANDING HOIST	MUNBANK	187.00		INV
00013773	14/02/2018	CALIBRE CARE QUALITY HEALTHCARE SOLUTIONS	BATTERY PACK	MUNBANK	689.00		INV
EFT24621	01/03/2018	CEMETERIES & CREMATORIA ASSOCIATION OF WA	CEMETERY TRAINING	MUNBANK		310.00	CSH
2018CCAWA	06/02/2018	CEMETERIES & CREMATORIA ASSOCIATION OF WA	CEMETERY TRAINING	MUNBANK	310.00		INV
EFT24622	01/03/2018	CHILD SUPPORT AGENCY	Payroll deductions	MUNBANK		817.31	CSH
DEDUCTION	21/02/2018	CHILD SUPPORT AGENCY	Payroll deductions	MUNBANK	817.31		INV
EFT24623	01/03/2018	DATA#3 LIMITED	SUBSCRIPTION RENEWAL	MUNBANK		2,259.69	CSH
01689429	07/02/2018	DATA#3 LIMITED	SUBSCRIPTION RENEWAL	MUNBANK	2,259.69		INV
EFT24624	01/03/2018	EDWARDS HOLDEN	VEHICLE SERVICE KA566	MUNBANK		295.15	CSH
GMCSK121968	24/10/2017	EDWARDS HOLDEN	VEHICLE SERVICE KA566	MUNBANK	295.15		INV
EFT24625	01/03/2018	EMU LANE	CATERING BUSHFIRE TRAINING	MUNBANK		420.00	CSH
1-550	24/02/2018	EMU LANE	CATERING BUSHFIRE TRAINING	MUNBANK	420.00		INV
EFT24626	01/03/2018	GRANDE FOOD SERVICE	KIOSK SUPPLIES	MUNBANK		90.51	CSH
4121983	14/02/2018	GRANDE FOOD SERVICE	KIOSK SUPPLIES	MUNBANK	90.51		INV
EFT24627	01/03/2018	HAMES SHARLEY WA PTY LTD	PIESSE LAKE DEVELOPMENT	MUNBANK		5,861.35	CSH
WA012484	31/01/2018	HAMES SHARLEY WA PTY LTD	PIESSE LAKE DEVELOPMENT	MUNBANK	5,861.35		INV

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
EFT24628	01/03/2018	i2C DESIGN & MANAGEMENT P/L	CONSTRUCTION/CONTRACT ADMIN	MUNBANK		7,700.00	CSH
00007557	30/01/2018	i2C DESIGN & MANAGEMENT P/L	CONSTRUCTION/CONTRACT ADMIN	MUNBANK	7,700.00		INV
EFT24629	01/03/2018	WOOD JAMES	REIMBURSEMENT FOR FUEL	MUNBANK		70.05	CSH
REIMBURSEMENT	26/02/2018	WOOD JAMES	REIMBURSEMENT FOR FUEL	MUNBANK	70.05		INV
EFT24630	01/03/2018	KATANNING FURNISHINGS	ARAGON MESH BACK CHAIRS	MUNBANK		810.00	CSH
12121	22/02/2018	KATANNING FURNISHINGS	ARAGON MESH BACK CHAIRS	MUNBANK	810.00		INV
EFT24631	01/03/2018	KATANNING GLAZING	REPAIR VANDALISED WINDOW	MUNBANK		1,827.10	CSH
1421	13/02/2018	KATANNING GLAZING	REPAIR VANDALISED WINDOW	MUNBANK	1,827.10		INV
EFT24632	01/03/2018	KATANNING PLUMBING & GAS P/L	UNBLOCKING TOILET AT LIONS PARK	MUNBANK		110.55	CSH
00002038	31/01/2018	KATANNING PLUMBING & GAS P/L	UNBLOCKING TOILET AT LIONS PARK	MUNBANK	110.55		INV
EFT24633	01/03/2018	WESFARMERS KLEENHEAT GAS PTY LTD	CYLINDER SERVICE	MUNBANK		75.90	CSH
4119187	21/03/2018	WESFARMERS KLEENHEAT GAS PTY LTD	CYLINDER SERVICE	MUNBANK	75.90		INV
EFT24634	01/03/2018	LGIS RISK MANAGEMENT	RISK MANAGEMENT SUPPORT	MUNBANK		275.00	CSH
156-016788	01/02/2018	LGIS RISK MANAGEMENT	RISK MANAGEMENT SUPPORT	MUNBANK	275.00		INV
EFT24635	01/03/2018	NELSONS DRYCLEANING	DRYCLEANING	MUNBANK		259.60	CSH
00008268	31/01/2018	NELSONS DRYCLEANING	DRYCLEANING	MUNBANK	259.60		INV
EFT24636	01/03/2018	PLAN E	CONCEPT PLAN	MUNBANK		9,117.63	CSH
INV05674	31/01/2018	PLAN E	CONCEPT PLAN	MUNBANK	9,117.63		INV
EFT24637	01/03/2018	CSG BUSINESS SOLUTIONS (WA) PTY LTD (PRINT SYNC)	JANUARY METER READINGS	MUNBANK		1,310.03	CSH
AAA00370555	03/01/2018	CSG BUSINESS SOLUTIONS (WA) PTY LTD (PRINT SYNC)	JANUARY METER READINGS	MUNBANK	1,310.03		INV
EFT24638	01/03/2018	RECHARGE-IT	STATIONERY	MUNBANK		182.50	CSH
01604783	22/02/2018	RECHARGE-IT	STATIONERY	MUNBANK	182.50		INV
EFT24639	01/03/2018	KATANNING RETICULATION	MATERIALS	MUNBANK		688.36	CSH
00001929	11/12/2017	KATANNING RETICULATION	MATERIALS	MUNBANK	688.36		INV
EFT24640	01/03/2018	RIVERHILL CONTRACTING PTY LTD	FLOOD WORKDS	MUNBANK		93,758.50	CSH
39	25/01/2018	RIVERHILL CONTRACTING PTY LTD	FLOOD WORKDS	MUNBANK	93,758.50		INV
EFT24641	01/03/2018	BURGESS RAWSON (WA) PTY LTD	RENT STOCKYARDS	MUNBANK		178.75	CSH
486645	15/02/2018	BURGESS RAWSON (WA) PTY LTD	RENT STOCKYARDS	MUNBANK	178.75		INV
EFT24642	01/03/2018	ST JOHN AMBULANCE AUSTRALIA (KATANNING)	BATTERY FOR AED	MUNBANK		238.00	CSH
KT11321	16/02/2018	ST JOHN AMBULANCE AUSTRALIA (KATANNING)	BATTERY FOR AED	MUNBANK	238.00		INV
EFT24643	01/03/2018	TRUCKLINE PARTS CENTRE	SUPPLY BRAKE DRUMS	MUNBANK		950.08	CSH
CREDIT 6096319	11/10/2017	TRUCKLINE PARTS CENTRE	BULKHEAD UNION PART	MUNBANK	-	187.00	INV
6074593	18/09/2017	TRUCKLINE PARTS CENTRE	SUPPLY BRAKE DRUMS	MUNBANK	825.00		INV
6051080	28/08/2017	TRUCKLINE PARTS CENTRE	BULKHEAD & JOINER	MUNBANK	312.08		INV
EFT24644	01/03/2018	WAREEK TRADING	INSECT TREATMENT	MUNBANK		55.00	CSH

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
26	27/01/2018	WAREEK TRADING	INSECT TREATMENT	MUNBANK	55.00		INV
EFT24645	01/03/2018	WESTRAC EQUIPMENT P/L	PARTS	MUNBANK		1,585.00	CSH
PI2041340	11/01/2018	WESTRAC EQUIPMENT P/L	PARTS	MUNBANK	2,117.21		INV
PC0746962	06/02/2018	WESTRAC EQUIPMENT P/L	PARTS	MUNBANK	- 532.21		INV
EFT24646	09/03/2018	ABA SECURITY	REPROGRAMMING SECURITY ALARM	MUNBANK		110.00	CSH
71687	08/02/2018	ABA SECURITY	REPROGRAMMING SECURITY ALARM	MUNBANK	110.00		INV
EFT24647	09/03/2018	A D CONTRACTORS	EMULSION SUPPLIED	MUNBANK		1,419.00	CSH
00213071	19/02/2018	A D CONTRACTORS	EMULSION SUPPLIED	MUNBANK	1,419.00		INV
EFT24648	09/03/2018	AMY KUCHEL	ADVVERTISING	MUNBANK		324.76	CSH
REIMBURSEMENT	19/02/2018	AMY KUCHEL	PURCHASED LEPRECHAUN COSTUME	MUNBANK	55.99		INV
REIMBURSEMENT	01/03/2018	AMY KUCHEL	ADVVERTISING	MUNBANK	268.77		INV
EFT24649	09/03/2018	ANTONIAS DANCE STUDIO	BUS HIRE	MUNBANK		200.00	CSH
27.02.2018	27/02/2018	ANTONIAS DANCE STUDIO	BUS HIRE	MUNBANK	200.00		INV
EFT24650	09/03/2018	ARMS & CARTRIDGE SUPPLIES	AMMUNITION	MUNBANK		105.21	CSH
00008521	24/01/2018	ARMS & CARTRIDGE SUPPLIES	AMMUNITION	MUNBANK	105.21		INV
EFT24651	09/03/2018	ARROW BRONZE	NICHE WALL PLAQUE	MUNBANK		529.81	CSH
660071	20/02/2018	ARROW BRONZE	NICHE WALL PLAQUE	MUNBANK	529.81		INV
EFT24652	09/03/2018	ART ON THE MOVE	COST SHARE FOR MACHINE & MAKERS	MUNBANK		3,500.00	CSH
00000043	19/02/2018	ART ON THE MOVE	COST SHARE FOR MACHINE & MAKERS	MUNBANK	3,500.00		INV
EFT24653	09/03/2018	AUSTRALIAN TAX COLLEGE	SIMINARS	MUNBANK		440.00	CSH
25103	06/03/2018	AUSTRALIAN TAX COLLEGE	SIMINARS	MUNBANK	440.00		INV
EFT24654	09/03/2018	AYTON BAESJOU PLANNING	PLANNING CONSULTANT	MUNBANK		6,675.90	CSH
2231	13/02/2018	AYTON BAESJOU PLANNING	PLANNING CONSULTANT	MUNBANK	6,675.90		INV
EFT24655	09/03/2018	BKW CO-OPERATIVE LIMITED	NEW VACUUM CLEANER	MUNBANK		385.70	CSH
179075414	19/02/2018	BKW CO-OPERATIVE LIMITED	NEW VACUUM CLEANER	MUNBANK	329.00		INV
186024276	01/03/2018	BKW CO-OPERATIVE LIMITED	PVC PIPE	MUNBANK	56.70		INV
186022954	19/01/2018	BKW CO-OPERATIVE LIMITED	HOSE JACKAROO TAP	MUNBANK	134.85		INV
186022978	19/01/2018	BKW CO-OPERATIVE LIMITED	HOSE JACKAROO TAP	MUNBANK	- 134.85		INV
EFT24656	09/03/2018	BLIGHTS AUTO ELECTRICS	WORK ON CESM VEHICLE	MUNBANK		1,801.00	CSH
6705	14/02/2018	BLIGHTS AUTO ELECTRICS	WORK ON CESM VEHICLE	MUNBANK	821.00		INV
6706	14/02/2018	BLIGHTS AUTO ELECTRICS	WORK ON CESM VEHICLE	MUNBANK	980.00		INV
EFT24657	09/03/2018	BOVELL SURVEYS PTY LTD	FEATURE SURVEY	MUNBANK		3,960.00	CSH
00621 SOK	10/02/2018	BOVELL SURVEYS PTY LTD	FEATURE SURVEY	MUNBANK	3,960.00		INV
EFT24658	09/03/2018	SANDY BOXALL	CATERING	MUNBANK		210.00	CSH
00002763	01/03/2018	SANDY BOXALL	CATERING	MUNBANK	210.00		INV
EFT24659	09/03/2018	BTW SPRAY SHOP	FIRE FIGHTING PUMP	MUNBANK		1,600.50	CSH

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
14544	13/02/2018	BTW SPRAY SHOP	FIRE FIGHTING PUMP	MUNBANK	1,150.00		INV
14548	14 FEB 0218	BTW SPRAY SHOP	HOSE CLAMPS	MUNBANK	82.50		INV
14252	09/01/2018	BTW SPRAY SHOP	LAY FLAT HOSE	MUNBANK	225.00		INV
14608	19/02/2018	BTW SPRAY SHOP	TAPE DENSO	MUNBANK	30.00		INV
14668	27/02/2018	BTW SPRAY SHOP	COPPER JOINERS	MUNBANK	101.00		INV
14675	01/03/2018	BTW SPRAY SHOP	CAMLOCK WASHER	MUNBANK	12.00		INV
EFT24660	09/03/2018	CJD EQUIPMENT PTY LTD	OIL FILTER	MUNBANK		107.45	CSH
1642373	06/02/2018	CJD EQUIPMENT PTY LTD	OIL FILTER	MUNBANK	107.45		INV
EFT24661	09/03/2018	COCA-COLA AMATIL	KIOSK SUPPLIES	MUNBANK		964.30	CSH
216899965	15/02/2018	COCA-COLA AMATIL	KIOSK SUPPLIES	MUNBANK	400.40		INV
216953188	22/02/2018	COCA-COLA AMATIL	KIOSK SUPPLIES	MUNBANK	391.50		INV
217008929	28/02/2018	COCA-COLA AMATIL	KIOSK SUPPLIES	MUNBANK	172.40		INV
EFT24662	09/03/2018	COLLIE RADIATOR SERVICE	REPAIRS TO RADIATOR	MUNBANK		198.00	CSH
11888	08/02/2018	COLLIE RADIATOR SERVICE	REPAIRS TO RADIATOR	MUNBANK	198.00		INV
EFT24663	09/03/2018	EMU LANE	CATERING	MUNBANK		375.00	CSH
1-552	28/02/2018	EMU LANE	CATERING	MUNBANK	375.00		INV
EFT24664	09/03/2018	ENTERTAIN OZ PTY LTD	UKRANIAN COSSACK DANCERS	MUNBANK		1,925.00	CSH
C-13301-A-INV	02/03/2018	ENTERTAIN OZ PTY LTD	UKRANIAN COSSACK DANCERS	MUNBANK	1,925.00		INV
EFT24665	09/03/2018	RAY FORD SIGNS	SIGNS FOR SALEYARDS	MUNBANK		121.28	CSH
10751	23/01/2018	RAY FORD SIGNS	SIGNS FOR SALEYARDS	MUNBANK	121.28		INV
EFT24666	09/03/2018	GREAT SOUTHERN WEEKENDER	ADVERTISEMENT HARMONY FEST 2018	MUNBANK		1,247.40	CSH
8481	01/02/2018	GREAT SOUTHERN WEEKENDER	ADVERTISEMENT HARMONY FEST 2018	MUNBANK	623.70		INV
8814	15/02/2018	GREAT SOUTHERN WEEKENDER	ADVERTISEMENT FOR HARMONY FEST	MUNBANK	623.70		INV
EFT24667	09/03/2018	HUMPY CAMELS	CAMEL TRAIN	MUNBANK		2,200.00	CSH
181217	18/12/2017	HUMPY CAMELS	CAMEL TRAIN	MUNBANK	2,200.00		INV
EFT24668	09/03/2018	HEAVY VEHICLE TRAINING	HEAVY VEHICLE TRAINING	MUNBANK		6,880.00	CSH
00000049	19/02/2018	HEAVY VEHICLE TRAINING	HEAVY VEHICLE TRAINING	MUNBANK	6,880.00		INV
EFT24669	09/03/2018	TOLL IPEC/ COURIER AUSTRALIA	FREIGHT	MUNBANK		528.14	CSH
0354	09/02/2018	TOLL IPEC/ COURIER AUSTRALIA	FREIGHT	MUNBANK	151.48		INV
0355	16/02/2018	TOLL IPEC/ COURIER AUSTRALIA	FREIGHT	MUNBANK	133.57		INV
0356	23/02/2018	TOLL IPEC/ COURIER AUSTRALIA	FREIGHT	MUNBANK	243.09		INV
EFT24670	09/03/2018	J P PROMOTIONS PTY LTD	HARMONY FEST GREEN SHIRTS	MUNBANK		1,203.40	CSH
INV15994	07/03/2018	J P PROMOTIONS PTY LTD	HARMONY FEST GREEN SHIRTS	MUNBANK	1,203.40		INV
EFT24671	09/03/2018	KANGA LOADERS WA	NEW TRACKS FOR KANGA	MUNBANK		5,681.45	CSH
00008315	09/02/2018	KANGA LOADERS WA	PARTS	MUNBANK	1,281.45		INV
00008318	09/02/2018	KANGA LOADERS WA	NEW TRACKS FOR KANGA	MUNBANK	4,400.00		INV

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
EFT24672	09/03/2018	KARRYN THOMPSON	REIMBURSEMENT FOR COURSE	MUNBANK		64.19	CSH
REIMBURSEMENT	26/02/2018	KARRYN THOMPSON	REIMBURSEMENT FOR COURSE	MUNBANK	64.19		INV
EFT24673	09/03/2018	KEYBROOK HOLDINGS PTY LTD	REMOVAL & DISPOSAL OF ASBESTOS	MUNBANK		16,970.00	CSH
00005086	21/02/2018	KEYBROOK HOLDINGS PTY LTD	DEMOLISH T/H TOILETS	MUNBANK	3,460.00		INV
00005088	21/02/2018	KEYBROOK HOLDINGS PTY LTD	REMOVAL & DISPOSAL OF ASBESTOS	MUNBANK	13,510.00		INV
EFT24674	09/03/2018	KATANNING STOCK & TRADING	BUILDING ITEMS	MUNBANK		2,580.55	CSH
175733	16/02/2018	KATANNING STOCK & TRADING	MDF WOOD FOR HARMONY FESTIVAL	MUNBANK	65.00		INV
175735	21/02/2018	KATANNING STOCK & TRADING	BUG ZAPPER	MUNBANK	117.70		INV
157/43	18/01/2018	KATANNING STOCK & TRADING	CREDIT OVERCHARGE	MUNBANK	- 148.75		INV
175728	07/02/2018	KATANNING STOCK & TRADING	KEYSAFE	MUNBANK	79.90		INV
175723	01/02/2018	KATANNING STOCK & TRADING	BUILDING ITEMS	MUNBANK	633.40		INV
175724	05/02/2018	KATANNING STOCK & TRADING	BUILDING ITEMS	MUNBANK	257.90		INV
175726	06/02/2018	KATANNING STOCK & TRADING	3M JARRAH	MUNBANK	36.00		INV
175725	06/02/2018	KATANNING STOCK & TRADING	BUILDING ITEMS	MUNBANK	32.40		INV
175727	07/02/2018	KATANNING STOCK & TRADING	TOOL BOX	MUNBANK	134.00		INV
175729	08/02/2018	KATANNING STOCK & TRADING	BUILDING ITEMS	MUNBANK	33.00		INV
175730	13/02/2018	KATANNING STOCK & TRADING	VARIOUS BUILDING ITEMS	MUNBANK	504.10		INV
175731	14/02/2018	KATANNING STOCK & TRADING	PAINT GAP FILLER	MUNBANK	322.10		INV
175732	15/02/2018	KATANNING STOCK & TRADING	KEYS CUT BEADING PLUS OTHER ITEMS	MUNBANK	152.95		INV
175734	19/02/2018	KATANNING STOCK & TRADING	VARIOUS BUILDING ITEMS	MUNBANK	132.75		INV
175736	21/02/2018	KATANNING STOCK & TRADING	CCA PINE BULLET NAILS	MUNBANK	159.80		INV
175739	26/02/2018	KATANNING STOCK & TRADING	HAMMER NAILS	MUNBANK	68.30		INV
EFT24675	09/03/2018	KATANNING H HARDWARE	JIGSAW 450 WATT JIGSAW BLADE	MUNBANK		242.93	CSH
584516	22/02/2018	KATANNING H HARDWARE	TOOLS	MUNBANK	58.96		INV
584684	26/02/2018	KATANNING H HARDWARE	JARRAH DA	MUNBANK	27.98		INV
584697	26/02/2018	KATANNING H HARDWARE	JIGSAW 450 WATT JIGSAW BLADE	MUNBANK	155.99		INV
EFT24676	09/03/2018	LES MILLS ASIA PACIFIC	CONTRACT FEES	MUNBANK		891.80	CSH
905308	01/03/2018	LES MILLS ASIA PACIFIC	CONTRACT FEES	MUNBANK	891.80		INV
EFT24677	09/03/2018	MAIA FINANCIAL PTY LTD	FLEET MATRIX IC3	MUNBANK		1,224.69	CSH
C18926	16/02/2018	MAIA FINANCIAL PTY LTD	FLEET MATRIX IC3	MUNBANK	1,224.69		INV
EFT24678	09/03/2018	MARKETFORCE	ADVERTISEMENT	MUNBANK		754.95	CSH
19221	24/01/2018	MARKETFORCE	PUBLIC NOTICE	MUNBANK	354.59		INV
19875	26/02/2018	MARKETFORCE	ADVERTISEMENT	MUNBANK	400.36		INV
EFT24679	09/03/2018	MARKET CREATIONS	JANUARY WALGA	MUNBANK		7,131.63	CSH
3019	31/01/2018	MARKET CREATIONS	JANUARY WALGA	MUNBANK	2,818.75		INV
2966	31/01/2018	MARKET CREATIONS	CLOUD SERVICES	MUNBANK	2,730.53		INV

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
2972	31/01/2018	MARKET CREATIONS	OFFICE 365 PROJECT	MUNBANK	1,582.35		INV
EFT24680	09/03/2018	MOHANA CATERING	CATERING FOR COUNCIL FORUM	MUNBANK		605.00	CSH
106	28/02/2018	MOHANA CATERING	CATERING FOR COUNCIL FORUM	MUNBANK	375.00		INV
105	28/02/2018	MOHANA CATERING	CATERINTG	MUNBANK	230.00		INV
EFT24681	09/03/2018	NEIL ELLIOTT ARTIST	WORKSHOP AT MENSHE	MUNBANK		550.00	CSH
1719	08/02/2018	NEIL ELLIOTT ARTIST	WORKSHOP AT MENSHE	MUNBANK	550.00		INV
EFT24682	09/03/2018	NELSONS DRYCLEANING	DRYCLEANING TABLE CLOTHS	MUNBANK		57.20	CSH
00008311	28/02/2018	NELSONS DRYCLEANING	DRYCLEANING TABLE CLOTHS	MUNBANK	57.20		INV
EFT24683	09/03/2018	PEERLESS JAL PTY LTD	CLEANING PRODUCTS FOR DEPOT	MUNBANK		363.65	CSH
SI241782	12/02/2018	PEERLESS JAL PTY LTD	CLEANING PRODUCTS FOR DEPOT	MUNBANK	363.65		INV
EFT24684	09/03/2018	PERTH SAFETY PRODUCTS PTY LTD	REFLECTIVE TRAFFIC CONES	MUNBANK		2,497.00	CSH

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
00007544	08/02/2018	PERTH SAFETY PRODUCTS PTY LTD	REFLECTIVE TRAFFIC CONES	MUNBANK	2,497.00		INV
EFT24685	09/03/2018	PFD FOOD SERVICES	KIOSK SUPPLIES	MUNBANK		795.30	CSH
KJ338652	14/02/2018	PFD FOOD SERVICES	KIOSK SUPPLIES	MUNBANK	285.10		INV
KJ414067	21/02/2018	PFD FOOD SERVICES	KIOSK SUPPLIES	MUNBANK	323.45		INV
KJ489602	28/02/2018	PFD FOOD SERVICES	KIOSK ITEM	MUNBANK	26.90		INV
KJ489603	28/02/2018	PFD FOOD SERVICES	KIOSK ITEMS	MUNBANK	159.85		INV
EFT24686	09/03/2018	POPTRONICS	BOUNCE CASTLE HIRE	MUNBANK		195.00	CSH
1	30/01/2018	POPTRONICS	BOUNCE CASTLE HIRE	MUNBANK	195.00		INV
EFT24687	09/03/2018	CSG BUSINESS SOLUTIONS (WA) PTY LTD (PRINT SYNC)	FREIGHT	MUNBANK		44.65	CSH
A100377361	20/02/2018	CSG BUSINESS SOLUTIONS (WA) PTY LTD (PRINT SYNC)	FREIGHT	MUNBANK	20.95		INV
A100377362	20/02/2018	CSG BUSINESS SOLUTIONS (WA) PTY LTD (PRINT SYNC)	FREIGHT	MUNBANK	11.85		INV
A100378437	28/02/2018	CSG BUSINESS SOLUTIONS (WA) PTY LTD (PRINT SYNC)	FREIGHT	MUNBANK	11.85		INV
EFT24688	09/03/2018	RIVERHILL CONTRACTING PTY LTD	FLOOD WORKS	MUNBANK		93,392.75	CSH
40	08/02/2018	RIVERHILL CONTRACTING PTY LTD	FLOOD WORKS	MUNBANK	93,392.75		INV
EFT24689	09/03/2018	RON FARRIS REAL ESTATE PTY LTD	POP-UP SHOP RENTAL	MUNBANK		1,485.00	CSH
KATSHIRECA	15/02/2018	RON FARRIS REAL ESTATE PTY LTD	POP-UP SHOP RENTAL	MUNBANK	1,485.00		INV
EFT24690	09/03/2018	SOS OFFICE EQUIPMENT	PHOTOCOPIER BILLING	MUNBANK		59.38	CSH
522842	26/02/2018	SOS OFFICE EQUIPMENT	PHOTOCOPIER BILLING	MUNBANK	59.38		INV
EFT24691	09/03/2018	BRENTON STEWART ELECTRICS	KATANNING HOTEL ELECTRICAL CONNECTION	MUNBANK		6,197.84	CSH
O0988	01/02/2018	BRENTON STEWART ELECTRICS	KATANNING HOTEL ELECTRICAL CONNECTION	MUNBANK	4,840.00		INV
P0039	01/02/2018	BRENTON STEWART ELECTRICS	TV TRANSMITTER	MUNBANK	496.10		INV
P0080	16/02/2018	BRENTON STEWART ELECTRICS	REWIRE SUMP PUMP	MUNBANK	110.00		INV
P0083	16/02/2018	BRENTON STEWART ELECTRICS	REPLACE DAMAGED POWER POINTS	MUNBANK	101.20		INV
PO106	19/02/2018	BRENTON STEWART ELECTRICS	RESTALL DATA OUTLETS	MUNBANK	650.54		INV
EFT24692	09/03/2018	TYREPOWER KATANNING	SUPPLY FIT COOPER TYRES	MUNBANK		2,332.00	CSH
125374	08/02/2018	TYREPOWER KATANNING	BATTERIES FOR TRUCK	MUNBANK	612.00		INV
126193	08/02/2018	TYREPOWER KATANNING	FIT & BALANCE TYRE TO TRUCK	MUNBANK	265.00		INV
126542	09/02/2018	TYREPOWER KATANNING	WHEEL ALIGNMENT	MUNBANK	140.00		INV
126797	27/02/2018	TYREPOWER KATANNING	SUPPLY FIT COOPER TYRES	MUNBANK	1,315.00		INV
EFT24693	09/03/2018	WARREN BLACKWOOD WASTE	RECYCLING PICK UPS	MUNBANK		12,329.52	CSH
00015928	14/02/2018	WARREN BLACKWOOD WASTE	WASTE COLLECTION SERVICE	MUNBANK	3,915.00		INV
00015930	19/02/2018	WARREN BLACKWOOD WASTE	RECYCLING PICK UPS	MUNBANK	4,499.52		INV
00015931	26/02/2018	WARREN BLACKWOOD WASTE	WASTE COLLECTION	MUNBANK	3,915.00		INV
EFT24694	09/03/2018	WA TRAFFIC PLANNING	TRAFFIC PLAN CONCERT IN PARK	MUNBANK		495.00	CSH
#596	14/02/2018	WA TRAFFIC PLANNING	TRAFFIC PLAN CONCERT IN PARK	MUNBANK	495.00		INV
EFT24695	09/03/2018	WEST AUSTRALIAN NEWSPAPERS	NEWSPAPER ADVERT HARMONY FEST	MUNBANK		2,411.00	CSH

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
1007010420180131	31/01/2018	WEST AUSTRALIAN NEWSPAPERS	ADVERTISEMENT	MUNBANK	228.00		INV
1007010420180131	31/01/2018	WEST AUSTRALIAN NEWSPAPERS	ADVERTISING	MUNBANK	95.00		INV
1007010420180131	31/01/2018	WEST AUSTRALIAN NEWSPAPERS	ADVERTISING SCHOOL HOLIDAYS PROGRAM	MUNBANK	540.00		INV
1007010420180228	28/02/2018	WEST AUSTRALIAN NEWSPAPERS	NEWSPAPER ADVERT HARMONY FEST	MUNBANK	1,320.00		INV
1007010420180228	28/02/2018	WEST AUSTRALIAN NEWSPAPERS	ADVERTISING	MUNBANK	228.00		INV
EFT24696	09/03/2018	WHOLESALE CUT N COTE	WELDER FOR SALEYARDS	MUNBANK		1,912.65	CSH
00139896	08/02/2018	WHOLESALE CUT N COTE	GREY CEMENT	MUNBANK	445.00		INV
00136016	15/11/2017	WHOLESALE CUT N COTE	WELDER FOR SALEYARDS	MUNBANK	829.64		INV
00140168	14/02/2018	WHOLESALE CUT N COTE	HARDWARE FOR HARMONY FESTIVAL	MUNBANK	189.57		INV
00140124	13/02/2018	WHOLESALE CUT N COTE	STEEL DRILL BIT	MUNBANK	248.49		INV
00140542	21/02/2018	WHOLESALE CUT N COTE	WORK BOOTS	MUNBANK	199.95		INV
EFT24697	09/03/2018	WINC AUSTRALIA PTY LTD	CLEANING ITEMS	MUNBANK		1,137.53	CSH
9023413929	06/02/2018	WINC AUSTRALIA PTY LTD	HEXARMOR GLOVES	MUNBANK	214.39		INV
9023517439	16/02/2018	WINC AUSTRALIA PTY LTD	CLEANING ITEMS	MUNBANK	459.03		INV
9023527302	19/02/2018	WINC AUSTRALIA PTY LTD	MOP & BUCKET	MUNBANK	98.22		INV
9023622631	28/02/2018	WINC AUSTRALIA PTY LTD	STATIONERY	MUNBANK	365.89		INV
EFT24698	09/03/2018	WOOD & GRIEVE ENGINEERS LTD	CONSULTANT FEES	MUNBANK		627.00	CSH
221337	27/02/2018	WOOD & GRIEVE ENGINEERS LTD	CONSULTANT FEES	MUNBANK	627.00		INV
EFT24699	09/03/2018	ROMINE HOLDINGS PL TAS WREN OIL	OIL WASTE DISPOSAL	MUNBANK		115.50	CSH
47055	20/02/2018	ROMINE HOLDINGS PL TAS WREN OIL	OIL WASTE DISPOSAL	MUNBANK	115.50		INV
EFT24700	12/03/2018	OWEN BOXALL	COUNCILLOR'S REMUNERATION JAN - MARCH 2018	MUNBANK		2,775.00	CSH
COUNCILLOR'S REMUNERAT	12/03/2018	OWEN BOXALL	COUNCILLOR'S REMUNERATION JAN - MARCH 2018	MUNBANK	2,775.00		INV
EFT24701	12/03/2018	LIZ GUIDERA	COUNCILLOR'S REMUNERATION	MUNBANK		7,775.00	CSH
COUNCILLOR REMUNERAT	12/03/2018	LIZ GUIDERA	COUNCILLOR'S REMUNERATION	MUNBANK	7,775.00		INV
EFT24702	12/03/2018	JOHN GOODHEART	COUNCILLOR'S REMUNERATION JAN-MARCH 2018	MUNBANK		4,025.00	CSH
COUNCILLOR REMUNERAT	12/03/2018	JOHN GOODHEART	COUNCILLOR'S REMUNERATION JAN-MARCH 2018	MUNBANK	4,025.00		INV
EFT24703	12/03/2018	KRISTY D'APRILE	COUNCILLOR'S REMUNERATION JAN - MARCH 2018	MUNBANK		2,775.00	CSH
COUNCILLOR'S REMUNERAT	12/03/2018	KRISTY D'APRILE	COUNCILLOR'S REMUNERATION JAN - MARCH 2018	MUNBANK	2,775.00		INV
EFT24704	12/03/2018	DANNY McGRATH	COUNCILLOR'S REMUNERATION JAN-MARCH 2018	MUNBANK		2,775.00	CSH
COUNCILLOR REMUNERAT	12/03/2018	DANNY McGRATH	COUNCILLOR'S REMUNERATION JAN-MARCH 2018	MUNBANK	2,775.00		INV
EFT24705	12/03/2018	ERNEST J MENGHINI	COUNCILLOR'S REMUNERATION JAN - MARCH 22018	MUNBANK		2,775.00	CSH
COUNCILLOR'S REMUNIRAT	12/03/2018	ERNEST J MENGHINI	COUNCILLOR'S REMUNERATION JAN - MARCH 22018	MUNBANK	2,775.00		INV
EFT24706	12/03/2018	ALEP MYDIE	COUNCILLOR'S REMUNERATION JAN-MARCH 2018	MUNBANK		2,775.00	CSH
COUNCILLOR REMUNERATIC	12/03/2018	ALEP MYDIE	COUNCILLOR'S REMUNERATION JAN-MARCH 2018	MUNBANK	2,775.00		INV
EFT24707	12/03/2018	SERENA SANDWELL	COUNILLOR'S REMUNERATION JAN-MARCH2018	MUNBANK		2,775.00	CSH
COUNCILLOR'S REMUNIRAT	12/03/2018	SERENA SANDWELL	COUNILLOR'S REMUNERATION JAN-MARCH2018	MUNBANK	2,775.00		INV

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
EFT24708	12/03/2018	MARTIN VAN KOLDENHOVEN	CONCILLOR'S REMUNERATION JAN - MARCH 2018	MUNBANK		2,775.00	CSH
COUNCILLOR'S REMUNERAT	12/03/2018	MARTIN VAN KOLDENHOVEN	CONCILLOR'S REMUNERATION JAN - MARCH 2018	MUNBANK	2,775.00		INV
EFT24709	15/03/2018	AVANTGARDE TECHNOLOGIES PTY LTD	CCTV QUARTERLY MAINTENANCE	MUNBANK		1,535.46	CSH
ES00001264	19/02/2018	AVANTGARDE TECHNOLOGIES PTY LTD	CCTV QUARTERLY MAINTENANCE	MUNBANK	1,535.46		INV
EFT24710	15/03/2018	AA CONTRACTORS	FLOOD WORKS	MUNBANK		30,637.75	CSH
278	10/03/2018	AA CONTRACTORS	FLOOD WORKS	MUNBANK	30,637.75		INV
EFT24711	15/03/2018	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT CREW	MUNBANK		7,954.65	CSH
00115972	26/02/2018	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT CREW	MUNBANK	7,954.65		INV
EFT24712	15/03/2018	MOHAMMAD AESON	LEADERSHIP PROGRAM	MUNBANK		10.00	CSH
REIMBURSEMENT	15/02/2018	MOHAMMAD AESON	LEADERSHIP PROGRAM	MUNBANK	10.00		INV
EFT24713	15/03/2018	CONNECT TECHNOLOGY AUSTRALIA	CONNECT NBN SERVICE	MUNBANK		1,724.25	CSH
72106	16/02/2018	CONNECT TECHNOLOGY AUSTRALIA	CONNECT NBN SERVICE	MUNBANK	1,724.25		INV
EFT24714	15/03/2018	AUSTRALIAN TAXATION OFFICE	PAYG FOR PAY 18 - 22/02/2018 - 07/03/2018	MUNBANK		31,995.50	CSH
PAYG PAY 18	07/03/2018	AUSTRALIAN TAXATION OFFICE		MUNBANK	31,995.50		INV
EFT24715	15/03/2018	AUTOSMART WA SOUTHWEST	TOILET ROLLS FOR SALEYARDS	MUNBANK		46.20	CSH
00005989	14/02/2018	AUTOSMART WA SOUTHWEST	TOILET ROLLS FOR SALEYARDS	MUNBANK	46.20		INV
EFT24716	15/03/2018	AYTON BAESJOU PLANNING	PLANNING SERVICES	MUNBANK		8,368.10	CSH
2238	06/03/2018	AYTON BAESJOU PLANNING	PLANNING SERVICES	MUNBANK	8,368.10		INV
EFT24717	15/03/2018	CGS TYRES	TYRE REPAIRS	MUNBANK		405.00	CSH
66487	13/02/2018	CGS TYRES	TYRE REPAIRS	MUNBANK	350.00		INV
66587	22/02/2018	CGS TYRES	FIT TRACTOR TYRE	MUNBANK	55.00		INV
EFT24718	15/03/2018	BLIGHTS AUTO ELECTRICS	WATERPROOF CONNECTOR KIT	MUNBANK		14.50	CSH
6761	06/03/2018	BLIGHTS AUTO ELECTRICS	WATERPROOF CONNECTOR KIT	MUNBANK	14.50		INV
EFT24719	15/03/2018	SANDY BOXALL	CATERING	MUNBANK		585.00	CSH
00002766	01/03/2018	SANDY BOXALL	CATERING	MUNBANK	375.00		INV
00002772	08/03/2018	SANDY BOXALL	CATERING	MUNBANK	210.00		INV
EFT24720	15/03/2018	CHILD SUPPORT AGENCY	Payroll deductions	MUNBANK		817.31	CSH

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
DEDUCTION	07/03/2018	CHILD SUPPORT AGENCY	Payroll deductions	MUNBANK	817.31		INV
EFT24721	15/03/2018	DENISE GALLANAGH WOOD	REIMBURSEMTN FOR DECORATIONS	MUNBANK		118.93	CSH
REIMBURSEMENT	08/03/2018	DENISE GALLANAGH WOOD	REIMBURSEMTN FOR DECORATIONS	MUNBANK	118.93		INV
EFT24722	15/03/2018	DHU SOUTH ELECTRICAL	REPLACE & INSTALL AIR CON	MUNBANK		3,795.00	CSH
1045	06/03/2018	DHU SOUTH ELECTRICAL	PARTS	MUNBANK	495.00		INV
1002	14/02/2018	DHU SOUTH ELECTRICAL	INSTALL REVERSE CYCLE SPLIT SYSTEM	MUNBANK	1,595.00		INV
1000	14/02/2018	DHU SOUTH ELECTRICAL	REPLACE & INSTALL AIR CON	MUNBANK	1,705.00		INV
EFT24723	15/03/2018	EDEN FAB PTY LTD	REFURBISH TITAN LINE MARKING UNIT	MUNBANK		1,540.35	CSH
00012344	31/01/2018	EDEN FAB PTY LTD	REFURBISH TITAN LINE MARKING UNIT	MUNBANK	1,540.35		INV
EFT24724	15/03/2018	EMU LANE	CATERING	MUNBANK		180.00	CSH
1-555	21/03/2018	EMU LANE	CATERING	MUNBANK	180.00		INV
EFT24725	15/03/2018	FERVOR AUSTRALIA PTY LTD	DINNER AT PIESSE WINERY	MUNBANK		6,355.80	CSH
000301142	09/03/2018	FERVOR AUSTRALIA PTY LTD	DINNER AT PIESSE WINERY	MUNBANK	6,355.80		INV
EFT24726	15/03/2018	KATANNING FOURSQUARE CHURCH	CEO DONATIONS	MUNBANK		330.00	CSH
1802001	26/02/2018	KATANNING FOURSQUARE CHURCH	CEO DONATIONS	MUNBANK	330.00		INV
EFT24727	15/03/2018	GRANDE FOOD SERVICE	KIOSK SUPPLIES	MUNBANK		397.01	CSH
4122711	28/02/2018	GRANDE FOOD SERVICE	KIOSK SUPPLIES	MUNBANK	397.01		INV
EFT24728	15/03/2018	GREEN MAN MEDIA PRODUCTIONS	HARMONY TVC FESTIVAL	MUNBANK		440.00	CSH
1700	19/02/2018	GREEN MAN MEDIA PRODUCTIONS	HARMONY TVC FESTIVAL	MUNBANK	440.00		INV
EFT24729	15/03/2018	HEWER CONSULTING SERVICES	FLOOD WORK CONSULTANT	MUNBANK		15,648.84	CSH
1358	01/03/2018	HEWER CONSULTING SERVICES	FLOOD WORK CONSULTANT	MUNBANK	15,648.84		INV
EFT24730	15/03/2018	HERITAGE TANKS AUSTRALIA	MANGROVE WATER TANK	MUNBANK		20,800.00	CSH
SI000574	11/12/2017	HERITAGE TANKS AUSTRALIA	MANGROVE WATER TANK	MUNBANK	20,800.00		INV
EFT24731	15/03/2018	PETER HIGGINS	CLEANING AT UNIT HOTEL	MUNBANK		260.35	CSH
0489	25/02/2018	PETER HIGGINS	CLEANING AT UNIT HOTEL	MUNBANK	260.35		INV
EFT24732	15/03/2018	HEAVY VEHICLE TRAINING	ACCOMMODATION FOR TRAINING	MUNBANK		260.00	CSH
00000049/A	19/02/2018	HEAVY VEHICLE TRAINING	ACCOMMODATION FOR TRAINING	MUNBANK	260.00		INV
EFT24733	15/03/2018	INSIGHT CALL CENTRE SERVICES	OVERCALLS FEE FOR CONTRACT CA0404 FOR MONTH OF JANU	MUNBANK		78.76	CSH
00090883	15/02/2018	INSIGHT CALL CENTRE SERVICES	OVERCALLS FEE FOR CONTRACT CA0404 FOR MONTH OF JANU	MUNBANK	78.76		INV
EFT24734	15/03/2018	KATANNING PLANT HIRE	RECYCLING BIN COLLECTION FOR FEB	MUNBANK		231.00	CSH
3159	01/03/2018	KATANNING PLANT HIRE	RECYCLING BIN COLLECTION FOR FEB	MUNBANK	231.00		INV
EFT24735	15/03/2018	KATANNING PLUMBING & GAS P/L	REPAIR CISTERNS	MUNBANK		418.44	CSH
00002059	16/02/2018	KATANNING PLUMBING & GAS P/L	REPAIR CISTERNS	MUNBANK	418.44		INV

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
EFT24736	15/03/2018	KD'S GARDEN CENTRE	ROSE SPRAY	MUNBANK		183.60	CSH
48981	06/03/2018	KD'S GARDEN CENTRE	ROSE SPRAY	MUNBANK	183.60		INV
EFT24737	15/03/2018	KJB PLUMBING AND GAS	STANDPIPES INSPECTION	MUNBANK		1,614.00	CSH
2763	26/02/2018	KJB PLUMBING AND GAS	STANDPIPES INSPECTION	MUNBANK	1,274.00		INV
2769	11/03/2018	KJB PLUMBING AND GAS	INSTALL TAP MIXER AT SPRIGG BAR	MUNBANK	340.00		INV
EFT24738	15/03/2018	KNIGHTLINE COMPUTERS	EXTERNAL HDD USB DRIVE	MUNBANK		635.75	CSH
00000751	13/02/2018	KNIGHTLINE COMPUTERS	EXTERNAL HDD USB DRIVE	MUNBANK	298.00		INV
00000834	22/02/2018	KNIGHTLINE COMPUTERS	CAT 5E CABLE LEAD	MUNBANK	49.80		INV
00000835	12/02/2018	KNIGHTLINE COMPUTERS	8GB SODIMM RAM	MUNBANK	258.00		INV
00000879	28/02/2018	KNIGHTLINE COMPUTERS	PORT CABLE	MUNBANK	29.95		INV
EFT24739	15/03/2018	KATANNING H HARDWARE	MATERIAL FOR PIESSE LAKE	MUNBANK		665.10	CSH
583792	20/02/2018	KATANNING H HARDWARE	MATERIAL FOR PIESSE LAKE	MUNBANK	665.10		INV
EFT24740	15/03/2018	NATIONAL LIVESTOCK REPORTING SERVICE	SALEYARD MARKET REPORT	MUNBANK		880.00	CSH
2400009845	28/02/2018	NATIONAL LIVESTOCK REPORTING SERVICE	SALEYARD MARKET REPORT	MUNBANK	880.00		INV
EFT24741	15/03/2018	ULTRAPLAST PTY LTD ATF THE BT FAMILY TRUST T/A MAXIPLA 160 PN16 LILAC PIPE		MUNBANK		29,792.63	CSH
37830	16/02/2018	ULTRAPLAST PTY LTD ATF THE BT FAMILY TRUST T/A MAXIPLA 160 PN16 LILAC PIPE		MUNBANK	10,266.48		INV
37831	16/02/2018	ULTRAPLAST PTY LTD ATF THE BT FAMILY TRUST T/A MAXIPLA 160 PN16 LILAC PIPE		MUNBANK	10,101.48		INV
37832	16/02/2018	ULTRAPLAST PTY LTD ATF THE BT FAMILY TRUST T/A MAXIPLA COMPRESSION COUPLER PN10		MUNBANK	4,373.93		INV
38000	23/02/2018	ULTRAPLAST PTY LTD ATF THE BT FAMILY TRUST T/A MAXIPLA SUPPLY RECYCLE -TECH		MUNBANK	5,050.74		INV
EFT24742	15/03/2018	MESSAGEMEDIA	SMS	MUNBANK		349.67	CSH
INV00176082	28/02/2018	MESSAGEMEDIA	SMS	MUNBANK	349.67		INV
EFT24743	15/03/2018	MOHAMMAD AESON	COMMUNICATION ALLOWANCE JAN 18	MUNBANK		15.00	CSH
REIMBURSEMENT	06/02/2018	MOHAMMAD AESON	COMMUNICATION ALLOWANCE JAN 18	MUNBANK	15.00		INV
EFT24744	15/03/2018	OFFICE WORKS BUSINESS DIRECT	STATIONERY	MUNBANK		45.91	CSH
37823036	16/01/2018	OFFICE WORKS BUSINESS DIRECT	STATIONERY	MUNBANK	45.91		INV
EFT24745	15/03/2018	PERITAS CIVIL PTY LTD	PERITAS CIVIL STAGE 4	MUNBANK		962.50	CSH
PC11196	27/02/2018	PERITAS CIVIL PTY LTD	PERITAS CIVIL STAGE 4	MUNBANK	962.50		INV
EFT24746	15/03/2018	PREMIER SMASH REPAIRS	NEW WINDSCREEN	MUNBANK		321.00	CSH
11025	14/02/2018	PREMIER SMASH REPAIRS	NEW WINDSCREEN	MUNBANK	321.00		INV
EFT24747	15/03/2018	CSG BUSINESS SOLUTIONS (WA) PTY LTD (PRINT SYNC)	METER READINGS	MUNBANK		3,447.08	CSH
AA00375622	06/02/2018	CSG BUSINESS SOLUTIONS (WA) PTY LTD (PRINT SYNC)	METER READINGS	MUNBANK	3,447.08		INV

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
EFT24748	15/03/2018	SOS OFFICE EQUIPMENT	PHOTOCOPIER BILLING FEB 2018	MUNBANK		102.62	CSH
523037	27/02/2018	SOS OFFICE EQUIPMENT	PHOTOCOPIER BILLING FEB 2018	MUNBANK	102.62		INV
EFT24749	15/03/2018	STATE LIBRARY OF QUEENSLAND	PROGRAM ACTIVATION KIT	MUNBANK		165.00	CSH
0027758	13/02/2018	STATE LIBRARY OF QUEENSLAND	PROGRAM ACTIVATION KIT	MUNBANK	165.00		INV
EFT24750	15/03/2018	T-QUIP	PART	MUNBANK		231.70	CSH
72912#12	08/12/2017	T-QUIP	PART	MUNBANK	231.70		INV
EFT24751	15/03/2018	THE LIFTING COMPANY	ONSITE INSPECTION OF LIFTING EQUIPMENT	MUNBANK		1,402.50	CSH
119258	30/01/2018	THE LIFTING COMPANY	ONSITE INSPECTION OF LIFTING EQUIPMENT	MUNBANK	1,402.50		INV
EFT24752	15/03/2018	TRANSPARTS	PARTS	MUNBANK		1,856.36	CSH
WA18-231	20/02/2018	TRANSPARTS	PARTS	MUNBANK	1,856.36		INV
EFT24753	15/03/2018	TRUCKLINE PARTS CENTRE	PART	MUNBANK		165.79	CSH
6231484	08/03/2018	TRUCKLINE PARTS CENTRE	PART	MUNBANK	165.79		INV
EFT24754	15/03/2018	VISIMAX	VEHICLE EMERGENCY LIGHTS	MUNBANK		318.75	CSH
00005552	15/02/2018	VISIMAX	VEHICLE EMERGENCY LIGHTS	MUNBANK	318.75		INV
EFT24755	15/03/2018	WARREN BLACKWOOD WASTE	RECYCLING PICKUPS	MUNBANK		4,499.52	CSH
00015944	07/03/2018	WARREN BLACKWOOD WASTE	RECYCLING PICKUPS	MUNBANK	4,499.52		INV
EFT24756	15/03/2018	WA TRAFFIC PLANNING	TRAFFIC PLAN ANZAC DAY	MUNBANK		385.00	CSH
613	06/03/2018	WA TRAFFIC PLANNING	TRAFFIC PLAN ANZAC DAY	MUNBANK	385.00		INV
EFT24757	15/03/2018	WINC AUSTRALIA PTY LTD	stationery	MUNBANK		31.22	CSH
9022588169	26/10/2017	WINC AUSTRALIA PTY LTD	stationery	MUNBANK	31.22		INV
EFT24758	15/03/2018	WYWURRY ELECTRICAL	REPAIRS AT MUSEUM	MUNBANK		203.50	CSH
00002336	20/02/2018	WYWURRY ELECTRICAL	REPAIRS AT MUSEUM	MUNBANK	203.50		INV
EFT24759	15/03/2018	FIRM CONSTRUCTION	ADMIN & CIVIC BUILDING	MUNBANK		352,208.79	CSH
00001383	09/03/2018	FIRM CONSTRUCTION	ADMIN & CIVIC BUILDING	MUNBANK	312,855.19		INV
00001383	09/03/2018	FIRM CONSTRUCTION	CONTRACT VARIATION 8.3.18	MUNBANK	39,353.60		INV
EFT24760	22/03/2018	AA CONTRACTORS	FLOOD WORKS	MUNBANK		35,455.75	CSH
276	26/02/2018	AA CONTRACTORS	FLOOD WORKS	MUNBANK	35,455.75		INV
EFT24761	22/03/2018	CITY OF ALBANY	SLWA REGIONAL SUBSIDY	MUNBANK		13,666.40	CSH
78812	20/02/2018	CITY OF ALBANY	SLWA REGIONAL SUBSIDY	MUNBANK	13,666.40		INV
EFT24762	22/03/2018	AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSIONS & COSTS FOR FEB 2018	MUNBANK		1,692.57	CSH
44704	28/02/2018	AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSIONS & COSTS FOR FEB 2018	MUNBANK	1,692.57		INV
EFT24763	22/03/2018	AQUATIC SERVICES WA PTY LTD	CHEMICAL PACKAGE	MUNBANK		25,916.00	CSH
AS#20170322	22/02/2018	AQUATIC SERVICES WA PTY LTD	CHEMICAL PACKAGE	MUNBANK	25,916.00		INV
EFT24764	22/03/2018	ARROW BRONZE	PLAQUE FOR NICHE WALL	MUNBANK		810.70	CSH
660414	26/02/2018	ARROW BRONZE	PLAQUE FOR NICHE WALL	MUNBANK	810.70		INV

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
EFT24765	22/03/2018	BLIGHTS AUTO ELECTRICS	BATTERY ISOLATOR SWITCH	MUNBANK		445.50	CSH
6842	13/03/2018	BLIGHTS AUTO ELECTRICS	BATTERY ISOLATOR SWITCH	MUNBANK	398.00		INV
6239	14/12/2018	BLIGHTS AUTO ELECTRICS	IGNITION SWITCH FOR FORKLIFT	MUNBANK	47.50		INV
EFT24766	22/03/2018	SANDY BOXALL	CATERING	MUNBANK		555.00	CSH
00002774	14/03/2018	SANDY BOXALL	CATERING COMMUNITY ROOM AT LIBRARY	MUNBANK	180.00		INV
00002777	14/03/2018	SANDY BOXALL	CATERING	MUNBANK	375.00		INV
EFT24767	22/03/2018	BTW SPRAY SHOP	BLANKING CAP PVC	MUNBANK		3.40	CSH
14626	21/02/2018	BTW SPRAY SHOP	BLANKING CAP PVC	MUNBANK	3.40		INV
EFT24768	22/03/2018	COCA-COLA AMATIL	KIOSK SUPPLIES	MUNBANK		250.05	CSH
217060774	08/03/2018	COCA-COLA AMATIL	KIOSK SUPPLIES	MUNBANK	250.05		INV
EFT24769	22/03/2018	COCKBURN CEMENT LTD	BULKER BAGS	MUNBANK		5,280.00	CSH
246560/23.02.2018	28/02/2018	COCKBURN CEMENT LTD	BULKER BAGS	MUNBANK	5,808.00		INV
31034309/13.03.2018	13/03/2018	COCKBURN CEMENT LTD	ADJUSTMENT	MUNBANK	- 528.00		INV
EFT24770	22/03/2018	COLIN LOCKHART	REPAIR CONCERTINA DOOR	MUNBANK		1,128.00	CSH
112	14/03/2018	COLIN LOCKHART	REPAIR CONCERTINA DOOR	MUNBANK	1,128.00		INV
EFT24771	22/03/2018	EMU LANE	CLEANING AFTER ANZ AT SALEYARDS	MUNBANK		60.00	CSH
REIMBURSEMENT	13/03/2018	EMU LANE	CLEANING AFTER ANZ AT SALEYARDS	MUNBANK	60.00		INV
EFT24772	22/03/2018	EXECUTIVE MEDIA PTY LTD	ADVERTISEMENT	MUNBANK		950.00	CSH
159259	27/02/2018	EXECUTIVE MEDIA PTY LTD	ADVERTISEMENT	MUNBANK	950.00		INV
EFT24773	22/03/2018	GRANDE FOOD SERVICE	KIOSK SUPPLIES	MUNBANK		461.88	CSH
4122364	21/02/2018	GRANDE FOOD SERVICE	KIOSK SUPPLIES	MUNBANK	247.21		INV
4122634	27/02/2018	GRANDE FOOD SERVICE	KIOSK ITEM	MUNBANK	70.69		INV
6011250	23/02/2018	GRANDE FOOD SERVICE	KIOSK ITEM	MUNBANK	- 70.69		INV
4123369	14/03/2018	GRANDE FOOD SERVICE	KIOSK SUPPLIES	MUNBANK	120.04		INV
4123370	14/03/2018	GRANDE FOOD SERVICE	KIOSK SUPPLIES	MUNBANK	94.63		INV
EFT24774	22/03/2018	GREAT SOUTHERN WEEKENDER	PAPER- DISPLAY COLOUR HARMONY FESTIVAL	MUNBANK		623.70	CSH
9282	08/03/2018	GREAT SOUTHERN WEEKENDER	PAPER- DISPLAY COLOUR HARMONY FESTIVAL	MUNBANK	623.70		INV
EFT24775	22/03/2018	i2C DESIGN & MANAGEMENT P/L	CONSTRUCTION ADMIN	MUNBANK		10,502.45	CSH
00007620	22/02/2018	i2C DESIGN & MANAGEMENT P/L	CONSTRUCTION ADMIN	MUNBANK	7,334.25		INV
00007586	19/02/2018	i2C DESIGN & MANAGEMENT P/L	PRINTING	MUNBANK	3,168.20		INV
EFT24776	22/03/2018	IPWEA INSTITUTE OF PUBLIC WORKS	IPWEA REGISTRATION	MUNBANK		1,350.00	CSH
H7NYLTK279F	19/01/2018	IPWEA INSTITUTE OF PUBLIC WORKS	IPWEA REGISTRATION	MUNBANK	1,350.00		INV
EFT24777	22/03/2018	JASON SIGN MAKERS	COREFLUTE SIGNS	MUNBANK		1,396.58	CSH
185102	28/02/2018	JASON SIGN MAKERS	COREFLUTE SIGNS	MUNBANK	1,396.58		INV
EFT24778	22/03/2018	WESFARMERS KLEENHEAT GAS PTY LTD	GAS	MUNBANK		1,357.83	CSH
21166032	28/11/2017	WESFARMERS KLEENHEAT GAS PTY LTD	GAS	MUNBANK	111.00		INV

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
21201513	14/02/2018	WESFARMERS KLEENHEAT GAS PTY LTD	GAS	MUNBANK	93.70		INV
21128645	15/09/2017	WESFARMERS KLEENHEAT GAS PTY LTD	GAS	MUNBANK	204.59		INV
21159741	14/11/2017	WESFARMERS KLEENHEAT GAS PTY LTD	GAS	MUNBANK	63.54		INV
21154524	01/11/2017	WESFARMERS KLEENHEAT GAS PTY LTD	GAS	MUNBANK	277.94		INV
21175184	15/12/2017	WESFARMERS KLEENHEAT GAS PTY LTD	GAS	MUNBANK	183.89		INV
21207820	01/03/2018	WESFARMERS KLEENHEAT GAS PTY LTD	GAS	MUNBANK	94.41		INV
21195425	01/02/2018	WESFARMERS KLEENHEAT GAS PTY LTD	GAS	MUNBANK	97.56		INV
21189202	17/01/2018	WESFARMERS KLEENHEAT GAS PTY LTD	GAS	MUNBANK	128.37		INV
21183647	04/01/2018	WESFARMERS KLEENHEAT GAS PTY LTD	GAS	MUNBANK	102.83		INV
EFT24779	22/03/2018	LANDGATE	GROSS RENTAL VALUES	MUNBANK		134.92	CSH
337445-10000954	23/02/2018	LANDGATE	GROSS RENTAL VALUES	MUNBANK	69.42		INV
337596 - 10000954	27/02/2018	LANDGATE	RURAL UV'S CHARGEABLE	MUNBANK	65.50		INV
EFT24780	22/03/2018	LOTIX FILTER CLEANING SERVICE	FILTERS	MUNBANK		90.67	CSH
00002873	03/11/2017	LOTIX FILTER CLEANING SERVICE	FILTERS	MUNBANK	90.67		INV
EFT24781	22/03/2018	MCINTOSH & SON	WINCH GRADER & TRANSPORT TO EWLYAMARTUP	MUNBANK		495.00	CSH
1397207	07/02/2018	MCINTOSH & SON	WINCH GRADER & TRANSPORT TO EWLYAMARTUP	MUNBANK	495.00		INV
EFT24782	22/03/2018	MCLEODS	SUB-LICENCE MEN'S SHED INCORPORATED	MUNBANK		744.79	CSH
101860	27/02/2018	MCLEODS	SUB-LICENCE MEN'S SHED INCORPORATED	MUNBANK	744.79		INV
EFT24783	22/03/2018	MOHANA CATERING	CATERING	MUNBANK		225.00	CSH
108	12/03/2018	MOHANA CATERING	CATERING	MUNBANK	225.00		INV
EFT24784	22/03/2018	MOORE STEPHENS	AUDIT OF RADS	MUNBANK		5,225.00	CSH
305884	21/02/2018	MOORE STEPHENS	AUDIT OF RADS	MUNBANK	4,675.00		INV
306046	28/02/2018	MOORE STEPHENS	DEFERRED PENSIONER RATES	MUNBANK	550.00		INV
EFT24785	22/03/2018	RIVERHILL CONTRACTING PTY LTD	FLOOD WORKS	MUNBANK		103,122.25	CSH
46	22/02/2018	RIVERHILL CONTRACTING PTY LTD	FLOOD WORKS	MUNBANK	103,122.25		INV
EFT24786	22/03/2018	BRENTON STEWART ELECTRICS	CABINET UPGRADE KATG RC	MUNBANK		1,703.90	CSH
P0107	19/02/2018	BRENTON STEWART ELECTRICS	CABINET UPGRADE KATG RC	MUNBANK	1,703.90		INV
EFT24787	22/03/2018	SUNNY INDUSTRIAL BRUSHWARE	PARTS	MUNBANK		2,589.40	CSH
00017777	26/02/2018	SUNNY INDUSTRIAL BRUSHWARE	PARTS	MUNBANK	1,610.40		INV
00017944	06/03/2018	SUNNY INDUSTRIAL BRUSHWARE	PARTS	MUNBANK	979.00		INV
EFT24788	22/03/2018	WESTNET PTY LTD	INTERNET CHARGES	MUNBANK		303.31	CSH
98637352	17/03/2018	WESTNET PTY LTD	INTERNET CHARGES	MUNBANK	303.31		INV
EFT24789	22/03/2018	WYWURRY ELECTRICAL	REPAIR TO SECURITY LIGHT 12 AMHERST VILLAGE	MUNBANK		255.75	CSH
00002357	06/03/2018	WYWURRY ELECTRICAL	REPAIR TO SECURITY LIGHT 12 AMHERST VILLAGE	MUNBANK	255.75		INV
EFT24790	28/03/2018	ALBANY EVENT HIRE	HIRE OF MARGUEE HARMONY FESTIVAL	MUNBANK		3,632.00	CSH
00004293	10/11/2017	ALBANY EVENT HIRE	HIRE OF MARGUEE HARMONY FESTIVAL	MUNBANK	3,632.00		INV

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
EFT24791	28/03/2018	ALBANY M&C SECURITY SERVICES	CROWD CONTROLL JUNIOUR BASKETBALL	MUNBANK		992.20	CSH
INV0499	06/03/2018	ALBANY M&C SECURITY SERVICES	CROWD CONTROLL JUNIOUR BASKETBALL	MUNBANK	624.80		INV
INV-0510	11/03/2018	ALBANY M&C SECURITY SERVICES	CROWD CONTROLL JUNIOR BASKETBALL	MUNBANK	367.40		INV
EFT24792	28/03/2018	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	ARPA LICENSE FITNESS	MUNBANK		424.61	CSH
00989686/00060	01/03/2018	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	ARPA LICENSE FITNESS	MUNBANK	424.61		INV
EFT24793	28/03/2018	ASH NARDINI - THE SOUND GUY	SUPPLY PA SYSTEM FOR HARMONY FEST	MUNBANK		2,500.00	CSH
ZB3461011	20/03/2018	ASH NARDINI - THE SOUND GUY	SUPPLY PA SYSTEM FOR HARMONY FEST	MUNBANK	2,500.00		INV
EFT24794	28/03/2018	AUSTRALIAN TAXATION OFFICE	PAYG FOR PAY19 08/03/2018 - 21/03/2018	MUNBANK		32,635.58	CSH
PAYG PAY19	22/03/2018	AUSTRALIAN TAXATION OFFICE	PAYG FOR PAY19 08/03/2018 - 21/03/2018	MUNBANK	32,635.58		INV
EFT24795	28/03/2018	BOC GASES AUSTRALIA	GAS	MUNBANK		76.10	CSH
4018796036	20/02/2018	BOC GASES AUSTRALIA	GAS	MUNBANK	32.12		INV
4018796036	26/02/2018	BOC GASES AUSTRALIA	GAS	MUNBANK	10.88		INV
4018796036	26/02/2018	BOC GASES AUSTRALIA	GAS	MUNBANK	33.10		INV
EFT24796	28/03/2018	SANDY BOXALL	CATERING	MUNBANK		260.00	CSH
00002779	23/03/2018	SANDY BOXALL	CATERING	MUNBANK	260.00		INV
EFT24797	28/03/2018	CANNON HYGIENE AUSTRALIA PTY LTD	SANITARY SERVICE	MUNBANK		475.90	CSH
00086013	31/03/2018	CANNON HYGIENE AUSTRALIA PTY LTD	SANITARY SERVICE	MUNBANK	475.90		INV
EFT24798	28/03/2018	CBCA WA BRANCH (INC)	CHILDREN'S BOOK	MUNBANK		60.00	CSH
00004936	04/03/2018	CBCA WA BRANCH (INC)	CHILDREN'S BOOK	MUNBANK	60.00		INV
EFT24799	28/03/2018	CHILD SUPPORT AGENCY	Payroll deductions	MUNBANK		817.31	CSH
DEDUCTION	21/03/2018	CHILD SUPPORT AGENCY	Payroll deductions	MUNBANK	817.31		INV
EFT24800	28/03/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL QUARTER 3	MUNBANK		53,455.21	CSH
146855	21/02/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL QUARTER 3	MUNBANK	53,455.21		INV
EFT24801	28/03/2018	DUMBLEYUNG COMMUNITY RESOURCE CENTRE	ADVERT	MUNBANK		40.00	CSH
00000505	02/03/2018	DUMBLEYUNG COMMUNITY RESOURCE CENTRE	ADVERT	MUNBANK	20.00		INV
00000544	22/03/2018	DUMBLEYUNG COMMUNITY RESOURCE CENTRE	ADVERT ON QUACK CHAT	MUNBANK	20.00		INV
EFT24802	28/03/2018	ELIZABETH FRENCH	PARKING FOR MOORE STEPHENS WORKSHOP	MUNBANK		18.50	CSH
REIMBURSEMENT	20/03/2018	ELIZABETH FRENCH	PARKING FOR MOORE STEPHENS WORKSHOP	MUNBANK	18.50		INV
EFT24803	28/03/2018	EYERITE SIGNS	4 ARTWORK PLAQUES	MUNBANK		272.80	CSH
1629	14/03/2018	EYERITE SIGNS	4 ARTWORK PLAQUES	MUNBANK	272.80		INV
EFT24804	28/03/2018	GERARD HEALY & ASSOCIATES PTY LTD	BOWLING CLUB SKETCH	MUNBANK		1,760.00	CSH
7009/01	02/03/2018	GERARD HEALY & ASSOCIATES PTY LTD	BOWLING CLUB SKETCH	MUNBANK	1,760.00		INV
EFT24805	28/03/2018	GREAT SOUTHERN FUEL SUPPLIES	DIESEL	MUNBANK		17,450.21	CSH
1540660	01/02/2018	GREAT SOUTHERN FUEL SUPPLIES	CA HYSPIN AWH46 FUEL	MUNBANK	384.43		INV
1077168	05/02/2018	GREAT SOUTHERN FUEL SUPPLIES	DIESEL	MUNBANK	11,207.84		INV
518293	19/02/2018	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD	MUNBANK	2.75		INV

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
518366	28/02/2018	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD	MUNBANK	2.75		INV
00051735	28/02/2018	GREAT SOUTHERN FUEL SUPPLIES	FUEL FEBRUARY 2018	MUNBANK	5,852.44		INV
EFT24806	28/03/2018	HANSON CONSTRUCTION MATERIALS PTY LTD	FLOOD WORKS	MUNBANK		2,190.57	CSH
71117838	28/02/2018	HANSON CONSTRUCTION MATERIALS PTY LTD	FLOOD WORKS	MUNBANK	2,190.57		INV
EFT24807	28/03/2018	HAWKER RIDGE WINES	WINE FOR FERVOR EVENT	MUNBANK		840.00	CSH
17-101	12/03/2018	HAWKER RIDGE WINES	WINE FOR FERVOR EVENT	MUNBANK	720.00		INV
18-102	12/03/2018	HAWKER RIDGE WINES	WINE FOR COUNCIL MEETING	MUNBANK	120.00		INV
EFT24808	28/03/2018	KATANNING PLAYGROUP	CEO DONATION	MUNBANK		300.00	CSH
100	12/02/2018	KATANNING PLAYGROUP	CEO DONATION	MUNBANK	300.00		INV
EFT24809	28/03/2018	KOWALDS NEWS & GLASSHOUSE	EPSON INK	MUNBANK		274.19	CSH
10000006959	19/02/2018	KOWALDS NEWS & GLASSHOUSE	EPSON INK	MUNBANK	180.19		INV
SN00 0039 0103 2018	01/03/2018	KOWALDS NEWS & GLASSHOUSE	PAPERS WEST AUST GSH	MUNBANK	94.00		INV
EFT24810	28/03/2018	KATANNING REGIONAL BUSINESS ASSOCIATION	KRBA ANNUAL MEMBERSHIP	MUNBANK		110.00	CSH
583	11/09/2018	KATANNING REGIONAL BUSINESS ASSOCIATION	KRBA ANNUAL MEMBERSHIP	MUNBANK	110.00		INV
EFT24811	28/03/2018	KATANNING STOCK & TRADING	MATERIALS	MUNBANK		1,522.30	CSH
175722	30/01/2018	KATANNING STOCK & TRADING	FLURO TUBES	MUNBANK	22.10		INV
175738	22/02/2018	KATANNING STOCK & TRADING	BUILDING ITEMS	MUNBANK	483.40		INV
175740	27/02/2018	KATANNING STOCK & TRADING	BUILDILNG ITEMS	MUNBANK	205.15		INV
175741	28/02/2018	KATANNING STOCK & TRADING	MATERIALS	MUNBANK	811.65		INV
EFT24812	28/03/2018	LEARNING DISCOVERY PTY LTD	PICTURE STORY BOOKS	MUNBANK		57.00	CSH
78094	05/02/2018	LEARNING DISCOVERY PTY LTD	PICTURE STORY BOOKS	MUNBANK	57.00		INV
EFT24813	28/03/2018	MARKET CREATIONS	CLOUD SERVICES	MUNBANK		7,372.48	CSH
3268	28/02/2018	MARKET CREATIONS	CLOUD SERVICES	MUNBANK	2,765.13		INV
3269	28/02/2018	MARKET CREATIONS	OFFICE 365 PROJECT LICENSE	MUNBANK	1,868.35		INV
3305	28/02/2018	MARKET CREATIONS	ESTIMATE MONTHLY SUPPORT	MUNBANK	2,739.00		INV
EFT24814	28/03/2018	ROXAINE O'TOOLE	FLOWERS FOR JENNY CRISTINELLI	MUNBANK		55.00	CSH
02	14/03/2018	ROXAINE O'TOOLE	FLOWERS FOR JENNY CRISTINELLI	MUNBANK	55.00		INV
EFT24815	28/03/2018	PAPER N LACE	STREET FURNITURE	MUNBANK		100.00	CSH
63	13/03/2018	PAPER N LACE	STREET FURNITURE	MUNBANK	100.00		INV
EFT24816	28/03/2018	PLAN E	CONCEPT PLAN COMPLETE	MUNBANK		3,877.50	CSH
INV05830	28/02/2018	PLAN E	CONCEPT PLAN COMPLETE	MUNBANK	3,877.50		INV
EFT24817	28/03/2018	POLIS ERNIE	FIREARM LICENCE	MUNBANK		54.00	CSH
REIMBURSEMENT	12/03/2018	POLIS ERNIE	FIREARM LICENCE	MUNBANK	54.00		INV
EFT24818	28/03/2018	RADIO AND BROADCAST SRVICES THE TRUSTEE FOR DICKSON I	INSTALL RADIO TO FIRE TRUCK	MUNBANK		548.22	CSH
INV 0197	19/02/2018	RADIO AND BROADCAST SRVICES THE TRUSTEE FOR DICKSON I	INSTALL RADIO TO FIRE TRUCK	MUNBANK	548.22		INV
EFT24819	28/03/2018	RIVERHILL CONTRACTING PTY LTD	FLOOD WORKS	MUNBANK		100,553.75	CSH

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

EFT Payments

EFT No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
47	08/03/2018	RIVERHILL CONTRACTING PTY LTD	FLOOD WORKS	MUNBANK	100,553.75		INV
EFT24820	28/03/2018	SOUTHERN CROSS AUSTereo PTY LTD	RADIO AD HARMONY FESTIVAL	MUNBANK		913.00	CSH
801347000	28/02/2018	SOUTHERN CROSS AUSTereo PTY LTD	RADIO AD HARMONY FESTIVAL	MUNBANK	913.00		INV
EFT24821	28/03/2018	TRISTONE INVESTMENTS PTY LTD T/AS SUCCESS PRINT	STATIONERY	MUNBANK		480.00	CSH
00017023	14/02/2018	TRISTONE INVESTMENTS PTY LTD T/AS SUCCESS PRINT	STATIONERY	MUNBANK	480.00		INV
EFT24822	28/03/2018	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	TRAINING	MUNBANK		4,564.00	CSH
13069598	27/02/2018	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	COURSE BOOKING	MUNBANK	567.00		INV
13069599	27/02/2018	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE BOOKING	MUNBANK	567.00		INV
13069596	27/02/2018	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	COURSE BOOKING	MUNBANK	567.00		INV
13069597	27/02/2018	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	COURSE BOOKING	MUNBANK	567.00		INV
13069600	27/02/2018	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE BOOKING	MUNBANK	567.00		INV
13069595	27/02/2018	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	TRAINING	MUNBANK	1,012.00		INV
13069594	27/02/2018	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	TRAINING	MUNBANK	567.00		INV
13069793	14/03/2018	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	COURSE FOR K D'APRILE	MUNBANK	50.00		INV
13069795	14/03/2018	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	COURSE BOOKING	MUNBANK	50.00		INV
13069796	14/03/2018	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	COURSE FOR K D'APRILE	MUNBANK	50.00		INV
EFT24823	28/03/2018	WARREN BLACKWOOD WASTE	WASTE COLLECTION	MUNBANK		8,414.52	CSH
00015978	12/03/2018	WARREN BLACKWOOD WASTE	BIN COLLECTION SERVICES	MUNBANK	3,915.00		INV
00015979	19/03/2018	WARREN BLACKWOOD WASTE	WASTE COLLECTION	MUNBANK	4,499.52		INV
EFT24824	28/03/2018	SHIRE OF WOODANILLING	LONG SERVICE R ANTHONY	MUNBANK		1,921.42	CSH
805	21/11/2017	SHIRE OF WOODANILLING	LONG SERVICE R ANTHONY	MUNBANK	1,921.42		INV
EFT24825	28/03/2018	ZURICH AUSTRALIAN INSURANCE LTD	MOTOR VEHICLE CLAIM	MUNBANK		835.13	CSH
CL;633575640	11/12/2017	ZURICH AUSTRALIAN INSURANCE LTD	MOTOR VEHICLE CLAIM	MUNBANK	835.13		INV
Total EFT Payments						1,396,713.97	

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018

Presented to Ordinary Council Meeting 24 April 2018

Direct Deposit Payments

Direct Deposit No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
DD27959.1	15/02/2018	TOYOTA FLEET MANAGEMENT	MONTHLY RENTAL 8 OF 24	MUNBANK		395.95	CSH
Inv. 554150	15/01/2018	TOYOTA FLEET MANAGEMENT	MONTHLY RENTAL 8 OF 24	MUNBANK	395.95		INV
DD27858.6	23/03/2018	WATSON'S LIQUID WASTE DISPOSAL	PAYMENT TO DEBTORS OUTSTANDING AS REQUESTED BY B MC	MUNBANK	-	3,067.90	CSH
SHIRE DEBTORS	21/02/2018	WATSON'S LIQUID WASTE DISPOSAL	PAYMENT TO DEBTORS OUTSTANDING AS REQUESTED BY B MC	MUNBANK	- 3,067.90		INV
DD27881.1	01/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 26/02/2018	MUNBANK		18,805.75	CSH
LICENSING	28/02/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 26/02/2018	MUNBANK	18,805.75		INV
DD27890.1	07/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 27/02/2018	MUNBANK		9,944.50	CSH
LICENSING	01/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 27/02/2018	MUNBANK	9,944.50		INV
DD27892.1	07/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 28/02/2018	MUNBANK		13,384.70	CSH
LICENSING	02/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 28/02/2018	MUNBANK	13,384.70		INV
DD27894.1	07/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 01/03/2018	MUNBANK		17,356.40	CSH
LICENSING	06/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 01/03/2018	MUNBANK	17,356.40		INV
DD27896.1	07/03/2018	WA LOCAL GOVT SUPER PLAN	Payroll deductions	MUNBANK		11,750.51	CSH
SUPER	07/03/2018	WA LOCAL GOVT SUPER PLAN	Superannuation contributions	MUNBANK	10,199.25		INV
DEDUCTION	07/03/2018	WA LOCAL GOVT SUPER PLAN	Payroll deductions	MUNBANK	184.16		INV
DEDUCTION	07/03/2018	WA LOCAL GOVT SUPER PLAN	Payroll deductions	MUNBANK	55.25		INV
DEDUCTION	07/03/2018	WA LOCAL GOVT SUPER PLAN	Payroll deductions	MUNBANK	1,311.85		INV
DD27896.2	07/03/2018	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	MUNBANK		365.64	CSH
SUPER	07/03/2018	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	MUNBANK	365.64		INV
DD27896.3	07/03/2018	FIRST STATE SUPER	Superannuation contributions	MUNBANK		190.00	CSH
SUPER	07/03/2018	FIRST STATE SUPER	Superannuation contributions	MUNBANK	190.00		INV
DD27896.4	07/03/2018	AMP FLEXIBLE LIFETIME SUPER	Payroll deductions	MUNBANK		807.69	CSH
SUPER	07/03/2018	AMP FLEXIBLE LIFETIME SUPER	Superannuation contributions	MUNBANK	576.92		INV
DEDUCTION	07/03/2018	AMP FLEXIBLE LIFETIME SUPER	Payroll deductions	MUNBANK	230.77		INV
DD27896.5	07/03/2018	COMMONWEALTH PERSONAL SUPERANNUATION FUND	Superannuation contributions	MUNBANK		420.19	CSH
SUPER	07/03/2018	COMMONWEALTH PERSONAL SUPERANNUATION FUND	Superannuation contributions	MUNBANK	420.19		INV
DD27896.6	07/03/2018	MEAT INDUSTRY EMPLOYEES SUPERANNUATION FUND	Superannuation contributions	MUNBANK		183.66	CSH
SUPER	07/03/2018	MEAT INDUSTRY EMPLOYEES SUPERANNUATION FUND	Superannuation contributions	MUNBANK	183.66		INV
DD27896.7	07/03/2018	AUSTRALIAN SUPER	Superannuation contributions	MUNBANK		1,170.31	CSH
SUPER	07/03/2018	AUSTRALIAN SUPER	Superannuation contributions	MUNBANK	1,170.31		INV
DD27896.8	07/03/2018	AMP FLEXIBLE SUPER	Superannuation contributions	MUNBANK		114.68	CSH
SUPER	07/03/2018	AMP FLEXIBLE SUPER	Superannuation contributions	MUNBANK	114.68		INV
DD27896.9	07/03/2018	REST SUPERANNUATION	Superannuation contributions	MUNBANK		324.63	CSH
SUPER	07/03/2018	REST SUPERANNUATION	Superannuation contributions	MUNBANK	324.63		INV

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018

Presented to Ordinary Council Meeting 24 April 2018

Direct Deposit Payments

Direct Deposit No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
DD27899.1	08/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 02/03/2018	MUNBANK		22,334.50	CSH
LICENSING	07/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 02/03/2018	MUNBANK	22,334.50		INV
DD27901.1	09/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 06/03/2018	MUNBANK		8,552.85	CSH
LICENSING	08/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 06/03/2018	MUNBANK	8,552.85		INV
DD27906.1	12/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 07/03/2018	MUNBANK		14,715.00	CSH
LICENSING	09/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 07/03/2018	MUNBANK	14,715.00		INV
DD27910.1	13/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 08/03/2018	MUNBANK		9,128.15	CSH
LICENSING	12/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 08/03/2018	MUNBANK	9,128.15		INV
DD27912.1	14/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 09/03/2018	MUNBANK		11,084.90	CSH
LICENSING	13/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 09/03/2018	MUNBANK	11,084.90		INV
DD27916.1	15/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 12/03/2018	MUNBANK		9,110.55	CSH
LICENSING	14/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 12/03/2018	MUNBANK	9,110.55		INV
DD27921.1	16/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 13/03/2018	MUNBANK		3,007.05	CSH
LICENSING	15/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 13/03/2018	MUNBANK	3,007.05		INV
DD27923.1	19/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 14/03/2018	MUNBANK		5,169.40	CSH
LICENSING	16/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 14/03/2018	MUNBANK	5,169.40		INV
DD27925.1	20/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 15/03/2018	MUNBANK		14,296.70	CSH
LICENSING	19/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 15/03/2018	MUNBANK	14,296.70		INV
DD27928.1	21/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 16/03/2018	MUNBANK		11,708.35	CSH
LICENSING	20/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 16/03/2018	MUNBANK	11,708.35		INV
DD27931.1	21/03/2018	WA LOCAL GOVT SUPER PLAN	Payroll deductions	MUNBANK		11,880.60	CSH
SUPER	21/03/2018	WA LOCAL GOVT SUPER PLAN	Superannuation contributions	MUNBANK	10,386.06		INV
DEDUCTION	21/03/2018	WA LOCAL GOVT SUPER PLAN	Payroll deductions	MUNBANK	184.16		INV
DEDUCTION	21/03/2018	WA LOCAL GOVT SUPER PLAN	Payroll deductions	MUNBANK	55.25		INV
DEDUCTION	21/03/2018	WA LOCAL GOVT SUPER PLAN	Payroll deductions	MUNBANK	1,255.13		INV
DD27931.2	21/03/2018	MLC MASTERKEY SUPER FUNDAMENTALS	Payroll deductions	MUNBANK		478.95	CSH
SUPER	21/03/2018	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	MUNBANK	383.95		INV
DEDUCTION	21/03/2018	MLC MASTERKEY SUPER FUNDAMENTALS	Payroll deductions	MUNBANK	95.00		INV
DD27931.3	21/03/2018	FIRST STATE SUPER	Superannuation contributions	MUNBANK		190.00	CSH
SUPER	21/03/2018	FIRST STATE SUPER	Superannuation contributions	MUNBANK	190.00		INV
DD27931.4	21/03/2018	AMP FLEXIBLE LIFETIME SUPER	Payroll deductions	MUNBANK		807.69	CSH
SUPER	21/03/2018	AMP FLEXIBLE LIFETIME SUPER	Superannuation contributions	MUNBANK	576.92		INV
DEDUCTION	21/03/2018	AMP FLEXIBLE LIFETIME SUPER	Payroll deductions	MUNBANK	230.77		INV
DD27931.5	21/03/2018	COMMONWEALTH PERSONAL SUPERANNUATION FUND	Superannuation contributions	MUNBANK		420.19	CSH

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018

Presented to Ordinary Council Meeting 24 April 2018

Direct Deposit Payments

Direct Deposit No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
SUPER	21/03/2018	COMMONWEALTH PERSONAL SUPERANNUATION FUND	Superannuation contributions	MUNBANK	420.19		INV
DD27931.6	21/03/2018	MEAT INDUSTRY EMPLOYEES SUPERANNUATION FUND	Superannuation contributions	MUNBANK		183.66	CSH
SUPER	21/03/2018	MEAT INDUSTRY EMPLOYEES SUPERANNUATION FUND	Superannuation contributions	MUNBANK	183.66		INV
DD27931.7	21/03/2018	AUSTRALIAN SUPER	Superannuation contributions	MUNBANK		1,171.45	CSH
SUPER	21/03/2018	AUSTRALIAN SUPER	Superannuation contributions	MUNBANK	1,171.45		INV
DD27931.8	21/03/2018	AMP FLEXIBLE SUPER	Superannuation contributions	MUNBANK		114.68	CSH
SUPER	21/03/2018	AMP FLEXIBLE SUPER	Superannuation contributions	MUNBANK	114.68		INV
DD27931.9	21/03/2018	REST SUPERANNUATION	Superannuation contributions	MUNBANK		336.36	CSH
SUPER	21/03/2018	REST SUPERANNUATION	Superannuation contributions	MUNBANK	336.36		INV
DD27934.1	22/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 19/03/2018	MUNBANK		8,312.35	CSH
LICENSING	21/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 19/03/2018	MUNBANK	8,312.35		INV
DD27938.1	23/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 20/03/2018	MUNBANK		20,635.25	CSH
LICENSING	22/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 20/03/2018	MUNBANK	20,635.25		INV
DD27941.1	26/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 21/03/2018	MUNBANK		20,346.50	CSH
LICENSING	23/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 21/03/2018	MUNBANK	20,346.50		INV
DD27945.1	27/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 22/03/2018	MUNBANK		18,463.85	CSH
LICENSING	26/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 22/03/2018	MUNBANK	18,463.85		INV
DD27948.1	28/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 23/03/2018	MUNBANK		18,345.15	CSH
LICENSING	27/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 23/03/2018	MUNBANK	18,345.15		INV
DD27952.1	29/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 26/03/2018	MUNBANK		11,813.25	CSH
LICENSING	28/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 26/03/2018	MUNBANK	11,813.25		INV
DD27957.1	29/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 27/03/2018	MUNBANK		7,647.85	CSH
LICENSING	29/03/2018	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	Transport & Licensing Transactions 27/03/2018	MUNBANK	7,647.85		INV
DD27959.2	15/03/2018	TOYOTA FLEET MANAGEMENT	MONTHLY RENTAL 9 OF 24	MUNBANK		395.95	CSH
561850	15/02/2018	TOYOTA FLEET MANAGEMENT	MONTHLY RENTAL 9 OF 24	MUNBANK	395.95		INV
DD27896.10	07/03/2018	BT SUPER FOR LIFE	Superannuation contributions	MUNBANK		357.84	CSH
SUPER	07/03/2018	BT SUPER FOR LIFE	Superannuation contributions	MUNBANK	357.84		INV
DD27896.11	07/03/2018	CBUS	Superannuation contributions	MUNBANK		217.50	CSH
SUPER	07/03/2018	CBUS	Superannuation contributions	MUNBANK	217.50		INV
DD27896.12	07/03/2018	MLC MASTERKEY PERSONAL	Superannuation contributions	MUNBANK		171.62	CSH
SUPER	07/03/2018	MLC MASTERKEY PERSONAL	Superannuation contributions	MUNBANK	171.62		INV
DD27896.13	07/03/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	MUNBANK		184.52	CSH
SUPER	07/03/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	MUNBANK	184.52		INV
DD27931.10	21/03/2018	BT SUPER FOR LIFE	Superannuation contributions	MUNBANK		368.61	CSH

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018
Presented to Ordinary Council Meeting 24 April 2018

Direct Deposit Payments

Direct Deposit No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
SUPER	21/03/2018	BT SUPER FOR LIFE	Superannuation contributions	MUNBANK	368.61		INV
DD27931.11	21/03/2018	CBUS	Superannuation contributions	MUNBANK		217.50	CSH
SUPER	21/03/2018	CBUS	Superannuation contributions	MUNBANK	217.50		INV
DD27931.12	21/03/2018	MLC MASTERKEY PERSONAL	Superannuation contributions	MUNBANK		333.01	CSH
SUPER	21/03/2018	MLC MASTERKEY PERSONAL	Superannuation contributions	MUNBANK	333.01		INV
DD27931.13	21/03/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	MUNBANK		184.52	CSH
SUPER	21/03/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	MUNBANK	184.52		INV
Total Direct Deposit Payments						304,833.01	

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018

Presented to Ordinary Council Meeting 24 April 2018

Credit Card Payments

Direct Deposit No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
Total Credit Card Payments						-	

Shire of Katanning

List of Accounts due and Submitted to Council - March 2018

Presented to Ordinary Council Meeting 24 April 2018

Trust Payments

EFT/Direct Deposit No	Date	Name	Invoice Description	Bank Code	Invoice Amount	Amount	Type
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Total Trust Payments**-**



Shire of
Katanning
Heart of the Great Southern

Monthly Statement of Financial Activity
For the period ended
31 March 2018



Contents

FINANCIAL STATEMENTS	PAGE
Rate Setting Statement	1
Statement of Comprehensive Income by Programme	2
Statement of Comprehensive Income by Nature or Type	3
Summary of Capital Transactions	4
Reconciliation of Operating/Capital Transactions to Surplus/Deficit	5
Net Current Funding Position	6
SUPPLEMENTARY INFORMATION	APPENDIX
Summary of Rates and Service Charges	A
Grant Recoup Report	B
Disposal of Assets	C
Acquisition of Assets	D



STATEMENT OF COMPREHENSIVE INCOME BY PROGRAMME

For the period ended 31 March 2018

	2017/18 Adopted Budget \$	2017/18 YTD Budget \$	2017/18 YTD Actual \$	Variances the greater of +/- 10% or \$10k YTD Budget	Brief Explanation
Operating Income					
General Purpose Funding	(5,001,685)	(4,698,652)	(4,673,306)	-1%	
Governance	(5,088,551)	(2,874,152)	(228,169)	-92%	Timing of OCDF drawdowns.
Law, Order, Public Safety	(201,235)	(151,974)	(48,268)	-68%	Timing of contributions & reimbursements for CESM.
Health	(3,916)	(2,770)	(1,837)	NO	
Education and Welfare	(80,250)	(71,416)	(73,957)	NO	
Housing	(180,669)	(135,474)	(67,472)	-50%	Staff housing subsidies to be processed.
Community Amenities	(2,699,541)	(2,665,404)	(899,418)	-66%	Timing of CLGF Regional Waste Initiative & Soil Conservation Levy not yet collected.
Recreation and Culture	(546,610)	(412,636)	(399,581)	-3%	
Transport	(4,406,950)	(4,078,481)	(1,851,213)	-55%	Timing of WANDRRA claims, Regional Road Group Funding & Direct Road Grant.
Economic Services	(676,663)	(472,804)	(613,444)	30%	Income greater than budgeted with expenditure corresponding to income level.
Other Property and Services	(65,500)	(49,122)	(101,630)	NO	Fuel rebate greater than budgeted.
	<u>(18,951,570)</u>	<u>(15,612,885)</u>	<u>(8,958,296)</u>		
Operating Expenditure					
General Purpose Funding	131,716	99,905	86,101	-14%	Administration allocation yet to be run.
Governance	1,076,098	838,953	786,709	-6%	
Law, Order, Public Safety	445,972	336,800	317,389	-6%	
Health	140,349	105,189	76,635	-27%	Actual expenditure lower than anticipated
Education and Welfare	464,299	359,601	320,211	-11%	Timing of Aboriginal Engagement Project & community event expenditure.
Housing	241,908	184,514	106,738	-42%	Administration allocations yet to be run.
Community Amenities	1,202,966	900,887	900,867	NO	
Recreation and Culture	2,935,492	2,196,247	2,246,181	2%	
Transport	5,228,713	3,914,293	3,672,482	-6%	
Economic Services	1,251,395	852,471	850,293	NO	
Other Property and Services	62,194	57,855	(189,896)	-428%	Plant repairs & maintenance, fuel less than budgeted.
	<u>13,181,102</u>	<u>9,846,715</u>	<u>9,173,709</u>		
NET RESULT	(5,770,468)	(5,766,170)	215,413		



STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE

For the period ended 31 March 2018

	2017/18 Adopted Budget \$	2017/18 YTD Budget \$	2017/18 YTD Actual \$
Operating Income			
Rates	(3,772,000)	(3,769,741)	(3,763,989)
Operating Grants, Subsidies & Contributions	(4,648,423)	(4,270,697)	(2,724,538)
Capital Grants, Subsidies & Contributions	(7,271,413)	(4,933,461)	(107,647)
Service Charges	-	-	-
Profit on Asset Disposals	(90,101)	(78,160)	(65,254)
Proceeds on Disposals	(417,273)	(312,912)	-
Realisation on Disposals	-	-	-
Fees & Charges	(2,047,374)	(1,679,146)	(1,683,072)
Interest Earnings	(424,280)	(322,009)	(297,413)
Other Revenue	(280,706)	(246,759)	(316,384)
Non Cash Income	-	-	-
	(18,951,570)	(15,612,885)	(8,958,297)
Operating Expenditure			
Employee Costs	4,478,406	3,339,399	3,104,760
Materials & Contracts	4,851,568	3,548,001	2,876,687
Utilities	390,711	291,436	304,853
Depreciation	3,831,514	2,873,358	2,381,208
Loss on Asset Disposals	82,366	62,356	-
Insurance	291,306	290,478	292,382
Interest	22,159	11,672	12,425
Other	99,677	79,887	201,397
Non Cash Expense	-	-	-
	14,047,707	10,496,587	9,173,710
NET RESULT	(4,903,863)	(5,116,298)	215,412



SUMMARY OF CAPITAL TRANSACTIONS BY SCHEDULE

For the period ended 31 March 2018

	2017/18 Adopted Budget \$	2017/18 YTD Budget \$	2017/18 YTD Actual \$	Variances the greater of +/- 10% or \$10k YTD Budget	Brief Explanation
Capital Income (Inc. Loans & Reserves)					
General Purpose Funding	0	0	0	NO	
Governance	(1,273,274)	0	0	NO	
Law, Order, Public Safety	0	0	0	NO	
Health	0	0	0	NO	
Education and Welfare	0	0	0	NO	
Housing	0	0	(125,002)	No	Deposit rec'd - licence to occupy unit at Amherst Village
Community Amenities	0	0	0	NO	
Recreation and Culture	0	0	0	NO	
Transport	(352,000)	0	0	NO	
Economic Services	(273,556)	0	0	NO	
Other Property and Services	0	0	0	NO	
	<u>(1,898,830)</u>	<u>0</u>	<u>(125,002)</u>		
Capital Expenditure (Inc. Loans & Reserves)					
General Purpose Funding	25,000	18,747	0	-100%	Transfer to GRV Revaluation Reserve not completed to date.
Governance	15,086,736	11,266,254	1,506,118	-87%	Capital projects - Administration Building, Early Childhood Hub, Welcome Precinct & Piesse Lake Development
Law, Order, Public Safety	95,962	78,997	28,129	-64%	Capital projects - Pound
Health	0	0	0	NO	
Education and Welfare	0	0	0	NO	
Housing	54,770	41,076	137,721	235%	Refund of Amherst Village capital deposit.
Community Amenities	1,853,199	1,389,906	25,034	-98%	Capital projects - Regional Waste Initiative
Recreation and Culture	232,080	174,033	122,716	-29%	Capital projects - RSL/Light Horse Monument
Transport	2,426,134	1,819,395	1,097,990	-40%	Timing of roads program work.
Economic Services	167,995	53,500	18,225	-66%	Timing of equipment purchases for Saleyards.
Other Property and Services	0	0	0	NO	
	<u>19,941,876</u>	<u>14,841,908</u>	<u>2,935,934</u>		



RECONCILIATION OF OPERATING/CAPITAL TRANSACTIONS TO SURPLUS/DEFICIT

For the period ended 31 March 2018

	2017/18 Adopted Budget INCOME	2017/18 Adopted Budget EXPENDITURE	2017/18 YTD Actual INCOME	2017/18 YTD Actual EXPENDITURE
Total Operating & Capital	(20,850,400)	33,122,978	(9,082,747)	12,109,644
(Surplus)/Deficit b/fwd 30June	<u>(5,815,404)</u> (26,665,804)	<u>33,122,978</u>	<u>(5,926,686)</u> (15,009,434)	<u>12,109,644</u>
Income/Expenditure adjustments				
a) Asset Depreciation Charge		(2,964,909)		0
b) Profit/(Loss) on Sale of Assets	90,101	(82,366)	244,595	0
d) Movement in Accrued Salaries		0		28,966
e) Movement in Accrued Interest		0		343
f) Adj to Leave Provisions		0		0
g) Incoming/outgoing Amherst Tenants		0		25,479
i) Plus Proceeds from New Loans	(3,500,000)		0	
j) Work In Progress				0
k) Movement in Deferred Pensioner rates				0
l) Movement in Deferred Pensioner ESL				0
	<u>(30,075,703)</u>	<u>30,075,703</u>	<u>(15,009,434)</u>	<u>12,164,432</u>
General Operating Surplus/(Deficit)		0		2,845,002
	<u>(30,075,703)</u>	<u>30,075,703</u>	<u>(15,009,434)</u>	<u>15,009,434</u>



NET CURRENT FUNDING POSITION

For the period ended 31 March 2018

	2017/18 YTD Actual \$
CURRENT ASSETS	
Cash - Unrestricted Muni	3,430,081
Cash - Restricted Muni	17,980,761
Cash - Restricted	0
Cash - Reserves	9,248,788
Receivables - Rates & Sanitation	974,936
Receivables - Other	1,219,668
Prepaid Expenses	250
Inventories	25,308
	<hr/> 32,879,792
LESS: CURRENT LIABILITIES	
Creditors & Accruals	(18,184,360)
Provisions	0
	<hr/> (18,184,360)
LESS: CASH RESTRICTED/RESERVES	(9,248,788)
LESS: CASH COMMITTED	
LESS: TRUST MOVEMENT	(41,097)
NET CURRENT FUNDING POSITION	<hr/> <hr/> 5,405,548

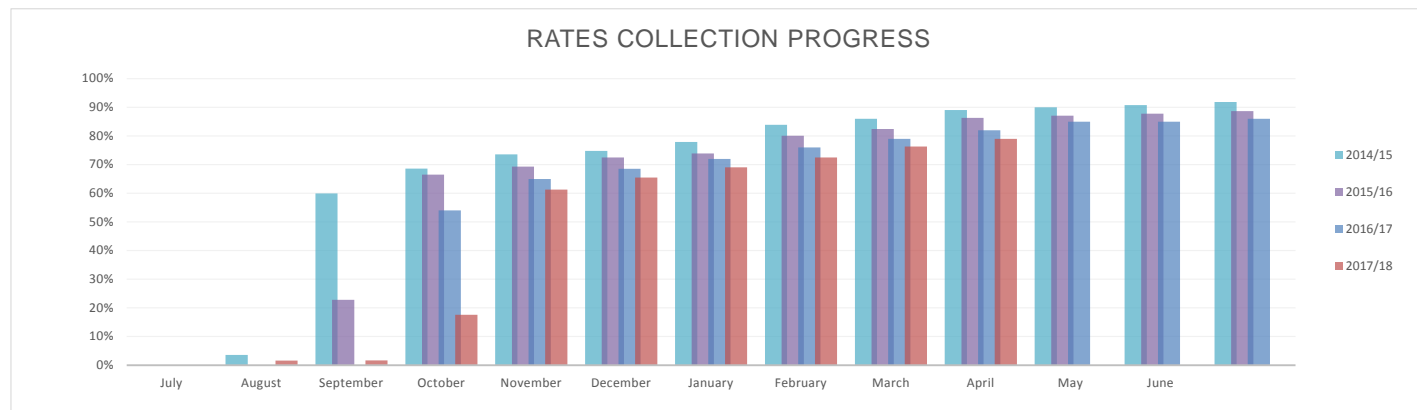


SUMMARY OF RATES AND SERVICE CHARGES

As at 31 March 2018

2017/18	Rates & charges levied	\$4,552,380			
	Less discount granted	(\$42,987)			
	Arrears as at 1 July 2017	\$661,106			
	Less collections	(\$4,085,113)			
	TOTAL RATES & CHARGES OUTSTANDING	\$1,085,386	PERCENTAGE COLLECTED TO DATE	79.01%	
	Less pensioner deferred rates	\$173,736	Percentage deferred rates outstanding	4.74%	
	NET RATES COLLECTABLE	\$911,650	PERCENTAGE NET RATES COLLECTABLE	16.25%	
		<u>\$1,085,386</u>		<u>100.00%</u>	

COMPARATIVE PERCENTAGE OF RATES COLLECTED MONTHLY



Financial Year	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	Average
Due Date	12/09/2008	10/09/2009	3/09/2010	1/09/2011	30/08/2012	30/08/2013	29/08/2014	9/09/2015	30/09/2016	16/10/2017	Collection
July	2%	0%	0%	2%	2%	0%	4%	0%	0%	2%	1%
August	17%	20%	39%	51%	62%	54%	60%	23%	0%	2%	33%
September	62%	66%	66%	66%	68%	62%	69%	67%	54%	18%	60%
October	64%	69%	70%	69%	72%	73%	74%	69%	65%	61%	69%
November	71%	74%	73%	72%	75%	75%	75%	73%	69%	66%	72%
December	74%	76%	76%	75%	77%	77%	78%	74%	72%	69%	75%
January	77%	78%	82%	81%	81%	83%	84%	80%	76%	72%	79%
February	81%	79%	84%	83%	83%	85%	86%	82%	79%	76%	82%
March	84%	83%	87%	87%	87%	89%	89%	86%	82%	79%	85%
April	85%	84%	88%	88%	89%	89%	90%	87%	85%		87%
May	87%	86%	88%	90%	90%	90%	91%	88%	85%		88%
June	88%	88%	89%	91%	91%	92%	92%	89%	86%		90%

As at 31 March 2018

GL A/c	IE	Project No.	Program/Details	Source	Gov't	2017/18 Original Budget	Additional Grants	Variations/ Deferred	Revised Grant Available	Recoup Status	
										Received/ Invoiced	Not Received/ Not Invoiced
Sch 3 - GENERAL PURPOSE INCOME											
<i>General Purpose Grants</i>											
0181	38		General Purpose Grant (Gpf)	Grants Commission	State	708,434			708,434	512,741	195,694
0201	38		Untied Road Grant (Gpf)	Grants Commission	State	209,351			209,351	166,056	43,295
Sch 4 - GOVERNANCE											
<i>SuperTowns Project Summary</i>											
2636	41	201213-001	Supertown Funding - Faa2	State Revenue Dept	State	636,130			636,130	0	636,130
2646	41		Early Childhood Hub Grant Funds	Dept Regional Development	State	3,890,475			3,890,475	0	3,890,475
2660	41		Welcome Precinct Grant Funds (St)	Dept Regional Development	State	0			0	0	0
2661	41		Piesse Lake Development Grant Funds	Dept Regional Development	State	0			0	0	0
2665	41		Main St Stage 2 Grant Funds	Regional Development & Lands	State	54,965			54,965	0	54,965
Sch 5 - LAW, ORDER, PUBLIC SAFETY											
<i>Fire Prevention</i>											
1725	38		Bfb Lggs Income	FESA	State	27,773			27,773	18,515	9,258
1726	37		Contributions & Reimbursements (Cesm)	FESA/Other Shire	State/Other	124,518			124,518	0	124,518
Sch 8 - EDUCATION & WELFARE SERVICES											
<i>Community Development & Other Welfare</i>											
3167	37		Youth Activity Grant Income	Dept Child Protection	State	32,000			32,000	23,751	8,249
3173	37		Seniors Week Grant Income	COTAWA	Other	1,000			1,000	1,000	1,000
3174	38		National Youth Week Grant Income (Cdw)	Dept Communities	State	1,000			1,000	0	1,000
4337	37		Harmony Festival Income Grant	Lotterywest	Other	20,000			20,000	20,000	0
4337	37		Harmony Festival Income Grant	Sponsorship	Other	1,000			1,000	7,818	(6,818)
4337	38		Harmony Festival Income Grant	Dept Communities	State	5,000			5,000	5,000	0
4337	38		Harmony Festival Income Grant	Healthway	State	5,000			5,000	0	5,000
4333	38		Thank-a Volunteer Day Grant	Dept Communities	State	0			0	0	0
4333	38		Disability Awareness Week Grant Income	Dept Communities	State	1,000			1,000	1,000	0
5334	38		Traineeship Grant/Subsidy (Cdw)	Dept Local Govt, Sport & Cultural Interests	State	9,646			9,646	0	9,646
5334	37		Path Internship (Cdw)	Great Southern Personnel	Other	0			0	909	(909)
<i>Health Insp & Administration</i>											
4344	37		All Ways 5 Days Project Income (Cdw)	Dept Prime Minister & Cabinet	Federal	0			0	5,808	(5,808)
Sch 11 - RECREATION AND CULTURE											
<i>Katanning Leisure Centre</i>											
6403	38		Traineeship Grant/Subsidy (Klc)	Dept Local Govt, Sport & Cultural Interests	State	21,040			21,040	0	21,040
<i>Other Recreation and Sport</i>											
1283	38		Club Development Initiative Grant Income (Ors)	Dept Rec & Sport	State	20,000			20,000	20,000	0
1283	38		Community Water Supply Program Grant Income (Ors)	Dept Water	State	10,000			10,000	10,000	0
3923	38		Grant Income - Kidsport	Dept Rec & Sport	State	16,000			16,000	3,761	12,239
<i>Library</i>											
4183	38		Traineeship Grant/Subsidy (Lib)	Dept Local Govt, Sport & Cultural Interests	State	9,646			9,646	0	9,646
Sch 10 - COMMUNITY AMENITIES											
<i>Sanitation-Household Refuse</i>											
2700	41		Cldg Regional Re Regional Waste Initiative Income	Regional Development & Lands	State	1,743,367			1,743,367	0	1,743,367
Sch 12 - TRANSPORT											
<i>Construction/Maintenance Sts, Rds, Bridges</i>											
4631	41		Regional Road Group Funding (Crbd)	Dept Plan & Infrastructure	State	494,000			494,000	10,747	483,253
5051	44		Roads To Recovery Funding (Crbd)	Dept of Transport (Federal)	Federal	440,736			440,736	89,900	350,836
<i>Mtce. Roads, Bridges, Depots</i>											
4911	38		Direct Road Grant (Mrbd)	Main Roads Dept	State	65,938			65,938	65,938	0
4941	38		Street Light Subsidy	Main Roads Dept	State	2,006			2,006	0	2,006
4981	38		Wandrra Claims (Mrbd)	Main Roads Dept	State	3,052,750			3,052,750	1,564,706	1,488,044
<i>Transport Licensing</i>											
1103	37		Commissions & Contributions (Tpl)	Department of Transport	State	105,000			105,000	74,008	30,992
<i>Aerodromes</i>											
5284	38		Rads Grant (Aero)	Department of Transport	State	13,000			13,000	0	13,000
Sch 13 - ECONOMIC SERVICES											
<i>Economic Development</i>											
5877	38		Business Activation Project Grant Income	Building Better Regions Fund	Federal	40,000			40,000	19,492	20,508
<i>Tourism & Area Promotion</i>											
8933	38		Hidden Treasures	Various	State	32,055			32,055	68,793	(36,738)
TOTAL - GRANTS						11,792,830	0	0	11,792,830	2,689,943	9,103,887

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18
	Budget	Actual	Budget	Actual	Budget	Actual
	\$	\$	\$	\$	\$	\$
Sch 4 - GOVERNANCE						
Toyota Prado VX Wagon	49,034	0	53,000	0	3,966	0
Mitsubishi MQ Triton 4x4 Exceed	21,206	0	28,000	27,500	6,794	27,500
Toyota Camry Atara SL Stn Wgn 2.5L	17,538	0	25,000	0	7,462	0
Colorado Trailblazer	18,199	0	30,000	27,273	11,801	27,273
Colorado Trailblazer	28,367	0	32,000	33,818	3,633	33,818
Mazda CX-5 2016	24,940	0	30,000	0	5,060	0
Mazda CX-5 2015	23,326	0	21,000	20,000	(2,326)	20,000
Colorado Trailblazer	28,367	0	32,000	33,182	3,633	33,182
Sch 12 -TRANSPORT						
Cat Grader	122,918	0	50,000		(72,918)	0
Isuzu Giga Tip Truck (Carry forward from 16/17)	18,000	0	62,273	62,273	44,273	62,273
Colorado Trailblazer	28,958	0	32,000	35,455	3,042	35,455
Mitsubishi Triton Dual Cab	8,112	0	4,000		(4,112)	0
Ford Ranger	9,010	0	6,000		(3,010)	0
Ford Ranger Ute	11,563	0	12,000		437	0
Isuzu Road Sweeper	0	0	0	4,545	0	4,545
Sch 13 - ECONOMIC SERVICES						
Sheep Loading Ramp	0	0	0	550	0	550
	409,538	0	417,273	244,595	7,735	244,595

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18
	Budget	Actual	Budget	Actual	Budget	Actual
	\$	\$	\$	\$	\$	\$
MOTOR VEHICLES						
Toyota Prado VX Wagon	49,034	0	53,000	0	3,966	0
Mitsubishi MQ Triton 4x4 Exceed	21,206	0	28,000	27,500	6,794	27,500
Toyota Camry Atara SL Stn Wgn 2.5L	17,538	0	25,000	0	7,462	0
Colorado Trailblazer	18,199	0	30,000	27,273	11,801	27,273
Colorado Trailblazer	28,367	0	32,000	33,818	3,633	33,818
Mazda CX-5 2016	24,940	0	30,000	0	5,060	0
Mazda CX-5 2015	23,326	0	21,000	20,000	(2,326)	20,000
Colorado Trailblazer	28,367	0	32,000	33,182	3,633	33,182
Colorado Trailblazer	28,958	0	32,000	35,455	3,042	35,455
Mitsubishi Triton Dual Cab	8,112	0	4,000	0	(4,112)	0
Ford Ranger	9,010	0	6,000	0	(3,010)	0
Ford Ranger Ute	11,563	0	12,000	0	437	0
PLANT						
Cat Grader	122,918	0	50,000	0	(72,918)	0
Isuzu Giga Tip Truck (Carry forward from 16/17)	18,000	0	62,273	62,273	44,273	62,273
Isuzu Road Sweeper	0	0	0	4,545	0	4,545
EQUIPMENT						
Sheep Loading Ramp	0	0	0	550	0	550
	409,538	0	417,273	244,595	7,735	244,595

Summary	2017/18 Budget \$	2017/18 Actual \$
Profit on Asset Disposals	90,101	244,595
Loss on Asset Disposals	(82,366)	0
	7,735	244,595

GL A/C	Job	Description	Original Budget \$	YTD Actual \$	Equipment \$	Motor Vehicles \$	Plant \$	Land & Buildings \$	Roads \$	Parks & Gardens \$	Other Infrastructure \$
Sch 4 - GOVERNANCE											
Other Governance											
0324		MOTOR VEHICLES									
		Replacement Chief Executive Officer's vehicle	65,000	0		0					
0334		LAND & BUILDINGS									
		New Administration Building	6,191,329	697,110				697,110			
Elected Members											
0304		EQUIPMENT									
		Christmas Decorations	12,563	11,570	11,570						
General Administration											
2204		MOTOR VEHICLES									
		Replacement pool vehicle	35,000	36,542		36,542					
		Replacement Executive Manager - Property & Assets vehicle	37,000	36,170		36,170					
		Replacement Manager of Finance vehicle	35,000	36,541		36,541					
		Replacement Executive Manager - Projects & Community Building vehicle	37,000	36,541		36,541					
		Replacement Councillor vehicle	32,000	(0)		(0)					
5994		EQUIPMENT									
		Installation of Microwave Radio Network	0	24,502	24,502						
SuperTown Project Summary											
		LAND & BUILDINGS									
2638		Supertown Project Faa2		600				600			
2648		Town Planning	0	14,113				14,113			
2649		Heritage Precinct	0	840				840			
2650		Town Centre	0	0				0			
2659		Early Childhood Hub	5,376,317	183,168				183,168			
2666		Clive Street Stage 2	0	59,877				59,877			
2668		Piesse Lake	1,442,694	164,651				164,651			
2667		Welcome Precinct	1,688,616	172,584				172,584			
Sch 5 - LAW, ORDER & PUBLIC SAFETY											
Animal Control											
0476		LAND & BUILDINGS									
	C427	Regional Super Pound - Regional Tip Site (Total Project \$70k Council Funded)	67,833	0				0			

GL A/C	Job	Description	Original Budget \$	YTD Actual \$	Equipment \$	Motor Vehicles \$	Plant \$	Land & Buildings \$	Roads \$	Parks & Gardens \$	Other Infrastructure \$
Other Law, Order, Public Safety											
1994	EQUIPMENT										
		CCTV Upgrade - Town Square fixed cameras	4,910	4,910	4,910						
		CCTV Upgrade - Austral Tce South	23,219	23,219	23,219						
Sch 10 - COMMUNITY AMENITIES											
Sanitation Household Refuse											
2484	LAND & BUILDINGS										
	C421	Regional Waste Initiative Stage 1 & 2	1,715,331	3,062				3,062			
Sch 11 - RECREATION & CULTURE											
Public Halls and Civic Centres											
9454	LAND & BUILDINGS										
	C436	Town Hall Façade	0	3,162				3,162			
		Town Hall - Carpet stairs & upper hall	11,493	5,895				5,895			
Katanning Leisure Centre											
1824	LAND & BUILDINGS										
	C418	Gym/Aerobics Extension	0	6,416				6,416			
	C454	Air-Conditioning for Pioneer Room	0	47,591				47,591			
Katanning Aquatic Centre											
3304	EQUIPMENT										
		Swimming Pool Chlorinator	22,500	23,560	23,560						
Other Recreation & Sport											
3094	LAND & BUILDINGS										
		Katanning Non-Potable Water Supply Project	25,521	24,885				24,885			
Other Culture											
4541	INFRASTRUCTURE										
		RSL/Light Horse Monument	44,669	0							0
Sch 12 -TRANSPORT											
Road Plant Purchases											
4964	MOTOR VEHICLES										
		Replacement Director of Engineering Services vehicle	37,000	(0)		(0)					
		Replacement Refuse Site vehicle	34,000	0		0					
		Replacement Parks & Gardens vehicle	34,000	0		0					
		Replacement Mechanic vehicle	34,000	0		0					
4954	PLANT										
		Replace Caterpillar Grader	350,000	0			0				
		Slip on Water Tank	27,000	27,000			27,000				
		Trailer Dolly	25,000	20,336			20,336				
		Replace Giga Tip Truck	252,732	252,732			252,732				
		Custom Built Trailer	0	9,405			9,405				

ACQUISITION OF ASSETS

As at 31 March 2018

GL A/C	Job	Description	Original Budget \$	YTD Actual \$	Equipment \$	Motor Vehicles \$	Plant \$	Land & Buildings \$	Roads \$	Parks & Gardens \$	Other Infrastructure \$

ACQUISITION OF ASSETS

As at 31 March 2018

GL A/C	Job	Description	Original Budget \$	YTD Actual \$	Equipment \$	Motor Vehicles \$	Plant \$	Land & Buildings \$	Roads \$	Parks & Gardens \$	Other Infrastructure \$
4954	EQUIPMENT										
		Traffic counters x 3 - vehicle classify system	15,715	15,715	15,715						
		Constr. Roads Bridges Depots									
4540	PARKS & OVALS										
		Piesse Lake Improvement	86,979	33,521						33,521	
4460	INFRASTRUCTURE - ROADS										
	C620	Clive Street Railway to Richardson Street - repairs sections of structural failure, drainage and reseal	0	20					20		
	C630	Warren Road - widening seal over crests	0	0					0		
	C638	Trimmer Road (SLK 0 - 7.83)	0	0					0		
	C640	Police Pools Road - Gravel Sheetting (Slk 0 - 5.67)	0	3,374					3,374		
	C641	Lake Coyrecup Road - Gravel sheeting	0	0					0		
	C642	Fairfield Road - Repair failed pavement & reseal to 6m (4.5 km)	240,000	27,873					27,873		
	C643	Dumbleyung Road - Repair failed pavement & reseal (1 km)	126,000	0					0		
	C644	Warren Road - Reconstruct & widen crests (4.66 km)	300,000	190,242					190,242		
	C645	Conroy Road - Repair failures & reseal (0.29 km)	45,000	0					0		
	C646	Andover Street (at Clive) - Reconstruct & reseal (0.1 km)	65,000	0					0		
	C647	Conning Road - Resheet (5.63 km)	135,000	175,570					175,570		
	C648	Hutton Road - Resheet (6.75 km) 1st section	140,000	87,152					87,152		
	C649	Cheviot Hills Road - Resheet (4.11 km)	100,736	113,000					113,000		
	C650	Illareen Road - Resheet (3.54 km)	95,000	0					0		
	C651	Braeside Road - Repair failures and seal (0.18 km)	115,000	0					0		
	C652	Laneway - St John Ambulance - Asphalt	24,000	24,000					24,000		
		Aerodromes									
4074	LAND & BUILDINGS										
		Katanning Airstrip fencing	26,000	16,752				16,752			
		Sch 13 - ECONOMIC SERVICES									
		Saleyards & Markets									
5844	EQUIPMENT										
		Saleyards - Irrigation/Grey Water Pumps	100,000	339				0			339
		Saleyards - Renewable energy generation & storage	50,000	0				0			
			19,326,157	2,614,540	103,477	145,793	309,473	1,400,706	621,231	33,521	339

For the period ended 31 March 2018

Operating	2017/18 Adopted Budget \$	2017/18 YTD Budget \$	2017/18 YTD Actual \$
Revenue			
General Purpose Funding	(1,229,685)	(928,911)	(910,913)
Governance	(4,837,551)	(2,685,926)	(228,169)
Law, Order, Public Safety	(201,235)	(151,974)	(48,268)
Health	(3,916)	(2,770)	(1,837)
Education and Welfare	(80,250)	(71,416)	(73,957)
Housing	(180,669)	(135,474)	(67,472)
Community Amenities	(2,699,541)	(2,665,404)	(899,418)
Recreation and Culture	(546,610)	(412,636)	(399,581)
Transport	(4,240,677)	(3,953,795)	(1,851,213)
Economic Services	(676,663)	(472,804)	(613,444)
Other Property and Services	(65,500)	(49,122)	(101,630)
	(14,762,297)	(11,530,232)	(5,195,902)
Expenses			
General Purpose Funding	131,716	99,905	86,101
Governance	1,076,098	838,953	786,709
Law, Order, Public Safety	445,972	336,800	317,389
Health	140,349	105,189	76,635
Education and Welfare	464,299	359,601	320,211
Housing	241,908	184,514	106,738
Community Amenities	1,202,966	900,887	900,867
Recreation & Culture	2,935,492	2,196,247	2,246,181
Transport	5,228,713	3,914,293	3,672,482
Economic Services	1,251,395	852,471	850,293
Other Property and Services	62,194	57,855	(189,896)
	13,181,102	9,846,715	9,173,710
(Surplus)/Deficit after Operating Expenses	(1,581,195)	(1,683,517)	3,977,808
Adjustments for Cash Budget Requirements:			
Add Back Non-Cash Expense and Revenue			
Amherst Reducing Equity	0	0	(2,571)
Movement in Accrued Salaries & Wages	0	0	28,966
Movement in Accrued Interest	0	0	343
Movement in Employee Benefit Provisions	0	0	0
Movements in Pensioner Rates and ESL	0	0	0
Rounding	0	0	0
Profit/(Loss) on Asset Disposals	7,735	15,804	244,595
Depreciation on Assets	(2,964,909)	(2,223,486)	0
Nett Operating excluding non-cash items	(4,538,369)	(3,891,199)	4,249,141
Capital Expenditure and Revenue			
Movement in Works in Progress	0	0	0
Purchase Land and Buildings	16,695,134	12,448,822	1,401,044
Purchase Equipment & Furniture/Fittings	63,192	54,418	87,762
Purchase Plant & Motor Vehicles	1,050,447	739,035	470,982
Purchase Infrastructure Assets	1,517,384	1,137,852	654,753
Proceeds from Disposal of Assets	(417,273)	(417,273)	(244,595)
Amherst Refundable Deposits Expenses	0	0	0
Amherst Refundable Deposits Income/Expense	0	0	0
Repayment of Debentures	172,919	129,690	78,880
Proceeds from New Debentures	(3,500,000)	0	0
Self-Supporting Loan Principal Income	0	0	0
Transfers to Reserves (Restricted Assets)	442,800	332,091	78,606
Transfers from Reserves (Restricted Assets)	(1,898,830)	0	0
Estimated (Surplus)/Deficit from prior year	(5,815,404)	(5,815,404)	(5,926,686)
Surplus/Deficit Carried Forward	0	635,379	(5,405,548)
Amount Required to be Raised from Rates	3,772,000	4,082,653	6,255,435



Shire of
Katanning
Heart of the Great Southern

2017/18 Budget Review
For the period ended
31 January 2018



**SHIRE OF KATANNING
BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 JANUARY 2018**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

TABLE OF CONTENTS

Statement of Budget Review by Nature or Type	1
Statement of Budget Review by Program	2
Note 1 Basis of Preparation	3
Note 2 Summary Graphs - Budget Review	4
Note 3 Net Current Funding Position	5
Note 4 Predicted Variances	7
Note 5 Budget Amendments	10

SHIRE OF KATANNING
STATEMENT OF BUDGET REVIEW
(NATURE OR TYPE)
FOR THE PERIOD ENDED 31 JANUARY 2018

	Note	Budget v Actual		Predicted		
		Annual Budget (a)	YTD Actual (b)	Variance Permanent (c)	Year End (a)+(c)	
		\$	\$	\$	\$	
OPERATING ACTIVITIES						
Net current assets at start of financial year surplus/(deficit)	4.5.2	5,815,404	5,889,670	74,266	5,889,670	▲
Revenue from operating activities (excluding rates)						
Operating grants, subsidies and contributions	4.1.3	4,648,423	1,822,871	69,837	4,718,260	▲
Profit on asset disposals	4.1.1	90,101	71,001	0	90,101	
Fees and charges	4.1.2	2,047,374	1,462,627	55,000	2,102,374	▲
Service charges		0	0	0	0	
Interest earnings	4.1.4	424,280	248,926	0	424,280	
Other revenue	4.1.5	280,706	134,723	95,000	375,706	▲
		7,490,884	3,740,148	219,837	7,710,721	
Expenditure from operating activities						
Employee costs	4.2.1	(4,478,406)	(2,525,851)	(20,076)	(4,498,482)	▲
Materials and contracts	4.2.2	(4,851,568)	(1,997,471)	(115,700)	(4,967,268)	▲
Utility charges	4.2.3	(390,711)	(210,746)	(35,000)	(425,711)	▲
Depreciation on non-current assets	4.2.4	(2,964,909)	(2,106,937)	(622,600)	(3,587,509)	▲
Interest expenses	4.2.5	(22,159)	(12,425)	0	(22,159)	
Insurance expenses	4.2.6	(291,306)	(292,382)	0	(291,306)	
Loss on asset disposals	4.2.7	(82,366)	(16,482)	0	(82,366)	
Other expenditure	4.2.8	(99,677)	(100,550)	0	(99,677)	
		(13,181,102)	(7,262,844)	(793,376)	(13,974,478)	
Operating activities excluded from budget						
Depreciation on assets	4.5.6	2,964,909	2,106,937	622,600	3,587,509	▲
Amherst Reducing Equity	4.5.5	0	47,867	28,050	28,050	
(Profit)/loss on asset disposal		(7,735)	(54,519)	0	(7,735)	
Movement in Accrued Salaries & Wages		0	(28,966)	0	0	
Movement in Accrued Interest		0	(343)	0	0	
Adjust provisions and accruals		0	0	0	0	
Amount attributable to operating activities		3,082,360	4,437,950	151,377	3,233,737	
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions	4.3.1	7,271,413	100,647	7,000	7,278,413	▲
Purchase land held for resale	4.4.1	0	0	0	0	
Purchase land and buildings	4.4.2	(16,545,134)	(800,656)	(54,000)	(16,599,134)	▲
Purchase plant and equipment	4.4.3	(1,263,639)	(503,277)	(8,000)	(1,271,639)	▲
Purchase furniture and equipment	4.4.4	0	0	0	0	
Purchase and construction of infrastructure-roads	4.4.5	(1,385,736)	(352,722)	0	(1,385,736)	
Purchase and construction of infrastructure-other	4.4.6	(131,648)	0	0	(131,648)	
Purchase of investments	4.4.7	0	0	0	0	
Proceeds from disposal of assets	4.3.2	417,273	196,545	0	417,273	
Proceeds from sale of investments	4.3.4	0	0	0	0	
Amount attributable to investing activities		(11,637,471)	(1,359,463)	(55,000)	(11,692,471)	
FINANCING ACTIVITIES						
Proceeds from new borrowings	4.3.3	3,500,000	0	0	3,500,000	
Proceeds from advances	4.3.5	0	0	0	0	
Proceeds from self supporting loans	4.3.6	0	0	0	0	
Transfers from cash backed reserves (restricted assets)	4.5.2	1,898,830	0	144,541	2,043,371	▲
Repayment of debentures	4.4.8	(172,919)	(85,643)	0	(172,919)	
Advances to community groups	4.4.9	0	0	0	0	
Transfers to cash backed reserves (restricted assets)	4.5.1	(442,800)	(114,411)	(230,918)	(673,718)	▲
Amount attributable to financing activities		4,783,111	(200,054)	(86,377)	4,696,734	
Budget deficiency before general rates		(3,772,000)	2,878,433	10,000	(3,762,000)	
Estimated amount to be raised from general rates	4.5.3	3,772,000	3,767,451	(10,000)	3,762,000	▼
Closing funding surplus(deficit)	3	0	6,645,884	0	0	

SHIRE OF KATANNING
STATEMENT OF BUDGET REVIEW
(STATUTORY REPORTING PROGRAM)
FOR THE PERIOD ENDED 31 JANUARY 2018

	Note	Budget v Actual		Predicted		Material Variance
		Adopted Annual Budget (a)	YTD Actual (b)	Variance Permanent (c)	Year End (a)+(c)	
		\$	\$	\$	\$	
OPERATING ACTIVITIES						
Net current assets at start of financial year surplus/(deficit)	4.5.2	5,815,404	5,889,670	74,266	5,889,670	▲
Revenue from operating activities (excluding rates)						
Governance		255,981	211,738	93,129	349,110	▲
General purpose funding		1,229,685	628,212	(2,723)	1,226,962	▼
Law, order, public safety		201,235	42,718	0	201,235	
Health		3,916	619	0	3,916	
Education and welfare		80,250	64,668	14,627	94,877	▲
Housing		180,669	54,312	0	180,669	
Community amenities		956,174	825,545	0	956,174	
Recreation and culture		534,870	300,297	38,104	572,974	▲
Transport		3,305,941	1,122,970	0	3,305,941	
Economic services		676,663	426,008	76,700	753,363	▲
Other property and services		65,500	46,579	0	65,500	
		7,490,884	3,723,666	219,837	7,710,721	
Expenditure from operating activities						
Governance		(1,076,098)	(654,471)	(57,076)	(1,133,174)	▲
General purpose funding		(131,716)	(66,904)	(20,000)	(151,716)	▲
Law, order, public safety		(445,972)	(262,095)	(13,500)	(459,472)	▲
Health		(140,349)	(70,376)	0	(140,349)	
Education and welfare		(464,299)	(206,642)	(17,000)	(481,299)	▲
Housing		(241,908)	(90,521)	0	(241,908)	
Community amenities		(1,202,966)	(673,834)	(69,500)	(1,272,466)	▲
Recreation and culture		(2,935,492)	(1,822,717)	(181,100)	(3,116,592)	▲
Transport		(5,228,713)	(2,784,801)	(275,500)	(5,504,213)	▲
Economic services		(1,251,395)	(678,075)	(119,700)	(1,371,095)	▲
Other property and services		(62,194)	64,074	(40,000)	(102,194)	▲
		(13,181,102)	(7,246,362)	(793,376)	(13,974,478)	
Operating activities excluded from budget						
Depreciation on assets	4.5.6	2,964,909	2,106,937	622,600	3,587,509	▲
Amherst Reducing Equity	4.5.5	0	47,867	28,050	28,050	▲
(Profit)/loss on asset disposal		(7,735)	(54,519)	0	(7,735)	
Movement in Accrued Salaries & Wages		0	(28,966)	0	0	
Movement in Accrued Interest		0	(343)	0	0	
Adjust provisions and accruals		0	0	0	0	
Amount attributable to operating activities		3,082,360	4,437,950	151,377	3,233,737	
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions	4.3.1	7,271,413	100,647	7,000	7,278,413	
Purchase land held for resale	4.4.1	0	0	0	0	
Purchase land and buildings	4.4.2	(16,545,134)	(800,656)	(54,000)	(16,599,134)	▲
Purchase plant and equipment	4.4.3	(1,263,639)	(503,277)	(8,000)	(1,271,639)	▲
Purchase furniture and equipment	4.4.4	0	0	0	0	
Purchase and construction of infrastructure-roads	4.4.5	(1,385,736)	(352,722)	0	(1,385,736)	
Purchase and construction of infrastructure-other	4.4.6	(131,648)	0	0	(131,648)	
Purchase of investments	4.4.7	0	0	0	0	
Proceeds from disposal of assets	4.3.2	417,273	196,545	0	417,273	
Proceeds from sale of investments	4.3.4	0	0	0	0	
Amount attributable to investing activities		(11,637,471)	(1,359,463)	(55,000)	(11,692,471)	
FINANCING ACTIVITIES						
Proceeds from new borrowings	4.3.3	3,500,000	0	0	3,500,000	
Proceeds from advances	4.3.5	0	0	0	0	
Proceeds from self supporting loans	4.3.6	0	0	0	0	
Transfers from cash backed reserves (restricted assets)	4.5.2	1,898,830	0	144,541	2,043,371	▼
Repayment of debentures	4.4.8	(172,919)	(85,643)	0	(172,919)	
Advances to community groups	4.4.9	0	0	0	0	
Transfers to cash backed reserves (restricted assets)	4.5.1	(442,800)	(114,411)	(230,918)	(673,718)	▼
Amount attributable to financing activities		4,783,111	(200,054)	(86,377)	4,696,734	
Budget deficiency before general rates		(3,772,000)	2,878,433	10,000	(3,762,000)	▲
Estimated amount to be raised from general rates	4.5.3	3,772,000	3,767,451	(10,000)	3,762,000	▼
Closing Funding Surplus(Deficit)	3	0	6,645,884	0	0	

SHIRE OF KATANNING
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2018

1. BASIS OF PREPARATION

The budget review report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget review report are presented below and have been consistently applied unless stated otherwise.

The report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Katanning controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

2017/18 ACTUAL BALANCES

Balances shown in this budget review report as 2017/18 Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

ROUNDING OFF FIGURES

All figures shown in this budget review report are rounded to the nearest dollar.

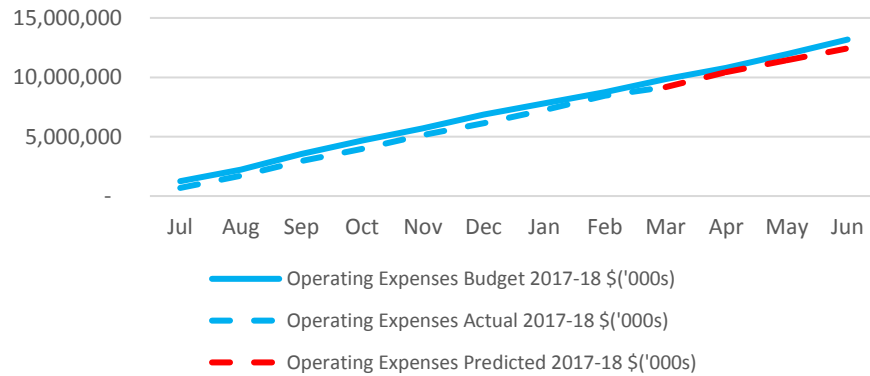
BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in this budget review report relate to the original budget estimate for the relevant item of disclosure.

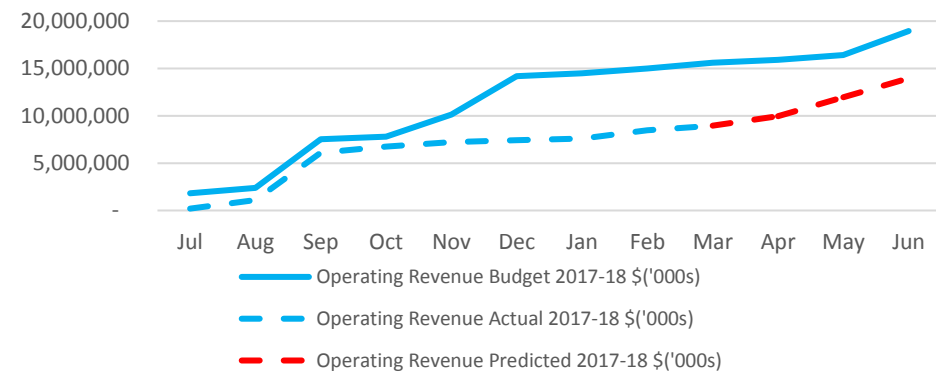
SHIRE OF KATANNING
SUMMARY GRAPHS - BUDGET REVIEW
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 JANUARY 2018

2. SUMMARY GRAPHS - BUDGET REVIEW

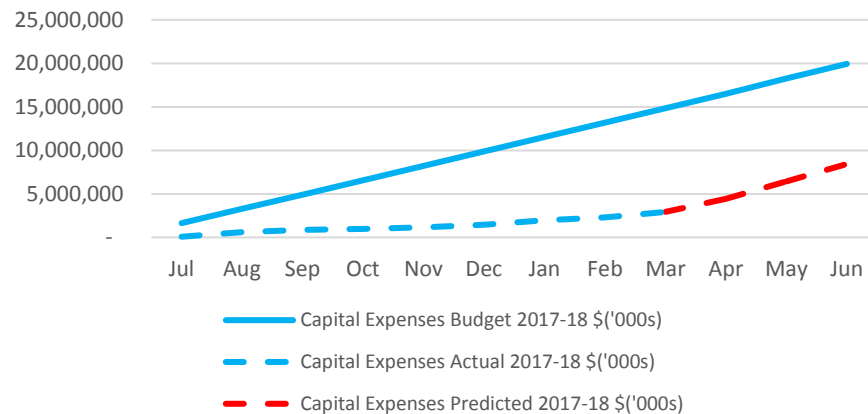
Operating Expenses



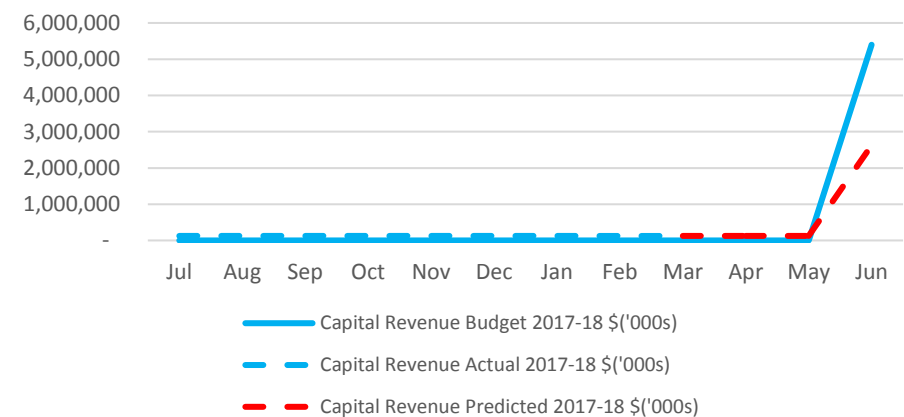
Operating Revenue



Capital Expenditure



Capital Revenue



This information is to be read in conjunction with the accompanying financial statements and notes.

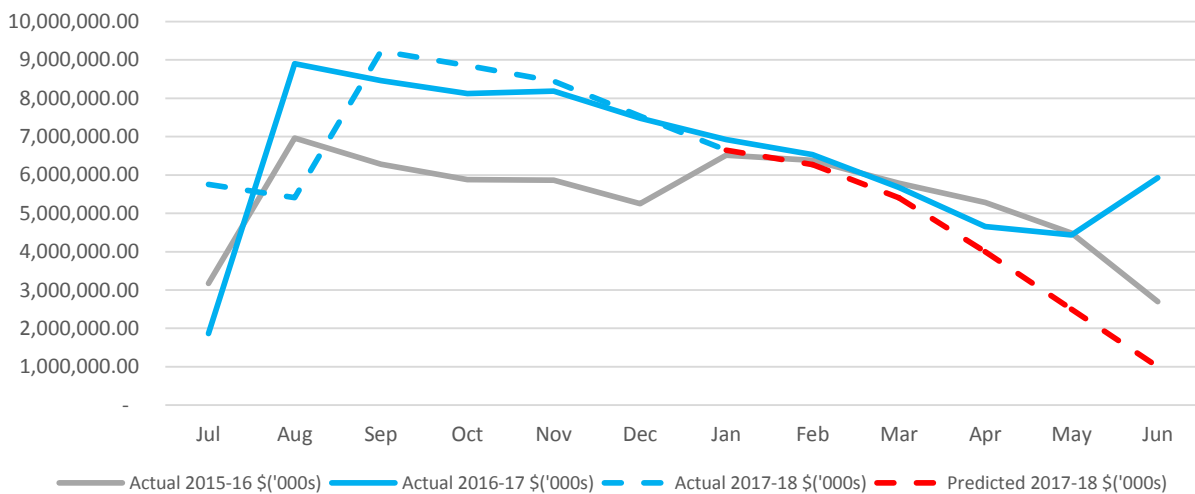
SHIRE OF KATANNING
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 JANUARY 2018

3. NET CURRENT FUNDING POSTION

Positive=Surplus (Negative=Deficit)
2017-18

Note	This Period	Last Period	Same Period Last Year
	\$	\$	\$
Current assets			
Cash unrestricted	4,569,339	5,232,090	5,817,804
Cash restricted	27,205,158	27,195,304	27,890,558
Receivables - rates and rubbish	1,277,598	1,456,214	1,017,116
Receivables - other	1,194,755	1,151,691	270,362
Inventories	25,308	25,308	25,308
	34,272,158	35,060,607	35,021,148
Less: current liabilities			
Payables	(18,354,029)	(18,042,728)	(17,983,671)
Less: adjustments			
Cash restricted	(9,224,398)	(9,214,543)	(10,103,632)
Payments in advance	(250)	(250)	(250)
Trust Movement	(47,597)	(270,375)	(11,421)
Net current funding position	6,645,884	7,532,711	6,922,173

Liquidity Over the Year



SHIRE OF KATANNING
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 JANUARY 2018

3. COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 Net Current Assets of the budget.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Katanning's operational cycle. In the case of liabilities where the Shire of Katanning does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire of Katanning's intentions to release for sale.

LOANS AND RECEIVABLES

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss. Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Katanning prior to the end of the financial year that are unpaid and arise when the Shire of Katanning becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Katanning's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Katanning's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current of financial trade and other payables in the statement position. Shire of Katanning's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

PROVISIONS

Provisions are recognised when the Shire of Katanning has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

RATES, GRANTS, DONATIONS AND OTHER CONTRIBUTIONS

Rates, grants, donations and other contributions are recognised as revenues when the Shire of Katanning obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

SHIRE OF KATANNING
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 JANUARY 2018

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$ Permanent
4.1 OPERATING REVENUE (EXCLUDING RATES)	
4.1.1 PROFIT ON ASSET DISPOSAL	
No Material Variance	0
4.1.2 FEES AND CHARGES	
Harmony Festival income is greater than anticipated as a result of the Twilight Dinner ticket sales; Refuse Site Disposal Charges are anticipated to be lower than budgeted, however this is offset by an increase in the sale of recyclables (see 4.1.8). During the budget process, rates instalment charges were under budgeted; this correction aligns the budget with actual revenue and prior years actuals. Consistently high numbers at the Saleyards has increased yarding fees; this is quarantined to the saleyard reserve (see 4.5.10).	55,000
4.1.3 GRANTS, SUBSIDIES AND CONTRIBUTIONS	
The WA Local Government Grants Commission advised that the final figures are lower than what was previously advised. This is due to new census data becoming available in June, which affected the distribution of Financial Assistance Grant Allocations to the States. The impact is the final cash allocation to Western Australia is lower than originally advised by the Commonwealth in the May estimates. Reimbursement of unbudgeted long service leave from other Councils for current employees. Additional insurance rebates/adjustments. Officers were successful in gaining additional support for events, resulting in additional Harmony Festival and Bloom Festival grants (see 4.2.2). Budgeted traineeship subsidies were received at the end of 2016/17.	69,837
4.1.4 INTEREST EARNINGS	
No Material Variance	0
4.1.5 OTHER REVENUE	
Unbudgeted paid parental leave reimbursements are offset by employee costs (see 4.2.1). Scrap metal collection is greater than budgeted, which offsets the decrease in general disposal charges at the refuse site (see 4.1.2). The reimbursement of pool utilities is offset by higher than budgeted utilites expenditure (see 4.2.3), a result of a change in how these transaction are recorded. The profit share return from 2016/17 pool operations was not budgeted.	95,000
Predicted Variances Carried Forward	219,837
Predicted Variances Brought Forward	219,837
4.2 OPERATING EXPENSES	
4.2.1 EMPLOYEE COSTS	
Unbudgeted paid parental leave, which is matched by income (see 4.1.8). The frequency of employees taking up additional council superannuation is lower than budgeted. Unbudgeted long service leave and payout of leave entitlements, and reimbursement of long service leave to other Councils for previous employees. Small movement from employee costs to materials and contracts, to enable the KLC to contract in personal training services on a monthly, as required basis until a suitable officer is employed (see 4.2.2).	(20,076)
4.2.2 MATERIAL AND CONTRACTS	
Increase expenditure to match the additional Harmony Festival and Bloom Festival grants received (see 4.1.3). To accommodate the provision of contracted personal training services at KLC, offset by a reduction in employee costs (see 4.2.1). Photocopier charges higher than anticipated. Contract position utilised during employee leave. Movement from ICT support to hardware to accommodate urgent hardware upgrades. Increase in rates legal expenses to enable further action on properties as resolved by Council.	(115,700)
4.2.3 UTILITY CHARGES	
Higher than budgeted utilites expenditure is matched by pool reimbursements (see 4.2.3), a result of a change in how these transaction are recorded.	(35,000)

SHIRE OF KATANNING
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 JANUARY 2018

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$ Permanent
4.2.4 DEPRECIATION (NON CURRENT ASSETS)	
During the finalisation of the 2016/17 annual report, past capital projects that were reflected as works in progress (WIP) were moved to their appropriate asset classes. Depreciation has now commenced on these assets, which was not anticipated at the time of budget adoption. The result is greater depreciation than budgeted. Please note this is a non-cash expenditure and will not have an impact on the carried forward funding result at the end of the year.	(622,600)
4.2.5 INTEREST EXPENSES	
No Material Variance	0
4.2.6 INSURANCE EXPENSES	
No Material Variance	0
4.2.7 LOSS ON ASSET DISPOSAL	
No Material Variance	0
4.2.8 OTHER EXPENDITURE	
No Material Variance	0
Predicted Variances Carried Forward	(573,539)
Predicted Variances Brought Forward	(573,539)
4.3 CAPITAL REVENUE	
4.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS	
Two contributions toward the purchase of an Elevated Work Platform for the Gallery, which is also reflected as capital expenditure (see 4.4.3).	7,000
4.3.2 PROCEEDS FROM DISPOSAL OF ASSETS	
No Material Variance	0
4.3.3 PROCEEDS FROM NEW DEBENTURES	
No Material Variance	0
4.3.4 PROCEEDS FROM SALE OF INVESTMENT	
No Material Variance	0
4.3.5 PROCEEDS FROM ADVANCES	
No Material Variance	0
4.3.6 SELF-SUPPORTING LOAN PRINCIPAL	
No Material Variance	0
Predicted Variances Carried Forward	(566,539)
Predicted Variances Brought Forward	(566,539)
4.4 CAPITAL EXPENSES	
4.4.1 LAND HELD FOR RESALE	
No Material Variance	0
4.4.2 LAND AND BUILDINGS	
Council resolved to replace the air conditioning in the KLC Pioneer Room which had failed. This is matched by a reserve transfer (see 4.5.11). The final payment for the gym extension was recorded in 2017/18.	(54,000)
4.4.3 PLANT AND EQUIPMENT	
The purchase of an Elevated Work Platform for the Gallery, which is offset by external contributions (see 4.3.1).	(8,000)

SHIRE OF KATANNING
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 JANUARY 2018

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$ Permanent
4.4.4 FURNITURE AND EQUIPMENT	
No Material Variance	0
4.4.5 INFRASTRUCTURE ASSETS - ROADS	
No Material Variance	0
4.4.6 INFRASTRUCTURE ASSETS - OTHER	
No Material Variance	0
4.4.7 PURCHASES OF INVESTMENT	
No Material Variance	0
4.4.8 REPAYMENT OF DEBENTURES	
No Material Variance	0
4.4.9 ADVANCES TO COMMUNITY GROUPS	
No Material Variance	0
Predicted Variances Carried Forward	(628,539)
Predicted Variances Brought Forward	(628,539)
4.5 OTHER ITEMS	
4.5.1 TRANSFER TO RESERVES (RESTRICTED ASSETS)	
Transfer to Amherst reserve for new tenant (see 4.5.3). Transfer to saleyard reserve for higher than budgeted yarding fees (see 4.1.2). Transfer to KLC facilities reserve and leave entitlement reserve as a result of the untied budget surplus between budgeted opening and closing net current assets.	(230,918)
4.5.2 TRANSFER FROM RESERVES (RESTRICTED ASSETS)	
Transfer from Amherst reserve for previous tenant (see 4.5.3). Transfer from KLC facilities reserve for new air conditioning at KLC as per Council resolution (see 4.4.2).	144,541
4.5.3 RATE REVENUE	
Decrease in interim rates revenue due to mining tenement surrenders, subdivisions and amalgamations.	(10,000)
4.5.4 OPENING FUNDING SURPLUS(DEFICIT)	
The actual opening balance is higher than estimated at the time of adopting the budget.	74,266
4.5.5 AMHERST REDUCING EQUITY	
The net movement of Amherst Village tenant changes, offsetting the relevant movements in 4.5.10 and 4.5.11.	28,050
4.5.6 NON-CASH WRITE BACK OF DEPRECIATION	
Please see 4.2.4 above for explanation of the change in depreciation.	622,600
Total Predicted Variances as per Annual Budget Review	<u>0</u>

SHIRE OF KATANNING
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 JANUARY 2018

5. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
Budget Adoption			Opening Surplus(Deficit)				74,266
101810.38	General Purpose Grant (GPF)		Operating Revenue			(24,780)	49,486
102010.38	Untied Road Grant (GPF)		Operating Revenue		12,057		61,543
100310.30	INTERIM RATES		Operating Revenue			(10,000)	51,543
100510.33	INSTALMENT CHARGE		Operating Revenue		10,000		61,543
110220.05	Legal Expenses (GPF)		Operating Expenses			(20,000)	41,543
107120.05	Printing & Stationery (ADM)		Operating Expenses			(10,000)	31,543
103430.10	Paid Parental Leave Expenditure (ADM)		Operating Expenses			(25,000)	6,543
113150.40	Paid Parental Leave Reimbursements (ADM)		Operating Revenue		25,000		31,543
111320.14	ADM - LSL Previous Employees		Operating Expenses			(9,500)	22,043
111930.37	ADM - LSL Reimbursement	OC37/18	Operating Revenue		34,129		56,172
108020.10	Salary Costs (OTG)	OC37/18	Operating Expenses			(13,576)	42,596
110420.05	Consultants (OTG)	OC37/18	Operating Expenses			(19,000)	23,596
124960.82	Transfer to Leave Entitlements Reserve		Capital Expenses			(15,918)	7,678
103170.13	Employee Superannuation (ADM)		Operating Expenses		20,000		27,678
112110.37	Insurance Scheme Surplus (ADM)		Operating Revenue		34,000		61,678
105150.05	IT Support (ADM)		Operating Expenses		10,000		71,678
105130.25	ICT Hardware (ADM)		Operating Expenses			(10,000)	61,678
119840.724	Depreciation - Equipment (OLO)		Operating Expenses	(13,500)			61,678
120220.721	Depreciation - Buildings (EDU)		Operating Expenses	5,000			61,678
142960.05	Harmony Festival Grant Expenditure		Operating Expenses			(22,000)	39,678
143370.37	Harmony Festival Grant Income (CDOW)		Operating Revenue		11,000		50,678
143380.33	Harmony Festival Other Income (CDOW)		Operating Revenue		11,000		61,678
153340.38	Traineeship Grant/Subsidy (CDOW)		Operating Revenue			(7,373)	54,305
124240.80	Refund Amherst Capital Deposit - AMV		Capital Expenses			(96,950)	(42,645)
125710.83	Transfer from Reserve A/C (AV Refundable Deposit)		Capital Revenue		96,950		54,305
125630.81	AMV - Refundable Deposits Income		Capital Revenue		125,000		179,305
169810.82	Transfer to Amherst Reserve (Refundable Deposit)		Capital Expenses			(125,000)	54,305
126130.33	Refuse Site Disposal Charges (SAN)		Operating Revenue			(6,000)	48,305
126170.40	Refuse Site - Sale of Recyclables (SAN)		Operating Revenue		6,000		54,305
130120.721	Depreciation - Buildings (OCA)		Operating Expenses	(59,000)			54,305
171420.732	Depreciation - Other Infrastructure (SAN)		Operating Expenses	(10,500)			54,305
167220	Utilities (KAC)		Operating Expenses			(35,000)	19,305
134330.40	Reimbursements (KAC)		Operating Revenue		35,000		54,305
139370.40	YMCA - Profit Share (KAC)		Operating Revenue		29,000		83,305

SHIRE OF KATANNING
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 JANUARY 2018

5. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
131120.10	Salary Costs (KLC)		Operating Expenses		8,000		91,305
131120.05	Salary Costs (KLC)		Operating Expenses			(8,000)	83,305
164030.38	Traineeship Grant/Subsidy (KLC)		Operating Revenue			(17,000)	66,305
118240.80	Land and Buildings (KLC)	OC16/18	Capital Expenses			(54,000)	12,305
158150.83	Transfer from Katanning Leisure Centre Facilities Reserve	OC16/18	Capital Revenue		47,591		59,896
163760.82	Transfer to Katanning Leisure Centre Facilities Reserve		Capital Expenses			(50,000)	9,896
139120.732	Depreciation - Other Infrastructure (ORS)		Operating Expenses	(18,600)			9,896
139620.731	Depreciation - Parks & Ovals (ORS)		Operating Expenses	(112,500)			9,896
141830.38	Traineeship Subsidy (LIB)		Operating Revenue			(8,896)	1,000
132320.721	Depreciation - Buildings (PUB)		Operating Expenses	(15,000)			1,000
153750.42	Capital Contribution (OCU)	OC179/17	Capital Revenue		7,000		8,000
145510.80	EQUIPMENT - OCU	OC179/17	Capital Expenses			(8,000)	0
145500.728	Depreciation - Footpaths (CRBD)		Operating Expenses	(38,000)			0
145600.729	Depreciation - Drainage (CRBD)		Operating Expenses	(32,000)			0
184720.727	Depreciation - Roads (CRBD)		Operating Expenses	(200,000)			0
184740.732	Depreciation - Other Infrastructure (CRBD)		Operating Expenses	(5,500)			0
196520.732	Depreciation - Other Infrastructure (SAL)		Operating Expenses	(56,000)			0
189340.05	Auspicing Expenses - Hidden Treasures (TOU)		Operating Expenses			(36,700)	(36,700)
189330.38	Auspicing Income - Hidden Treasures (TOU)		Operating Revenue		36,700		0
158880.721	Depreciation - Buildings (EDV)		Operating Expenses	(27,000)			0
157730.33	Yarding Fees (SAL)		Operating Revenue		40,000		40,000
158270.82	Transfer to New Saleyard Reserve		Capital Expenses			(40,000)	0
180020.10	Employee Costs - Salaries		Operating Expenses			(30,000)	(30,000)
104570.13	Employee (Salaried) Superannuation (PWO)		Operating Expenses		10,000		(20,000)
104670.13	Employee (Wage) Superannuation (PWO)		Operating Expenses		20,000		0
184220.725	Depreciation - Plant (POC)		Operating Expenses	(40,000)			0
Amended Budget Cash Position as per Council Resolution				(622,600)	628,427	(702,693)	0



Shire of
Katanning
Heart of the Great Southern

Corporate Business Plan
2017 – 2021
Version 5



Heart of the Great Southern

Table of Contents

Message from the CEO	4
Introduction to the Plan	7
The Integrated Planning and Reporting Framework	7
Review schedule	9
Informing Strategies	9
Risk Management Planning	9
Workforce Planning	10
Asset Management Planning	10
Long Term Financial Planning	11
Vision and Values	13
Our Vision	13
Our Values	13
Key Challenges	14
SWOT Analysis	15
Capital Program	16
Major Projects already underway	17
Organisational Structure	20
Aligning to the Strategic Community Plan 2017-2027	21
Services and Facilities – Linkages to the Corporate Business Plan	22
How the Action Plan works	23

Key Result Area 1 – Social.....	24
Key Result Area 2 – Built Environment.....	29
Key Result Area 3 – Natural Environment.....	32
Key Result Area 4 – Economic	35
Key Result Area 5 – Leadership	40



Katanning Saleyards

Message from the CEO

I am pleased to present the Shire of Katanning's Corporate Business Plan 2017-2021.

The plan provides clarity on the initiatives and services the Shire has planned over the next four years with the emphasis on the delivery of strategic priorities set by the Community Strategic Plan 2017-2027.

The Corporate Business Plan sees a continued commitment to projects currently underway.

The Katanning Super Town Heritage Centre Project, which includes the development to key precincts; Welcome Precinct and Piesse Lake Precinct, will progress during the first two years of this plan and see exciting transformation of these places.

The new Shire Administration Building will also be completed during the first half of this plan and invigorate Austral Terrace.

An emphasis on financial sustainability and increasing economic development is a focus, as is activating spaces.

Apart from delivering key initiatives, the Shire is committed to enhancing customer service, and the continuous improvement of service delivery to our community.



Julian Murphy

Chief Executive Officer

About Katanning

There are 4,197 (ABS, LGA, 2016) people in the Shire of Katanning.

Katanning is the most ethnically diverse regional centre in WA. The population of the wider regional area (which includes the six neighboring Shires of Broomehill-Tambellup, Dumbleyung, Kent, Kojonup, Wagin and Woodanilling) is currently 12,500.

WA's Great Southern Region is located 287km south-east of Perth (3 hours by road) and 187km north of the city of Albany (2 hours by road). Situated on the northern gateway to the Great Southern, Katanning is well established as a major service centre for the region.

Katanning is primarily a sheep and wheat farming town situated in magnificent wildflower country. Katanning enjoys a Mediterranean/temperate climate with cool, wet winters and hot summers with cool nights.

Industry and Employment

Katanning Sheep Sale Yards, the largest in WA; WAMMCO abattoir, meat processing; CBH, a major grain handling service; hospital; education (primary, secondary, tertiary); agribusiness services; transport and logistics; housing and construction; retail services; and a vibrant small business community.

Katanning is a hub for Government Departments and for the Agricultural Services industry.

Potential Drivers:

- Tourism
- Mining operations/exploration
- Opportunities to innovate with the local agribusinesses to be a centre of excellence in emerging initiatives and technologies
- Development of a Regional Strategic Industrial Precinct around the new sale yards for new rural industries.

The Katanning Regional Business Association is working in partnership with the Shire and the Great Southern Development Commission to harness opportunities within the region to help further strengthen the local economy. A number of potential new business opportunities have been identified, including services to both Katanning and Western Australia's multicultural community.

The natural environment around Katanning is unspoilt and Lake Ewlyamartup provides a unique opportunity to recreate in an inland environment.

Facilities and Services

- Hospital and Medical Centre
- Community Health Centre
- 3 Primary Schools, Secondary School and TAFE
- Childcare Centres
- Recreation Centre
- Aquatic Centre including Olympic-sized swimming pool
- Numerous sporting clubs including a premier, year-round Golf Course
- Aged Care Accommodation
- Community Resource Centre
- Police, Fire and St John Ambulance services
- Parks & recreational spaces
- National Broadband Hub
- Eleven active Houses of Worship including a Mosque
- Service Clubs

***Katanning
Public Library &
Art Gallery***



Introduction to the Plan

The Corporate Business Plan 2017 – 2021 (the Plan) is the result of the Strategic Community Plan 2017-2027. The Strategic Community Plan is a community driven document that sets out the community's vision and aspirations for the next 10 years.

The Plan provides information on the actions the Shire will undertake to deliver the community identified aspirations.

The Integrated Planning and Reporting Framework

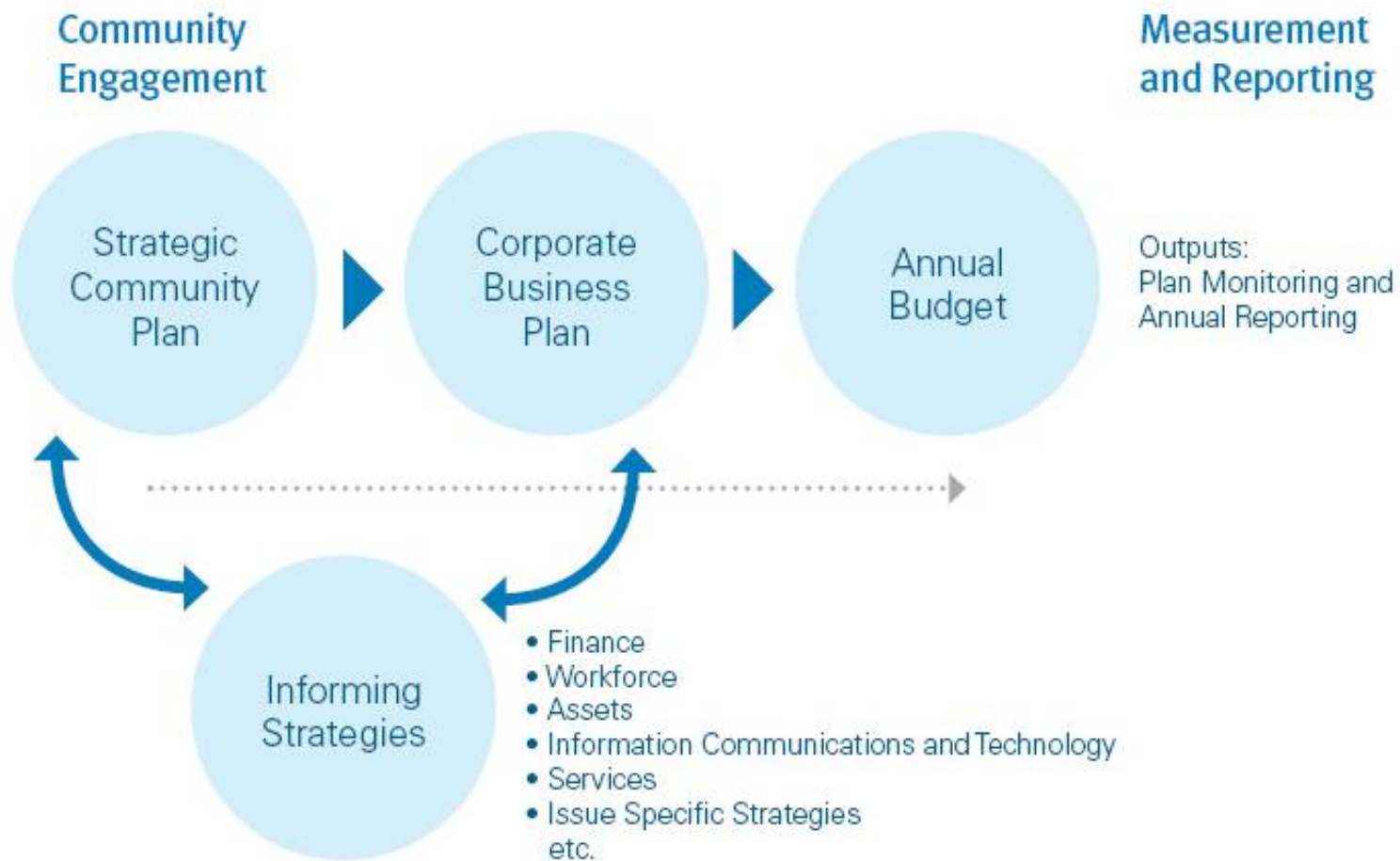
All local governments are required to plan for the future of their district under the *Local Government Act 1995* (WA). The *Local Government (Administration) Regulations 1996* outline the minimum requirements to achieve this.

The Department of Local Government, Sport and Cultural Industries Integrated Strategic Planning and Reporting Framework (the Framework) provides the basis for improving the practice of strategic planning in local government.

The Plan does not stand alone within the Framework. It is part of a suite of planning and reporting documents.

The Framework comprises five key elements:

1. **Strategic Community Plan** (10 years) – outlines the strategic priorities to address the community's long-term vision. The priorities and goals of the Strategic Community Plan are driven by community engagement and take a “whole of Shire” approach.
2. **Corporate Business Plan** (4 years) – defines the actions that the Shire will undertake to achieve the community goals and aspirations as outlined in the Strategic Community Plan. It provides direction and priorities for the annual budget and is reviewed annually.
3. **Informing strategies** - assists the local government in delivering the Corporate Business Plan and in supporting the goals of the Strategic Community Plan. Key informing Framework documents include the Long Term Financial Plan, Asset Management Strategy and Workforce Plan. The Shire also develops and implements a range of other strategic plans to guide its actions and priorities within important service areas.
4. **Annual Budget** – provides the finer detail of the resources the Shire will be committing to its Corporate Business Plan in any given year.
5. **Annual Report** – provides feedback to the community on the Shire's progress against the Corporate Business Plan and provides a snapshot of how the community is progressing towards its goals and aspirations as contained in the Strategic Community Plan.



Elements of Integrated Planning and Reporting Framework

(Sourced from Department of Local Government and Communities)

Review schedule

The Corporate Business Plan is a medium-term plan but is not a static document. As the community changes, the plan will need to change. A major review including long term visioning will be conducted with the community every four years.

The Corporate Business Plan will also be subject to an interim review (desktop) every year between major reviews. The purpose of the desktop review is to check compliance with state legislative requirements, acknowledge any changes to regional and/or state policy, adapt the Plan to address any significant or new information that has come to light since the last review and, importantly to review the financial implications of the Plan in the context of the Annual Budget and Long Term Financial Plan.

Review Schedule	Completion
Next desktop review	December 2019
Next major review	December 2021

Informing Strategies

As noted above, there are a number of Key documents that will, in due course, inform the Corporate Business Plan.

The Shire is progressing in the development of these documents and all will be completed during the period this Corporate Business Plan covers.

Risk Management Planning

The Shire's Risk Management Framework outlines the principles of risk management, and the processes for identifying, assessing, treating and monitoring risks. A Risk Register will be developed to identify and record potential risks and hazards associated with the ownership, management, operations and maintenance of Shire assets and infrastructure.

The purpose of the Risk Management Framework is to consider and manage the risks associated with carrying out the Shire's day to day activities. It will achieve this by reviewing the corporate risks associated with the Shire, evaluating the level of each risk, and outlining actions aimed at reducing the highest risk areas.

The methodology used is in line with the processes outlined in the Australian and New Zealand Risk Management Standard AS/NZS 31000:2009 Risk Management – Principles and Guidelines.

The overall objectives of the Risk Management Framework and Register are to:

- Outline the process by which Council will manage risk, such that all risks are identified and evaluated in a consistent manner across the organisation;

- Identify all operational and organisational risks at the enterprise level;
- Allocated responsibility for managing risks to specific staff to improve accountability;
- Prioritise risks to identify the highest risks that should be addressed in the short to medium term; and
- Identify actions required to effectively minimise exposure to risk.

The Shire's Risk Management & Governance Framework was developed in August 2014 and will be reviewed in 2018.

Informing Strategy	Document Date	Status	Directorate	Responsible Officer
Risk Management & Governance Framework	August 2014	Current, but due for review	Finance & Administration	Executive Manager Finance & Administration

Workforce Planning

The purpose of the Workforce Plan is to assist the Shire to ensure that it has the appropriate staff resources in place to deliver the Corporate Business Plan.

The process assesses the Shire's current workforce capacity and evaluates needs in meeting the short, medium and long-term objectives.

The Workforce Plan is a four-year document, that is reviewed by officers annually.

Informing Strategy	Document Date	Status	Directorate	Responsible Officer
Workforce Plan	Pending	Draft, to be Workshopped with Council May 2018	Governance	Chief Executive Officer

Asset Management Planning

The Asset Management Strategy recognises the need to manage assets effectively as part of the Shire's delivery of service to our community. Failure to adequately plan for the replacement of existing assets and the development of new assets can lead to lowered operational sustainability, increased depreciation and unsafe equipment, machinery and buildings.

Major assets and management plans for which the Shire of Katanning is responsible include:

- Roads, Footpaths and Drainage;
- Building Assets;
- Recreational facilities such as the Leisure Centre, Aquatic Centre, Parks and Reserves;
- Waste Management Facility; and
- Amherst Village.

These assets are critical to the community and represent a significant value in the Shire budget. Asset Management is seen as a crucial piece of long term planning for the Shire of Katanning.

Informing Strategy	Document Date	Status	Directorate	Responsible Officer
Asset Management Strategy		Pending	Property & Assets	Executive Manager Property & Assets

Long Term Financial Planning

The Shire's Long Term Financial Plan (LTFP) will detail, from a financial perspective, what the Shire proposes to deliver to the community over the next ten years. The purpose of Long Term Financial Planning is to ensure financial sustainability. The Long Term Financial Plan must align with the Strategic Community Plan and Corporate Business Plan.

The LTFP is a dynamic tool which analyses financial trends over a ten-year period on a range of assumptions and provides the Shire with information to assess resourcing requirements to achieve its strategic objectives.

There is generally a high level of accuracy and detail in the first three years of the LTFP but this must be underpinned by a number of assumptions. The remaining seven years of the LTFP are shown as an overview only, with reasonable estimates. The Shire reviews the Strategic Community Plan every two years, including a major review every four years. The LTFP will receive major reviews in conjunction with the Strategic Community Plan.

Informing Strategy	Document Date	Status	Directorate	Responsible Officer
Long Term Financial Plan	Pending	May 2018	Finance & Administration	Executive Manager Finance & Administration

A number of other documents will be used as informing strategies as the Shire progresses and develops in the coming years. Some of these documents currently exist and some will need to be developed and are therefore noted below and also within the Action Plans of this Corporate Business Plan:

1. Katanning Community Plan 2013
2. Shire of Katanning Growth and Implementation Plan 2012
3. Shire of Katanning Plan Twenty Twenty 2010
4. Shire of Katanning Plan for the Future 2009
5. Shire of Katanning Corporate Plan 2008-2011
6. Shire of Katanning Corporate Business Plan 2013-2018

7. Community Engagement Strategy 2017
8. Disability Access and Inclusion Plan
9. Shire of Katanning Tourism Strategy (to be developed)
10. Customer Satisfaction Survey (to be developed)
11. Annual Business Unit Plans (to be developed)
12. Local Business Support Strategy (to be developed)
13. Art and Cultural Plan (to be developed)
14. 5 Year Plant Replacement Program (to be developed)
15. Road Hierarchy Plan (to be developed)
16. 5 Year Rural and Urban Reseal Plan (to be developed)
17. 5 Year Footpath Maintenance Plan (to be developed)
18. 5 Year Drainage Plan – Capital (to be developed)
19. Urban Road Plan – Capital (to be developed)
20. Rural Road Plan – Capital (to be developed)
21. Street Tree Planting Plan (to be developed)
22. Kerbing Replacement Plan (to be developed)
23. 5 Year Depot Upgrade Plan (to be developed)
24. Waste Management Plan – Long Term
25. Reconciliation Action Plan (to be developed)
26. Youth Engagement Plan (to be developed)

Vision and Values

Our Vision

A prosperous, vibrant and diverse community working together.

Our Values

In achieving team vision and accomplishing our mission, we will abide by the following principles:

Leadership & Accountability

We will be ethical and act with integrity. We will lead by example, set direction, provide good governance and be responsive to our community.

Collaboration

We will work as a team, creating partnerships to achieve our vision.

Inclusive & Representative

We will engage with our community to ensure our actions are representative of our community's needs and values.

Respect

We will be respectful of people, ideas, culture and environment.

Safety

We will work together to establish and sustain a strong, safe and healthy community.

Key Challenges

Like many regional local governments, the Shire of Katanning faces a number of challenges as it develops over the next 10 years. The challenges include:

- Financial planning in the context of uncertainty with future funding from state and federal agencies;
- Attracting and retaining new residents and commercial activity into our community;
- Protecting our natural environments;
- Planning for and adapting to climate change, including reduced availability of water;
- Managing the impacts of natural disasters, such as bushfires and floods;
- Renewing ageing infrastructure while at the same time maintaining our financial sustainability;
- Managing community expectations;
- Social and economic issues;
- Ageing population and service requirements to meet that need;
- Improving transport infrastructure including roads and footpaths;
- Maintaining the level of core services in Health and Education;
- Educational options for our community;
- Communication;
- Sustainability.

SWOT Analysis

In the context of the Corporate Business Plan, Council have identified the following in a SWOT Analysis

Strengths	Weaknesses
Diverse and engaged community with strong spirit.	Internal planning documents are not fully developed and integrated.
Good relationships with surrounding Shires and a willingness to work together for the benefit of the region.	Managing large projects with limited staff resources.
Great rural lifestyle and affordable living.	Ageing Infrastructure.
Good internal working relationships.	Limited options in educational opportunities.
Available workforce.	Lack of access to specialist medical services.
Access to Telehealth.	Lack of diversity in housing options.
Established Agribusiness Services.	Lack of skilled labour.
Opportunities	Threats
Proximity to larger centres such as Albany and Perth make us a strategic location.	Changes to funding from state and federal governments.
Recent investment in development of the Premier Mill Hotel can be leveraged to increase other economic development opportunities.	State government cost shifting.
Health and Education provider.	Retail decline due to change in habits.
Affordable housing.	Drive In Drive Out workforce.
Changing retail habits.	Losing residents to the coast.
Promoting the positives of Katanning as an asset.	

Capital Program

A number of additional projects are forecast to be undertaken during the life of this Plan which result in capital expenditure.

The activities are summarised below along with total expected costs.

Major Projects during this plan (4 years)	Totals
Welcome Precinct (includes All Ages Playground)	5,640,060
Katanning Administration & Civic Centre	6,191,329
Town Centre Precinct	2,067,360
Piesse Lake Residential	2,705,680
Piesse Lake Park	3,105,052
Regional Waste Initiative	1,715,331
Lawn Bowls relocation	1,000,000
Total	22,424,812

Katanning Entry Statement
Flags representing the cultural diversity of our town.



Major Projects already underway

- Welcome Precinct (includes All Ages Playground)
- Administration & Civic Centre
- Piesse Park Precinct
- Early Childhood Hub (under review)
- Transfer Station/Waste Facility
- Piesse Lake Residential Development
- Co-location of the Katanning Bowling Club to the Katanning Country Club



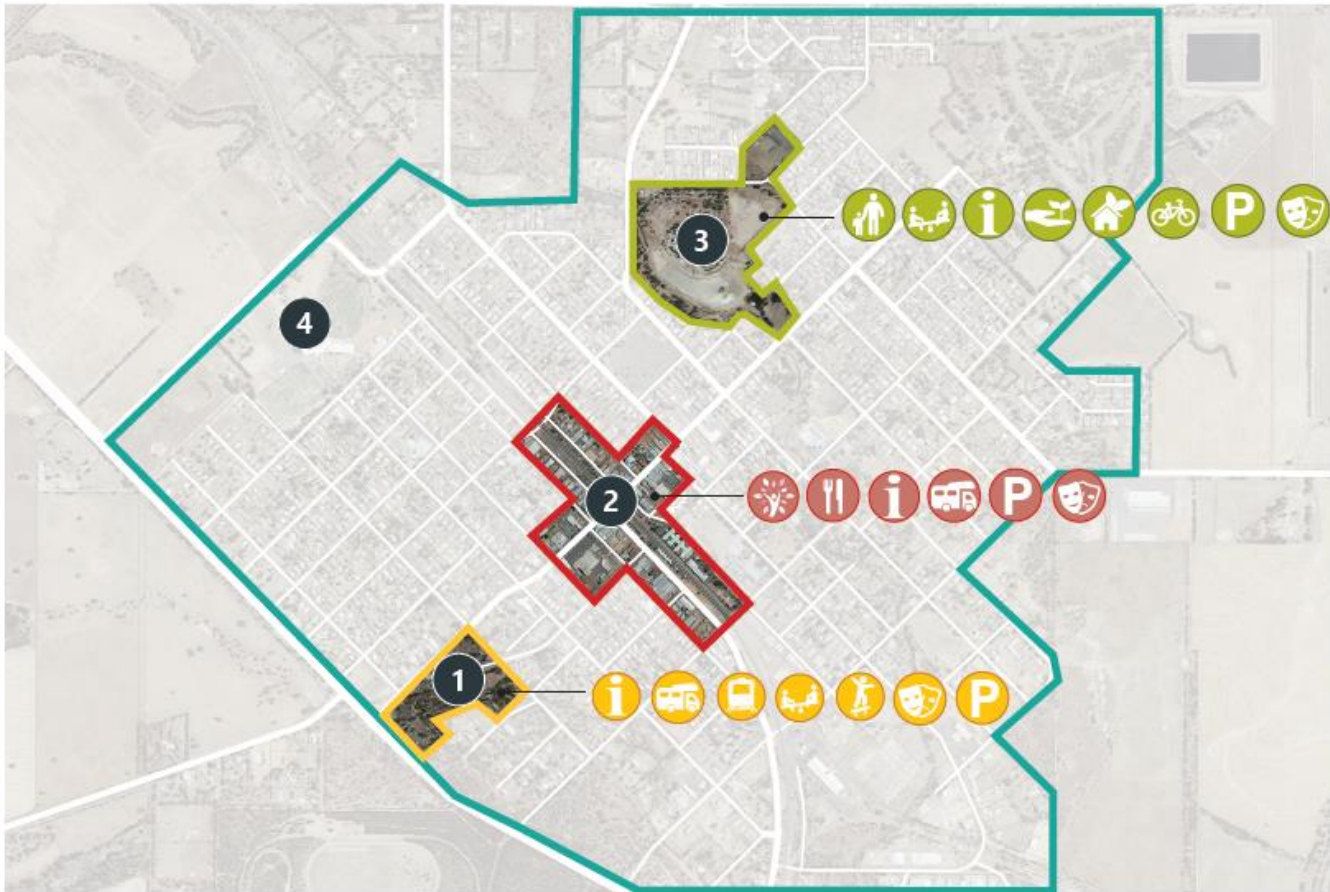
Katanning Administration & Civic Centre

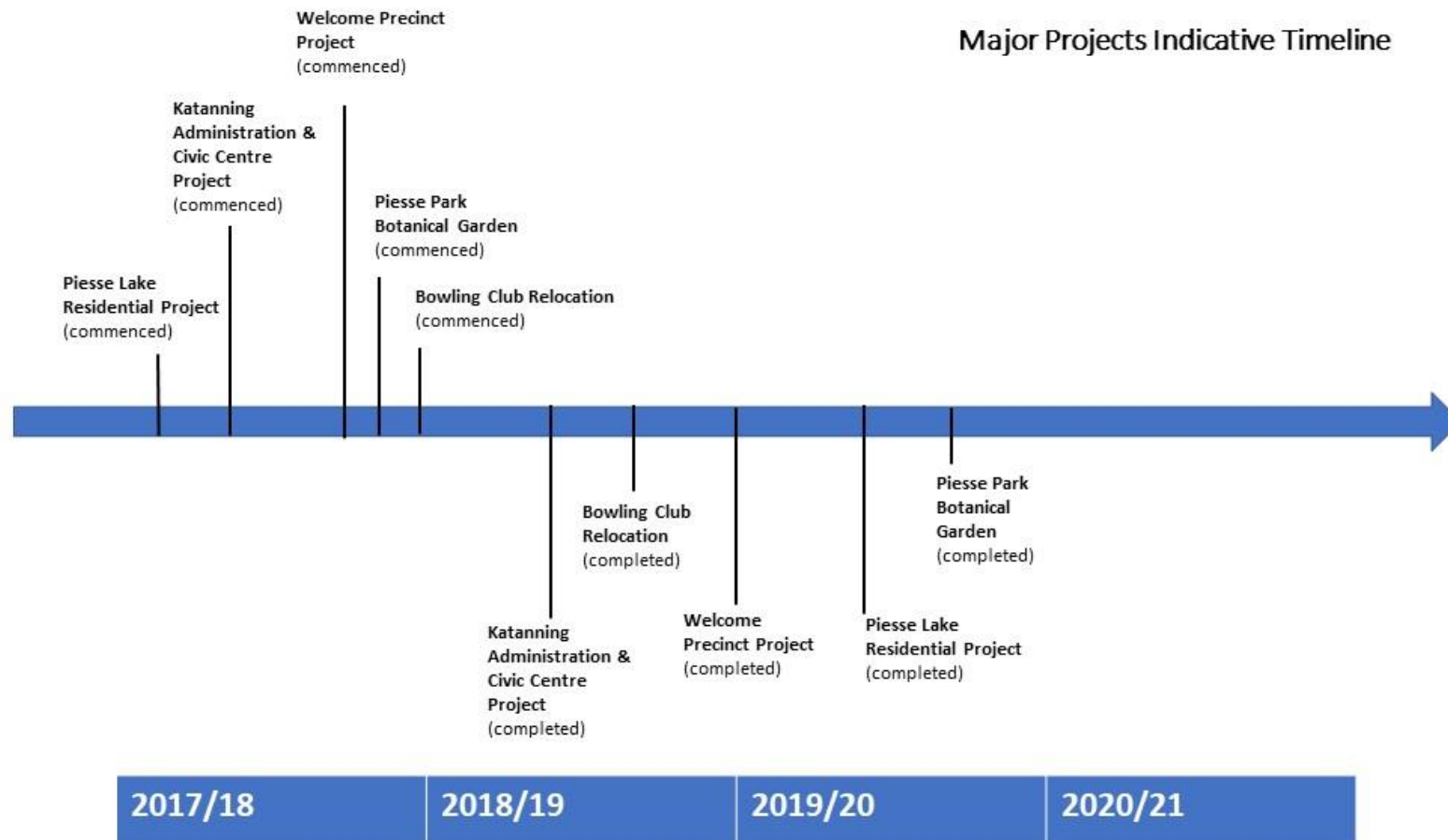
Artist impression of the street façade of the Katanning Administration & Civic Centre which will include new Administrative offices and Council Chambers.

Heritage Centre Project

The Katanning SuperTown Heritage Centre Project will significantly improve the identity and liveability of the town. Some of the projects will involve renewing ageing infrastructure and others involve planning and implementing new assets for the Shire.

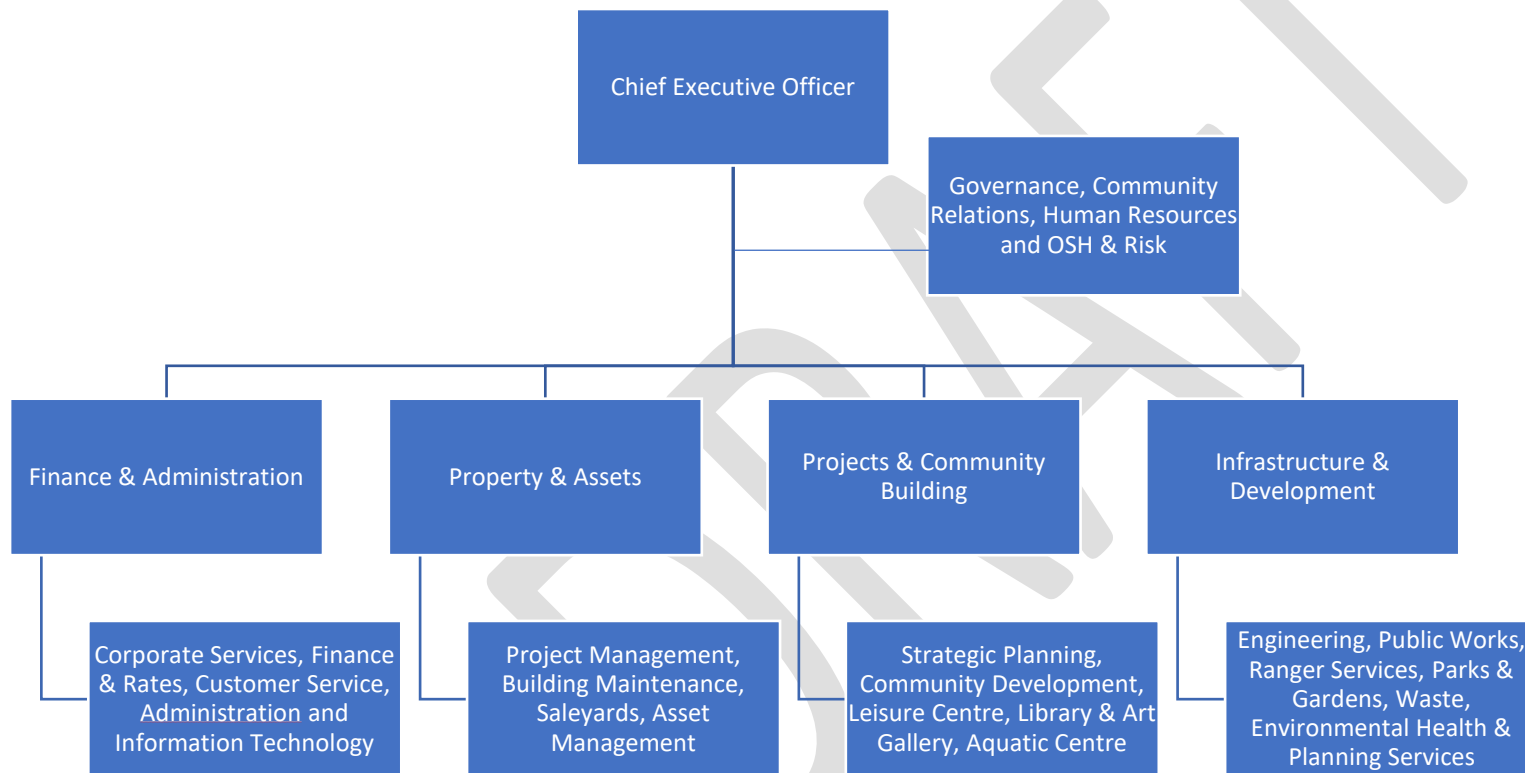
- (1) The Welcome Precinct - providing the opportunity to tie together the various youth activities within a well-designed contemporary park, creating a gateway to the town centre.
- (2) The Town Centre Precinct - set against a historic backdrop, the centre forms the central hub for engaging visitors and locals in the town for longer.
- (3) The Piesse Lake Precinct - provides the opportunity to develop a memorable landscaped environment that accommodates a range of activities and amenities around the lake edge. This also includes the integration of residential dwellings providing for greater diversity of product within the Katanning market.





Organisational Structure

The Shire's operational structure consists of four directorates reporting to the Chief Executive Officer – Finance & Administration, Projects and Community Building, Infrastructure and Development and Property and Assets.



Aligning to the Strategic Community Plan 2017-2027

The Shire of Katanning will deliver services to our community in accordance with the vision and aspirations of our Strategic Community Plan 2017-2027.

There are five key aspirations. The table below summarises the Key Result Areas and Aspirations.

Key Result Areas	Aspirations
Social	S1 A capable, vibrant, healthy and connected community
	S2 A safe community
	S3 A resilient, engaged community with a strong sense of pride
Built Environment	B1 Infrastructure that meets community needs
	B2 Places for the community to live, work and connect
Natural Environment	N1 A community and Council that are environmentally aware and engaged
	N2 A high level of biodiversity and healthy ecosystems
	N3 A strong sense of community ownership and pride for the natural environment
Economic	E1 Local business and industry is resilient, growing
	E2 A place to live and visit
	E3 Sustainable economic and population growth
	E4 A culture of learning
Leadership	L1 An inclusive community, recognised as a great place to live and visit
	L2 A collaborative, progressive and resilient local government which is sustainably resourced

Services and Facilities – Linkages to the Corporate Business Plan

The Services and facilities provided by the Shire of Katanning are linked to the actions set out in the Corporate Business Plan.

Service	Social	Built Environment	Natural Environment	Economic	Leadership
Aged/Seniors Services	S1.2.2				
Community Engagement	S2.1.3, S3.1.1	B1.1.1	N1.1.1	E2.3.1	L1.1.3, L1.2.4
Community Halls		B1.2.1, B1.2.2			
Council Buildings/Heritage Assets	S1.3.3	B1.1.3, B1.1.4			
Customer Service					L1.1.2
Economic Development		B2.2.2		E1.1.1, E1.2.1, E3.2.3	
Education	S1.3.5				
Emergency Services	S2.1.1				
Festivals & Events	S1.3.1, S1.3.2			E2.2.1, E2.2.2	
Governance		B1.1.2		E3.2.4, E4.1.1, E4.1.2, E4.1.3	L1.1.1, L1.1.4, L1.2.1, L1.2.2, L2.1.3
Library Services	S1.3.4				
Medical/Health Services	S1.2.1				
Natural Resource Management		B2.1.3	N2.1.2, N3.1.1, N3.2.1		
Parks & Gardens	S1.1.3	B1.2.1			
Public Toilets		B1.2.1			
Rangers	S2.1.2				
Regional Collaboration				E3.2.1	L1.2.3, L1.2.2
Roads infrastructure		B1.1.6			
Waste/Recycling			N1.2.1		
Sport/Recreation facilities	S1.1.1, S1.1.2	B1.2.1			
Strategic Planning		B1.1.5	N1.3.1, N2.1.1	E1.1.2, E2.1.2, E3.1.2, E3.1.1, E2.2.3	L2.1.1
Tourism/Visitors				E2.1.1	
Town Beautification	S1.1.3	B2.1.1, B2.1.2, B2.1.4, B2.1.5		E1.3.1	
Town Planning		B2.2.1, B2.3.1		E3.2.3	
Volunteering	S3.2.2				
Youth Services	S3.2.1				


How the Action Plan works

The Shire of Katanning Strategic Community Plan 2017-2027 outlines the strategic priorities to address the community's long-term vision. The community aspirations, identified through consultation, have been categorised into five strategic result areas:

1. Social
2. Built Environment
3. Natural Environment
4. Economic
5. Leadership

Each of the community aspirations has a number of actions that relate to it. The Corporate Business Plan Action Plan articulates how the Shire of Katanning will deliver the communities aspirations.

Symbols used in the plan

Symbol	Description
✓	The tick indicates the financial year in which the action is to be delivered.
	The arrow indicates that the action is active and ongoing beyond the life of the plan.
Ops	"Ops" (for operational) indicates that the action is delivered by existing staff and funded by operational budgets, and additional resources or a specific budget allocation are not required .
\$\$	If an action requires a specific budgeted allocation the total estimated value is noted. The \$\$ could represent a mix of municipal funds and/or grant funding. It should be noted that financial data in the Corporate Business Plan at years 3 and 4 are generally estimates. Detailed data can be found in the Shire Budget and (as we progress) the Long Term Financial Plan.

Key Result Area 1 – Social

People believe Katanning is a friendly town with a good community spirit ...

S1 Aspiration – A capable, vibrant, healthy and connected community							
Objective S.1.1	Provide sport, recreation and leisure opportunities that contribute to the health and wellbeing of our growing and diverse community.						
Community Priority	Action/Project	Lead Business Unit	17/18	18/19	19/20	20/21	4 Year Budget
S1.1.1 Provide and p Promote sport, recreation and leisure facilities ensuring that they are inclusive of the diverse needs of the community.	<ul style="list-style-type: none"> Review KLC & KAC facilities to ensure they meet community needs. Lead strategic planning to maximise future use of recreational facilities and sporting grounds. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
S1.1.2 Provide s Support and promote a range of leisure, sport and recreation programs and initiatives.	<ul style="list-style-type: none"> Review KLC & KAC programs to ensure they meet community needs. Seek opportunities to expand the depth of offerings in leisure, sport and recreation areas. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
S1.1.3 Maintain attractive public spaces that facilitate opportunities for the community to connect.	<ul style="list-style-type: none"> Implement projects related to the Welcome, Town Centre and Piesse Park precincts. 	Property & Assets	✓	✓	✓	✓	\$\$
Objective S1.2	Optimum quality of life for all citizens with access to health and other support services that meet the needs of our community.						
S1.2.1 Work with our community and key partners to address the needs of our Aboriginal community.	<ul style="list-style-type: none"> Preserve and share local Aboriginal culture and history where opportunities arise. Develop and implement a Reconciliation Action Plan (RAP) with input from the local Aboriginal community. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡

S1.2.2 Provide and a Advocate for equitable access to services, activities and facilities for people of all abilities and diverse needs.	<ul style="list-style-type: none"> Identify and advocate to improve local service provision. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
	<ul style="list-style-type: none"> Review and update the DAIP (Disability Access & Inclusion Plan) annually, in consultation with the community. 	Property & Assets	✓	✓	✓	✓	Ops ➡
Objective S1.3	Ensure access to art, culture and learning opportunities.						
S1.3.1 Promote arts and culture strategy.	<ul style="list-style-type: none"> Develop and implement a Cultural Plan. Support and nurture a vibrant Arts community. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
S1.3.2 Support and develop community events and arts initiatives.	<ul style="list-style-type: none"> Source funding and co-ordinate delivery of initiatives that support art, culture and learning. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
	<ul style="list-style-type: none"> Provide in kind support and venues to projects that deliver events to the community. 	Governance	✓	✓	✓	✓	Ops ➡
S1.3.3 Support initiatives to highlight our history and heritage and enable the community to enjoy a variety of cultural experiences.	<ul style="list-style-type: none"> Collaborate with and provide support to local historical groups. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
	<ul style="list-style-type: none"> Develop heritage trails and collaborate with existing trails to broaden the appeal and showcase the Great Southern Region. Advocate to attract additional funding via Heritage Grants. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
S1.3.4 Provide and m Maintain a contemporary Library and Gallery.	<ul style="list-style-type: none"> Develop and implement innovative Library services. Plan and deliver Art Exhibitions that engage our community. Explore options for the future upgrade of Library and Gallery. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
S1.3.5 Support the delivery of quality education options.	<ul style="list-style-type: none"> Advocate and support the expansion of choice in educational options and opportunities. Advocate for improved linkages between Secondary School and TAFE. Support the Great Southern Middle School Project. 	Projects & Community, Governance	✓	✓	✓	✓	Ops ➡

S2 Aspiration – A safe community

Objective S2.1		Strive for a community where people feel safe and secure at all times.					
Community Priority	Action/Project	Lead Business Unit	17/18	18/19	19/20	20/21	4 year Budget
S2.1.1 Support emergency and fire management planning, response and recovery.	<ul style="list-style-type: none"> Review, keep current and implement the LEMC (Local Emergency Management Committee) Plans with key stakeholders. Support LEMC by providing administrative support. Develop and implement Bush Fire Risk Management Plans in conjunction with DFES. Provide community education on Fire risks and mitigation strategies. 	Governance	✓	✓	✓	✓	Ops ➡
S2.1.2 Ensure effective management of animals within the community.	<ul style="list-style-type: none"> Deliver proactive and responsive Ranger Services. Develop and implement programs to encourage responsible pet ownership in our communities. 	Infrastructure & Development	✓	✓	✓	✓	Ops ➡
S2.1.3 Promote and support activities and opportunities that contribute to a sense of community safety, ownership and wellbeing.	<ul style="list-style-type: none"> Develop and deliver programs that will enhance community safety, ownership and well-being. Collaborate and partner with local organisations, such as the Katanning Hub Community Resource Centre (CRC), Neighbourhood Watch and Katanning Action Network (KAN) to promote appropriate activities. Lobby State Government to provide upgrades to Katanning Police Station. Support community based measures that will increase provision and delivery of Allied Mental Health Services. Advocate for improved services for the local Migrant Centre. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
	<ul style="list-style-type: none"> Increase CCTV coverage in our CBD. 	Governance	✓	✓	✓	✓	\$\$

S3 Aspiration – A resilient, engaged community with a strong sense of pride.

Objective S3.1							
Build a unified community that embraces its uniquely diverse cultural make up.							
Community Priority	Action/Project	Lead Business Unit	17/18	18/19	19/20	20/21	4 year Budget
S31.1 Actively work with our diverse community to strengthen relationships and engender community spirit.	<ul style="list-style-type: none"> Seek out opportunities to engage with our diverse range of community groups and develop meaningful ways to promote our diversity, such as the Harmony Festival. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
Objective S3.2							
Build social resilience through providing diverse options for participation and engagement.							
S3.2.1 Engage our local youth.	<ul style="list-style-type: none"> Identify opportunities to engage with the youth demographic. Develop and implement a Youth Engagement Plan (YEP). Review Shire Youth Activity funding and seek external funding opportunities to deliver programs. 	Projects & Community Building		✓	✓	✓	Ops ➡
S3.2.2 Encourage and Support volunteering and citizenship activities.	<ul style="list-style-type: none"> Encourage active citizenship and recognise the value of volunteering eg. Town Hall Cinema Project, Concert in the Park. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
	<ul style="list-style-type: none"> Create opportunities for volunteers to participate in local projects, such as the Piesse Lake Botanic Gardens. 	Governance	✓	✓	✓	✓	Ops ➡
S3.2.3 Support agencies to enhance local services and activities for all members of the community.	<ul style="list-style-type: none"> Collaborate with local providers to develop and enhance the service offering to the community. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
	<ul style="list-style-type: none"> Maintain Annual CFAP Program. 	Governance	✓	✓	✓	✓	Ops ➡



Katanning Harmony Festival 2017



Key Result Area 2 – Built Environment

The Community would like Katanning's built environment to be beautiful and smartly designed ...

B1 Aspiration – Infrastructure that meets community need.

Objective B1.1	Sustainably manage current and future assets and infrastructure						
Community Priority	Action/Project	Lead Business Unit	17/18	18/19	19/20	20/21	4-year Budget
B1.1.1 Adopt sound project development practices that ensure community need is understood and met.	<ul style="list-style-type: none"> Review and implement best practice community engagement. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
	<ul style="list-style-type: none"> Undertake biennial satisfaction surveys. 	Governance		✓		✓	Ops ➡
B1.1.2 Continue to improve project management practices.	<ul style="list-style-type: none"> Develop long term planning for projects. Implement robust operational planning to maximise efficiency. 	Infrastructure & Development	✓	✓	✓	✓	Ops ➡
B1.1.3 Continue to improve asset management practices in a manner that optimises life, capacity and function.	<ul style="list-style-type: none"> Develop and implement an Asset Management Strategy. Prioritise Asset Management Plans for key infrastructure. 	Infrastructure & Development	✓	✓			Ops ➡
B1.1.4 Maintain and protect heritage.	<ul style="list-style-type: none"> Maintain and periodically review Municipal Heritage Register. Seek grant funding from the Heritage Council to continue improvements to built heritage. Ensure annual maintenance planning addresses the needs of the heritage inventory. 	Property & Assets	✓	✓	✓	✓	Ops ➡

B1.1.5 Incorporate safety and security as a key consideration in all planning and development projects.	<ul style="list-style-type: none"> Develop and implement Safety Improvement Plans for key assets. Undertake safety audits at all Shire facilities. 	Projects & Community Building, Infrastructure & Development	✓		✓		Ops ➡
	<ul style="list-style-type: none"> Review and improve street lighting in the Central Business District. 	Infrastructure & Development		✓			\$\$
B1.1.6 Implement safe and effective road networks.	<ul style="list-style-type: none"> Develop a Road Hierarchy Plan in consultation with relevant stakeholders. 	Infrastructure & Development		✓	✓		Ops ➡
Objective B1.2	Provide Council facilities that meet community need.						
B1.2.1 In consultation with the community, establish sustainable service levels for Council facilities and open spaces.	<ul style="list-style-type: none"> Establish service levels in line with community expectations, budget and workforce capacity. 	All	✓	✓	✓	✓	Ops ➡
B1.2.2 Maintain Council buildings, facilities and public amenities to pre-determined service levels.	<ul style="list-style-type: none"> Implement agreed service levels. 	Property & Assets	✓	✓	✓	✓	Ops ➡

B2 Aspiration – Places for the community to live, work and connect

Objective B2.1	Enhance Public Realm						
Community Priority	Action/Project	Lead Business Unit	17/18	18/19	19/20	20/21	4-year Budget
B2.1.1 Enhance maintenance planning and collaborations to improve general cleanliness and safety of our public areas.	<ul style="list-style-type: none"> Review and implement the delivery of agreed service levels. 	Infrastructure & Development	✓	✓	✓	✓	Ops ➡
B2.1.2 Build a sense of place through strategic precinct developments and improvements to streetscapes and open spaces.	<ul style="list-style-type: none"> Continue to progress projects associated with the Welcome, Town Centre and Piesse Lake Precincts. 	Property & Assets I & D?	✓	✓	✓	✓	\$\$

B2.1.3 Maintain and improve where required, the quality, amenity and accessibility of open spaces.	<ul style="list-style-type: none"> Continue to progress projects associated with the Welcome, Town Centre and Piesse Lake Precincts. 	Property & Assets	✓	✓	✓	✓	\$\$
B2.1.4 Work with local businesses to enhance their street appearance.	<ul style="list-style-type: none"> Encourage local businesses to take advantage of the Main Street Revitalisation Policy. 	Property & Assets Projects & Community Building	✓	✓	✓	✓	Ops ➡
B2.1.5 Plan urban greening initiatives.	<ul style="list-style-type: none"> Develop and implement an urban greening program that complements the Katanning SuperTown Heritage Centre projects. 	Infrastructure & Development			✓	✓	\$\$
Objectives B.2.2	Facilitate and encourage housing options, spaces for local service delivery and recreation.						
B2.2.1 Facilitate the development of diverse and accessible housing options.	<ul style="list-style-type: none"> Complete the Piesse Lake Residential housing subdivision and associated works. 	Property & Assets		✓	✓		\$\$
B2.2.2 Aid the strategic development of spaces to facilitate service delivery, employment and recreation.	<ul style="list-style-type: none"> Complete the KSHCP projects. Lobby for further improvements in mobile phone coverage. 	Property & assets	✓	✓	✓		\$\$
Objective B2.3	Orderly development – Town Planning						
B2.3.1 Continue to implement Local Planning Strategy.	<ul style="list-style-type: none"> Review and ensure Local Planning Strategy is simple, transparent and encourages development. 	Infrastructure & Development	✓	✓	✓	✓	Ops ➡

Key Result Area 3 – Natural Environment

The community would like Katanning to be clean and tidy ...

N1 Aspiration – A community and Council that are environmentally aware and engaged.

Objective N.1.1							
Promote environmentally friendly action.							
Community Priority	Action/Project	Lead Business Unit	17/18	18/19	19/20	20/21	4-year Budget
N1.1.1 Collaborate with external organisations and groups to promote environmental awareness campaigns and education opportunities.	<ul style="list-style-type: none"> Support and encourage Land Conservation District Committee (LCDC) projects that deliver positive environmental outcomes. Partner with LCDC to engage with and educate the community about our environment. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
	<ul style="list-style-type: none"> Collaborate with the LCDC to develop Piesse Park Botanical Gardens. 	Property & Assets		✓	✓		\$\$
Objective N1.2							
Increase action on waste management and sustainable packaging							
N1.2.1 Increase availability of water treatment options, waste re-use and recycling.	<ul style="list-style-type: none"> Plan and build a Waste Transfer Station Develop and implement guidelines for management of the Waste Transfer Station. 	Infrastructure & Development		✓	✓		\$\$
Objective N1.3							
Incorporate sustainability as a key consideration in Council Planning							
N1.3.1 Lead innovative solutions to ensure sustainable energy and water use.	<ul style="list-style-type: none"> Lobby State and Federal Government to support water options for local industry. Investigate and develop education programs in relation to sustainability for our community eg. Recycling and Waterwise. Collaborate with WaterCorp to utilise recycled water for parklands such as surrounding Piesse Lake. Ensure sustainability is considered as a critical factor in all capital projects. Explore and implement energy saving initiatives for all Shire properties. Encourage community sustainability at every opportunity. 	Infrastructure & Development	✓	✓	✓	✓	Ops ➡

N2 Aspiration – A high level of biodiversity and healthy ecosystems

Objective N2.1	Enhance the level of biodiversity and condition of ecosystems.						
Community Priority	Action/Project	Lead Business Unit	17/18	18/19	19/20	20/21	4 year Budget
N2.1.1 Continue to develop and implement best practice surface water catchment, management and usage.	<ul style="list-style-type: none"> Seek and support projects that can benefit from the water availability at the Katanning sale yards. Investigate options for reuse of catchment water at the Katanning sale yards. Develop and implement a Council policy that encourages and supports the principles of Water Sensitive Urban Design (WSUD). 	Infrastructure & Development		✓	✓	✓	Ops ➡
N2.1.2 Conserve and enhance natural and open spaces.	<ul style="list-style-type: none"> Partner with LCDC and any other relevant groups to support the delivery of projects that will enhance biodiversity. Advocate for and support initiatives that advance sustainability in the agriculture sector. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡

N3 Aspiration – A strong sense of community ownership and pride for the natural environment.

Objective N3.1	Encourage the community to feel proud of and take ownership of public spaces.						
Community Priority	Action/Project	Lead Business Unit	17/18	18/19	19/20	20/21	4 year Budget
N3.1.1 Support and encourage Encourage volunteer programs and community initiatives that focus on improving the natural environment.	<ul style="list-style-type: none"> Collaborate with the LCDC to develop and deliver projects on a volunteer and/or fee for service basis. Actively support local volunteer community groups to achieve better outcomes, such as with Lake Ewlyamartup channel. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡

N3.2.1 Effectively manage the Shire's natural assets.	<ul style="list-style-type: none"> Collaborate with local stakeholders. Support and encourage local volunteer groups and value their efforts (eg. Lake Ewlyamartup Working Group). 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
	<ul style="list-style-type: none"> Work closely with relevant stakeholders in Bush Fire Management. 	Governance	✓	✓	✓	✓	Ops ➡

Katanning Town Square



Key Result Area 4 – Economic

The community appreciates that the affordability of living in Katanning ...

E1 Aspiration – Local business and industry is resilient, growing.

Objective E1.1		Encourage new avenues to upskill and create employment opportunities for our diverse community.					
Community Priority	Action/Project	Lead Business Unit	17/18	18/19	19/20	20/21	4-year Budget
E1.1.1 Support organisations that actively focus on local business sector development.	<ul style="list-style-type: none"> Collaborate with KRBA to develop and implement a Business Activation Strategy. Participate in Regional Business Development Forums. Partner with KRBA to promote and support the local business community. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
	<ul style="list-style-type: none"> Review and simplify Shire processes for Statutory Approvals. 	Governance	✓	✓	✓	✓	Ops ➡
E1.1.2 Participate in the implementation and monitoring of Shire, local and regional workforce development plans and strategies.	<ul style="list-style-type: none"> Participate and monitor workforce developments both internally and externally. 	Governance	✓	✓	✓	✓	Ops ➡
Objective E1.2		Develop local business and encourage start-ups.					
E1.2.1 Develop a local business support strategy.	<ul style="list-style-type: none"> Plan and implement activities that will stimulate local economic activity. Collaborate with local businesses to encourage increased activity. Explore opportunities to engage an Economic Development Officer. Expand support for local businesses by use of Regional Price Preference and Buy Local Policy. 	Projects & Community Building		✓	✓	✓	\$\$

Objective E1.3		• Contribute to the vibrancy and success of the CBD.					
E1.3.1 Implement initiatives to encourage property owners/businesses to contribute to the success and vibrancy of the CBD.	<ul style="list-style-type: none"> Develop and deliver programs and events that will activate the Central Business District. Review and budget for additional street furniture and urban art installations. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
	<ul style="list-style-type: none"> Implement and encourage participation in the Main Street Revitalisation Project. 	Property & Assets	✓	✓	✓	✓	Ops ➡

E2 Aspiration – A great place to live and visit.

Objective E2.1		Strengthen the local tourism sector					
Community Priority	Action/Project	Lead Business Unit	17/18	18/19	19/20	20/21	4-year Budget
E2.1.1 Adopt a tourism strategy	<ul style="list-style-type: none"> Research and develop a Tourism Strategy for Katanning. 	Projects & Community Building Governance	✓	✓	✓	✓	Ops ➡
	<ul style="list-style-type: none"> Collaborate with surrounding Shires, Department of Regional Development and Tourism WA to capitalise on projects that include the Great Southern region. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
E2.1.2 Leverage built, heritage, social, agricultural and environmental assets to strategically promote tourism.	<ul style="list-style-type: none"> Support developers who recognise & preserve Heritage places. Support events that recognise Heritage places. Actively promote Katanning's facilities into the Great Southern and beyond. 	Projects & Community Building Governance	✓	✓	✓	✓	Ops ➡
Objective E2.2		• Provide and support local and regionally significant events that have both positive economic and social benefits.					
E2.2.1 Work with the community to develop and promote a local events calendar.	<ul style="list-style-type: none"> Collaborate and lead in the promotion of local events across all platforms. 	Governance	✓	✓	✓	✓	Ops ➡

E2.2.2 Foster the development of existing and new regionally significant events.	<ul style="list-style-type: none"> Promote the Harmony Festival as a regionally significant event. Strategically promote Katanning as an events destination, centrally located in the Great Southern with a broad range of event friendly facilities. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
E2.2.3 Create strategic partnerships to improve resourcing and delivery of events.	<ul style="list-style-type: none"> Review and develop a capacity register in collaboration with the KRBA and others for local service providers who would like to develop their businesses in the events sector. Develop and maintain a central information register for events. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
Objective E2.3	Ensure a positive town identity and branding that promotes Katanning and enhances community pride.						
E2.3.1 Develop and implement strategies to strengthen town identity and community pride.	<ul style="list-style-type: none"> Deliver regular up to date information to our community on the progress of our projects and what they will deliver to Katanning. Continue to engage with the community eg. a Main Street Pop Up Shop. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡

E3 Aspiration – Sustainable economic and population growth.

Objective E3.1	Raise Katanning's profile as a centre of excellence in the area of agriculture and associated industries.						
Community Priority	Action/Project	Lead Business Unit	17/18	18/19	19/20	20/21	4-year Budget
E3.1.1 Encourage achievement and innovation in the local agriculture sector.	<ul style="list-style-type: none"> Collaborate with local grower groups to explore options that promote Katanning as an Agricultural/Innovation Hub. 	Projects & Community Building Governance	✓	✓	✓	✓	Ops ➡
E3.1.2 Explore innovative agriculture/food production opportunities.	<ul style="list-style-type: none"> Support and partner with LCDC in relation to projects that would stimulate opportunities at the Katanning sale yard site. Support Katanning as a centre for Sheep Excellence. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
Objective E.3.2	Continue to build Katanning's reputation as a strategic sub-regional service centre and economic hub.						
E3.2.1 Provide strategic direction and advocate for the delivery of services appropriate to a regional centre.	<ul style="list-style-type: none"> Seek out opportunities that support local providers to expand service offerings and consolidate Katanning as a regional centre. Advocate for support, and encourage new ventures. 	Governance Projects & Community Building	✓	✓	✓	✓	Ops ➡

E3.2.2 Ensure land use planning for commercial, industrial and residential development.	<ul style="list-style-type: none"> Promote the Shire's readiness as a location that can provide suitable land and development opportunities. 	Infrastructure & Development	✓	✓	✓	✓	Ops ➡
E3.2.3 Attract business and investment opportunities.	<ul style="list-style-type: none"> Explore opportunities to create an Economic Development Alliance. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
E3.2.4 Regularly review and implement strategies set out in the Katanning Growth and Implementation Plan.	<ul style="list-style-type: none"> Review and update the Katanning Growth and Implementation Plan (KGIP). 	Governance		✓			Ops ➡

E4 Aspiration – A culture of learning.

Objective E4.1	Develop Katanning's reputation for providing quality education for all levels of learning such that it attracts and retains people.						
Community Priority	Action/Project	Lead Business Unit	17/18	18/19	19/20	20/21	4-year Budget
E4.1.1 Advocate for improvements to education offerings, support and standards.	<ul style="list-style-type: none"> Work with public and private sector providers to enhance and expand educational offerings. Advocate and support the Katanning Middle School Project within the region. 	Governance	✓	✓	✓	✓	Ops ➡
E4.1.2 Advocate for the provision of greater choice in education.	<ul style="list-style-type: none"> Actively support projects that meet this objective such as the Middle School Project. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
E4.1.3 Support families and early childhood development.	<ul style="list-style-type: none"> Lead and develop a service model including infrastructure to support early childhood learning in consultation with stakeholders. Support and promote programs that are targeted at supporting good parenting such as "Building Stronger Families". Advocate for provision of locally based family services for our diverse communities. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡



The Katanning Hotel has been restored and refurbished for use by the Katanning Community and the Shire.

Key Result Area 5 – Leadership


The community appreciate that the Shire is making a genuine effort to listen to them ...

L1 Aspiration – An inclusive community, recognised as a great place to live and visit.							
Objective L1.1	Operate with high ethical and professional standards, being open, transparent and responsive to the community and other stakeholders.						
Community Priority	Action/Project	Lead Business Unit	17/18	18/19	19/20	20/21	4-year Budget
L1.1.1 Continue to develop a policy framework that embodies the community's wishes and guides decision making.	<ul style="list-style-type: none"> Review Council Policies on a biennial basis. 	Finance & Admin		✓		✓	Ops ➡
L1.1.2 Maintain quality customer service standards.	<ul style="list-style-type: none"> Develop and implement a Customer Service Charter. Educate our communities to better understand Local Government processes. Increase transparency by including attachments to Council Agendas and Minutes on the Shire website. 	Finance & Admin	✓	✓	✓	✓	Ops ➡
L1.1.3 Provide effective community engagement.	<ul style="list-style-type: none"> Develop and implement community engagement activities that increases and encourages participation. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡
L1.1.4 Operate with high ethical and professional standards.	<ul style="list-style-type: none"> Develop a Customer Satisfaction Survey and deliver to the community biennially. 	Finance & Admin		✓		✓	Ops
Objective L1.2	Provide effective leadership and good governance.						
L1.2.1 Attract a diverse Elected Body that represents, promotes and reflects the composition of the community.	<ul style="list-style-type: none"> Deliver information campaigns that educate the community on Local Government processes and democracy. Develop and implement strategies to maintain and/or increase candidacy numbers at Local Government elections. Co-ordinate Local Government Elections in partnership with the WA Electoral Commission (WAEC). 	Governance	✓		✓		Ops ➡

L1.2.2 Ensure the Elected Body and Shire Management has a comprehensive understanding of its roles and responsibilities.	<ul style="list-style-type: none"> Deliver Inductions Program for Elected Members following each Election. Actively promote opportunities and training by bodies such as WALGA to increase councillor knowledge and understanding. Co-ordinate ongoing training as required. 	Governance	✓		✓		Ops ➡
L1.2.3 Advocate in partnership and on behalf of the community on important issues.	<ul style="list-style-type: none"> Maintain partnerships by ensuring Councillor representation on external committees and boards to positively influence local and regional outcomes. 	Governance	✓	✓	✓	✓	Ops ➡
L1.2.4 Foster an Elected Body and leadership that is proud of Katanning and positively promotes the town.	<ul style="list-style-type: none"> Develop Strategic Positions Statements that clearly articulate Council's position on local and regionally significant matters. Seek and develop opportunities for Councillor's to engage with the community and positively promote Katanning. Provide timely information and updates to allow Councillors to champion activities and projects they are supporting. 	Governance	✓	✓	✓	✓	Ops ➡

L2 Aspiration – A collaborative, progressive and resilient local government which is sustainably resourced.

Objective L2.1		Optimise use of Shire resources, improve organisational systems.					
Community Priority	Action/Project	Lead Business Unit	17/18	18/19	19/20	20/21	4-year Budget
L2.1.1 Strive to improve delivery across all organisational functions.	<ul style="list-style-type: none"> Develop and implement the Integrated Planning and Reporting Framework (IFPR), including the Strategic Community Plan, Corporate Business Plan and associated informing strategies. 	Projects & Community Building	✓		✓		Ops ➡
L2.1.2 Create and seek out collaborative partnerships that maximise resources and make improvements for the greater good of the community.	<ul style="list-style-type: none"> Strategically focus efforts in the areas of health, tourism, housing and education. 	Projects & Community Building	✓	✓	✓	✓	Ops ➡

L2.1.3 Strive to ensure financial sustainability across all organisational functions.	<ul style="list-style-type: none"> • Develop and implement programs that will educate elected members, staff and our community of the critical linkages between service delivery and costs. • Review IPRF documentation annually and adjust when necessary, in particular the Long Term Financial Plan, Workforce Management Plan, and Asset Management Policy/Strategy. 	Finance & Admin	✓	✓	✓	✓	Ops 
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Shire of
Katanning

DELEGATIONS REGISTER
APRIL 2018



TABLE OF CONTENTS

A BACKGROUND TO DELEGATIONS AND AUTHORISATIONS.....	3
STANDARD CONDITIONS	8
LOCAL GOVERNMENT ACT 1995 DELEGATIONS TO CEO	9
DA01 – APPOINTMENT OF AUTHORISED OFFICERS.....	9
DA02 – POWERS OF ENTRY	12
DA03 – ROAD CLOSURES – Temporary.....	13
DA04 – TENDERS.....	14
DA05 – ACQUISITION AND DISPOSAL OF LAND.....	17
DA06 – DISPOSAL OF ASSETS	18
DA07 – APPOINT ACTING CHIEF EXECUTIVE OFFICER	19
DA08 – MUNICIPAL FUND/PROCEDURES AND PAYMENTS	21
DA09 – TRUST FUND / PROCEDURES AND PAYMENTS.....	22
DA10 – WAIVER OR CONCESSIONS - Granting.....	23
DA11 – INVESTMENTS	25
DA12 – RECOVERY OF UNPAID RATES.....	26
DA13 – BANK ACCOUNTS.....	28
DA14 – EXTENSION FOR RATE EXEMPTION APPLICATION	29
DA15 – AUTHORISED OFFICERS – Variation of Meeting Date – Annual Electors Meeting.....	30
BUILDING ACT 2011	31
DA16 – BUILDING ACT 2011	31
DA17 – VERGE PERMITS.....	33
LOCAL PLANNING SCHEME No 5	34
DA18 – DEVELOPMENT APPLICATIONS	34
DA19 – DEVELOPMENT APPLICATIONS / MINOR VARIATIONS.....	37
DA20 – DEVELOPMENT APPLICATIONS - SHIRE DEVELOPMENTS ON RESERVED LAND	39
BUSH FIRES ACT 1954.....	41
DA21 – BUSH FIRES ACT – Powers and Functions.....	41
MAIN ROADS ACT 1930	42
DA22 – MAIN ROADS – Control of Advertisements.....	42
FOOD ACT 2008	43

DA23 – PROHIBITION ORDERS	43
DA24 – REGISTRATION OF FOOD BUSINESS	44
DA25 – FOOD ACT 2008 - PROSECUTIONS.....	45
LIQUOR CONTROL ACT 1988	46
DA26 – LIQUOR LICENSING – SECTION 39 CERTIFICATES	46
DA27 – LIQUOR LICENSING – SECTION 40 CERTIFICATES	47

A BACKGROUND TO DELEGATIONS AND AUTHORISATIONS

Delegations and authorisations are the means by which decision making bodies can administer power to undertake certain statutory functions.

A delegation is the conferral of the ability to exercise a power/duty to a person/body from another that is vested with the responsibility to exercise that statutory function.

An authorisation is the designation of an officer or a body as an entity that is capable of exercising a specific statutory power.

When one exercises delegated authority they do so “on behalf” of the delegator, and in doing so, the person or body exercising delegated authority forms the relevant state of mind to make the decision “on behalf” of the delegator. An authorised person or body exercises a statutory function in their own right.

The Western Australian local government statutory regime also provides for the Council and CEO to “act through” other officers, agents and bodies to achieve statutory functions. “Acting through” is not the exercise of delegated authority, or an authorised power, and must be handled differently.

The Department of Local Government and Communities provides a guideline on delegation to local governments in Western Australia. ([Local Government Guideline No. 17 – Delegations](#)).

The Governance Structure

The Western Australian local government governance regime provides that the Council appoints a CEO and the CEO appoints employees. All local government employees are responsible to the CEO, who, in turn, is responsible to the Council.

Wherever possible, the Shire will endeavour to ensure authorisations and delegations conform to this governance structure. Delegations will be established from the Council to the CEO; the CEO can then delegate power to officers or authorise officers as the CEO sees fit.

Delegations and authorisations from the Council directly to officers, other than the CEO, will be avoided unless legislation specifically provides that this is the only manner in which the power can be provided.

Delegations

This section provides guidance on the statutory framework for delegated authority. It addresses the two statutory requirements for delegated authority – the power to delegate and the power being delegated. This section also addresses some common conditions on delegation that apply in the local government setting.

The Power to Delegate

The ability to delegate a statutory function, power or duty must be described in a piece of legislation, and is known as the power of delegation. The ability to delegate powers is the first statutory requirement for an effective delegation. The following powers of delegation are contained in legislation relevant to this register.

Legislation		Delegation From	Delegation To	Function	Restrictions
Local Government Act 1995	s5.16	Council	Committees	Powers and duties of Council under the <i>Local Government Act 1995</i>	s5.17
Local Government Act 1995	s5.42	Council	CEO	Powers and duties of the Council under the <i>Local Government Act 1995</i>	s5.43
Local Government Act 1995	s5.44	CEO	Any employee of the local government	Powers and duties of the CEO under the <i>Local Government Act 1995</i>	s5.44
Bush Fires Act 1954	s48	Council	CEO	Powers and duties of the Council under the <i>Bush Fires Act 1954</i>	s48
Cat Act 2011	s.44	Council	CEO	Powers and duties of the Council under the <i>Cat Act 2011</i>	s.45(6)
Local Planning Scheme No. 5	cl.11.3	Council	CEO	Powers under the Local Planning Scheme	s9.10
Planning and Development Act 2005	s16(3)	Commission	A local government, a committee established under the <i>Local Government Act 1995</i> or an employee of a local government	Functions of the Commission under the <i>Planning and Development Act 2005</i>	
Strata Titles Act 1985	s25 s27	Commission	A local government, a committee established under the <i>Local Government Act 1995</i> or an employee of a local government	Functions of the Commission under the <i>Planning and Development Act 2005</i>	

Legislation		Delegation From	Delegation To	Function	Restrictions
<i>Dog Act 1976</i>	s26	Council	CEO	The authority to determine applications on the keeping of three dogs under the <i>Dog Act 1976</i>	
<i>Main Roads Act 1930</i>	s33C	Council	CEO	All powers, duties and functions of local government under the <i>Main Roads Act 1930</i>	
<i>Food Act 2008</i>		Council	CEO	The authority to serve a prohibition order, register a food business and initiate proceedings under the <i>Food Act 2008</i> .	
<i>Building Act 2011</i>	s127	Council	CEO	The authority to approve or refuse to grant permits and issue building orders	
<i>Liquor Control Act 1988</i>	s39 s40	Council	CEO	The authority to approve or refuse to grant section 39 and section 40 certificates	

The Power Being Delegated

The second statutory requirement for an effective delegation is the existence of a power to be delegated. The power must be able to be exercised by the person or body wanting to delegate that power and it must be contained in legislation that has an associated power of delegation.

A range of different powers can be delegated. An important aspect of any delegation of power is certainty as to the power being delegated. The person or body delegating authority should clearly specify in the instrument of delegation the statutory power or duty being delegated. This will ensure that the person exercising delegated authority can be certain of the extent of authority conferred by the delegation. The statutory reference to the power being delegated should be included in the instrument of delegation.

Reviewing the above list, it is clear that there is a limited range of legislation under which powers can be delegated. There is no express provision for a local government to delegate its functions under any other legislation. However, this does not prohibit the local government from “acting through” its officers for the purpose of legislation and the manner in which this can be achieved is detailed below.

Standard Conditions of Delegation

Each power of delegation may be subject to its own conditions and these are noted in the above list. However, there are some broad conditions of delegation that are detailed as follows:

The Interpretation Act 1984

Sections 58 and 59 of the *Interpretation Act 1984* place restrictions upon the exercise of the power of delegation and effects of delegation; these sections apply to all delegations under written laws however they may be varied by the statute which provides the power of delegation.

58. Delegates, performance of functions by

Where under a written law the performance of a function by a person is dependent upon the opinion, belief, or state of mind of that person in relation to a matter and that function may be performed by the delegate upon the opinion, belief, or state of mind of the delegate in relation to that matter.

59. Power to delegate, construction of

- (1) *Where a written law confers power upon a person to delegate the exercise of any power or the performance of any duty conferred or imposed upon him under a written law –*
 - (a) *such a delegation shall not preclude a person so delegating from exercising or performing at any time a power or duty so delegated;*
 - (b) *such a delegation may be made subject to such conditions, qualifications, limitations or exceptions as the person so delegating may specify;*
 - (c) *if the delegation may be made only with the approval of some person, such delegation, and any amendment of the delegation, may be made subject to such conditions, qualifications, limitations or exceptions as the person whose approval is required may specify;*
 - (d) *such a delegation may be made to a specified person or to persons of a specified class, or may be made to the holder or holders for the time being of a specified officer or class of office;*
 - (e) *such a delegation may be amended or revoked by instrument in writing signed by the person so delegating;*
 - (f) *in the case of a power conferred upon a person by reference to the term designating an office, such a delegation shall not cease to have effect by reason only of a change in the person lawfully acting in or performing the functions of that office.*
- (2) *The delegation of a power shall be deemed to include the delegation of any duty incidental thereto or connected therewith and the delegation of a duty shall be deemed to include the delegation of any power incidental thereto or connected therewith.*
- (3) *Where under a written law an act or thing may or is required to be done to, by reference to or in relation to, a person and that person has under a written law delegated a relevant function conferred or imposed on him with respect to or in consequence of the doing of that act or thing, the act or thing shall be regarded as effectually done if done to, by reference to or in relation to the person to whom the function has been delegated.*

The Concept of 'Acting Through'

[Extracted from [DLGC Guideline No. 17 – Delegations](#)]

In addition to covering delegations, the *Local Government Act 1995* introduces the concept of “acting through.” In relation to delegations, section 5.45 of the Act states that nothing prevents a “local government from performing any of its functions by acting through a person other than the CEO” or “a CEO from performing any of his or her functions by acting through another person.”

While the Act does not specifically define the meaning of the term “acting through, it cites a key difference between a delegation and “acting through” in that a delegate exercises the delegated decision making function in his or her own right. The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the “acting through” concept. Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

For administrative purposes, a person may sign a letter in his or her own name on behalf of the CEO while, with delegated powers, the person would sign a letter in his or her own name, in accordance with the delegated authority.

An appropriate method for a council of a local government to make a decision which will be implemented by its officers, is for it to make a policy about particular functions that it performs. In that case there is no need for a delegation as it will be the role of the organisation to implement those policy decisions.

Register of Delegations

The *Local Government Act 1995* requires the Shire to maintain a register of the exercise of delegations. The register must include prescribed information detailing how delegated authority has been exercised in a range of circumstances. The requirement to record the prescribed information applies only to delegations made using the power of delegation under part of the *Local Government Act 1995* and does not extend to other legislation.

STANDARD CONDITIONS

Any person proposing to exercise a power under delegated authority shall comply with the following standard conditions of delegation:

1. Actual decisions relating to the matter delegated shall be made by the person nominated in the delegation. However it is understood that other staff may carry out administrative and technical work relating to those decisions.
2. Compliance with all relevant legislative requirements, Local Laws, Council Policies, resolutions of Council and the Business Management System Procedures.
3. Delegated authority cannot be exercised where a Financial Interest or an Interest Affecting Impartiality is evident.
4. It is a statutory requirement to maintain a record of each decision made under delegated authority. Documents relating to delegated authority decisions shall, as a minimum, record:
 - a. Date the decision was exercised;
 - b. Name of the Officer/Committee exercising the decision;
 - c. Description of how the person exercised the power or discharged the duty, including where appropriate, any directions to staff to carry out work associated with the decision unless those directions are included in Policies, Management Procedures or the Delegation Register;
 - d. Notation of the people or class of people directly affected by the decision (other than Council or Committee members or employees of the Shire).
5. Wherever possible the requirements of point 4 above shall be incorporated into administrative documents such as memos, file notes, cheque vouchers, etc.
6. Instruction is provided for each delegation on record keeping requirements.

LOCAL GOVERNMENT ACT 1995 DELEGATIONS TO CEO

DA01 – APPOINTMENT OF AUTHORISED OFFICERS

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government Act 1995</i> Part 3, Division 3, Subdivision 2 s3.24 – Certain provisions about land s9.10 Appointment of authorised officers <i>Cat Act 2011</i> s44 Delegation by local government <i>Dog Act 1976</i> s10AA Delegation of local government powers and duties <i>Food Act 2008</i> s122 Appointment of authorised officers <i>Building Act 2011</i> s96(3) Authorised persons <i>Litter Act 1979</i> s26 Authorised officers, appointment and jurisdiction of etc. Planning and Development Act 2005 s228 Giving infringement notice Control of Vehicles (Off-Road Areas) Act 1976 s5 Local government's functions Health Act 2011 s26 Powers of local government (subject to s28 Appointments to be approved) Bushfires Act 1954 s38 Local government may appoint bush fire control officer General Local Law 1997

Cemetery Local Law 1997

Dogs Local Law 1997

Extractive Industries Local Law 1997

Katanning Airport Local Law 1997

Removal of Refuse, Rubbish & Disused Materials Local Law 1998

Health Local Law 1998

FUNCTION:

Appoint authorised officers in writing and issue certificates of authorisation to allow for the enforcement of the above Acts, associated Regulations and Local Laws.

CONDITIONS:

Must act in accordance with the Shire's "Standard Conditions Relating to Delegations".

Authorised Officers for the *Food Act 2008* must hold office as an environmental health officer under the *Health Act 1911*.

A power or duty under section 63, 64 or 65 of the *Cat Act 2011* cannot be delegated to an authorised person. The Shire is required, under s9.10(2) of the *Local Government Act 1995*, to issue each person so authorised a certificate and/or letter of authorisation. Authorised persons may be required to produce letter/certificate when exercising authorised functions.

RECORD KEEPING:

Record details of authorisations issued.

Ensure that evidentiary documents that meet the requirements of *Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))*, are retained in the Shire's record keeping systems.

REFERENCES:

Shire of Katanning Council Policy 3.5 – Statutory Appointments

COUNCIL AUTHORISATIONS:

Chief Executive Officer
Executive Manager Infrastructure & Development
Executive Manager Property & Assets
Environmental Health Officer
Shire Ranger

SUPPLEMENTARY CONDITION:

Above stated conditions apply.

POWER TO SUBDELEGATE:

Local Government Act 1995:

s5.44 CEO may delegate powers and duties to other employees.

CEO DELEGATION TO:

Not exercised – comprehensive list of authorised officers under Council Policy 3.5 – Statutory Appointments

DA02 – POWERS OF ENTRY

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government Act 1995</i> Part 3, Division 3, Subdivision 3 – Powers of entry
FUNCTION:	To give effect to powers of entry as required in performing the functions of the <i>Local Government Act 1995</i> .
CONDITIONS:	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
RECORD KEEPING:	Record decisions to enter property. Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
REFERENCES:	Shire of Katanning Council Policy 3.5 – Statutory Appointments
COUNCIL AUTHORISATIONS:	Chief Executive Officer Executive Manager Infrastructure & Development Executive Manager Property & Assets Environmental Health Officer Shire Ranger
<hr/>	
POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
CEO DELEGATION TO:	Not exercised – comprehensive list of authorised officers under Council Policy 3.5

DA03 – ROAD CLOSURES – Temporary

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government Act 1995</i> s3.50 Closing certain thoroughfares to vehicles s3.50 A Partial closure of thoroughfares for repairs or maintenance s3.51 Affected owners to be notified of certain proposals s3.52 Public access to be maintained and plans kept
FUNCTION:	All duties and functions described in the delegated sections of the <i>Local Government Act 1995</i> .
CONDITIONS:	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
RECORD KEEPING:	Record decision to undertake a closure. Record advice to owners/occupiers. Record agreements for maintenance of private structures in public thoroughfares /places. Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
<hr/>	
POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
CEO DELEGATION TO:	Executive Manager Infrastructure & Development Manager Operations
SUPPLEMENTARY CONDITIONS:	Above stated conditions apply.

DA04 – TENDERS

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<p><i>Local Government Act 1995</i></p> <p>s5.42 Delegation of some powers or duties to CEO</p> <p>s5.43 Limitations on delegations to CEO</p>
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<p><i>Local Government Act 1995</i></p> <p>s3.57 Tenders for providing goods or services</p> <p><i>Local Government (Functions and General) Regulations 1996</i></p> <p>Part 4 – regs. 11 to 24</p>
FUNCTION:	<p>To call tenders and set weighted criteria as outlined in the relevant legislation and this delegation.</p> <p>To authorise purchases and accept tenders in accordance with the conditions of this delegation.</p>
CONDITIONS:	<p>Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.</p> <p>Authorise purchases that are exempt from tendering regulations as outlined in regulation 11.2, excluding 2(d), of the <i>Local Government (Functions and General) Regulations 1996</i>, where the purchase value is no more than \$250,000 per annum.</p> <p>Accept tenders where there is a Council budget provision approved for the following:</p> <ul style="list-style-type: none"> • Annual supplies of a routine operational nature within budget amount and where the tender is for no greater than 5-years and no more than \$250,000 per annum; • Replacement plant, equipment, furniture and maintenance within a net (changeover) cost of less than \$250,000; • New plant, equipment, furniture and construction where the tender is for less than an amount of \$250,000 and within budget amount. • Goods or Services where a budget provision exists and the purchase value is under \$250,000. <p>The Chief Executive Officer may reject tenders of any amount.</p>

Accept tenders relating to the disposal of impounded perishable and non-perishable goods in accordance with Section 3.47 of the *Local Government Act 1995*

Approve minor variations to the scope of work specified in a tender (up to a maximum of 10% of the total contract value) following the receipt of submissions but prior to entering into a contract

Where a tender is accepted with an option to extend the contract beyond the initial period, the Chief Executive Officer may exercise or decline that option.

To call, accept the short listing and if required reject all Expression of Interests.

RECORD KEEPING:

Maintain Tender Register, recording details of decisions under this delegation and insert links to relevant evidentiary documents.

Ensure that evidentiary documents that meet the requirements of *Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))*, are retained in the Shire's record keeping systems.

POWER TO SUBDELEGATE:

Local Government Act 1995

s5.44 CEO may delegate powers and duties to other employees.

CEO DELEGATION TO:

Executive Manager Finance & Administration
Executive Manager Infrastructure & Development
Executive Manager Projects & Community Building
Executive Manager Property & Assets

SUPPLEMENTARY CONDITIONS:

Can **ONLY** call Tenders or Expressions of Interest and set weighted criteria where there is a Council budget provision approved and the product or service being sought is not considered to be extraordinary.

Can **ONLY** approve minor variations to the scope of work specified in a tender (up to a maximum of 10% of the total contract value) following the receipt of submissions but prior to entering into a contract

10.2.5

Can **ONLY** call Tenders or Expression of Interests relevant to the activities of the respective Executive Manager's division.

DA05 – ACQUISITION AND DISPOSAL OF LAND

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some Powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government Act 1995</i> s3.58 (2) (3) Disposing of property
FUNCTION:	Undertake the function of acquiring and disposal of land, including lease and purchase.
CONDITIONS:	<p>Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.</p> <p>Acquire and dispose of ‘real property’, which is specifically identified within the Budget with a value of up to \$1,000,000.</p> <p>Acquire and dispose of a leasehold interest in property for a cumulative cost over the life of the lease of up to \$1,000,000.</p> <p>Manage lease / licence clauses, including but not limited to terminations, renewal options, assignments, subletting, and the establishment of special conditions or variations to payment schedules.</p> <p>Assignment of leases and licences is subject to appropriate Police Clearances and Credit Checks (where unsatisfactory refer to Council).</p>
RECORD KEEPING:	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
CEO DELEGATION TO:	CEO has exercised the right not to sub-delegate this delegation.

DA06 – DISPOSAL OF ASSETS

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government Act 1995</i> s3.58 Disposing of property <i>Local Government (Functions and General) Regulations 1996 –</i> reg.30(3) Dispositions of property excluded from Act s3.58
FUNCTION:	Dispose of assets surplus to the Shire’s operational needs.
CONDITIONS:	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”. Authorise the disposal of minor plant and assets with a depreciated value of not more than \$25,000 without the requirement for Council approval. Authorise the disposal of a plant item or asset with a depreciated value of no more than \$90,000 in accordance with the requirements of s3.58.
RECORD KEEPING:	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.

POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
CEO DELEGATION TO:	Executive Manager Finance & Administration
SUPPLEMENTARY CONDITIONS:	May dispose of surplus computer and related hardware with a depreciated value of up to \$5,000, in accordance with procedures to be developed and approved by the CEO.

DA07 – APPOINT ACTING CHIEF EXECUTIVE OFFICER

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government Act 1995</i> s5.36(1)(a) Local government employees
FUNCTION:	<p>To provide for the appointment of one of the Shire's senior managers to perform the role of Acting Chief Executive Officer during absences of the Chief Executive Officer.</p> <p>In making this delegation the Council has determined that the Shire's senior managers are suitably qualified to perform the role of Acting Chief Executive Officer.</p>
CONDITIONS:	<p>Must act in accordance with the Shire's "Standard Conditions Relating to Delegations".</p> <p>Appointment to the role of Acting Chief Executive Officer must be made in writing to the nominee for a defined period, which does not exceed 3 months to align with long service leave entitlements.</p> <p>Senior managers will be appointed to the role of Acting Chief Executive Officer generally on a rotational basis at the discretion of the Chief Executive Officer however, dependent on availability and operational requirements.</p> <p>The Shire's incumbent senior managers are:</p> <ul style="list-style-type: none"> • Executive Manager Finance & Administration • Executive Manager Infrastructure & Development • Executive Manager Projects & Community Building • Executive Manager Property & Assets
RECORD KEEPING:	<p>Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i>, are retained in the Shire's record keeping systems</p>

POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
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CEO DELEGATION TO:

CEO has exercised the right not to sub-delegate this delegation.



DA08 – MUNICIPAL FUND/PROCEDURES AND PAYMENTS

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government Act 1995</i> s6.7 Municipal fund <i>Local Government (Financial Management) Regulations 1996</i> reg.11 Payments, procedures for making etc. reg.12 Payments from municipal fund or trust fund, restrictions on making
FUNCTION:	Make payments from the Municipal Fund in accordance with procedures.
CONDITIONS:	Must act in accordance with the Shire's "Standard Conditions Relating to Delegations".
RECORD KEEPING:	Retain Cheque Vouchers, including electronic transfer records as evidence of decisions to make payments. Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire's record keeping systems.
POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
CEO DELEGATION TO:	Executive Manager Finance & Administration Manager Finance Executive Manager Infrastructure & Development Executive Manager Property & Assets Executive Manager Projects & Community Building
SUPPLEMENTARY CONDITIONS:	Authorise payments from the Municipal Fund (i.e. sign cheques, initiate and authorise electronic payments)

DA09 – TRUST FUND / PROCEDURES AND PAYMENTS

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government Act 1995</i> s6.9(3) Trust fund <i>Local Government (Financial Management) Regulations 1996</i> reg.12 Payments from municipal or trust fund, restrictions on making
FUNCTION:	Make payments from the Trust Fund in accordance with procedures.
CONDITIONS:	Must act in accordance with the Shire's "Standard Conditions Relating to Delegations".
RECORD KEEPING:	Minute details of Council's resolution to receive the Authorised Cheque Listing and retain Cheque Vouchers as evidence of decisions to make payments. Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire's record keeping systems.
POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
CEO DELEGATION TO:	Executive Manager Finance & Administration Manager Finance Executive Manager Infrastructure & Development Executive Manager Projects & Community Building Executive Manager Property & Assets
SUPPLEMENTARY CONDITIONS:	Above stated conditions apply

DA10 – WAIVER OR CONCESSIONS - Granting

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government Act 1995</i> s6.12(1)(b)(c) and (3) Power to defer, grant discounts, waive or write off debts
FUNCTION:	<p>Waive or grant concessions in relation to money owed to the Shire.</p> <p>Write off money owed to the Shire.</p> <p>Determine the conditions to be applied to waive, grant a concession or write off money owed to the Shire.</p>
CONDITIONS:	<p>Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.</p> <p>Authorise a waiver, grant a concession or write off an amount of money owed to the Shire to a maximum value of \$500 GST exclusive.</p> <p>Write offs to be reported to Council on a monthly basis with the Sundry Debtors Listing.</p> <p>Write offs exclude instances where a debtor has been incorrectly charged.</p>
RECORD KEEPING:	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.

POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
CEO DELEGATION TO:	CEO has exercised the right not to sub-delegate this delegation.

DA11 – INVESTMENTS

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government Act 1995</i> s6.14 Power to invest <i>Local Government (Financial Management) Regulations 1996</i> reg.19 Investments, control procedures for
FUNCTION:	<p>Money held in the municipal fund or the trust fund that is not, for the time being, required by the local government for any other purpose may be invested in accordance with Part III of the <i>Trustees Act 1962</i>.</p> <p>Establish and document internal control procedures to ensure control over investments that enable the identification of the nature and location of all investments and the transactions related to each investment.</p>
CONDITIONS:	Must act in accordance with the Shire's "Standard Conditions Relating to Delegations" and in accordance with Council's Policy 3.4 Investment of Surplus Funds
RECORD KEEPING:	<p>Record details of documented procedures; the subsequent amendment of procedures and ECM-links to relevant evidentiary documents.</p> <p>Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i>, are retained in the Shire's record keeping systems.</p>
POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
CEO DELEGATION TO:	Executive Manager Finance & Administration Manager Finance
SUPPLEMENTARY CONDITIONS:	Establish and maintain procedures

DA12 – RECOVERY OF UNPAID RATES

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government Act 1995</i> s6.56(1) Rates or service charges recoverable in court s6.60 Local government may require lessee to pay rent s6.64 Actions to be taken s6.69(2)(3) Right to pay rates, service charges and costs, and stay proceedings s6.74(1) Power to have land re-vested in the Crown if rates in arrears 3 years Schedule 6.2(1)[1] Provisions relating to lease of land where rates or service charges unpaid [Section 6.65] Schedule 6.3(1)[4] and (4)[1] Provisions relating to sale or transfer of land where rates or service charges unpaid [Section 6.68(3)]
FUNCTION:	<p>Undertake recovery of overdue unpaid rates, as well as the costs of proceedings, if any, for that recovery, incurred in a court of competent jurisdiction.</p> <p>As part of the legal recovery of rates and charges in court, documents such as summonses and warrants are required to be duly authorised.</p>
CONDITIONS:	<p>Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.</p> <p>Legal representation is limited by the <i>Magistrates Court (Civil Proceedings) Act 2004</i>.</p>
RECORD KEEPING:	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
REFERENCES:	<i>Magistrates Court (Civil Proceedings) Act 2004 – Part 4</i>

POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
CEO DELEGATION TO:	Executive Manager Finance & Administration Manager Finance
SUPPLEMENTARY CONDITIONS:	Above stated conditions apply

DA13 – BANK ACCOUNTS

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government Act 1995</i> s6.6 Funds to be established <i>Local Government (Financial Management) Regulations 1996</i> reg.8 Separate bank etc. accounts required for some monies.
FUNCTION:	Maintain separate accounts with a bank or other financial institution for money required to be held in: <ul style="list-style-type: none"> • the municipal fund; • the trust fund; and • reserve accounts.
CONDITIONS:	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
RECORD KEEPING:	Record details of accounts opened and maintained. Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
CEO DELEGATION TO:	Executive Manager Finance & Administration Manager Finance
SUPPLEMENTARY CONDITIONS:	Above stated conditions apply

DA14 – EXTENSION FOR RATE EXEMPTION APPLICATION

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government Act 1995</i> s6.76 Grounds of Objections
FUNCTION:	Determine an application to extend the time for lodging an objection to the rate record where an objection is to be made relating to a rates exemption in accordance with s6.26 <i>Rateable Land</i> beyond 42 days from the date of service of the rate notice.
CONDITIONS:	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”. Applications for an extension are to be made in writing. A recommendation on a rates exemption is to be referred to Council.
RECORD KEEPING:	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.

POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
CEO DELEGATION TO:	Executive Manager Finance & Administration Manager Finance
SUPPLEMENTARY CONDITIONS:	Above stated conditions apply

DA15 – AUTHORISED OFFICERS – Variation of Meeting Date – Annual Electors Meeting

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government Act 1995</i> s5.27 Electors’ general meetings
FUNCTION:	Change the Annual Electors Meeting date should the need arise.
CONDITIONS:	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.
RECORD KEEPING:	Record details of authorisations issued. Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems
<hr/>	
POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
CEO DELEGATION TO:	CEO has exercised the right not to sub-delegate this Delegation.

BUILDING ACT 2011

DA16 – BUILDING ACT 2011

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Building Act 2011</i> s127 Delegation: special permit authorities and local governments
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Building Act 2011</i> The following Permit Authority functions as required by the <i>Building Act 2011</i> and subsidiary Regulations s20 Grant of building permit s21 Grant of demolition permit s22 Further grounds for not granting an application s27 Conditions imposed by permit authority s58 Grant of occupancy permit s62 Conditions imposed by permit authority s65 Extension of period of duration s110 Building orders s111 Notice of proposed building order other than building order (emergency) s117 Revocation of building order
FUNCTION:	The Authority to approve or refuse to grant permits and issue Building Orders:
CONDITIONS:	Must act in accordance with the Shire's "Standard Conditions Relating to Delegations". Notify Council of all refusals to grant Permits and Building Orders issued.

RECORD KEEPING:

Any Permit granted or Building Order duly completed is sufficient record for the purposes of this Delegation.

Ensure that evidentiary documents that meet the requirements of *Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))*, are retained in the Shire's record keeping systems.

POWER TO SUBDELEGATE:

Building Act 2011

s127 (6A) The CEO of a local government may delegate to any other local government employee.

**CEO DELEGATION TO:
SUPPLEMENTARY
CONDITIONS:**

Director Infrastructure & Development

Above stated conditions apply with regards to:

- s110 Building orders
- s111 Notice of proposed building order other than building order (emergency)
- s117 Revocation of building order

CEO DELEGATION TO:

Building Surveyor

**SUPPLEMENTARY
CONDITIONS:**

Above stated conditions apply with regards to:

- s20 Grant of building permit (Certified)
- s20 Grant of building permit (Uncertified; within level of Building Surveying Practitioner Registration)
- s21 Grant of demolition permit
- s22 Further grounds for not granting an application
- s27 Conditions imposed by permit authority
- s58 Grant of occupancy permit
- s62 Conditions imposed by permit authority
- s65 Extension of period of duration
- s110 Building orders
- s111 Notice of proposed building order other than building order (emergency)
- s117 Revocation of building order

DA17 – VERGE PERMITS

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> reg.6 Obstruction of public thoroughfare by things placed and left
FUNCTION:	Consider and issue Verge Permits, with or without conditions in accordance with the requirements of reg.6.
CONDITIONS:	<p>Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.</p> <p>In issuing permits, licences and approvals ensure the Code of Conduct requirements for ‘Quasi Judicial Role’ are applied.</p>
RECORD KEEPING:	<p>As per Building / Demolition Permits, a Verge Permit duly completed is sufficient record for the purposes of this Delegation.</p> <p>Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i>, are retained in the Shire’s record keeping systems.</p>
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POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
CEO DELEGATION TO:	Executive Manager Infrastructure & Development Building Surveyor
SUPPLEMENTARY CONDITIONS:	Above stated conditions apply.

LOCAL PLANNING SCHEME No 5

DA18 – DEVELOPMENT APPLICATIONS

POWER / DUTY ASSIGNED TO:	The Council
POWER TO DELEGATE:	<i>Local Planning Scheme No. 5</i> cl.11.3 Delegation of Functions
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<p><i>Local Planning Scheme No. 5, as amended:-</i></p> <p>Part 3 Zones and the Use of Land</p> <p>Part 4 General Development Requirements</p> <p>Part 5 – Special Control Areas</p> <p><i>Planning and Development (Local Planning Schemes) Regulations 2015</i></p> <p>Part 7 Requirement for development approval</p> <p>Part 8 Applications for Development Approval</p> <p>Part 9 Procedure for dealing with applications for development approval</p> <p>Part 10 Enforcement and Administration</p>
FUNCTION:	<p>All powers of the Council contained in the sections and parts of Local Planning Scheme No. 5, as amended and delegated above.</p> <p>To determine applications for development under the Shire of Katanning's Local Planning Scheme No. 5.</p> <p>To determine development applications, applications for the amalgamation of lots and all forms of subdivision and survey strata referred to the Council by the Western Australian Planning Commission.</p> <p>To endorse deposited plans after the conditions of subdivision/amalgamation approval for which the Council is responsible have been fulfilled.</p>

To determine applications for development requiring retrospective Planning Approval

To determine applications involving minor variations to an adopted Local Planning Policy.

To determine applications involving minor variations to setback and Table 8 requirements of the Shire of Katanning Local Planning Scheme No. 5

CONDITIONS:

Must act in accordance with the Shire's "Standard Conditions Relating to Delegations".

This delegation must not be exercised by the delegated officer:

- Where project costs for new a development application exceeds \$5 million.
- Where development is proposed on reserved land, owned or within the care and control of the Council.
- Where the development and/or subdivision proposals have a strategic impact and as a result involve issues in which Council has a direct interest.
- Where significant variations to the Scheme are evident.
- Where the decision requires the exercise of any of the powers of the Council under Local Planning Scheme No. 5 clauses:
 - 18 Interpretation of the Zoning Table, sub-clause (4) (Uses Not Listed)
 - Clause 74, Part 9 of the Deemed provisions of P&D Regulations (2015) Approval Subject to Later Approval of Details

RECORD KEEPING:

Ensure that evidentiary documents that meet the requirements of *Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))*, are retained in the Shire's record keeping systems.

POWER TO SUBDELEGATE:

Local Government Act 1995
s5.44 CEO may delegate powers and duties to other employees.

CEO DELEGATION TO:

Executive Manager Infrastructure & Development

**SUPPLEMENTARY
CONDITIONS:**

Above stated conditions apply.

DA19 – DEVELOPMENT APPLICATIONS / MINOR VARIATIONS

POWER / DUTY ASSIGNED TO:	The Council.
POWER TO DELEGATE:	<i>Local Planning Scheme No.5</i> cl.11.3 Delegation of Functions
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<p><i>Local Planning Scheme No. 5, as amended:-</i></p> <p>Part 3 Zones and the Use of Land</p> <p>Part 4 General Development Requirements</p> <p><i>Planning and Development (Local Planning Schemes) Regulations 2015</i></p> <p>Part 7 Requirement for development approval</p> <p>Part 8 Applications for Development Approval</p> <p>Part 9 Procedure for dealing with applications for development approval</p> <p>Part 10 Enforcement and Administration</p>
FUNCTION:	To determine applications for development approval which involve minor variations to the “deemed to comply” provisions by using the performance criteria of the Residential Design Codes that require approval under Local Planning Scheme No.5
CONDITIONS:	<p>Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.</p> <p>This delegation must not be exercised by the delegated officer:</p> <ul style="list-style-type: none"> • Where the development entails a variation to the Residential Design Codes that is considered by the Delegate to be significant; • Where the development entails a variation to the Residential Design Codes that is considered by the Delegate to have the potential to negatively impact on the amenity of the locality; • Where a formal objection has been lodged against the variation;

- Where the height of the development exceeds two storeys;
- Where development is proposed on reserved land within the care and control of the Council;
- Where development proposals are considered by the Delegate to have a strategic impact and as a result involve issues in which Council has a direct interest.

Where the decision requires the exercise of any of the powers of the Council under clause 18 Interpretation of the Zoning Table (Uses Not Listed)

RECORD KEEPING:

Ensure that evidentiary documents that meet the requirements of *Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))*, are retained in the Shire's record keeping systems.

POWER TO SUBDELEGATE:

Local Planning Scheme No. 5 Clause 11.3.2

CEO DELEGATION TO:

Executive Manager Finance & Administration
Executive Manager Infrastructure & Development
Contract Planner

SUPPLEMENTARY CONDITIONS:

Above stated conditions apply.

DA20 – DEVELOPMENT APPLICATIONS - SHIRE DEVELOPMENTS ON RESERVED LAND

POWER / DUTY ASSIGNED TO:	The Council
POWER TO DELEGATE:	<i>Local Planning Scheme No.5</i> , as amended cl. 11.3 Delegation of Functions
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<p><i>Local Planning Scheme No.5</i>, as amended</p> <p>Part 2 Reserves</p> <p>Part 3 Zones and the Use of Land</p> <p>Part 4 General Development Requirements</p> <p><i>Planning and Development (Local Planning Schemes) Regulations 2015</i></p> <p>Part 7 Requirement for development approval</p> <p>Part 8 Applications for Development Approval</p> <p>Part 9 Procedure for dealing with applications for development approval</p> <p>Part 10 Enforcement and Administration</p>
FUNCTION:	Streamline the processing of development application proposals for developments to be undertaken by the Shire.
CONDITIONS:	<p>Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.</p> <p>The delegation must not be exercised by the delegated officer <u>unless</u>:</p> <ul style="list-style-type: none"> • The Shire is listed as an applicant; • The development is on land owned or under the care and control of the Shire of Katanning; • The works have been approved on the current annual budget; • The value of the development is less than \$1,500,000. • The development does not involve significant variations to the Scheme; and,

- The decision does not require the exercise of any of the powers of the Council under Local Planning Scheme No. 5 clause
 - 18 Interpretation of the Zoning Table (Uses Not Listed)

RECORD KEEPING:

Ensure that evidentiary documents that meet the requirements of *Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))*, are retained in the Shire's record keeping systems.

POWER TO SUBDELEGATE:

Local Planning Scheme No. 5
Clause 11.3.2

CEO DELEGATION TO:

Executive Manager Finance & Administration
Executive Manager Infrastructure & Development
Contract Planner

**SUPPLEMENTARY
CONDITIONS:**

Above stated conditions apply.

BUSH FIRES ACT 1954

DA21 – BUSH FIRES ACT – Powers and Functions

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Bush Fires Act 1954</i> s48 Delegation by local governments
DELEGATION TO:	Chief Executive Officer.
POWER / DUTY DELEGATED:	<i>Bush Fires Act 1954</i>
FUNCTION:	All powers, duties and functions of the local government under the <i>Bush Fires Act 1954</i> .
CONDITIONS:	Must act in accordance with the Shire's "Standard Conditions Relating to Delegations".
RECORD KEEPING:	Maintain records of activities and decisions made under this delegation. Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire's record keeping systems
POWER TO SUBDELEGATE:	CEO has exercised the right not to sub-delegate this delegation.

MAIN ROADS ACT 1930

DA22 – MAIN ROADS – Control of Advertisements

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Main Roads Act 1930</i> s33C Commissioner may delegate powers etc. under regulations to local government
DELEGATION TO:	Chief Executive Officer.
POWER / DUTY DELEGATED:	<i>Main Roads Act 1930</i>
FUNCTION:	All powers, duties and functions of the local government under the <i>Main Roads Act 1930</i> .
CONDITIONS:	Must act in accordance with the Shire's "Standard Conditions Relating to Delegations".
RECORD KEEPING:	Maintain records of activities and decisions made under this delegation. Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire's record keeping systems
POWER TO SUBDELEGATE:	CEO has exercised the right not to sub-delegate this delegation.

FOOD ACT 2008**DA23 – PROHIBITION ORDERS**

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Food Act 2008</i> s118 Functions of enforcement agencies and delegation s119 Conditions on performance of functions by enforcement agencies s120 Performance of functions by enforcement agencies and authorised officers
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Food Act 2008</i> s65 Prohibition order s66 Certificate of clearance to be given in certain circumstances s67 Request for re-inspection
FUNCTION:	This delegation provides authority to:- <ol style="list-style-type: none"> 1. Serve a prohibition order on the proprietor of a food business in accordance with s65 of the <i>Food Act 2008</i>; 2. Give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any improvement notices; 3. Give written notice to proprietor of a food business on whom a prohibition order has been served of the decision not to give a certificate of clearance after an inspection.
CONDITIONS:	Must act in accordance with the Shire's "Standard Conditions Relating to Delegations".
RECORD KEEPING:	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire's record keeping systems.
POWER TO SUBDELEGATE:	CEO has exercised the right not to sub-delegate this delegation.

DA24 – REGISTRATION OF FOOD BUSINESS

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Food Act 2008</i> s118 Functions of enforcement agencies and delegation s119 Conditions on performance of functions by enforcement agencies s120 Performance of functions by enforcement agencies and authorised officers
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Food Act 2008</i> s110 Registration of food business s112 Variation of conditions or cancellation of registration of food businesses.
FUNCTION:	The delegation provides the authority to:- <ol style="list-style-type: none"> 1. Register a food business in respect of any premises for the purposes of Part 9 of the <i>Food Act 2008</i> and issue a certificate of registration; 2. After considering an application, determine to grant (with or without conditions) or refuse the application; 3. Vary the conditions or cancel the registration of a food business in respect of any premises under Part 9 of the <i>Food Act 2008</i>.
CONDITIONS:	Must act in accordance with the Shire's "Standard Conditions Relating to Delegations".
RECORD KEEPING:	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire's record keeping systems.
POWER TO SUBDELEGATE:	CEO has exercised the right not to sub-delegate this delegation.

DA25 – FOOD ACT 2008 - PROSECUTIONS

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Food Act 2008</i> s118 Functions of enforcement agencies and delegation s119 Conditions on performance of functions by enforcement agencies s120 Performance of functions by enforcement agencies and authorised officers
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Food Act 2008</i> s125 Institution of proceedings
FUNCTION:	The authority to institute proceedings for an offence under the <i>Food Act 2008</i> .
CONDITIONS:	Must act in accordance with the Shire's "Standard Conditions Relating to Delegations".
RECORD KEEPING:	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire's record keeping systems.
<hr/>	
POWER TO SUBDELEGATE:	CEO has exercised the right not to sub-delegate this delegation.

LIQUOR CONTROL ACT 1988**DA26 – LIQUOR LICENSING – SECTION 39 CERTIFICATES**

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Liquor Control Act 1988</i> s39 Certificate of local government as to whether premises comply with laws
FUNCTION:	The authority to approve or refuse to grant section 39 Liquor Licensing Certificates.
CONDITIONS:	Must act in accordance with the Shire's "Standard Conditions Relating to Delegations". Delegation provides authority to confirm premises comply with the requirements of the: <i>Health Act 1911</i> , <i>Food Act 2008</i> and any written law applying to the sewerage or drainage of those premises.
RECORD KEEPING:	Record details of certificates issued. Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire's record keeping systems.
POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
CEO DELEGATION TO:	CEO has exercised the right not to sub-delegate this delegation.

DA27 – LIQUOR LICENSING – SECTION 40 CERTIFICATES

POWER / DUTY ASSIGNED TO:	Local Government
POWER TO DELEGATE:	<i>Local Government Act 1995</i> s5.42 Delegation of some Powers or duties to CEO s5.43 Limitations on delegations to CEO
DELEGATION TO:	Chief Executive Officer
POWER / DUTY DELEGATED:	<i>Liquor Control Act 1988</i> s40 Certificate of planning authority as to whether use of premises complies with planning laws
FUNCTION:	The authority to approve or refuse to grant section 40 Liquor Licensing Certificates.
CONDITIONS:	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”. Delegation provides authority to confirm premises comply with the requirements of the <i>Planning and Development Act 2005</i> and Local Planning Scheme No. 15.
RECORD KEEPING:	Record details of certificates issued. Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems.
<hr/>	
POWER TO SUBDELEGATE:	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees.
CEO DELEGATION TO:	CEO has exercised the right not to sub-delegate this delegation.

LIVING LAKES – LAKE EWLYAMARTUP WORKING GROUP MINUTES

Meeting Date: 19/04/2018 **Time:** 11.30am
Meeting Location: JAK Site Office – Lake Ewlyamartup

Attendees:

Meghan McGregor (MM), David Secomb, Geoff Clay, Jeff and Rosalie Baxter, Wise Family, Greg Garlick, Margot and Geoff McGuire, Mark Anderson, Rob Godfrey, Tim Harris, Phil Kemp, Fred Wallefeld

Apologies:

Jessica van der Waag, Andrea Salmond, Neville Garlick, Peter Rundle, Mal Packard, Michael Altus

Minutes

No	Item	Action
1	Works Progress Update (MM) <ul style="list-style-type: none"> Current status of work given by JAK Civil. North of Katanning-Nyabing Road, 100% vegetation clearing, 100% topsoil stripping, commenced excavating flushing channel at southern end. 	
2	Blocking off Lake E inflow (MM) <ul style="list-style-type: none"> LEWG recommends to block off the inflow to the lake from the Ewlyamartup Creek to assist with the Living Lakes project. LEWG suggests that works requiring blocking of inflow to happen as soon as possible. 	MM to submit recommendation to Shire of Katanning
3	Groyne Design (MM) <ul style="list-style-type: none"> LEWG agrees for WNRM to consider removal of this component to address concerns regarding sediment movement into the flushing channel. 	WNRM to review and make a decision.
4	Any Other Business <ul style="list-style-type: none"> Maintenance and Management Plan LEWG agrees to take on maintenance and management responsibilities in coordination with the Shire of Katanning. Activation Plan (data from surveys) MM requested any further ideas for the activation of the lake be emailed through for WNRM to commence preparation of the Activation Plan. 	



Shire of
Katanning
Heart of the Great Southern

KSHCP – Katanning SuperTown Heritage Centre Project

A HOUSING AND COMMUNITY DEVELOPMENT PLAN FOR COMMUNITY GROWTH

Project Management Plan Rev 4

12/4/2018



Heart of the Great Southern

TABLE OF CONTENTS

1. INTRODUCTION	3
1.1. Project Charter	3
1.2. Project Objectives	3
Economic Development & Diversification of Katanning.....	3
Enhance Katanning Town Amenity.....	3
Improve Community Pride & Ownership.....	4
Population Attraction & Retention.....	4
Environmental & Educational Enhancement	4
Activation and Development of the Piesse Lake Precinct	4
Create Attractive Entrance Experience to Town.....	5
Enhance Visitor Experience.....	5
Create 'Concierge' Facility for Wider Region.....	5
Enhance Recreation Facilities	5
Provide Adaptive Housing	5
Local Content.....	5
Aboriginal Participation	5
Traineeships & Apprenticeship Participation	6
2. PROJECT ORGANISATION	6
2.1 Project Management Strategy.....	6
2.2 Project Advisory Group (PAG)	7
2.3 Project Management Operations Group	7
2.4 Working Groups (WG).....	7
2.5 Project Team	8

2.6	Stakeholders	8
3	SCOPE & MASTERPLAN	9
3.1	Revised Scope	9
3.2	Master Planning.....	11
4	PROJECT STRUCTURE	14
4.1	Project Process	14
4.2	Project Phases	14
4.2	Sub Projects	15
4.3	Council Approvals	15
5	COSTCONTROL	16
6	PROGRAM	16
7	FUNDING.....	16
8	RESOURCES PLAN.....	17
9	RISK MANAGEMENT	17
10	PROCUREMENT STRATEGY.....	17
11.1	Overview	17

KSHCP – A HOUSING & COMMUNITY DEVELOPMENT PROJECT FOR COMMUNITY GROWTH

1. INTRODUCTION

1.1. PROJECT CHARTER

Katanning received funding for the Katanning SuperTown Heritage Centre Project (KSHCP) through the Department of Regional Development and Lotterywest (FAA June 2016).

The project is outlined in the document: Katanning SuperTown Heritage Centre Project: Welcome Precinct & the Piesse Lake Development, Business Case (2014-15) prepared by the Shire of Katanning. Outcomes from the Katanning Heritage Centre Project are aligned with transformational projects identified in the Great Southern Regional Blueprint. The development of the Piesse Lake Precinct and revitalisation of the Katanning All Ages Playground are specifically noted in the Blueprint. The Business Case also draws from The Katanning SuperTown Growth and Implementation Plan and the Shire Strategic Plan which recommend activation and development of the Piesse Lake medium density residential areas and the creation of a visually attractive entrance experience to Katanning.

In August 2017 the State Government requested the return of \$3m of the original grant funding. In response to this request the project budget has been amended (OCM 26/9/17) and with that the scope modified to accommodate the \$3m requested savings. The variation to confirm this is currently being drafted.

1.2. PROJECT OBJECTIVES

The project objectives are identified in the Business Case. These objectives provide the aims that the project is setting out to achieve and formed the rationale of the case presented to the State Government to secure funding. The project objectives identified are:

ECONOMIC DEVELOPMENT & DIVERSIFICATION OF KATANNING

- Construction Phase: Employment, training and apprenticeships, local suppliers.
- Increase visitor numbers as a result of improved tourism services.
- Increase direct spending by guiding tourists to town.
- Attract private investment on top of Government investment.
- Retention factors due to increased amenity and experiential recreational areas.

ENHANCE KATANNING TOWN AMENITY

- Improved recreational facilities in strategic precincts.
- Botanical Gardens.
- Green space.
- Iconic tourism precinct.

- Complement existing tourism infrastructure in the Great Southern.
- Complement coordinated regional marketing (Hidden Treasures, Regional Botanical Gardens network).
- Enhancement of public image.

IMPROVE COMMUNITY PRIDE & OWNERSHIP

- Increased opportunities for volunteerism and participation;
 - Friends of Piesse Lake Botanic Garden.
 - Visitor Centre and Welcome Precinct.
 - Katanning Action Network 'Adopt a Spot'.
 - Rotary museum maintenance and curatorial.
- Celebrating Katanning's Heritage through interpretation elements and museum displays.
 - European settlement
 - Noongar family group meeting place
 - Strong multicultural and diverse community
- Strengthened community partnerships
 - Colocation
 - Sharing of resources

POPULATION ATTRACTION & RETENTION

- Develop residential land bank to enable future quick response to population growth.
- Provide current residential options that have high amenity to attract skilled and professional workers.
- Improved amenity and liveability resulting from well planned and experiential recreational infrastructure and facilities.

ENVIRONMENTAL & EDUCATIONAL ENHANCEMENT

- Opportunities for primary and high schools to utilise the Botanic Garden for outdoor learning and extension activities (eg Adopt a Spot, bush rangers, cultural awareness and citizen science).
- Broader environmental awareness for visitors to the Botanic Gardens on local flora and vegetation systems.
- Cultural and heritage education through interpretation elements at both recreational areas.
- Opportunities to host tertiary students undertaking research in the region.

ACTIVATION AND DEVELOPMENT OF THE PIESSE LAKE PRECINCT

- Botanic Garden
- Green Space
- Recreational Facilities
- Walk trails

- Interpretive trails and elements
- Amphitheatre; cultural, theatre, music events
- Adjacent residential development

CREATE ATTRACTIVE ENTRANCE EXPERIENCE TO TOWN

- Improve All Ages playground and other recreational facilities
- Improve ease of entering Welcome Precinct
- Provide tourist experience and information
- *Enhance pathways/ road experience into town*

ENHANCE VISITOR EXPERIENCE

- Improved town amenities
- Tourism experiences
- Events (enhanced facilities)
- Improve RV services

CREATE 'CONCIERGE' FACILITY FOR WIDER REGION

- Promote regional tourism through new Visitor Centre
- Utilise technologies (eg. Augmented Reality (AR)), tourism trails to promote regional tourism.

ENHANCE RECREATION FACILITIES

- All Ages Playground
- Broader use play equipment
- Recreational parks
- Trails
- Facilities

PROVIDE ADAPTIVE HOUSING

- Provide residential land for alternative building models
- Encourage developer participation

LOCAL CONTENT

- Maximise local content through appropriate project tender packages
- Provide community projects that the community can participate in (eg Interpretive elements, art in the park)

ABORIGINAL PARTICIPATION

- Involve community, including the aboriginal community in interpretive elements
- Cultural elements and trails

- Skills acquired through the botanic garden volunteer capacity building project will be able to be utilised by the Katanning Aboriginal Corporation to develop the Noongar Cultural Park

TRAINEESHIPS & APPRENTICESHIP PARTICIPATION

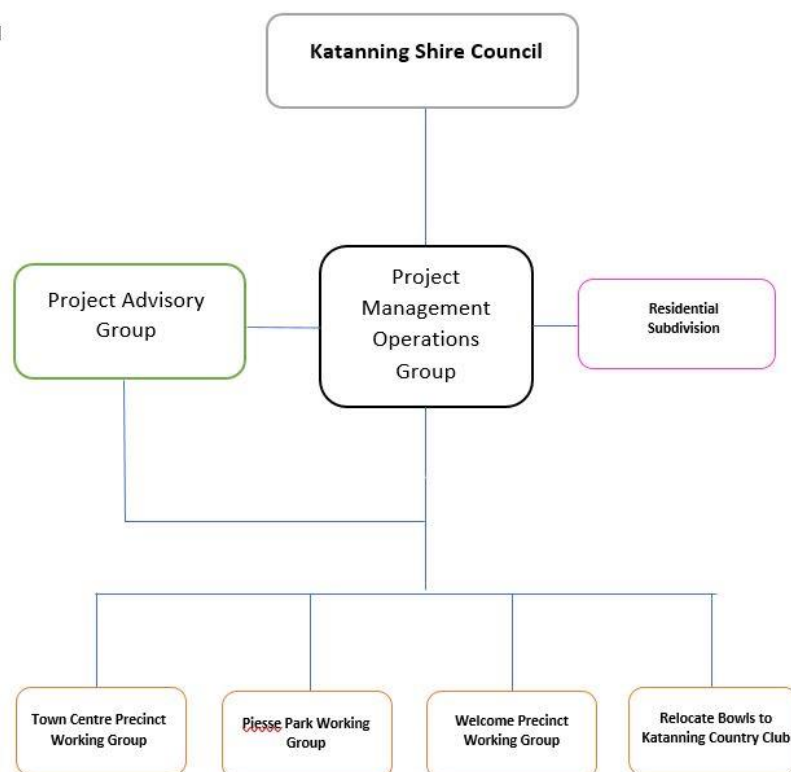
- Include appropriate conditions in tender documentation
- Refer to Regional Workforce Plan (GSDC) and Katanning Workforce Plan (Dept Education and Training).

2. PROJECT ORGANISATION

2.1 PROJECT MANAGEMENT STRATEGY

The KSHCP is being managed by the Shire of Katanning. The Shire's appointed Project Manager is the Executive Manager of Property & Assets (EMPA) and will be the project manager for the project, including sub-projects, unless otherwise nominated in the Project Management Plan. The EMPA together with the Executive Manager of Projects and Community Building (EMPCB), Executive Manager Infrastructure and Development (EMID) & the CEO form the Project Management Operations Group (PMOG) to oversee the operational aspects of carrying out this project.

PROJECT ORGANISATION CHART



The Project Management Plan (this document) is a working document and will be revised as the need arises. This is the fourth revision of this document (Rev 4/4/2018).

The Project Manager is responsible for developing the Project Management Plan and updating and issuing the plan regularly.

Projects will be developed by working groups as outlined in 2.4 below. High level advice and guidance will be provided by the Project Advisory Group. A chart outlining the relationships between these groups and the membership of the groups is attached.

2.2 PROJECT ADVISORY GROUP (PAG)

The Project Advisory Group (PAG) consisting of Councillors, high level stakeholders and community representation will provide high level advice and guidance to the project through the Project Management Operations Group. The PAG will advise the CEO of project preferences through making recommendations when required. The CEO can act on these recommendations and/or put them to Council as required.

The PAG will operate as per the terms of reference approved by Council.

PAG Minutes and Agendas will be distributed to all Councillors in line with scheduled meeting dates.

2.3 PROJECT MANAGEMENT OPERATIONS GROUP

The Shire Project Management Operations Group is an operational group and will consist of the CEO, Executive Manager Projects and Community Building, Executive Manager Infrastructure and Development and the Executive Manager Property & Assets. The PMOG will make operational decisions regarding project resourcing, scope, funding and implementation. The PMOG is tasked with delivering the project to the specified timelines and budgets. Where necessary the PMOG can refer decisions to the PAG for a recommendation or to Council for a decision as required and/or as outlined in the Project Management Plan.

2.4 WORKING GROUPS (WG)

Working groups have been created to help develop the scope as necessary to align with and enhance the project objectives. The working groups formed include:

- Welcome Precinct Working Group
- Piesse Park Working Group
- Town Centre Working Group

In addition a working group will be formed for the Bowls Relocation project. This working group will consist of the stakeholders from the Katanning Country Club and the Katanning Bowls Club.

The working groups will be the main consultative process during the scoping and design phases of the projects. Working groups will work with the lead consultants as appropriate and make recommendations to PMOG as is required to enable each stage of the project to be developed to completion.

The working groups will meet regularly as is required to workshop stages of the project to bring each stage to a successful conclusion. The working groups are chaired by the project manager.

Minutes of working group meetings or workshops will be kept with recommendations clearly identified. Minutes will be circulated to PAG members and Councillors.

2.5 PROJECT TEAM

The Project Team consists of the Project Manager, Executive Manager Projects & Community Building, Shire staff assigned to the project, and design and expert consultants appointed to the project.

2.6 STAKEHOLDERS

This list below is the list of stakeholders as identified in the Business Plan.

- Friends of Piesse Lake
- Katanning Landcare Centre
- Katanning Action Network
- Katanning Tourist, Information and Visitor Centre
- Great Southern Development Commission
- Great Southern Institute of Technology
- Katanning Rotary Club
- Kings Park Botanic Gardens
- Regional Botanic Gardens Network – Steering Committee
- Katanning Aboriginal Corporation
- Tourism WA
- Landcorp
- Katanning Miniature Railway
- Hidden Treasures of the Great Southern
- Katanning Senior High School
- Katanning Primary School
- Katanning Playgroup
- Katanning Apex
- Katanning Bowling Club
- Katanning Country Club

The following stakeholders have also been identified:

- Katanning Regional Business Association
- Dome

- Lions Club
- Badgebup Aboriginal Corporation
- Katanning Historical Society

3 SCOPE & MASTERPLAN

3.1 REVISED SCOPE

Following the request from the State Government to find \$3m in project savings the scope has been modified as follows:

WELCOME PRECINCT

1. WELCOME PRECINCT MASTER PLAN

2. REDEVELOPMENT OF ALL AGES PLAYGROUND AND PARK

- All Ages Playground
- Recreation facilities
- BBQs/ Shelter
- Toilets/ Changing Places
- Skate/ Street Park extended
- Cultural Park/ Stage or platform
- Paths and trails
- Signage/ Tourism Direction
- Note: The Miniature Rail and BMX track are located in this precinct and may require minor adjustments to accommodate new pathways and facilities.

EXTENSION OF SEWER SYSTEM

3. ANDOVER ST: DELETED

- This component has been deleted from the project

TOWN CENTRE PRECINCT

4. AUSTRAL TERRACE: (HAMES SHARLEY MASTERPLAN)

- RV parking short stay – Relocate from the Welcome Precinct to the old caravan park Aberdeen Street.
- RV dump point – Relocate from the Welcome Precinct to the old caravan park Aberdeen Street.

- Enhance parking Austral Terrace South particularly for RVs.
- Improve Austral Terrace/ Clive Street round-a-bout to allow larger vehicles to negotiate the roundabout.
- Street greening strategies
- Improve pathways. Lighting and security Austral Terrace
- Improve railway crossing if possible

5. TOURIST VISITORS CENTRE (CONCIERGE TOWN CONCEPT)

- Develop a regional tourism strategy (project funding for a new building deleted)
- Enter into a JV with Dome Coffees to provide tourism information facilities
- Augmented Reality/ Signage
- Tourism trail

6. CULTURAL PRECINCT

- Historic Precinct Taylor St/ museum
- Improve pathways, connectivity, lighting and security
- Heritage trail
- Signage

PIESSE LAKE PRECINCT

7. PIESSE LAKE MASTER PLAN

8. PIESSE PARK

- Botanic Garden
- Nature Playground
- Amphitheatre
- Fredrick Street – construct new road
- Walk trails/ boardwalks/ paths/ lighting
- Entry features
- Toilets and facilities
- Interpretive elements
- Green space
- Signs
- Parking area
- Proximity Parking
- Event parking

9. *RELOCATE BOWLING CLUB*

- Relocating the bowling club releases land for future development
- The Katanning Bowling Club will be re-located to the Katanning Country Club. This strategy builds on an existing club and seeks to make the whole a more sustainable club.

10. *PIESSE LAKE RESIDENTIAL LAND DEVELOPMENT*

- The Piesse Lake Residential Land Development will create a new medium density high amenity residential land of 32 lots (min).

PROJECT ENHANCEMENT & INTEGRATION

11. *KATANNING STORIES, SIGNAGE, CLOUD TECHNOLOGIES (AR), PUBLIC ART*

- Katanning Stories will be utilised to develop the various trails (eg heritage, indigenous, botanic).
- Public Art: The Shire of Katanning will seek to utilise public art features in both the Augmented Reality world and the traditional world to enhance the park features and tell local stories.
- Signage. The KSHCP will develop and implement a signage strategy.
- It is proposed to utilise Augmented Reality technology, and other technologies, to exhibit heritage, tourism, cultural and botanical information in a cost effective and contemporary new mediums. The AR technology, through its' virtual reality nature, can be used to integrate elements through the landscape, create trails through town, link concepts together as well as portray places and events throughout the region thus enhancing many of the project objectives.

3.2 MASTER PLANNING

The KSHCP Master Plan was developed as part of the scope of the KSHCP and adopted by Council at the OCM 31/10/2017. Hames Sharley were commissioned to undertake the master planning process commencing in April 2017 with the first draft complete by 30/6/2017.

The Master Plan covers the following precincts:

- Welcome Precinct
- Town Centre Precinct
- Piesse Lake Precinct

The Master Plan was developed following the programme outlined below.

SCOPING STUDY; MASTER-PLANNING RFQ

Gerard Healy & Associates conducted a workshop with Shire Staff & Councillors to develop a brief statement for the project as a whole. This brief statement was used to develop the scope statement for the Master-Planning RFQ. This workshop was held on 31/1/2017.

MASTER PLAN DEVELOPMENT

Hames Sharley conducted a series of workshops and consultation sessions including:

1. 26/4/2017: PCG Introductory Workshop
2. 27/4/2017: PAG Workshop
3. 9/5/2017: Council Workshop
4. 26/5/2017: Focus Groups (4 x Workshops)
5. 27/5/2017: Drop-in (Daily Grind) and Focus Group #5 Workshop
6. 8/6/2017: Community Presentation and Workshop
7. 9/6/2017: PCG
8. 9/6/2017: PAG Workshop
9. 27/6/2017: PCG/ PAG and Council Workshop (Presentation of draft Master Plan) (3 sessions)

Further sessions to discuss and approve the Master Plan where held as follows:

10. PAG Meeting 13/7/2017 (discuss Master Plan and budget revision)
11. Council Forum 12/9/2017 (Discuss Master Plan and recommendation to put to OC 26/9/2017)
12. OC Meeting 26/9/2017 (Master Plan not adopted Council requested further public consultation)
13. Public Town Hall meeting held October 2017
14. OC Meeting 31/10/2017 (Master Plan adopted)

SUB PROJECTS

Following the Master Planning process the following Sub-Projects were identified:

1. Welcome Precinct/ All Ages Playground and Park
2. Changing Places (incorporated into the Welcome Precinct)
3. Town Centre (Austral Terrace North & South, Aberdeen Street including RV Dump & RV Park)
4. Piesse Lake Park
5. Piesse Lake Residential Development
6. Relocation of the Bowling Club
7. Signage (integrated across all sub- projects)
8. Katanning Stories / Information Trails/ Public Art/ Augmented Reality

Section 3.1 Revised Scope has been updated to include these sub-projects

A scope document will be developed for each sub-project that collectively achieves the outline scope defined in this document and as developed through the master planning process.

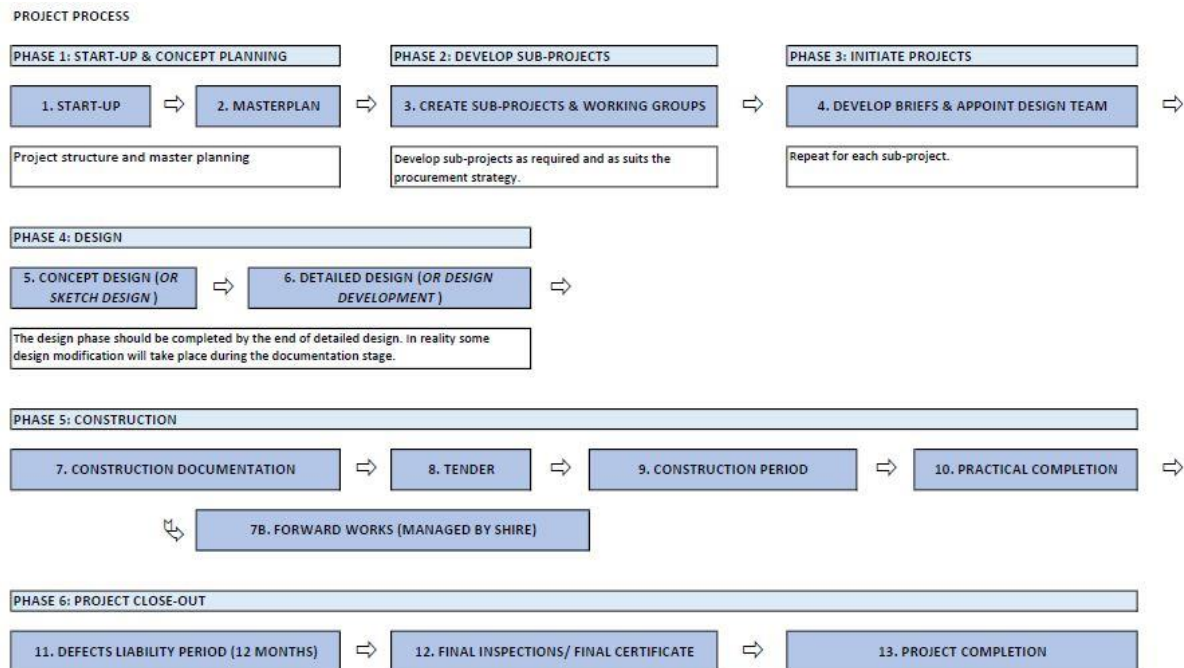
The strategy to deliver each sub-project will be developed to best utilise existing resources and to suit the nature of each sub-project. The general structure of projects is outlined in Section 4.

OPERATIONAL PLANS

So far no new operational plans have been developed for any of the project components. It is recognised that the management of the Piesse Lake Park, and especially the botanic gardens, will require additional resources and expertise.

4 PROJECT STRUCTURE

4.1 PROJECT PROCESS



The project process adopted is to, in the main, follow a traditional design – tender – lump sum contract procurement process. Professional designers will be engaged to design the sub-projects and prepare construction documentation. Request for Quotes (RFQs) or Request for Tenders (RFTs) will be held by the Shire of Katanning as required to appoint designers and contractors.

4.2 PROJECT PHASES

The KSHCP project will be divided into PHASES. This process is managed by the Project Management Operations Group.

1. PHASE 1: Project Start Up & Concept Planning
 - a. Start Up
 - b. Master Plan
2. PHASE 2: Develop Sub-Projects (Refer to 4.3)
3. PHASE 3: Initiation of Individual Sub-Projects (multiple sub-projects will be initiated)
 - a. Develop briefs and appoint the design team
4. PHASE 4: Sub-Project Design (for each Sub-Project)
 - a. Concept Design

- b. Detailed Design
- 5. PHASE 5: Sub-Project Construction
 - a. Construction documentation
 - b. Tender
 - c. Construction Period
 - d. Practical Completion
- 6. PHASE 6: Project Close Out
 - a. Defects Liability Period
 - b. Final Inspections and Final Certificates
 - c. Project Acquittal

4.2 SUB PROJECTS

SUB-PROJECT LIST:

Each Sub-Project will follow the general process outlined in 4.1 above.

1. Welcome Precinct/ All Ages Playground and Park including Changing Places
2. Town Centre (Austral Terrace North & South, Aberdeen Street including RV Dump & RV Park)
3. Piesse Lake Park
4. Piesse Lake Residential Development
5. Relocation of the Bowling Club
6. Signage (integrated across all sub- projects)
7. Katanning Stories / Information Trails/ Public Art/ Augmented Reality

The Town Centre sub-project will be comprised of a number of smaller projects. The full scope of these projects will be developed by the Town Centre Working Group.

A signage strategy will be developed in the first instance as a precursor to procuring the signs required for the individual sub-projects.

The development strategy for developing Katanning stories, information trails etc. has yet to be fully developed. It has been identified in the Piesse Park working group that the Noongar story of Mulka is relevant to the project as well as heritage stories of settlement. These aspects of the project will be discussed at the relevant sub-project working groups to help formulate a strategy to achieve these aims.

4.3 COUNCIL APPROVALS

The design of sub-projects (except the relocation of bowls to the Katanning Country Club) will be presented to Council for approval at the following design stages:

- Concept Design stage
- Detailed Design stage.

Tenders will be presented to Council for acceptance.

The concept design and detailed design of the changes to the Katanning Country Club to accommodate bowls will be approved by the Katanning Country Club Management Committee.

5 COSTCONTROL

Current Cost Plan: Refer to KHCP Cost Plan Revision F.

This revision version will be updated to reflect the cost estimates from the concept planning of the Welcome Precinct and the Piesse Lake Residential projects as well as allocating funds to the approved Town Centre sub-project priority list (this list to be taken to the OCM 24/4/2018 for approval).

6 PROGRAM

Current Version: KHCP Programme V08

7 FUNDING

Royalties for Regions Funding Assistance Grant

The original funding of \$15.72m has been reduced to \$13.72m (variation to be confirmed).

Clause 4.3 Project Time frame

The current milestone delivery date for these obligations is 15/2/2019 with the project completion date being 15/8/2019. These dates are being reviewed in the variation.

Project Management Plan & Revised Project Timeline

Under Clause 3.2 of Schedule 4 of the agreement the Shire of Katanning is to submit a project management plan to the satisfaction of the Department of Primary Industries and Regional Development, including a revised project timeline as part of the obligations to obtain Progress Payment no 1. The initial project management plan was submitted to the department in early 2017. This revised version, once adopted by Council, will be submitted to DPIRD with a revised timeline.

Lotterywest Grant Application 421008438 \$2m

Funding being provided by Lotterywest is for:

- Towards the construction of the community elements of the Welcome Precinct (All Ages Playground/ Skate Park/ Street Park and other associated costs.
- Towards the Piesse Lake Development (Nature Playground, Botanic Garden, boardwalks, interpretive works/ signage/ Amphitheatre)

The Shire of Katanning contribution is a minimum of \$630k.

8 RESOURCES PLAN

To deliver this project the Shire of Katanning will further develop the Shire's project management team to provide project management as per this plan. This will be managed by the Shire Executive.

9 RISK MANAGEMENT

Risk Management will be undertaken by the Project Management Operations Group who will identify and monitor risks as they arise. Refer also to Section 2.13 of the Business Case Risk Analysis.

10 PROCUREMENT STRATEGY

11.1 OVERVIEW

General:

The overall procurement strategy will be managed by the Shire of Katanning. The Shire has appointed the Executive Manager of Property & Assets as the overall Project Manager (or Program Manager). The Shire will commit resources from both Shire funds and the project budget to employ an additional project manager and one project administrator as required. Funds will also be used to commission project managers where this is deemed the most appropriate project management strategy for the sub-project.

Procurement Strategy (Local Content):

The adopted procurement strategy is to create sub-project packages applicable to the scope of works, and of an appropriate size to enable local and regional contractors to competitively quote for the works packages. It is recognised that the scale of some of the works packages may be beyond local contractors and will be better suited to the medium/ larger sized regional contractors. In these instances, a two-stage tender process will be conducted to select a suitable panel of contractors to price the works. The members of the panel will be advertised locally so that local sub-contractors can contact contractors to submit trade and supply prices. The Shire of Katanning Local Regional Price Preference Policy will apply to all quotes and tenders.

Fast Tracking:

In response to the combined demand of community, Council and PAG members to expedite this project at least with-in the approved time frame, and more quickly if possible, a fast-tracking strategy has been adopted by the Project Management Team during the Design Phase. This strategy employs the use of overlapping stages so that the administrative components of one stage can overlap the development component of the previous stage. This means that Requests for Quotes or Tender for detailed design and documentation can be conducted based on initial scope and concept documentation before the final concept is approved by Council. The RFQ or RFT typically takes 5 to 8 weeks so this time can be saved by overlapping without any risk to the project. Any changes made during the concept plan approval process can be fed back into the project before the detailed design/ construction documentation actually commences.

This process was implemented for the appointment of the designer to conduct the concept design and detailed design of Piesse Park and also for the detailed design, construction documentation and contract administration of the Welcome Precinct.

Design Strategy:

Professional consultants will be commissioned for the appropriate sub-projects to undertake all design work, consultant design coordination, contract documentation, conduct tenders and contract administration. Typically, this will consist of an architect or landscape architect (lead consultant) and professional services consultants. In some case a project manager may be engaged as the lead consultant. The project management team will conduct the RFQs or RFTs to engage lead consultants. The lead consultants (architect/ landscape architect/ project manager) will conduct RFQ's to obtain quotes for the service consultants as appropriate. The results of these RFQ's will be forwarded to the project management team, with a recommendation, for approval. All RFQs or RFTs will be conducted according to the Shire of Katanning's Procurement Policy.

Lead Consultants and Service Consultants will be directly engaged by the Shire of Katanning. All consultants will be engaged under AS 4122 – 2010 General Conditions of Contract for Consultants.

The lead consultants will co-ordinate the work of services consultants. The project management team will maintain overall responsibility for ensuring the design team adheres to the briefs and that sub- projects are developed to satisfy project objectives.

The Master-planning consultant will be retained to advise on sub-project integrity with-in the context of the over-all master-plan during the design stage of each sub-project.

Construction Strategy:

Sub-projects will be constructed by either calling for tenders for contractors to build the works or the Shire of Katanning acting as a Construction Manager and calling for sub-contractor quotes and utilising other Shire resources where applicable.

Where tenders are required for works packages it is proposed to conduct a two stage tender calling for Expressions of Interest then inviting Acceptable Tenderers to submit quotes. This strategy will be employed where time permits.

This process will benefit local and regional development by:

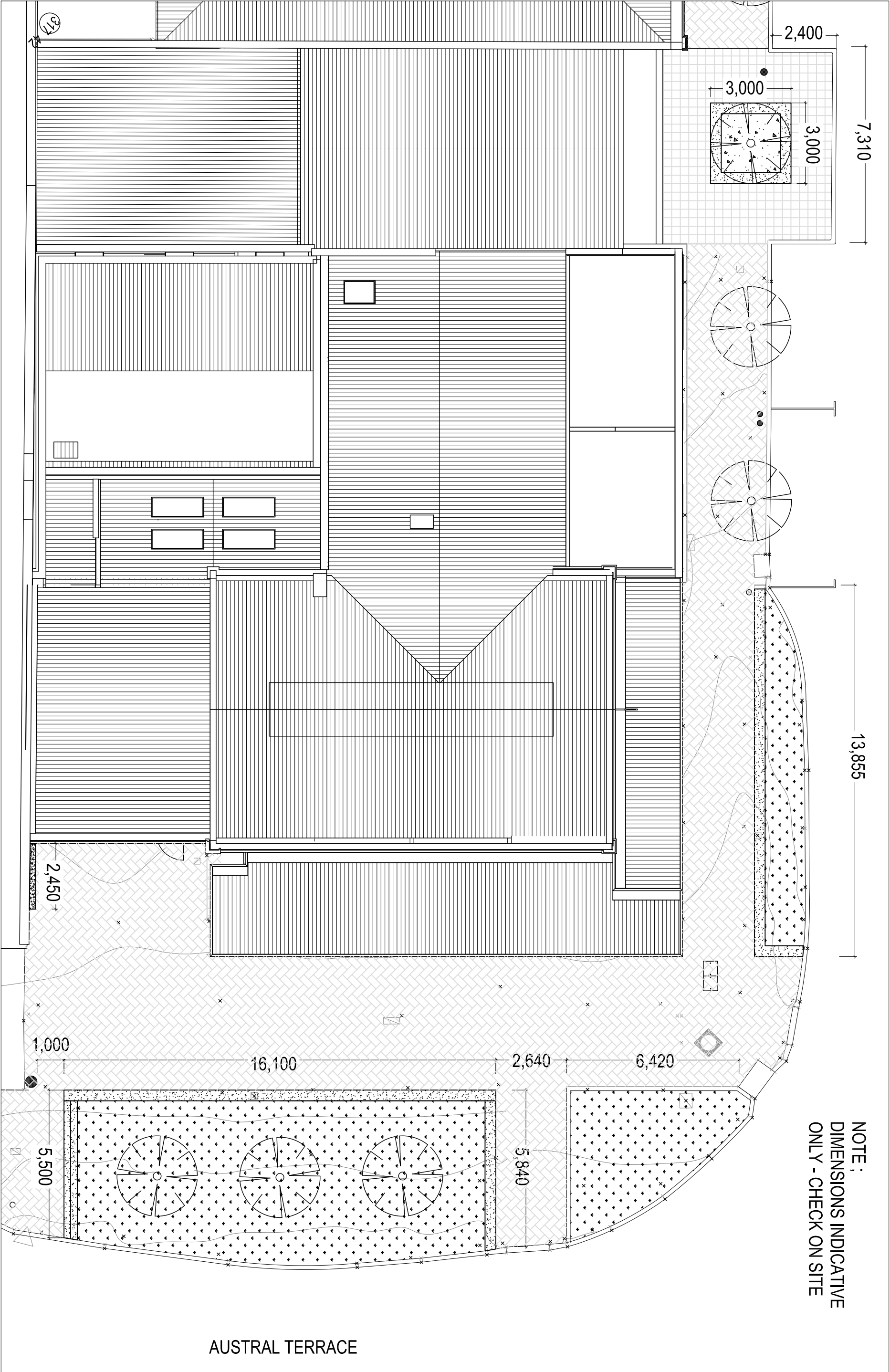
- Creating a known list of building contractors who will be asked to tender on the works packages
- Including the willingness, and past history, of contractors to engage local contractors and sub-contractors as one of the selection criteria for the panel
- Promoting to the local and regional industry the list of panel contractors so that local and regional sub-contractors and contractors can develop business relationships with the panel contractors.
- Applying the Shire of Katanning “Buy Local” policy to all Request for Quotations held.

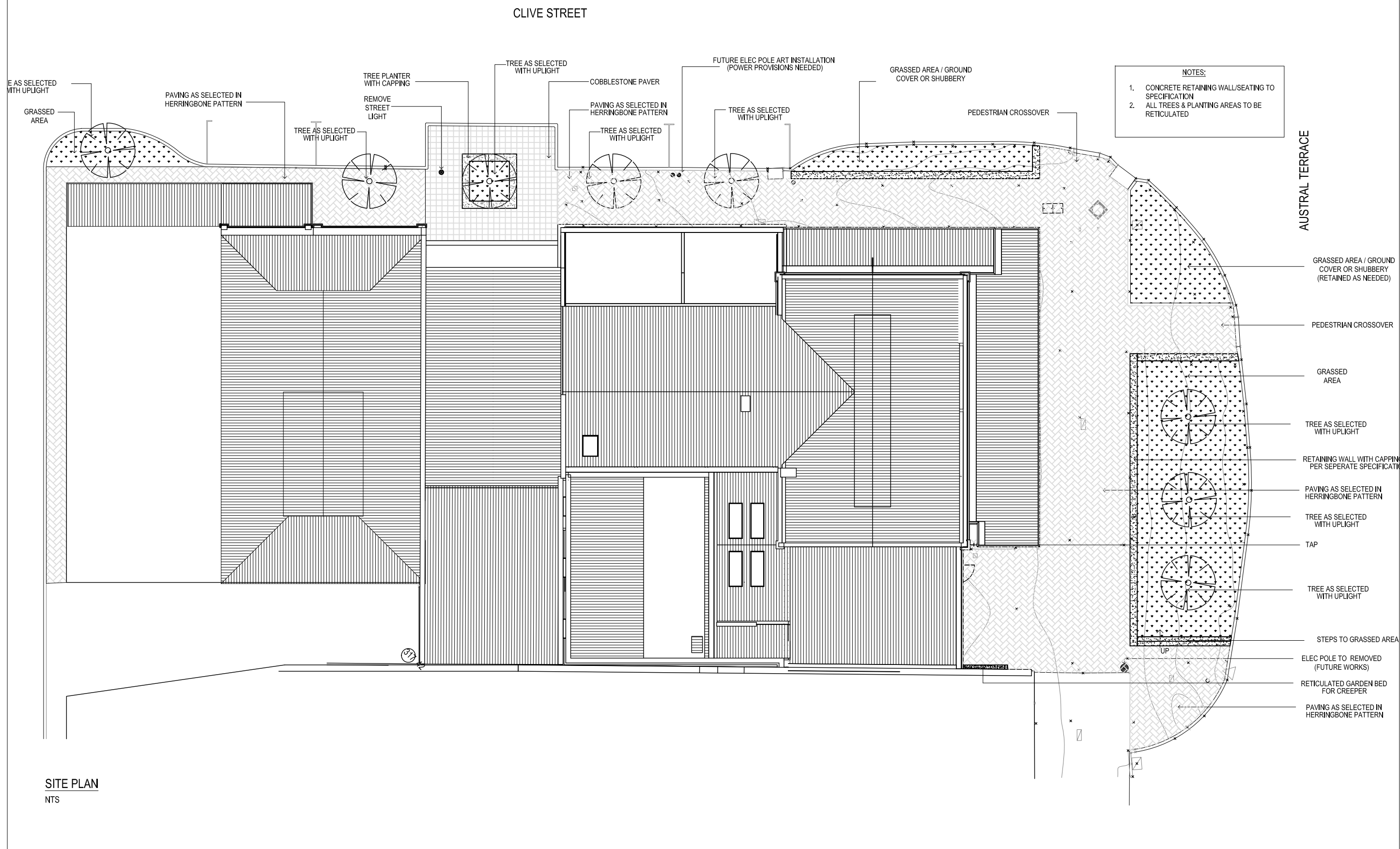
Cost Control:

Cost control will involve the commissioning of a Quantity Surveyor (QS) by the Shire of Katanning to provide quantity surveying services for the project as a whole or in parts. The QS will deliver cost plans at the Concept (Indicative Cost), Sketch Design (Preliminary Cost), Design Development (Limit of Cost) and Pre-tender stages.

Contract Administration:

Lead Consultants will be responsible for contract administration of contracts during the Construction Stage where nominated for each sub-project. Where no lead consultant is engaged on a sub-project contract administration will be undertaken by the Project Team.





SITE PLAN	
project:	LANDSCAPING SKETCH
for:	122-124 CLIVE ST & AUSTRAL TCE
<< INDICATIVE ONLY - NOT FOR CONSTRUCTION >>	
job started:	drawn by: NH
scale: NTS	date plotted: 21/03/2018
drawing No:	revision: B
A1.02	



Volunteer Bushfire Brigade Guidelines and Standard Operational Procedures

Contents

AIIMS – AUSTRALASIAN INTER – SERVICES INCIDENT MANAGEMENT SYSTEM.	5
BFB – BUSHFIRE BRIGADES.	5
BFAC – BUSHFIRE ADVISORY COMMITTEE.	5
BOPS – BRIGADE OPERATIONAL PROCEDURES.	5
CBFCO – CHIEF BUSHFIRE CONTROL OFFICER.	5
CESM – COMMUNITY EMERGENCY SERVICES MANAGER	5
CEO – CHIEF EXECUTIVE OFFICER	5
DBFCO – DEPUTY BUSHFIRE CONTROL OFFICER.	5
DPAW – DEPARTMENT OF PARKS AND WILDLIFE.	5
DFES – DEPARTMENT FOR FIRE AND EMERGENCY SERVICES.	5
DO – DUTY OFFICER.	5
FCP – FORWARD CONTROL POINT.	5
FIRE CONTROL OFFICER.	5
FRS – FIRE AND RESCUE SERVICE.	5
HVMB – HARVEST AND VEHICLE MOVEMENT BAN	5
ISG – INCIDENT SUPPORT GROUP	5
LGGS – LOCAL GOVERNMENT GRANT SCHEME	5
OMS – OPERATIONAL MANAGEMENT SYSTEM.	5
SMS – SHORT MESSAGE SERVICE	5
SEMP – STATE EMERGENCY MANAGEMENT POLICY	5
TRK – TRAINING RESOURCE KIT	5
UHF – ULTRA HIGH FREQUENCY	5
VHF – VERY HIGH FREQUENCY	5
DER – DEPARTMENT OF ENVIRONMENT AND REGULATION	5
 SECTION 37 - PROTECTION FROM LIABILITY	 5
1. VOLUNTEER BUSHFIRE BRIGADES.	6
1.1 Establishment of a Bushfire Brigade	6
1.2 Name and Officers of a Bushfire Brigade	6
1.3 Composition of Bushfire Brigade	6
1.4 Annual General Meeting	7
1.5 Dissolution of a Bushfire Brigade	7
2. RULES GOVERNING THE OPERATION OF BUSHFIRE BRIGADES.	7
2.1 Objects of Bushfire Brigades	7
2.2 Management of Bushfire Brigade	7

2.3	Meetings of Bushfire Brigade	8
2.4	Disagreements	8
2.5	Notices	8
3.	APPOINTMENT, DISMISSAL AND MANAGEMENT OF MEMBERS	9
3.1	Rules to Govern	9
3.2	Equal Opportunity	9
3.3	Occupational Health and Safety	10
3.4	Code of Conduct	11
4.	COMMITTEE	11
4.1	Bushfire Advisory Meeting	11
4.2	Quorum	12
4.3	Voting	12
4.4	Bushfire Advisory Committee recommendations	12
4.5	Meetings	12
4.6	Election of Committee Members	13
4.7	Use of Council Meeting Facilities	13
4.8	Minutes	13
4.9	Reports to the Bushfire Advisory Committee	13
4.10	Appointment of Fire Control Officers	13
5.	TRAINING OF MEMBERS	13
5.1	Training Officer	13
5.2	Basic Training	13
5.3	Completion of the Firefighters Course	13
5.4	Training Expenses	14
6.	BUSHFIRE BRIGADE MEMBERSHIPS	14
6.1	Types	14
6.2	Application for Membership	14
6.3	Committee to Determine Application for Membership	14
6.4	Decision on application for membership	14
6.5	Termination to Membership	14
7.	ADMINISTRATION	15
7.1	Fire Occurrence Reports.	15
7.2	Centralising Ordering	15
8.	CLOTHING AND FOOTWEAR	15
9.	COMMUNICATIONS	15
9.1	Radio Network for Fire fighting Communications	15
9.2	Maintenance of Radios.	15
10.	PURCHASING OF FIRE FIGHTING EQUIPMENT	15
10.1	Purchases	15
10.2	Foam	16
10.3	Fast Fill Trailers	16
11.	APPLIANCE SHIRE/ DFES	16
11.1	Tasking of Equipment	16
11.2	Mechanical Repairs / Damage	16
11.3	Servicing	16
11.4	Licencing and Insurance	16

11.5	Housing	17
11.6	Private Use	17
11.7	Fuel.....	17
11.8	Vehicle Log Books.....	17
11.9	Location and Operational Status of the Brigade's Appliances	17
11.10	Manning of the Fire fighting Appliances	17
11.11	Drivers licence	17
11.12	Driving Guidelines	17
11.13	Incident Controller Equipment Requests	18
12.	ELECTRICAL EXPENSES	18
13.	INSURANCE COVER.....	18
14.	COUNCIL WORK FORCE – FIRE FIGHTING	18
15.	PROTECTIVE BURNING BY BRIGADES ON ANY LAND	19
16.	ROADSIDE BURNING	19
17.	FIRES OUTSIDE SHIRE BOUNDARIES.....	19
18.	WELFARE	19
18.1	Meals.....	19
18.2	Peer Support	19
18.3	Debrief	19
19.	EVACUATIONS, TRAFFIC MANAGEMENT, COMMUNITY WARNINGS.....	19
20.	ROLES AND RESPONSIBILITIES	19
21.	COMPLIANCE OF FIRE MANAGEMENT REQUIREMENTS.....	20
22.	BUSHFIRE ACT INFRINGEMENTS	21
23.	HARVEST AND VEHICLE MOVEMENT BANS / VEHICLE MOVEMENT BANS	21
25.	PERMITS TO BURN PROCEDURE	21
26.	MORNING RADIO SCHEDS	21

Attachments:

Bushfire Operational Procedure (BOP)23-41

Westplan - Fire

SEMP 4.6 Emergency Public Information.

SEMP 4.7 Community Evacuations.

SEMP 4.8 Traffic Management During Emergencies.

Guidelines Review

Date	Details of amendment	Amended by	Approved By
21 st October 2014	Guidelines initiated and endorsed by BFAC	Produced by CESM in consultation Bushfire Advisory Committee	BFAC
17 th December 2014			Endorsed by Council
2018	CURRENTLY UNDER REVIEW		

10.5.1

Distribution of the Katanning Bushfire Guidelines will be to all Fire Control Officers, Shire CEO, Shire CESM.

General Notes / Recommended Future Changes

Acronyms

AIIMS – Australasian Inter – Services Incident Management System.
 BFB – Bushfire Brigades.
 BFAC – Bushfire Advisory Committee.
 BOPS – Brigade Operational Procedures.
 CBFCO – Chief Bushfire Control Officer.
 CESM – Community Emergency Services Manager.
 CEO – Chief Executive Officer.
 DBFCO – Deputy Bushfire Control Officer.
 PaW – Parks and Wildlife.
 DFES – Department for Fire and Emergency Services.
 DO – Duty Officer.
 FCP – Forward Control Point.
 FCO – Fire Control Officer.
 FRS – Fire and Rescue Service.
 HVMB – Harvest and Vehicle Movement Ban
 ISG – Incident Support Group
 LGGS – Local Government Grant Scheme.
 OMS – Operational Management System.
 SMS – Short Message Service.
 SEMP – State Emergency Management Policy.
 TRK – Training Resource Kit.
 UHF – Ultra High Frequency.
 VHF – Very High Frequency.
 DER – Department of Environment and Regulation

Fire and Emergency Services Authority of Western Australia Act 1998

SECTION 37 - Protection from liability.

(1) Subject to section (2), a person does not incur civil liability for anything that the person has done, in good faith, in the performance or purported performance of a function under the emergency services acts.

(1a) without limiting subsection (1) a person is taken to be performing a function under an emergency services act if the person is -

- (a) A member or officer of a private fire brigade or a volunteer fire brigade who take part in an activity carried out by the brigade for the purpose for which it was formed.
- (b) A volunteer firefighter who is carrying out normal brigade activities (within the meaning of the Bushfire Act 1954).

1. VOLUNTEER BUSHFIRE BRIGADES

1.1 Establishment of a Bushfire Brigade

The Council will establish and maintain sufficient Bushfire Brigades to provide proper and adequate fire protection for the municipality.

1.2 Name and Officers of a Bushfire Brigade

On establishing a Bushfire Brigade the Local Government is to

- a) Give a name to the Bushfire Brigade and or associated sub-areas.
- b) Specify the area in which the Bushfire Brigade is primarily responsible for carrying out the normal Brigade activities.
- c) Appoint Fire Control Officers.

When considering the appointment of Fire Control Officers the Local Government is to have regard to the qualifications and experience that may be required to fill each position.

If a position becomes vacant then the Local Government is to appoint a person nominated by the Brigade to fill the vacancy within a specific time frame agreeable to the Local Government and the brigade.

The current Brigade names and profiles are as follows:-

Brigade	Profile
Badgebup	Farmer Response
Carrolup	Farmer Response
Central	Rural Brigade
Merrebin	Farmer Response

1.3 Composition of Bushfire Brigade

Membership of a Brigade may consist of the following categories:-

- a) Fire Control Officer (s)
- b) Captain
- c) Lieutenants
- d) Secretary/Treasurer
- e) Maintenance person
- f) Active Fire Fighting Members
- g) Auxiliary Members

Chairperson

A person elected by the Brigade at its Annual General Meeting to chair the Brigade meetings.

Captain

A person elected by the Brigade at its Annual General Meeting to carry out the statutory duties associated with that post.

Lieutenants

Persons elected by the Brigade at its Annual General Meeting to carry out the statutory duties associated with that post.

Secretary/Treasurer

A person elected by the Brigade at its Annual General Meeting to look after the clerical and book keeping functions of the brigade.

Maintenance Officer (or if not appointed the brigade Captain)

A person/s elected by the Brigade at its Annual General Meeting to look after the Brigade appliance /s and equipment.

1.4 Annual General Meeting

Each Brigade when required to deal with brigade matters should hold its Annual General Meeting during the period March to September at which elections of Brigade Offices shall take place. Brigades shall advise Council of the incoming officers as soon as practical after an AGM so updates can be carried out, and the officers can be ratified by council.

1.5 Dissolution of a Bushfire Brigade

In accordance with Section 41(3) of the Bushfires Act, the Local Government may cancel the registration of a Bushfire Brigade if it is of the opinion that the Bushfire Brigade is or has not complied with:

- a) The Act;
- b) This Procedures document;
- c) The rules governing the operation of Bushfire Brigades
- d) Is not achieving the objective for which it was established.

If the Local Government cancels the registration of a Bushfire Brigade, alternative fire control arrangements are to be made in respect of the Brigade area.

2. RULES GOVERNING THE OPERATION OF BUSHFIRE BRIGADES

2.1 Objects of Bushfire Brigades

The objects of the Bushfire Brigade are to carry out:-

- a) The normal Brigade activities.
- b) The functions of the Bushfire Brigade which are specified in the Bushfire Act 1954 and the Shire of Katanning's Guidelines and Standard Operational Procedure's for Bushfire Brigades.

2.2 Management of Bushfire Brigade

The committee of the Bushfire Brigade is to have the following functions to:-

- a) Recommend to the Local Government amendments to this Operation and Procedures Guideline.
- b) Propose a motion for consideration at any meeting of the Bushfire Brigade.
- c) Recommend to the Local Government equipment needs to be supplied by the Local Government to the Bushfire Brigades.

2.3 Meetings of Bushfire Brigade

Committee Meetings

- a) May be called at any time by the FCO/Capt by giving at least 7 days' notice to all Brigade members and if deemed necessary the Chief Bushfire Control Officer.

Special Meetings

- b) The brigade FCO/Capt is to call a special meeting when 5 or more Brigade members request one in writing.
- c) At least 7 days' notice of a special meeting is to be given by the FCO/Capt to all Brigade members, Chief Bushfire Control Officer and the Community Emergency Services Manager.
- d) In the notice given the FCO/Capt is to specify the business that is to be conducted at the meeting.
- e) No business is to be conducted at a special meeting beyond that specified in the notice given in relation to the meeting.

Annual General Meeting

- a) At least 14 days' notice of the Annual General Meeting is to be given by the FCO/Capt to all Brigade members the Chief Bushfire Control Officer and the Community Emergency Services Manager
- b) At the Annual General Meeting the Bushfire Brigade is to:-
 - i. Elect the Brigade officers from among the Brigade members if required for that year.
 - ii. Nominate member(s) as FCO(s) and
 - iii. Deal with any general business.

Quorum

The quorum of a meeting of the Bushfire Brigade is at least 50% of the number of officers of the Bushfire Brigade.

Voting

Each brigade member is to have one vote; however, in the event of an equality of votes, the FCO/Capt (or person presiding) may exercise a casting vote.

2.4 Disagreements

Any disagreement between Brigade members may be referred to either the Captain or to the Committee.

Where a disagreement is considered by the FCO/Capt or the Committee to be of importance to the interest of the Bushfire Brigade. Then the FCO/Capt or Committee as the case may be, is to refer the disagreement to an Annual General Meeting, ordinary meeting or a special meeting of the Bushfire Brigade.

The Local Government by recommendation of the Chief Bushfire Control Officer or Community Emergency Services Manager is the final authority on matters affecting the Bushfire Brigades and may resolve any disagreement that is not resolved.

2.5 Notices

- a) Notices of meetings of the Bushfire Brigade are to be in writing and sent by ordinary post to the registered address of each Brigade member.
- b) Notice of meetings of the Committee may be given in writing in accordance with subclause (1) or by such means as the Committee may decide by an absolute majority at the meeting of the Committee.

- c) Any accidental omission to give notice of a meeting to, or non-receipt by a person entitled to receive such notice, is not to invalidate the meeting the subject of the notice or any resolutions passed at the meeting.
- d) Where any notice other than a notice of meeting is to be given under the Rules, the notice is to be:-
 - i. In writing
 - ii. Unless otherwise specified, given to or by the Captain /Fire Control Officer ;
 - iii. Given by –
 - a. Personal delivery ;
 - b. Post;
 - c. Facsimile transmission; or
 - d. Email.
 - e. SMS
 - f. Bushfire radio network.

Taken as the case may be:-

- a. at the time of personal delivery
- b. 5 business days after posting; or
- c. on printing of the sender's transmission report.

3. APPOINTMENT, DISMISSAL AND MANAGEMENT OF MEMBERS

3.1 Rules to Govern

The appointment, dismissal and management of Brigade members by the Bushfire Brigade are governed by the Rules.

3.2 Equal Opportunity

The Brigade and the Local Government recognise its legal obligations under the Equal Opportunity Act, 1984 and will actively promote equal employment based on merit to ensure that discrimination does not occur on the grounds of:-

- Gender
- Marital status
- Pregnancy
- Race
- Religious convictions
- Political convictions
- Physical impairment
- Age
- Family status and
- Racial vilification.

In accordance with the Equal Opportunity Act, 1984, both direct and indirect discrimination in the areas of recruitment and selection, training, health and safety and medical issues, conditions of employment and promotions, will not be tolerated. All policies and procedures in these areas will be directed towards providing equal employment to all volunteers provided that their relevant experience skills and ability to meet the minimum standards.

Furthermore the Shire of Katanning and the Katanning Bushfire Brigade considers direct and indirect sexual harassment an unacceptable form of behaviour, which will not be tolerated under any circumstances, and all volunteers should be able to work in an environment free of intimidation and sexual harassment.

Sexual harassment is a general term covering unwelcome sexual behaviour. This includes, but is not limited to:-

- a) Unwanted physical contact such as touching and pinching;
- b) Lewd comments or joked about a person's physical appearance or private life;
- c) Request for sexual favours; and
- d) The display of pornography

Both the Equal Opportunity Act 1984 and the Criminal Code make it unlawful for a person to incite racial hatred, racial violence, serious contempt or severe ridicule of a person or group of persons on the grounds of their race. Accordingly the Shire of Katanning and the Shire of Katanning Bushfire Brigades will not tolerate and form of racial hatred or racial harassment under any circumstances. This includes, but not limited to:-

- 1) Publication of material, or possession of material for publication, to incite racial hatred. Display of material, or possession of material for display, to harass a racial group or individual.

Managers and supervisors must ensure that all employees are treated equitably in accordance with the grounds listed. They must also ensure people who make complaints or are witnesses are not victimised in any way.

Any reports of discrimination or harassment will be treated seriously and investigated promptly, confidentially and impartially. People will not be disadvantaged in their volunteer work as a result of lodging a complaint.

Appropriate action will be taken against anyone who discriminates or victimises a co-worker, client, or member of the Local Government.

The Shire of Katanning and the Shire of Katanning Bushfire Brigades is committed to providing an environment that is free of all forms of discrimination or harassment. In addition the equal employment opportunity goal of the Shire of Katanning is designed to provide an enjoyable, challenging, involving, harmonious work environment for all employees and volunteers where each has the opportunity to progress to the extent of their ability.

If any member of the brigade feels that they are being treated unfairly under the Equal Opportunity Policy, they are to contact the Shire of Katanning CEO.

3.3 Occupational Health and Safety

The Shire of Katanning and the Shire of Katanning's Bushfire Brigades are totally committed to establishing and maintaining, so far as practicable, the highest standards of occupational safety and health for all employees and volunteers.

This will be achieved by ensuring that the appropriate resources and effort are effectively utilized in the areas of accident and injury prevention.

The Chief Executive Officer is the responsible officer.

Managers and supervisors at all levels regard safety and health at the workplace as one of their highest priorities, and are responsible for ensuring that volunteers are given instruction on correct techniques for

performing the job. This incorporates instruction in safe working practises and procedures, and an awareness of all hazards associated with their work.

Every volunteer has responsibility in accident and injury protection, and will be encouraged to participate in improving standards of work place safety and health.

Members are responsible for:-

- a) Maintaining work practises that are safe and minimise risk to health and safety.
- b) Encourage others to work in a safe and healthy manner.
- c) Supporting and promoting OH&S in the workplace.
- d) Reporting and rectifying unsafe conditions that comes to their notice.
- e) Their own health and safety, and the health and safety of others affected by their actions within the brigade.

3.4 Code of Conduct

General

Brigade members are to act in a professional manner at all times, whether they are on a fire ground or representing the brigade at any time e.g., school fete, or static display etc.

Brigade members are at all times to show courtesy to members of the public and staff and members of the Local Government.

Any members of the brigade found to cause disharmony, or by actions or speech to bring the brigade, or the Shire of Katanning into disrepute, or to act in other than a professional manner shall be disciplined.

Alcohol and Drugs

Alcohol and drugs are not to be consumed at all whilst on duty.

Members must not operate DFES BFB vehicles or private Units whilst under the influence of alcohol or non-prescription drugs.

Members of Other Emergency Services.

Members are to respect personnel from other Emergency Service Organisations and their knowledge, experience and skills when working with them. If any member has a matter of concern or conflict with a member from another Emergency Service, they are to submit it in writing to the Shire of Katanning CEO who will deal with the matter as in accordance with procedures.

4. COMMITTEE

4.1 Bushfire Advisory Meeting

Council shall form and maintain a Bushfire Advisory Committee to formulate for Councils consideration, recommendations and policy on matters relating to bushfire prevention, control and extinguishment, as provided for by Section 67 of the Bushfires Act 1954.(as amended)

Composition of Voting Delegates

- a) The Shire of Katanning will nominate one council representative to attend meetings.
- b) The Chief Bushfire Control Officer;
- c) The Deputy Chief Bushfire Control Officer;

- d) One Bushfire Control Officer (appointed by the Shire in accordance with the Act) nominated by each Brigade;
- e) Each Brigade shall nominate a proxy to attend at committee meetings where a delegate is unable to attend. It shall be the responsibility of a delegate to notify his/her proxy should he/her for any reason is unable to attend particular meeting.
- f) The Community Emergency Services Manager
- g) Council shall appoint a minute taker.

Observers and Advisors

Observers may attend with no voting rights.

Function

- a) To advise Council on all matters relating to the operation of the Bushfires Act 1954.
- b) To advise Council on the best and most efficient means of maximising fire control resources in the district.

4.2 Quorum

A quorum shall consist of more than one half of the voting Committee.

4.3 Voting

At meetings of the Committee each member shall have one vote and in the case of equal votes. The Chairperson shall exercise a casting vote. Observers, advisers and ex – officers, members may not vote on any matter.

Observers attending meetings of the Committee will not be permitted to speak on any matter unless invited to do so by the Chairperson, or in conformity with Council Standing Orders.

4.4 Bushfire Advisory Committee recommendations

Recommendations of the Bushfire Advisory Committee will be referred to the earliest possible meeting of Council.

4.5 Meetings

1 Ordinary and Special

Ordinary meetings of the committee shall be held as required.

Written notice shall be given to all Committee members, at least fourteen (14) days prior to the meeting.

Other meetings of the Committee may be convened:-

- a) By the Chairperson.
- b) By written notice to all committee members, such notice bring signed by at least four members of the Committee, giving not less than seven (7) days' notice and stating purpose of the meeting.
- c) By the Council or its nominated members.

The time and venue of meetings shall be determined by the Chairperson, or Council nominated member, having due regard to the general convenience of the Committee members.

4.6 Election of Committee Members

At the preseason BFAC meeting the committee is to recommend the Chief Bushfire Control Officer and Deputy Chief Bushfire Control Officer, Fire Control Officers and Fire Weather Officers, appointed to Council.

In the event that the Meeting is unable or unwilling to make such nominations, Council will appoint the above Executive positions.

4.7 Use of Council Meeting Facilities

Council shall provide use of a Council facility for the ordinary meetings of the Bushfire Brigade Association Meeting and BFAC.

4.8 Minutes

A copy of the minutes of the Committee meeting shall be circulated to Council and Committee members.

4.9 Reports to the Bushfire Advisory Committee

- a) The CBFCO shall report on matters relevant to the Committee
- b) The Delegates from each Brigade shall report on matters relevant to the Committee
- c) Council delegates shall report on matters relevant to the Committee.
- d) Other agencies that may in attendance shall report on matters relevant to the Committee.

4.10 Appointment of Fire Control Officers

The Committee shall recommend Fire Control Officers appointments to Council.

5. TRAINING OF MEMBERS

5.1 Training Officer

Councils CESM is the Shires Training Coordinator.

5.2 Basic Training

Council will be responsible for basic training of its bushfire personnel through its Training Coordinator utilising program content and training resources developed by the Department of Fire and Emergency Service.

5.3 Completion of the Firefighters Course

Council recommends all registered firefighting brigade members to have completed the following Training Resource Kit. (TRK). Recognition of prior learning will be taken into consideration.

- a) Introduction to Bushfire Fighting.

Council Fire Control Officers are required to complete the following TRK

- A Introduction to Bushfire Fighting, AllIMS, and Fire Control Officer Course.
- b) Fire Weather Officers are required to complete the Fire Control Course.

A range of additional training courses are available on request to the CESM. Upon completion Council will arrange for a 'Record of Completion' and personnel protective equipment (PPE) to be presented.

5.4 Training Expenses

All training expenses are covered by the Local Government Grant Scheme (LGGs) this included fuel and accommodation for attending training courses outside of the local area. Application for reimbursement of costs must be presented to the CESM prior to course date. Receipts are to be presented to CESM within 5 working days of course completion.

6. BUSHFIRE BRIGADE MEMBERSHIPS

6.1 Types

The membership of a Bushfire Brigade consists of the following:-

- a) Fire Fighting members;
- b) Auxiliary members.

Fire Fighting Members - Are those persons being at least 16 years of age who are trained or competent to undertake normal Bushfire Brigade activities.

Auxiliary Members - Are those persons who are not 'firefighters' members of the brigade but are willing to render other assistance such as transportation requirements, catering, communications etc. as required by the Bushfire Brigade This is a non-combat role.

6.2 Application for Membership

An application for membership is to be on the Bushfire Service Membership Application form.

6.3 Committee to Determine Application for Membership

Applications for membership are to be determined by the Brigades Executive Committee.

6.4 Decision on application for membership

The Brigades Executive may approve an application for membership unconditionally or subject to any conditions or refuse to approve an application for membership. If a brigade refuses to approve an application for membership, it is to give written reasons for the refusal, as soon as practical, but not more than ten days after the decision is made, to the applicant and the advice that the applicant has the right to object to the Local Government.

6.5 Termination to Membership

Membership of the bushfire brigade terminates if the member:-

- a) Dies;
- b) Gives written notice of resignation to the Local Government;
- c) Is, in the opinion of the Brigade Committee, permanently incapacitated by mental or physical ill - health;
- d) Is dismissed by the Committee;
- e) Is dismissed by the Council;
- f) Leaves the district permanently without terminating their Brigade membership, or
- g) Fails to meet the membership criteria or does not respond when issued with a 'Form of Intent'.

The brigade secretary is to supply details of terminations to Local Government. Local Government will then inform DFES.

7. ADMINISTRATION

7.1 Fire Occurrence Reports.

All fire shall be reported to the CESM, so Fire Reports can be completed. Who will ensure the incident is entered onto the DFES OMS data base. Reports may also be submitted progressively to the Bushfire Advisory Committee for necessary action.

7.2 Centralising Ordering

All procurements made for or on behalf of brigades will be through Councils CESM or nominated person who will have due regard to Council existing policies and budgets. No commitments can otherwise be made to suppliers by brigades unless brigades own funds are used.

8. CLOTHING AND FOOTWEAR

Protective garments shall be worn at all times whilst actively engaging in fire protection activities such as training, burning off, fire suppression etc. These garments may include overall, safety helmet, gloves, goggles and boots. Council through the LGGS will fund the annual purchase of this equipment.

9. COMMUNICATIONS

9.1 Radio Network for Fire Fighting Communications

DFES shall be responsible for the provision of any necessary Bushfire radios for brigades (WAERN). FCO and brigade vehicles are to establish an efficient radio network for firefighting communications. Records shall be maintained by Local Government of DFES supplied radios and their location. The Black Bushfire Radios are the property of the Shire of Katanning and will be maintained by the Shire of Katanning.

No brigade member may use bushfire frequencies for any other purpose than firefighting or normal maintenance checks unless otherwise authorised.

9.2 Maintenance of Radios.

Radio checks including hand held radios are to be conducted on a weekly basis during the fire season.

DFES are responsible for the ongoing serviceability for the WAERN radio network. Radios that require maintenance are to be reported to the CESM or nominated person. The CESM will then make sure maintenance work is completed.

10. PURCHASING OF FIRE FIGHTING EQUIPMENT

10.1 Purchases

Council may allocate funds from its annual LGGS for purchasing and maintenance of firefighting equipment. The aim when purchasing shall be to DFES standardised firefighting equipment where possible.

All requests from Brigades are to be through the CESM or nominated person. Purchases made by a brigade member/s are the brigade's responsibility if purchases have not followed correct channel.

10.2 Foam

An annual quantity of foam, if needed, is to be purchased and stored. Request through the CESM or CBFCO or nominated person.

10.3 Fast Fill Trailers

Fast Fill Trailers are strategically located across the Shire and are to be maintained to a level determined by the BFAC or CBFCO.

11. APPLIANCE SHIRE/ DFES

11.1 Tasking of Equipment

It is the fire unit owners responsibility to have the vehicle in a reasonable condition. If Local Government or DFES Officer observe equipment, which it considers as inappropriate for a task or is unsafe, it may be require to be withdrawn from the fire ground.

11.2 Mechanical Repairs / Damage

Any mechanical repairs of a routine nature required for recognised Bushfire vehicles eg DFES Fire Appliance, Fast Fill Trailer shall be directed to Council Workshop Supervisor by the CBFCO, CESM or nominated person.

Accidental damage at an incident caused to fire units, including privately owned equipment will be reported to CBFCO and Councils CESM immediately so the problem can be addressed.

All mechanical faults /repairs are to be reported to Council CBFCO and CESM immediately so the problem can be addressed.

11.3 Servicing

The CESM or nominated person in consultation with Council's workshop manager organise for annual servicing of all brigade vehicles.

The brigade shall be required to adopt the following guidelines for care of all fire units and equipment: -

- a. All fire units shall be kept clean and free of rubbish when not in use.
- b. Units are not to be used for any private or contact work outside the normal brigade operation.
- c. The use of any poisons or chemicals (other than fire retardants) in the units is prohibited.
- d. Fortnightly vehicle and firefighting equipment checks, including hazard warning equipment and radios are to be conducted. Faults shall be immediately reported to the CESM or nominated person.

11.4 Licensing and Insurance

Council shall, through the LGGs Operating budget be responsible for licensing and insurance of Bushfire fighting vehicles, buildings and equipment.

11.5 Housing

All fire fighting vehicles under the control of a Brigade are to be housed in a garage, shed or other suitable building.

11.6 Private Use

Under no circumstances is a Brigade firefighting unit to be used for private purposes.

11.7 Fuel

Council will, through the LGGS operating budget, pay for the fuel costs associated with the use of mobile firefighting equipment, subject to the following guidelines:- Fuel for the Central Brigade appliance can be obtained through swipe card from the shire depot.

11.8 Vehicle Log Books

Vehicle log books must be completed each time vehicle is driven showing the date, purpose of use, kilometres travelled, name of driver and the driver's signature.

11.9 Location and Operational Status of the Brigade's Appliances

The brigade FCO/ Capt will at all times keep the CBFCO/ Shire CESM of any change in the day to day location and operational status of appliance under the control of a brigade.

11.10 Manning of the Fire Fighting Appliances

A firefighting appliance should be manned by no less than two trained persons while actively engaged in firefighting or fire control activities.

Members may drive the appliances to an incident on their own, but MUST NOT become involved in firefighting activities until crew levels as above are achieved.

11.11 Drivers licence

The driver of any firefighting appliance or fire control vehicle will hold a current driver's licence of the class appropriate for the appliance or vehicle being driven and be either:-

- a. A Council employee
- b. Any person authorised by the Chief Bushfire Control Officer, his/her Deputy, or a Brigade FCO or Captain.

11.12 Driving Guidelines

The following are the priority driving codes under which appliances are permitted to travel:-

- 1) CODE 1 – Unit to respond with due haste life/property in immediate danger. Must not exceed the speed limit by more 20km/hr.
- a) Emergency warning lights used at all times during travel and operation at incident.
- b) Siren must be used during travel to incident.
- c) All speed signs of the road traffic act to be obeyed
- d) All traffic lights and road traffic signals/signs to be obeyed unless the driver of the fire appliance is confident that it is safe and expedient to contravene and that other traffic will give way to the fire appliance.
- e) Rail crossing signals and boom gates to be obeyed at all times.

Normal road conditions are to be used when returning to station, attending training or exercises and general operations.

Note: - A probationary driver is not to drive a vehicle under emergency conditions.

11.13 Incident Controller Equipment Requests

Incident Controller may request through either the Shires CESM or DFES Regional office the hiring of privately owned equipment for fire suppression once Local Government has exhausted its capability. Permission must be sought prior to any machinery or other equipment being utilized.

12. ELECTRICAL EXPENSES

The Council through the LGGS will meet all electrical costs associated with Brigade Fire Stations.

13. INSURANCE COVER

Council will maintain a continuous policy for firefighters and firefighting equipment in accordance with the provision of Section 37 of the Bush Fires Act.

Interest Insured – Injury / Disability /Death to firefighters and assistance whilst in, or travelling to or from any place of a bush fire. This included non-firefighter personnel working under the direction of the Incident Controller.

Damaged to any appliance, equipment or apparatus of a bushfire brigade or any private owned appliance, equipment or apparatus that is being used under the direction or control of a Bushfire Control Officer or member in accordance with the provisions of the Bushfires Act.

Location – Anywhere within the district of the local authority and a joining shires or otherwise provided under the Bushfires Act 1954.

Sum Insured – Disability or Injury in accordance with the benefits of the Workers Compensation and Rehabilitation Act and the Bushfires Act.

Damage – Injury or damage limitations shall be in accordance with the shires Bushfire Brigades Insurance Policy.

Extensions - Travelling to or from normal brigade's activities. Disability or Injury the benefits of that portion of the State Government Insurance Officers Policy dealing with Disability or Injury Benefits will operate in respect to Volunteers Firefighters whilst such persons are proceeding to or returning from normal brigade activities under the Bushfire Act 1954 without any deviation or interruption unconnected therewith.

14. COUNCIL WORK FORCE – FIRE FIGHTING

Council acknowledges that it will provide, where authorised by the Chief Executive Officer or his/her delegated officer, available personnel and equipment from its work force as required for emergency situations. The CESM or nominated person is to direct Councils involvement on these occasions taking into consideration the nature of the work required, suitable PPE, communications and training.

15. PROTECTIVE BURNING BY BRIGADES ON ANY LAND

Brigades are NOT to carry out protective burning on lands unless the RELEVANT FORMS have been completed giving authorisation. These forms are available through the Shire CESM or nominated person.

16. ROADSIDE BURNING

Brigades must seek authorisation through the Council to conduct any burning of road side verges outside of a wildfire incident.

17. FIRES OUTSIDE SHIRE BOUNDARIES

A Bush Fire brigade member shall notify at the first opportunity to the CESM who in turn will record there attendance outside of the local shire boundaries.

18. WELFARE

18.1 Meals

In the event that meals are required for volunteers on duty at the scene of a fire the CESM or nominated person must be contacted for authorisation.

18.2 Peer Support

Brigade members are advised that DFES Peer Support personnel are available if required – contact the CESM. All contacts remain strictly confidential.

18.3 Debrief

A HOT DEBRIEF will be conducted on site at the conclusion of a bushfire with any issues being presented to the next BFAC Meeting. For multi-agency fires a date is to be set within 2 weeks of the incident occurring with the debriefing notes being presented to at the next LEMC.

19. EVACUATIONS, TRAFFIC MANAGEMENT, COMMUNITY WARNINGS.

Any Incident Controller considering evacuation must comply with West Plan Fire, SEMP POLICY STATEMENT 4.6 - EMERGENCY PUBLIC INFORMATION, SEMC POLICY STATEMENT 4.7 - COMMUNITY EVACUATIONS. and SEMP POLICY STATEMENT 4.8 – TRAFFIC MANAGEMENT DURING EMERGENCIES.

20. ROLES AND RESPONSIBILITIES

Chief Bushfire Control Officer

The principle responsibilities of the CBFCO include:

- a) During fire incidents manage the fire incident resources of the local and brigades and support the command functions undertaken by Brigade FCO's. Request activation of the ISG to support the incident if required.
- b) Establish and maintain effective communication and liaison with group personnel and Brigade Officers to facilitate prompt response and recovery to all incidents.

- c) At Local Government level, establish and maintain effective communication and liaison with emergency services, statutory authorities and facilitate prompt response and recovery to all incidents.
- d) Ensure that Brigade Officers have taken command and correct organisational structure; assigning resources to combat the incidents and undertaking tasks in accordance with established procedures.
- e) Represent the interest of Local Government and its bushfire personnel at a regional level.
- f) Attend any meetings as required or appoint his/her nominee (LEMC and DOAC).

Deputy Chief Bushfire Control Officer

- a) The principle responsibilities of the DCBFCO include:

As per CBFCO above a, b, c

- d) Act in the position of CBFCO in his/her absence.

Fire Control Officers

The role and responsibilities of a Fire Control Officer will be as depicted in Clause 39 (1) of the Bushfires Act 1954(as amended). These include:

- a. Assume the role of Incident Controller during incidents.
- b. To issue Permits to Burn if authorised by Council.
- c. Request the use of or to hire privately owned equipment to fight fires through the CBFCO / CESM or nominated person.

Brigade Captain

The principle responsibilities of the Brigade Captain are:

- a. During incidents within the Brigade area, coordinate and manage the resources of the Brigade.
- b. Also required to manage the issuing of PPE within Brigade

Brigade Secretary

The brigade secretary is to:-

- a) Be in attendance at all meetings and keep a correct minute and keep a correct minute and account of the proceedings of the Bushfire Brigade in a book which shall be open for inspection by Brigade members at any reasonable time. Forward copies of minutes to the Local Government for recording.
- b) Prepare and send out all necessary notices of meetings.
- c) Maintain a register of all current Brigade members, which includes each brigade members contact details and type of membership.

Fire Weather Officer

A Council appointed officer that follows the procedures set out under the Bushfires Act 1954 Section 38 as recommended by BFAC.

21. COMPLIANCE OF FIRE MANAGEMENT REQUIREMENTS

Fire Breaks Inspections.

All fire break inspections will be conducted as near as practical to the compliance date by the Shires duly appointed Officers and or CESM.

FCO are to notify Shire Officers of non-compliance issues within the rural location. All reported non-compliance issues are addressed internally with strict confidence.

22. BUSHFIRE ACT INFRINGEMENTS

Breaches of the Bushfires Act

Brigade Officers shall report breaches of the Bushfires Act, including details taken of Officers action to the CESM or nominated person. Breaches could include operation of machinery during a HVMB. Burning within the Restricted Burn Period without a Permit.

Breaches are to be reported as soon as practicable to the Shire Officer so action can be taken.

23. HARVEST AND VEHICLE MOVEMENT BANS / VEHICLE MOVEMENT BANS

Harvest and vehicle movement bans are implemented by the Council Appointed Officers when the Fire Danger Index reaches a nominated figure of 13.5 on the Beaufort Scale which is set by Council on recommendation by BFAC. Taking into account the risks for that day.

Once the above figure has been reached and consultation with brigade officers has been completed the appointed Officer will notify all those parties on the contact SMS list of the ban and of the time the ban will be implemented. Information on implementing the process can be located in the guidelines file which includes notification to all by Shire SMS system, Harvest Ban Hotline, ABC / local radio and email and /or fax neighbouring shires.

Removal of the Harvest and Vehicle movement ban is retracted by following the above procedure to implement.

Any breaches to the harvest and vehicle movement ban must be immediately reported to the Councils appointed Officer, CBFCO and or CESM so the situation can be addressed.

24 Total Fire Ban

Total Fire Bans are implemented by DFES in consultation with the CBFCO. Procedure for Total Fire Bans can be located in the Bushfire Act Section 22 or on the DFES website.

25. PERMITS TO BURN PROCEDURE

Permits to Burn are issued by Council appointed Officers 'Fire Control Officers' to property owners to carry out burning during the Restricted Burning Time set out in the Councils "Fire Management Requirement Notice".

Permit holder that do not follow procedures required in a Permit to Burn are to be reported by the FCO to the CBFCO and or CESM immediately so the situation can be addressed.

FCO's are NOT to issue Permit To Burn to themselves. The FCO must obtain a permit from another authorised Officer.

On issuing a Permit the Fire Control Officer is to forward a copy to the Shire of Katanning so the Permit to Burn can be recorded.

Permit To Burn books once completed are to be returned to the Shire as they are a legal document and are required to be stored as such.

26. MORNING RADIO SCHEDS

Radio scheds will take place at an appointed time determined by the Base Operator, CBFCO or nominated Council Appointed Officer. All FCO's are to be available for scheds and if not available are required to contact

10.5.1

the Base Operator, CBFCO/ DCBFCO for that day to discuss items that have been raised on the morning scheds call up.

Morning radio scheds will incorporate the daily weather forecast, and if required information on permits to burn that have been issued within the rural areas.

**Brigade
OPERATION
PROCEDURES
BOP's**

BUSHFIRE BRIGADE OPERATING PROCEDURES (BOP's)**CONTENTS**

Incident Notification Procedures.....	B1
Driving Guidelines for Bush Fire Brigades.....	B2
Personnel Protective Equipment.....	B3
Australasian Inter Services Incident Management System AIIMS	B4
Alcohol Consumption	B5
Fire Reports.....	B6
Closure of Roads to Assist Wildfire Suppression	B7
Response to Wildfires at Rubbish Tips.....	B8
Call out Procedure.....	B9
Fire Lighter Fuel.....	B10
Accident / Property Losses Reporting.....	B11
Electrical Hazards.....	B12
Entrapment by Fire.....	B13
Burnover Blanket.....	B14
Red Flag Warning.....	B15
Automatic Vehicle Locator.....	B16

Bushfire Operational Procedure

1

INCIDENT NOTIFICATION PROCEDURES

1. **BRIGADES**

- 1.1 The Brigade member assuming the FCO or Incident Controller role at a fire incident shall notify the CBFCO or DCBFCO and the CESM.
 - i. when mobile to a fire incident.
 - ii. upon arrival at a fire incident.
- 1.2 ASAP on arrival, provide a Situation Report (see Incident Controller Checklist in Handbook) to the CBFCO or DCBFCO and the CESM so situational awareness can be gained and an incident can be created.
- 1.3 ASAP after arrival complete the “Operations Pre- Starts” and set up a Forward Control Point.

Bushfire Operational Procedure

2

DRIVING GUIDELINES

A. DRIVING CONDITIONS FOR BUSH FIRE BRIGADE PERSONNEL

1. All drivers must hold a current and appropriate class of driving licence necessary for the appliance being driven and not exceed the speed limit by more than 20km /hr.
2. Drivers holding “P” Plates may drive appliances as part of Driver Training, however, they are **not** to drive to or at emergency/incidents.
3. Driver is **not** to operate fire appliance for longer than a 12 hour shift.

B. CODE 1

Unit to respond with due haste Life/Property in immediate danger.

1. Emergency Warning Lights at all times during travel and operation at incident.
2. Siren must be used during travel to incident.
3. ALL speed signs of the Road Traffic Act to be obeyed.
4. All Traffic Lights and Road Traffic Signals/Signs to be obeyed “Unless the driver of the Fire Appliance is confident that it is safe and expedient to “contravene” and that all other traffic will give way to the fire appliance.
5. Rail crossing signals and boom gates to be obeyed at **ALL** times.

C. CODE 2

When returning to fire station, attending training or exercises and general operations:-

1. No emergency warning lights and sirens are to be used.
2. All Road Traffic Codes to be complied with.

D. DRIVING REQUIREMENTS FOR OFFROAD USE

1. Four wheel drive vehicles may operate in 4x4 Low Range when driving off road.
2. Minimum speed to be used to ensure safety of occupants.

BOP B2 cont.

3. Exhaust brake where fitted to be engaged as required.

E. GENERAL

1. Bush Firefighters must at all times, drive with due care and attention and continue to show consideration to other road users.
2. It is essential that the privileges granted by law are not abused.
3. Crew Care and Safety must be of paramount importance at all times when driving fire appliances.
4. Driver must not use 2 way radios whilst driving on public roads.
5. Warning Lights to be in operation at all times when brigade personnel are working off the appliance as other vehicle movement may prove a hazard.
6. Smoke hazard signs to be installed on roads where Bush Fire Brigades operating.
7. In order to improve visibility of fire appliances to each other during fires it is recommended that emergency lights & headlights be used.

Bushfire Operational Procedure

3

PERSONNEL PROTECTIVE EQUIPMENT FOR BUSHFIRE BRIGADES ON THE FIRE GROUND

STANDARD OF DRESS FOR ALL FIRE FIGHTING PERSONNEL WILL BE:-

Personnel on the fire ground should be dressed in accordance with the minimum dress standard as specified below or equivalent. Personnel turning up to fires without the minimum requirement must be advised to dress properly or asked to leave the fire ground, or alternatively assigned a non-firefighting task.

All PPE remains under the property of the Local Government and must be returned once a brigade member ceases with the Brigade.

MINIMUM STANDARD FOR BUSH FIRE FIGHTING

Approved Proban Overalls (one or two piece)
Bush Fire Service Approved Helmet as appropriate.
Safety Boots, Gloves, Goggles and Smoke Mask.

EQUIVALENT STANDARD FOR FIREFIGHTERS is cotton/woollen long trousers, long sleeve shirt and safety boots.

- Depending on individual Brigade requirements, protective clothing may be kept in the Brigade's fire station, with appliances or held by members as part of their individual firefighting kit. Protective clothing must be worn on any operational duty.
- All Brigade personnel are responsible for the availability, condition, care and cleanliness of their own kit.
- Only correctly attired personnel will be allowed to crew Brigade appliances and be allowed on the fire ground.
- The appearance and conduct of the Shires Bush Fire Brigade members whilst wearing either operational dress or uniform is to be such that will not cause any criticism upon the Shires Bushfire organisation.

Bushfire Operational Procedure

4

USE OF THE AUSTRALASIAN INTER SERVICES INCIDENT MANAGEMENT SYSTEM AIIMS

Introduction

All fire incidents no matter how large or small are more efficiently and effectively handled when they are well managed. In reality this means that during all fire incidents which occur someone must assume control and devote their time and energy to managing the situation. The Shire has adopted the AIIMS Structure to manage all fire incidents. Volunteer Bushfire Brigades are encouraged to obtain training in AIIMS for effective management of emergency situations.

Initial AIIMS & FCP

Upon arrival at a fire incident, the Officer In Charge of the first arriving crew will assume responsibility as Incident Controller until relieved by an officer from the responsible agency for the fire. The relieving officer may be another Bushfire Brigade Officer a PaW, FRS or DFES Officer.

Amongst the initial tasks arranged by the Incident Controller will be:

- The establishment of a Forward Control Point (FCP).
- The gathering of fire ground information, fire behaviour, fuel types, prevailing weather conditions, weather forecasts, topography and local knowledge.
- The establishment what resource are already on the fire ground and if additional resources are required at the particular fire incident.

Understandably, the size of the fire and amount of resources involved will dictate the size of the AIIMS function, which is entirely flexible. AIIMS may be no more than a FCO with a map and Fire Diary on the bonnet of his vehicle. For large scale fires involving several agencies the AIIMS structure may involve a multi-agency team operating from a sophisticated, complex FCP.

Where the size of the fire incident so dictates, Brigades will request assistance from the Shire to establish and maintain an AIIMS structure for a fire incident.

Bushfire Operational Procedure

5

DRUG AND ALCOHOL CONSUMPTION

1. The Shires Bush Fires Brigade personnel must **NOT** respond to an incident or participate in any Bush Fires operation if alcohol has been consumed in quantities that may reduce the judgement and capacity of the individual to act and undertake responsible action.
2. Alcohol must **NOT** be consumed by personnel whilst undertaking any task or function associated with incident response, suppression or recovery phases.
3. Alcohol must **NOT** be consumed by personnel whilst engaged in training activities associated with operational tasks.
4. When driving, personnel must comply with Road Traffic Regulations.
5. The Shires Bushfire Brigade personnel must **NOT** respond to an incident or participate in any Bushfire operations if drugs have been taken.

Bushfire Operational Procedure

6

INCIDENT REPORTS

FIRE/INCIDENT REPORTS

All Shire Bushfire Brigades are to complete a Fire/Incident Report Form **every time** they are mobilised in response to **any fire or incident or false alarm. This can be done over the phone by contacting the CESM who will in turn complete the form and submit to records.**

Once completed, the report will be submitted to the Shire. The report should be completed as soon as possible after a fire (preferably within 24hrs) however; the report should be submitted **within seven days** of the fire/incident.

SUSPICIOUS FIRES

Where Shire Bushfire Brigades attend fires where there are suspicions that the fire may have been deliberately lit, in addition to the Fire/Incident Report, they should complete a Wildfire Attendance & Information Report.(Located on the DFES website) The report should be forwarded to the Shire **within 24 hours of the fire.**

All care should be taken to preserve the fire area near to the ignition point and police will be notified.

The purpose of this latter report is to assist the Arson Squad with its investigations.

Bushfire Operational Procedure

7

ROAD CLOSURES

Fire burning on or near road verges, or fire that may impact a road within a time frame with smoke obscuring vision, is potentially the most dangerous situation in which volunteers and the general public can find themselves. More firefighters have been killed or injured in this situation than any other firefighting activity.

Where a road closure would directly or indirectly assist the Shire Bushfire Brigades in its efforts to extinguish or control a bush fire, then the road **MUST** be closed by a Bush Fire Control Officer pursuant to Section 39(1) of the Bush Fires Act. The same road closure action may also be taken by a Brigade Captain or the most Senior Member of the Bush Fire Brigade under Section 44 of the Act.

IT MUST BE EMPHASISED THAT ANY ROAD CLOSURE MUST ONLY BE FOR THE PURPOSE OF FIRE FIGHTING OR THE EFFECTIVE MOVEMENT OF FIRE FIGHTING APPLIANCES.

Extreme caution must be taken and the following procedures must be followed at all times:-

- The Incident Controller will request immediately support from Shire Officers to provide traffic control through the CESM or Works Manager.

Volunteers Controlling Traffic

- Until traffic assistance is in place, traffic control of the immediate fire area may be conducted by properly dressed Firefighters, i.e. yellow overalls and helmet, as issued by the Shire. **Firefighters are NOT to give alternate directions / detours to motorists when roads are closed as this is done by Main Roads or the local Shire.**

BRIGADE PERSONNEL HAVE A DUTY TO THEMSELVES AND THE TRAVELLING PUBLIC TO ENSURE THAT ALL OPERATIONS ARE PERFORMED WITH MAXIMUM SAFETY.

NO ROAD IS TO BE RE OPEN UNTIL AN INSPECTION OF THE ROADVERGE HAS BEEN COMPLETE BY A SHIRE OFFICE AND GIVEN THE ALL CLEAR.

Bushfire Operational Procedure

8

REFUSE SITE FIRES

NOTIFICATION

All fires occurring within the Refuse site including garden refuse areas or bush areas, are to be reported to the CESM, Environmental Health Officer or another authorised Shire Officer. The Shire will then notify the necessary agency - Department of Environment and Regulation.

RESPONSE

Brigade Response will be as for a Rural Type Fire or as indicated in their Brigade Response Plan.

- a) Fire & Rescue Service to be requested to attend the incident.
- b) Brigade members to remain clear of danger zone, remain up-wind of incident. Attend to adjacent bush fires **if it is safe to do so.**

NOTE

If tip site involved includes a pit/trench area, Brigade members are to remain above ground level at all times.

- c) If incident is confirmed to be hazardous, Brigade members will assist Fire & Rescue Service who will assume the Lead Combat Authority Role.
- d) Consideration will be given to evacuation of persons likely to be effected by fire products.
- e) If incident is confirmed to be nonhazardous by Fire & Rescue Service or Shire Officer, Councils Waste Coordinator or the Fire Control Officer present, Brigade members can become involved in Fire Suppression as directed by the Incident Controller.

It can not be stressed too strongly that to act without specialist advice is dangerous and that it is essential that safe Operating Procedures are adhered to in responding to all refuse sight fire situations.

Bushfire Operational Procedure

9

INCIDENT NOTIFICATION

Initial Notification

Notification of fires can take place at any time during the day or night. In some instances fires are reported through the Emergency Triple '000' system which in turn results in FRS being notified for fires within the Gazetted town site. Bushfire Brigades will be notified for all fire reported outside the gazetted area. DFES Comms notifies one of the following in order of precedence as per Local Government 000 Agreement:

- Shire of Katanning's CESM – 0417 071 567
- Shire of Katanning Chief Bushfire Fire Control Officer
- Shire of Katanning Deputy Chief Bushfire Control Officer
- DFES regional Office – DO.

Alternatively, notification of fires by members of the public (not through the '000' system) may be directed to:

- The Shire of Katanning on – 98 219999
- The Fire Control Officer (FCO) for the Brigade area where the fire has been reported,

Once the Shire of Katanning or CBFCO are notified of a fire within the area of responsibility they will in turn:

- Alert the applicable FCO or Brigade members that a fire has been reported in their Brigade area and register the incident with DFES Comms.
- Provide assistance where requested to the Brigade in terms of Incident Management, backup resources logistics, & weather forecasts.
- Where the reported fire has potential implications for either PaW or FRS, notify those agencies.

Brigade Internal Call Out Procedures

The Shire of Katanning's Volunteer Bushfire Brigades are encouraged to devise and arrange their own internal call out procedures in order to mobilise Brigade resources. These internal procedures may utilise:

- SMS through DFES.
- SMS through the Shire SMS system
- VHF or UHF radio facilities.
- The local telephone system.
- Whatapp

Brigades should compile, continually revise and update call out lists for all their members. These call out lists should include details of members names, their addresses and contact details (both working and after hours contacts are preferable).

Bushfire Operational Procedure

10

FIRE LIGHTER FUEL / DRIP TORCH

All Shire of Katanning Volunteer Bushfire Brigades are to use the petrol mixed ratio of 3 parts diesel to one part petrol or Kerosene in Firelighters.

Bushfire Operational Procedure

11

ACCIDENT / PROPERTY LOSSES REPORTING

Any loss or damage of appliance, equipment and apparatus either of the bushfire brigade or private property owned that is used under the direction of a FCO or another officer of the bushfire brigade is covered by insurance.

The brigade member assuming the role of Incident Controller at a fire incident will:

- Report all damage to the CBFCO and CESM once aware of the damage or losses.

Bushfire Operation Procedure

12

ELECTRICAL HAZARDS

Once an electrical hazard has been identified the following procedure must be followed:

Pole Top Fires

- On arrival at the incident treat all wires as live.
- Secure the area from personnel and members of the public.
- Determine a safe distance from the hazard. **Minimum safe distance for low voltage wires is 10 metres.**
- Tape area off; if this is not possible appoint an officer to stay at location.
- Notify Western Power through DFES COMMS or on the Western Power 13 13 51.
The following information will be required: Pole number from the nearest safest pole, Address / nearest intersection, are there lines down, how many poles have been affected.

Structural Fires

If the electricity is to be disconnected, it is the responsibility of the officer to check that power is switched off at the main board and that the fuses have been removed.

When disconnecting the power supply

- The switch is to be operated with the back of the hand at arm's length.
- The head is to be turned away to avoid possible flash injuries.

240 Volt Power Generated By Solar Panels

All Emergency Services responders should be aware that if attending an incident at a property that has Solar Panels installed, there is the potential for live 240v power to be circulating through the property even though the mains switchboard has been isolated and fuses removed.

Bushfire Operational Procedure

13

ENTRAPMENT AT A BUSHFIRE

Maintain Situational Awareness:

- Ensure crews are initially briefed on the task and risks
- Ensure crews remain aware of the current and forecast situation

Maintain Sound Work Practices:

- Maintain the minimum 25% water reserves on appliances for personal protection.
- Undertake suppression tasks with due reference to **LACES**.
 - L – LOOKOUT. Seek positions of observation and regularly patrol.
 - A – AWARENESS. Maintain situational awareness and act decisively.
 - C – COMMUNICATION. Be in communication.
 - E- ESCAPE ROUTE. Consistently re-assess potential escape routes.
 - S - SAFETY ZONE. Work from a known anchor point.

Ensure all crews understand the DEAD MAN ZONE

BURNOVER PROCEDURE FOR DFES APPLIANCE

Note - Do not hose down crew members' with water prior to the fire front passing as the conduction of heat through the clothing may induce steam burns.

- Activate the EMERGENCY AVL BUTTON as per training / guidelines.
- Transmit EMERGENCY message.
- Activate beacons / emergency warning devices and siren.
- Request aerial assist if available.
- Close hose lines and all crews return to vehicle.
- Park appliance on a burnt/ clear area in a position that affords as much protection as possible for the crew. With the rear of the appliance facing the fire front.
- Conduct a head count to ensure all the crew are present
- Take cover in the cabin. Activate the WATER DELUGE SYSTEM from the appliance.
- Dress in full PPE and activate the IN CAB AIR as per training / guidelines.
- Crew to cover with blanket/ protection.
- STAY INSIDE THE VEHICLE
- Stay in the vehicle until the fire front has passed and the temperature has dropped outside.

- Immediately after the fire front has passed, account for all crews and check the vehicle for damage. **STAY TOGETHER**
- Wait for assistance.

After the fire front has passed:

- Exit the vehicle once the fire front has passed. (be careful as internal / external parts will be extremely hot)
- Take portable radios and First Aid Kit to a safe area.
- If able to radio in to the control point and give a SITREP.
- Stay covered in PPE and blankets and continue to drink water and wait for assistance.

BURNOVER PROCEDURE FOR FARMER FIRE FIGHTING UNITS

- Transmit EMERGENCY message.
- Close hose lines and return to vehicle.
- Park vehicle on a burnt / clear area in a position that affords as much protection as possible for the crew. With the rear of the vehicle facing the fire front.
- Set up deluge system if there is one on the unit.
- Take cover in the vehicle.
- Dress in full PPE.
- Get below the glass windows to shield from radiant heat.
- Leave the engine running and have the air conditioning on recycle.
- Crews to cover with a blanket if one is available. Stay in the vehicle until the fire front has passed and the temperature has dropped outside
- Immediately after the fire front has passed, account for all crews and check the vehicle for damage. **STAY TOGETHER.**
- Wait for assistance.

After the fire front has passed:

- Exit the vehicle once the fire front has passed. (be careful as internal / external parts will be extremely hot)
- Take portable radios and First Aid Kit to a safe area.
- If able to radio in to the control point and give a SITREP.
- Stay covered in PPE and blankets and continue to drink water and wait for assistance.

Bushfire Operational Procedure

14

BURNOVER BLANKET DFES APPLIANCE

Burnover blankets are a piece of equipment for protecting firefighter out on the fire line. The blankets are made from light weight, patented material (not wool). The blanket is located in the red protective sleeve or bag, mounted in the DFES / Shire appliance. The blanket is 2m x 2m in size and each blanket can only be used one. There is one blanket per seat in appliance.

Using the Blanket

- First locate the blanket in the appliance. The blankets are fixed in positions appropriate to the appliance and must not be relocated.
- Make sure you are aware of the location of the blanket in the vehicle that you use.
- Obtain the blanket from its storage bag by lifting the flap and remove the vacuum packed blanket.
- Open the plastic wrapping by tearing from the top then expanding the tear so the blanket can be removed easily.
- Straight pull towards you to start with, and then rip sideways. Removing the blanket from the cover and disregard the cover out of the appliance.
- Unfold the burnover blanket fully and cover yourself completely.
- Remain covered and get below the window level of the appliance until the fire has passed.
- The whole process including locating and deployment should take 20 seconds or less.

Bushfire Operational Procedure

15

RED FLAG WARNING

Red Flag Warnings are a message system that provides a process to ensure critical information (such as weather changes) is confirmed as received by all at a incident.

- Red Flag Warnings are to be precise messages which convey present or impending hazards to responders. E.g. weather changes, fire behaviour, equipment failure etc.
- Red Flag Warning are to be initiated within the command hierarchy – IC.
- Red Flag Warnings are to be passed onto all personnel at the incident, including those from other agencies and private contractors.
- At all levels, red flag warning are to be acknowledged on receipt through confirmation of the message back to the sender.
- The transmission, receipt and acknowledgement of Red Flag Warnings are to be logged.

Standard message

RED FLAG WARNING. Personnel are advised of <actual forecast where appropriate> conditions that may present a hazard to personnel as follows< actual / forecast conditions>.Personnel are to < describe specific actions required to be taken > This message is to be passed on to all personnel on the fire ground.

Acknowledge

Bushfire Operational Procedure

16

Automatic Vehicle Locator – AVL

The AVL system provides real-time visibility of appliances especially during large scale bushfires and provides automatic features to support crew safety. The AVL system also includes an emergency distress button to be used in emergency situations. When activated it sends an alarm to the DFES Communications Centre. The system records the vehicle location, speed, and if lights and siren have or are being activated. DFES Officers, CESM and authorised Brigade members have access to the link to track appliance locations across the state.

Procedure

- Testing of the AVL system is to be carried out on a monthly basis to keep the system updated with new software. This should be done as close to the first of each month as possible. Testing diagram located in the appliance.
- The system is connected to the 3G network and if this is not available the system will link to a satellite.
- Under normal conditions the light will be showing GREEN.
- To activate the emergency button HOLD IT DOWN FOR 4 SECONDS the green light will turn RED until DFES Comms acknowledges, then the light will show GREEN again. Once activated DFES Comms will contact the Incident Controller for the fire, the Duty Officer for the region or the CESM to follow up.
- If for any reason the button is accidentally activated and the light stays solid red (not flashing) ring DFES Comms on 1800 198 140 to notify them of the mistake.
- Refer to Operational brochure and general information sheet that is located in the appliance for further information.
- Any issues with the system please contact the CESM to follow up.



BUSH FIRES ACT 1954
NOTICE OF EXEMPTION
TOTAL FIRE BAN
Section 22C

Lighting or use of fire, or carrying out activity in the open air that causes or is likely to cause fire, during a total fire ban.

Correspondence No. 12407

Department of Fire and Emergency Services

Pursuant to the powers delegated and sub delegated to the DFES Deputy Commissioner, I hereby exempt **Water Corporation**, under section 22C of the *Bush Fires Act 1954*, from the operation of the provisions of sections 22B and 46 of that Act, subject to compliance with the conditions specified hereunder.

This exemption applies to;

- Water Corporation employees and contractors **within Western Australia**,
- conduct urgent repairs and maintenance (welding, cutting and grinding) on existing infrastructure considered critical for the supply of essential services,
- to enable access to pipelines and other infrastructure that is "off road",
- during a Total Fire Ban called for the Local Government area in which the work is to be undertaken.

SPECIFIED CONDITIONS

1. Fire Prevention

- 1.1. This exemption only applies for work which cannot reasonably be postponed to a time with safer weather conditions.
- 1.2. Water Corporation management is to assess weather conditions and heed warnings, limiting all activities to that which can be undertaken safely in accordance with Water Corporation documents WC OSH 134 (Hot Work), WC OSH 007 (Job Safety Analysis) and 01-2237 (Fire Prevention, Hot Work in the Field).

2. Notification

- 2.1. Where such work is undertaken within the Perth Metropolitan area, the DFES State Situation Analysis Officer is to be notified, preferably by email sao@dfes.wa.gov.au, on the day of and prior to these activities occurring during a total fire ban.
- 2.2. Where such work is undertaken outside of the Perth metropolitan area the nearest Department of Fire and Emergency Services (DFES) Regional Office is to be notified on the day of and prior to the works commencing.
- 2.3. Additionally, if any of the above activities are to be conducted within 3 km of state forest, then notification to the respective District Duty Officer of the Department of Parks and Wildlife, is required on the day of and prior to the commencement of the operation.



3. Site Requirements

3.1. Where such works are to be conducted more than 30 metres from any bush or grassland.

- 3.1.1. An area of 5 metres radius free from flammable materials immediately around the work site will be established and maintained around all hot work areas.
- 3.1.2. Welding screens and the wetting down of surrounding area is required to reduce possible spark ignition around the immediate work site.
- 3.1.3. The provision of two (2) operational 9 litre stored water fire extinguisher (or equivalent water supply) to be at the site of any work.
- 3.1.4. At least one (1) able-bodied person (trained in extinguisher operation) and wearing the appropriate "Personal Protective Clothing (PPC)" is to be in attendance and dedicated solely to the detection and suppression of any fire.
- 3.1.5. At least 2 able bodied people are to remain at the work site for at least 30 minutes after the works have been completed to ensure the site remains safe and the site is to be fully inspected for any potential fire activity prior to their departure.

3.2. Where such works are to be conducted within 30 metres of any bush or grassland.

- 3.2.1. An area of 5 metres radius free from flammable materials immediately around the work site will be established and maintained around all hot work areas.
 - 3.2.2. Welding screens and wetting down of surrounding area is required to reduce possible spark ignition around the immediate work site.
 - 3.2.3. A fire suppression unit is to be on site, comprising a minimum of 400 litres of water, with an operational pump and 20 metres of 19 mm diameter hose (minimum), capable of delivering water through an adjustable nozzle.
 - 3.2.4. At least one able bodied person (trained in the unit operation) and wearing the appropriate 'Personal Protective Clothing (PPC)' is to be in attendance and dedicated solely to the detection and suppression of any fire.
 - 3.2.5. A bulk water supply tanker (min 5000 litres) is present when hot work is conducted where no reticulated water supply is available within 1 km of the work site.
 - 3.2.6. At least 2 able bodied people are to remain at the work site for at least 30 minutes after the works have been completed to ensure the site remains safe and the site is to be fully inspected for any potential fire activity prior to their departure.
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4. To enable access to pipelines and other infrastructure that is "off road".

- 4.1. All engines, vehicles, plant, equipment or machinery activated by an internal combustion engine are to be inspected prior to leaving any formed road to ensure the exhaust system is clean and free from gas leaks and, except in the case of a motor vehicle, is fitted with a suitable spark arrester that is maintained in a clean, sound and efficient condition.
- 4.2. All vehicles are to carry a fire extinguisher.
- 4.3. The vehicles and plant are to be sited/parked in an area free from flammable material.

Period of Exemption.

This approval is valid from the date of approval through until 30 June 2018 unless suspended or revoked.



LLOYD BAILEY

Deputy Commissioner, Operations of the Department of Fire and Emergency Services, as sub-delegate of the Minister under section 16 of the *Fire and Emergency Services Act 1998*.

13th January 2017
