

COUNCIL POLICY

Donation of Centenary Plaques

- Policy No:** 6.10
- Policy Subject:** Donation of Centenary Plaques
- Objective:** To provide recognition from Council to families, businesses and groups who have established a significant historical presence in the Shire.
- Policy Statement:** That Council donate a centenary plaque to families, businesses and groups who have farmed the same land or utilised the same premises for the same purpose for 100 years or more.
- Guidelines:**
- Eligibility
- All applications for a centenary plaque must be made to the Shire of Katanning for approval.
 - The applicant must provide written evidence demonstrating to the satisfaction of Council that the nominated family or group has been farming the same property, running the same business from the same premises or using the same premises for the same purpose for 100 years or more.
- Plaque Specifications
- The prescribed size must conform to the dimensions of 300 mm x 210 mm x 5 mm.
 - The inscription (wording) is to be provided by the applicant and must be in a form consistent with existing plaques.
- Costs
- The Shire of Katanning will meet the cost of purchasing the plaque.
 - The applicant is to arrange for the inscription to be engraved onto the plaque.
 - The inscribed plaque is to be returned to the General Manager of Operations who will arrange for the plaque to be displayed.

- A register is to be kept of all Council donated plaques, detailing the date of purchase, name and address of recipient and inscription details on the plaque.

Resolution No:	Ordinary Council	OC322/01
Resolution Date:	24 May 2001	
Amended:	22 October 2014	OC/106/14
	18 December 2018	OC168/18
	22 December 2022	OC159/22
	21 April 2026	OC41/26
Source:	Community Services and Facilities	
Date of Review:	October annually	
Review Responsibility:	General Manager Operations	