

### 4.3 Councillor Retirement – Gift/Function

<b>Policy No</b>	4.3	
<b>Policy Name</b>	Councillor Retirement – Gift/Function	
<b>Responsible Directorate</b>	Council and Elected Members	
<b>Responsible Officer</b>	Chief Executive Officer	
<b>Council Adoption</b>	Date: 24 July 2018	Resolution No. OC92/18
<b>Reviewed/Modified</b>	Date:	Resolution No.
<b>Review Date</b>	July 2020	
<b>Legislation</b>	Local Government Act 1995	
<b>Related Policies</b>		
<b>Related Organisational Directives</b>		

**Objectives:**

To show appreciation to Councillors who have made contributions to the Council and the community.

**Policy Statement:**

Upon retirement of a Councillor, an official presentation and function shall be held to recognise the Councillor's service to the Council. A gift shall be presented to the Councillor after a minimum of two years of service.

In the event a Councillor has also served as Shire President, an additional presentation may be made, as considered appropriate by the Council.

The gift will comprise of a timber plaque that includes the Shire's crest and notes both the length of service and roles undertaken by the Councillor.