

COUNCIL POLICY

Occupational Safety & Health Policy

Policy No: 3.6

Policy Subject: Occupational Safety & Health Policy

Policy Statement: This policy focuses on the Shire of Katanning's recognition of moral and legal obligations to protect employees, contractors and visitors onsite from injury and to promote the health, safety and welfare of all to which a duty is owed. We are committed to continuously improving our Occupational Safety and Health Management Systems and performance by establishment of measurable objectives and targets, with the aim of prevention of work related injuries and ill health. This policy demonstrates the Shire of Katanning's commitment to providing a safe and healthy environment for work in accordance with all statutory, regulatory and other requirements as may be identified.

Objective: The Shire of Katanning shall fully integrate health and safety into all aspects of its activities and systems of work such that employees are not exposed to hazards. This will be achieved by:

- Providing and maintaining a safe work environment, well-maintained plant and machinery
- Consulting and cooperating with safety and health representatives and other employees at our workplaces
- Providing ongoing active employee training and employee supervision
- Ensuring information is readily available to all employees
- Arranging the best possible compliance with all relevant OSH legislation, regulations, code of practice and standards throughout the workplace
- Ensuring effective policies and procedures.

The person ultimately responsible for the implementation of this policy is the CEO. Other managers and supervisors are however responsible to him for the successful application of this policy within those parts of the company's workplace under their control. It is agreed that everyone who works at the Shire of Katanning will work together to achieve these objectives through meaningful consultation and genuine co-responsibility. All aspects of our OSH policy will be subject to a process of continuous improvement and a complete policy review will be conducted on a scheduled basis to ensure suitability, adequacy and effectiveness.

The Shire of Katanning will ensure that all levels of employees, including senior management, employees and contractors understand their roles and responsibilities in accordance with legislative requirements. The health and safety of our people is of paramount importance and a guiding factor in everything we do. Everyone in our team is obliged to join in, in making sure that this policy is as successful as we can make it.

Julian Murphy
Chief Executive Officer
Shire of Katanning

Liz Guidera
President
Shire of Katanning

Resolution Number: Ordinary Council Meeting OC167/16

Resolution Date: 20 December 2016

Amended: 22 December 2022 OC159/22

Source: Finance & Administration

Date of Review: October annually

Review Responsibility: Chief Executive Officer