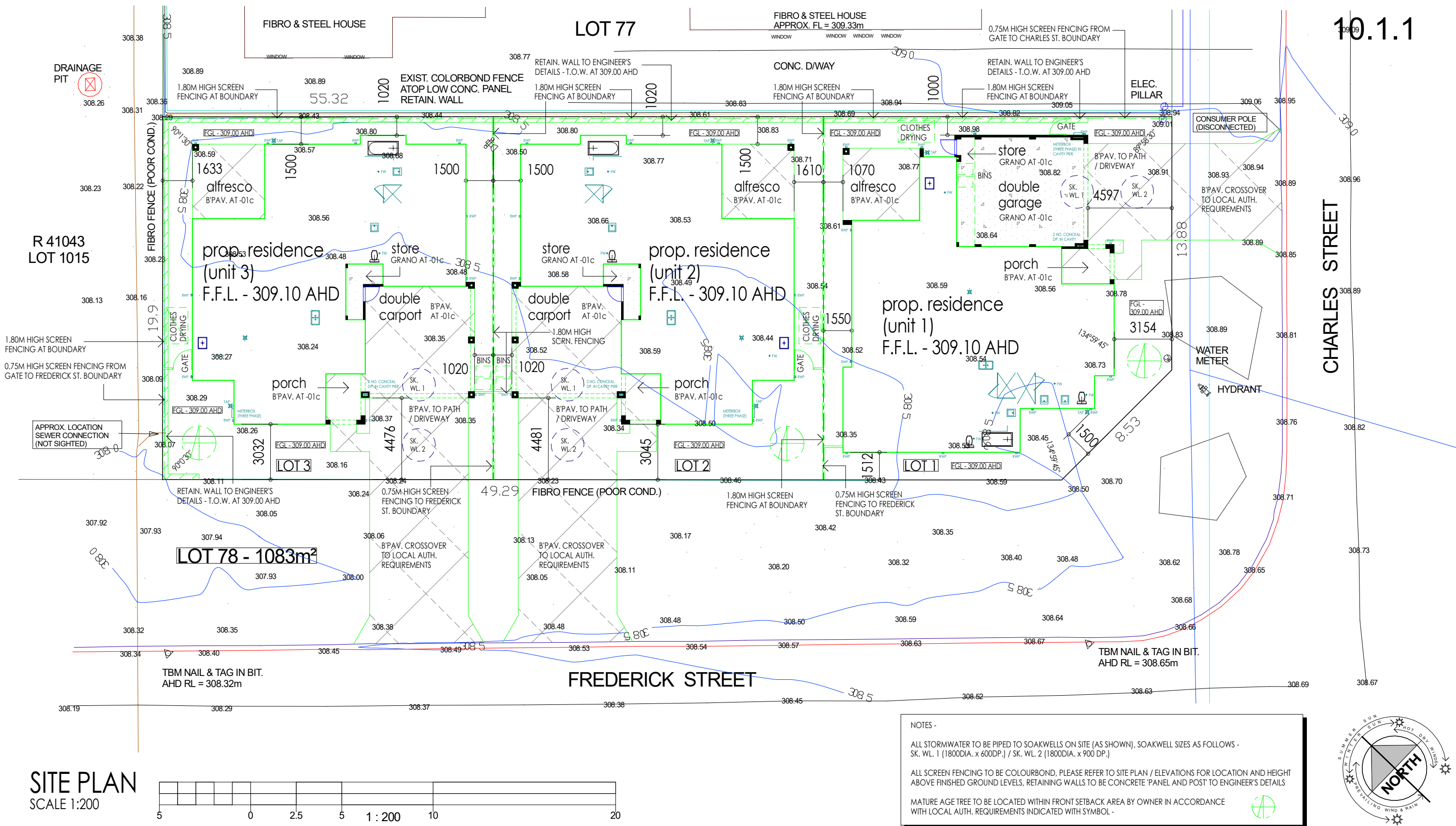


10.1.1



SURVEYOR DISCLAIMER - 35 DEGREES SOUTH HAS TAKEN DUE CARE IN THE PREPARATION OF THIS DRAWING , BUT ACCEPTS NO RESPONSIBILITY FOR ANY INACCRUACY OF THE HIGH WATER MARK POSITION OR THE CADASTRAL INFORMATION, NOR INAPPROPRIATE USE OF THIS INFORMATION. THE CADASTRAL AND HIGH WATER MARK LOCATION ARE OBTAINED FROM LANDGATE'S DIGITAL CADASTRAL DATABASE. NO RESPONSIBILITY CAN BE ACCEPTED FOR ANY DAMAGE CAUSED TO ANY UNDERGROUND SERVICE OR ANY LOSS OR INJURY SO SUFFERED IF ENQUIRY AND VERIFICATION HAVE NOT BEEN COMPLETED IN ACCORDANCE WITH THIS NOTE.

**35 DEGREES SOUTH**  
LAND AND SEA SURVEYING  
ARGYLE BUILDING  
46 STIRLING TERRACE  
ALBANY WA 6330  
PH 9842 3766 FAX 98421019  
EMAIL: marka@35degreesouth.com.au

COPYRIGHT of this drawing is the property of 35 Degrees South it must not be reproduced or altered without the prior written consent of the owner.

**REVISIONS:**

1. MK1 - 04.03.2021
2. MK2 - 18.04.2021
3. MK3 - 30.05.2021
4. MK4 - 10.06.2021

**CONSTRUCTION NOTES:**

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**trevor parsons**  
**BUILDER**  
P.O. Box 49, Wagin W.A. 6315  
Phone - (08) 9861 1087  
BC - 8911

**SITE NOTES -**  
Only above ground features have been located, areas & dimensions are subject to final survey. Sewer information is as supplied by the Water Corporation of W.A. and has not been surveyed on site except where shown.  
SOIL - not surveyed VEGETATION - cleared  
KERB - mountable (good condition) WIND - southerly  
SEWER - yes POWER - o/head

PLAN : DIA. 13139

MAP REF :

HEIGHT DATUM : AHD

INDIVIDUAL

PROPOSED:  
**JULIUS**  
**DEVELOPMENT**

© Copyright 2021 TREVOR PARSONS BUILDER

SURVEY DATE : 06/05/2021

C/T VOL FOL : 1102 / 568

COORDINATE SYSTEM : MGA'94

SITE PLAN

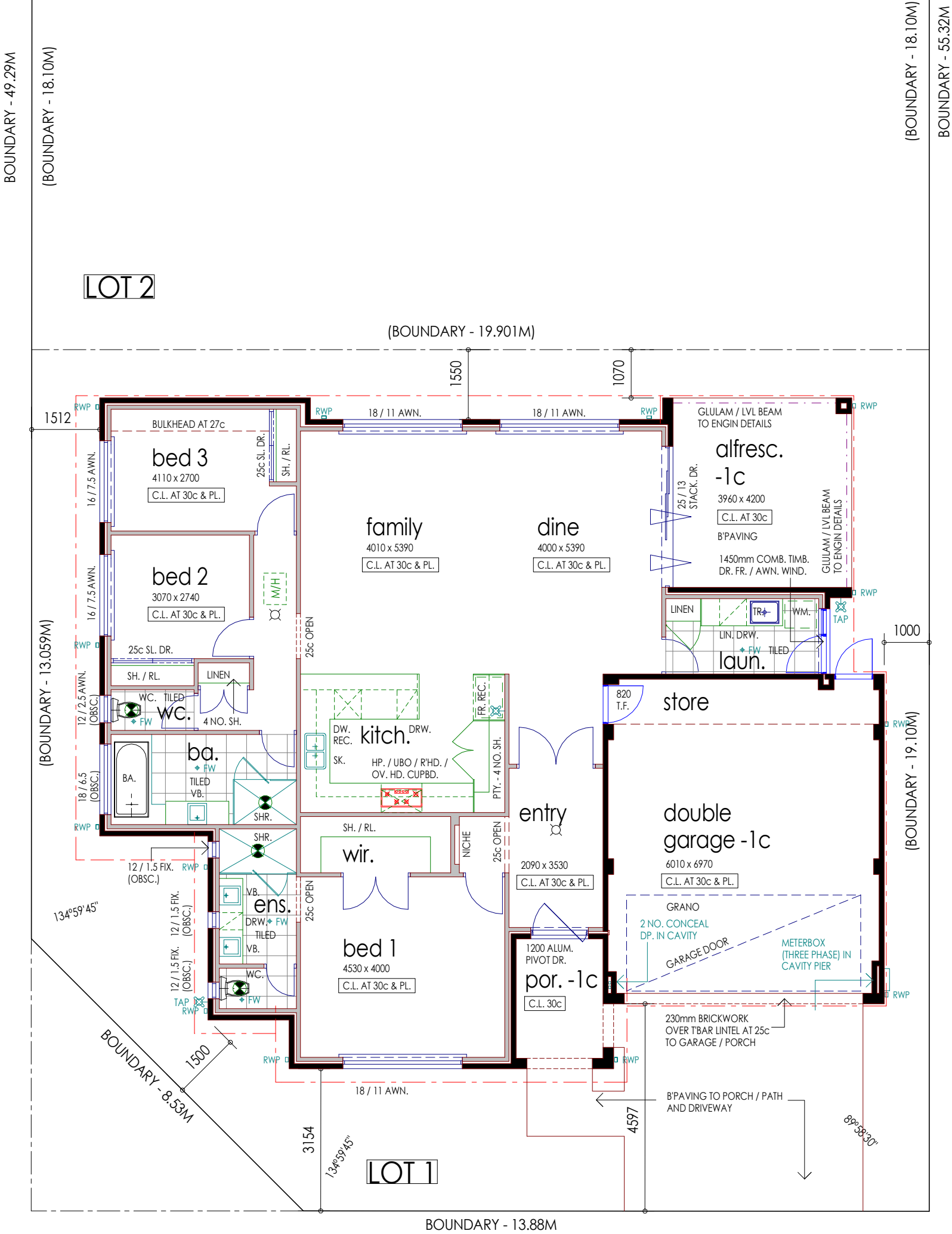
ADDRESS:  
LOT 78  
CNR. CHARLES &  
FREDERICK STREETS,  
KATANNING

LOCAL AUTHORITY:  
SHIRE OF KATANNINGLOT AREA / ZONING:  
1083m<sup>2</sup> / R30COASTAL:  
NODRAWN:  
TONYDATE:  
04.03.2021SCALE:  
1:200CADFILE:  
Julius\_0Mk4FINAL:  
\*\*..2020

JOB NO:

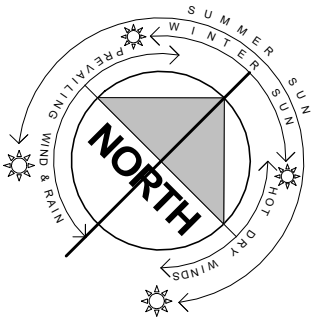
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SHEET OF: \*\*

FREDERICK STREET



10.1.1

FLOOR PLAN - UNIT 1  
SCALE 1:100



AREAS:	
FLOOR	159.558m <sup>2</sup>
GARAGE / STORE	44.354m <sup>2</sup>
PORCH	5.89m <sup>2</sup>
ALFRESCO	16.853m <sup>2</sup>
TOTAL	226.655m <sup>2</sup>
PERIMETER	62.12m
SITE COVER CALC. -	54.39%
(206.692m <sup>2</sup> / 380m <sup>2</sup> )	

MAIN FLOOR LEVEL -  
00c

CONSTRUCTION NOTES -

ROOM SIZES AND AREA / PERIMETER CALCULATIONS ARE APPROXIMATE ONLY.

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ANY DISCREPANCIES TO BE BROUGHT TO THE BUILDING SUPERVISOR'S ATTENTION.

WALLS SHADED BLACK RELATE TO BRICKWORK CONSTRUCTION, WHEREAS FRAMED  
CONSTRUCTION IS SHOWN IN A LIGHT GREY SHADE.

'HARD WIRED' SMOKE DETECTOR INDICATED AS ☒

REVISIONS:  
1. MK1 - 04.03.2021  
2. MK2 - 18.04.2021  
3. MK3 - 30.05.2021  
4. MK4 - 10.06.2021

CONSTRUCTION NOTES:  
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trevor parsons  
BUILDER

P.O. Box 49, Wagin W.A. 6315  
Phone - (08) 9861 1087  
BC - 8911

INDIVIDUAL

PROPOSED:  
JULIUS  
DEVELOPMENT

© Copyright 2021 TREVOR PARSONS BUILDER

GROUND FLOOR

ADDRESS:  
LOT 78 (STRATA LOT 1)  
CNR. CHARLES &  
FREDERICK STREETS,  
KATANNING

DRAWN:

TONY

DATE:

04.03.2021

SCALE:

1:200

CADFILE:

Julius\_bMk4 (Unit 1)

FINAL:

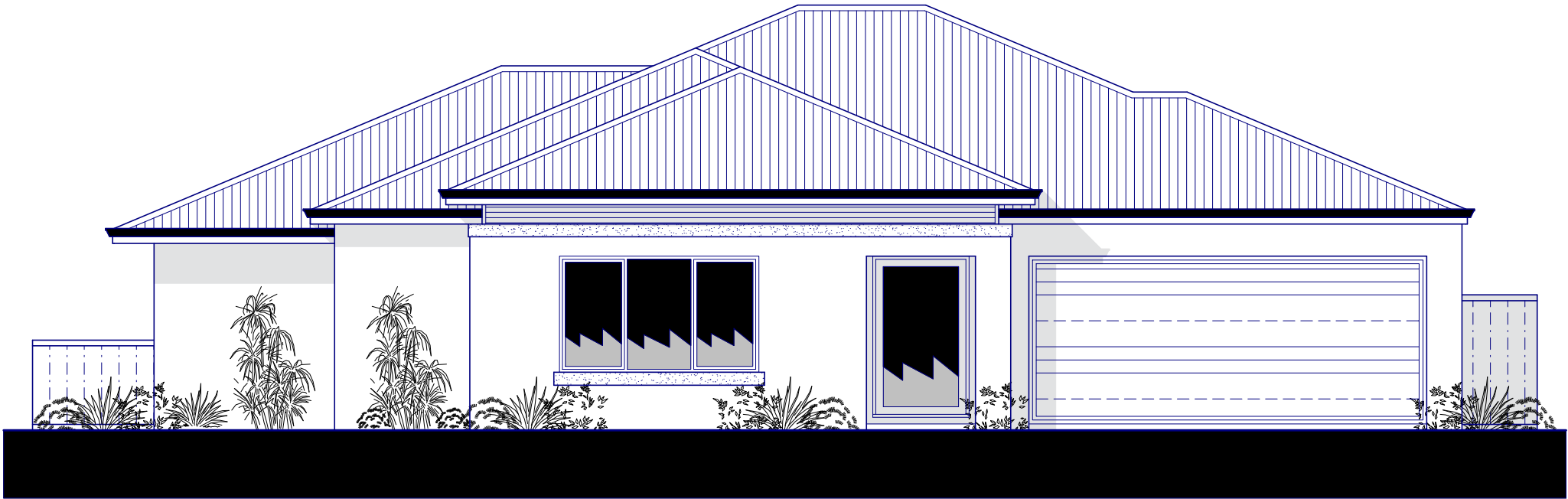
\*\*.\*\*.2020

JOB NO:

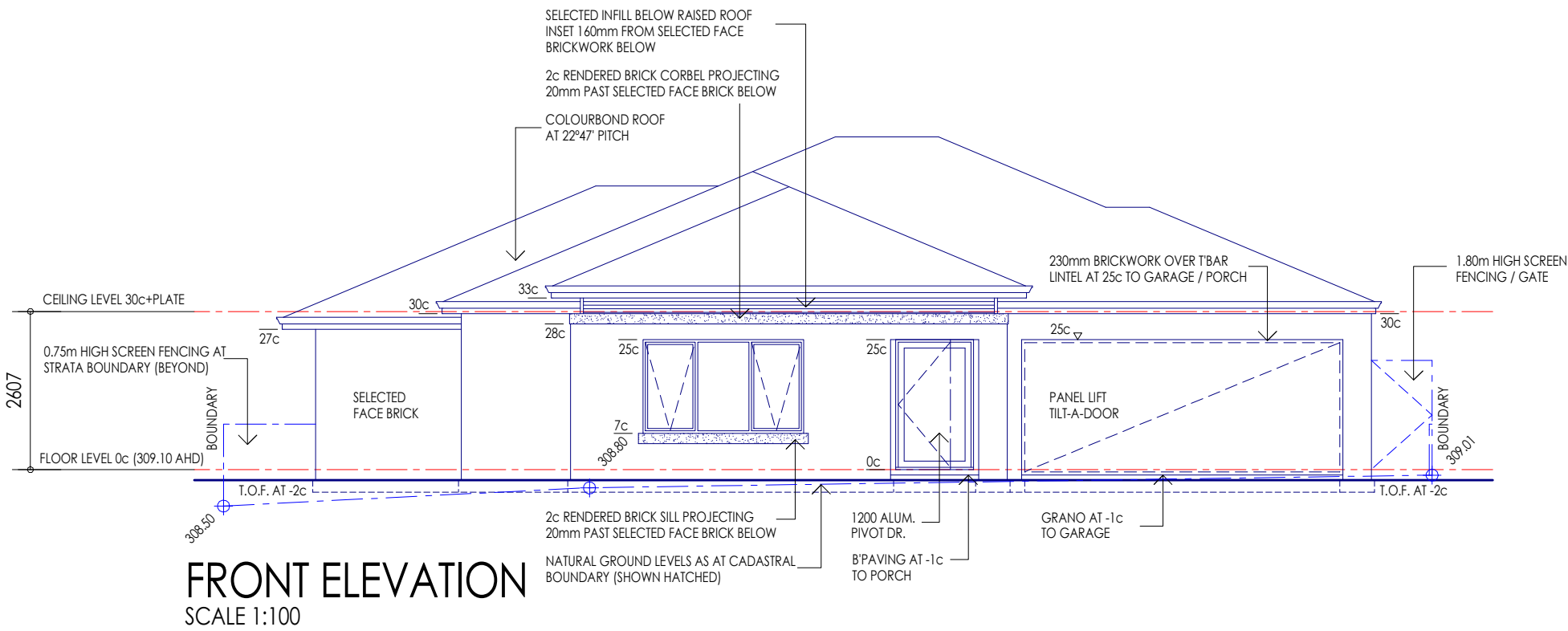
SHEET

OF:

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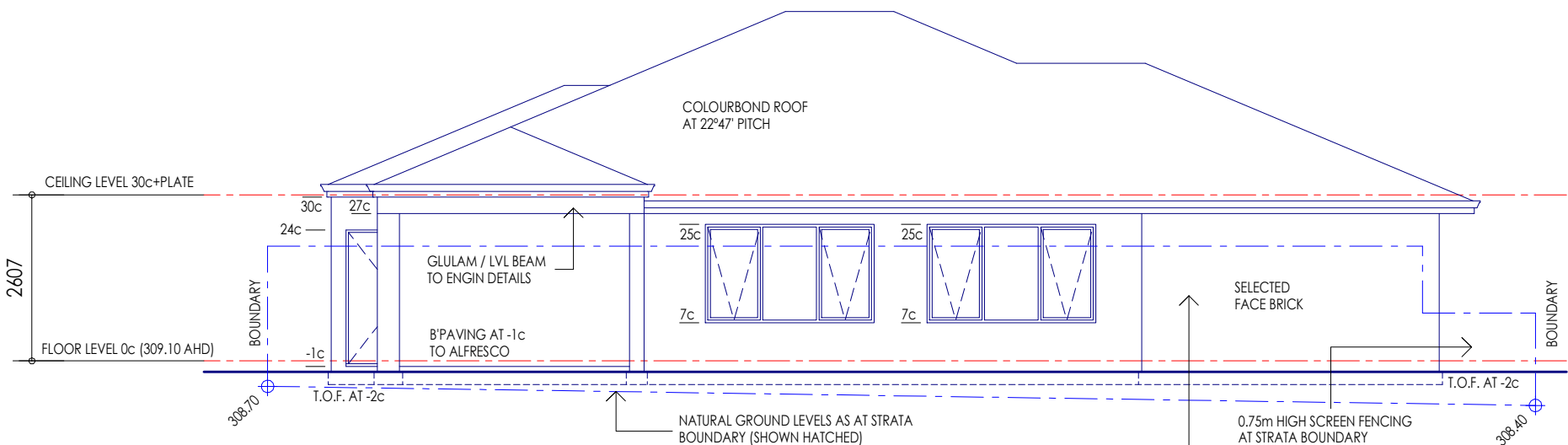


FRONT ELEVATION (ILLUSTRATION)  
NOT TO SCALE

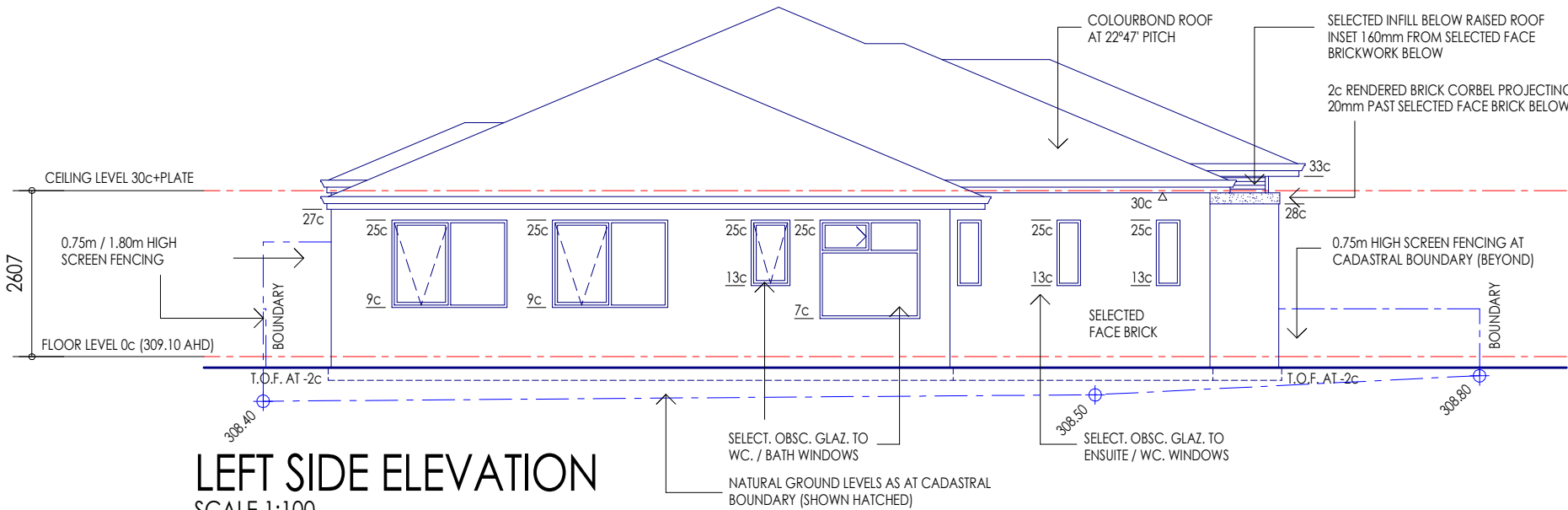


NOTES -  
ALL SCREEN FENCING TO BE COLOURBOND, PLEASE REFER TO SITE PLAN / ELEVATIONS FOR LOCATION AND HEIGHT ABOVE FINISHED GROUND LEVELS, RETAINING WALLS TO BE CONCRETE 'PANEL AND POST' TO ENGINEER'S DETAILS

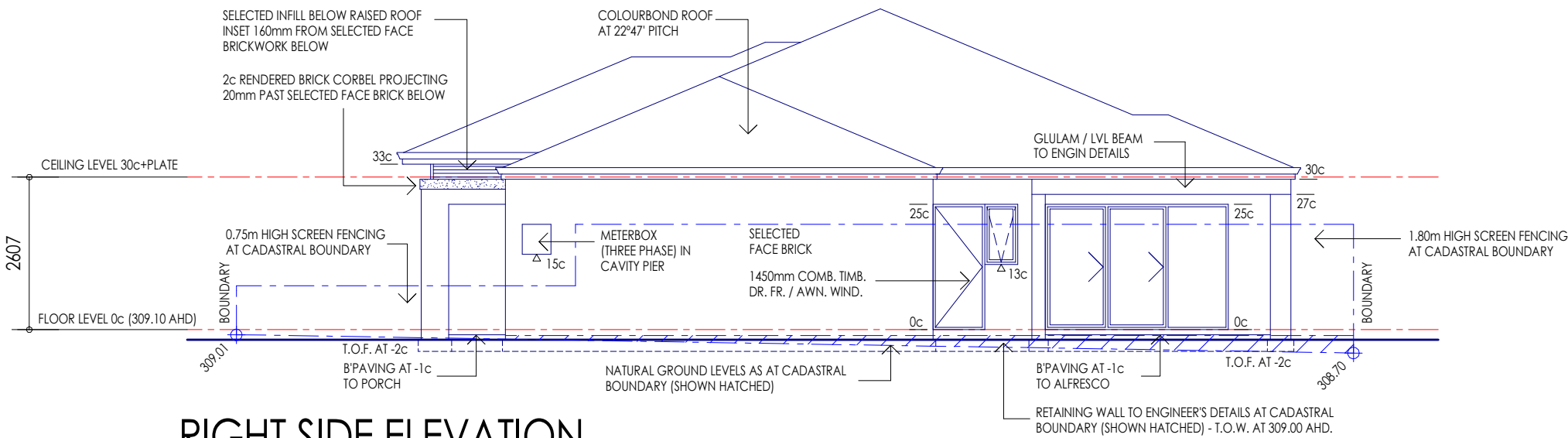
REVISIONS: 1. MK1 - 04.03.2021 2. MK2 - 18.04.2021 3. MK3 - 30.05.2021 4. MK4 - 10.06.2021	CONSTRUCTION NOTES: 1. These plans are the sole property of 'Trevor Parsons Builder' and may not be reproduced or modified in whole or in part without written permission. 2. Contractors shall check all dimensions and conditions on site prior to commencing fabrication or construction. Any discrepancies to be brought to the Supervisors attention. 3. Do not scale from Drawings.	4. Owner to note that all sizes shown are without plaster (where applicable) and should be allowed for. 5. The Builder reserves the right to alter dimensions on site to suit construction, engineering, or site conditions. 6. Unless otherwise noted, retaining walls, demolition, sewer piling, subsoil drains, blasting or other site works are all at Owners expense.	<div>trevor parsons BUILDER</div> <div>P.O. Box 49, Wagin W.A. 6315 Phone - (08) 9861 1087 BC - 8911</div>	INDIVIDUAL PROPOSED: JULIUS DEVELOPMENT © Copyright 2021 TREVOR PARSONS BUILDER	ELEVATIONS 1 ADDRESS: LOT 78 (STRATA LOT 1) CNR. CHARLES & FREDERICK STREETS, KATANNING	DRAWN: TONY	FINAL: **.**.2020
						DATE: 04.03.2021	JOB NO: _____
						SCALE: 1:200	
						CADFILE: Julius_bMk4 (Unit 1)	SHEET OF: **



REAR ELEVATION  
SCALE 1:100



LEFT SIDE ELEVATION  
SCALE 1:100

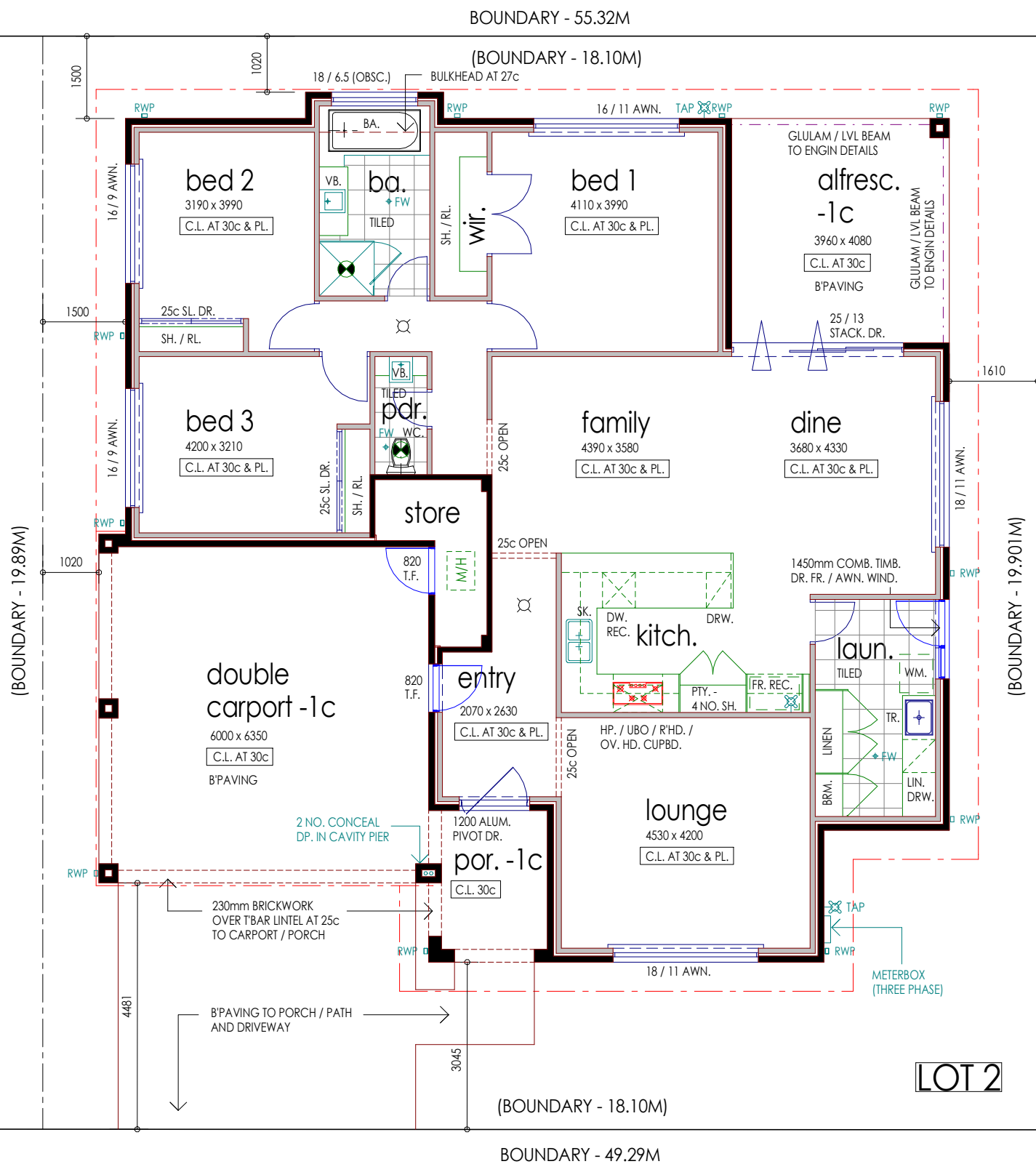


RIGHT SIDE ELEVATION  
SCALE 1:100

NOTES -  
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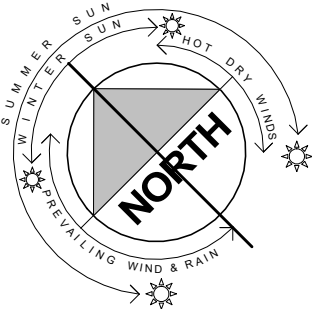
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						DATE: 04.03.2021	JOB NO: -----
						SCALE: 1:200	
						CADFILE: Julius_bMk4 (Unit 1)	SHEET OF: **





FLOOR PLAN - UNIT 2

SCALE 1:100



AREAS:	
FLOOR	157.551m <sup>2</sup>
CARPORT	36.83m <sup>2</sup>
STORE	4.429m <sup>2</sup>
PORCH	5.962m <sup>2</sup>
ALFRESCO	16.157m <sup>2</sup>
TOTAL	220.929m <sup>2</sup>
PERIMETER	66.20m
SITE COVER CALC. -	56.02%
(201.662m <sup>2</sup> / 360m <sup>2</sup> )	

MAIN FLOOR LEVEL -

00c

CONSTRUCTION NOTES -

ROOM SIZES AND AREA / PERIMETER CALCULATIONS ARE APPROXIMATE ONLY.

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REVISIONS:

1. MK1 - 14.03.2021

2. MK2 - 18.04.2021

3. MK3 - 30.05.2021

4. MK4 - 10.06.2021

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trevor parsons

BUILDER

P.O. Box 49, Wagin W.A. 6315

Phone - (08) 9861 1087

BC - 8911

INDIVIDUAL

PROPOSED:

JULIUS

DEVELOPMENT

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GROUND FLOOR

ADDRESS:

LOT 78 (STRATA LOT 2)

CNR. CHARLES & FREDERICK STREETS, KATANNING

DRAWN:

TONY

DATE:

14.03.2021

SCALE:

1:200

CADFILE:

Julius\_bMk4 (Unit 2)

FINAL:

\*\*.\*\*.2020

JOB NO:

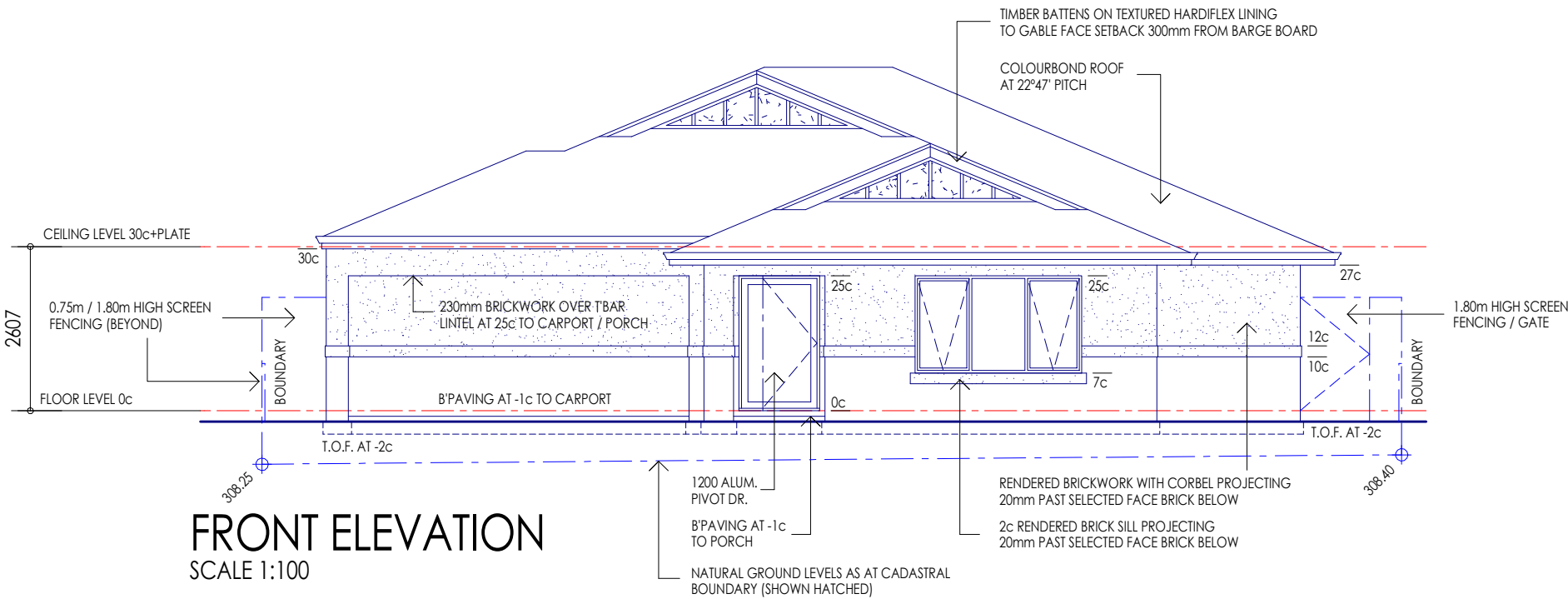
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SHEET OF:

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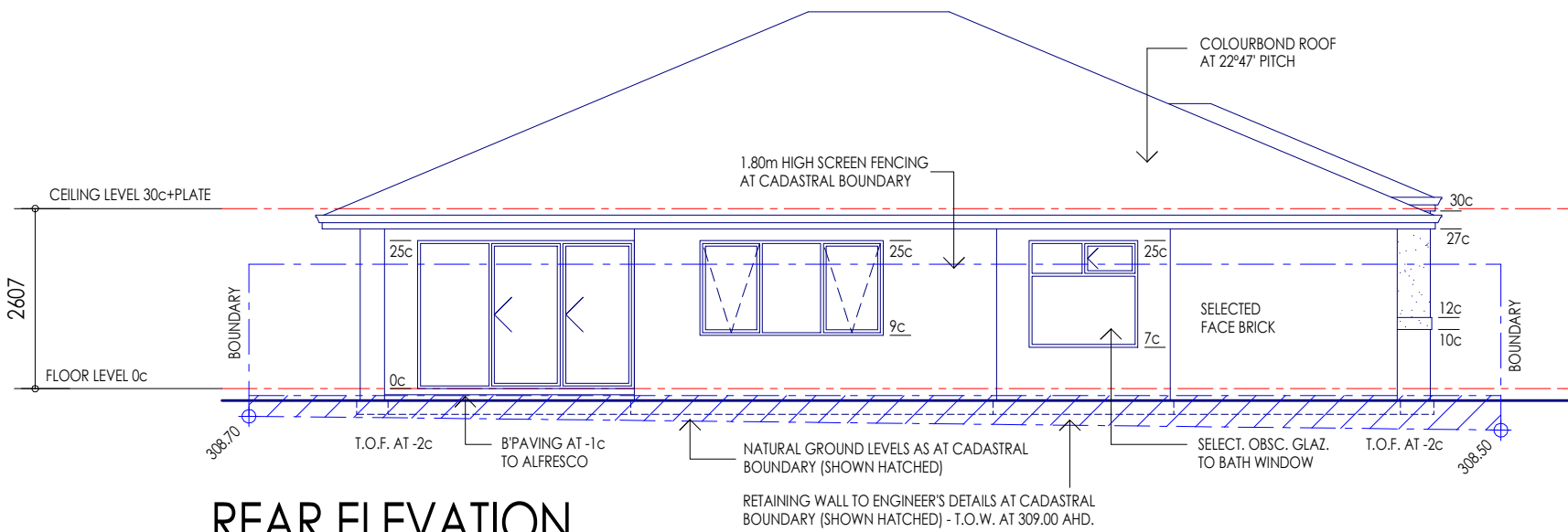
FRONT ELEVATION (ILLUSTRATION)  
NOT TO SCALE



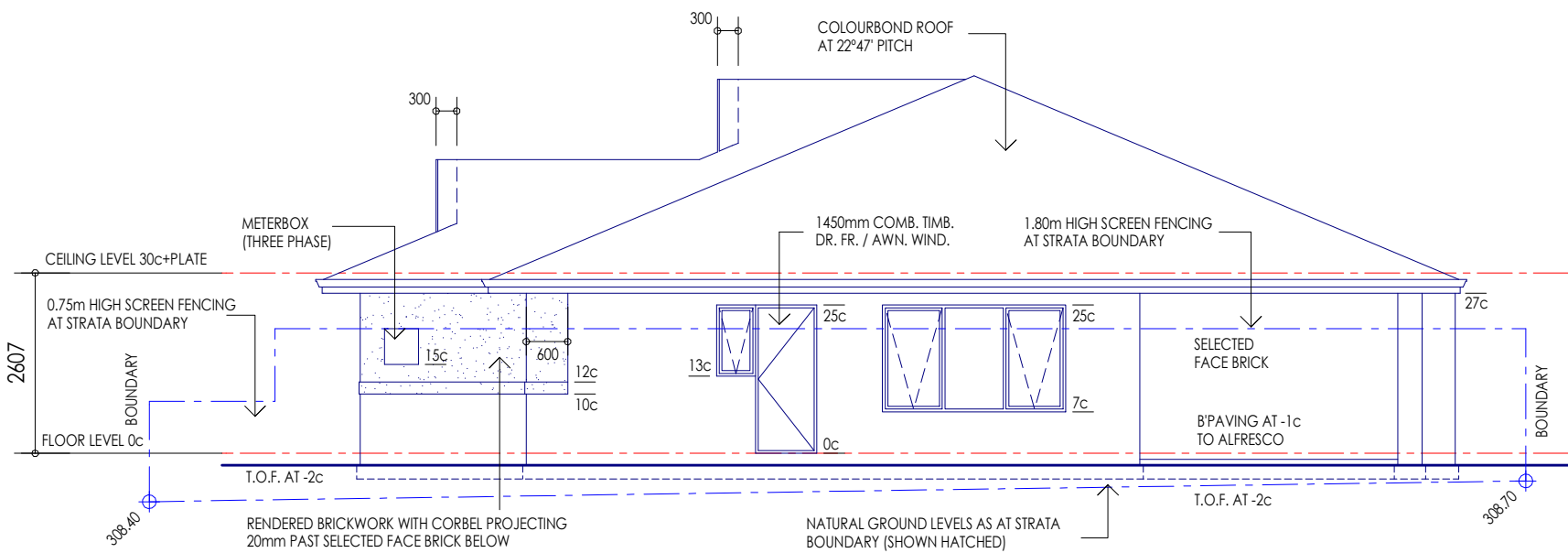
FRONT ELEVATION  
SCALE 1:100

NOTES -  
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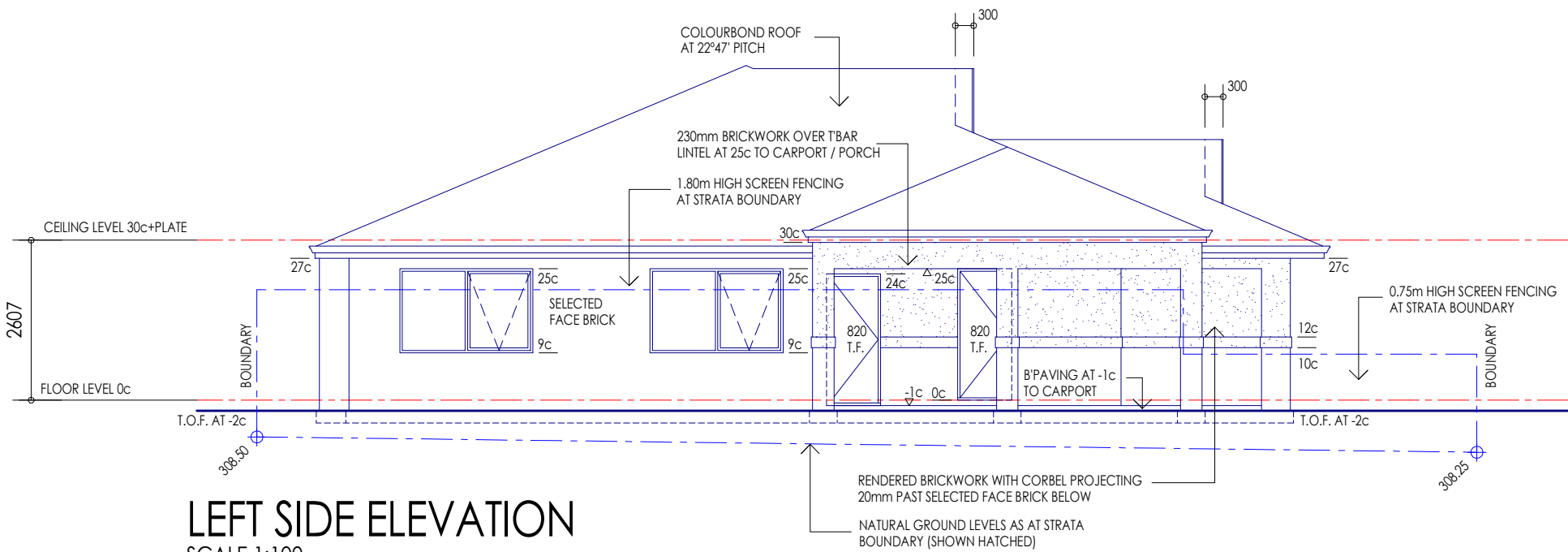
REVISIONS: 1. MK1 - 14.03.2021 2. MK2 - 18.04.2021 3. MK3 - 30.05.2021 4. MK4 - 10.06.2021	CONSTRUCTION NOTES: 1. These plans are the sole property of 'Trevor Parsons Builder' and may not be reproduced or modified in whole or in part without written permission. 2. Contractors shall check all dimensions and conditions on site prior to commencing fabrication or construction. Any discrepancies to be brought to the Supervisors attention. 3. Do not scale from Drawings.	4. Owner to note that all sizes shown are without plaster (where applicable) and should be allowed for. 5. The Builder reserves the right to alter dimensions on site to suit construction, engineering, or site conditions. 6. Unless otherwise noted, retaining walls, demolition, sewer piling, subsoil drains, blasting or other site works are all at Owners expense.	<div>trevor parsons BUILDER</div> <div>P.O. Box 49, Wagin W.A. 6315 Phone - (08) 9861 1087 BC - 8911</div>	INDIVIDUAL PROPOSED: JULIUS DEVELOPMENT © Copyright 2021 TREVOR PARSONS BUILDER	ELEVATIONS 1 ADDRESS: LOT 78 (STRATA LOT 2) CNR. CHARLES & FREDERICK STREETS, KATANNING	DRAWN: TONY	FINAL: **.**.2020
						DATE: 14.03.2021	JOB NO: _____
						SCALE: 1:200	
						CADFILE: Julius_bMk4 (Unit 2)	SHEET OF: **



REAR ELEVATION  
SCALE 1:100



RIGHT SIDE ELEVATION  
SCALE 1:100



LEFT SIDE ELEVATION  
SCALE 1:100

NOTES -

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**BUILDER**

P.O. Box 49, Wagin W.A. 6315  
Phone - (08) 9861 1087  
BC - 8911

INDIVIDUAL

PROPOSED:

**JULIUS**  
**DEVELOPMENT**

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ELEVATIONS 2

ADDRESS:  
LOT 78 (STRATA LOT 2)  
CNR. CHARLES &  
FREDERICK STREETS,  
KATANNING

DRAWN:

TONY

DATE:

14.03.2021

SCALE:

1:200

CADFILE:

Julius\_bMk4 (Unit 2)

FINAL:

\*\*.\*\*.2020

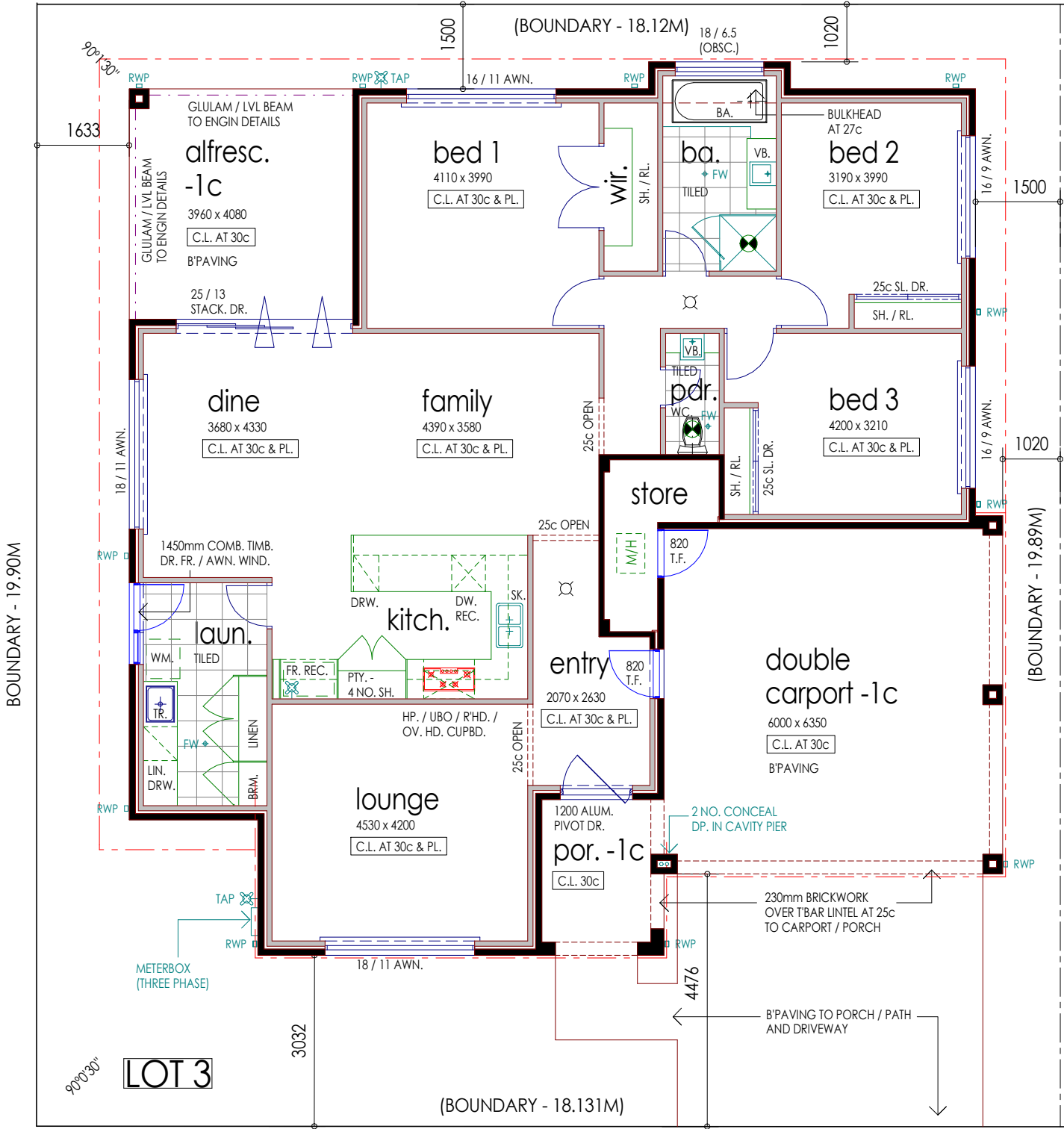
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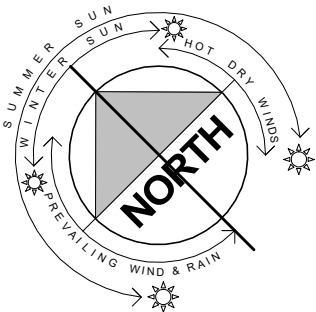
SHEET

OF:

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FLOOR PLAN - UNIT 3  
SCALE 1:100



AREAS:	
FLOOR	157.551m <sup>2</sup>
CARPORT	36.83m <sup>2</sup>
STORE	4.429m <sup>2</sup>
PORCH	5.962m <sup>2</sup>
ALFRESCO	16.157m <sup>2</sup>
TOTAL	220.929m <sup>2</sup>
PERIMETER	66.20m
SITE COVER CALC. -	56.02%
(201.662m <sup>2</sup> / 360m <sup>2</sup> )	

MAIN FLOOR LEVEL -  
00c

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**BUILDER**  
P.O. Box 49, Wagin W.A. 6315  
Phone - (08) 9861 1087  
BC - 8911

INDIVIDUAL

PROPOSED:  
**JULIUS**  
**DEVELOPMENT**

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GROUND FLOOR

ADDRESS:  
**LOT 78 (STRATA LOT 3)**  
**CNR. CHARLES &**  
**FREDERICK STREETS,**  
**KATANNING**

DRAWN:

TONY

DATE:

14.03.2021

SCALE:

1:200

CADFILE:

Julius\_bMk4 (Unit 3)

FINAL:

\*\*.\*\*.2020

JOB NO:

-----

SHEET

OF:

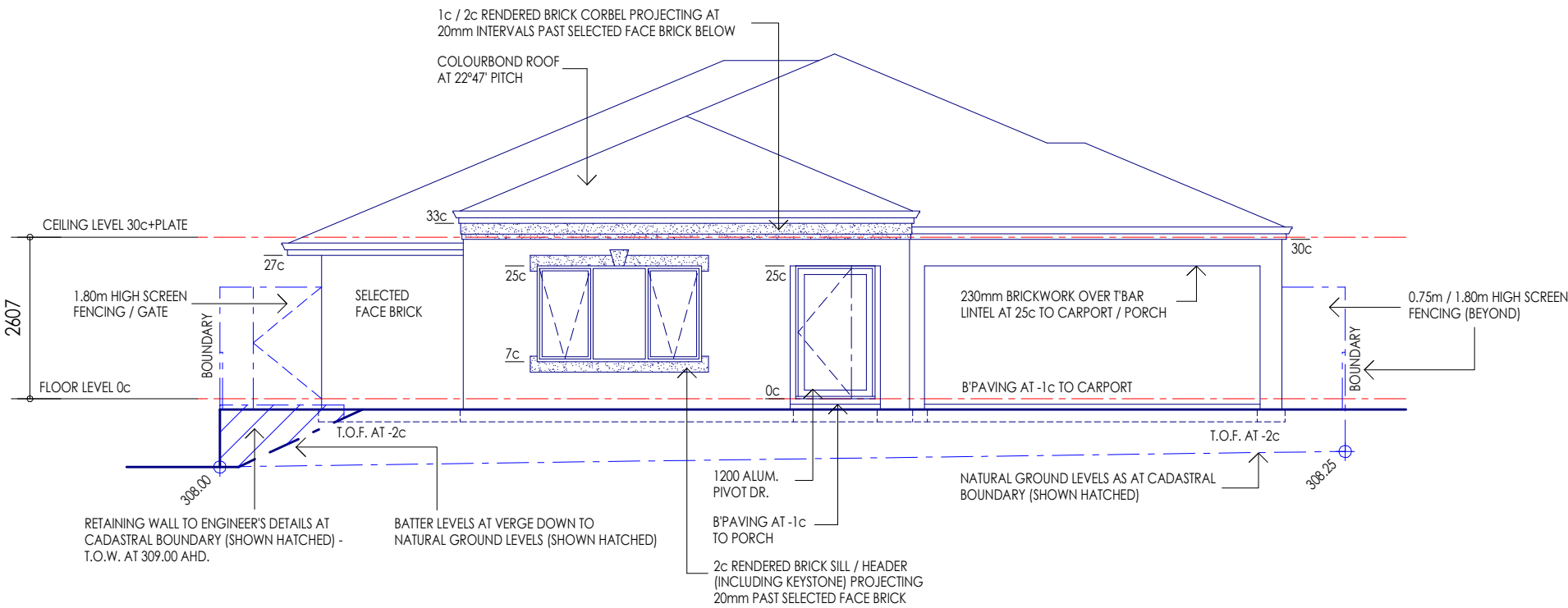
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FRONT ELEVATION (ILLUSTRATION)

NOT TO SCALE



FRONT ELEVATION

SCALE 1:100

NOTES -

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REVISIONS:

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Phone - (08) 9861 1087  
BC - 8911

INDIVIDUAL

PROPOSED:

JULIUS  
DEVELOPMENT

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ELEVATIONS 1

ADDRESS:  
LOT 78 (STRATA LOT 3)  
CNR. CHARLES &  
FREDERICK STREETS,  
KATANNING

DRAWN:  
TONY

DATE:  
14.03.2021

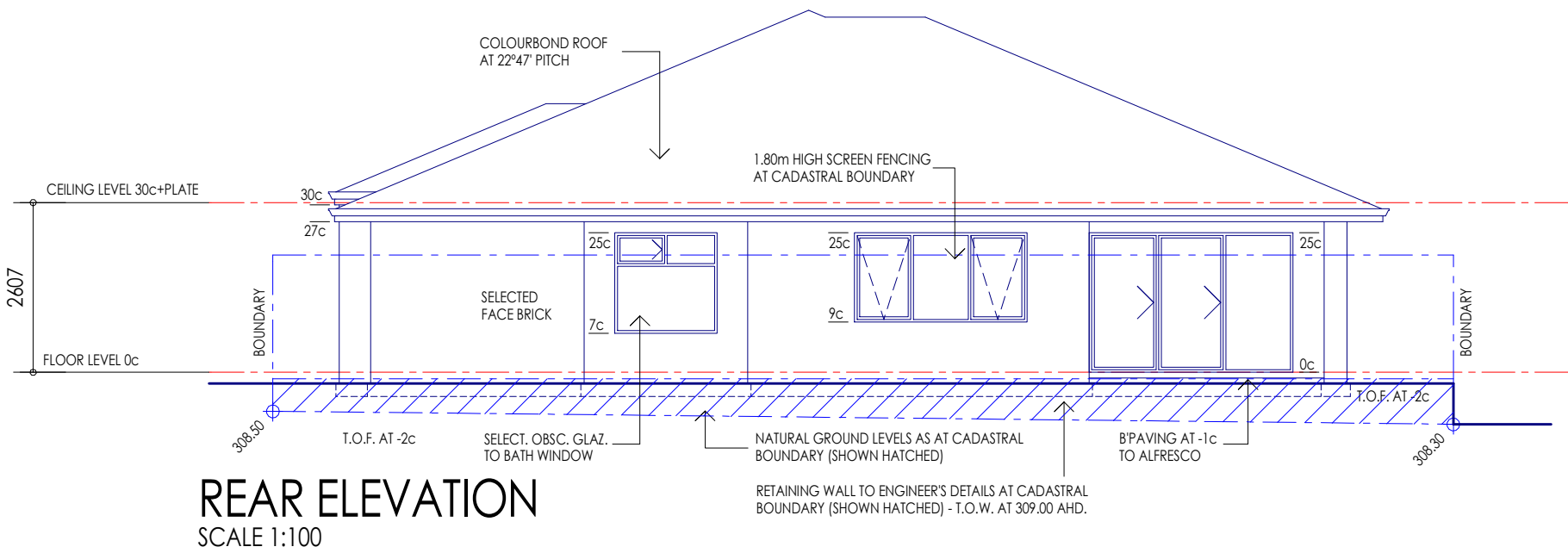
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CADFILE:  
Julius\_bMk4 (Unit 3)

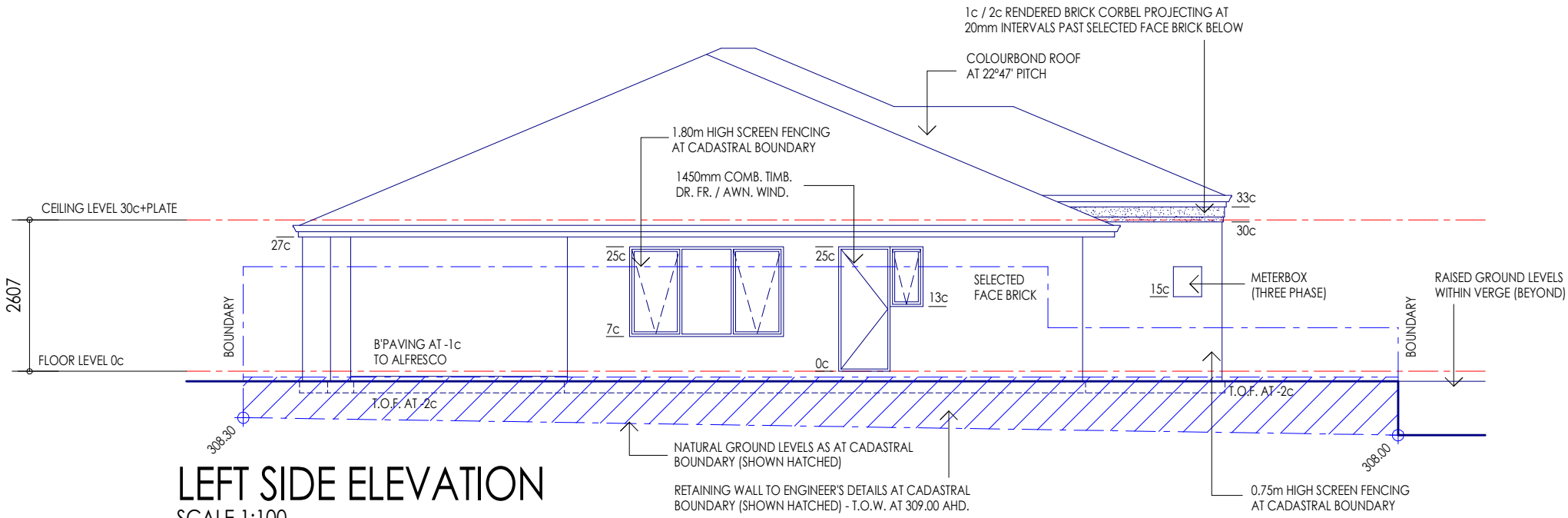
FINAL:  
\*\*.2020

JOB NO:  
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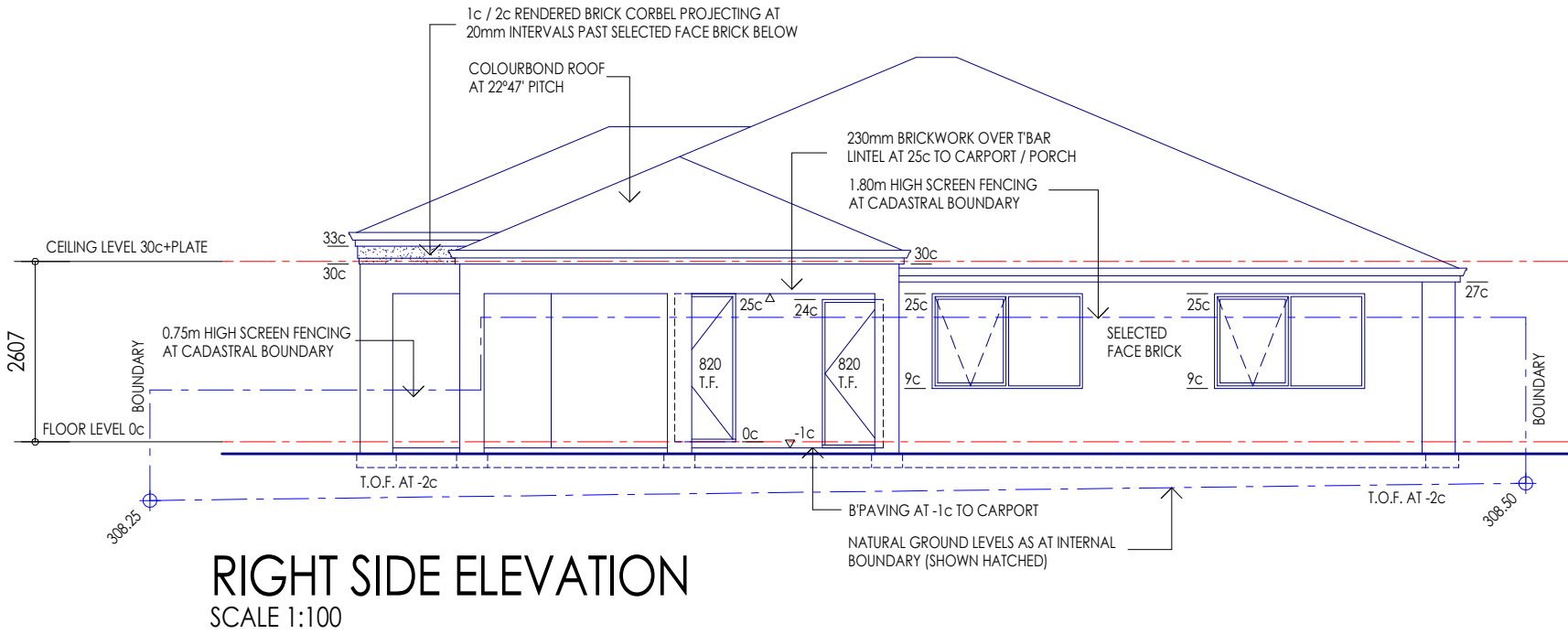
SHEET OF: \*\*



REAR ELEVATION  
SCALE 1:100



LEFT SIDE ELEVATION  
SCALE 1:100



RIGHT SIDE ELEVATION  
SCALE 1:100

NOTES -  
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						DATE: 14.03.2021	JOB NO: _____
						SCALE: 1:200	_____
						CADFILE: Julius_bMk4 (Unit 3)	SHEET OF: <b>**</b>



## General

Application description	DEVELOPMENT APPLICATION - GRAPED DWELLING
Reference number	A899 2021/220002

## Property details

Address	LOT 78 (Nº 17) CHARLES STREET, KATANNING
Land area	1083 m <sup>2</sup>
Title information (Lot type and easements)	RESIDENTIAL LOT, EXISTING HOUSE DEMOLISHED, NO EASEMENTS - PLAN 13139 / VOLUME 1102 / FOLIO 568

## Planning framework

Region Scheme zoning	R70
Local Planning Scheme zoning/R-Code	LOCAL PLANNING SCHEME Nº 5 / RESID. DESIGN CODES
Land use permissibility	ZONED RESIDENTIAL
Special control area	NOT APPLIC.
Structure plan area	NOT APPLIC.
Local development plan	ZONING MAP FOR LOCAL PLANNING Nº 5 (VPS5)
Local planning policies	REFER ABOVE
Development contributions	NOT APPLIC.
Road widening proposed	NOT APPLIC.
Is referral required to external agency? (Main Roads, WAPC, Heritage Council, etc.)	NO

## Site inspection

Site inspection undertaken	CONTOUR SURVEY - 06/09/2021 SITE PHOTOS - 10/06/2021
Verge infrastructure (lighting, power, water, side entry pit, etc.)	UNDERGROUND POWER / CONSUMER BOX, INFEED SEWER, WATER METER, HYDRAHT, SEALED ROAD / CONCRETE KERB
Street trees	2 Nº TREES FACING CHARLES STREET
Date of site inspection	REFER ABOVE
Summary of site inspection findings/ photos	VACANT SITE TO BE CLEARED OF EXISTING TREES AND FILLED WITH GRAH FILL AND RETAINED AT BOUNDARY



### 5.1.1 Site area

R-Codes Vol. 1 deemed to comply	Required (Table 1)	Proposed	Compliance
C1.1 and C1.2 – Site area requirements	Minimum lot area 260 square metres (m <sup>2</sup> )	UNIT 1 - 302M <sup>2</sup> (TRUNC. - 18M <sup>2</sup> ) UNIT 2 - 300M <sup>2</sup> UNIT 3 - 301M <sup>2</sup>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Average lot area 300 square metres (m <sup>2</sup> )	KEEPER ABOVE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Minimum frontage — m		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
C1.3	Corner truncations up to a maximum of 20m <sup>2</sup> to be added to the area of an adjoining lot	UNIT 1 - 18M <sup>2</sup>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Battle-axe – access leg is no more than 20% of site area		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

### 5.1.2 Street setback

R-Codes Vol. 1 deemed to comply	Required (Table 1)	Proposed	Compliance
C2.1 – Primary street	4M (AVERAGE)	UNIT 1 - 3.154M UNIT 2 - 3.045M UNIT 3 - 3.032M	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
C2.2 – Secondary street	1.50M	UNIT 1 - 1.512M UNIT 2/3 - N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
C2.3 – Corner truncation	1.50M	UNIT 1 - 1.50M UNIT 2/3 - N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
C2.4 – Porches, verandahs and balconies	Project into the primary street setback area to a maximum of half the required primary street setback.	UNIT 1 - 0.840M UNIT 2 - 0.955M UNIT 3 - 0.968M	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

### 5.1.3 Lot boundary setback – UNIT 1 (NORTH EAST BOUNDARY)

Boundary (select one — north, south, east or west)

Wall/section of wall	Major opening	Length	Height	Setback required	Setback provided	Compliance
Wall No 1	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	7.31 m	2.85 m	1.0 m	1.0 m	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Eaves 0M	Project no more than 750mm* into a setback area			1.0 m	1.0 m	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Wall No 2	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	13.43 m	2.95 m	1.0/1.50 m	1.0/1.72 m	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Eaves 0/0.53M	Project no more than 750mm* into a setback area			1.0/1.50 m	1.0/1.72 m	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Boundary (select one — north, south, east or west) – UNIT 3 (NORTH WEST BOUNDARY)

Wall/section of wall	Major opening	Length	Height	Setback required	Setback provided	Compliance
Wall No 3	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	12.95 m	3.33 m	1.50 m	1.633 m	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Eaves 0.53M	Project no more than 750mm* into a setback area			1.50 m	1.633 m	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Wall No 4	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	15.35 m	3.80 m	1.70 m	1.633 / 3.919 m	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Eaves 0/0.53M	Project no more than 750mm* into a setback area			1.70 m	1.633 / 3.919 m	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

\* Less setbacks may apply as per 5.1.3 C3.1, separate building code requirements may also apply.

WALL NO 1 - GARAGE (UNIT 1)

WALL NO 2 - ALFRESCO TO GARAGE (UNIT 1)

WALL NO 3 - ALFRESCO TO LAUNDRY (UNIT 3)

WALL NO 4 - ALFRESCO TO LAUNDRY (UNIT 3)

WALL HEIGHTS MEASURED ABOVE NATURAL GROUND LEVELS AS AT CADASTRAL BOUNDARY



## 5.1.3 Boundary walls – NOT APPLICABLE ON ANY OF THE UNITS

R-Codes Vol. 1 deemed to comply	Permitted	Proposed	Compliance
Boundary wall			<input type="checkbox"/> Yes <input type="checkbox"/> No
Wall length			<input type="checkbox"/> Yes <input type="checkbox"/> No
Maximum height			<input type="checkbox"/> Yes <input type="checkbox"/> No
Behind front setback			<input type="checkbox"/> Yes <input type="checkbox"/> No
Adjacent to existing boundary wall of similar/greater dimension			<input type="checkbox"/> Yes <input type="checkbox"/> No
Up to two site boundaries			<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.1.4 Open space

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C4 – Open Space (refer definition in Appendix 1)	45%	UNIT 1 – 45% UNIT 2 – 44% UNIT 3 – 44%	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## 5.1.5 Communal open space (grouped dwellings only)

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C5 – Grouped dwellings	Is communal open space proposed? If yes, refer 5.1.5 and 5.3.1	NOT APPLICABLE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## 5.1.6 Building height

R-Codes Vol. 1 deemed to comply	Required (Table 3)	Proposed	Compliance
Pitched roof			
Maximum height of wall	7.0M	UNIT 1 – 3.0M UNIT 2 – 2.90M UNIT 3 – 3.89M	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Maximum total building height			
Gable, skillion and concealed roof	8.0M	UNIT 2 – 0.20M (GABLE)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hipped and pitched roof	10.0M	UNIT 1 – 0.12M UNIT 2 – 5.98M UNIT 3 – 0.26M	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



## 5.2.1 Setback of garages and carports

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C1.1 – Garage (Primary street)	4.5m or at least 0.5m behind the dwelling alignment? (Figure 8b)	UNIT 1 - 4.507M UNIT 2 - 4.40M UNIT 3 - 4.470M	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	3m where parallel to street	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
C1.2 – Carport (Primary street)	Carport meets primary street setback requirement or	REFER ABOVE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Carport achieves 50% of Table 1 setback and:	REFER ABOVE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	- width does not exceed 60% of frontage	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	- allows unobstructed view between dwelling and street		
	- is compatible in materials and roof pitch with the dwelling		
C1.3 – Setback from right of way of communal street	Manoeuvring space of at least 6m provided?	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
C1.4 – Secondary street (if applicable)	1.5m	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.2.2 Garage width

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C2 – Garage width relative to frontage	50% OF FRONTAGE (MAX.)	UNIT 1 - 30% UNIT 2 - 33% UNIT 3 - 33%	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## 5.2.3 Street surveillance

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C3.1 – Entry points	Clearly definable entry points visible and accessible from the street	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
C3.2 – Surveillance	At least one major opening from a habitable room of the dwelling faces the street and the pedestrian or vehicular approach to the dwelling	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
C3.3 – Surveillance of battleaxe lots	At least one major opening from a habitable room of the dwelling faces the approach of the dwelling	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## 5.2.4 Street walls and fences – NOT APPLICABLE

R-Codes Vol. 1 deemed to comply	Required (Table 3)	Proposed	Compliance
C4.1 – Fence height	Fencing (excluding pillars) within front setback visually permeable above 1.2m (Figure 12)		<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.2 – Front fence pillars	Maximum solid pillar height of 1.8m		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum pillar dimensions of 400mm by 400mm		<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.2.5 Sightlines

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C5 – Sightlines	Walls, fences and other structures truncated or reduced to no higher than 0.75m within 1.5m of where walls, fences, or other structures adjoin those outlined in C5 i – iii	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



## 5.2.6 Appearance of retained dwelling - NOT APPLICABLE

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C6 – Grouped and multiple dwellings	Appearance of retained dwelling upgraded to similar maintenance standard of new development	EXISTING RESIDENCE DEMOLISHED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## 5.3.1 Outdoor living areas

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C1.1 – Outdoor living area	Area in accordance with Table 1	UNIT 1 - 29.90M <sup>2</sup> UNIT 2 - 31.08M <sup>2</sup> UNIT 3 - 31.27M <sup>2</sup>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Behind front setback	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Accessible from a primary living space	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Minimum width and length dimension of 4m (Figure 13)	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Two-thirds of the required area without permanent roof cover (Figure 13)	UNIT 1 - 44% UNIT 2 - 40% UNIT 3 - 40%	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
C1.2.	Multiple dwelling provided with a balcony (10m <sup>2</sup> , minimum dimension 2.4m) opening directly from primary living space.	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.3.2 Landscaping

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C2.1 – Grouped and multiple dwellings, common property and communal open spaces	Street setback area without car-parking (except visitor bays)	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Pedestrian access (wheelchair accessible) connecting ground floor entries with public footpath and car parking areas.	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	One tree for every four uncovered car bays (rounded to the nearest whole number)	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Lighting to pathways, communal open space and parking	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Bin areas conveniently located and screened	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Trees <3m in height retained in communal open space	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Sightlines for pedestrians and vehicles	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Line of sight between communal open space and at least two major openings	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
C2.2 – Trees and associated planting areas	1 No. Trees PER UNIT	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	1 No. 2m x 2m tree planting area	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Street setback area not more than 50% impervious surface	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



## 5.3.3 Parking

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C3.1 – Resident parking	2 No. bays	2 No. BAYS PER UNIT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
C3.2 – Visitor	bays	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.3.4 Design of car parking spaces

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C4.1 – Car space and manoeuvring area design	As per AS 2890.1	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Marked and signposted	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.2 – Visitor bays	Located outside of security barrier	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Accessible path provided	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.3 – Landscaping	Landscaping between each six consecutive bays	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.3.5 Vehicular access

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C5.1 – Access to on-site parking	Provided from communal street or right-of-way, or secondary street where no communal street or right-of-way exists, or primary street where no secondary street, communal street or right-of-way exists	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
C5.2 – Driveways to primary and secondary streets	Minimum width of 3m for driveways serving four dwellings or less	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum width of 6m	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum aggregate width of 9m (where more than one driveway proposed)	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
C5.3 – Driveways	Setback of 0.5m from side lot boundary	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	No closer than 6m to a street corner	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	No closer than 6m to a street corner		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Align at right angle to the street	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Avoids street trees	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Adequately paved and drained	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
C5.4 – Driveways design for two-way access and for vehicles to enter the street in a forward gear	Does driveway serve five or more dwellings?	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Is the distance from a car space to the street 15m or more?	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Is the street a primary distributor or integrator arterial?	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
C5.5 – Driveways for grouped dwellings (five or more)	Minimum width of 4m	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Designed for two way access	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
C5.6 – Driveways where retaining an existing dwelling	3m where retaining an existing dwelling and driveway services a grouped dwelling	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
C5.7 – Driveways for 20 or more grouped dwellings	Minimum width 12m	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No



## 5.3.6 Pedestrian access

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C6.1	Separate path (to a minimum width of 1.2m) where communal street serves more than 10 dwellings	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
C6.2	Where communal street serves more than two dwellings the configuration of the pedestrian and vehicular route is to be provided with: <ul style="list-style-type: none"> <li>• clear sight lines</li> <li>• adequate lighting</li> <li>• paving surfaces to slow traffic</li> </ul>	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
C6.3	A communal street or pedestrian path is to be no closer than 2.5m to any wall with a major opening unless privacy screening is provided to the communal street or pedestrian path.	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.3.7 Site works

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C7.1 – Site works and retaining walls between the street boundary and the street setback	0.5m or less between street boundary and the street setback, except where necessary to provide for pedestrian, universal and/or vehicle access, drainage works or natural light to a dwelling.	REFER TO PLANS - LEVELS SET AT 309.10 AND TO RELATE TO CHARLES ST. LEVELS AND PROVIDE CLEARANCE ABOVE WATER TABLE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
C7.2 – Site works and retaining walls behind front setback	Complies with Table 4: 1.0 m	1.0M HIGH RET. WALL	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
C7.3 – Impact on adjoining properties	0.5m or less within 1m of a lot boundary	1.0M HIGH RET. WALL	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## 5.3.8 Retaining walls – Deleted by amendment dated 02/07/2021

## 5.3.9 Stormwater management

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C9 – Stormwater	Stormwater contained on site	2 NO. SOAKWAYS - 1800 DIA. x 600 DE. / 1800 DIA. x 900 DE.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## 5.4.1 Visual privacy

R-Codes Vol. 1 deemed to comply	Setback required	Proposed	Compliance
	UNIT 3 AVERESCO - 1.50 m (C1.1)	1.50M WITH 1.80M BOUND. FEN.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	m (C1.1)		<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.4.2 Solar access

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
R-Codes Vol. 1 deem to comply (as applicable)	Higher than R40		<input type="checkbox"/> Yes <input type="checkbox"/> No
R25 and lower; or	35% of adjoining site area		<input type="checkbox"/> Yes <input type="checkbox"/> No
R30–R40; or	50% of adjoining site area	UNIT 2 - 10.31% SHADE OVER UNIT 1 UNIT 3 - 12.02% SHADE OVER UNIT 2	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Higher than R40			<input type="checkbox"/> Yes <input type="checkbox"/> No



## 5.4.3 Outbuildings - NOT APPLICABLE

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C3 – Small outbuildings	Not attached to a dwelling		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Non-habitable		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum 10m <sup>2</sup> in area		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum wall height and ridge height of 2.7m		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Not located within the primary or secondary street setback area		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Complies with open space and outdoor living area requirements		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Complies with setbacks		<input type="checkbox"/> Yes <input type="checkbox"/> No
C3 – Large and multiple outbuildings	Not attached to a dwelling		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Non-habitable		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum 60m <sup>2</sup>		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Setback in accordance with Table 2a		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum wall height of 2.4m		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum ridge height of 4.2m		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Not located within the primary or secondary street setback area		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Complies with open space and outdoor living area requirements		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Complies with setbacks		<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.4.4 External fixtures, utilities and facilities

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C4.1	Solar collectors proposed	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.2	Television aerials, essential plumbing and down pipes permitted	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.3	Other external fixtures not visible from the primary street	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Designed to integrate with the building	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Are located so as not to be visually obtrusive	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.4	Antennas, satellite dishes and the like not visible from the primary and secondary street	NOT APPLICABLE	<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.5	Min 4m <sup>2</sup> enclosed lockable store room with minimum dimension of 1.5m	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
C4.6	Communal bin store area provided if necessary	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
C4.7	Clothes drying areas screened from street	REFER TO PLANS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



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19 June 2021

Planning Approvals  
Shire of Katanning  
PO Box 130  
KATANNING WA 6317

### **PROPOSED SINGLE HOUSE LOT 78 (17) CHARLES STREET, KATANNING**

Rodric Planning and Development act on behalf of Trevor Parsons Builder. We have been engaged to prepare the following planning report to support this application for Three Single Storey Grouped Dwellings at the above-mentioned address. The report addresses variations to the deemed to comply provisions of the Residential Design Codes with respect to open space; vehicle access; siteworks and retaining walls. We provide the subsequent justification to address these variations under the relevant Design Principles of the Codes.

#### **Open Space**

The Design principles of Clause 5.1.4 of the Codes states:

*Development incorporates suitable open space for its context to:*

- *reflect the existing and/or desired streetscape character or as outlined under the local planning framework;*
- *provide access to natural sunlight for the dwelling;*
- *reduce building bulk on the site, consistent with the expectations of the applicable density code and/or as outlined in the local planning framework;*
- *provide an attractive setting for the buildings, landscape, vegetation and streetscape;*
- *provide opportunities for residents to use space external to the dwelling for outdoor pursuits and access within/around the site; and*
- *provide space for external fixtures and essential facilities.*

Open space is defined in the Residential Design Codes as:

*Generally, that area of a lot not occupied by any building and includes:*

- *open areas of accessible and useable flat roofs and outdoor living areas above natural ground level;*
- *areas beneath eaves;*
- *verandahs, patios or other such roofed structures not more than 0.5m above natural ground level, unenclosed on at least two sides, and covering no more than 10 per cent of the site area or 50m<sup>2</sup> whichever is the lesser;*
- *unroofed open structures such as pergolas;*
- *uncovered driveways (including access aisles in car parking areas) and uncovered car parking spaces;*

*but excludes:*

- *non-accessible roofs, verandahs, balconies and outdoor living areas over 0.5m above natural ground level; and/or*
- *covered car parking spaces and covered walkways, areas for rubbish disposal, stores, outbuildings or plant rooms.*



## Rodic Planning and Development

### 10.1.1

An open space provision of 44% has been proposed for Units 2 and 3 in lieu of the 45% deemed to comply requirement of Clause 5.1.4 of the Codes.

We provide the following design principle justification for the open space provision proposed:

- The open space variation for both dwellings is very minor. In the context of deemed to comply street and lot boundary setbacks with no boundary wall construction incorporated within the design of the dwellings it is considered that the open space variations proposed will have no negative amenity impact on any adjoining residential properties or on the Frederick Street streetscape.
- In accordance with the Explanatory Guidelines of the Codes, *"Open space serves several functions (figure 15):"*
  - *a setting for buildings;*
  - *access and car parking;*
  - *leisure opportunities for a range of domestic activities: gardening; children's play; outdoor entertaining, and leisure as an extension of inside activities, the pursuit of hobbies; and*
  - *space for functional purposes, such as clothes drying and storage of household items.*

Both dwellings have been designed with large directly north facing outdoor living areas to ensure the future residents have adequate outdoor open space areas to accommodate leisure opportunities including outdoor entertaining and gardening. The north facing outdoor living areas are large (in excess of deemed to comply requirements) and incorporate both covered and uncovered open space areas. In addition, having the laundries located with direct accessibility to a separate drying court (side setback area) will enable the entire northern orientated outdoor living areas to be utilised for entertaining and leisure activities.

- There is adequate open space around the dwellings with no boundary walls incorporated in the designs to enable easy access all the way around the units – practical for cleaning/maintenance and creates an open streetscape aspect for the dwellings. Both dwellings have been designed with large secondary outdoor living areas in front of the dwellings to enable attractive landscaped front garden areas.

#### Vehicular Access

The design principles of Clause 5.3.5 (P5.1) of the Codes states:

*Vehicular Access provided for each development site to provide:*

- *Vehicle access safety;*
- *Reduced impact of access points on the streetscape;*
- *Legible access;*
- *Pedestrian safety;*
- *Minimal crossovers; and*
- *High quality landscaping focus*

The garage and associated driveway of proposed Unit 1 is located so as to gain vehicle access from the 'Primary Street (Charles Street) in lieu of the Secondary Street (Frederick Street) which is a variation to the deemed to comply provisions of Clause 5.3.5 of the Codes.

We wish to provide the following justification for having the vehicular access for proposed Unit 1 via the 'Primary Street' in accordance with the above-mentioned design principles.

- The subject lot is a corner lot property with the new dwelling designed with a front entry door facing Charles Street and hence determines that this is the primary street for the property. Whilst the dwelling





## Rodic Planning and Development

has been designed with a primary street elevation to Charles Street, the Frederick Street elevation also presents well – large major openings to habitable rooms (Bedrooms 2 and 3) facing the street.

- The proposed vehicle access point for the lot meets the 'Vehicle access safety' design principle being located away from the intersection of Charles Street and Frederick Street. The original dwelling that was demolished to make way for the proposed three grouped dwellings also had its garage and vehicle access from Charles Street. Having at least one of the three grouped dwellings facing Charles Street will ensure an attractive primary street elevation is achieved to both lot frontages.
- Given both Charles Street and Frederick Street are local roads, it is considered that having two dwellings with vehicle access from Frederick Street with one dwelling having vehicle access from Charles Street will minimise the proliferation of crosses within the verge area to the one street without impacting on vehicle safety - reduces the impact of having three vehicle access points off Frederick Street and therefore meets the 'minimal crossovers' design principle.
- The primary street elevation of Unit 1 has been well designed with the Bed 1 building line as well as porch sitting forward of the garage to minimise any garage door dominance on the Charles Street streetscape. Having the centrally raised roof associated with the Bedroom 1 and porch incorporating 2c rendered brick corbel further diminishes any negative impact of the garage door on the primary street elevation. The garage is setback 1.0 metre from the north-east side lot boundary with a garage/frontage ratio well under 50%.
- Having to locate a garage off the lot frontage that is designated as a secondary street (Frederick Street) would likely see a garage with a 1.5 metre secondary street setback – the garage would become a dominant element in the streetscape elevation. In addition, locating the garage off the Frederick Street lot frontage would see the garage utilising a large portion of the lot's northern aspect – not a great energy efficient outcome for the dwelling. The proposed design enables the outdoor living area incorporating alfresco as well as large major openings to the Family and Dining rooms to maximise the northern aspect of the site. Proposed Unit 1 has been designed to present to both street frontages with active elevations presenting to both streets.

### Site works and Retaining Walls

The Design principles of Clause 5.3.7 of the Codes states:

*P 7.1 Development that considers and responds to the natural features of the site and requires minimal excavation/fill.*

*P 7.2 Where excavation/fill is necessary, all finished levels respecting the natural ground level at the lot boundary of the site and as viewed from the street*

The Design principles of Clause 5.3.8 of the Codes states:

*P8 Retaining walls that result in land which can be effectively used for the benefit of residents and do not detrimentally affect adjoining properties and are designed, engineered and landscaped having due regard to clauses 5.3.7 and 5.4.1.*

A new fill retaining wall is proposed on the NE side lot boundary that the parent lot shares with the adjoining property at HN 15 Charles Street, Katanning. Fill retaining in excess of 500mm above the existing NGL is associated with the NE side boundary that aligns with Units 2 and 3 as noted on the plans. Fill retaining in excess of 500mm is proposed along the NW side lot boundary of proposed Unit 3. Given the low level of the site with respect to both the Frederick Street and Charles Street road levels, fill retaining is required for



the development to eliminate the chance of stormwater runoff from the street back in to the proposed dwellings. As a result, there will be fill retaining in excess of 500mm within the Frederick Street setback area of all three grouped dwellings.

We provide the following justification for the variations in accordance with the above-mentioned Design Principles:

- The fill retaining on the north-east side lot boundary will for the most part adjoin a vehicle access leg associated with the rear grouped dwelling at 15 Charles Street Katanning (please refer to aerial photo and site photo). The maximum height of the fill retaining wall on the NE side boundary will be 710mm. Given the adjoining vehicle access leg and the rear dwelling at 15 Charles Street being well setback from the common lot boundary it shares with the subject site it is considered that the fill retaining wall will have no negative bulk amenity impact on the two existing grouped dwellings at 15 Charles Street. Given the orientation of the site the NE fill retaining wall will not create any negative overshadowing amenity impact on the adjoining dwellings at 15 Charles Street.
- The fill retaining within the Frederick Street lot frontage across the three grouped dwellings will range from 410mm to a maximum height of 1.0m – low side from Unit 1 to high side Unit 3. The 1.0 metre max height is located at the SW corner of proposed Unit 3 and is located well away from the intersection of Frederick Street and Charles Street. It needs to be stressed that all of the fill retaining proposed is required to ensure the dwellings are at appropriate levels to minimise the chance of flooding. The fill retaining is not proposed to take advantage of views or heights but rather simply a practical and safe building practice requirement. Please refer to photos demonstrating how low the subject lot is with respect to the adjoining road levels at the end of this report.
- Fill retaining in excess of 500mm up to a maximum height of 1.0 metre is proposed on the NW side lot boundary of proposed unit 3. The fill retaining will have no negative amenity impact on any adjoining residential development and given the adjoining road levels will not look bulky with respect to the Frederick Street streetscape.

We therefore respectfully request that Council considers the application on its merits and supports the development as per the attached plans.

Should you require any further information I can be contacted on 9272 3533.

Kind Regards,

Richard Rodic



**Site/Aerial Photo – 17 Charles Street, Katanning**



**Photo 1 – Subject Site – View of Subject site from Charles Street lot frontage**





**Photo 2 – Subject Site – HN 17 Charles Street, Katanning – View of existing dwelling from the intersection of Charles Street and Frederick Street**



**Photo 3 – View of the adjoining development to the NE at HN 15 Charles Street - the existing vehicle driveway to the rear grouped dwelling will adjoin the Fill retaining on this common lot boundary – no negative amenity impact on any major openings to habitable rooms of the adjoining two grouped dwellings**

**From:** Richard Rodic <richard@mrodic.com.au>  
**Sent:** Tuesday, 24 August 2021 9:10 PM  
**To:** Delma Baesjou <Delma@aytonbaesjou.com.au>  
**Cc:** Tony Noonan <noonant624@gmail.com>  
**Subject:** FW: Ref: A899 2021220002 - Lot 78 (17) Charles Street, Katanning– additional info required .

Hello Delma,

Thank you for your email below to Gary and Tony.

I would like to provide the following justification to support Item 4 of your email below:

The design principles of Clause 5.3.5 of the Codes states:

P5.1 Vehicular access provided for each development site to provide:

- vehicle access safety;
- reduced impact of access points on the streetscape;
- legible access;
- pedestrian safety;
- minimal crossovers; and
- high quality landscaping features.

We wish to provide the following justification for the combined crossover width for this three grouped dwelling development exceeding 9 metres in total in accordance with the above-mentioned design principles:

- The subject site is a corner lot with each of the three grouped dwellings having their own street frontage. The grouped dwelling development can be subdivided into either three green title lots or three survey strata lots without common property. It is considered that each of the dwellings is entitled to an independent driveway and crossover to enable safe vehicle access to the respective lots. Whilst a three grouped dwelling development configured with a common property driveway lot servicing all three dwellings would result in less aggregate crossover width for the site it would be highly unusual and impractical to design dwellings as such on a corner lot. Such a configuration would result in a greater portion of the overall parent lot area being brick paved with less opportunity for deep soil landscaped areas. Further to this argument should the subject site have been subdivided in the first instance each of the new titled lots would be entitled to their own vehicle access. The fact this development is for three grouped dwellings on a large parent lot should not predicate that the site as a whole can only have an aggregate crossover width of nine (9) metres maximum.
- It is considered that the intent of this provision is to limit crossover widths to what is considered safe and legible to the development proposed. Each dwelling has a driveway width and associated crossover limited to align with the double carport opening width which will allow safe vehicle access for each of the dwellings and at the same time enable adequate area for street setback area landscaping. All individual driveway widths are well under the 6.0 metre maximum width enabling adequate area for high quality landscaping features.
- The configuration of the three grouped dwellings with two vehicle access points on the Frederick Street lot frontage and one vehicle access point off the Charles Street lot frontage reduces the impact of access points all being from Frederick Street and will result in an overall better streetscape outcome for both streets
- All driveways/crossovers are well setback from the corner to enable safe vehicle access and not compromise pedestrian safety with respect to both street frontages.
- All dwellings have been designed with garages located behind the primary street setback line so as to not dominate the streetscape. Each of the dwellings has lot frontages in excess of 18m with respect to their vehicle access location which ensures that the garages and associated driveways will not dominate the streetscape. Each of the dwellings will present as well designed single storey houses incorporating practical double garages that will largely be screened by street setback area landscaping.

We therefore respectfully request that Council considers the application on its merits and supports the development as per the plans proposed.

Kind Regards,

**Richard Rodic**  
**Director**



Phone: 9272 3533  
 Mobile: 0417 935 449  
 Email: [richard@mrodic.com.au](mailto:richard@mrodic.com.au)  
 Unit 4/165 Seventh Avenue, Inglewood 6052  
 PO Box 33, Inglewood WA 6932



**10.2.1      User Agreement - Katanning Aerodrome (Reserve 37629)**  
**SEE WHITE ATTACHMENT**

**File Ref:** A3084  
**Position:** Manager of Works  
**Date Report Prepared:** 21 March 2006

**Issue:**

To consider entering into a user agreement for construction of a hangar on 114m<sup>2</sup> of Reserve 37629.

**Body/ Background:**

Reserve 37629 is crown land vested in the Shire for the purpose of aerial landing ground and is comprised of 486.7352ha. This reserve is on the south side of the Katanning – Nyabing Rd approximately seven kilometres due east of the Katanning townsite.

The land to be leased is located one metre directly west-south-west of the existing hangars on the sealed apron (see attached plan).

At the present time the airstrip is being used approximately four times a week by groups, such as:

- Royal Flying Doctor Service
- Army/Air Force
- Katanning Aero Club
- Aerial Spraying
- Various other aircraft

**Officer's Comments:**

The applicant approached the Shire to install a hangar at the Shire's Aerodrome for personal use on 11 January 2006. A user agreement has been drafted for consideration (copy attached).

The hangar is to be installed by the applicant at their own expense and the apron extended by the Shire. This work would be undertaken by the Shire Works Crew and is required to provide access to the proposed hangar. The cost to the Shire for extending the apron would be minimal. It is recommended to include these costs in the budget for 2006/07.

The hangar would have to receive building approval from the Shire before any work was undertaken. It is recommended to allow access to the land to install the hangar allowing for the seasonal conditions of the ground.

The applicant is to install a cement floor with black plastic underlay and weld mesh for reinforcing at their own expense.

For this hangar to be installed it is recommended that a user agreement be entered into for no less than twenty years for \$250 per annum indexed by CPI to safeguard the use of this land for the user.

**Statutory Environment:** Nil.

**Policy Implications:** Nil.

**Strategic Implications:** Nil.

**Financial Implications:**

Council has not budgeted to receive any income from this land in this financial year.

The extension to the sealed apron would incur a cost to Council of approximately \$5,000 and it is recommended to include these costs in the 2006/07 budget. The intent of the annual fee is to recoup this cost over the life of the lease.

**Officer's Recommendation/Council Motion:**

**Moved: CR D REES**

**Seconded: CR G POETT**

**OC142/06      That Council authorise the Chief Executive Officer to negotiate a user agreement with the applicant to construct a hangar of approximately 114m<sup>2</sup> at Reserve 37629 in accordance with the draft user agreement attached.**

**CARRIED UNANIMOUSLY**

**Voting Requirement:** Simple Majority



WESTERN



AUSTRALIA

REGISTER NUMBER	
600/DP75440	
DUPLICATE EDITION	DATE DUPLICATE ISSUED
N/A	N/A

# RECORD OF QUALIFIED CERTIFICATE OF

VOLUME  
LR3163

FOLIO  
526

## CROWN LAND TITLE

UNDER THE TRANSFER OF LAND ACT 1893  
AND THE LAND ADMINISTRATION ACT 1997

### NO DUPLICATE CREATED

The undermentioned land is Crown land in the name of the STATE of WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

### LAND DESCRIPTION:

LOT 600 ON DEPOSITED PLAN 75440

### STATUS ORDER AND PRIMARY INTEREST HOLDER: (FIRST SCHEDULE)

STATUS ORDER/INTEREST: RESERVE UNDER MANAGEMENT ORDER

PRIMARY INTEREST HOLDER: SHIRE OF KATANNING OF PO BOX 130, KATANNING  
(XE M165483 ) REGISTERED 23 JANUARY 2013

### LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

1. M165481 RESERVE 37629 FOR THE PURPOSE OF AERIAL LANDING GROUND REGISTERED 23.1.2013.
- M165483 MANAGEMENT ORDER. CONTAINS CONDITIONS TO BE OBSERVED. REGISTERED 23.1.2013.
2. K718981 MEMORIAL. CONTAMINATED SITES ACT 2003 REGISTERED 19.9.2008.

Warning: (1) A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
Lot as described in the land description may be a lot or location.  
(2) The land and interests etc. shown hereon may be affected by interests etc. that can be, but are not, shown on the register.  
(3) The interests etc. shown hereon may have a different priority than shown.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

### STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND:	DP75440.
PREVIOUS TITLE:	LR3150-52.
PROPERTY STREET ADDRESS:	NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AREA:	SHIRE OF KATANNING.
RESPONSIBLE AGENCY:	DEPARTMENT OF LANDS (SLSD).

END OF PAGE 1 - CONTINUED OVER

ORIGINAL CERTIFICATE OF CROWN LAND TITLE  
QUALIFIED

REGISTER NUMBER: 600/DP75440

VOLUME/FOLIO: LR3163-526

PAGE 2

NOTE 1: K386573 CORRESPONDENCE FILE 04089-1989-01RO



**ORIGINAL****INSTRUCTIONS**

1. If insufficient space in any section, Additional Sheet Form B1 should be used with appropriate headings. The boxed sections should only contain the words "See Annexure".
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the person signing this document and their witnesses.

**NOTES**

1. **RESERVE DESCRIPTION**  
Reserve number and details to be stated. The Volume and Folio numbers to be stated.
2. **MANAGEMENT BODY**  
State the full name and address of management body.
3. **CONDITIONS**  
Detail the conditions specified by the Minister to be observed by the management body in its care control and management of the Reserve.
4. **ATTESTATION**  
This document is to be executed by the Minister for Lands or a person to whom the power to grant a management order under section 46 of the Land Administration Act 1997 has been duly delegated under section 9(1) of the Act (if applicable).

**EXAMINED****M165483 XE**

23 Jan 2013 15:33:28 Midland

**MANAGEMENT ORDER (XE)**

LODGED BY State Land Services

ADDRESS RDL - South East - Box 98C

PHONE No.  
FAX No.REFERENCE No. Shannon Alford Job: 111225 File:  
04089-1989 Ph: 6552 4661 Fax: 6552 4415

ISSUING BOX No.

PREPARED BY State Land Services

ADDRESS RDL - South East - Box 98C

PHONE No.  
FAX No.INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO  
OTHER THAN LODGING PARTY

5

TITLES, LEASES, DECLARATIONS ETC LODGED  
HEREWITH

1. Dup m/o	Received Items
2. Oracle	Nos. 2
3. _____	
4. _____	Receiving Clerk
5. _____	
6. _____	

111225-005



Registered pursuant to the provisions of the TRANSFER OF  
LAND ACT 1893 as amended on the day and time shown  
above and particulars entered in the Register.



FORM LAA-1023

SECTION 46

WESTERN AUSTRALIA  
LAND ADMINISTRATION ACT 1997 as amended  
TRANSFER OF LAND ACT 1893 as amended

**MANAGEMENT ORDER (XE)**

## RESERVE DESCRIPTION (NOTE 1)

37629
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## EXTENT

Whole
-------

## VOLUME

0000 3163
--------------

## FOLIO

000 526
------------

## MANAGEMENT BODY (NOTE 2)

Shire of Katanning of Po Box 130 Katanning WA 6317
--

## CONDITIONS (NOTE 3)

To be utilised for the designated purpose of "Aerial Landing Ground" only.
--

THE MINISTER FOR LANDS (IN THE NAME OF AND ON BEHALF OF THE STATE OF WESTERN AUSTRALIA) ORDERS THAT THE CARE, CONTROL AND MANAGEMENT OF THE ABOVE RESERVE BE PLACED WITH THE MANAGEMENT BODY DESCRIBED ABOVE FOR THE PURPOSE FOR WHICH THE LAND COMPRISING THE RESERVE IS RESERVED UNDER SECTION 41 OF THE LAND ADMINISTRATION ACT 1997, AND FOR PURPOSES ANCILLARY OR BENEFICIAL TO THAT PURPOSE TO THE CONDITIONS ABOVE

Dated this	21 <sup>st</sup>	day of	January	in the year	2013
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## ATTESTATION (NOTE 4)

J. Leeman	Janice Leeman	ATTORNEY GENERAL STATE LANDS - SOUTH EAST STATE LAND SERVICES
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10.1.3

REGISTER NUMBER

502/DP63082

DUPLICATE

EDITION  
N/A

DATE DUPLICATE ISSUED

N/A

WESTERN



AUSTRALIA

# RECORD OF QUALIFIED CERTIFICATE OF CROWN LAND TITLE

UNDER THE TRANSFER OF LAND ACT 1893  
AND THE LAND ADMINISTRATION ACT 1997

VOLUME  
LR3157

FOLIO  
864

## NO DUPLICATE CREATED

The undermentioned land is Crown land in the name of the STATE of WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.

REGISTRAR OF TITLES



## LAND DESCRIPTION:

LOT 502 ON DEPOSITED PLAN 63082

## STATUS ORDER AND PRIMARY INTEREST HOLDER: (FIRST SCHEDULE)

STATUS ORDER/INTEREST: RESERVE UNDER MANAGEMENT ORDER

PRIMARY INTEREST HOLDER: SHIRE OF KATANNING OF POST OFFICE BOX 130, KATANNING  
(XE L804772 ) REGISTERED 9 DECEMBER 2011

## LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

- I. L080384 RESERVE 37809 FOR THE PURPOSE OF V H F RADIO MAST SITE REGISTERED  
21.9.2009.
- L804771 CHANGE OF RESERVE PURPOSE. PURPOSE CHANGED TO COMMUNICATION SITE  
REGISTERED 9.12.2011.
- L804772 MANAGEMENT ORDER. CONTAINS CONDITIONS TO BE OBSERVED.  
REGISTERED 9.12.2011.

- Warning: (1) A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
Lot as described in the land description may be a lot or location.
- (2) The land and interests etc. shown hereon may be affected by interests etc. that can be, but are not, shown on the register.
- (3) The interests etc. shown hereon may have a different priority than shown.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

## STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP63082 [SHEET 1].  
PREVIOUS TITLE: LR3147-84, LR3147-147.  
PROPERTY STREET ADDRESS: LOT 502 BRAESIDE RD, KATANNING.  
LOCAL GOVERNMENT AREA: SHIRE OF KATANNING.

END OF PAGE 1 - CONTINUED OVER

ORIGINAL CERTIFICATE OF CROWN LAND TITLE  
QUALIFIED

REGISTER NUMBER: 502/DP63082

VOLUME/FOLIO: LR3157-864

PAGE 2

RESPONSIBLE AGENCY: DEPARTMENT OF REGIONAL DEVELOPMENT AND LANDS (SLSD).

NOTE 1: L804770 CORRESPONDENCE FILE 00969-1991-01RO



FORM LAA-1023

SECTION 46

WESTERN AUSTRALIA  
LAND ADMINISTRATION ACT 1997 as amended  
TRANSFER OF LAND ACT 1893 as amended

**MANAGEMENT ORDER (XE)**

RESERVE DESCRIPTION (NOTE 1)

RESERVE DESCRIPTION (NOTE 1)	EXTENT	VOLUME	FOLIO
37809	Whole	3157	864

MANAGEMENT BODY (NOTE 2)

Shire of Katanning of Post Office Box 130, <sup>Katanning</sup>~~Katanning~~ Western Australia 6317

Assist. Registrar of Titles  
J. Leeman

CONDITIONS (NOTE 3)

To be utilised for the designated purpose of "Communications Site" and for purposes ancillary or beneficial to that purpose only.

THE MINISTER FOR LANDS (IN THE NAME OF AND ON BEHALF OF THE STATE OF WESTERN AUSTRALIA) ORDERS THAT THE CARE, CONTROL AND MANAGEMENT OF THE ABOVE RESERVE BE PLACED WITH THE MANAGEMENT BODY DESCRIBED ABOVE FOR THE PURPOSE FOR WHICH THE LAND COMPRISING THE RESERVE IS RESERVED UNDER SECTION 41 OF THE LAND ADMINISTRATION ACT 1997, AND FOR PURPOSES ANCILLARY OR BENEFICIAL TO THAT PURPOSE TO THE CONDITIONS ABOVE

Dated this 8<sup>th</sup> day of December in the year 2011

ATTESTATION (NOTE 4)

J. Leeman

Janice Leeman

SENIOR STATE LAND OFFICER  
STATE LANDS - SOUTH EAST  
STATE LAND SERVICES

**INSTRUCTIONS**

1. If insufficient space in any section, Additional Sheet Form B1 should be used with appropriate headings. The boxed sections should only contain the words "See Annexure".

2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by parties.

3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the person signing this document and their witnesses.

**NOTES****1. RESERVE DESCRIPTION**

Reserve number and details to be stated. The Volume and Folio numbers to be stated.

**2. MANAGEMENT BODY**

State the full name and address of management body.

**3. CONDITIONS**

Detail the conditions specified by the Minister to be observed by the management body in its care control and management of the Reserve.

**4. ATTESTATION**

This document is to be executed by the Minister for Lands or a person to whom the power to grant a management order under section 46 of the Land Administration Act 1997 has been duly delegated under section 9(1) of the Act (if applicable).

EXAMINED

**DUPLICATE****L804772 XE****09 Dec 2011 08:58:03 Midland****MANAGEMENT ORDER (XE)**

LODGED BY State Land Services

ADDRESS RDL - South East - Box 98C

PHONE No.

FAX No.

REFERENCE No. Jamie-lee King File: 00969-1991, PH: 6552 4584 FAX: 6552 4415

ISSUING BOX No.

PREPARED BY State Land Services

ADDRESS RDL - South East - Box 98C

PHONE No.

FAX No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC LODGED HEREWITH

- |          |                 |
|----------|-----------------|
| 1. _____ | Received Items  |
| 2. _____ | Nos.            |
| 3. _____ |                 |
| 4. _____ | Receiving Clerk |
| 5. _____ |                 |
| 6. _____ |                 |

113288-003



Registered pursuant to the provisions of the TRANSFER OF LAND ACT 1893 as amended on the day and time shown above and particulars entered in the Register.







Shire of  
**Katanning**  
Heart of the Great Southern

List of Accounts Paid  
August 2021



# Schedule of Accounts Paid - August 2021

10.2.1

## Cheque Payments

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
1	42383	05/08/2021	SHIRE OF KATANNING			956.75
	INV DEDUCTION	21/07/2021	SHIRE OF KATANNING	Payroll deductions	78.00	
	INV DEDUCTION	21/07/2021	SHIRE OF KATANNING	Payroll deductions	40.00	
	INV KLCPTYCSH21	26/07/2021	SHIRE OF KATANNING	KLC Petty Cash July 2021	542.10	
	INV ADMPTYCSH21	26/07/2021	SHIRE OF KATANNING	ADMIN Petty Cash July 2021	296.65	
2	42384	13/08/2021	SHIRE OF KATANNING			118.00
	INV DEDUCTION	04/08/2021	SHIRE OF KATANNING	Payroll deductions	78.00	
	INV DEDUCTION	04/08/2021	SHIRE OF KATANNING	Payroll deductions	40.00	
3	42385	19/08/2021	SHIRE OF KATANNING			429.90
	INV ADMPTYCSH21	16/08/2021	SHIRE OF KATANNING	ADMIN Petty Cash July - August 2021	429.90	
4	42386	27/08/2021	SHIRE OF KATANNING			668.65
	INV DEDUCTION	18/08/2021	SHIRE OF KATANNING	Payroll deductions	78.00	
	INV DEDUCTION	18/08/2021	SHIRE OF KATANNING	Payroll deductions	44.00	
	INV KLCPTYCSH	24/08/2021	SHIRE OF KATANNING	KLC Petty Cash August 2021	546.65	
					<b>Cheque Total</b>	<b>\$ 2,173.30</b>

## EFT Payments

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
5	EFT32557	05/08/2021	REGIONAL RETAILERS PTY LTD			213.64
	INV 027092/O0027	20/12/2020	REGIONAL RETAILERS PTY LTD	LIBRARY Gingerbread Man Ingredients for Story Time Christmas Party	42.51	
	INV 0090	07/05/2021	REGIONAL RETAILERS PTY LTD	LIBRARY Staff Amenities	142.33	
	INV 0100	04/06/2021	REGIONAL RETAILERS PTY LTD	LIBRARY Staff Amenities	28.80	
6	EFT32558	05/08/2021	WA Contract Ranger Services P/L			6,881.60
	INV 00003404	23/07/2021	WA Contract Ranger Services P/L	ANIMAL CONTROL Ranger Relief 120721 - 230721	6,881.60	
7	EFT32559	05/08/2021	Station Motors (1974) Pty Ltd t/a Katanning Mazda, Edwards Holden & Edwards Isuzu Ute			315.46
	INV R43346	13/07/2021	Station Motors (1974) Pty Ltd t/a Katanning Mazda, Edwards Holden & Edwards Isuzu Ute	KA357 MAZDA T/TOP Ignition Switch Replacement	315.46	



# Schedule of Accounts Paid - August 2021

10.2.1

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
8	EFT32560	05/08/2021	CMS Events			2,200.00
	INV CMS00675	02/07/2021	CMS Events	BLOOM FESTIVAL CMS Services June 2021	2,200.00	
9	EFT32561	05/08/2021	DF McGuire Farm Trust			44,000.00
	INV 0013	26/07/2021	DF McGuire Farm Trust	WORKS Lake Coyrecup Rd 20,000 Square Meters of Gravel	44,000.00	
10	EFT32562	05/08/2021	Easi			2,736.41
	INV 147829	01/08/2021	Easi	1HIB928 Vehicle Lease Repayment July 2021	2,736.41	
11	EFT32563	05/08/2021	AUSTRALIAN LIVESTOCK MARKETS ASSOCIATION			2,793.48
	INV 00000289	19/05/2021	AUSTRALIAN LIVESTOCK MARKETS ASSOCIATION	SALEYARDS Australian Livestock Markets Association Subscription 21/22	2,793.48	
12	EFT32564	05/08/2021	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY			1,097.00
	INV 502568973	03/07/2021	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	ACMA License Renewal Land Mobile Shire Site Zuilecom Rd & Ambulatory System 2021/22	1,097.00	
13	EFT32565	05/08/2021	AUSTRALIAN TAXATION OFFICE			14,447.00
	INV BAS	30/06/2021	AUSTRALIAN TAXATION OFFICE	BAS FOR JUNE 2021	14,447.00	
14	EFT32566	05/08/2021	AUSTRALIAN TAXATION OFFICE			28,911.00
	INV PAYG	21/07/2021	AUSTRALIAN TAXATION OFFICE	PAYG PAY 2	28,911.00	
15	EFT32567	05/08/2021	SANDY BOXALL			91.00
	INV 00000476	27/07/2021	SANDY BOXALL	GOVERNANCE Catering for Strategic Plan & Budget Workshop for Councillors 060721	91.00	
16	EFT32568	05/08/2021	BTW RURAL SUPPLIES			130.00
	INV 30603	03/06/2021	BTW RURAL SUPPLIES	DEPOT 20 Metre Water Hose for Wash Down Bay	130.00	
17	EFT32569	05/08/2021	BURANDO HILL PROPERTIES PTY LTD			49.57
	INV #KAT19831	18/05/2021	BURANDO HILL PROPERTIES PTY LTD	KA277 Isuzu D-Max Gauge for Boomspray	49.57	
18	EFT32570	05/08/2021	D & T WINDOW CLEANING			1,500.00
	INV 961	19/07/2021	D & T WINDOW CLEANING	MEDICAL CENTRE Window Cleaning	1,500.00	
19	EFT32571	05/08/2021	RAY FORD SIGNS			28.49
	INV 12186	14/07/2021	RAY FORD SIGNS	ADMIN Change of Etch Mark on the Front Window Opening Times	28.49	

# Schedule of Accounts Paid - August 2021

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
20	EFT32572	05/08/2021	GRANDE FOOD SERVICE			1,113.55
	INV 4181891	21/07/2021	GRANDE FOOD SERVICE	KLC Kiosk Refreshments July 2021	1,113.55	
21	EFT32573	05/08/2021	GREAT SOUTHERN FLOOR COVERINGS			340.00
	INV 3038	28/07/2021	GREAT SOUTHERN FLOOR COVERINGS	MEDICAL CENTRE Entrance Mats	340.00	
22	EFT32574	05/08/2021	DEPARTMENT OF HUMAN SERVICES			10.56
	INV 180124667	12/07/2021	DEPARTMENT OF HUMAN SERVICES	GOVERNANCE Council Services Centerpay 010621 - 300621	10.56	
23	EFT32575	05/08/2021	KATANNING AREA TELEPHONES			143.00
	INV L0005	22/07/2021	KATANNING AREA TELEPHONES	STANDPIPE Maintenance Locating at Badgebup Tanks	143.00	
24	EFT32576	05/08/2021	ROYAL PLUMBING (WA)			1,959.10
	INV 00005471	30/11/2020	ROYAL PLUMBING (WA)	KATANNING COMMUNITY CHILDCARE Bokarup St Unblock Drains	107.80	
	INV 00005918	12/04/2021	ROYAL PLUMBING (WA)	PIESSE LAKE Connect Water Sewer to Toilet Block	1,851.30	
25	EFT32577	05/08/2021	DHU SOUTH ELECTRICAL (T/A LEVITZKE HOLDINGS PTY LTD)			1,820.50
	INV 3280	23/07/2021	DHU SOUTH ELECTRICAL (T/A LEVITZKE HOLDINGS PTY LTD)	ADMIN BUILDING Quarterly Air Conditioning Service 070721	1,820.50	
26	EFT32578	05/08/2021	LGIS INSURANCE BROKING			346.50
	INV 062-211097	01/07/2021	LGIS INSURANCE BROKING	INSURANCE Marine Cargo Renewal 2021/22	346.50	
27	EFT32579	05/08/2021	MOHANA CATERING			360.00
	INV 366	22/07/2021	MOHANA CATERING	CATERING Council Forum 130721	360.00	
28	EFT32580	05/08/2021	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE			11,000.00
	INV 277	01/07/2021	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE	WORKS Austral Tce Variation Installation of Four Solar Lights	11,000.00	
29	EFT32581	05/08/2021	STATEWIDE BUILDING CERTIFICATION WA			1,969.00
	INV 00004573	25/06/2021	STATEWIDE BUILDING CERTIFICATION WA	MEDICAL CENTRE Site Inspection & Issue Certificate of Construction Compliance	1,969.00	
30	EFT32582	05/08/2021	CSP GROUP LTD T/AS STIHL SHOP OSBORNE PARK			22.50
	INV 68436#0	25/06/2021	CSP GROUP LTD T/AS STIHL SHOP OSBORNE PARK	PLANT Bearings for Pole Saw	22.50	
31	EFT32583	05/08/2021	SHENAE WATTS			185.22
	INV REIMBURSEMENT	30/07/2021	SHENAE WATTS	REIMBURSEMENT Meals & Parking GST Training SW	185.22	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
32	EFT32584	05/08/2021	OCTAVE HOLDINGS PTY LTD			476.77
	INV JC34034599	10/07/2021	OCTAVE HOLDINGS PTY LTD	01KA Toyota Prado 30,00km Service	476.77	
33	EFT32585	05/08/2021	TYREPOWER KATANNING			1,668.95
	INV 145269	16/07/2021	TYREPOWER KATANNING	PLANT Battery Replacement for Reel Mower & Case Turf Tractor	490.00	
	INV 145108	22/07/2021	TYREPOWER KATANNING	PLANT Various Tyre Replacement	454.95	
	INV 145102	22/07/2021	TYREPOWER KATANNING	PLANT Various Tyre Replacement	724.00	
34	EFT32586	05/08/2021	WARREN BLACKWOOD WASTE			4,141.84
	INV 00017551	25/07/2021	WARREN BLACKWOOD WASTE	WASTE Collection General 120721 - 230721	4,141.84	
35	EFT32587	05/08/2021	WESTCOAST LIVESTOCK P/L			391.60
	INV WCL27381101888.CI	14/07/2021	WESTCOAST LIVESTOCK P/L	SALEYARDS Four Sheep	391.60	
36	EFT32588	05/08/2021	SYNERGY			13,225.36
	INV 977854430	15/07/2021	SYNERGY	GROUPED Electricity Charges 150621 - 150721	10,574.29	
	INV 154025290	20/07/2021	SYNERGY	ELECTRICITY Charges Saleyards 150621 - 200721	2,651.07	
37	EFT32589	05/08/2021	GERALDINE NOMINEES T/A DAIMLER TRUCKS			67,932.04
	INV E3012	28/07/2021	GERALDINE NOMINEES T/A DAIMLER TRUCKS	KA1337 Fuso Canter for Parks & Gardens	67,932.04	
38	EFT32590	13/08/2021	AVANTGARDE TECHNOLOGIES			1,420.10
	INV ES00001611	05/07/2021	AVANTGARDE TECHNOLOGIES	CCTV Maintenance July 2021	1,420.10	
39	EFT32591	13/08/2021	BGC Construction Pty Ltd			28,498.39
	INV 70674-09	30/07/2021	BGC Construction Pty Ltd	MEDICAL CENTRE Claim Nine Redevelopment of Old Shire Admin	28,498.39	
40	EFT32592	13/08/2021	Paull & Warner Resources (PWR)			330.00
	INV S100752	05/07/2021	Paull & Warner Resources (PWR)	ADMIN BUILDING Inspection & Testing of Fire Indicator & Occupant Warning Panel June 2021	330.00	
41	EFT32593	13/08/2021	BGL SOLUTIONS			3,313.16
	INV 0004485	30/07/2021	BGL SOLUTIONS	AAPG Grounds Maintenance 300721	3,313.16	
42	EFT32594	13/08/2021	Liberty Oil Australia Pty Ltd			14,633.60
	INV FI311001719	22/07/2021	Liberty Oil Australia Pty Ltd	FUEL Bulk Diesel & Fuel July 2021	14,633.60	



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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
43	EFT32595	13/08/2021	Solutions IT Balcatta			1,851.08
	INV S57479	14/07/2021	Solutions IT Balcatta	ADMIN ICT Hardware Dell OptiPlex 3000 3080 SFF Desktop	1,851.08	
44	EFT32596	13/08/2021	KARLA ZINALEE PALMER			135.80
	INV REIMBURSEMENT	21/07/2021	KARLA ZINALEE PALMER	REIMBURSEMENT DOT Training Meals 130721 - 160721	135.80	
45	EFT32597	13/08/2021	PW & AP Guazzelli			50.00
	INV REFUND	05/08/2021	PW & AP Guazzelli	REIMBURSEMENT Key Bond Refund Town Hall Booking 230621	50.00	
46	EFT32598	13/08/2021	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD			118.62
	INV 146682	01/07/2021	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	RECREATION & CULTURE Music Subscription 010721 - 300921	118.62	
47	EFT32599	13/08/2021	BADGEBUP ABORIGINAL CORPORATION			5,500.00
	INV 0019	29/07/2021	BADGEBUP ABORIGINAL CORPORATION	COMMUNITIES Noongar Cultural Awareness Training Four Sessions 26-270721	5,500.00	
48	EFT32600	13/08/2021	CGS TYRES			189.00
	INV 1000302	04/08/2021	CGS TYRES	SALEYARDS Tyre for Sweeper	189.00	
49	EFT32601	13/08/2021	CONNECT CALL CENTRE SERVICES			119.41
	INV 00107153	15/07/2021	CONNECT CALL CENTRE SERVICES	ADMIN After Hours Call Centre Service June 2021	119.41	
50	EFT32602	13/08/2021	DENISE GALLANAGH WOOD			140.72
	INV REIMBURSEMENT	02/08/2021	DENISE GALLANAGH WOOD	REIMBURSEMENT Fuel Costs Travel to & from Government Tourism Workshop FACET	140.72	
51	EFT32603	13/08/2021	DIVERSECO PTY LTD			3,088.36
	INV 65254	27/05/2021	DIVERSECO PTY LTD	REFUSE SITE Weigh Bridge Training	3,088.36	
52	EFT32604	13/08/2021	DSB SERVICES			250.00
	INV 6589	29/07/2021	DSB SERVICES	BFB Fire Mitigation Slashing of Taylor St 161220	250.00	
53	EFT32605	13/08/2021	RAY FORD SIGNS			50.60
	INV 12194	29/07/2021	RAY FORD SIGNS	WORKS Butterworth Rd RSA Green Tag Signs	50.60	
54	EFT32606	13/08/2021	GRANDE FOOD SERVICE			91.62
	INV 4182189	28/07/2021	GRANDE FOOD SERVICE	KLC Refreshments July 2021	91.62	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
55	EFT32607	13/08/2021	GREAT SOUTHERN FUEL SUPPLIES			6,022.15
	INV 17003234	05/07/2021	GREAT SOUTHERN FUEL SUPPLIES	KA25138 Case IH Tractor Hydraulic Oil	239.03	
	INV 17003243	06/07/2021	GREAT SOUTHERN FUEL SUPPLIES	PLANT Volvo Excavator Hydraulic Oil	300.75	
	INV 17003308	21/07/2021	GREAT SOUTHERN FUEL SUPPLIES	KA25138 Case IH Spray for Mechanical Chains	18.85	
	INV 15005480	27/07/2021	GREAT SOUTHERN FUEL SUPPLIES	KA533 Fuel Card	2.75	
	INV 15005566	27/07/2021	GREAT SOUTHERN FUEL SUPPLIES	PLANT Trailer Fuel Card	2.75	
	INV 17003347	30/07/2021	GREAT SOUTHERN FUEL SUPPLIES	SALEYARDS Engine Oil for Truck	112.19	
	INV FUELCRDSJULY21	31/07/2021	GREAT SOUTHERN FUEL SUPPLIES	FUEL Cards July 2021	5,345.83	
56	EFT32608	13/08/2021	TOLL IPEC/ COURIER AUSTRALIA			1,061.23
	INV 0502-S408620	28/03/2021	TOLL IPEC/ COURIER AUSTRALIA	FREIGHT Charges March 2021	37.29	
	INV 0504-S408620	11/04/2021	TOLL IPEC/ COURIER AUSTRALIA	FREIGHT Charges April 2021	405.73	
	INV 0515-S408620	27/06/2021	TOLL IPEC/ COURIER AUSTRALIA	FREIGHT Charges June 2021	36.91	
	INV 0516-S408620	04/07/2021	TOLL IPEC/ COURIER AUSTRALIA	FREIGHT Charges July 2021	467.67	
	INV 0517-S408620	11/07/2021	TOLL IPEC/ COURIER AUSTRALIA	FREIGHT Charges July 2021	107.80	
	INV 0518-S408620	18/07/2021	TOLL IPEC/ COURIER AUSTRALIA	FREIGHT Charges July 2021	16.56	
	INV 0515-S408620CM-1	25/07/2021	TOLL IPEC/ COURIER AUSTRALIA	CREDIT NOTE Lotterywest Banner Return Incorrect Charges	-10.73	
57	EFT32609	13/08/2021	IT VISION USER GROUP			748.00
	INV 00000663	19/07/2021	IT VISION USER GROUP	ADMIN IT Vision User Group Subscription 21/22	748.00	
58	EFT32610	13/08/2021	JEERT MIA ABORIGINAL CORPORATION			1,494.00
	INV 1/21	02/08/2021	JEERT MIA ABORIGINAL CORPORATION	COMMUNITIES Catering for Four Noongar Cultural Awareness Training Sessions 260721 - 270721	1,494.00	
59	EFT32611	13/08/2021	KATANNING STOCK & TRADING			1,766.85
	INV 2/69	05/07/2021	KATANNING STOCK & TRADING	MAINTENANCE Town Hall Three Gas Bottle Change Overs	431.00	
	INV 2/70	06/07/2021	KATANNING STOCK & TRADING	MAINTENANCE Town Square Screws & Hinges	36.00	
	INV 2/71	06/07/2021	KATANNING STOCK & TRADING	MAINTENANCE Railway Station Plywood for Windows	316.00	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
	INV 2/72	07/07/2021	KATANNING STOCK & TRADING	MAINTENANCE Admin Building & Railway Station Electrical Tape & Screws	14.30	
	INV 2/73	13/07/2021	KATANNING STOCK & TRADING	MAINTENANCE Lions Park Toilet Seat	70.00	
	INV 2/74	13/07/2021	KATANNING STOCK & TRADING	MAINTENANCE Swimming Pool Hooks for Change Rooms	180.00	
	INV 2/75	16/07/2021	KATANNING STOCK & TRADING	MAINTENANCE Unit 6 Amherst Village Lane Dead Bolt	34.00	
	INV 2/76	16/07/2021	KATANNING STOCK & TRADING	AU17029 Thread Tap for Three Axle Trailer	79.90	
	INV 2/77	16/07/2021	KATANNING STOCK & TRADING	MAINTENANCE Depot Buildings Flash Tack & Blow Torch	58.00	
	INV 2/78	20/07/2021	KATANNING STOCK & TRADING	MAINTENANCE Katanning Playgroup Shade Cloth & Clips	190.50	
	INV 2/79	22/07/2021	KATANNING STOCK & TRADING	MAINTENANCE Medical Centre Tappits & Gyprock Tape	81.25	
	INV 2/80	26/07/2021	KATANNING STOCK & TRADING	KA25235 Holden Colorado Ranger Ute Requires Ratchet Straps	35.00	
	INV 2/81	28/07/2021	KATANNING STOCK & TRADING	MAINTENANCE Amherst Village Wall Spindles	60.75	
	INV 2/82	28/07/2021	KATANNING STOCK & TRADING	MAINTENANCE Various Hardware Gorilla & Drill Bits	44.50	
	INV 2/83	29/07/2021	KATANNING STOCK & TRADING	MAINTENANCE Katanning Playgroup Conroy St Staple Gun & Shade Cloth Clips	121.75	
	INV 2/84	30/07/2021	KATANNING STOCK & TRADING	MAINTENANCE Saleyards Light Bulb	13.90	
60	EFT32612	13/08/2021	LANDSCAPE CONSTRUCTION PTY LTD			18,911.19
	INV 4316	29/07/2021	LANDSCAPE CONSTRUCTION PTY LTD	PIESSE LAKE Boardwalk Construction Section One & Two	14,257.38	
	INV 4316	29/07/2021	LANDSCAPE CONSTRUCTION PTY LTD	PIESSE LAKE Preliminaries & Construction of Sound Shell	4,653.81	
61	EFT32613	13/08/2021	MOHANA CATERING			260.00
	INV 367	02/08/2021	MOHANA CATERING	CATERING Council OCM 270721	260.00	
62	EFT32614	13/08/2021	PRECISION LASER SYSTEMS			321.20
	INV 00040821	08/07/2021	PRECISION LASER SYSTEMS	WORKS Service Digicat 550i Locator	321.20	
63	EFT32615	13/08/2021	SHIRE OF BROOMEHILL TAMBELLUP			1,976.76
	INV 4590	30/06/2021	SHIRE OF BROOMEHILL TAMBELLUP	BFB CESM Services Supplied 170521 - 180621	1,976.76	
64	EFT32616	13/08/2021	SOUTH REGIONAL TAFE			211.60
	INV I0015642	06/07/2021	SOUTH REGIONAL TAFE	YOUTH First Aid Course GR	211.60	



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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
65	EFT32617	13/08/2021	BURGESS RAWSON (WA) PTY LTD			142.68
	INV 12376	05/08/2021	BURGESS RAWSON (WA) PTY LTD	WATER CHARGES Centre Austral Tce 260521 - 310821	142.68	
66	EFT32618	13/08/2021	WARREN BLACKWOOD WASTE			4,746.40
	INV 00017552	01/08/2021	WARREN BLACKWOOD WASTE	WASTE Collection Recycling 260721 - 280721	4,746.40	
67	EFT32619	13/08/2021	WATKINS PLUMBING			980.05
	INV 1322	02/08/2021	WATKINS PLUMBING	MEDICAL CENTRE Connect Sink & Water Boiling Unit Community Room	980.05	
68	EFT32620	13/08/2021	WESTCOAST LIVESTOCK P/L			2,088.90
	INV WCL27427-101888.CI	21/07/2021	WESTCOAST LIVESTOCK P/L	SALEYARDS 22 Sheep	2,088.90	
69	EFT32621	19/08/2021	KIM BRISCOE			50.00
	INV REFUND	16/08/2021	KIM BRISCOE	REFUND Key Bond Town Square Booking 130821	50.00	
70	EFT32622	19/08/2021	Westcoast Profilers			11,248.25
	INV 25426	01/07/2021	Westcoast Profilers	WORKS Cornwall St Footpath Supply & Lay Asphalt Works from Caravan Park to Bokarup	11,248.25	
71	EFT32623	19/08/2021	EDGE PLANNING & PROPERTY			8,553.60
	INV 1790	02/08/2021	EDGE PLANNING & PROPERTY	PIESSE LAKE Road Centre Line Pegging & Plans & Lodgement	7,144.50	
	INV 1790	02/08/2021	EDGE PLANNING & PROPERTY	PIESSE LAKE Landgate & Lodgement of DP	1,409.10	
72	EFT32624	19/08/2021	Activate Motivate			370.00
	INV 0000018	11/08/2021	Activate Motivate	KLC Box Fit Classes 220721 & 290721	130.00	
	INV 0000016	11/08/2021	Activate Motivate	KLC PowerUpPowerFit & Ladies Circuit 200721 & 270721	240.00	
73	EFT32625	19/08/2021	Paull & Warner Resources (PWR)			275.00
	INV S101079	14/07/2021	Paull & Warner Resources (PWR)	ADMIN BUILDING Fire Indicator Panel & Front Lobby & Occupant Warning Panel Inspection July 2021	275.00	
74	EFT32626	19/08/2021	BGL SOLUTIONS			324.50
	INV 0004521	14/08/2021	BGL SOLUTIONS	AAPG Eight Trees to be Staked Due to High Winds	324.50	
75	EFT32627	19/08/2021	CANON AUSTRALIA PTY LTD			103.55
	INV 8121212342	17/07/2021	CANON AUSTRALIA PTY LTD	LIBRARY Photocopier Readings 180621 - 170721	103.55	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
76	EFT32628	19/08/2021	Style & Leaf Co			440.00
	INV 0070	28/07/2021	Style & Leaf Co	TOURISM Social Media Workshop for DDP	440.00	
77	EFT32629	19/08/2021	CMS Events			2,200.00
	INV CMS00692	04/08/2021	CMS Events	BLOOM FESTIVAL CMS Events Coordination July 2021	2,200.00	
78	EFT32630	19/08/2021	Doncon & Co Ltd t/as Supreme Heating WA			881.98
	INV 1572	09/08/2021	Doncon & Co Ltd t/as Supreme Heating WA	KAC Pool Heating Review & Report	881.98	
79	EFT32631	19/08/2021	CHRISTOPHER JASON MCGLEW			120.00
	INV REIMBURSEMENT	11/08/2021	CHRISTOPHER JASON MCGLEW	REIMBURSEMENT of Cat Trap Bond	120.00	
80	EFT32632	19/08/2021	ELDERS LIMITED - REFUNDS			7,452.12
	INV REFUND	12/08/2021	ELDERS LIMITED - REFUNDS	REFUND of Overpayment Invoice 43848	7,452.12	
81	EFT32633	19/08/2021	HANISAH LENNOX			98.50
	INV REIMBURSEMENT	16/08/2021	HANISAH LENNOX	REIMBURSEMENT Meals & Travel Training Spydus Course 100821	98.50	
82	EFT32634	19/08/2021	ARTSOUTH WA			3,000.00
	INV IV00000000035	27/06/2021	ARTSOUTH WA	OTHER CULTURE ArtSouth Sponsorship Southern Art & Craft Trail 2021	3,000.00	
83	EFT32635	19/08/2021	Autosmart WA South West & Great Southern			825.62
	INV 6236-427	21/07/2021	Autosmart WA South West & Great Southern	SALEYARDS Toilet Paper	495.00	
	INV 6236-433	21/07/2021	Autosmart WA South West & Great Southern	PLANT CRC & Spray Bottle Forklift & Cleaning Fluid for Scrubber	330.62	
84	EFT32636	19/08/2021	BLIGHTS AUTO ELECTRICS			30.00
	INV 15936	21/07/2021	BLIGHTS AUTO ELECTRICS	1TUL466 Variable Messaging Sign Linking Wire for Trailer Plugs	30.00	
85	EFT32637	19/08/2021	SANDY BOXALL			70.00
	INV 00000483	13/08/2021	SANDY BOXALL	CATERING Morning Tea Strategic Community Plan Workshop	70.00	
86	EFT32638	19/08/2021	BURANDO HILL PROPERTIES PTY LTD			26.14
	INV #KAT19310	22/04/2021	BURANDO HILL PROPERTIES PTY LTD	KA25138 Case IH Pins for Linkage	26.14	
87	EFT32639	19/08/2021	CATERLINK			919.60
	INV 659891	20/07/2021	CATERLINK	MEDICAL CENTRE Sink & Benches for Community Room	919.60	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
88	EFT32640	19/08/2021	COCA-COLA AMATIL			675.34
	INV 226152765	22/07/2021	COCA-COLA AMATIL	KLC Kiosk Refreshments July 2021	675.34	
89	EFT32641	19/08/2021	DX PRINT GROUP PTY LTD			2,376.00
	INV 00094696	19/07/2021	DX PRINT GROUP PTY LTD	SANITATION Waste Collection Calendar & Tip Pass Tokens 21/2022	2,376.00	
90	EFT32642	19/08/2021	GRANDE FOOD SERVICE			555.19
	INV 4182498	04/08/2021	GRANDE FOOD SERVICE	KLC Kiosk Refreshments August 2021	555.19	
91	EFT32643	19/08/2021	J P PROMOTIONS PTY LTD			5,504.13
	INV 23211	15/07/2021	J P PROMOTIONS PTY LTD	TOURISM Meet Me in Katanning Apparel	5,504.13	
92	EFT32644	19/08/2021	KATANNING BETTA HOME LIVING			980.00
	INV 35810019845	19/07/2021	KATANNING BETTA HOME LIVING	MEDICAL CENTRE Community Room Kelvinator 536l Top Mount Refrigerator	980.00	
93	EFT32645	19/08/2021	TW & KR T/A KATANNING RUBBISH BIN HIRE			111.80
	INV REFUND	06/08/2021	TW & KR T/A KATANNING RUBBISH BIN HIRE	REFUND Refuse Site Incorrect Charges	111.80	
94	EFT32646	19/08/2021	KATANNING & DISTRICTS POOL ASSOCIATION INC			1,500.00
	INV 764743	11/08/2021	KATANNING & DISTRICTS POOL ASSOCIATION INC	YOUTH Program Administration Eight Ball Venue Hire & Catering Five Weeks	1,500.00	
95	EFT32647	19/08/2021	WESFARMERS KLEENHEAT GAS PTY LTD			152.56
	INV 21799633	14/07/2021	WESFARMERS KLEENHEAT GAS PTY LTD	SALEYARDS Gas Refill for Canteen July 2021	152.56	
96	EFT32648	19/08/2021	LGISWA			9,792.89
	INV 100-145319	06/08/2021	LGISWA	INSURANCE Workers Compensation Adjustment 300620 - 300621	9,792.89	
97	EFT32649	19/08/2021	LOCAL HEALTH AUTHORITIES ANALYTICAL C'TEE			1,025.19
	INV MA2021063	22/07/2021	LOCAL HEALTH AUTHORITIES ANALYTICAL C'TEE	HEALTH Analytical Services Annual Fee 2021/22	1,025.19	
98	EFT32650	19/08/2021	Message Media			341.13
	INV 01579910	31/07/2021	Message Media	BFB SMS Messages HVMB & TFB July 2021	341.13	
99	EFT32651	19/08/2021	NELSONS DRYCLEANING			211.20
	INV 00010235	31/07/2021	NELSONS DRYCLEANING	KLC Drycleaning July 2021	211.20	



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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
100	EFT32652	19/08/2021	ONEMUSIC AUSTRALIA			301.58
	INV 151996	21/07/2021	ONEMUSIC AUSTRALIA	KLC Onemusic Subscription 010721 - 300921	301.58	
101	EFT32653	19/08/2021	PFD FOOD SERVICES			472.50
	INV KZ204597	21/07/2021	PFD FOOD SERVICES	KLC Kiosk Refreshments July 2021	472.50	
102	EFT32654	19/08/2021	Thinkproject Australia Pty Ltd			631.40
	INV 0443	13/07/2021	Thinkproject Australia Pty Ltd	WORKS Toughbook FZ-G1 Desktop Cradle/Dock	631.40	
103	EFT32655	19/08/2021	TUDOR HOUSE (WA) PTY LTD			220.00
	INV 5161	14/07/2021	TUDOR HOUSE (WA) PTY LTD	FLY YOUR FLAGS Two Vanuatu Flags	220.00	
104	EFT32656	19/08/2021	ALBANY V-BELT & RUBBER			470.33
	INV 335604	21/07/2021	ALBANY V-BELT & RUBBER	PLANT Rags for Depot	105.24	
	INV 335606	21/07/2021	ALBANY V-BELT & RUBBER	DEPOT Air Filters & Safety Glasses	365.09	
105	EFT32657	19/08/2021	WARREN BLACKWOOD WASTE			4,526.84
	INV 00017573	04/08/2021	WARREN BLACKWOOD WASTE	DOMESTIC Sanitation 070721 - 280721	385.00	
	INV 00017596	09/08/2021	WARREN BLACKWOOD WASTE	WASTE Collection General 260721 - 060821	4,141.84	
106	EFT32658	19/08/2021	WATER CORPORATION			4,337.95
	INV 9023340850	26/07/2021	WATER CORPORATION	WATER Trade Waste Permit 22 Austral Tce 2021/22	235.45	
	INV 9023336907	26/07/2021	WATER CORPORATION	WATER Trade Waste Permit 61579 11-15 Aberdeen St 2021/22	235.45	
	INV 9007692098	30/07/2021	WATER CORPORATION	WATER CHARGES Daycare at Conroy St 010721 - 310821	92.04	
	INV 9007674666	30/07/2021	WATER CORPORATION	WATER CHARGES Swimming Pool at Claude St 250521 - 310821	574.10	
	INV 9007673962	04/08/2021	WATER CORPORATION	WATER CHARGES Standpipe Cullen St 250521 - 020821	713.42	
	INV 9007679424	04/08/2021	WATER CORPORATION	WATER CHARGES Saleyard Daping St 010721 - 310821	135.13	
	INV 9015188852	04/08/2021	WATER CORPORATION	WATER CHARGES Car Park 89 Clive St 260521 - 030821	537.72	
	INV 9015649399	04/08/2021	WATER CORPORATION	WATER CHARGES 61B Conroy St 260521 - 310821	236.21	
	INV 9015649401	04/08/2021	WATER CORPORATION	WATER CHARGES 61A Conroy St 260521 - 030821	234.38	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
	INV 9007672871	04/08/2021	WATER CORPORATION	WATER CHARGES 19 Charles St 250521 - 310821	254.71	
	INV 9017943102	05/08/2021	WATER CORPORATION	WATER CHARGES 25 Marmion St 280521 - 310821	279.67	
	INV 9018411079	05/08/2021	WATER CORPORATION	WATER CHARGES Unit 1/6 Hill Way 280521 - 310821	285.77	
	INV 9018411087	05/08/2021	WATER CORPORATION	WATER CHARGES Unit 2/6 Hill Way 280521 - 310821	263.84	
	INV 9007688494	05/08/2021	WATER CORPORATION	WATER CHARGES Centre Braeside 010721 - 310821	199.75	
	INV 9007680708	06/08/2021	WATER CORPORATION	WATER CHARGES House at Crosby St 010621 - 310821	60.31	
107	EFT32659	19/08/2021	SYNERGY			10,840.12
	INV 338348270	02/08/2021	SYNERGY	ELECTRICITY CHARGES Streetlights 020721 - 020821	10,488.14	
	INV 638847540	02/08/2021	SYNERGY	ELECTRICITY CHARGES Unmetered Powerwatch 300621 - 020821	351.98	
108	EFT32660	27/08/2021	AVANTGARDE TECHNOLOGIES			1,420.10
	INV ES00001619	03/08/2021	AVANTGARDE TECHNOLOGIES	CCTV Maintenance August 2021	1,420.10	
109	EFT32661	27/08/2021	Westcoast Profilers			88,895.96
	INV 25343	26/07/2021	Westcoast Profilers	WORKS Emu Lane Resurfacing Project Management & Overheads	88,895.96	
110	EFT32662	27/08/2021	HAZARA COMMUNITY			50.00
	INV REFUND	20/08/2021	HAZARA COMMUNITY	REFUND of Key Bond Town Hall Booking 100821 - 200821	50.00	
111	EFT32663	27/08/2021	Station Motors (1974) Pty Ltd t/a Katanning Mazda, Edwards Holden & Edwards Isuzu Ute			28.50
	INV 23409	16/08/2021	Station Motors (1974) Pty Ltd t/a Katanning Mazda, Edwards Holden & Edwards Isuzu Ute	KA277 Isuzu D-Max Oil Filter for Boomspray Ute	28.50	
112	EFT32664	27/08/2021	CMS Events			14,885.11
	INV CMS00676	02/07/2021	CMS Events	BLOOM FESTIVAL Marketing Pre Payments	14,885.11	
113	EFT32665	27/08/2021	Katanning Cleaning Pty Ltd			12,530.38
	INV 1	15/08/2021	Katanning Cleaning Pty Ltd	CLEANING Public Amenities July 2021	12,530.38	
114	EFT32666	27/08/2021	ADVANCE PRESS (2013) PTY LTD			2,420.00
	INV 154438	20/07/2021	ADVANCE PRESS (2013) PTY LTD	BFB Fire Management Notices 21/22	2,420.00	
115	EFT32667	27/08/2021	AMPAC DEBT RECOVERY (WA) PTY LTD			4,298.25
	INV 77565	31/07/2021	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES Legal Expenses July 2021	4,298.25	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
116	EFT32668	27/08/2021	AUSTRALIAN TAXATION OFFICE			58,354.00
	INV PAYG	04/08/2021	AUSTRALIAN TAXATION OFFICE	PAYG PAY 3	29,741.00	
	INV PAYG	19/08/2021	AUSTRALIAN TAXATION OFFICE	PAYG PAY4	28,613.00	
117	EFT32669	27/08/2021	AYTON BAESJOU PLANNING			11,157.50
	INV 2517	31/07/2021	AYTON BAESJOU PLANNING	PLANNING Consultants Fee July 2021	11,157.50	
118	EFT32670	27/08/2021	BLIGHTS AUTO ELECTRICS			68.50
	INV 15949	23/07/2021	BLIGHTS AUTO ELECTRICS	SALEYARDS Kanga Loader Electrical Terminals & Ignition Switch	68.50	
119	EFT32671	27/08/2021	SANDY BOXALL			360.00
	INV 00000482	11/08/2021	SANDY BOXALL	GOVERNANCE Catering Forum 100821	360.00	
120	EFT32672	27/08/2021	BTW RURAL SUPPLIES			50.00
	INV 31252	22/07/2021	BTW RURAL SUPPLIES	PLANT Brushcutters Replacement Heads	50.00	
121	EFT32673	27/08/2021	BUCHER MUNICIPAL			695.98
	INV 1007501	14/07/2021	BUCHER MUNICIPAL	KA25293 ISUZU Truck Suction Hose for Drain Cleaner	695.98	
122	EFT32674	27/08/2021	BURANDO HILL PROPERTIES PTY LTD			160.60
	INV #KAT20502	27/07/2021	BURANDO HILL PROPERTIES PTY LTD	KA24905 Hako Sweeper Hydraulic Ram Seals	160.60	
123	EFT32675	27/08/2021	CAMPBELL BECK'S SMART SHOP			216.00
	INV 2166	18/08/2021	CAMPBELL BECK'S SMART SHOP	WORKS Stationery Printer Cartridges for Depot & Mechanic Workshop	216.00	
124	EFT32676	27/08/2021	CANNON HYGIENE			29.46
	INV 97120989	30/07/2021	CANNON HYGIENE	MEDICAL CENTRE Sanitary Units 010821 - 290921	29.46	
125	EFT32677	27/08/2021	CEMETERIES & CREMATORIA ASSOCIATION OF WA			125.00
	INV 1241	13/07/2021	CEMETERIES & CREMATORIA ASSOCIATION OF WA	COMMUNITY AMENITIES Cemetery Annual Membership Renewal 2021-22	125.00	
126	EFT32678	27/08/2021	EXTREME MARQUEES PTY LTD			7,340.00
	INV DO166264	21/05/2021	EXTREME MARQUEES PTY LTD	HARMONY FESTIVAL Food Village & Shade	7,340.00	
127	EFT32679	27/08/2021	GREAT SOUTHERN WEEKENDER			165.00
	INV 34311	08/07/2021	GREAT SOUTHERN WEEKENDER	RECREATION & CULTURE Matt Hale Bonkers Advert Great Southern Weekender	165.00	



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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
128	EFT32680	27/08/2021	KATANNING AGRICULTURAL SOCIETY INC			200.00
	INV 20-038	11/08/2021	KATANNING AGRICULTURAL SOCIETY INC	CEO Donations SOK Trophy Agricultural Show 2021	200.00	
129	EFT32681	27/08/2021	KATANNING GLAZING & SECURITY			715.00
	INV 18143	14/07/2021	KATANNING GLAZING & SECURITY	MEDICAL CENTRE Court Yard Flashing & Angle	715.00	
130	EFT32682	27/08/2021	KOWALDS NEWS & GLASSHOUSE			623.81
	INV I0000021848	15/07/2021	KOWALDS NEWS & GLASSHOUSE	ADMIN Stationery Order July 2021	506.31	
	INV SN00003901082021	01/08/2021	KOWALDS NEWS & GLASSHOUSE	STATIONERY Newspapers July 2021	117.50	
131	EFT32683	27/08/2021	Katanning H Hardware			962.40
	INV 102012730	06/07/2021	Katanning H Hardware	MAINTENANCE Katanning Playgroup Blades & Grips	92.20	
	INV 102012860	13/07/2021	Katanning H Hardware	MAINTENANCE Katanning Playgroup Conroy St Pipe & Wall Plugs	104.35	
	INV 101032779	14/07/2021	Katanning H Hardware	MAINTENANCE Katanning Playgroup Conroy St Pipe & Tek Timber	186.83	
	INV 101033056	20/07/2021	Katanning H Hardware	MAINTENANCE Katanning Playgroup Conroy St Hammer Claw	44.95	
	INV 101033101	21/07/2021	Katanning H Hardware	KA25138 CASE IH Sweeper Broom Drill Bits & Metal	32.13	
	INV 101033106	21/07/2021	Katanning H Hardware	KA25138 CASE IH Sweeper Broom Reciprocating Blades	79.44	
	INV 103000600	23/07/2021	Katanning H Hardware	MAINTENANCE Town Gardens Polymer Blank Lid	59.95	
	INV 101033545	29/07/2021	Katanning H Hardware	MAINTENANCE Katanning Playgroup Conroy St Pine CCA & Tek Timber	113.95	
	INV 101033523	29/07/2021	Katanning H Hardware	MAINTENANCE Katanning Playgroup Conroy St Blades & Grips	50.00	
	INV 101033588	30/07/2021	Katanning H Hardware	PLANT Threaded Rod & Nut High Tensile	6.75	
	INV 101033589	30/07/2021	Katanning H Hardware	PLANT Burr Set & Drill Long Series	191.85	
132	EFT32684	27/08/2021	LANDGATE ADMIN			121.02
	INV 366816-10000954	27/07/2021	LANDGATE ADMIN	RATES GRV Schedule G2021/6	121.02	
133	EFT32685	27/08/2021	NATIONAL LIVESTOCK REPORTING SERVICE			990.00
	INV 2400011972	31/07/2021	NATIONAL LIVESTOCK REPORTING SERVICE	SALEYARDS Livestock July 2021	990.00	
134	EFT32686	27/08/2021	QFH MULTIPARTS			746.75
	INV 905067069	07/07/2021	QFH MULTIPARTS	WORKS Uniform Work Boots	189.95	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
	INV 905123498	16/07/2021	QFH MULTIPARTS	PLANT Hydraulic Hose Repair for Volvo Excavator	54.67	
	INV 905148254	21/07/2021	QFH MULTIPARTS	WORKS Uniform Workboots	189.95	
	INV 905156052	22/07/2021	QFH MULTIPARTS	PLANT Freightliner Truck & Case Loader Hydraulic Couplings	312.18	
135	EFT32687	27/08/2021	NBN CO LIMITED			9,000.00
	INV 300131679	30/07/2021	NBN CO LIMITED	PIESSE LAKE SDU Development Stage 50%	9,000.00	
136	EFT32688	27/08/2021	PLAN E			1,988.25
	INV 11236	31/07/2021	PLAN E	WELCOME PRECINCT Contract Administration	1,988.25	
137	EFT32689	27/08/2021	SECURE CORPORATION PTY LTD T/A SOUTHERN LOCK SECURITY			140.43
	INV C9121	01/07/2021	SECURE CORPORATION PTY LTD T/A SOUTHERN LOCK SECURITY	ADMIN Alarm Monitoring July 2021	140.43	
138	EFT32690	27/08/2021	FUTURE TECH BUSINESS SYSTEMS PTY LTD T/AS SOS OFFICE EQUIPMENT			143.15
	INV 575727	31/07/2021	FUTURE TECH BUSINESS SYSTEMS PTY LTD T/AS SOS OFFICE EQUIPMENT	KLC Photocopier Readings July 2021	143.15	
139	EFT32691	27/08/2021	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE			10,721.70
	INV 279	18/08/2021	SOUTHERN STONE & WOOD CONSTRUCTION & MAINTENANCE	WORKS Bokarup St Remove Existing Path Kerbs & Soil & Install Pram Ramps	10,721.70	
140	EFT32692	27/08/2021	BURGESS RAWSON (WA) PTY LTD			178.75
	INV 12585	16/08/2021	BURGESS RAWSON (WA) PTY LTD	SALEYARDS Rent at Dore St 010921 - 301121	178.75	
141	EFT32693	27/08/2021	T-QUIP			199.10
	INV 102944#5	27/07/2021	T-QUIP	KA24905 Hako Sweeper Scrubber Main Suction Tube	199.10	
142	EFT32694	27/08/2021	OCTAVE HOLDINGS PTY LTD			433.40
	INV JC34034796	27/07/2021	OCTAVE HOLDINGS PTY LTD	KA24621 Toyota Hilux 10,000km Service	433.40	
143	EFT32695	27/08/2021	TYREPOWER KATANNING			378.00
	INV 145477	11/08/2021	TYREPOWER KATANNING	1HCG001 Isuzu D-Max Batteries	249.00	
	INV 145785	17/08/2021	TYREPOWER KATANNING	KA126 Front Brake Pads	129.00	
144	EFT32696	27/08/2021	WATKINS PLUMBING			4,691.78
	INV 1316	28/07/2021	WATKINS PLUMBING	MEDICAL CENTRE Install HWS to Consultant Rooms	4,510.28	
	INV 1339	18/08/2021	WATKINS PLUMBING	MAINTENANCE Replace Tap to Anti Vandal Fitting Fire Brigade Building	181.50	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
145	EFT32697	27/08/2021	WATER CORPORATION			4,475.90
	INV 9014466275	28/07/2021	WATER CORPORATION	WATER Trade Waste Permit 7634 Pemble St 2021/22	329.52	
	INV 9007680724	06/08/2021	WATER CORPORATION	WATER CHARGES KLC Pemble St Yard 010621 - 050821	1,481.75	
	INV 9007680716	06/08/2021	WATER CORPORATION	WATER CHARGES KLC Pemble St Showgrounds 010621 - 050821	708.54	
	INV 9007680644	06/08/2021	WATER CORPORATION	WATER CHARGES Community Standpipe Baker St 010721 - 310821	48.55	
	INV 9007688427	09/08/2021	WATER CORPORATION	WATER CHARGES Paddock Kojonup Rd 020621 - 060821	7.99	
	INV 9010435295	09/08/2021	WATER CORPORATION	WATER CHARGES Centre 52 Austral Tce 020621 - 310821	338.92	
	INV 9010523500	09/08/2021	WATER CORPORATION	WATER CHARGES Vacant Land Aberdeen St 020621 - 060821	184.30	
	INV 9007680994	09/08/2021	WATER CORPORATION	WATER CHARGES 8 Austral Tce 020621 - 310821	89.13	
	INV 9007681022	09/08/2021	WATER CORPORATION	WATER CHARGES Library & Gallery 020621 - 310821	161.75	
	INV 9007681049	09/08/2021	WATER CORPORATION	WATER CHARGES Offices Austral Tce 020621 - 310821	178.21	
	INV 9007681145	09/08/2021	WATER CORPORATION	WATER CHARGES 42 Austral Tce 020621 - 310821	81.15	
	INV 9007683714	09/08/2021	WATER CORPORATION	WATER CHARGES Amherst Village 020621 - 310821	645.53	
	INV 9007684987	09/08/2021	WATER CORPORATION	WATER CHARGES Park Albion St 020621 - 310821	220.56	
146	EFT32698	27/08/2021	NUTRIEN AG SOLUTIONS			373.23
	INV 905065291	07/07/2021	NUTRIEN AG SOLUTIONS	WORKS Uniforms Work Boots & Gum Boots	195.03	
	INV 905155884	22/07/2021	NUTRIEN AG SOLUTIONS	SALEYARDS Boots for WN	108.90	
	INV 905181081	27/07/2021	NUTRIEN AG SOLUTIONS	PLANT Gas Bottle for Forklift	69.30	
147	EFT32699	27/08/2021	WESTCOAST LIVESTOCK P/L			341.00
	INV WCL27523-101888.CI	04/08/2021	WESTCOAST LIVESTOCK P/L	SALEYARDS Five Sheep	341.00	
148	EFT32700	27/08/2021	SYNERGY			12,522.58
	INV 977854430	13/08/2021	SYNERGY	GROUPED Electricity Charges 150721 - 130821	12,522.58	
149	EFT32701	27/08/2021	WURTH AUSTRALIA PTY LTD			497.01
	INV 4307595003	27/05/2021	WURTH AUSTRALIA PTY LTD	PLANT Crimping Pliers	497.01	



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150	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
	EFT32702	31/08/2021	iiNET LIMITED			79.99
	INV 127942744	17/08/2021	iiNET LIMITED	CEO Internet Expenses 010921 - 011021	79.99	
					<b>EFT Total \$ 648,801.21</b>	

151	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
	PAY	44412	PAYROLL			121,093.52
152	PAY	44412	PAYROLL	Payroll PAY 3	121,093.52	
	PAY	44426	PAYROLL			119,337.18
152	PAY	44426	PAYROLL	Payroll PAY 4	119,337.18	
	PAY	44426	PAYROLL			
					<b>Pay Total \$ 240,430.70</b>	

## Direct Debit Payments

153	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
	SUPER	4/08/2021	Superchoice			15,661.42
154	SUPER	4/08/2021	Superchoice	Superannuation Payments August Pay 3	15,661.42	
	DD30521.1	16/08/2021	SG FLEET AUSTRALIA PTY LTD			1,054.37
154	INV AUSG00306949	31/07/2021	SG FLEET AUSTRALIA PTY LTD	CESM Vehicle Lease Repayment 070821 - 060921	1,054.37	
	SUPER	18/08/2021	Superchoice			15,995.30
155	SUPER	18/08/2021	Superchoice	Superannuation Payments August Pay 4	15,995.30	
	SUPER	18/08/2021	Superchoice			

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Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
DD30538.1	20/08/2021	CUSTOM SERVICE LEASING LTD			2,165.12
INV 1202960821	01/08/2021	CUSTOM SERVICE LEASING LTD	LCDC Vehicle End of Lease Fees 010721 - 310721	2,165.12	
				<b>Direct Debit Total \$</b>	<b>34,876.21</b>

## General Credit Card Purchases

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Direct Debit Number	Date	GENERAL Credit Card Purchases			
DD30551.1	30/08/2021	COMMONWEALTH BANK			3,871.25
INV HRAUG21	29/07/2021	COMMONWEALTH BANK	TRAINING Accommodation DOT Course JL	836.39	
INV KLCAUG21	21/08/2021	COMMONWEALTH BANK	KLC Stationery Calculators & Sticky Notes	101.96	
INV KLCAUG21	21/08/2021	COMMONWEALTH BANK	KLC Sports Engagement Sticky Tape & Holder	6.46	
INV KLCAUG21	25/08/2021	COMMONWEALTH BANK	KLC Sports Engagement Mixed Fruit	13.07	
INV KLCAUG21	25/08/2021	COMMONWEALTH BANK	KLC Kiosk Refreshments August 2021	124.26	
INV EMCCAUG21	13/08/2021	COMMONWEALTH BANK	HARMONY FESTIVAL 13 Porcelain Dolls for Display	100.00	
INV CEOAUG21	29/07/2021	COMMONWEALTH BANK	TOURISM Destination Development Project Postcards	376.64	
INV CEOAUG21	29/07/2021	COMMONWEALTH BANK	MEDICAL CENTRE Community Room Containers & Coffee	42.70	
INV CEOAUG21	06/08/2021	COMMONWEALTH BANK	TRAINING Registration for Aboriginal Engagement & Reconciliation Forum LG	140.00	
INV HRAUG21	30/07/2021	COMMONWEALTH BANK	ADMIN Flu Vaccination AZ	27.95	
INV CEOAUG21	06/08/2021	COMMONWEALTH BANK	TRAINING Registration for Aboriginal Engagement & Reconciliation Forum JG	140.00	
INV CEOAUG21	06/08/2021	COMMONWEALTH BANK	GOVERNANCE Councillor Breakfast for Meeting	103.50	
INV CEOAUG21	19/08/2021	COMMONWEALTH BANK	GOVERNANCE Consumables for Council	55.65	
INV HRAUG21	18/08/2021	COMMONWEALTH BANK	TRAINING Accommodation WALGA Course SE & TH	562.43	
INV HRAUG21	23/08/2021	COMMONWEALTH BANK	GOVERNANCE Fruits for Gift AC	47.22	
INV HRAUG21	23/08/2021	COMMONWEALTH BANK	GOVERNANCE Wrapping Materials for Gift AC	12.50	
INV EMIAAUG21	09/08/2021	COMMONWEALTH BANK	PLANT Licence to Common Expiry for Canter	89.65	
INV EMIAAUG21	24/08/2021	COMMONWEALTH BANK	MEDICAL CENTRE Building Application Fees	1,001.71	
INV KLCAUG21	01/08/2021	COMMONWEALTH BANK	KLC HKD Anchor Points	89.16	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
158	DD30551.2	30/08/2021	AUSTRALIA POST			87.00
	INV KLCAUG21	03/08/2021	AUSTRALIA POST	KLC Working With Children Check WBB	87.00	
159	DD30551.3	30/08/2021	WOOLWORTHS (WA) LIMITED			278.75
	INV KLCAUG21	05/08/2021	WOOLWORTHS (WA) LIMITED	KLC Kiosk Refreshments August 2021	228.45	
	INV KLCAUG21	29/07/2021	WOOLWORTHS (WA) LIMITED	KLC Smoothie Ingredients & Disinfectant	50.30	
Credit Card Totals					\$4,237.00	

Cheque Total	\$2,173.30	0.23%
EFT Total	\$648,801.21	69.72%
Payroll Total	\$240,430.70	25.84%
Direct Debit Total	\$34,876.21	3.75%
Credit Card Total	\$4,237.00	0.46%
	\$930,518.42	100.00%



Shire of  
**Katanning**  
Heart of the Great Southern

Monthly Statement of Financial Activity  
For the period ended  
31 July 2021





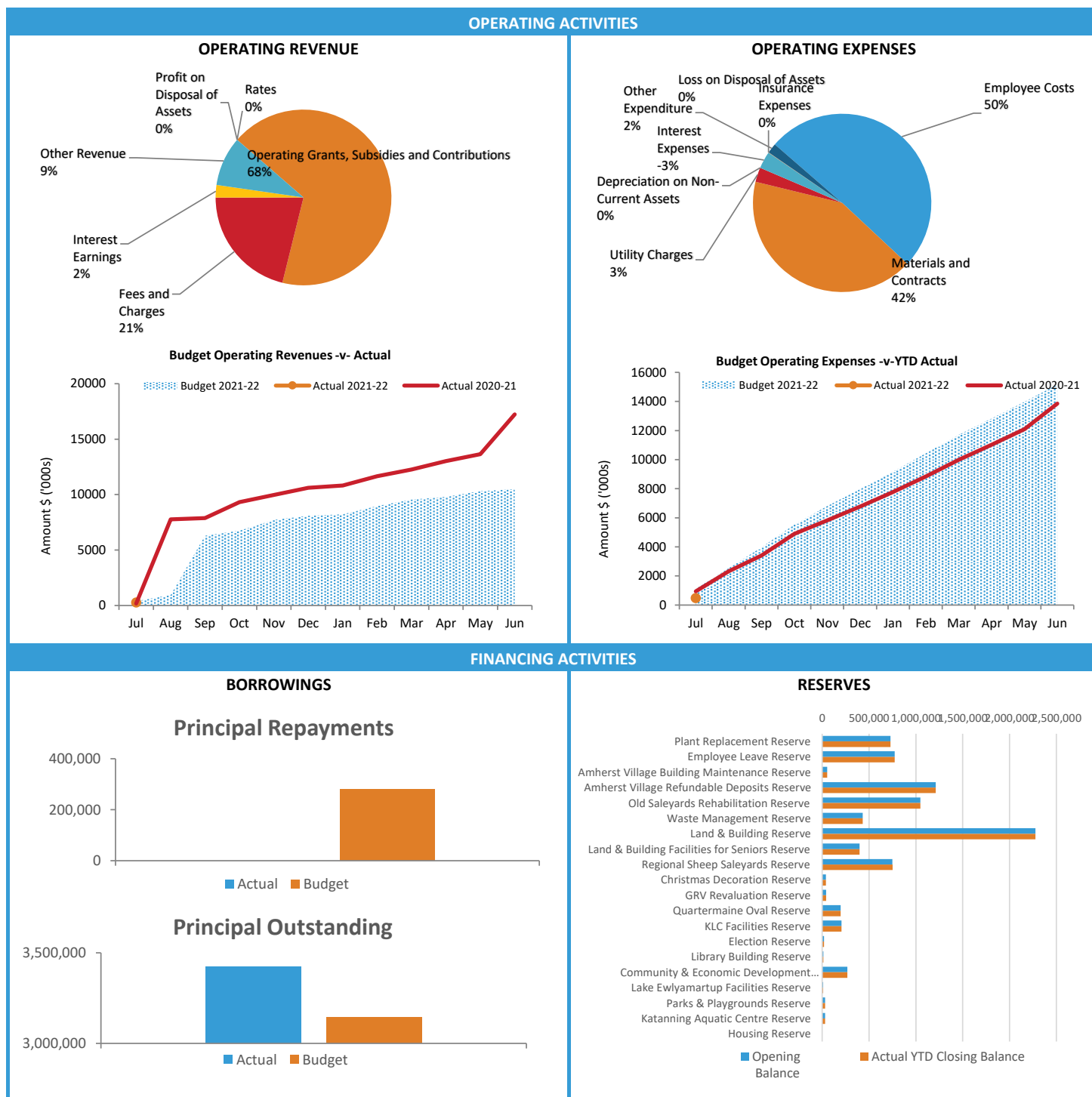


**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 July 2021**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.45 M	\$2.45 M	\$2.45 M	\$0.00 M
Closing	\$0.00 M	\$1.99 M	\$1.99 M	(\$0.00 M)

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$13.21 M	% of total
Unrestricted Cash	\$0.19 M	1.4%
Restricted Cash	\$13.02 M	98.6%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$6.22 M	% Outstanding
Trade Payables	\$0.54 M	
Over 30 Days		18.3%
Over 90 Days		0.5%

Refer to Note 5 - Payables

Receivables

	\$1.82 M	% Collected
Rates Receivable	\$0.73 M	7.4%
Trade Receivable	\$1.82 M	
Over 30 Days		98.7%
Over 90 Days		29.1%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.36 M)	(\$0.33 M)	(\$0.21 M)	\$0.12 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	(\$0.00 M)	% Variance
YTD Budget	\$0.00 M	#DIV/0!

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$0.18 M	% Variance
YTD Budget	\$0.20 M	(6.0%)

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$0.06 M	% Variance
YTD Budget	\$0.10 M	(43.8%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.17 M)	(\$0.13 M)	(\$0.25 M)	(\$0.12 M)

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.00 M	%
Adopted Budget	\$0.24 M	(100.0%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$0.25 M	% Spent
Adopted Budget	\$5.62 M	(95.6%)

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$0.00 M	% Received
Adopted Budget	\$1.21 M	(100.0%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.07 M	(\$0.00 M)	(\$0.00 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.00 M
Interest expense	(\$0.02 M)
Principal due	\$3.42 M

Refer to Note 9 - Borrowings

Reserves

Reserves balance	\$8.54 M
Interest earned	\$0.00 M

Refer to Note 11 - Cash Reserves

Lease Liability

Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.05 M

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 31 JULY 2021****STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES****ACTIVITIES****GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Administration and operation of facilities and services to members of Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

To provide an operational framework for environmental and community health.

Food quality and pest control, inspection of abattoir and operation of child health clinic, analytical testing and Environmental Health administration.

**EDUCATION AND WELFARE**

To provide services to disadvantaged persons, the elderly, children and youth.

Year round care, housing for the aged and educational services.

**HOUSING**

To provide and maintain staff and elderly residents housing.

Provision and maintenance of staff and elderly residents housing.

**COMMUNITY AMENITIES**

To provide services required by the community.

Rubbish and recycling collection services, operation of rubbish disposal site, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Maintenance of town hall, public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, art gallery and other cultural facilities.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, bridges, footpaths, depot, airport and traffic control. Cleaning of streets and maintenance of street trees and street lighting. Purchase and disposal of Council's Road Plant.

**ECONOMIC SERVICES**

To help promote the Shire and its economic wellbeing.

Tourism and area promotion. Maintenance and operation of the Saleyards. Building Control. Provision of rural services including weed control, vermin control and standpipes.

**OTHER PROPERTY AND SERVICES**

To monitor and control Council's overheads operating accounts.

Private works operation, plant repair and operational costs and engineering operation costs.



**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,453,602	2,453,602	<b>2,453,602</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Governance		44,804	460	<b>17,314</b>	16,854	3663.91%	▲
General purpose funding - general rates	6	4,408,586	0	<b>(10)</b>	(10)	0.00%	
General purpose funding - other		1,267,838	11,352	<b>6,921</b>	(4,431)	(39.03%)	
Law, order and public safety		204,061	1,483	<b>1,359</b>	(124)	(8.36%)	
Health		42,286	213	<b>236</b>	23	10.80%	
Education and welfare		154,250	17,577	<b>8,304</b>	(9,273)	(52.76%)	
Housing		101,940	9,146	<b>8,636</b>	(510)	(5.58%)	
Community amenities		883,543	12,586	<b>9,246</b>	(3,340)	(26.54%)	
Recreation and culture		367,135	48,168	<b>41,016</b>	(7,152)	(14.85%)	
Transport		364,306	139,599	<b>138,719</b>	(880)	(0.63%)	
Economic services		1,363,754	71,466	<b>34,839</b>	(36,627)	(51.25%)	▼
Other property and services		77,500	6,458	<b>6,046</b>	(412)	(6.38%)	
		<b>9,280,003</b>	<b>318,508</b>	<b>272,626</b>	(45,882)		
<b>Expenditure from operating activities</b>							
Governance		(1,150,757)	(67,509)	<b>(54,780)</b>	(12,729)	(18.86%)	▼
General purpose funding		(299,138)	(22,689)	<b>(18,420)</b>	(4,269)	(18.82%)	
Law, order and public safety		(624,340)	(38,960)	<b>(41,766)</b>	2,806	7.20%	
Health		(255,909)	(12,218)	<b>(16,266)</b>	4,048	33.13%	
Education and welfare		(544,865)	(52,558)	<b>(24,484)</b>	(28,074)	(53.42%)	▼
Housing		(271,847)	(18,622)	<b>(6,371)</b>	(12,251)	(65.79%)	▼
Community amenities		(1,393,123)	(99,036)	<b>(64,415)</b>	(34,621)	(34.96%)	▼
Recreation and culture		(4,364,636)	(307,771)	<b>(86,334)</b>	(221,437)	(71.95%)	▼
Transport		(4,543,979)	(372,741)	<b>(137,248)</b>	(235,493)	(63.18%)	▼
Economic services		(1,626,261)	(118,714)	<b>(37,791)</b>	(80,923)	(68.17%)	▼
Other property and services		(85,090)	1,851	<b>7,638</b>	(5,787)	312.64%	
		<b>(15,159,945)</b>	<b>(1,108,967)</b>	<b>(480,237)</b>	628,730		
Non-cash amounts excluded from operating activities	1(a)	5,524,902	460,163	<b>0</b>	(460,163)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>(355,040)</b>	<b>(330,296)</b>	<b>(207,611)</b>	122,685		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	1,207,092	71,448	<b>0</b>	(71,448)	(100.00%)	▼
Proceeds from disposal of assets	7	243,665	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(5,622,244)	(196,712)	<b>(248,724)</b>	52,012	26.44%	▲
<b>Amount attributable to investing activities</b>		<b>(4,171,487)</b>	<b>(125,264)</b>	<b>(248,724)</b>	(123,460)		
<b>Financing Activities</b>							
Transfer from reserves	11	2,798,110	0	<b>0</b>	0	0.00%	
Payments for principal portion of lease liabilities	10	0	(2,587)	<b>(2,587)</b>	0	0.00%	
Repayment of debentures	9	(280,755)	0	<b>0</b>	0	0.00%	
Transfer to reserves	11	(444,430)	(571)	<b>(67)</b>	(504)	(88.27%)	
<b>Amount attributable to financing activities</b>		<b>2,072,925</b>	<b>(3,158)</b>	<b>(2,654)</b>	504		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>1,994,884</b>	<b>1,994,613</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer threshold. Refer to Note 17 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 31 JULY 2021****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

# 10.2.2

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,453,602	2,453,602	<b>2,453,602</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Rates	6	4,408,586	0	<b>(10)</b>	(10)	0.00%	
Operating grants, subsidies and contributions	13	2,444,287	195,641	<b>183,968</b>	(11,673)	(5.97%)	
Fees and charges		1,928,977	102,451	<b>57,579</b>	(44,872)	(43.80%)	▼
Interest earnings		99,830	7,319	<b>6,249</b>	(1,070)	(14.62%)	
Other revenue		255,722	13,097	<b>24,840</b>	11,743	89.66%	▲
Profit on disposal of assets	7	142,601	0	<b>0</b>	0	0.00%	
		<b>9,280,003</b>	<b>318,508</b>	<b>272,626</b>	(45,882)		
<b>Expenditure from operating activities</b>							
Employee costs		(4,448,913)	(336,431)	<b>(258,806)</b>	77,625	23.07%	▲
Materials and contracts		(3,701,554)	(278,457)	<b>(214,165)</b>	64,292	23.09%	▲
Utility charges		(495,617)	(25,005)	<b>(13,450)</b>	11,555	46.21%	▲
Depreciation on non-current assets		(5,657,103)	(460,163)	<b>0</b>	460,163	100.00%	▲
Interest expenses		(121,376)	0	<b>15,756</b>	15,756	0.00%	▲
Insurance expenses		(384,439)	0	<b>(315)</b>	(315)	0.00%	
Other expenditure		(340,543)	(8,911)	<b>(9,260)</b>	(349)	(3.92%)	
Loss on disposal of assets	7	(10,400)	0	<b>0</b>	0	0.00%	
		<b>(15,159,945)</b>	<b>(1,108,967)</b>	<b>(480,240)</b>	628,727		
Non-cash amounts excluded from operating activities	1(a)	5,524,902	460,163	<b>0</b>	(460,163)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>(355,040)</b>	<b>(330,296)</b>	<b>(207,614)</b>	122,682		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	1,207,092	71,448	<b>0</b>	(71,448)	(100.00%)	▼
Proceeds from disposal of assets	7	243,665	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(5,622,244)	(196,712)	<b>(248,724)</b>	(52,012)	(26.44%)	▼
<b>Amount attributable to investing activities</b>		<b>(4,171,487)</b>	<b>(125,264)</b>	<b>(248,724)</b>	(123,460)		
<b>Financing Activities</b>							
Transfer from reserves	11	2,798,110	0	<b>0</b>	0	0.00%	
Payments for principal portion of lease liabilities	10	0	(2,587)	<b>(2,587)</b>	0	0.00%	
Repayment of debentures	9	(280,755)	0	<b>0</b>	0	0.00%	
Transfer to reserves	11	(444,430)	(571)	<b>(67)</b>	504	88.27%	
<b>Amount attributable to financing activities</b>		<b>2,072,925</b>	<b>(3,158)</b>	<b>(2,654)</b>	504		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>1,994,884</b>	<b>1,994,610</b>	(274)		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 17 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

## **BASIS OF PREPARATION**

### **REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

### **BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

## **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 10 September 2021

## **SIGNIFICANT ACCOUNTING POLICIES**

### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

### **GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

### **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.



STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	(142,601)	0	0
Add: Loss on asset disposals	7	10,400	0	0
Add: Depreciation on assets		5,657,103	460,163	0
<b>Total non-cash items excluded from operating activities</b>		<b>5,524,902</b>	<b>460,163</b>	<b>0</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 July 2020	Year to Date 31 July 2021
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	11	(8,535,951)	(9,369,410)	(8,536,018)
Add: Borrowings	9	239,116	190,853	239,116
Add: Provisions - employee	12	671,397	657,975	671,397
Add: Lease liabilities	10	18,557	19,589	15,970
Add: Amherst Deposits		1,182,156	954,538	1,182,156
Add: Local Government House Trust		124,637	124,637	124,637
<b>Total adjustments to net current assets</b>		<b>(6,300,088)</b>	<b>(7,421,818)</b>	<b>(6,302,742)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	2	14,031,684	17,638,236	12,921,591
Rates receivables	3	801,819	918,680	730,572
Receivables	3	1,879,382	445,549	1,823,517
Other current assets	4	12,805	16,220	13,642
<b>Less: Current liabilities</b>				
Payables	5	(6,973,151)	(7,837,354)	(6,221,406)
Borrowings	9	(239,116)	(190,853)	(239,116)
Contract liabilities	12	(69,779)	(824,480)	(44,079)
Lease liabilities	10	(18,557)	(19,589)	(15,970)
Provisions	12	(671,397)	(657,975)	(671,397)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(6,300,088)</b>	<b>(7,421,818)</b>	<b>(6,302,742)</b>
<b>Closing funding surplus / (deficit)</b>		<b>2,453,602</b>	<b>2,066,616</b>	<b>1,994,612</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Petty cash and floats	Cash and cash equivalents	2,200		2,200			Nil	On hand
Municipal Bank Account	Cash and cash equivalents	185,962		185,962		CBA	Nil	
OCDF - Main ECH	Cash and cash equivalents	0	4,208,729	4,208,729		WATC	0.05%	08/2021
OCDF - Heritage Centre	Cash and cash equivalents	0	272,561	272,561		WATC	0.05%	08/2021
Reserves At-call Account	Cash and cash equivalents	0	8,536,018	8,536,018		CBA	0.01%	08/2021
Trust Bank Account	Cash and cash equivalents	0		0	46,168	CBA	Nil	
<b>Total</b>		<b>188,162</b>	<b>13,017,308</b>	<b>13,205,470</b>	<b>46,168</b>			
<b>Comprising</b>								
Cash and cash equivalents		188,162	13,017,308	13,205,470	46,168			
		<b>188,162</b>	<b>13,017,308</b>	<b>13,205,470</b>	<b>46,168</b>			

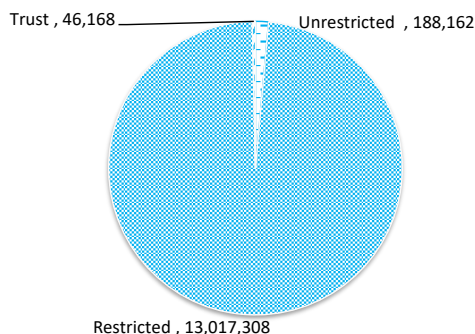
#### KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

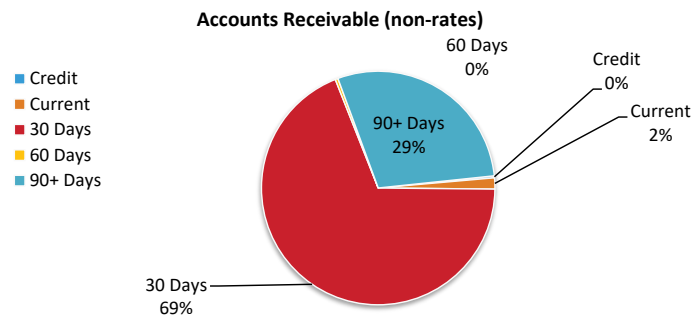
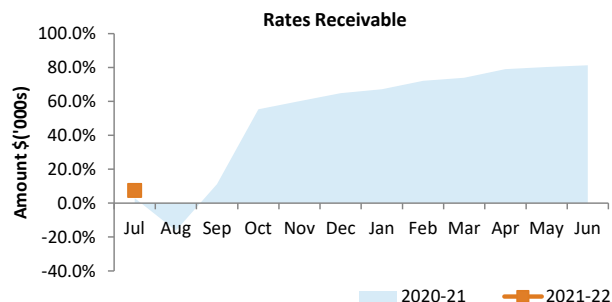
**10.2.2 OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

Rates receivable	30 Jun 2021	31 Jul 2021
	\$	\$
Opening arrears previous years	652,094	801,820
Opening pensioner deferred rates	231,016	227,141
Rates levied this year	4,183,681	(10)
Penalty charges levied this year	98,911	5,759
Less - collections to date	(4,136,742)	(76,997)
Equals current outstanding	<b>1,028,960</b>	<b>957,712</b>
Less Pensioner deferred rates	(227,141)	(227,141)
<b>Net rates collectable</b>	<b>801,820</b>	<b>730,572</b>
% Collected	80.1%	7.4%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(5,536)	31,883	1,415,015	7,924	594,842	2,044,128
Percentage	(0.3%)	1.6%	69.2%	0.4%	29.1%	
<b>Balance per trial balance</b>						
Sundry receivable						2,044,128
GST receivable						97,856
Allowance for impairment of receivables						(318,467)
Accrued Income						0
<b>Total receivables general outstanding</b>						<b>1,823,517</b>
Amounts shown above include GST (where applicable)						

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

10.2.2  
OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

Significant Rates Debtors Outstanding Exceeding \$10,000:

Assessment #	Rates Outstanding	% of Outstanding Rates Total	Comments
A37	\$ 11,428	1.19%	Legal Action
A86	\$ 23,807	2.49%	Legal Action
A108	\$ 15,087	1.58%	Legal Action
A183	\$ 36,906	3.85%	Legal Action
A184	\$ 106,660	11.14%	Legal Action
A267	\$ 15,823	1.65%	Pensioner
A467	\$ 11,448	1.20%	
A569	\$ 22,993	2.40%	
A682	\$ 10,562	1.10%	Pensioner/DD
A831	\$ 12,930	1.35%	Pensioner
A897	\$ 18,868	1.97%	Legal Action
A1048	\$ 16,408	1.71%	Legal Action
A1095	\$ 13,067	1.36%	Pensioner
A1165	\$ 15,400	1.61%	Legal Action
A1192	\$ 13,299	1.39%	Pensioner
A1232	\$ 15,169	1.58%	Pensioner
A1260	\$ 17,110	1.79%	Pensioner
A1310	\$ 10,555	1.10%	
A1347	\$ 23,072	2.41%	Legal Action
A1458	\$ 16,223	1.69%	Pensioner
A1514	\$ 25,958	2.71%	Legal Action
A1617	\$ 14,387	1.50%	Deceased Est.
A2264	\$ 22,962	2.40%	Legal Action
A3222	\$ 37,999	3.97%	Deceased Est.
A3652	\$ 13,126	1.37%	
	<b>\$ 541,247</b>	<b>56.51%</b>	

Significant Receivables - General Outstanding Exceeding \$10,000:

Debtor #	Debtor Outstanding	Receivables - General Total	Age	Comments
Bride	\$ 250,906	12.27%	90+ Days	Ongoing
Elders	\$ 21,014	1.03%	Current & 90+	
Nutrien Ag Solutions	\$ 24,290	1.19%	Current & 90+	
Shire of Broomehill-Tambellup	\$ 1,350,863	66.09%	30+ Days	
Dept of Fire & Emergency	\$ 46,138	2.26%	Current	
Tricoast Holding P/L	\$ 15,653	0.77%	90+ Days	In liquidation
	<b>\$ 1,708,863</b>	<b>83.60%</b>		



	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 July 2021
<b>Other current assets</b>	\$	\$	\$	\$
<b>Inventory</b>				
Fuel and materials	11,442	1,950	0	13,392
<b>Prepayments</b>				
Prepayments	1,363	0	(1,113)	250
<b>Total other current assets</b>	<b>12,805</b>	<b>1,950</b>	<b>(1,113)</b>	<b>13,642</b>
Amounts shown above include GST (where applicable)				

#### KEY INFORMATION

##### Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

##### Contract assets

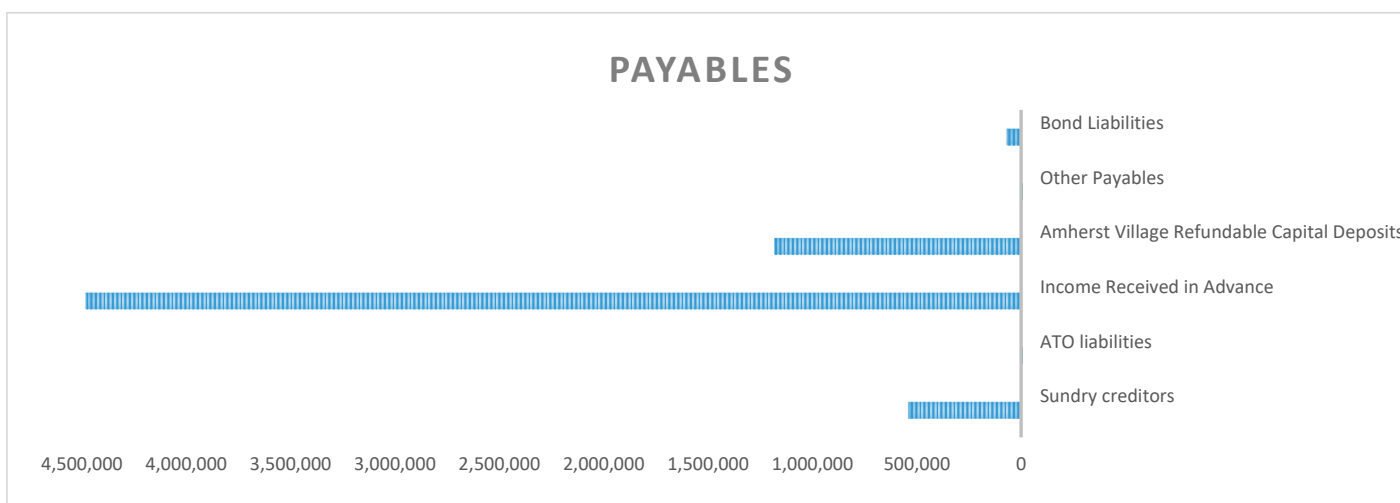
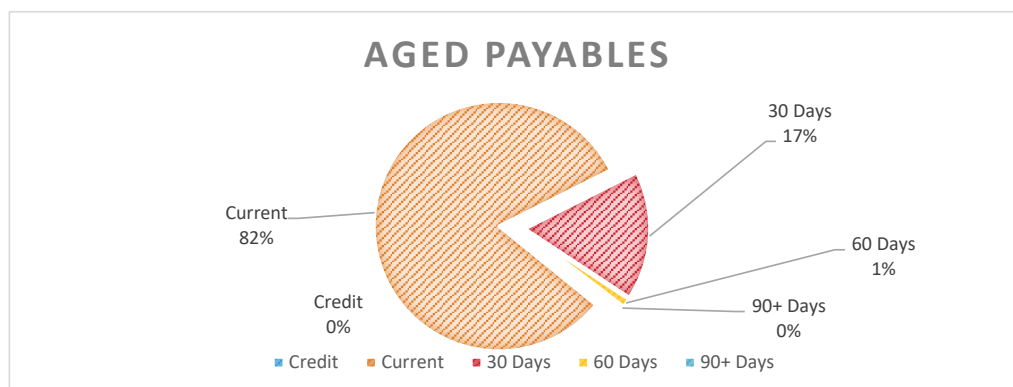
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(85)	442,661	90,250	6,074	2,444	541,344
Percentage	0%	81.8%	16.7%	1.1%	0.5%	
<b>Balance per trial balance</b>						
Sundry creditors						541,345
ATO liabilities						(31,710)
Income Received in Advance						4,481,290
Amherst Village Refundable Capital Deposits						1,182,156
Other Payables						(21,977)
Bond Liabilities						70,302
<b>Total payables general outstanding</b>						<b>6,221,406</b>

Amounts shown above include GST (where applicable)

#### KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



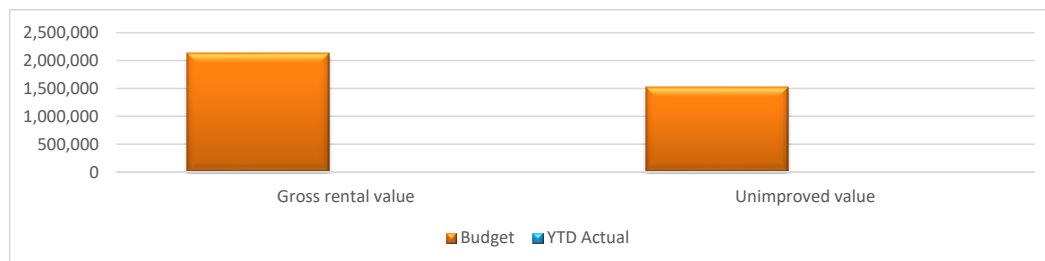
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

10.2.2  
OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Gross rental value	10.5350	1,506	20,210,525	2,129,178	0	1,000	2,130,178	0	0		0
<b>Unimproved value</b>											
Unimproved value	0.9420	199	160,918,000	1,515,848	2,000	0	1,517,848	0	0		0
<b>Sub-Total</b>		<b>1,705</b>	<b>181,128,525</b>	<b>3,645,026</b>	<b>2,000</b>	<b>1,000</b>	<b>3,648,026</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
Gross rental value	1,018	610	3,920,852	620,980	0	0	620,980	0			0
<b>Unimproved value</b>											
Unimproved value	1,018	135	7,309,530	137,430	0	0	137,430	0			0
<b>Sub-total</b>		<b>745</b>	<b>11,230,382</b>	<b>758,410</b>	<b>0</b>	<b>0</b>	<b>758,410</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Discounts & Write-offs							(1,900)				0
Concessions							(500)				0
Rates Adjustment							0				(10)
<b>Amount from general rates</b>							<b>4,404,036</b>				<b>(10)</b>
Ex-gratia rates							4,550				0
<b>Total general rates</b>							<b>4,408,586</b>				<b>(10)</b>

KEY INFORMATION

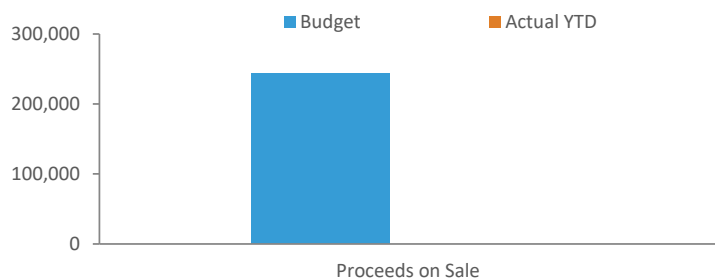
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Unimproved value 0%

Gross rental value 0%

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Governance</b>								
	Colorado Trailblazer KA472	15,974	30,909	14,935	0	0	0	0	0
	<b>Transport</b>								
	Toyota Hilux KA673	7,090	20,000	12,910	0	0	0	0	0
	Dynapac Roller KA10732	40,000	30,000	0	(10,000)	0	0	0	0
	Yale Forklift KA25073	0	6,000	6,000	0	0	0	0	0
	Cat Skid Steer Loader KA24719	27,500	80,000	52,500	0	0	0	0	0
	Toro Mower	6,250	25,000	18,750	0	0	0	0	0
	Fuso Canter KA1337	11,250	16,756	5,506	0	0	0	0	0
	Vibrating Hand Roller KA8838	3,400	3,000	0	(400)	0	0	0	0
	Towable Cement Mixer KA13545	0	500	500	0	0	0	0	0
	Colorado 4x4 Ranger KA25235	0	19,000	19,000	0	0	0	0	0
	Hyundai iLoad KA457	0	10,000	10,000	0	0	0	0	0
	Mazda Utility - KA357	0	2,500	2,500	0	0	0	0	0
		<b>111,464</b>	<b>243,665</b>	<b>142,601</b>	<b>(10,400)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



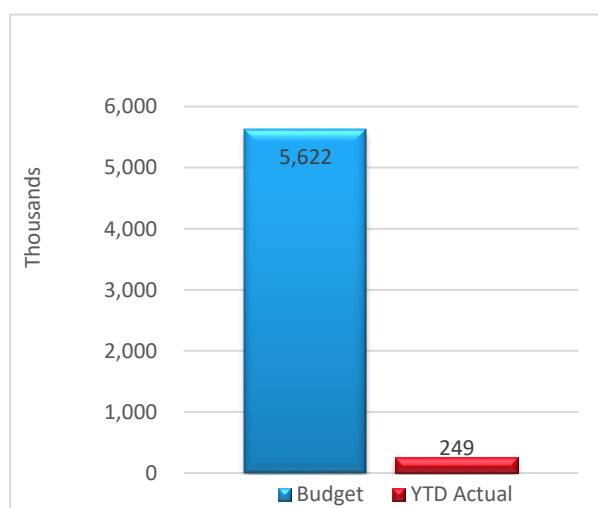
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

10.2.2  
**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - non-specialised	349,186	58,198	2,808	(55,390)
Buildings - specialised	1,490,832	20,000	30,924	10,924
Plant	540,256	0	61,756	61,756
Equipment	130,120	2,083	0	(2,083)
Motor Vehicles	194,200	0	0	0
Infrastructure - Roads	1,482,190	47,556	116,179	68,623
Infrastructure - Footpaths	288,790	0	10,000	10,000
Infrastructure - Other	1,146,670	68,875	27,057	(41,818)
<b>Total Capital Acquisitions</b>	<b>5,622,244</b>	<b>196,712</b>	<b>248,724</b>	<b>52,012</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,207,092	71,448	0	(71,448)
Other (disposals & C/Fwd)	243,665	0	0	0
Cash backed reserves				
Plant Replacement Reserve	336,591	0	0	0
Amherst Village Building Maintenance Reserve	30,000	0	0	0
Old Saleyards Rehabilitation Reserve	155,034	0	0	0
Waste Management Reserve	44,000	0	0	0
Land & Building Reserve	1,875,000	0	0	0
Land & Building Facilities for Seniors Reserve	60,000	0	0	0
Regional Sheep Saleyards Reserve	209,985	0	0	0
Contribution - operations	1,460,877	125,264	248,724	123,460
<b>Capital funding total</b>	<b>5,622,244</b>	<b>196,712</b>	<b>248,724</b>	<b>52,012</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.















Capital expenditure total

% of  
Completion



Level of completion indicator, please see table at the end of this note for further detail.
















				Adopted				
Account Description		Program	Key Information Note	Budget	YTD Budget	YTD Actual	Variance (Under)/Over	
Buildings - non specialised								
0%		Aged & Key Worker Accommodation Project	Housing	2	349,186	58,198	0	(349,186)
0%		Regional Waste Initiative Stage 1	Community amenities	4	0	0	2,808	2,808
Buildings - non specialised Total					349,186	58,198	2,808	(346,378)
Buildings - specialised								
0%		Early Childhood Hub	Governance		1,200,000	0	0	(1,200,000)
52%		Katanning Community Medical Centre	Health	2	60,000	20,000	30,924	(29,076)
0%		Amherst - 3 x Bathroom Renovations	Housing		30,000	0	0	(30,000)
0%		8 Austral Terrace - Kitchen Upgrade	Housing		25,000	0	0	(25,000)
0%		Refuse Site Shed	Community amenities		120,000	0	0	(120,000)
0%		KAC - Pool Plant Room Window Replacement	Recreation and Culture		16,632	0	0	(16,632)
0%		KAC - Pool Dome Shade Shelter Renewal	Recreation and Culture		13,500	0	0	(13,500)
0%		Katanning Gallery - Art Storage - Airconditioning and door	Recreation and culture	2	25,700	0	0	(25,700)
					0	0	0	0
Buildings - specialised Total					1,490,832	20,000	30,924	(1,459,908)

Capital expenditure total

% of  
Completion



Level of completion indicator, please see table at the end of this note for further detail.

			Adopted		YTD Actual	Variance (Under)/Over	
Account Description		Program	Key Information Note	Budget			YTD Budget
Plant							
0%		Road Roller KA10732	Transport	150,000	0	(150,000)	
0%		Forklift KA25073	Transport	35,000	0	(35,000)	
0%		Skid Steer Loader KA24719	Transport	200,000	0	(200,000)	
0%		Toro Mower Replacement	Transport	60,000	0	(60,000)	
0%		Towable Cement Mixer KA13545	Transport	5,700	0	(5,700)	
100%		Fuso Canter - Parks & Gardens KA1337	Transport	61,756	0	61,756	
0%		Utility KA24568	Transport	27,800	0	(27,800)	
Plant Total				540,256	0	61,756	(478,500)
Equipment							
0%		Purchase of Replacement Photocopier	Governance	9,000	0	(9,000)	
0%		Purchase of Equipment	Law, order, public safety	25,000	2,083	0	(25,000)
0%		Installation of strategic CCTV camera’s in Piesse Park and other public areas	Law, order, public safety	96,120	0	0	(96,120)
Equipment Total				130,120	2,083	0	(130,120)
Motor Vehicles							
0%		Trailblazer KA472	Governance	2	40,000	0	(40,000)
0%		Purchase of Utility KA673	Transport	37,000	0	0	(37,000)
0%		Purchase of Utility KA25235	Transport	38,600	0	0	(38,600)
0%		Purchase of Utility KA457	Transport	40,000	0	0	(40,000)
0%		Purchase of Utility KA357	Transport	38,600	0	0	(38,600)
Motor Vehicles Total				194,200	0	0	(194,200)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

10.2.2 INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

% of  
Completion



Level of completion indicator, please see table at the end of this note for further detail.













			Adopted		YTD Actual	Variance (Under)/Over	
		Key Information					
Account Description	Program	Note	Budget	YTD Budget			
Infrastructure - Roads							
0%		Synott Avenue SLK 0.00-0.43 (RRG)	Transport	45,000	0	0	(45,000)
0%		Fairfield Road SLK 6.91-9.11 (RRG)	Transport	174,653	0	0	(174,653)
0%		Warren Road SLK 10.0-12.1 (RRG)	Transport	220,442	0	0	(220,442)
0%		Bibiking Road SLK 0.00-4.80 (R2R)	Transport	125,888	3,313	0	(125,888)
0%		South Marracoonda Road SLK 0.00-5.67 (R2R)	Transport	132,485	0	0	(132,485)
0%		Punchimirrup Road SLK 0.00-4.41 (R2R)	Transport	90,000	0	0	(90,000)
0%		Cullen Street SLK 0.00-0.70 (R2R)	Transport	120,000	0	0	(120,000)
0%		Curlew Street SLK 0.00-1.36 Gravel Resheet	Transport	96,561	2,855	0	(96,561)
0%		Mills Street SLK 0.00-1.37 Gravel Resheet	Transport	96,057	2,855	0	(96,057)
0%		Tree Street SLK 0.00-0.35 Gravel Resheet	Transport	49,885	1,558	0	(49,885)
101%		Warren Road SLK 0.97-4.8 (RRG) (C/F)	Transport	5,225	5,225	5,255	30
0%		Clive Street SLK 1.05-1.93 (RRG) (C/F)	Transport	30,511	0	0	(30,511)
100%		Fairfield Road SLK 4.7-6.91 (RRG) (C/F)	Transport	29,154	29,154	29,154	0
0%		Langaweira Road (R2R)	Transport	0	0	491	491
0%		Council Roads - Rogers Avenue (Park St to Harris St) (C/F)	Transport	89,946	1,298	0	(89,946)
1%		Council Roads - Coate Street (Carew St to Conroy St) (C/F)	Transport	78,783	1,298	465	(78,318)
83%		Emu Lane Resurfacing (C/F)	Transport	97,600	0	80,815	(16,785)
		Special Projects - Various re-sheets & repairs	Transport	0	0	0	0
Infrastructure - Roads Total				1,482,190	47,556	116,179	(1,366,011)
Infrastructure - Footpaths							
0%		Cornwall Street Footpath	Transport	190,533	0	0	(190,533)
0%		Clive Street West Footpath	Transport	59,075	0	0	(59,075)
87%		Austral Terrace - Footpath Upgrade Works	Transport	11,454	0	10,000	(1,454)
0%		Bokarup Street - Upgrade of footpath	Transport	20,793	0	0	(20,793)
0%		Clive Street - Concrete Footpath Upgrade Works	Transport	6,935	0	0	(6,935)
Infrastructure - Footpaths Total				288,790	0	10,000	(278,790)

Capital expenditure total

% of  
Completion

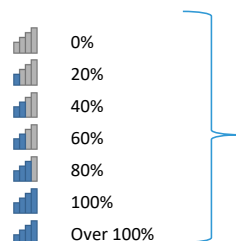


Level of completion indicator, please see table at the end of this note for further detail.

			Adopted		YTD Actual	Variance (Under)/Over	
Account Description	Program	Key Information	Budget	YTD Budget			
		Note					
Infrastructure - Other							
6% 	Supertowns - Heritage Precinct - Piesse Park	Governance	2	433,477	68,875	27,057	(406,420)
0% 	Kupara Park	Recreation and culture		75,460	0	0	(75,460)
0% 	AAPG - Fence around Tanks	Recreation and culture		13,000	0	0	(13,000)
0% 	KLC - Installation of energy efficient lighting	Recreation and culture	2	53,294	0	0	(53,294)
0% 	CCTV cameras and storage server at Saleyards	Economic services		88,200	0	0	(88,200)
0% 	Saleyard Sustainable Energy Improvements	Economic services	2	121,785	0	0	(121,785)
0% 	KLC Dam Expansion	Economic services		223,454	0	0	(223,454)
0% 	Wayfinding Signage	Economic services		20,000	0	0	(20,000)
0% 	Marmion Street – Installation of solar lighting from intersection of Warren Road to Hill Way	Transport		70,000	0	0	(70,000)
0% 	Airport - Concrete pad and shade shelter for fire operations	Transport	2	18,000	0	0	(18,000)
0% 	Airport - Boundary Fencing	Transport	2	24,000	0	0	(24,000)
0% 	Airport - New windsock lighting	Transport	2	6,000	0	0	(6,000)
Infrastructure - Other Total				1,146,670	68,875	27,057	(1,119,613)
				5,622,244	196,712	248,724	(5,373,520)

KEY INFORMATION

- 1 Project has not yet commenced.
- 2 Purchase Order Raised
- 3 Under \$5,000 Capitalisation Threshold transferred to operating Expenditure
- 4 Project Carried forward 20/21
- 5
- 6



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

10.2.2  
FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS

Repayments - borrowings

Information on borrowings		Loan No.	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>										
New Admin Building	158		2,233,871	0	0	95,601	2,233,871	2,138,270	(13,840)	99,351
Aged & Key Worker Accommodation	159		688,506	0	0	43,411	688,506	645,095	(1,373)	13,580
<b>Other property and services</b>										
Road Sweeper	156		61,243	0	0	61,243	61,243	0	(8)	1,434
Tipping Truck	157		39,946	0	0	39,946	39,946	0	(5)	935
WaterCart	160		161,846	0	0	16,415	161,846	145,431	(214)	2,459
CAT Grader (1DPP247)	161		238,009	0	0	24,139	238,009	213,870	(315)	3,617
<b>Total</b>			3,423,421	0	0	280,755	3,423,421	3,142,666	(15,756)	121,376
Current borrowings			280,755				239,116			
Non-current borrowings			3,142,666				3,184,305			
			3,423,421				3,423,421			

All debenture repayments were financed by general purpose revenue.

New borrowings 2021-22

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	\$	\$						Actual	Budget	
Aged & Key Worker Accommodation	0	0	WATC	Debenture		13,580	%	0	0	0
WaterCart	0	0	WATC	Debenture		2,459		0	0	0
CAT Grader (1DPP247)	0	0	WATC	Debenture		3,617		0	0	0
	0	0				19,656		0	0	0

Unspent borrowings

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**10.2.2**  
**FINANCING ACTIVITIES**  
**NOTE 10**  
**LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases		1 July 2021	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Law, order, public safety</b>										
CESM Vehicle - Isuzu D-Max Ute	522401/003	43,303	0	0	1,164	11,502	42,139	31,801	267	2,643
<b>Community amenities</b>										
LCDC Vehicle - Holden Colorado	1706081/1	310	0	0	310	310	0	0	0	0
<b>Recreation and culture</b>										
Matrix Spin Bicycles (x11)	41	5,570	0	0	1,113	5,570	4,457	0	0	0
<b>Total</b>		49,183	0	0	2,587	17,382	46,596	31,801	267	2,643
Current lease liabilities		18,557					15,970			
Non-current lease liabilities		30,626					30,626			
		49,183					46,596			

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**Cash backed reserve**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant Replacement Reserve	729,639	580	7	0	0	(336,591)	0	393,628	729,646
Employee Leave Reserve	775,181	620	6	0	0	0	0	775,801	775,187
Amherst Village Building Maintenance Reserve	53,310	45	0	0	0	(30,000)	0	23,355	53,310
Amherst Village Refundable Deposits Reserve	1,211,049	970	10	0	0	0	0	1,212,019	1,211,059
Old Saleyards Rehabilitation Reserve	1,049,033	835	8	0	0	(155,034)	0	894,834	1,049,041
Waste Management Reserve	433,677	345	3	0	0	(54,000)	0	380,022	433,680
Land & Building Reserve	2,276,547	1,815	18	0	0	(1,875,000)	0	403,362	2,276,565
Land & Building Facilities for Seniors Reserve	398,768	320	3	0	0	(110,000)	0	289,088	398,771
Regional Sheep Saleyards Reserve	750,533	600	6	270,000	0	(209,985)	0	811,148	750,539
Christmas Decoration Reserve	40,922	35	0	10,000	0	0	0	50,957	40,922
GRV Revaluation Reserve	41,462	35	0	10,000	0	0	0	51,497	41,462
Quartermaine Oval Reserve	196,861	160	2	50,000	0	0	0	247,021	196,863
KLC Facilities Reserve	206,554	165	2	50,000	0	0	0	256,719	206,556
Election Reserve	19,880	20	0	10,000	0	(20,000)	0	9,900	19,880
Library Building Reserve	12,340	10	0	2,500	0	0	0	14,850	12,340
Community & Economic Development Project	269,027	215	2	0	0	(7,500)	0	261,742	269,029
Lake Ewlyamartup Facilities Reserve	10,000	10	0	5,000	0	0	0	15,010	10,000
Parks & Playgrounds Reserve	30,584	25	0	15,000	0	0	0	45,609	30,584
Katanning Aquatic Centre Reserve	30,584	25	0	15,000	0	0	0	45,609	30,584
Housing Reserve	0	0	0	100	0	0	0	100	0
	<b>8,535,951</b>	<b>6,830</b>	<b>67</b>	<b>437,600</b>	<b>0</b>	<b>(2,798,110)</b>	<b>0</b>	<b>6,182,271</b>	<b>8,536,018</b>

Other current liabilities	Note	Opening Balance 1 July 2021	Liability Increase	Liability Reduction	Closing Balance 31 July 2021
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	13	69,779	0	(25,700)	44,079
<b>Total unspent grants, contributions and reimbursements</b>		69,779	0	(25,700)	44,079
<b>Provisions</b>					
Annual leave		326,551			326,551
Long service leave		344,846			344,846
<b>Total Provisions</b>		671,397	0	0	671,397
<b>Total other current assets</b>		<b>741,176</b>	<b>0</b>	<b>(25,700)</b>	<b>715,476</b>
<b>Amounts shown above include GST (where applicable)</b>					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

# 10.2.2

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JULY 2021

NOTE 13

### OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase	Liability	Liability	Current	Adopted Budget	YTD	YTD Revenue
	1 July 2021	in Liability	Reduction (As revenue)	31 Jul 2021	Liability 31 Jul 2021	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
General Purpose Grant (GPF)	0	0	0	0	0	841,282	0	0
Untied Road Grant (GPF)	0	0	0	0	0	267,976	0	0
Special Bridge Grant (FAGS)	35,545	0	0	35,545	35,545	0	0	0
<b>Law, order, public safety</b>								
BFB LGGS Income	0	0	0	0	0	27,801	0	0
<b>Education and welfare</b>								
National Youth Week Grant Income (CDOW)	0	0	0	0	0	1,000	0	0
Thank-A-Volunteer Day Grant Income	0	0	0	0	0	1,500	0	0
Piaf Grant Income	1,000	0	0	1,000	1,000	1,000	0	0
Youth Engagement Grant Income	0	0	0	0	0	10,000	0	0
Cultural Awareness	0	0	0	0	0	37,000	0	0
Grant Income Indigenous Governance	3,500	0	0	3,500	3,500	3,500	0	0
<b>Recreation and culture</b>								
Regional Venues Improvement Fund Grant	25,770	0	(25,700)	70	70	75,700	25,700	25,700
RETB Exhibition Reimbursements	0	0	0	0	0	4,000	0	0
<b>Transport</b>								
Direct Road Grant (MRBD)	0	0	0	0	0	131,070	131,070	131,070
Street Light Subsidy (MRBD)	0	0	0	0	0	2,367	197	0
<b>Economic services</b>								
Auspicing - Hidden Treasures (TOU)	3,965	0	0	3,965	3,965	66,000	11,000	10,500
Drought Affected Communities Grant				0	0	500,000	0	0
Local Roads & Community Infrastructure Grant				0	0	78,143	0	0
	<b>69,780</b>	<b>0</b>	<b>(25,700)</b>	<b>44,080</b>	<b>44,080</b>	<b>2,048,339</b>	<b>167,967</b>	<b>167,270</b>

# 10.2.2

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JULY 2021

NOTE 13

### OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase	Liability	Liability	Current	Adopted Budget	YTD	YTD Revenue
	1 July 2021	in	Reduction	31 Jul 2021	Liability	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating contributions</b>								
<b>Governance</b>								
Insurance Scheme Surplus (ADM)	0	0	0	0	0	10,933	0	0
<b>General purpose funding</b>								
ESL Commission (GPF)	0	0	0	0	0	4,000	0	0
Rates Legal Fees Reimbursement (GPI)	0	0	0	0	0	30,000	2,500	0
<b>Law, order, public safety</b>								
CESM Contributions & Reimbursements	0	0	0	0	0	119,460	0	0
<b>Education and welfare</b>								
Youth Activities Grant Income (CDOW)	0	0	0	0	0	33,000	8,250	8,304
Seniors Week Grant Income (CDOW)	0	0	0	0	0	1,000	0	0
Harmony Festival Contributions (CDOW)	0	0	0	0	0	62,000	9,114	0
<b>Community amenities</b>								
LCDC Vehicle Lease Reimbursement (POE)	0	0	0	0	0	3,555	311	622
<b>Recreation and culture</b>								
Public Open Space Contribution	0	0	0	0	0	38,000	0	0
<b>Transport</b>								
Commissions & Contributions (TPL)	0	0	0	0	0	90,000	7,499	7,772
<b>Economic services</b>								
Contributions to Grant Projects	0	0	0	0	0	4,000	0	0
	0	0	0	0	0	395,948	27,674	16,698
<b>TOTALS</b>	69,780	0	(25,700)	44,080	44,080	2,444,287	195,641	183,968



## 10.2.2

NOTE 14

### NON-OPERATING GRANTS AND CONTRIBUTIONS

#### NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JULY 2021

Provider	Unspent non operating grants, subsidies and contributions liability				
	Liability 1 July 2021	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jul 2021	Current Liability 31 Jul 2021
	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>					
<b>Community amenities</b>					
CLGF Regional re Regional Waste Initiative Incon	0	0	0	0	0
<b>Transport</b>					
Regional Road Group Funding (CRBD)	0	0	0	0	0
Roads to Recovery Funding (CRBD)	0	0	0	0	0
Grant Income (AERO)	0	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Non-operating contributions</b>					
<b>Recreation and culture</b>					
Contribution towards KCC Clubhouse (ORS)	0	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Non operating grants, subsidies and contributions revenue		
Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
\$	\$	\$
76,000	0	0
365,660	0	0
314,995	0	0
43,500	3,625	0
<b>800,155</b>	<b>3,625</b>	<b>0</b>
406,937	67,823	0
<b>406,937</b>	<b>67,823</b>	<b>0</b>
<b>1,207,092</b>	<b>71,448</b>	<b>0</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

<b>Description</b>	<b>Opening Balance 1 July 2021</b>	<b>Amount Received</b>	<b>Amount Paid</b>	<b>Closing Balance 31 Jul 2021</b>
	\$	\$	\$	\$
Carpark Contribution Liability	8,168	0	0	<b>8,168</b>
Public Open Space Contribution Liability A/c	38,000	0	0	<b>38,000</b>
	<b>46,168</b>	<b>0</b>	<b>0</b>	<b>46,168</b>

**KEY INFORMATION**

Accounts deemed to not be Trust through the final audit process are now held as municipal funds:  
Ag Society Contributions, Katanning Cinema Project Contributions, Local Fire Brigade Funds.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption						0
							0
							0
							0
							0
							0
							0
				0	0	0	0

KEY INFORMATION

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**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

10.2.2

NOTE 17

**EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Governance	16,854	3663.91%	▲ Timing	ATO refund on FBT \$16,737
Economic services	(36,627)	(51.25%)	▼ Timing	Timing of Standpipe Income and Fees levied at the Saleyards.
<b>Expenditure from operating activities</b>				
Governance	(12,729)	(18.86%)	▼ Timing	Depreciation yet to be run. Software Subscriptions yet to be paid
Education and welfare	(28,074)	(53.42%)	▼ Timing	Depreciation yet to be run. Timing of Special Projects expenditure.
Housing	(12,251)	(65.79%)	▼ Timing	Depreciation yet to be run.
Community amenities	(34,621)	(34.96%)	▼ Timing	Depreciation yet to be run. Timing of Printing & Stationery, Building Program
Recreation and culture	(221,437)	(71.95%)	▼ Timing	Depreciation yet to be run. Timing on Lease Payments, KCC Project, Building Program
Transport	(235,493)	(63.18%)	▼ Timing	Depreciation yet to be run. Timing of Works Program, Street Lighting
Economic services	(80,923)	(68.17%)	▼ Timing	Depreciation yet to be run. Timing of Hidden Treasures, Saleyards Subscriptions & Memberships, Cleaning Expenses and Grant Expenditure
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and	(71,448)	(100.00%)	▼ Timing	Timing of KCC Contribution
Payments for property, plant and equipment and infrastructure	52,012	26.44%	▲ Timing	Timing of Fuso Canter payment \$61,756, Emu Lane Payment \$80,815.
<b>Financing activities</b>				

**KEY INFORMATION**



Shire of  
**Katanning**  
Heart of the Great Southern

Monthly Statement of Financial Activity  
For the period ended  
31 August 2021





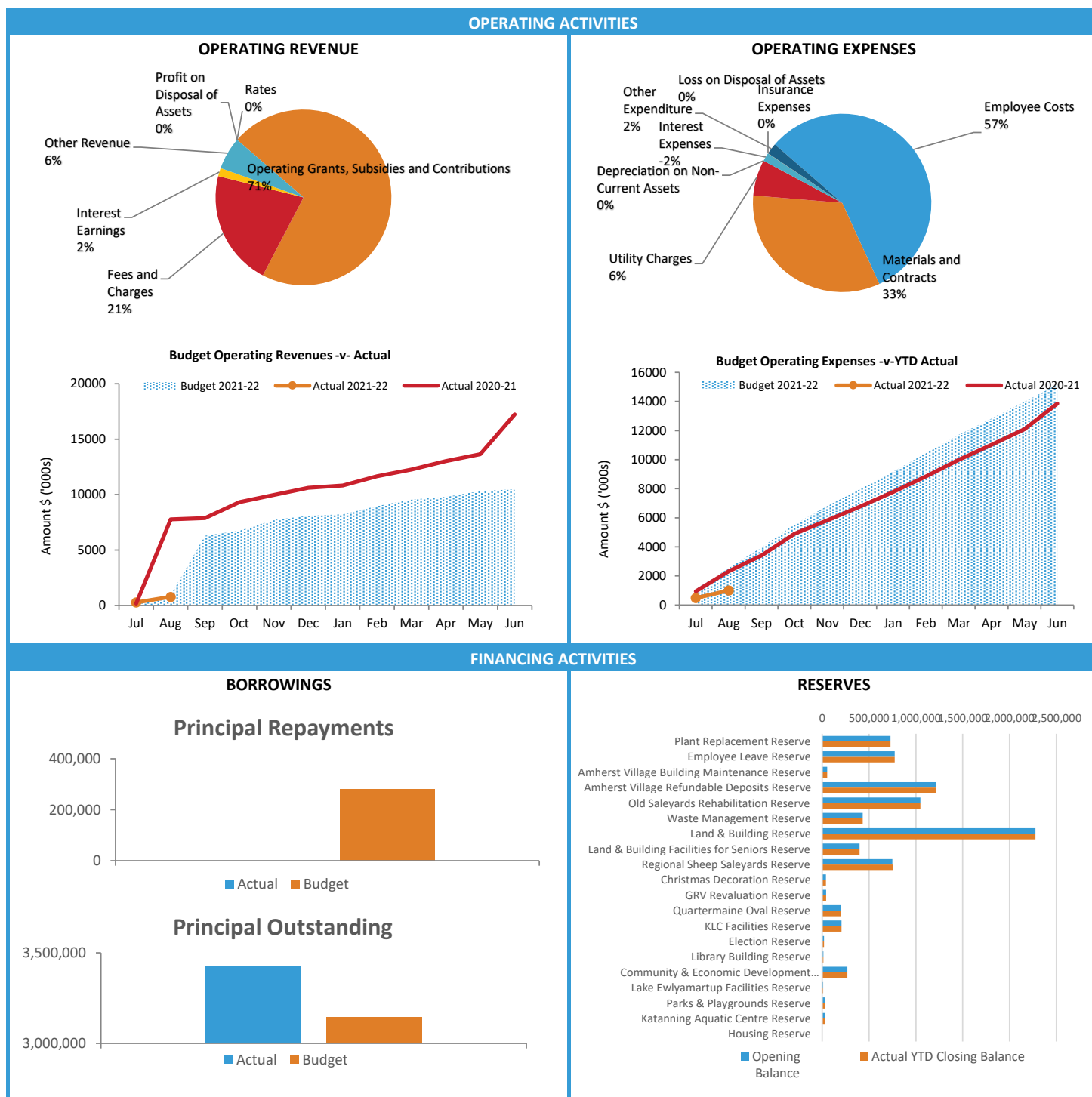


**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 August 2021**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.45 M	\$2.45 M	\$2.45 M	\$0.00 M
Closing	\$0.00 M	\$1.13 M	\$1.58 M	\$0.46 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$12.65 M	% of total
Unrestricted Cash	\$0.10 M	0.8%
Restricted Cash	\$12.55 M	99.2%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$6.26 M	% Outstanding
Trade Payables	\$0.64 M	
Over 30 Days		62.6%
Over 90 Days		0.1%

Refer to Note 5 - Payables

Receivables

	\$1.74 M	% Collected
Rates Receivable	\$0.71 M	9.8%
Trade Receivable	\$1.74 M	
Over 30 Days		98.0%
Over 90 Days		97.3%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.36 M)	(\$0.82 M)	(\$0.32 M)	\$0.50 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	(\$0.00 M)	% Variance
YTD Budget	(\$0.00 M)	(99.2%)

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$0.48 M	% Variance
YTD Budget	\$0.50 M	(4.3%)

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$0.14 M	% Variance
YTD Budget	\$0.21 M	(33.0%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.17 M)	(\$0.56 M)	(\$0.54 M)	\$0.01 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.00 M	%
Adopted Budget	\$0.24 M	(100.0%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$0.65 M	% Spent
Adopted Budget	\$5.62 M	(88.5%)

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$0.11 M	% Received
Adopted Budget	\$1.21 M	(91.3%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.07 M	\$0.05 M	(\$0.00 M)	(\$0.06 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.00 M
Interest expense	(\$0.02 M)
Principal due	\$3.42 M

Refer to Note 9 - Borrowings

Reserves

Reserves balance	\$8.54 M
Interest earned	\$0.00 M

Refer to Note 11 - Cash Reserves

Lease Liability

Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.04 M

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 31 AUGUST 2021****STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES****ACTIVITIES****GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Administration and operation of facilities and services to members of Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

To provide an operational framework for environmental and community health.

Food quality and pest control, inspection of abattoir and operation of child health clinic, analytical testing and Environmental Health administration.

**EDUCATION AND WELFARE**

To provide services to disadvantaged persons, the elderly, children and youth.

Year round care, housing for the aged and educational services.

**HOUSING**

To provide and maintain staff and elderly residents housing.

Provision and maintenance of staff and elderly residents housing.

**COMMUNITY AMENITIES**

To provide services required by the community.

Rubbish and recycling collection services, operation of rubbish disposal site, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Maintenance of town hall, public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, art gallery and other cultural facilities.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, bridges, footpaths, depot, airport and traffic control. Cleaning of streets and maintenance of street trees and street lighting. Purchase and disposal of Council's Road Plant.

**ECONOMIC SERVICES**

To help promote the Shire and its economic wellbeing.

Tourism and area promotion. Maintenance and operation of the Saleyards. Building Control. Provision of rural services including weed control, vermin control and standpipes.

**OTHER PROPERTY AND SERVICES**

To monitor and control Council's overheads operating accounts.

Private works operation, plant repair and operational costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,453,602	2,453,602	<b>2,453,602</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Governance		44,804	39,880	<b>25,245</b>	(14,635)	(36.70%)	▼
General purpose funding - general rates	6	4,408,586	(1,397)	<b>(11)</b>	1,386	(99.21%)	
General purpose funding - other		1,267,838	299,319	<b>293,678</b>	(5,641)	(1.88%)	
Law, order and public safety		204,061	7,402	<b>4,151</b>	(3,251)	(43.92%)	
Health		42,286	426	<b>376</b>	(50)	(11.74%)	
Education and welfare		154,250	17,840	<b>8,304</b>	(9,536)	(53.45%)	
Housing		101,940	18,524	<b>9,785</b>	(8,739)	(47.18%)	
Community amenities		883,543	26,829	<b>23,516</b>	(3,313)	(12.35%)	
Recreation and culture		367,135	67,386	<b>72,775</b>	5,389	8.00%	
Transport		364,306	148,128	<b>146,250</b>	(1,878)	(1.27%)	
Economic services		1,363,754	156,166	<b>77,252</b>	(78,914)	(50.53%)	▼
Other property and services		77,500	12,916	<b>12,487</b>	(429)	(3.32%)	
		<b>9,280,003</b>	<b>793,419</b>	<b>673,808</b>	(119,611)		
<b>Expenditure from operating activities</b>							
Governance		(1,150,757)	(174,999)	<b>(117,669)</b>	(57,330)	(32.76%)	▼
General purpose funding		(299,138)	(56,778)	<b>(33,601)</b>	(23,177)	(40.82%)	▼
Law, order and public safety		(624,340)	(103,388)	<b>(77,989)</b>	(25,399)	(24.57%)	▼
Health		(255,909)	(29,512)	<b>(36,152)</b>	6,640	22.50%	
Education and welfare		(544,865)	(89,213)	<b>(52,390)</b>	(36,823)	(41.28%)	▼
Housing		(271,847)	(47,935)	<b>(10,434)</b>	(37,501)	(78.23%)	▼
Community amenities		(1,393,123)	(220,263)	<b>(129,315)</b>	(90,948)	(41.29%)	▼
Recreation and culture		(4,364,636)	(684,554)	<b>(205,036)</b>	(479,518)	(70.05%)	▼
Transport		(4,543,979)	(752,111)	<b>(285,141)</b>	(466,970)	(62.09%)	▼
Economic services		(1,626,261)	(273,761)	<b>(97,275)</b>	(176,486)	(64.47%)	▼
Other property and services		(85,090)	(105,543)	<b>47,436</b>	(152,979)	(144.94%)	▼
		<b>(15,159,945)</b>	<b>(2,538,057)</b>	<b>(997,566)</b>	1,540,491		
Non-cash amounts excluded from operating activities	1(a)	5,524,902	922,942	<b>0</b>	(922,942)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>(355,040)</b>	<b>(821,696)</b>	<b>(323,758)</b>	497,938		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	1,207,092	142,896	<b>105,000</b>	(37,896)	(26.52%)	▼
Proceeds from disposal of assets	7	243,665	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(5,622,244)	(699,316)	<b>(647,893)</b>	(51,423)	(7.35%)	
<b>Amount attributable to investing activities</b>		<b>(4,171,487)</b>	<b>(556,420)</b>	<b>(542,893)</b>	13,527		
<b>Financing Activities</b>							
Transfer from reserves	11	2,798,110	57,221	<b>0</b>	(57,221)	(100.00%)	▼
Payments for principal portion of lease liabilities	10	0	(4,295)	<b>(4,295)</b>	0	0.00%	
Repayment of debentures	9	(280,755)	0	<b>0</b>	0	0.00%	
Transfer to reserves	11	(444,430)	(1,142)	<b>(67)</b>	(1,075)	(94.13%)	
<b>Amount attributable to financing activities</b>		<b>2,072,925</b>	<b>51,784</b>	<b>(4,362)</b>	(56,146)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>1,127,270</b>	<b>1,582,589</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer threshold. Refer to Note 17 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 31 AUGUST 2021****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021**

# 10.2.3

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,453,602	2,453,602	<b>2,453,602</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Rates	6	4,408,586	(1,397)	<b>(11)</b>	1,386	(99.21%)	
Operating grants, subsidies and contributions	13	2,444,287	501,586	<b>480,198</b>	(21,388)	(4.26%)	
Fees and charges		1,928,977	213,955	<b>143,279</b>	(70,676)	(33.03%)	▼
Interest earnings		99,830	14,638	<b>10,152</b>	(4,486)	(30.65%)	
Other revenue		255,722	64,637	<b>40,188</b>	(24,449)	(37.83%)	▼
Profit on disposal of assets	7	142,601	0	<b>0</b>	0	0.00%	
		<b>9,280,003</b>	<b>793,419</b>	<b>673,806</b>	(119,613)		
<b>Expenditure from operating activities</b>							
Employee costs		(4,448,913)	(705,354)	<b>(584,162)</b>	121,192	17.18%	▲
Materials and contracts		(3,701,554)	(560,667)	<b>(341,309)</b>	219,358	39.12%	▲
Utility charges		(495,617)	(65,077)	<b>(67,018)</b>	(1,941)	(2.98%)	
Depreciation on non-current assets		(5,657,103)	(922,942)	<b>0</b>	922,942	100.00%	▲
Interest expenses		(121,376)	0	<b>15,756</b>	15,756	0.00%	▲
Insurance expenses		(384,439)	(266,642)	<b>(315)</b>	266,327	99.88%	▲
Other expenditure		(340,543)	(17,375)	<b>(20,518)</b>	(3,143)	(18.09%)	
Loss on disposal of assets	7	(10,400)	0	<b>0</b>	0	0.00%	
		<b>(15,159,945)</b>	<b>(2,538,057)</b>	<b>(997,566)</b>	1,540,491		
Non-cash amounts excluded from operating activities	1(a)	5,524,902	922,942	<b>0</b>	(922,942)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>(355,040)</b>	<b>(821,696)</b>	<b>(323,760)</b>	497,936		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	1,207,092	142,896	<b>105,000</b>	(37,896)	(26.52%)	▼
Proceeds from disposal of assets	7	243,665	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(5,622,244)	(699,316)	<b>(647,893)</b>	51,423	7.35%	
<b>Amount attributable to investing activities</b>		<b>(4,171,487)</b>	<b>(556,420)</b>	<b>(542,893)</b>	13,527		
<b>Financing Activities</b>							
Transfer from reserves	11	2,798,110	57,221	<b>0</b>	(57,221)	(100.00%)	▼
Payments for principal portion of lease liabilities	10	0	(4,295)	<b>(4,295)</b>	0	0.00%	
Repayment of debentures	9	(280,755)	0	<b>0</b>	0	0.00%	
Transfer to reserves	11	(444,430)	(1,142)	<b>(67)</b>	1,075	94.13%	
<b>Amount attributable to financing activities</b>		<b>2,072,925</b>	<b>51,784</b>	<b>(4,362)</b>	(56,146)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>1,127,270</b>	<b>1,582,587</b>	455,317		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 17 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

## **BASIS OF PREPARATION**

### **REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

### **BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

## **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 10 September 2021

## **SIGNIFICANT ACCOUNTING POLICIES**

### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

### **GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

### **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	(142,601)	0	0
Add: Loss on asset disposals	7	10,400	0	0
Add: Depreciation on assets		5,657,103	922,942	0
<b>Total non-cash items excluded from operating activities</b>		<b>5,524,902</b>	<b>922,942</b>	<b>0</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 August 2020	Year to Date 31 August 2021
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	11	(8,535,951)	(9,370,840)	(8,536,018)
Add: Borrowings	9	239,116	190,853	239,116
Add: Provisions - employee	12	671,397	657,975	671,397
Add: Lease liabilities	10	18,557	19,589	14,262
Add: Amherst Deposits		1,182,156	951,388	1,182,156
Add: Local Government House Trust		124,637	124,637	124,637
<b>Total adjustments to net current assets</b>		<b>(6,300,088)</b>	<b>(7,426,398)</b>	<b>(6,304,450)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	2	14,031,684	17,117,945	12,648,127
Rates receivables	3	801,819	6,016,277	710,085
Receivables	3	1,879,382	480,249	1,743,591
Other current assets	4	12,805	13,013	17,282
<b>Less: Current liabilities</b>				
Payables	5	(6,973,151)	(6,421,366)	(6,263,192)
Borrowings	9	(239,116)	(190,853)	(239,116)
Contract liabilities	12	(69,779)	(824,480)	(44,079)
Lease liabilities	10	(18,557)	(19,589)	(14,262)
Provisions	12	(671,397)	(657,975)	(671,397)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(6,300,088)</b>	<b>(7,426,398)</b>	<b>(6,304,450)</b>
<b>Closing funding surplus / (deficit)</b>		<b>2,453,602</b>	<b>8,086,823</b>	<b>1,582,589</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Petty cash and floats	Cash and cash equivalents	2,200		2,200			Nil	On hand
Municipal Bank Account	Cash and cash equivalents	95,360		95,360		CBA	Nil	
OCDF - Main ECH	Cash and cash equivalents	0	4,208,908	4,208,908		WATC	0.05%	08/2021
OCDF - Heritage Centre	Cash and cash equivalents	0	272,572	272,572		WATC	0.05%	08/2021
Reserves At-call Account	Cash and cash equivalents	0	8,066,088	8,066,088		CBA	0.01%	08/2021
Trust Bank Account	Cash and cash equivalents	0		0	46,168	CBA	Nil	
<b>Total</b>		<b>97,560</b>	<b>12,547,568</b>	<b>12,645,128</b>	<b>46,168</b>			
<b>Comprising</b>								
Cash and cash equivalents		97,560	12,547,568	12,645,128	46,168			
		<b>97,560</b>	<b>12,547,568</b>	<b>12,645,128</b>	<b>46,168</b>			

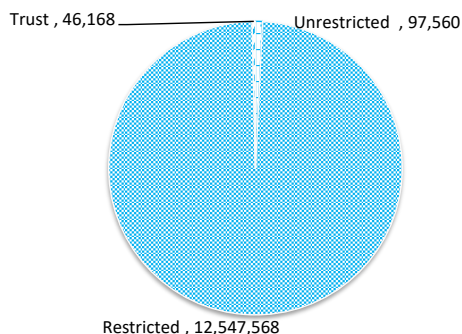
#### KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.





**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021**

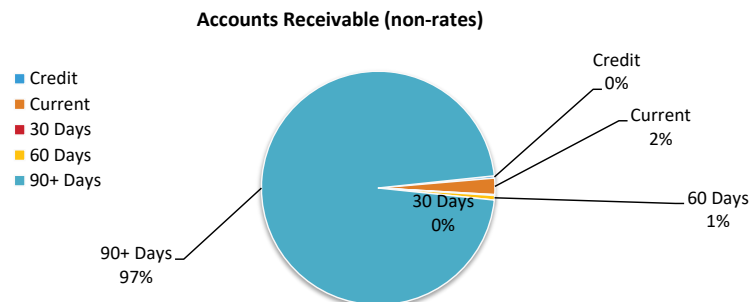
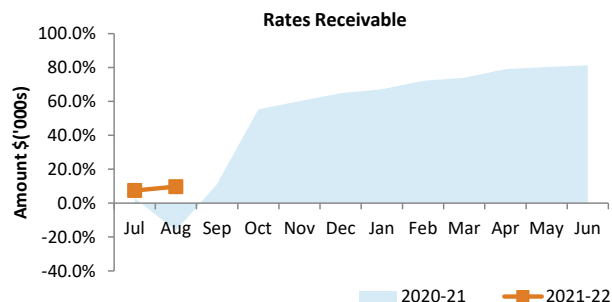
**10.2.3**  
**OPERATING ACTIVITIES**  
**NOTE 3**  
**RECEIVABLES**

Rates receivable	30 Jun 2021	31 Aug 2021
	\$	\$
Opening arrears previous years	652,094	801,820
Opening pensioner deferred rates	231,016	227,141
Rates levied this year	4,183,681	(11)
Penalty charges levied this year	98,911	9,662
Less - collections to date	(4,136,742)	(101,386)
Equals current outstanding	<b>1,028,960</b>	<b>937,225</b>
Less Pensioner deferred rates	(227,141)	(227,141)
<b>Net rates collectable</b>	<b>801,820</b>	<b>710,085</b>
% Collected	80.1%	9.8%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(6,221)	44,528	2,431	12,225	1,907,627	1,960,590
Percentage	(0.3%)	2.3%	0.1%	0.6%	97.3%	
<b>Balance per trial balance</b>						
Sundry receivable						1,960,590
GST receivable						101,468
Allowance for impairment of receivables						(318,467)
Accrued Income						0
<b>Total receivables general outstanding</b>						<b>1,743,591</b>
Amounts shown above include GST (where applicable)						

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021

10.2.3  
OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

Significant Rates Debtors Outstanding Exceeding \$10,000:

Assessment #	Rates Outstanding	% of Outstanding Rates Total	Comments
A37	\$ 11,486	1.23%	Legal Action
A86	\$ 23,951	2.56%	Legal Action
A108	\$ 15,182	1.62%	Legal Action
A183	\$ 37,134	3.96%	Legal Action
A184	\$ 107,146	11.43%	Legal Action
A267	\$ 15,823	1.69%	Pensioner
A467	\$ 11,523	1.23%	
A569	\$ 23,144	2.47%	Legal Action
A682	\$ 10,562	1.13%	Pensioner/DD
A831	\$ 12,930	1.38%	Pensioner
A897	\$ 18,985	2.03%	Legal Action
A1048	\$ 16,511	1.76%	Legal Action
A1095	\$ 13,067	1.39%	Pensioner
A1165	\$ 15,496	1.65%	Legal Action
A1192	\$ 13,299	1.42%	Pensioner
A1232	\$ 15,169	1.62%	Pensioner
A1260	\$ 17,110	1.83%	Pensioner
A1310	\$ 10,617	1.13%	
A1347	\$ 23,216	2.48%	Legal Action
A1458	\$ 16,223	1.73%	Pensioner
A1514	\$ 26,112	2.79%	Legal Action
A1617	\$ 14,481	1.55%	Deceased Est.
A2264	\$ 23,084	2.46%	Legal Action
A3222	\$ 38,238	4.08%	Deceased Est.
A3652	\$ 13,213	1.41%	
	<b>\$ 543,702</b>	<b>58.01%</b>	

Significant Receivables - General Outstanding Exceeding \$10,000:

Debtor #	Debtor Outstanding	Receivables - General Total	Age	Comments
Bride	\$ 250,906	12.80%	90+ Days	Ongoing
Elders	\$ 11,880	0.61%	Current	
Nutrien Ag Solutions	\$ 13,805	0.70%	Current	
Shire of Broomehill-Tambellup	\$ 1,350,863	68.90%	90+ Days	
Tricoast Holding P/L	\$ 15,653	0.80%	90+ Days	In liquidation
	<b>\$ 1,643,106</b>	<b>83.81%</b>		

	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 August 2021
<b>Other current assets</b>	\$	\$	\$	\$
<b>Inventory</b>				
Fuel and materials	11,442	5,590	0	17,032
<b>Prepayments</b>				
Prepayments	1,363	0	(1,113)	250
<b>Total other current assets</b>	<b>12,805</b>	<b>5,590</b>	<b>(1,113)</b>	<b>17,282</b>
<b>Amounts shown above include GST (where applicable)</b>				

#### KEY INFORMATION

##### Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

##### Contract assets

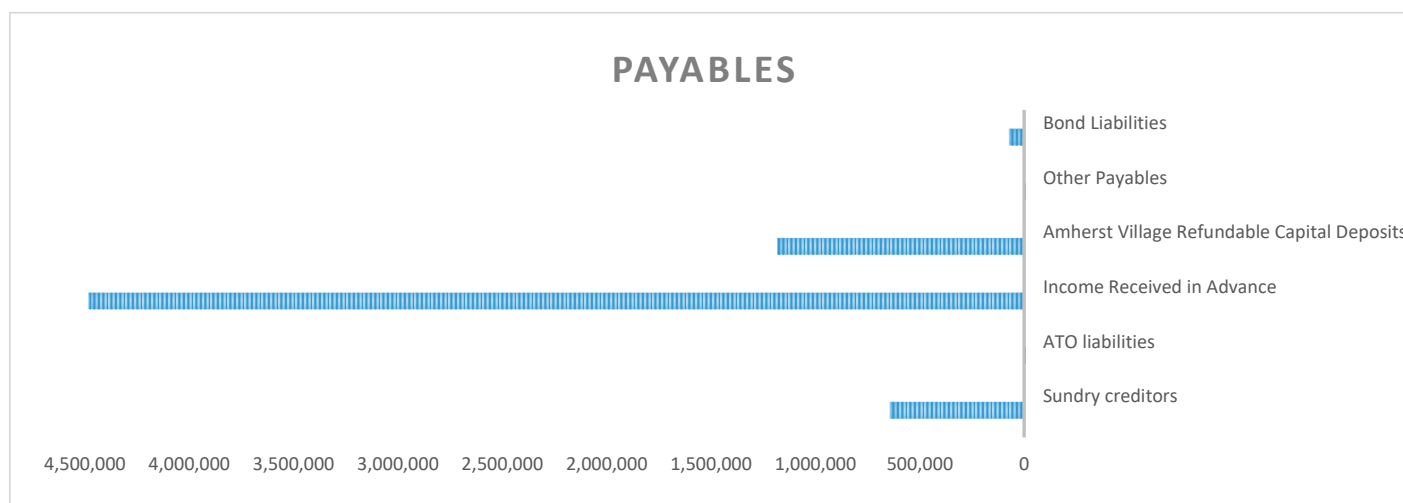
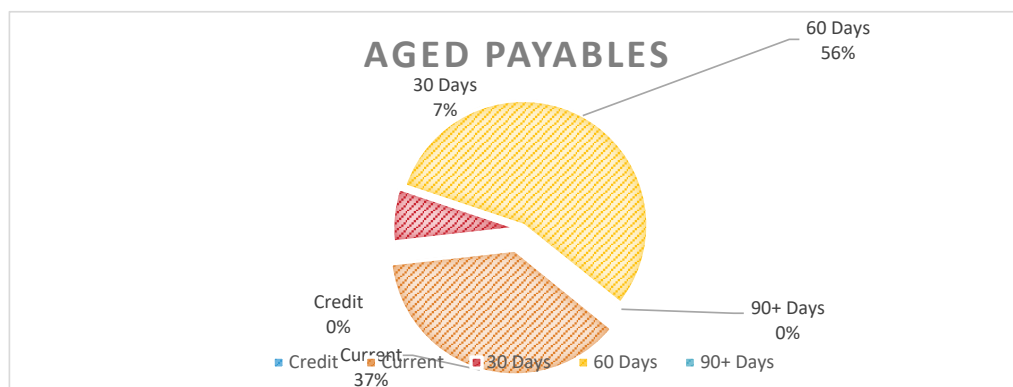
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(85)	240,379	44,424	357,582	546	642,846
Percentage	0%	37.4%	6.9%	55.6%	0.1%	
<b>Balance per trial balance</b>						
Sundry creditors						642,846
ATO liabilities						(29,256)
Income Received in Advance						4,481,290
Amherst Village Refundable Capital Deposits						1,182,156
Other Payables						(86,200)
Bond Liabilities						72,356
<b>Total payables general outstanding</b>						<b>6,263,192</b>

Amounts shown above include GST (where applicable)

#### KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



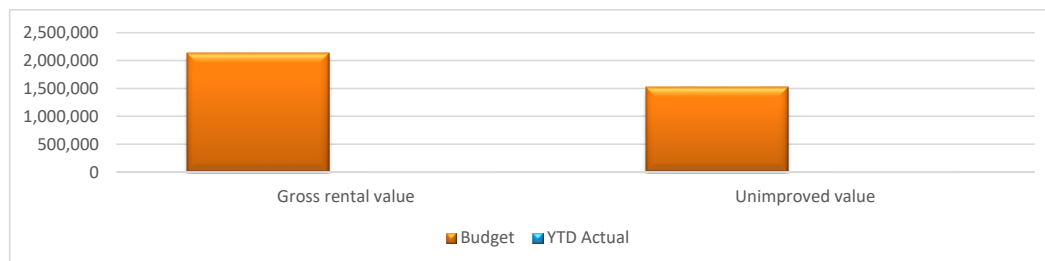
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021

10.2.3  
OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Gross rental value	10.5350	1,506	20,210,525	2,129,178	0	1,000	2,130,178	0	0		0
<b>Unimproved value</b>											
Unimproved value	0.9420	199	160,918,000	1,515,848	2,000	0	1,517,848	0	0		0
<b>Sub-Total</b>		<b>1,705</b>	<b>181,128,525</b>	<b>3,645,026</b>	<b>2,000</b>	<b>1,000</b>	<b>3,648,026</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
Gross rental value	1,018	610	3,920,852	620,980	0	0	620,980	0			0
<b>Unimproved value</b>											
Unimproved value	1,018	135	7,309,530	137,430	0	0	137,430	0			0
<b>Sub-total</b>		<b>745</b>	<b>11,230,382</b>	<b>758,410</b>	<b>0</b>	<b>0</b>	<b>758,410</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Discounts & Write-offs							(1,900)				0
Concessions							(500)				0
Rates Adjustment							0				(11)
<b>Amount from general rates</b>							<b>4,404,036</b>				<b>(11)</b>
Ex-gratia rates							4,550				0
<b>Total general rates</b>							<b>4,408,586</b>				<b>(11)</b>

KEY INFORMATION

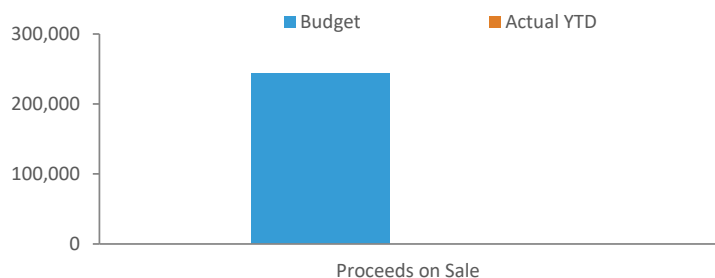
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Unimproved value 0%

Gross rental value 0%

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Governance</b>								
	Colorado Trailblazer KA472	15,974	30,909	14,935	0	0	0	0	0
	<b>Transport</b>								
	Toyota Hilux KA673	7,090	20,000	12,910	0	0	0	0	0
	Dynapac Roller KA10732	40,000	30,000	0	(10,000)	0	0	0	0
	Yale Forklift KA25073	0	6,000	6,000	0	0	0	0	0
	Cat Skid Steer Loader KA24719	27,500	80,000	52,500	0	0	0	0	0
	Toro Mower	6,250	25,000	18,750	0	0	0	0	0
	Fuso Canter KA1337	11,250	16,756	5,506	0	0	0	0	0
	Vibrating Hand Roller KA8838	3,400	3,000	0	(400)	0	0	0	0
	Towable Cement Mixer KA13545	0	500	500	0	0	0	0	0
	Colorado 4x4 Ranger KA25235	0	19,000	19,000	0	0	0	0	0
	Hyundai iLoad KA457	0	10,000	10,000	0	0	0	0	0
	Mazda Utility - KA357	0	2,500	2,500	0	0	0	0	0
		<b>111,464</b>	<b>243,665</b>	<b>142,601</b>	<b>(10,400)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





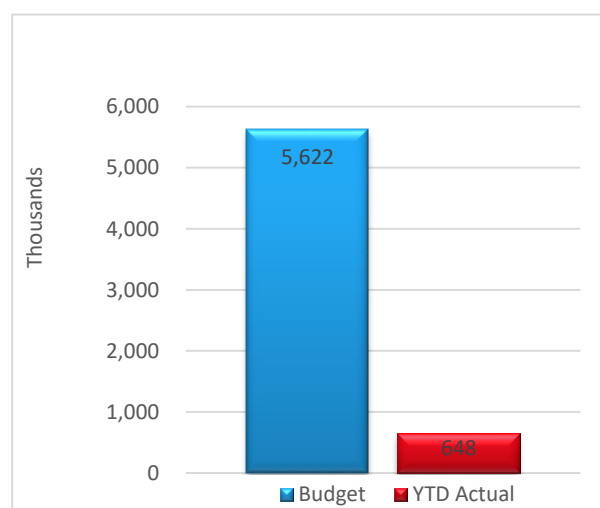
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021**

**10.2.3**  
**INVESTING ACTIVITIES**  
**NOTE 8**  
**CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - non-specialised	349,186	116,396	4,615	(111,781)
Buildings - specialised	1,490,832	40,000	37,666	(2,334)
Plant	540,256	61,756	61,756	0
Equipment	130,120	4,166	0	(4,166)
Motor Vehicles	194,200	0	0	0
Infrastructure - Roads	1,482,190	60,733	185,809	125,076
Infrastructure - Footpaths	288,790	208,922	35,173	(173,749)
Infrastructure - Other	1,146,670	207,343	322,874	115,531
<b>Total Capital Acquisitions</b>	<b>5,622,244</b>	<b>699,316</b>	<b>647,893</b>	<b>(51,423)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,207,092	142,896	105,000	(37,896)
Other (disposals & C/Fwd)	243,665	0	0	0
Cash backed reserves				
Plant Replacement Reserve	336,591	57,221	0	(57,221)
Amherst Village Building Maintenance Reserve	30,000	0	0	0
Old Saleyards Rehabilitation Reserve	155,034	0	0	0
Waste Management Reserve	44,000	0	0	0
Land & Building Reserve	1,875,000	0	0	0
Land & Building Facilities for Seniors Reserve	60,000	0	0	0
Regional Sheep Saleyards Reserve	209,985	0	0	0
Contribution - operations	1,460,877	499,199	542,893	43,694
<b>Capital funding total</b>	<b>5,622,244</b>	<b>699,316</b>	<b>647,893</b>	<b>(51,423)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.













Capital expenditure total

% of  
Completion



Level of completion indicator, please see table at the end of this note for further detail.
















				Adopted				
Account Description		Program	Key Information Note	Budget	YTD Budget	YTD Actual	Variance (Under)/Over	
Buildings - non specialised								
0%		Aged & Key Worker Accommodation Project	Housing	2	349,186	116,396	0	(349,186)
0%		Regional Waste Initiative Stage 1	Community amenities	4	0	0	2,808	2,808
Buildings - non specialised Total					349,186	116,396	4,615	(344,571)
Buildings - specialised								
0%		Early Childhood Hub	Governance		1,200,000	0	0	(1,200,000)
63%		Katanning Community Medical Centre	Health	2	60,000	40,000	37,666	(22,334)
0%		Amherst - 3 x Bathroom Renovations	Housing	1	30,000	0	0	(30,000)
0%		8 Austral Terrace - Kitchen Upgrade	Housing	1	25,000	0	0	(25,000)
0%		Refuse Site Shed	Community amenities	1	120,000	0	0	(120,000)
0%		KAC - Pool Plant Room Window Replacement	Recreation and Culture	1	16,632	0	0	(16,632)
0%		KAC - Pool Dome Shade Shelter Renewal	Recreation and Culture	1	13,500	0	0	(13,500)
0%		Katanning Gallery - Art Storage - Airconditioning and door	Recreation and culture	2	25,700	0	0	(25,700)
					0	0	0	0
Buildings - specialised Total					1,490,832	40,000	37,666	(1,453,166)

Capital expenditure total

% of  
Completion



Level of completion indicator, please see table at the end of this note for further detail.

			Adopted		YTD Actual	Variance (Under)/Over		
Account Description		Program	Key Information Note	Budget			YTD Budget	
Plant								
0%		Road Roller KA10732	Transport	1	150,000	0	0	(150,000)
0%		Forklift KA25073	Transport	1	35,000	0	0	(35,000)
0%		Skid Steer Loader KA24719	Transport	1	200,000	0	0	(200,000)
0%		Toro Mower Replacement	Transport	1	60,000	0	0	(60,000)
0%		Towable Cement Mixer KA13545	Transport	1	5,700	0	0	(5,700)
100%		Fuso Canter - Parks & Gardens KA1337	Transport	1	61,756	61,756	61,756	0
0%		Utility KA24568	Transport	1	27,800	0	0	(27,800)
Plant Total					540,256	61,756	61,756	(478,500)
Equipment								
0%		Purchase of Replacement Photocopier	Governance	1	9,000	0	0	(9,000)
0%		Purchase of Equipment	Law, order, public safety	1	25,000	4,166	0	(25,000)
0%		Installation of strategic CCTV camera’s in Piesse Park and other public areas	Law, order, public safety	1	96,120	0	0	(96,120)
Equipment Total					130,120	4,166	0	(130,120)
Motor Vehicles								
0%		Trailblazer KA472	Governance	2	40,000	0	0	(40,000)
0%		Purchase of Utility KA673	Transport	1	37,000	0	0	(37,000)
0%		Purchase of Utility KA25235	Transport	1	38,600	0	0	(38,600)
0%		Purchase of Utility KA457	Transport	1	40,000	0	0	(40,000)
0%		Purchase of Utility KA357	Transport	1	38,600	0	0	(38,600)
Motor Vehicles Total					194,200	0	0	(194,200)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021

























10.2.3 INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

% of  
Completion



Level of completion indicator, please see table at the end of this note for further detail.













			Adopted					
Account Description			Program	Key Information Note	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Infrastructure - Roads								
0%		Synott Avenue SLK 0.00-0.43 (RRG)	Transport	1	45,000	0	0	(45,000)
0%		Fairfield Road SLK 6.91-9.11 (RRG)	Transport	2	174,653	0	0	(174,653)
19%		Warren Road SLK 10.0-12.1 (RRG)	Transport		220,442	0	42,452	(177,990)
0%		Bibiking Road SLK 0.00-4.80 (R2R)	Transport	1	125,888	6,626	0	(125,888)
0%		South Marracoonda Road SLK 0.00-5.67 (R2R)	Transport	1	132,485	0	0	(132,485)
0%		Punchimirrup Road SLK 0.00-4.41 (R2R)	Transport	1	90,000	0	0	(90,000)
0%		Cullen Street SLK 0.00-0.70 (R2R)	Transport	1	120,000	0	0	(120,000)
0%		Curlew Street SLK 0.00-1.36 Gravel Resheet	Transport	1	96,561	5,710	0	(96,561)
0%		Mills Street SLK 0.00-1.37 Gravel Resheet	Transport	1	96,057	5,710	0	(96,057)
0%		Tree Street SLK 0.00-0.35 Gravel Resheet	Transport	1	49,885	3,116	0	(49,885)
101%		Warren Road SLK 0.97-4.8 (RRG) (C/F)	Transport		5,225	5,225	5,255	30
73%		Clive Street SLK 1.05-1.93 (RRG) (C/F)	Transport		30,511	0	22,140	(8,371)
100%		Fairfield Road SLK 4.7-6.91 (RRG) (C/F)	Transport		29,154	29,154	29,154	0
0%		Wolyaming Road SLK 4.548-11.048 (R2R)	Transport	4	0	0	1,112	1,112
0%		Langaweira Road (R2R)	Transport	4	0	0	491	491
0%		Onslow Road SLK 0-1.4 (R2R)	Transport	4	0	0	3,925	3,925
0%		Council Roads - Rogers Avenue (Park St to Harris St) (C/F)	Transport	1	89,946	2,596	0	(89,946)
1%		Council Roads - Coate Street (Carew St to Conroy St) (C/F)	Transport	1	78,783	2,596	465	(78,318)
83%		Emu Lane Resurfacing (C/F)	Transport	2	97,600	0	80,815	(16,785)
Infrastructure - Roads Total					1,482,190	60,733	185,809	(1,296,381)
Infrastructure - Footpaths								
5%		Cornwall Street Footpath	Transport	2	190,533	190,533	10,226	(180,307)
0%		Clive Street West Footpath	Transport		59,075	0	0	(59,075)
87%		Austral Terrace - Footpath Upgrade Works	Transport	2	11,454	11,454	10,000	(1,454)
47%		Bokarup Street - Upgrade of footpath	Transport		20,793	0	9,747	(11,046)
75%		Clive Street - Concrete Footpath Upgrade Works	Transport		6,935	6,935	5,200	(1,735)
Infrastructure - Footpaths Total					288,790	208,922	35,173	(253,617)

Capital expenditure total

% of  
Completion

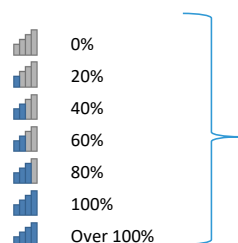


Level of completion indicator, please see table at the end of this note for further detail.

			Adopted		YTD Actual	Variance (Under)/Over	
Account Description	Program	Key Information	Budget	YTD Budget			
		Note					
Infrastructure - Other							
74% 	Supertowns - Heritage Precinct - Piesse Park	Governance	2	433,477	201,343	322,874	(110,603)
0% 	Kupara Park	Recreation and culture		75,460	0	0	(75,460)
0% 	AAPG - Fence around Tanks	Recreation and culture	1	13,000	0	0	(13,000)
0% 	KLC - Installation of energy efficient lighting	Recreation and culture	2	53,294	0	0	(53,294)
0% 	CCTV cameras and storage server at Saleyards	Economic services	1	88,200	0	0	(88,200)
0% 	Saleyard Sustainable Energy Improvements	Economic services	2	121,785	0	0	(121,785)
0% 	KLC Dam Expansion	Economic services		223,454	0	0	(223,454)
0% 	Wayfinding Signage	Economic services		20,000	0	0	(20,000)
0% 	Marmion Street – Installation of solar lighting from intersection of Warren Road to Hill Way	Transport		70,000	0	0	(70,000)
0% 	Airport - Concrete pad and shade shelter for fire operations	Transport	2	18,000	0	0	(18,000)
0% 	Airport - Boundary Fencing	Transport	2	24,000	0	0	(24,000)
0% 	Airport - New windsock lighting	Transport	2	6,000	6,000	0	(6,000)
Infrastructure - Other Total				1,146,670	207,343	322,874	(823,796)
				5,622,244	699,316	647,893	(4,974,351)

KEY INFORMATION

- 1 Project has not yet commenced.
- 2 Purchase Order Raised
- 3 Under \$5,000 Capitalisation Threshold transferred to operating Expenditure
- 4 Project Carried forward 20/21
- 5
- 6



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021**

**10.2.3**  
**FINANCING ACTIVITIES**  
**NOTE 9**  
**BORROWINGS**

**Repayments - borrowings**

Information on borrowings		1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>										
New Admin Building	158	2,233,871	0	0	0	95,601	2,233,871	2,138,270	(13,840)	99,351
Aged & Key Worker Accommodation	159	688,506	0	0	0	43,411	688,506	645,095	(1,373)	13,580
<b>Other property and services</b>										
Road Sweeper	156	61,243	0	0	0	61,243	61,243	0	(8)	1,434
Tipping Truck	157	39,946	0	0	0	39,946	39,946	0	(5)	935
WaterCart	160	161,846	0	0	0	16,415	161,846	145,431	(214)	2,459
CAT Grader (1DPP247)	161	238,009	0	0	0	24,139	238,009	213,870	(315)	3,617
<b>Total</b>		3,423,421	0	0	0	280,755	3,423,421	3,142,666	(15,756)	121,376
Current borrowings		280,755					239,116			
Non-current borrowings		3,142,666					3,184,305			
		3,423,421					3,423,421			

All debenture repayments were financed by general purpose revenue.

**New borrowings 2021-22**

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	\$	\$						Actual	Budget	
						\$	%	\$	\$	\$
Aged & Key Worker Accommodation	0	0	WATC	Debenture		13,580		0	0	0
WaterCart	0	0	WATC	Debenture		2,459		0	0	0
CAT Grader (1DPP247)	0	0	WATC	Debenture		3,617		0	0	0
	0	0				19,656		0	0	0

**Unspent borrowings**

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021**

**10.2.3**  
**FINANCING ACTIVITIES**  
**NOTE 10**  
**LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases		1 July 2021	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Law, order, public safety</b>										
CESM Vehicle - Isuzu D-Max Ute	522401/003	43,303	0	0	1,759	11,502	41,544	31,801	404	2,643
<b>Community amenities</b>										
LCDC Vehicle - Holden Colorado	1706081/1	310	0	0	310	310	0	0	0	0
<b>Recreation and culture</b>										
Matrix Spin Bicycles (x11)	41	5,570	0	0	2,227	5,570	3,343	0	0	0
<b>Total</b>		49,183	0	0	4,295	17,382	44,888	31,801	404	2,643
Current lease liabilities		18,557					14,262			
Non-current lease liabilities		30,626					30,626			
		49,183					44,888			

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021**

**10.2.3**  
**OPERATING ACTIVITIES**  
**NOTE 11**  
**CASH RESERVES**

**Cash backed reserve**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant Replacement Reserve	729,639	580	7	0	0	(336,591)	0	393,628	729,646
Employee Leave Reserve	775,181	620	6	0	0	0	0	775,801	775,187
Amherst Village Building Maintenance Rese	53,310	45	0	0	0	(30,000)	0	23,355	53,310
Amherst Village Refundable Deposits Reser	1,211,049	970	10	0	0	0	0	1,212,019	1,211,059
Old Saleyards Rehabilitation Reserve	1,049,033	835	8	0	0	(155,034)	0	894,834	1,049,041
Waste Management Reserve	433,677	345	3	0	0	(54,000)	0	380,022	433,680
Land & Building Reserve	2,276,547	1,815	18	0	0	(1,875,000)	0	403,362	2,276,565
Land & Building Facilities for Seniors Resen	398,768	320	3	0	0	(110,000)	0	289,088	398,771
Regional Sheep Saleyards Reserve	750,533	600	6	270,000	0	(209,985)	0	811,148	750,539
Christmas Decoration Reserve	40,922	35	0	10,000	0	0	0	50,957	40,922
GRV Revaluation Reserve	41,462	35	0	10,000	0	0	0	51,497	41,462
Quartermaine Oval Reserve	196,861	160	2	50,000	0	0	0	247,021	196,863
KLC Facilities Reserve	206,554	165	2	50,000	0	0	0	256,719	206,556
Election Reserve	19,880	20	0	10,000	0	(20,000)	0	9,900	19,880
Library Building Reserve	12,340	10	0	2,500	0	0	0	14,850	12,340
Community & Economic Development Proj	269,027	215	2	0	0	(7,500)	0	261,742	269,029
Lake Ewlyamartup Facilities Reserve	10,000	10	0	5,000	0	0	0	15,010	10,000
Parks & Playgrounds Reserve	30,584	25	0	15,000	0	0	0	45,609	30,584
Katanning Aquatic Centre Reserve	30,584	25	0	15,000	0	0	0	45,609	30,584
Housing Reserve	0	0	0	100	0	0	0	100	0
	<b>8,535,951</b>	<b>6,830</b>	<b>67</b>	<b>437,600</b>	<b>0</b>	<b>(2,798,110)</b>	<b>0</b>	<b>6,182,271</b>	<b>8,536,018</b>

Other current liabilities	Note	Opening Balance 1 July 2021	Liability Increase	Liability Reduction	Closing Balance 31 August 2021
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	13	69,779	0	(25,700)	44,079
<b>Total unspent grants, contributions and reimbursements</b>		69,779	0	(25,700)	44,079
<b>Provisions</b>					
Annual leave		326,551			326,551
Long service leave		344,846			344,846
<b>Total Provisions</b>		671,397	0	0	671,397
<b>Total other current assets</b>		<b>741,176</b>	<b>0</b>	<b>(25,700)</b>	<b>715,476</b>
<b>Amounts shown above include GST (where applicable)</b>					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

# 10.2.3

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2021

NOTE 13

### OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2021	Current Liability 31 Aug 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
General Purpose Grant (GPF)	0	0	0	0	0	841,282	210,321	210,321
Untied Road Grant (GPF)	0	0	0	0	0	267,976	66,994	66,994
Special Bridge Grant (FAGS)	35,545	0	0	35,545	35,545	0	0	0
<b>Law, order, public safety</b>								
BFB LGGS Income	0	0	0	0	0	27,801	0	0
<b>Education and welfare</b>								
National Youth Week Grant Income (CDOW)	0	0	0	0	0	1,000	0	0
Thank-A-Volunteer Day Grant Income	0	0	0	0	0	1,500	0	0
Piaf Grant Income	1,000	0	0	1,000	1,000	1,000	0	0
Youth Engagement Grant Income	0	0	0	0	0	10,000	0	0
Cultural Awareness	0	0	0	0	0	37,000	0	0
Grant Income Indigenous Governance	3,500	0	0	3,500	3,500	3,500	0	0
<b>Recreation and culture</b>								
Regional Venues Improvement Fund Grant	25,770	0	(25,700)	70	70	75,700	25,700	25,700
RETB Exhibition Reimbursements	0	0	0	0	0	4,000	0	0
<b>Transport</b>								
Direct Road Grant (MRBD)	0	0	0	0	0	131,070	131,070	131,070
Street Light Subsidy (MRBD)	0	0	0	0	0	2,367	394	0
<b>Economic services</b>								
Auspicing - Hidden Treasures (TOU)	3,965	0	0	3,965	3,965	66,000	22,000	15,500
Drought Affected Communities Grant				0	0	500,000	0	0
Local Roads & Community Infrastructure Grant				0	0	78,143	0	0
	<b>69,780</b>	<b>0</b>	<b>(25,700)</b>	<b>44,080</b>	<b>44,080</b>	<b>2,048,339</b>	<b>456,479</b>	<b>449,585</b>

# 10.2.3

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2021

NOTE 13

### OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase	Liability	Liability	Current	Adopted Budget	YTD	YTD Revenue
	1 July 2021	in	Reduction	31 Aug 2021	Liability	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating contributions</b>								
<b>Governance</b>								
Insurance Scheme Surplus (ADM)	0	0	0	0	0	10,933	5,466	0
<b>General purpose funding</b>								
ESL Commission (GPF)	0	0	0	0	0	4,000	0	0
Rates Legal Fees Reimbursement (GPI)	0	0	0	0	0	30,000	5,000	4,417
<b>Law, order, public safety</b>								
CESM Contributions & Reimbursements	0	0	0	0	0	119,460	0	0
<b>Education and welfare</b>								
Youth Activities Grant Income (CDOW)	0	0	0	0	0	33,000	8,250	8,304
Seniors Week Grant Income (CDOW)	0	0	0	0	0	1,000	0	0
Harmony Festival Contributions (CDOW)	0	0	0	0	0	62,000	9,114	0
<b>Community amenities</b>								
LCDC Vehicle Lease Reimbursement (POE)	0	0	0	0	0	3,555	2,279	2,590
<b>Recreation and culture</b>								
Public Open Space Contribution	0	0	0	0	0	38,000	0	0
<b>Transport</b>								
Commissions & Contributions (TPL)	0	0	0	0	0	90,000	14,998	15,303
<b>Economic services</b>								
Contributions to Grant Projects	0	0	0	0	0	4,000	0	0
	0	0	0	0	0	395,948	45,107	30,614
<b>TOTALS</b>	69,780	0	(25,700)	44,080	44,080	2,444,287	501,586	480,198

# 10.2.3

NOTE 14

## NON-OPERATING GRANTS AND CONTRIBUTIONS

### NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2021

Provider	Unspent non operating grants, subsidies and contributions liability				
	Liability 1 July 2021	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2021	Current Liability 31 Aug 2021
	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>					
<b>Community amenities</b>					
CLGF Regional re Regional Waste Initiative Incon	0	0	0	0	0
<b>Transport</b>					
Regional Road Group Funding (CRBD)	0	0	0	0	0
Roads to Recovery Funding (CRBD)	0	0	0	0	0
Grant Income (AERO)	0	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Non-operating contributions</b>					
<b>Recreation and culture</b>					
Contribution towards KCC Clubhouse (ORS)	0	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Non operating grants, subsidies and contributions revenue		
Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
\$	\$	\$
76,000	0	0
365,660	0	0
314,995	0	105,000
43,500	7,250	0
<b>800,155</b>	<b>7,250</b>	<b>105,000</b>
406,937	135,646	0
<b>406,937</b>	<b>135,646</b>	<b>0</b>
<b>1,207,092</b>	<b>142,896</b>	<b>105,000</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021**

**10.2.3** NOTE 15  
**TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

<b>Description</b>	<b>Opening Balance 1 July 2021</b>	<b>Amount Received</b>	<b>Amount Paid</b>	<b>Closing Balance 31 Aug 2021</b>
	\$	\$	\$	\$
Carpark Contribution Liability	8,168	0	0	<b>8,168</b>
Public Open Space Contribution Liability A/c	38,000	0	0	<b>38,000</b>
	<b>46,168</b>	<b>0</b>	<b>0</b>	<b>46,168</b>

**KEY INFORMATION**

Accounts deemed to not be Trust through the final audit process are now held as municipal funds:  
Ag Society Contributions, Katanning Cinema Project Contributions, Local Fire Brigade Funds.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption						0
							0
							0
							0
							0
							0
							0
				0	0	0	0

KEY INFORMATION

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**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021**

**10.2.3**  
**NOTE 17**  
**EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Governance	(14,635)	(36.70%)	▼ Timing	ATO refund on FBT \$16,737, Elders overpayment \$7,452. Timing Insurance Scheme surplus & Trainee Subsidy
Economic services	(78,914)	(50.53%)	▼ Timing	Timing of Standpipe Income and Fees levied at the Saleyards.
<b>Expenditure from operating activities</b>				
Governance	(57,330)	(32.76%)	▼ Timing	Depreciation yet to be run. Software Subscriptions yet to be paid. Refunds \$7,452 up due to Elders Overpayment. Timing FBT.
General purpose funding	(23,177)	(40.82%)	▼ Timing	Rates legal expenses and Admin Allocated lower than anticipated.
Law, order and public safety	(25,399)	(24.57%)	▼ Timing	Depreciation yet to be run. Insurance yet to be paid.
Education and welfare	(36,823)	(41.28%)	▼ Timing	Depreciation yet to be run. Insurance yet to be paid. Timing of Special Projects expenditure.
Housing	(37,501)	(78.23%)	▼ Timing	Depreciation yet to be run. Insurance yet to be paid.
Community amenities	(90,948)	(41.29%)	▼ Timing	Depreciation yet to be run. Insurance yet to be paid. Timing of Printing & Stationery, Building Program, Consultants,
Recreation and culture	(479,518)	(70.05%)	▼ Timing	Depreciation yet to be run. Insurance yet to be paid. Timing on Lease Payments, KCC Project, Building Program, Works Program
Transport	(466,970)	(62.09%)	▼ Timing	Depreciation yet to be run. Insurance yet to be paid. Timing of Works Program and Building Program.
Economic services	(176,486)	(64.47%)	▼ Timing	Depreciation yet to be run. Insurance yet to be paid. Standpipe water less than anticipated. Timing of Hidden Treasures, Saleyards Subscriptions & Memberships, Cleaning Expenses, Grant Expenditure and Economic Development Services.
Other property and services	(152,979)	(144.94%)	▼ Timing	Depreciation yet to be run. Insurance yet to be paid.
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(37,896)	(26.52%)	▼ Timing	Timing of KCC Contribution. Roads to Recovery \$105,000 received earlier than anticipated.
<b>Financing activities</b>				
Transfer from reserves	(57,221)	(100.00%)	▼ Timing	Transfer from Plant Reserve yet to occur

**KEY INFORMATION**

## COUNCIL POLICY

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### Buy Locally – Regional Price Preference

<b>Policy No</b>	2.7
<b>Policy Subject:</b>	Buy Locally – Regional Price Preference Policy
<b>Policy Statement:</b>	<p>The Shire of Katanning will encourage local industry to do business with Council through the adoption of a Buy Locally – Regional Price Preference Policy to be used in conjunction with standard quotation or tender considerations.</p> <p>The region (Defined Area) for the purpose of the Buy Locally-Regional Price Preference Policy is the area falling within the boundaries of the Local Government Authorities of Katanning, Kent, Gnowangerup, Broomehill Tambellup, Kojonup, Woodanilling, Wagin and Dumbleyung.</p>
<b>Objectives:</b>	To support local business within the Defined Area by giving preferential consideration to regional suppliers in the procurement of goods and services.
<b>Guidelines:</b>	<p><b>Regional Price Preference</b></p> <ul style="list-style-type: none"> <li>• A price preference will apply to eligible suppliers who are defined as based in, operate from or source goods or services from within the Defined Area in relation to all tenders and quotations invited by the Shire for the supply of goods, services and construction (building) services, unless the tender/quotation document specifically states prior to advertising of the tender/quotation that this policy does not apply.</li> <li>• The regional price preference enables tenders and quotations to be evaluated as if the proposed price were reduced in accordance with permitted price preference as specified below in this policy.</li> <li>• This policy will operate in conjunction with the purchasing considerations and procedures for tenders and quotations as outlined in the Shire's 'Purchasing Policy' when evaluating and awarding contracts.</li> <li>• The price preference can be up to 5% of the value of goods and services but will only apply to goods over the value of \$1,000 and the maximum value of the price preference cannot exceed \$20,000 for purchases over \$400,000;</li> </ul> <p><b>Qualifying Criteria</b></p> <p>A supplier of goods or services who submits a tender/quotation is regarded as being an eligible supplier if:</p> <p>(a) that supplier has been operating a business continuously out of premises in the Defined Area for at least six months before the time after which further tenders/quotations cannot be submitted. This is further defined as follows and the supplier will be required to meet all of these criteria:</p> <p>i. the supplier to have a physical business premises (in the form of an office, depot, shop, outlet, headquarters or other premises where goods or services are being supplied from), located in the Defined Area. This does not exclude suppliers whose registered</p>

business is located outside the Defined Area but undertake the business from premises located in the Defined Area;

- ii. the physical location of the business premises in the Defined Area has been operating on an ongoing basis for more than six months prior to the closing date for the tender;
- iii. a business having permanent staff that are based at the business premises located in the Defined Area;
- iv. management or delivery of the majority of the tendered outcomes will be carried out from the business premises located in the Defined Area; and
- v. the business being registered or licensed in Western Australia; or

(b) some or all of the goods or services are to be supplied from Defined Area sources. Goods and/or services that form a part of a tender/quotation submitted may be wholly supplied from Defined Area sources; or partly supplied, and partly supplied from outside the Defined Area. Only those goods or services identified in the tender/quotation as being from Defined Area sources may be included in the discounted calculations that form a part of the assessments of a tender/quotation when the regional price preference policy is in operation.

In order for the policy to apply, the supplier is required to provide to the Shire written evidence within the tender/quotation submission which demonstrates compliance with the above criteria.

Suppliers who claim that they will use goods, materials or services supplied from regional sources in the delivery of the contract outcomes will be required, as part of the contract conditions, to demonstrate that they have used them.

### Roles and Responsibilities

As much as practicable, the Shire of Katanning will:

- where appropriate, consider buying practices, procedures and specifications that do not unfairly disadvantage local businesses;
- consider indirect benefits that have flow on benefits for local suppliers (i.e. servicing and support);
- explore the capability of local businesses to meet requirements and ensure that Requests for Quotation and Tenders are designed to accommodate the capabilities of local businesses;
- avoid bias in the design and specifications for Requests for Quotation and Tenders – all Requests must be structured to encourage local businesses to bid;
- use a competitive market for their local purchasing requirements to encourage economic growth and local business partnerships where it is practical and reasonable to do so;
- ensure that the application of a local price preference is clearly identified within the quotation or tender documents to which the preference is to be applied; and
- provide adequate and consistent information to potential suppliers.

	Date	Signature
CEO		
Shire President		

### Policy/Procedure Links:

	Policy Number	Reference
Records Management Policy	1.3	
Corporate Credit Card Policy	2.8	
Purchasing Policy	2.5	

<b>Resolution No:</b>	Ordinary Council	OC108/16
<b>Resolution Date:</b>	27 September 2016	
<b>Amended:</b>	27 March 2018	OC29/18
<b>Source:</b>	Finance Manager	
<b>Date of Review:</b>	October annually	
<b>Review</b>		
<b>Responsibility:</b>	Procurement and Executive Support Officer	





# Local Emergency Management Arrangements

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SHIRE OF KATANNING

These arrangements have been produced and issued under the authority of s41 (1) of the Emergency Management Act 2005, endorsed by the Shire of Katanning Local Emergency Management Committee (LEMC) and has been tabled with the Great Southern District Emergency Management Committee (DEMC).

.....  
Endorsed by CEO  
Katanning

.....  
Date

**Endorsed Shire of Katanning**

**Voting Requirement:** Simple Majority

**Officer's Recommendation/Council Motion:**

**MOVED: CR KRISTY D'APRILE    SECONDED: CR ERNIE MENGHINI**

**OC45/21      That Council endorses the Local Emergency Management Arrangements for the  
Shires of Katanning as proposed.**

CARRIED 7/0

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### **7.10.1 KATANNING NORTH SECTION**

### **7.10.2 KATANNING SOUTH SECTION**

## **7.11 APPENDIX 13 - DEMOGRAPHICS**

## **7.12 APPENDIX 14 - RISK REGISTER - KATANNING**

## **7.13 GENERAL ACRONYMS**

## **7.14 GLOSSARY OF TERMS**

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## Distribution

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Department of Fire & Emergency Services (DFES) Great Southern	1
VFRS Katanning	1
Chief Bush Control Officer	1
Western Power	1
SES Wagin	1
Arc Infrastructure	1
Water Corporation	1

## Amendment Record

NO.	DATE	AMENDMENT DETAILS	BY
1	9 June 2010	Complete Re-write & re-issue	LEMC
2	14 <sup>th</sup> July 2011	Update and re- issued	LEMC
3	15 <sup>th</sup> Nov 2013	Update and re-issued	Cindy Pearce/ Val Jolly
4	20 <sup>th</sup> Nov 2015	Updated Contact Numbers	CESM Cindy Pearce
5	8 <sup>TH</sup> Feb 2016	Updated Contacts Numbers / Legislative Changes.	CESM Cindy Pearce endorsed by LEMC
6	4 March 2016	Updated Contact Numbers /details with consultation from other Shires	CESM Cindy Pearce endorsed by LEMC 3 March 2016
7	10 Jul 2019	Updated and re-issued, (additions / format changes)	CESM Mike Barnes
8	20 Oct 2020	Moved Glossary to appendix 7.15. Corrected formatting errors. Updated 'Emergencies Likely to Occur' with links to updated State Hazard Plans. Added Critical Contacts List Updated Welfare Centre details Updated resource information Updated Katanning & Woodanilling Risk information.	CESM Suzan Lees CESM Cindy Pearce DCEO Sue Dowson
9	28 Jan 2021	Kent Shire Welfare Centre details updated	CESM Suzan Lees
9.01	5 May 2021	Kent Shire Risk Assessment details added. Evacuation information updated.	CESM Suzan Lees
9.02	14 May 2021	Update of Details in Contact List and Shire of Katanning resolution included.	CESM Cindy Pearce
1	August 2021	Re write LEMA to separate into individual shires	CESM Cindy Pearce

Copies will be distributed to agencies listed in the distribution list with the most up-to-date copy of the plan being available on its website;

[www.Katanning.wa.gov.au](http://www.Katanning.wa.gov.au)

When an amendment is made, the Shire will ensure that:

- the amendment is recorded in the 'amendment record' of the master document; and
- copies of the amendments are distributed to those listed in the distribution list.

# 1 PART 1 INTRODUCTION

## 1.1 AUTHORITY

These arrangements have been prepared in accordance with s.41(1) of the Emergency Management Act 2005 and endorsed by the Katanning Local Emergency Management Committee and approved by the Council of the Shire of Katanning.

## 1.2 LEGISLATED EM FUNCTIONS OF LOCAL GOVERNMENT

Under s.36 of the *Emergency Management Act 2005*, it is a function of a local government —

- a) subject to this Act, to ensure that effective local emergency management arrangements are prepared and maintained for its district; and
- b) to manage recovery following an emergency affecting the community in its district; and
- c) to perform other functions given to the local government under this Act.

## 1.3 AIM OF THE ARRANGEMENTS

The aim of the Local Emergency Management Arrangements (LEMA) is to describe the overall emergency management coordination arrangements within the Shire.

## 1.4 PURPOSE OF THE ARRANGEMENTS

The purpose of these emergency management arrangements is to detail:

- a) the local governments' policies for emergency management;
- b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;
- c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph b);
- d) a description of emergencies that are likely to occur in the local government district;
- e) strategies and priorities for emergency management in the local government district;
- f) other matters about emergency management in the local government district prescribed by the regulations; and
- g) other matters about emergency management in the local government district the local governments consider appropriate". (s.41(2) of the Emergency Management Act 2005).

## 1.5 SCOPE OF THE ARRANGEMENTS

These arrangements are to ensure there are suitable plans in place to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMAs in dealing with an emergency. These should be detailed in each HMA's individual plan.

- This document applies to the local government districts of the Shire of Katanning.

- details the shires' capacity to provide resources in support of an emergency, while maintaining business continuity;
- details the shires' responsibilities in relation to recovery management; and
- serve as a guide to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

## 1.6 AREA COVERED (CONTEXT)

### 1.6.1 SHIRE OF KATANNING

The Shire of Katanning is centrally located in the heart of the Great Southern. It offers the advantages of a rural lifestyle, with the convenience of easy access to the cities of Perth, Albany and Bunbury. While the area is essentially agricultural, the town is a regional centre with access to a range of recreation and leisure facilities, government, health and education services, as well as a diverse retail and business district.

The town site is situated on the Great Southern Hwy, with the main entrance framed by the picturesque and adventurous All Ages Playground.

## 1.7 SPECIAL CONSIDERATIONS

During various times of the year, the following may impact on the availability of resources, volunteers or the number of people in a township.

### 1.7.1 EVENTS

- Seasonal Agricultural Activities
  - Seeding – May – July
  - Harvest – November – January
- Tourist Season – all year
- Wagin Woolarama – first weekend in March annually
- Bushfire Season – November – April

### 1.7.2 SHIRE OF KATANNING

- Special Events –
  - Australia Day breakfast – 26th January
  - Katanning Harmony Festival 3rd week of March
  - Katanning Agricultural Show 4th weekend of October
  - Christmas on Clive – first Saturday in December
  - Sheep sales – every Wednesday
- CaLD & Indigenous Community – The Shire of Katanning has a high Indigenous and Muslim community. Emergency Managers should be aware of differences in culture and communications when offering information to these sections of the community. This may require the use of specialist resources such as translators or specifically targeted community information. Assistance may be available from Katanning Migrant Resource Centre &/or Albany Migrant Resource Centre.

## 1.8 RELATED DOCUMENTS & ARRANGEMENTS

- Emergency Management Act 2005 (the EM Act) and Regulations
- SEMP Policies, Procedures and Guidelines
- State Hazard Plans
- State Support Plans

### 1.8.1 LOCAL EMERGENCY MANAGEMENT POLICIES

- Nil

## 1.8.2 LOCAL PLANS

Table 1.1

DOCUMENT	OWNER	LOCATION
Local Emergency Welfare Plan	Department of Communities	July 2019
Risk Register	Shire of Katanning 2020	Shire of Katanning
Animal Welfare Plan In Emergencies	Shire of Katanning 2021 Ready for endorsement Sept 2021.	Shire of Katanning

## 1.9 AGREEMENTS, UNDERSTANDINGS & COMMITMENTS

The following table identifies documented agreements for the provision of services during major emergencies.

Table 1.2

PARTIES TO THE AGREEMENT	SUMMARY OF THE AGREEMENT	SPECIAL CONSIDERATIONS

### 1.9.1 ADDITIONAL SUPPORT

Table 1.3

ORGANISATION	DESCRIPTION	COMMENTS	CONTACTS
Tourists camping in the area	Caravan and Camping at Lake Ewlyamartup and Police Pools.	With Covid more travels are staying in the camping area.	Shire of Katanning 98219999

## 1.10 COMMUNITY CONSULTATION

This document was developed in consultation with the LEMC as a representative committee providing advice and information to each Council on behalf of the community.

### 1.11 DOCUMENT AVAILABILITY

Copies of these Arrangements are available from each Shire's Administration Office during normal office hours. The LEMA is also available on the Shire website.

Shire of Katanning 52 Austral Tce Katanning 6317



## 2 PART 2 – PREVENTION & PREPAREDNESS

### 2.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

The Shire of Katanning under s. 38 of the *EM Act 2005*, has established a Local Emergency Management Committee (LEMC) to plan, manage and exercise the local emergency arrangements. The framework under which the LEMC operates is detailed in the *State Emergency Management Policy* at point 2.5.

#### 2.1.1 LEMC FUNCTIONS

The LEMC has the following functions (s. 39 of the *EM Act 2005*):

- to advise and assist the local government in ensuring that local emergency management arrangements are established for its district;
- to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

#### 2.1.2 LEMC MEMBERSHIP

The LEMC membership must include at least one local government representative and the Local Emergency Coordinator (LEC). Relevant government agencies and other statutory authorities will nominate their representatives to be members of the LEMC.

The term of appointment of LEMC members shall be determined by the local government in consultation with the parent organisation of the members

A full list of LEMC Membership and contact details is located in **Error! Reference source not found..**

#### 2.1.3 LEMC ROLES AND RESPONSIBILITIES

##### 2.1.3.1 LEMC Chair

The Chair of the LEMC is appointed by the local government (s. 38 of the *EM Act 2005*) and has the following responsibilities:

- Chairs the LEMC meetings;
- manage the development and maintenance of the LEMA for the district;
- ensure the development of the committee's reporting requirements in accordance with legislative and policy requirements; and
- ensure the effective operation of the committee in accordance with legislation.

During meetings, the Chairperson:

- opens the meeting;
- welcomes and introduces members and guests;
- keeps individuals focused on the topics being discussed;
- makes sure that members are aware of decisions that are made;

- keeps track of the time; and
- closes the meeting.

## 2.1.3.2 LEMC Deputy Chair

- acts as Chairperson to the committee in the absence of the Chairperson;
- assists and provides advice as requested by the Chairperson;
- Undertakes the role of Chair to committee working groups, as required;
- provides relevant emergency management advice to the Chairperson and committee, as required;
- provides support and direction to the XO, as required.

## 2.1.3.3 LEMC Executive Officer

The LEMC Executive Officer (XO) (or delegated officer) is responsible for taking notes and writing the record of the meeting and works closely with the Chairperson. The XO may delegate the taking of notes and record meeting details to a support officer. The XO focuses on the **content** of the meeting while the Chairperson is concerned with the **process**.

The XO also takes responsibility for communicating with members outside meetings through the distribution of the agenda and the circulation of the meeting notes. At times there may be out-of-session matters that have to be addressed, and the XO contacts members in such instances.

The XO is responsible the following tasks:

- Calls for agenda items prior to the meeting allowing sufficient time for members to respond;
- Prepares and writes the agenda, a joint responsibility with the Chairperson;
- Distributes the agenda and papers prior to the meeting allowing adequate time for members to read them;
- Organises catering arrangements and acts on instructions about equipment that may be required for the meeting;
- Takes notes at the meeting;
- Prepares draft Minutes from the notes taken;
- Finalises the Minutes in consultation with the Chairperson;
- Circulates the Minutes;
- Keeps a complete record of meetings and documentation; and
- Develops a system of archiving notes and documents.

## 2.2 MEETING SCHEDULE

The Local Emergency Management Committee aims to meet four times a year in accordance with *State Emergency Management Procedure 7 - LEMC meeting frequency 'Emergency Management in Local Government Districts*.

At each meeting of the LEMC should consider, but not be restricted to, the following matters, as appropriate:

Every Meeting:

- Confirm key stakeholders contact details;
- Review any Post-Incident Reports and Post Exercise Reports generated since last meeting;
- Progress of Emergency Risk Management (ERM) process;
- Progress of Treatment Strategies arising from ERM process;
- Progress of development or review of LEMA; and
- Other matters as determined by the Local Government.

#### First Quarter:

- Develop and approve next financial year LEMC exercise schedule (to be forwarded to relevant DEMC);
- Begin developing annual business plan.

#### Second Quarter:

- Prepare LEMC annual report (to be forwarded to relevant DEMC for inclusion in the SEMC annual report);
- Finalise and approve annual business plan.

#### Third Quarter

- Identify emergency management projects for possible grant funding.

#### Fourth Quarter:

- National and State funding nominations.

The LEMC shall determine other procedures as it considers necessary.

### 2.2.1 ANNUAL REPORTS (S. 25 EM ACT)

The Executive Officer or nominated representative will complete and submit the Annual Report on behalf of the LEMC and Local Governments in accordance with State Emergency Management Policy 7.1 ‘Annual Reporting’. Using the template in State Emergency Management Procedures (s.17 Annual Reporting).

## 2.3 EMERGENCY RISK MANAGEMENT

### 2.3.1 KATANNING

The Shire of Katanning conducted a risk assessment in May 2019. The completed Risk Register is available from the Shire. The hazards evaluated, listed in the table below, resulted in 81 risks requiring a treatment plan. An extract of the Risk Register, listing the risks rated ‘Extreme’ or ‘High’ is included at **section** Error! Reference source not found. Error! Reference source not found..

**Table 2.1 - Katanning**

Hazard	Risks - Treatment Required
Fire	5 Extreme, 11 High
Storm	8 Extreme, 10 High

## 10.3.1

Hazard	Risks - Treatment Required
Flood	15 High
Heatwave	3 Extreme, 3 High
Animal and Plant Biosecurity	5 Extreme, 6 High
Earthquake	14 High

## 3 RESPONSE

### 3.1 LOCAL GOVERNMENT RESPONSIBILITIES IN RESPONSE

The Local Government has the follow roles in relation to emergency response:

- Combat Agency for bush fire (outside of gazetted fire district).
- Liaise with the incident controller and provide liaison officer to the Incident Management Team (IMT).
- Participate in the ISG and provide local support.
- Where an identified welfare centre is a building owned and operated by local government, provide a liaison officer to support the Department of Communities.
- Keep appropriate records of incidents that have occurred to ensure continual improvement of the Shires emergency response capability.

### 3.2 EMERGENCIES LIKELY TO OCCUR

The following is a table of emergencies that are likely to occur within the Local Government area and links to the relevant State Hazard Plans;

Hazard	Hazard Management Agency	Controlling Agency	Local Combat	Local Support	State Hazard Plan
Animal and Plant Biosecurity	Agriculture Director General	DPIRD	DPIRD Katanning		<a href="#">Animal &amp; Plant Biosecurity</a>
Collapse	FES Commissioner	DFES	SES	St John Ambulance	<a href="#">Collapse</a>
Crash Emergency (Air, Rail or Road)	Commissioner of Police	WA Police	VFRS	St John Ambulance	<a href="#">Crash Emergency</a>
Earthquake	FES Commissioner	DFES	SES	SES	<a href="#">Earthquake</a>
Energy Supply Disruption	Coordinator of Energy	Energy Policy WA			<a href="#">Energy Supply Disruption</a>
Flood	FES Commissioner	DFES	SES	SES	<a href="#">Flood</a>
Fire	FES Commissioner	DFES, DBCA, LG	BFB, DBCA, VFRS	Farmer response	<a href="#">Fire</a>
Heatwave	Chief Executive Officer	Department of Health	Katanning Hospital		<a href="#">Heatwave</a>
Hazardous Materials	FES Commissioner	DFES	Katanning Hospital		<a href="#">HAZMAT</a>
Human Biosecurity	Chief Executive Officer	Department of Health	Katanning Hospital		<a href="#">Human Epidemic</a>
Search and Rescue	Commissioner of Police	WA Police	SES		<a href="#">Search and Rescue</a>

Hazard	Hazard Management Agency	Controlling Agency	Local Combat	Local Support	State Hazard Plan
					<a href="#">Emergency</a>
Storm	FES Commissioner	DFES	SES		<a href="#">Storm</a>

These arrangements are based on the premise that the HMA responsible for the above risks will develop, test and review appropriate emergency management plans for their hazard.

### 3.2.1 RELEVANT STATE SUPPORT PLANS

DOCUMENT	OWNER	LOCATION
Animal Welfare in Emergencies	Director General DPIRD	<a href="#">SEMC Website</a>
Emergency Public Information	SEMC	<a href="#">SEMC Website</a>
Emergency Welfare (Interim)	CEO Department of Communities	<a href="#">SEMC Website</a>
State Health Emergency Response Plan	CEO Department of Health	<a href="#">SEMC Website</a>

### 3.2.2 RELEVANT STATE GUIDELINES

DOCUMENT	OWNER	LOCATION
Traffic Management during Emergencies Guideline	SEMC	<a href="#">SEMC Website</a>
WA Community Evacuation in Emergencies Guideline	SEMC	<a href="#">SEMC Website</a>
Emergency Evacuation Planning Template	SEMC	<a href="#">SEMC Website</a>
Operational Evacuation Plan Template	SEMC	<a href="#">SEMC Website</a>

## 3.3 RESOURCES

The controlling agency is responsible for determining the resources required to combat the hazards for which they have responsibility. If required, the shire of Katanning may provide resources and support through the Incident Support Group.

The Shires' available resources are listed in **section** Error! Reference source not found. Error! Reference source not found..



### 3.4 FINANCIAL ARRANGEMENTS

The shires of Katanning recognizes state *EM Policy 5.12 - funding for emergencies*:

*To ensure accountability for expenditure incurred, the Emergency Management Agency (EMA) with operational control of any resource is responsible for payment of all related expenses associated with its operation during emergencies, unless other arrangements are established.*

This means that where the local government is the Controlling Agency for a bushfire, it is responsible for all related costs unless the fire has been handed over to the HMA under s.13 of the *Bush Fires Act 1954*.

### 3.5 RESPONSE ROLES & RESPONSIBILITIES

#### 3.5.1 HAZARD MANAGEMENT AGENCY

A Hazard Management Agency (HMA) is an agency or person who is responsible for the management of a hazard or range of hazards as prescribed in the *EM Regulations 2006*.

The functions of the HMAs are to:

- Undertake responsibilities where prescribed in the *EM Regulations 2006* for these aspects.
- Appointment of Hazard Management Officers (s.55 of the *EM Act*)
- Declare / revoke emergency situation (s.50 and 53 of the *EM Act*)
- Coordinate the development of the State Hazard Plan for that hazard.
- Ensure effective transition to recovery from the controlling agency to local government

#### 3.5.2 CONTROLLING AGENCY

The Controlling Agency has responsibility for controlling the response to an incident, as specified in the relevant State Hazard Plan. The Controlling Agency must appoint an Incident Controller (IC).

If an incident escalates to become an emergency, the Controlling Agency and the HMA may often be the same agency.

If it is not clear who the Controlling Agency should be, and a satisfactory agreement cannot be reached, then the WA Police shall assume control of the incident until such time as the appropriate Controlling Agency can be determined.

#### 3.5.3 COMBAT AGENCIES

A combat agency is responsible for response tasks as specified in the relevant State Hazard Plan. An example of this is local government bush fire brigades responding to a bush fire. While the fire is managed by the local government, the local government is also the Controlling Agency, and must appoint an Incident Controller.

#### 3.5.4 INCIDENT MANAGEMENT TEAM

An Incident Management Team (IMT) is a group of incident management personnel comprising the incident controller, and the personnel he or she appoints to be responsible for the functions of operations,

planning, logistics and public information. The team headed by the incident controller which is responsible for the overall control of the incident.

### 3.5.5 SUPPORT AGENCIES

A Support Organisation is responsible for specific activities in support of the Controlling Agency and may also support Combat Agencies and other Support Organisations upon request. An example may be the Salvation Army providing meals to welfare centre.

### 3.5.6 INCIDENT SUPPORT GROUP (ISG)

The ISG is a group of people represented by the different agencies who may be involved in the incident, whose role it is provide support to the Incident Management Team (IMT).

The ISG is convened by the Incident Controller (IC) to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources. The Local Government Liaison Officer should be a member of the IMT.

#### Triggers for the activation of an ISG

The triggers for an incident support group are defined in the *State EM Policy* Statement 5.2.2 and *State EM Plan* Section 5.1. The activation of an ISG should be considered when the following occur;

- the incident is designated as Level 2 or higher;
- multiple agencies need to be coordinated;
- possible or actual evacuation required;
- the need to coordinate warning/information to community during;
- there is a perceived need relative to an impending hazard impact. (Flood, fire, storm surge);
- multi agency response where there is a need for collaborative decision making and the coordination of resources/information; and
- there is a need for regional support beyond that of a single agency.

#### ISG Membership

The makeup of an ISG will generally depend on the nature of the incident and this group may change over the incident's duration.

The local recovery coordinator should be a member of the ISG from the onset, to ensure consistency of information flow and transition into recovery.

Agencies supplying staff for the ISG must ensure that the representative(s) have the authority to commit resources and/or direct tasks.

### ISG Meetings

The Incident Support Group meets during an emergency and provides a focal point for a coordinated approach of all available resources to an emergency.

The frequency of meetings will be determined by the IC and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources. It is important that accurate meeting records are maintained.

**Refer to section** Error! Reference source not found. Error! Reference source not found. for suitable locations and contact details for establishing the ISG.

## 3.6 INDIVIDUAL ROLES' RESPONSIBILITIES

### 3.6.1 INCIDENT CONTROLLER

The Incident Controller (IC) is appointed by Controlling Agency of an incident. During an incident the IC is responsible for:

- the overall control of an incident within a defined Incident Area;
- leading an incident management team;
- assessing the incident level — if an incident is assessed as a Level 2 or Level 3 incident, the IC must make an incident level declaration in accordance with *State EM Response Procedure 2*;
- ensuring the accuracy of the emergency public information, approving its release in coordination with all relevant agencies and terminating its broadcast;
- In consultation with the HMA, ensuring effective strategies for evacuation are implemented;
- Management of traffic during an emergency response.

### 3.6.2 LOCAL EMERGENCY COORDINATOR

The Local Emergency Coordinator (LEC) is the Officer in Charge of the local WA Police station:

- provide advice and support to the LEMC in the development and maintenance of LEMA;
- assist HMAs to provide a coordinated response during an emergency in the district; and
- carry out other emergency management activities in accordance with the directions of the State Emergency Coordinator.

### 3.6.3 LOCAL GOVERNMENT LIAISON OFFICER

The LG Liaison Officer is the CEO or delegate (for respective shires):

- represents the local government on the Incident Management Team (IMT);
- attends the Incident Support Group (ISG) and/or Operations Area Support Group (OASG) meetings to represent the relevant shire to provide local knowledge; and
- has authority to commit shire resources and services to the emergency response.

### 3.6.4 LOCAL RECOVERY COORDINATOR

The LG Recovery Coordinator (LRC) is the CEO or delegate

- forms part of the IMT to ensure recovery can commence as soon as practicable;
- develop and maintain effective recovery management arrangements for the local government;
- in conjunction with the local recovery committee, implement a post-incident recovery action plan; and
- manage the recovery phase of the incident.

(See the Shire of Katanning Local Recovery Plan for further details).

### 3.6.5 LOCAL WELFARE ROLES AND RESPONSIBILITIES

When the Incident Controller has decided that an evacuation of people or animals is necessary, a Welfare Centre should be established.

**For details, please refer to the Department of Communities Local Emergency Welfare Plan for the Shires of Katanning, Kent and Woodanilling.**

When a Welfare Centre has been opened, the following roles are activated:

#### 3.6.5.1 District Emergency Services Officer

The Communities shall appoint a District Emergency Services Officer (DESO) to prepare local welfare plans. The DESO for the Shire of Katanning is contained in the Contacts Register.

#### 3.6.5.2 Local Welfare Coordinator

The Local Welfare Coordinator is the Team Leader, Communities Katanning. The contact number is listed in the contacts register.

#### 3.6.5.3 LG Welfare Liaison Officer

The LG Welfare Liaison Officer is the Executive Manager Community Development or delegate. The role of the Local Welfare Liaison Officer is to provide a point of contact to local government resources for a welfare centre.:

- open and establish a welfare centre;
- commence the registration process of affected persons until the arrival of the Department of Communities;
- provide advice, information and resources regarding the operation of the facility; and
- assist with maintenance requirements for the facility.

**Refer to Error! Reference source not found. Error! Reference source not found. for the details of current Welfare Officers.**

## 3.7 PUBLIC INFORMATION

### 3.7.1 ONE SOURCE, ONE MESSAGE

Communities threatened or impacted by emergencies have an urgent and vital need for timely, adequate and accurate information and instructions so they can be aware of the emergency and to take appropriate actions to safeguard life and property (State EM Policy 5.6).

However, the community must be encouraged to seek out information from reliable sources, such as the [emergency.wa.gov.au](http://emergency.wa.gov.au) website, make decisions early, and not wait to be contacted by emergency management agencies.

The Controlling Agency is responsible for providing this information, and the IC (or delegate) must approve all public information messages before they are disseminated.

Where individual agencies want to issue media releases for their areas of responsibility (e.g. Water Corporation on water issues, Western Power on power issues, etc.), release times, issues identified, and content shall be coordinated through the ISG to avoid conflicting messages being given to the public.

## 3.8 PUBLIC WARNINGS

During an incident that may impact on the local community, reliable information must be made available.

The IC is responsible for the dissemination of public information and warnings. Any warnings should be broadcast through DFES to ensure that the [emergency.wa.gov.au](http://emergency.wa.gov.au) website and DFES public information lines are updated with current information.

### 3.8.1 DFES PUBLIC INFORMATION SYSTEM

The DFES public information system should be activated during any incident where there is a possible threat to lives or homes, or where there may be heightened public concern.

To request the issue of a public warning contact:

**DFES Regional Duty Coordinator on 1800 865 103.**

### 3.8.2 LOCAL SYSTEMS

The DFES Public Information System should be the preferred method of communication and should be promoted as a trusted source of information.

Local systems should be used with caution, as it may cause confusion, or people may come to rely on being contacted by local shires in the event of an emergency, which cannot be guaranteed.

The Shires of Katanning operate a Short Message System (SMS) that provides information to subscribers regarding harvest and vehicle movement bans. Although it is not intended to be used as an emergency warning system, this is a possible method of communications. Access is via the Shire of Katanning.

Individual shires may also utilize additional communication channels such as websites, Facebook and WhatsApp.

## 3.9 MANAGING ENQUIRIES

### 3.9.1 MEDIA ENQUIRIES

During an emergency, information used in the communication response must be controlled to ensure that all facts are accurate and that the release is authorised. The following guidelines should be followed:

- The CEO or Shire President is to ensure that during a crisis all communication with the media and audiences is consistent, transparent and controlled.
- The spokesperson must have the updated facts and be both available and prepared to manage media relations.
- All information to be provided regarding an incident or its response is to be checked with the Controlling Agency and authorised by the IC before being disseminated.

In addition, shire personnel should adhere to the following guidelines:

- No shire personnel or spokesperson is to give “off the record” or “in confidence” information.
- The details of all media calls are to be recorded;
- Any public information material released by the Shires of Katanning must have prior approval from the CEO or Shire President;
- Anything communicated to the media must be consistent with other internal and external communication.
- All media calls are to be returned as soon as possible.

### 3.9.2 GENERAL ENQUIRIES

Frontline shire employees should be prepared to receive enquiries from a range of stakeholders. Shire staff (other than approved spokespeople listed above), are not permitted to divulge any information relevant to an incident to any stakeholder, beyond what would be considered ‘business as usual’.

If the enquiry requires further information or comment, the caller or visitor must be referred to an authorised spokesperson. If the frontline employee is unable to transfer the caller to the appropriate person, a message needs to be taken so that the call can be returned as soon as possible.

The procedure for shire personnel in handling enquiries is:

- inform the person that you are not an authorised spokesperson and cannot provide comment or detailed information;
- take a message including the nature of the enquiry and the deadline (if applicable); and
- ensure that the appropriate person receives the message and returns the call within a timely manner.

Enquiries from concerned relatives and friends must be directed to the Department of Communities or the WA Police. At all times, you should:

- establish the caller/visitor's relationship to the person being enquired about;
- demonstrate care and listen to their concerns;
- provide reassurance that all necessary actions are being undertaken to manage the situation;
- remain calm; and

## 10.3.1

- if you receive an enquiry about someone who is injured, deceased or unaccounted for, you must ensure that the Controlling Agency or WA Police are advised of the enquiry as soon as possible.



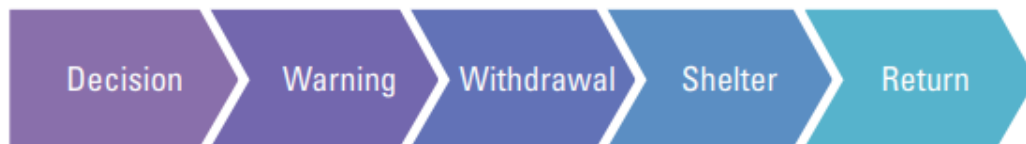
## 4 COMMUNITY EVACUATION

Evacuation is the immediate and urgent movement of people away from a threat or actual occurrence of a hazard or emergency to a place of safety. Evacuating people and/or animals from an area threatened or affected by a hazard is a strategy that may be used to mitigate the potential loss of, or harm to, life.

The decision to evacuate will be based on an assessment of the nature and extent of the hazard, the anticipated speed of onset, the number and category of people to be evacuated, evacuation priorities and the resources available.

Experience has shown that the evacuation of residents may not always be the optimum solution to managing the risk. Therefore, alternative strategies such as shelter in place, quarantine and/or the control or restriction of movement should be considered where appropriate.

The evacuation process comprises five stages:



### 4.1 DECISION TO EVACUATE

The Controlling Agency (where authorised by the HMA) has overall responsibility for the management of evacuation during an incident and will determine if the evacuation is to be recommended (voluntary) or directed (compulsory).

During an emergency event or state of emergency (declared under the EM Act 2005), the Controlling Agency must comply with the directions of the relevant HMA and the State Emergency Coordinator (SEC).

An Incident Controller who is not an HMO, Authorised Officer or Police Officer DOES NOT HAVE the power to make a **directed evacuation** during an emergency or declared state of emergency.

A **directed** evacuation may only be made by:

- Hazard Management Officers (i.e. officers or employees of the HMA, authorised under s.55 of the EM Act 2005, to act as hazard management officers during an emergency situation declared by that HMA)
- an Authorised Officer (under legislation other than the EM Act, such as s.14 of the Bus Fires Act 1954); or
- a police officer.

When considering evacuation, the Department of Communities (Communities) must be consulted during the planning stages. When the IC has decided that an evacuation of people or animals is necessary, a Welfare Centre must be established.

**For details, please refer to the Department of Communities *Local Emergency Welfare Plan for the Shires of Katanning, Kent and Woodanilling*.**

## 4.2 WARNING

The IC is to provide community warnings and timely advice on the likely threat of an emergency to assist community members in recognising the threat and being able to make an informed decision as to whether to move to another location. Community warnings should detail the actions required to be taken by the community.

This information should include:

- The areas under threat.
- If it is safe to leave or shelter in place.
- If it safe to leave, the direction people should leave in.
- Details of any road closures.
- Location of welfare centre(s).
- Information for animal owners (e.g. can animals be brought to a welfare centre).

When considered necessary the Controlling Agency may request, through the HMA, the use of warning systems such as the SEWS or the Emergency Alert Telephone Warning System (emergency alert).

**For more information see section 3.7 Public Warnings.**

## 4.3 STAGE 3: WITHDRAWAL

### 4.3.1 SELF-EVACUATION

Self-evacuation is the self-initiated, spontaneous movement of individuals, families or community groups when threatened by an emergency. As far as is practicable, the IC should provide sufficient, timely and relevant information to assist community members in making an informed decision to self-evacuate.

### 4.3.2 EVACUATION

For either a recommended or directed evacuation, the Controlling Agency or person carrying out the evacuation will advise community members of the most suitable location that they should evacuate to, based on the prevailing situation.

#### **Recommended Evacuation (Voluntary)**

A recommended (voluntary) evacuation will be made by the Controlling Agency or other authorised officer when there is a possible threat to lives or property, but it is not believed to be imminent or significant and the community is considered to have the capacity and capability to make an informed decision.

Once a decision has been made to evacuate an area, the IC in consultation with the HMA, must ensure that effective communication strategies are implemented and maintained for the duration of the emergency. **(See section 3.8 Public Warnings for more information.)**

### **Directed Evacuation (Compulsory)**

A directed evacuation may only be made by an HMO, Authorised Officer or police officer during an emergency situation or state of emergency using powers under the EM Act (or other relevant legislation).

A directed evacuation is most likely to occur where members of the community at extreme risk do not have the capacity to make an informed decision or when injury or loss of life is imminent.

The Controlling Agency is to provide clear instruction to persons conducting the evacuation with respect to what action should be taken where a person refuses to evacuate. The Controlling Agency is to ensure, as far as practical, that those who refuse to evacuate understand the risks of staying and can make an informed decision.

**See section 3.8 Public Warnings for more information.**

## **4.4 SHELTER**

Shelter is the provision of temporary respite for evacuees and includes immediate sheltering, temporary sheltering and temporary housing.

When considering appropriate alternatives for shelter, the Controlling Agency should consider, as far as practicable, the most appropriate types of shelter for a specific incident. This may include:

- shelter in place - where this is the safest or most appropriate option for the hazard, with consideration for advising additional action to increase personal safety;
- with family, friends or other accommodation outside the affected area if it is safe to leave (many members of the community will choose to do this if they have the option to do so);
- assembly area - either for a known short-term evacuation or as a temporary stopping point before moving on to an evacuation centre;
- evacuation centre - selected from suitable locations detailed in Appendix 8 - Pre-Event Evacuation Planning

### **4.4.1 4.4.1 AT RISK PERSONS**

Please see **section 7.7 Appendix 7 – At Risk Persons Groups** for details of those persons who may need special consideration during an evacuation.

### **4.4.2 HIGH RISK SETTLEMENTS**

- The following settlements may be exposed to high level of emergency risk within the local government district

Area/Settlement	Hazard	Description

Area/Settlement	Hazard	Description

#### 4.4.3 IDENTIFICATION OF WELFARE CENTRES

Please see section 7.8 for details of the locations of available welfare centres and the facilities available at each centre.

#### 4.4.4 ISOLATION AND QUARANTINE

For issues regarding isolation and quarantine at Welfare Centres, the current Department of Communities advice will be adhered to, where possible.

#### 4.4.5 RESOURCES

For resources, including for transport, please refer to section 7.5 Appendix 5 - Contractor Resources

#### 4.4.6 TRAFFIC CONSIDERATIONS

Consider:

- any pinch points – such as, one road in-one road out;
- load limits on bridges;
- suitable access/egress routes for the expected type/volume of traffic, including alternatives by or air when suitable roads are inaccessible, insufficient or inappropriate;
- possible locations for vehicle control points to assist with traffic management (i.e. where traffic can be easily re-routed, and communications should be reliable).

#### 4.4.7 DEMOGRAPHICS:

##### Shire of Katanning

Demographics	Number	Considerations
Total permanent population	4,042	Seasonal increase of farm workers during seeding and harvest
Median age	40.3	
Persons aged 75+	313	
Aboriginal & Torres Straits Islander peoples	430 - (10%)	

Demographics	Number	Considerations
Persons born overseas	840	
Proficiency in English	71.1%	CALD peoples to be considered in evacuation planning
People with a disability	900 (estimated)	Mobility issues to be considered in evacuation planning.

#### 4.4.8 MAJOR EVENTS

Please refer to **section 1.7 Special Considerations** for details of special events or seasonal activities that may impact on availability of resources, volunteers or the number of people in a township during an emergency event.

#### 4.4.9 ANIMALS

The owner or carer of an animal is responsible for the safety and welfare their animal(s) at all times, including during emergency events. **Please refer to the shires' Plan for Animal Welfare in Emergencies (PAWE) for details.**

There are no commercial animal boarding facilities available. The Council Dog Pounds are not suitable to hold dogs in an emergency.

The Equestrian area and Shearing Sheds at the Leisure Centre in Katanning may be suitable to hold some animals; however, owners would need to be responsible for managing their animals.

**Refer to 7.10 Appendix 10 - Welfare Centre Information for information about facilities for animals at Welfare Centres.**

### 4.5 APPENDIX 9 - OPERATIONAL EVACUATION PLAN PLANNING

#### 4.5.1 EMERGENCY EVACUATION PLANNING MAP

An online mapping system, such as FES Maps will generally be used by the IC to plan evacuations.

**Refer also to section 7.11 Appendix 11 - Maps of District.**

#### 4.5.2 OPERATIONAL EVACUATION PLAN TEMPLATE

Under the *Emergency Management Act 2005*, for a recommended evacuation, developing an evacuation plan or undertaking activities to support the plan, will generally be completed by the Incident Controller (appointed by the Controlling Agency). In the case of a directed evacuation, this will generally be completed by the Hazard Management Officer (authorised by the HMA) or Authorised Officer (authorised by the SEC).

This template on the following pages can be used to develop a plan or document decisions and strategies from another agency where time permits – or as an aide-memoire where needs to be taken urgently.

The template is also available for download on the SEMC website.

## 4.6 RETURN

The IC, in consultation with the HMA, is responsible for the provision of timely and accurate situational information to the displaced community (e.g. current activities being undertaken, timeframe for return of community and assistance available to evacuees) and should ensure there is an effective plan in place for returning the displaced community, including provision for at risk persons.

The return phase of evacuation may be executed in stages and should be subject to planning. This should include issues such as community safety, restoration of essential services and provision of welfare support services.

The Controlling Agency should manage any risk from other (non-prescribed) hazards (e.g. structural integrity, site contamination, hazardous materials and health threats) arising from the emergency, before returning a community following evacuation.

## 4.7 EVACUATION PLANNING

### 4.7.1 PRE-EVACUATION PLANNING

Planning an evacuation is dependent on many factors, including the nature and extent of the hazard, the predicted speed of onset, the number and category of people at risk from the hazard, possible safe evacuation routes and the resources available.

Some of these factors will be unknown and cannot be planned for in advance of an emergency. However, identifying resources, persons and communities at risk, critical contacts and resources can assist the Controlling Agency to develop effective operational evacuation plans.

**For more information, refer to section** Error! Reference source not found. Error! Reference source not found..

### 4.7.2 EVACUATION PLANNING - OPERATIONAL

Under the *Emergency Management Act 2005*, for a recommended evacuation, the IC will generally develop the operational evacuation plan.

For a directed evacuation, the operational evacuation plan will generally be completed by the Hazard Management Officer (authorised by the HMA) or Authorised Officer (authorised by the SEC).

**For more information, refer to section** Error! Reference source not found. Error! Reference source not found.

## 5 PART 5 – RECOVERY

Please refer to the Shire of Katanning Recovery Management Plan.



## 6 PART 6 – EXERCISING & REVIEWING

### 6.1 EXERCISING

#### 6.1.1 AIM

The aim of any exercise conducted by the LEMC should be to assess the Local Emergency Management Arrangements, not a HMA's response to an incident. This is a HMA responsibility.

#### 6.1.2 FREQUENCY

The LEMC will hold an exercise annually.

#### 6.1.3 TYPES

Exercises may be:

- Discussion
- Field
- Desktop

#### 6.1.4 REPORTING OF EXERCISES

Exercises are to be reported to the DEMC as per State Emergency Management Policy 4.8.4 and/or 4.8.5 State EM Preparedness Procedure 19.

### 6.2 REVIEW

The Executive Officer should ensure this document is reviewed as follows;

Item	Review
Contact Details	Each quarterly meeting
Local Arrangements – contents	Annually
Local Arrangements – via exercise	Annually
Emergency Risk Management	5 years or if there is a significant change

## 7 PART 7 APPENDICES





Shire of  
**Katanning**  
Heart of the Great Southern

Plan for Animal Welfare in Emergencies  
August 2021



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## AMENDMENT RECORD

No.	Date	Amendment Details	By
1	June 2021	Initial Draft – Consultant	C Webster
2	August 2021	Final Document	C Pearce CESM
3	September 2021		





## 1 Introduction

The owner or person responsible for caring for an animal (the carer) is responsible for the welfare of that animal, however the owner's ability to carry out this responsibility may be difficult or impossible during and following an emergency event.

The [\*National Planning Principles for Animals in Disasters\*](#) identifies that including animal welfare considerations in general emergency response arrangements and recognizing the support and role of local and state governments, may help improve outcomes for both animals and their owners or carers and may also greatly improve the recovery of the community and economy.

The connection between people and their animals can be strong and diverse. Emergency events that impact on animals can affect communities on a range of levels including economically, socially, psychologically and culturally.

In responding to an emergency, the primary aim is to protect the safety of people: to fulfil this aim, it is important that the following factors are considered:

- people's bonds with their animals may influence their decision-making and behaviour during an emergency (e.g. refusing to relocate to a safer place if they cannot take their pets with them);
- people will often put themselves at risk for animals in emergencies even if those animals are not their own. This can lead to dangerous or fatal consequences; and
- The human-animal bond can strongly influence how well people prepare for emergencies and comply with emergency response directions, such as evacuation orders.

### 1.1 Aim

The Shire of Katanning Local Plan for Animal Welfare in Emergencies (PAWE) aims to provide guidelines to prepare for, respond to and recover from an emergency, with a focus on animal welfare.

### 1.2 Objectives

The Shire recognizes that encouraging and empowering people to prepare and plan for their animals' welfare in an emergency may not only improve the animal's chance of survival but may significantly improve the owners or carers safety and increase their resilience and that of the wider community.

The Shire of Katanning PAWE has been developed on the principle of coordination and collaboration, with the focus on connecting owners and carers with animal welfare service providers and supporting the provision of services and resources.

### 1.3 Scope

This PAWE should be read in conjunction with the *State Support Plan – Animal Welfare in Emergencies National Planning Principles for Animals in Disasters*, the Shire's *Local Emergency Management Arrangements (LEMA)*, *Adverse Events Management Plan and Risk Register*.

The Shire of Katanning Local PAWE applies to:

- The municipality of the Shire of Katanning
- All animal owners within the Shire of Katanning
- The following types of animals:
  - Livestock
  - Domestic livestock
  - Pets

This Plan focusses primarily on domestic pets-small hobby farmers as the management of livestock rests with local farmers who are expected to have their own plans in place for emergencies and are better placed to manage these animals. This also applies to production businesses such as Piggeries, Poultry etc.

- The following types of animals are outside the scope of this Plan:
  - Wildlife (*DPIRD can provide advice regarding suitable temporary containment and other wildlife welfare needs*)
  - Feral animals
  - Privately owned animals in wildlife parks or zoos. (*DPIRD coordinates the welfare services for Perth Zoo and other private wildlife parks.*)
- The following hazards are outside the scope of this Plan:
  - Animal and Plant Biosecurity (please refer to *State Hazard Plan – Animal and Plant Biosecurity*)

## 2 Preparedness

### 2.1 Roles and Responsibilities – Summary

Name of Agency	Preparedness Role/ Responsibility
Owner/Carer	<ul style="list-style-type: none"> <li>• Is responsible for the welfare of their animals and should consider preparedness for, response to and recovery from an emergency.</li> <li>• Will be encouraged to develop an Emergency Plan that takes into account the safety and wellbeing of their animals.</li> <li>• Animal owners are encouraged to have appropriate items such as transportable kennels/boxes, leashes, bedding, litter catchment, food and suitable transport on standby.</li> <li>• If animal owners do not have private vehicles, then their Emergency Plan should include arrangements with other residents to transport them and their pets to the evacuation point.</li> </ul>
Local Government (Shire or Katanning))	<ul style="list-style-type: none"> <li>• Has developed and will maintain a local PAWE for its district.</li> <li>• Considers animal welfare in emergencies as an integral part of any community resilience programs or messaging.</li> <li>• Considers any highrisk groups that may need to evacuate early (i.e. kennel zones, boarding facilities, stables) as this information will identify priority roads to remain open to assist evacuation or give indicators to alert areas to consider early evacuation.</li> <li>• Will engage with WALGA on local animal welfare issues in emergencies through their representative on the Committee of Animal Welfare in Emergencies (CAWE).</li> </ul>
Department of Primary Industry and Regional Development (DPIRD)	<ul style="list-style-type: none"> <li>• Coordinates and supports the development and implementation of plans, policies and procedures for the coordination of animal welfare in emergencies.</li> <li>• Chairs the Committee for Animal Welfare in Emergencies (CAWE).</li> <li>• Promotes public awareness and community engagement to improve preparedness for animal welfare in emergencies;</li> <li>• Promotes and supports LEMCs and controlling agencies for the inclusion of animal welfare considerations in emergency plans.</li> </ul>
Committee for Animal Welfare in Emergencies (CAWE)	<ul style="list-style-type: none"> <li>• Establishes networks and collaboration between the agencies and organizations that are essential to the effective provision of animal welfare support services in the event of an emergency</li> </ul>

Name of Agency	Preparedness Role/ Responsibility
	<ul style="list-style-type: none"> <li>Has been established (and chaired) by DPIRD to provide a forum to address the maintenance of the <i>SSP – Animal Welfare</i> and its underlying arrangements, and to assist in maintaining capacity at a State level.</li> </ul>
The Department of Biodiversity Conservations and Attractions (DBCA)	<ul style="list-style-type: none"> <li>Identifies considerations relating to wildlife welfare in emergencies;</li> <li>Coordinates the provision of animal welfare services to animals in the Perth Zoo and advises owners or carers of wildlife and wildlife parks.</li> <li>Maintains membership on the CAWE.</li> <li>Develops and maintains an internal emergency animal welfare operational plan, including the Oiled Wildlife Response Plan; and</li> <li>Develops and maintains lists of potential support personnel available to assist with their responsibilities under the <i>State Support Plan – Animal Welfare</i>, as applicable.</li> </ul>
Department of Communities	<ul style="list-style-type: none"> <li>Includes animal welfare information in publications and websites to assist broader community awareness, education and understanding.</li> <li>Maintains its membership on the CAWE to promote collaboration between human and animal welfare considerations</li> </ul>
WALGA	<ul style="list-style-type: none"> <li>Represents Local Governments on the CAWE.</li> </ul>

## 2.2 Risk Profile

The following risks have been identified through the SEMC State Risk Project as ‘priority hazards’ in the Shire of Katanning:

- Fire
- Storm
- Flood
- Heatwave
- Earthquake
- Pandemic

## 2.3 Community Preparedness Strategies

Animal owners or carers have responsibility for their animals’ wellbeing and safety, including during an emergency. They should ensure that they have an Emergency Plan in place that includes consideration for the safety and welfare of their animals, including:

- Will the animal be evacuated or remain onsite?
- Is transportation adequate and available to relocate the animal, under potential logistical constraints (i.e. road closures, window of safe evacuation)?
- Are suitable areas and adequate provisions available for animals left on a property to minimise the risk of harm (i.e. area at lowest risk of hazard impact, sufficient food and water access for prolonged absence)?
- Can their animals be identified (i.e. companion animal / horse microchipping, National Livestock Identification System, microchipping and registration of dogs and cats)?
- How prepared are they for a self-sufficient recovery and for how long?

Further advice is available from the DPIRD website under [\*Animal Welfare in Emergencies\*](#).

Owners or carers are responsible for the costs associated with the provision of private services, such as veterinary clinics, shelters, or food suppliers. The Shire will endeavor to seek donations and relevant services to reduce costs where possible.

Ref 3.6

- The Shires strategies targeted to developing community resilience and educating owners or carers on their responsibility for their animals in emergencies are based on the Preparedness material available on the DPIRD Animal Welfare in Emergencies webpage.
- In the lead up to an incident and prior to any formal activation the Shire will:
  - Escalate all community messaging via Social Media, SMS, town site signage and Emergency WA.
  - Have standby staffing arrangements in place including pre-training in animal handling. Sensitivity will be required when selecting staff on the basis of their beliefs. EG Muslim people are dissuaded from being in contact with dogs.
  - Ensure resource pre-positioning such as: pre-planned teams, access to suitable animal housing, food etc.
  - All information through the CESM office and Community Development Department should include animal welfare within their communications where relevant.

## 2.4 Community Preparedness Communication Plan

The Shire will provide communication on Animal Welfare during emergencies via its Website, Radio, on Facebook and within its Monthly Newsletter "SHIRE MATTERS". Prior to Winter and Summer seasons further information can be sourced from the DPIRD, DFES and RED CROSS websites.

Face to face communications (with Farmers Groups, Schools etc) and at local Events such as Agricultural shows and Field days should be undertaken.

Hard copies of this information will also be provided in written and alternative formats at the Shire office.

## 2.5 Number of Dogs and Cats in the Shire of Katanning

The estimated number of Dogs: 504

The estimated number of Cats: 104

These numbers will assist in the Incident Controller in determining the possible numbers of domestic animals that may require evacuation and ongoing management.

# 3 Response

## 3.1 Response Roles and Responsibilities

Name of Agency	Response Role/ Responsibility
Owner/Carer	<ul style="list-style-type: none"> <li>• Are responsible for the welfare of their animals and should consider preparedness for, response to and recovery from an emergency.</li> <li>• Are expected to enact their Emergency Plan at the appropriate time.</li> <li>• Are responsible for costs incurred through private services such as through private service providers, such as veterinary clinics, shelters, food suppliers</li> </ul>
Local Government	<p>Will:</p> <ul style="list-style-type: none"> <li>• Activate the Local Government PAWE.</li> <li>• Liaise with the relevant controlling agency or HMA as a liaison officer and/or member of the ISG or OASG;</li> <li>• Advise IC of any areas that, due to animal-related activities (such as kennel or cattery zones) may require early evacuation (if required).</li> </ul>

Name of Agency	Response Role/ Responsibility
	<ul style="list-style-type: none"> <li>• Liaise with DPIRD to provide a coordinated approach to animal welfare response actions.</li> <li>• Assist in the restraint of stray stock animals (where practicable)</li> <li>• Assist in the capture and restraint of stray domestic animals (where practicable)</li> <li>• Assist in the identification and reunification with owners of stray domestic animals.</li> <li>• Support DPIRD in the management of disposal of deceased animals.</li> </ul>
Department of Primary Industry and Regional Development (DPIRD)	<p>Will:</p> <ul style="list-style-type: none"> <li>• Coordinate the provision of animal welfare services to support the owner or carer or local arrangements for the animal categories of livestock, horses and companion animals.</li> <li>• Liaise with the relevant controlling agency or HMA as a liaison officer and/or member of the ISG or OASG;</li> <li>• Contribute to public information released during the emergency;</li> <li>• The DPIRD Incident and Emergency Management Branch (see Critical Contacts list) will be a centralized point of contact to provide advice and assistance to ensure animal welfare is considered during emergencies;</li> <li>• Provide situational reports to the CAWE.</li> </ul> <p>If the capability of the owner or carer and any local arrangements is not sufficient or effective then DPIRD will liaise with the local government and other organizations to coordinate response activities including:</p> <ul style="list-style-type: none"> <li>• Liaison with and advise Local Government and other organizations about suitable temporary containment and other welfare needs of animals.</li> <li>• Provide support and advice on transportation for evacuating animals.</li> <li>• Identify the availability of locations to house evacuated animals.</li> <li>• Identify/provide emergency food / water / shelter.</li> <li>• Manage displaced or stray animals.</li> <li>• Identify and reuniting animals with their owners or carers.</li> <li>• Assess and triage impacted animals and identify/administer treatment.</li> <li>• Perform/assist with transportation for euthanasia or perform on-site.</li> <li>• Activate the Animal Welfare Emergency Group (AWEG) if required.</li> <li>• Report AWEG outcomes back to the ISG / OASG.</li> <li>• Coordinate arrangements to best utilise volunteers and donations relevant to DPIRD animal categories.</li> </ul>
Animal Welfare Emergency Group (AWEG)	<ul style="list-style-type: none"> <li>• Advise DPIRD of potential and actual animal welfare issues or requests;</li> <li>• Where possible, provide advice, services and/or resources, on behalf of their represented organization or sector, in response to issues or requests, and</li> <li>• Where requested, provide a representative to attend the ISG / OASG as appropriate.</li> </ul>
Controlling Agency / HMA	<ul style="list-style-type: none"> <li>• The Controlling Agency's Incident Controller will have due consideration for animal welfare issues during the management of the incident.</li> </ul>

Name of Agency	Response Role/ Responsibility
Dept. of Communities	<p>Will:</p> <ul style="list-style-type: none"> <li>Where appropriate, provide input to information for the public and media relating to alternative animal housing arrangements;</li> <li>If known, advise evacuees presenting at centres of alternative animal housing arrangements;</li> <li>Convey information provided by LG or DPIRD relating to animal welfare to people in welfare centres; and</li> <li>Liaise with LG or DPIRD in relation to reuniting owners with their animals.</li> </ul>
WALGA:	<ul style="list-style-type: none"> <li>May be the initial Local Government representative on the Animal Welfare Emergency Group (AWEG) (if formed).</li> </ul>
DFES	Will use their Emergency WA Messaging Service

## 3.2 Response Activities

Animal welfare should be considered as an integral part of emergency management response. The incident management structure in place for other emergencies also applies to emergencies involving animals.

Please see LEMA section 3 for details.

This section documents the response activities that are **specific** to animal welfare considerations.

Local Government's response activities will be performed within their capability and capacity.

### 3.2.1 Transportation and Evacuation Route Options

The owner or carer has the responsibility to determine, where possible, if their animals will be evacuated or remain on location and plan for how this will be achieved.

In an emergency, DPIRD will liaise with the controlling agency or HMA and the Local Government to provide information on potential resources and advice on evacuating with animals.

This may include:

- early evacuation consideration for those travelling with large animal carriers;
- road closures, safe alternatives and suitability for traffic; and
- transport services or volunteer options
- arrangements with transport organizations (professional or private) See APPENDIX 5.1 this information is also listed in the LEMA under 7.5.2

### 3.2.2 Temporary Evacuation Centres/Shelters

Owners and carers should first seek to evacuate their animals to the properties of friends, family and private shelter facilities outside of the area in which the emergency is taking place.

The Shire has located existing animal accommodation places that can house evacuated animals. See APPENDIX 5.2 (Ref: LEMA 7.8)

DPIRD will coordinate with these entities to advise the public of locations to house evacuated animals if available.

Outlining clear arrangements for animals in evacuation and relocation procedures will improve both animal welfare and human safety outcomes.

Due to health and safety considerations, animals are not permitted inside community evacuation centres with the exception of recognized assistance animals.

Where information is not available at the time of evacuation, owners or carers with no alternatives should proceed to the community evacuation center and await further advice.

A Registration process for animals at evacuation facilities and for those reporting to community welfare facilities that have left animals behind has been prepared.

The Shire has developed three Animal Registers. They record Owners Names, Address, Contact details and Animal details amongst others. See APPENDIX 5.5

### **3.2.3 Stray Animals**

Escaped or released animals evading a hazard can pose a risk to people, other animals, property or themselves. Stray animals will require containment or impoundment.

The powers to manage the movement of animals during emergencies, including containment or impoundment, are available under legislation. Please refer to *State Support Plan – Animal Welfare* Section 3.4.4 Managing Displaced or Stray Animals for details.

The Shire Ranger or nominated person will be responsible for managing stray animals. Additionally under the SSP Police are also authorized to manage the movement of stray animals.

Local Government staff are authorized under the Dog Act 1976 and Cat Act 2011 to pick up animals.

### **3.2.4 Reunification of Animals with Owners or Carers**

Owners or carers should ensure their animals can be identified through appropriate up to date identification systems such as microchipping and the National Livestock Identification System. Further information on Animal Identification is available on the DPIRD website.

DPIRD will coordinate with Local Government for the identification and reunification of displaced or stray livestock and domestic animals during or as soon as practicable after an emergency.

If owners or carers are located within welfare centres, DPIRD will liaise with Department of Communities to reunite owners with their animals during or as soon as practicable after an emergency. For further information on Lost animals, see the DPIRD website.

Unclaimed and surrender implications, may be different from Local Government business as usual policy i.e. extension on how long a stray animal will remain in Local Government custody. The CEO will be required to inform Emergency Management team on this matter.

### **3.2.5 Access to Properties**

Where animals are not evacuated, timely assessment and the application of treatment, routine care, euthanasia and deceased animal disposal, where applicable, is critical.

Access to impacted and restricted areas to undertake the assessment and management of animals is at the discretion of the Incident Controller.

Entry into emergency-affected areas may be restricted for a number of reasons. For community safety, road closures will often be set up which delay people's return to their properties and any animals remaining there. Animal owners or carers should not attempt to access the area unless permission has been given by the agency controlling the emergency.

In some situations, residents/property owners may be able to enter an affected area earlier than the general public in order to protect their property and attend to non-evacuated animals (proof of identity or property ownership will be required).

Where access to impacted areas may not be permitted to residents/property owners or the general public for a protracted time, DPIRD will liaise with the controlling agency or HMA in relation to the issue of Restricted Access Permits to address animal welfare considerations.



Restricted Access Permits may be issued in accordance with the State EM Plan section 5.3.3 Traffic Management during emergencies. This will be coordinated by the Incident Controller.

### 3.2.6 Animal Welfare Assessment, Triage and Treatment

Where access is permitted to owners or carers, all effort will be made by those persons to undertake the assessment of impacted animals in their charge, and initiate ongoing management.

Where access permits have been coordinated, it will also coordinate the following:

- assessment of impacted animals;
- prioritization of (triage) the welfare needs of animals; and
- the provision of a welfare assessment to assist the controlling agency or HMA to include animal welfare considerations in ongoing response and recovery operations.

DPIRD will liaise with the Shire and other organizations to:

- determine the local veterinary capacity to meet animal treatment needs;
- identify capacity gaps in animal treatment; and
- coordinate actions to address capacity gaps, including:
  - providing additional support for local veterinary practices;
  - directing owners and carers to local veterinary practices; or liaising with veterinary practices adjoining impacted areas to assist with animal treatment needs;
  - facilitating contact with volunteer veterinary surgeons and veterinary nurses; and
  - establishing triage sites for assessment and treatment including euthanasia of seriously injured animals.

The Shire, if required, will request local Vets to establish a triage facility at a location determined by the Incident Controller. See APPENDIX 5.3 for Local Vet contact details.

### 3.2.7 Euthanasia and Disposal

Methods of euthanizing animals must be humane. Where the owner or carer is unable to arrange euthanasia either on-site or by transporting to suitable premises, and the animal has little or no chance of survival or continues to suffer harm if it remains alive, DPIRD will liaise with the controlling agency or HMA, to facilitate arrangements for euthanasia.

Actions may include:

- providing advice on the euthanasia of an animal or animals;
- providing advice on the fitness of an animal for transport;
- identifying suitably trained and equipped personnel to assist;
- identifying suitable resources to assist; and
- Coordinating access permits for the purpose of transportation or on-site euthanasia.

There are significant liability issues concerning the movement, treatment and euthanasia of animals, in particular companion animals and high worth animals such as breeding livestock or racehorses, this is especially so if the owner or carer of the animal is not present or consulted.

Wherever possible, euthanasia activities will take place in consultation with the owner or carer. Where it is not possible to identify or contact the owner or carer of an animal and euthanasia is required, the owner or carer should be contacted as soon as is practical afterwards.

Western Australia legislation provides the following powers for officers to euthanize an animal:

- An inspector appointed by the Chief Executive Officer of DPIRD under the AW Act may humanely destroy an animal where it is reasonably believed to be suffering so severely that destroying it would be the humane thing to do (s.41 AW Act); and

- During a state of emergency, for the purpose of emergency management, an authorized officer appointed by the State Emergency Coordinator may contain, remove or destroy an animal in the emergency area (s. 75 EM Act).

The disposal of deceased animals is the responsibility of the owner or carer, however, DPIRD will coordinate with the controlling agency or HMA and Local Governments to provide advice on the timely and appropriate disposal of deceased animals during an emergency.

Guidance on approved procedures for deceased animal disposal is available on the DPIRD website: Recovering for animal welfare after emergencies under Sick and Injured animals: Deceased animal disposal.

The Shire will make available the Animal Disposal area at the Refuse site. Shire staff may be available to assist in the disposal of deceased animals.

### **3.2.8 Emergency Supplies**

Emergencies may affect the supply and quality of water, pastures and other sources of food usually available to animals. This is particularly significant for non-evacuated animals located within the impacted area.

During the response phase, DPIRD will coordinate, in liaison with the controlling agency or HMA, the provision of emergency food and water by:

- identifying animals requiring access to food and water as part of the welfare assessment within the impacted area;
- liaising with local organizations to identify evacuated animals requiring access to emergency food and water;
- identifying potential sources of food and water including depots, distribution centres and water; and
- Coordinating donations of food and other resources.

The allocation of food and water will aim to meet animals' basic nutritional requirements. In situations where the minimum requirements of an animal are unlikely to be met, consideration should be given to the agistment, temporary rehousing, rehoming, sale, adoption or euthanasia of an impacted animal, where relevant.

Shelter for animals located within the impacted area may also be significantly affected. During the response phase, DPIRD will coordinate, in liaison with the controlling agency or HMA, the provision of emergency shelter.

The Shire will coordinate the dispersion of food etc. to both abandoned animals and those at the Evacuation center. See Appendix 5.4 which lists emergency animal suppliers.

### **3.1.9 Rescue Requirements**

**A list of available rescue equipment is included in the LEMA Resource Register Section 7.2**

### **3.2.8 Psychological Wellbeing Support**

**Psychological Wellbeing Support Services will be nominated by the Incident Controller.**

## **3.3 Public Information**

The Controlling Agency for the incident has the primary responsibility for public information for that event and will be coordinating with other relevant agencies. (Refer LEMA Resource Register Section 3.6, 3.7, 3.8)

Local Governments will need to provide the Controlling Agency local information for inclusion in the general messaging for the emergency, such as:

- Animals will be allowed in designated areas adjacent to welfare centres but will need to be leashed and contained
- Similarly, people who wish to offer volunteer assistance or make donations. Ref: 3.6

- During the incident enquiries relating to animal welfare will be managed locally by the HMA.
- Inquiries during Recovery will be managed by Local Government.

The HMA is responsible for the management of public information during an emergency. DPIRD will provide relevant information to the HMA.

### 3.4 Situation and Intelligence

The Resource Register and Critical Contact list is located in Appendixes 5.1

The information that is utilized for emergency response activities (i.e. hazard size / severity / location, predictions, road closures) should be analyzed for animal welfare considerations.

The Shire will develop new policy to ensure that animal welfare issues are considered when preparing relevant public information material.

### 3.5 Cost

Any arrangements regarding costs such as engaging contractors, waving shelter fees etc. to be determined by the Shire CEO or nominated person

### 3.6 Volunteer and Donations Management

During emergencies, additional resources and services may become available through charity/community groups and may include volunteering and donations of goods. DPIRD will coordinate.

Unmanaged donations and volunteers can pose a hindrance to response activities and communication with the public as to when, where and what to donate. This communication needs to be timely and consistent. Every effort will be made to redirect volunteers and donations to suitable and established animal welfare service providers, and relevant animal related organizations.

DPIRD will coordinate the updating of public messaging to provide consistent information for volunteering and donating and to promote the safety of individuals and responders.

All recovery activities in relation to volunteers and donations should be coordinated through the Local Recovery Coordination Group to avoid duplication of efforts (State Support Plan – 3.4.12)

### 3.7 Escalation to State Support PAWE

Escalation to the State Support PAWE is in accordance with the *State Support Plan – Animal Welfare in Emergencies* section 3.2 Plan Activation Procedures:

The Controlling Agency or HMA may determine the need to activate the arrangements under this Plan.

If an ISG, or OASG, has been established and includes a DPIRD representative, the Incident Controller may make a request to the DPIRD ISG/OASG representative to activate this Plan.

Where an ISG, or OASG, has not been established, or no DPIRD ISG/OASG representative is available, then the Incident Controller may call the DPIRD State Support Plan-Animal Welfare in Emergencies Number to request activation of this Plan.

DPIRD may recommend to the Incident Controller to activate this Plan.

Approval to activate the Plan is by the Executive Director, Biosecurity, DPIRD



## 4 Recovery

Many of the response activities relating to animal welfare will transition into the Recovery phase of the incident response. All effort will be made to return responsibility for animal welfare to the owner or carer, however, it is important to be aware of the challenges that may prohibit an owner or carer from doing this such as restricted access, loss of critical services and infrastructure and temporary accommodation options that do not permit animals.

Ongoing community communication is very important and the impacts to psychological or emotional wellbeing should be considered in all communication whether it relates directly to animal welfare or not. Communication with animal owners and the general public should avoid statements such as “no lives lost” or “no or minimal asset loss” as these can have an impact on those that have lost animals or lost livelihoods relating to animal industries.

Local Governments have the responsibility for recovery and should consider the impact of animal loss on the community both socially and economically.

### 4.1 Recovery Roles and Responsibilities

Local Government is responsible for managing recovery following an emergency affecting the community in its district under section 36(b) of the EM Act. Many of the activities covered under section 3 of this Plan will continue into the recovery phase of emergency management. During this time, DPIRD will coordinate to return the responsibility for ongoing animal welfare activities back to the Local Government and the owners and carers of animals.

Name of Agency	Recovery Role/ Responsibility
Owner/Carer	Owners/Carers are responsible for their animals.
Local Government	Will: <ul style="list-style-type: none"> <li>• Include animal welfare considerations in any recovery plan.</li> <li>• Liaise with DPIRD to transition the ongoing animal welfare activities back to the control of Local Government and the owner or carer.</li> </ul>

Name of Agency	Recovery Role/ Responsibility
	<ul style="list-style-type: none"> <li>• Ensure that all relevant agencies are included in the Recovery process.</li> <li>• Review the effectiveness of their respective PAWE.</li> </ul>
Department of Primary Industry and Regional Development (DPIRD)	<p>Will:</p> <ul style="list-style-type: none"> <li>• Coordinate the reporting and future investigation of animal welfare complaints arising as a consequence of the emergency.</li> <li>• Advise on and arrange for the disposal of deceased animals.</li> <li>• Assist owners and carers to obtain Restricted Access Permits, where applicable.</li> <li>• Liaise with relevant agencies to transfer responsibility for ongoing animal welfare activities back to Local Government and the owner or carer.</li> <li>• Provide advice to the controlling agency or HMA and Local Government on animal welfare considerations, as part of the Recovery Plan.</li> <li>• Participate in post-emergency debriefs and reviews, as requested.</li> </ul>
Controlling Agency / HMA	<p>Will:</p> <ul style="list-style-type: none"> <li>• Liaise with DPIRD to include animal welfare considerations into the Recovery Plan.</li> <li>• Include animal welfare in post-emergency debriefs and reviews.</li> <li>• Ensure that public announcements include the location of Animal Evacuation Centers and state the owners' respective responsibilities in respect to the care of their animals.</li> </ul>
Dept. of Communities	<ul style="list-style-type: none"> <li>• Consider animal welfare to the extent possible during the coordination of Welfare Services</li> </ul>
Dept. Biodiversity, Conservation and Attractions (DBCA)	<ul style="list-style-type: none"> <li>• Assist DPIRD in providing animal welfare advice for the recovery plan;</li> <li>• Participate in post-emergency debriefs and reviews, as requested;</li> <li>• Participate as a member of the CAWE in reviewing this Plan; and</li> <li>• Review the effectiveness of the DBCA operational plan.</li> </ul>
WALGA:	<ul style="list-style-type: none"> <li>• Ensure Local Government is represented on the CAWE, via the WALGA member, to participate in reviewing this Plan.</li> </ul>
DFES	Will provide alerts and warnings through Media Emergency WA