



Shire of
Katanning
Heart of the Great Southern

'A prosperous, vibrant and diverse community working together.'

**MINUTES OF A
ORDINARY COUNCIL MEETING**

Dear Council Member

Minutes of the Ordinary Council Meeting of the Shire of Katanning held on
Tuesday 27 November 2018, in the Shire of Katanning Council Chambers,
14 Austral Terrace, Katanning, commencing at 6:00pm.

DISCLAIMER

The Council of the Shire of Katanning hereby
advises that before taking any action on an application or a
decision of the Council, any applicant or members of the
public should wait for written advice from the Council.

PRESIDING MEMBER _____

DATE SIGNED _____



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1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISTORS

The Presiding Member declared the meeting open at 6.00pm.

2. RECORD OF ATTENDANCE**PRESENT**

Presiding Member: Cr Liz Guidera - President

Members: Cr John Goodheart – Deputy President
Cr Danny McGrath
Cr Serena Sandwell
Cr Martin Van Koldenhoven
Cr Owen Boxall
Cr Ernie Menghini
Cr Kristy D’Aprile

Council Officers: Julian Murphy, Chief Executive Officer
Lisa Hannagan, Executive Manager Finance and Administration
Sam Davis, Executive Manager Projects and Community Building
Andrus Budrikis, Executive Manager Property and Assets
Paul Webb, Executive Manager Infrastructure and Development
Libby French, Manager Finance
Sophie Justins, Executive Assistant to CEO

Gallery: Matt Collis
William Collis
Isabel Collis
Julie Hayden
John Rodd
Janelle Nehme

Media:

Apologies:

Leave of Absence:

3. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS

| | | |
|--------|---------------------------|--|
| 10.1.1 | Cr Serena Sandwell | Disclosure of Interest Affecting Impartiality |
| 10.4.2 | Cr Martin Van Koldenhoven | Disclosure of Financial Interest Disclosure of Proximity Interest |

5. PUBLIC QUESTION/STATEMENT TIME

Nil.

6. APPLICATIONS FOR LEAVE OF ABSENCE**6.1 Application for Leave of Absence Cr John Goodheart**

MOVED: CR SERENA SANDWELL

SECONDED: CR KRISTY D'APRILE

OC147/18 That Council grants Cr Goodheart leave of absence for the February Ordinary Council Meeting (26 February 2019).

Voting Requirement: Simple majority

CARRIED: 8/0

7. PETITIONS/DEPUTATIONS/PRESENTATIONS**7.1 Badgebup Aboriginal Corporation
(ATTACHMENTS)****Julie Hayden Presentation**

Julie Hayden introduced herself as the Project and Partnership Manager for Badgebup Aboriginal Corporation along with John Rodd, the Chairperson.

The Business Plan and Status Update Report were distributed to Councillors prior to the meeting.

The Badgebup Aboriginal Corporation propose a joint Management Plan for the Badgebup Reserve to rehabilitate the area and complete heritage trails through the Ngoolark Rangers Group. The group requested Shire of Katanning input and consideration.

The group is trying to address disadvantages of Aboriginal people in the Great Southern with Katanning and Kojonup are two of the most disadvantaged towns across Australia in regard to socio economic development. There are a lot of social issues in Katanning.

There is an Aboriginal Leadership Group who meet monthly to discuss and address some of the issues. There are a few upcoming projects that aim to bring the community together outside of the core business of Badgebup.

Liz Guidera Question

Cr Liz Guidera confirmed the Council have not received any information about the joint management plan of the Badgebup reserve.

Julie Hayden Response

Julie Hayden confirmed the Badgebup Aboriginal Corporation has not sent a proposal to date but are presenting to Council as a suggestion.

Julie Hayden confirmed they would like feedback from the Shire of Katanning in writing.

John Goodheart Question

John Goodheart queried what input the Badgebup Aboriginal Corporation require from the Shire.

Julie Hayden Response

Julie Hayden confirmed the Badgebup Aboriginal Corporation require support from the Shire as a partner to the project. The group required the Shire of Katanning's support as Badgebup is located in the Katanning Shire.

The group requires a letter of support from the Shire of Katanning with acknowledgement to the business plan provided.

Martin Van Koldenhoven Question

Martin Van Koldenhoven advised that he is interested to see what the organisation is doing at Badgebup Reserve.

Julie Hayden Response

Julie Hayden confirmed Councillors are welcome to drop in anytime.

Owen Boxall Question

Cr Owen Boxall queried if the group has made contact with TAFE.

Julie Hayden Response

Julie Hayden confirmed the group has made contact with TAFE and will be working together from January 2019 to provide Certificate II in Horticulture and Certificate in Horticulture Production.

Liz Guidera Question

Cr Liz Guidera queried if there is an opportunity to be in contact with Katanning Senior High School to have Horticulture added to the subjects for TAFE courses?

Julie Hayden Response

Julie Hayden confirmed she has been in contact with the School Principle. The Group will also be in contact with Braeside Primary School and St Patricks Primary School.

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**8.1 Ordinary Council Meeting – 23 October 2018
(SEE ATTACHED MINUTES)****MOVED: CR MARTIN VAN KOLDENHOVEN****SECONDED: CR DANNY MCGRATH****OC148/18 That the minutes of the Ordinary Council Meeting held on Tuesday 23 October 2018 be confirmed as a true record of proceedings.****Voting Requirement:** Simple Majority**CARRIED: 8/0****9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Cr Liz Guidera acknowledged the traditional owners of the land, paying respect to the elders past and present.

The closure of the All Ages Playground was held on Sunday 18 November 2018 which was a fantastic community event and was appreciated by local families. Cr Guidera thanked the Shire staff for organising and attending the event. It is exciting to be proceeding to the next stage and this time next year we will have a fantastic new playground.

10. REPORTS OF COMMITTEES AND OFFICERS

Cr Serena Sandwell disclosed an interest affecting impartiality in Item 10.1.1 as her family live 2 doors down.

10.1 EXECUTIVE MANAGER INFRASTRUCTURE & DEVELOPMENT REPORTS

10.1.1 11 Hassell Street – Property Condition

File Ref: A37

Reporting Officer: Shane Chambers, Environmental Health Officer

Date Report Prepared: 09 November 2018

Issue:

To consider demolishing the house at 11 Hassell Street Katanning in accordance with Section 140 of the Health (Miscellaneous Provisions) Act 1911.

Body/Background:

11 Hassell Street has been abandoned and unoccupied for several years. The property is in such a poor state that there has been partial collapse internally and the roof is severely damaged. The house is littered throughout with rotting food waste, faeces, soiled bedding and clothing.

The Shire served a notice under Section 137 of the Health (Miscellaneous Provisions) Act 1911 on the Owner requiring total demolition by 24 September 2018. To date the Owner has not complied with the conditions of the notice. Lawyers Taylor, Nott and Molinari have reviewed the service of the notice and believe that it was served correctly, and that the Shire are legally entitled to act in default for non-compliance with the conditions of the notice.

On 27 February 2018 Council passed a resolution to pursue the matter with the option to prosecute for non-compliance or carry out the necessary work in default.

The Owner has repeatedly failed to comply with legal notices served on her by the Shire over several years. Additionally, the Shire has been unsuccessful in recovering outstanding rates owing on the property. The Shire's debt recovery agents Ampac recently contacted the Owner and she advised that she has been evicted from her rental property in Balga and is of no fixed address and has no assets and income.

Prosecuting the Owner is likely to cost the Shire approximately \$20,000 in legal fees. Given that the Owner has not met her financial commitments and legal responsibilities, prosecution is unlikely to result in a successful outcome.

Demolition quotes supplied by registered asbestos demolition companies range between \$22,000 to \$24,000.

Officer's Comment:

It is recommended that the Shire proceed with the demolition of the house at 11 Hassell Street in default and place a charge on the property which enables the Shire to recover expenses upon sale of the property.

Statutory Environment:

Health (Miscellaneous Provisions) Act 1911

A notice under Section 137 of the Health (Miscellaneous Provisions) Act 1911 was served on the Owner requiring demolition of the property by 24 September 2018.

Local Government Act 1995 – Section 6.8, Expenditure from municipal fund not included in annual budget.

Policy Implications:

Nil

Financial Implications:

Allocation has not been made in the current Budget for demolition costs – estimated between \$22,000 to \$24,000. If Council authorises the demolition, the amount can be found through Budget savings in the Budget review process.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

| PRIORITY | SOCIAL | |
|------------|--------|--|
| ASPIRATION | S2 | A safe community |
| OBJECTIVE | S2.1 | Strive for a community where people feel safe and secure |

Risk Implications:

This item has been evaluated against the Shire of Katanning’s Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be “Medium” and will require the allocation of funding to proceed with demolition to minimise reputational and public liability risk.

Officer’s Recommendation/Council Motion:

MOVED: CR DANNY MCGRATH

SECONDED: CR JOHN GOODHEART

OC149/18 That Council:

- 1. In accordance with section 140 of the Health (Miscellaneous Provisions) Act 1911 authorises the demolition of the house at 11 Hassell Street Katanning;**
- 2. Makes provision in the 2018/19 Budget for \$24,000 for expenditure for demolition; and**
- 3. Amends the Budget accordingly.**

Voting Requirement: Absolute Majority

CARRIED BY AN ABSOLUTE MAJORITY: 8/0

Cr Danny McGrath spoke for the motion.

10.2 EXECUTIVE MANAGER FINANCE & ADMINISTRATION REPORTS

10.2.1 Schedule of Accounts (ATTACHMENTS)

File Ref: FM.FI.4
Reporting Officer: Libby French, Manager Finance
Report Prepared: 19 November 2018

Body/Background:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Below is a summary of the payments made for the financial year:

| Month | Cheques 2018/19 | EFT Payments 2018/19 | Direct Debits 2018/19 | Credit Card 2018/19 | Payroll 2018/19 | Trust 2018/19 | Total Payments 2018/19 |
|--------------|--------------------|----------------------------|--------------------------|---------------------------|---------------------|------------------|---------------------------|
| July | 49,856.02 | 1,304,275.74 | 263,772.85 | 8,263.63 | 328,265.62 | 1,166.35 | 1,955,600.21 |
| August | 43,071.62 | 1,677,488.87 | 266,397.60 | 0.00 | 343,394.41 | 11,358.67 | 2,341,711.17 |
| September | 59,931.92 | 730,022.40 | 202,453.71 | 0.00 | 318,147.13 | 226.80 | 1,310,781.76 |
| October | 33,516.56 | 1,433,099.82 | 303,461.87 | 0.00 | 338,329.85 | 226.60 | 2,107,634.70 |
| November | | | | | | | 0.00 |
| December | | | | | | | 0.00 |
| January | | | | | | | 0.00 |
| February | | | | | | | 0.00 |
| March | | | | | | | 0.00 |
| April | | | | | | | 0.00 |
| May | | | | | | | 0.00 |
| June | | | | | | | 0.00 |
| Total | 186,376.12 | 5,144,886.83 | 1,036,086.03 | 8,263.63 | 1,328,137.01 | 12,978.22 | 7,716,727.84 |

Officer's Comment:

The schedule of accounts for the month of October 2018 are attached.

The Finance Forum held on 13 November 2018 gave attending Councillors an opportunity to ask questions regarding the presented accounts paid.

Statutory Environment:

Local Government (Financial Management) Regulations 1996.

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

Expenditure in accordance with the 2018/19 Annual Budget.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

| PRIORITY | LEADERSHIP | |
|------------|------------|---|
| ASPIRATION | L2 | A collaborative, progressive and resilient local government which is sustainably resourced. |
| OBJECTIVE | L2.1 | Optimise use of shire resources – improve organisational systems. |

Officer's Recommendation/Council Motion:

MOVED: CR SERENA SANDWELL

SECONDED: CR KRISTY D'APRILE

OC150/18 That Council endorses the Schedule of Accounts as presented, being cheques 42108-42119 totalling \$33,516.56, EFT payments 26219-26401 totalling \$1,433,099.82, direct payments totalling \$303,461.87, payroll payments totalling \$338,329.85 and trust payments totalling \$226.60 authorised and paid in October 2018.

Voting Requirement: Simple Majority.

CARRIED: 8/0

10.2.2 Monthly Financial Reports (ATTACHMENTS)

File Ref: FM.FI.4
Reporting Officer: Libby French, Manager Finance
Report Prepared: 19 November 2018

Body/Background:

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

Officer's Comment:

A variance report is included with the monthly financial statements attachment.

The Finance Forum held on 13 November 2018 gave attending Councillors an opportunity to ask questions regarding the presented financial statements.

Statutory Environment:

Local Government (Financial Management) Regulations 1996.

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

Monthly Statement of Financial Activity.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

| PRIORITY | LEADERSHIP | |
|------------|------------|---|
| ASPIRATION | L2 | A collaborative, progressive and resilient local government which is sustainably resourced. |
| OBJECTIVE | L2.1 | Optimise use of shire resources – improve organisational systems. |

Officer's Recommendation/Council Motion:

MOVED: CR KRISTY D'APRILE

SECONDED: CR SERENA SANDWELL

OC151/18 That Council adopts the Statement of Financial Activity for the month ending 31 October 2018, as presented.

Voting Requirement: Simple Majority.

CARRIED: 8/0

10.2.3 Revitalisation Front Façade Incentive – Astarh Pty Ltd

File Ref: AT/0015
Reporting Officer: Lisa Hannagan, Executive Manager Finance and Administration
Date Report Prepared: 16 November 2018

Issue:

To consider the application from Astarh Pty Ltd (Toyworld) for reimbursement of funds under Policy 9.13 Clive Street Revitalisation Front Façade Incentive.

Body/Background:

Council amended Policy 9.13 relating to the Clive Street Revitalisation Front Façade Incentive at the Ordinary Council Meeting held 22 October 2014. Three rounds of applications have been presented to Council over the period the policy has been in place.

Within the 2018/19 Budget, there is \$22,471 funds available in the CAFFI (Shop Front Enhancement Subsidy) account available for applications.

Officer's Comment:

The Astarh Pty Ltd application was tabled at the Forum held 4 September 2018.

The application was not "pre-approved" as per Council Policy 9.13, but Council were mindful that the improvements had been completed and referred the matter to the CAFFI Committee (this Officer and Councillor's Kristy D'Aprile and Danny McGrath).

The Officer inspected the premises at Clive Street on 11 October 2018 and supplied photographic images and a report to the Committee that, in their opinion, the work completed is to a high standard and has met the description of works as detailed by Astarh Pty Ltd in their application. The Committee agreed that the work completed is acceptable.

Statutory Environment:

Local Government Act 1995

Policy Implications:

The recommendation is in line with the Policy 9.13

Financial Implications:

The reimbursement to Astarh Pty Ltd is available in the 2018/19 Budget at GL2641.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:**Shire of Katanning Strategic Community Plan 2017 – 2027**

| PRIORITY | ECONOMIC | |
|-----------------|-----------------|---|
| ASPIRATION | E1 | Local business and industry is resilient, growing. |
| OBJECTIVE | E1.3 | Contribute to the vibrancy and success of the Central Business District. |
| ASPIRATION | E3 | Sustainable economic and population growth. |
| OBJECTIVE | E3.2 | Continue to build Katanning's reputation as a strategic sub-regional service centre and economic hub. |

Officer's Recommendation/Council Motion:**MOVED: CR KRISTY D'APRILE****SECONDED: CR JOHN GOODHEART**

OC152/18 That Council approves payment of \$2,750 to Astarh Pty Ltd as 50% reimbursement of total expenditure by Astarh Pty Ltd to revitalise the front of their business premise on Clive Street.

Voting Requirement: Simple Majority

CARRIED: 8/0

Cr Kristy D'Aprile spoke for the motion.

10.3 EXECUTIVE MANAGER, PROJECTS AND COMMUNITY BUILDING REPORTS

Nil.

10.4 EXECUTIVE MANAGER, PROPERTY & ASSETS REPORTS**10.4.1 RV Rest Area – 48 hour stay period**

File Ref: CP.DE.13
Reporting Officer: Andrus Budrikis, Executive Manager Property & Assets
Date Report Prepared: 20 November 2018

Issue:

To approve a 48 hour time period for self-contained recreation vehicles (RVs) staying at the newly developed RV Rest Area in Aberdeen Street Katanning.

Background:

At the Ordinary Council Meeting on the 22 April 2015 Council made the following decision:

That Council:

1. Approves the installation of an RV Dump Facility and associated infrastructure at the southern side of the Miniature Railway Building, located at the Katanning All Ages Playground.
2. Designates the disused road, formerly known as Albion Street adjacent to the BMX track, as an RV rest area; and allows free short term (24 hour) RV parking with a sign suggesting users may wish to make a donation of \$5 to the Katanning Visitors Centre.

As part of the Katanning SuperTowns Heritage Centre Project the old Aberdeen Street caravan park has been redeveloped into a RV Rest Area. Part of the redevelopment has been the installation of a new RV Dump Point. The new RV Rest Area will be much more visually attractive, and it is only a short walk from a range of local businesses.

The new area will cater for self-contained vehicles only. In order to encourage longer visitation to the commercial centre of town it is proposed to change the time that the RVs are able to stay in the Rest Area from 24 hours to 48 hours.

There are many potential benefits to Katanning in having a longer time to stay, currently with a 24 hour overnight stay visitors are limited in the time they have to engage with local tourist sites and local businesses.

There is the opportunity to encourage a higher level of spending in local shops, eateries/cafes and on other purchases such as fuel and car repairs by extending the RV Rest Area time period.

Officer's Comment:

The proposal to increase the RV Rest Area stay period to 48 hours was discussed at Council Forum on 13 November 2018.

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Financial Implications:

Nil

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

| | | |
|-----------------|--------------------------|--|
| PRIORITY | BUILT ENVIRONMENT | |
| ASPIRATION | B1 | Infrastructure that meets community need. |
| OBJECTIVE | B1.2 | Provide Council facilities that meet community need. |
| PRIORITY | ECONOMIC | |
| ASPIRATION | E2 | A place to live and visit. |
| OBJECTIVE | E2.1 | Strengthen the local tourism sector. |

Officer's Recommendation/Council Motion:

MOVED: CR ERNIE MENGHINI

SECONDED: CR DANNY MCGRATH

OC153/18 That Council approves a 48 hour overnight stay period for the Aberdeen Street RV Rest Area.

Voting Requirement: Simple Majority

CARRIED: 6/2

Cr Ernie Menghini spoke for the motion.
 Cr Kristy D'Aprile spoke against the motion.
 Cr Danny McGrath spoke for the motion.
 Cr John Goodheart spoke for the motion.

Cr Martin Van Koldenhoven disclosed a financial interest and proximity interest to Item 10.4.2 as he is the adjoining property owner and left the room at 6.29pm.

10.4.2 Austral Terrace Landscape Dome to Albion Street and Katanning Hotel Fire Escape
(ATTACHMENT)

File Ref: CP.DE.13
Reporting Officer: Andrus Budrikis, Executive Manager Property & Assets
Date Report Prepared: 20 November 2018

Issue:

To approve the budgets for the remainder of the landscape scope for Austral Terrace from Dome to Albion Street and the proposed works to install a second fire escape from the first floor of the Katanning Hotel building.

Background:

Austral Terrace Landscaping

The Realm landscape concept plan approved at OCM 31 October 2017 included the landscape works from Dome to Albion Street. Council approved the following:

That Council:

1. Endorses the Austral Terrace Concept Plans Stage 1 & 2 Revision B, October 2017 by Realm Studio, pending selection of suitable pavers;
2. Endorses the removal of the overhead powerlines along Austral Terrace from the Dome Hotel to Albion St as per the Western Power Feasibility Study SF-010289 Option 3; and
3. That suitable commemorative plaques or pavers be placed in the locations of the removed power poles as part of the paving scheme.

Following approval of the Realm Studio design Nigel Oakey from Dome Café Group proposed changes to the landscaped area surrounding Dome Katanning and along Clive Street to Emu Lane. Subsequently changes to the plan around Dome were endorsed by Council at OCM 24 April 2018:

That Council:

1. Endorses the changes to the Austral Terrace Concept Plans A1.02 B 21/3/2018 and A2.01 B 21/3/2018 (post construction); and
2. Approves the incorporation of one car bay on Clive Street into the landscape as indicated in these plans.

Katanning Hotel Fire Escape

A second stair case to the Katanning Hotel (external) is proposed to provide an alternative fire escape from the first floor. Although the building is connected to the new Administration Building this is not considered a legal fire escape. The second fire escape is required under the Building Code of Australia as some sections of the first floor of the Katanning Hotel, and all of the area in the towers, are outside of the legal escape distance requirement to a fire exit. The second fire escape is deemed a required exit.

Officer's Comment:

The proposed works to Austral Terrace were endorsed at OCM 31 October 2017. Since then Western Power have been engaged to provide a quote for the works based on design drawings prepared through Western Power. The quote from Western Power is substantially more than

their previous estimate of \$117,000 +/- 30%. This is partially due to the inclusion of self-supporting power poles to replace the end of line poles on Austral Terrace and Albion Street once the existing power poles are removed.

The estimate for the landscape works along the remainder of Austral Terrace from Dome Katanning to Albion Street has decreased as work to the Austral Terrace landscape Dome to Emu Lane was completed under budget.

The proposed works for constructing an external staircase to act as a required fire exit from the first floor of the Katanning Hotel is required to make the building compliant to the Building Code of Australia 2016.

This agenda item seeks to approve these works and clarify the funding sources for the works and was discussed at the Council Forum on 13 November 2018.

Statutory Environment:

Local Government Act 1995

Building Code of Australia 2016

Policy Implications:

Nil

Risk Implications:

Austral Terrace Landscaping

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

The landscape improvements to Austral Terrace carry minimal risk to the Shire of Katanning. The works will pose a risk to the businesses operating on Austral Terrace in that entry to their premises may be disrupted. To minimise this risk the construction specification has programmed the works to ensure the works is done in sections, and that access to the businesses be maintained at all times.

Katanning Hotel Fire Escape

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "High" risk and cannot be managed by routine procedures and with current resources.

The proposed external staircase fire escape to the Katanning Hotel will alleviate the risk of the Shire owning a non-compliant building for fire escape.

Financial Implications:

The proposed remainder of works to Austral Terrace and the Katanning Hotel are estimated at:

- Austral Terrace Dome to Albion St: \$120,000 (ex GST) (quotes received)
- Removal of Power Lines: \$190,000 (ex GST) (Western Power quote October 2018)
- Katanning Hotel Fire Escape Works: \$100,000 (exc GST) (estimate FIRM Construction).

It is proposed that these works (total cost \$410,000 ex GST) be funded within the existing budgets as follows:

- a) \$100,000 (ex GST): New Administration Building budget

b) \$310,000 (ex GST): KSHCP budget

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

| | | |
|-----------------|--------------------------|---|
| PRIORITY | BUILT ENVIRONMENT | |
| ASPIRATION | B1 | Infrastructure that meets community need |
| OBJECTIVE | B1.2 | Provide Council facilities that meet community need |
| PRIORITY | BUILT ENVIRONMENT | |
| ASPIRATION | B2 | Places for the community to live, work and connect |
| OBJECTIVE | B2.1 | Enhance public realm |
| PRIORITY | ECONOMIC | |
| ASPIRATION | E2 | A place to live and visit |
| OBJECTIVE | E2.1 | Strengthen the local tourism sector |

Officer's Recommendation/Council Motion:

MOVED: CR DANNY MCGRATH

SECONDED: CR JOHN GOODHEART

OC154/18 That Council:

- 1. Approves the expenditure for the Austral Terrace Dome to Albion Street landscape improvements consisting of \$120,000 (ex GST) for the landscape works and \$190,000 (ex GST) for the removal of the power lines by Western Power, and that these works be funded from the Katanning Supertown Heritage Centre Project.**
- 2. Approves the expenditure of \$100,000 (ex GST) for the external staircase fire escape to the Katanning Hotel and associated works, and that these works be funded from the New Administration Building budget.**

Voting Requirement: Simple Majority

CARRIED: 7/0

Cr Danny McGrath spoke for the motion.

Cr Martin Van Koldenhoven returned to the room at 6.30pm.

10.5 CHIEF EXECUTIVE OFFICER'S REPORTS**10.5.1 2019 Ordinary Council Meeting Dates**
(ATTACHMENT)

File Ref: GV.CM.1
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 13 November 2018

Issue:

To confirm the dates for Ordinary Council Meetings for the 2019 calendar year.

Body/Background:

At the Ordinary Council Meeting held on 28 October 2015 Council resolved to hold ordinary meetings on the fourth Tuesday of each month except January. Council is required to give notice of its meeting dates at least once each year.

Officer's Comment:

The Council meeting ordinarily scheduled for the fourth Tuesday in December 2019 will clash with Christmas. It is recommended that Council holds its meeting in December a week earlier to avoid the conflict with the public holiday period.

The following meeting dates are proposed for the coming year:

| | |
|---------|---|
| Tuesday | 26 February 2019 |
| Tuesday | 26 March 2019 |
| Tuesday | 23 April 2019 |
| Tuesday | 28 May 2019 |
| Tuesday | 25 June 2019 |
| Tuesday | 23 July 2019 |
| Tuesday | 27 August 2019 |
| Tuesday | 24 September 2019 |
| Tuesday | 22 October 2019 |
| Tuesday | 26 November 2019 |
| Tuesday | 17 December 2019 (instead of Tuesday 24 December) |

Council may wish to consider changing the date of the April 2019 Council meeting to the fifth Tuesday of April as the scheduled meeting date falls between Easter and ANZAC Day public holidays.

Statutory Environment:

Local Government Act 1995, section 5.3(2) Ordinary and Special Council Meetings - Ordinary meetings are to be held not more than 3 months apart.

Local Government (Administration) Regulations, Regulation 12(1) Meetings, public notice of - at least once each year a local government is to give local public notice of the dates on which and the time and place at which the Ordinary Council Meetings.

Policy Implications:

There are no policy implications in relation to this matter.

Financial Implications:

There are no direct financial implications in relation to this matter.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

| PRIORITY | LEADERSHIP | |
|------------|------------|---|
| ASPIRATION | L1 | An inclusive community, recognised as a great place to live and visit. |
| OBJECTIVE | L1.2 | Provide effective leadership and good governance. |
| ASPIRATION | L2 | A collaborative, progressive and resilient local government which is sustainably resourced. |
| OBJECTIVE | L2.1 | Optimise use of Shire resources – improve organisational systems. |

Officer's Recommendation:**That Council:**

- 1) Holds Ordinary Meetings of Council commencing at 6.00pm in the Council Chambers, Austral Terrace, Katanning on the following dates for the coming year:
 - Tuesday 26 February 2019
 - Tuesday 26 March 2019
 - Tuesday 23 April 2019
 - Tuesday 28 May 2019
 - Tuesday 25 June 2019
 - Tuesday 23 July 2019
 - Tuesday 27 August 2019
 - Tuesday 24 September 2019
 - Tuesday 22 October 2019
 - Tuesday 26 November 2019
 - Tuesday 17 December 2019 (instead of Tuesday 24 December)
- 2) Gives public notice of the Ordinary Meeting dates, time and place in accordance with Local Government (Administration) Regulations.

Council Motion:**MOVED: CR KRISTY D'APRILE****SECONDED: CR MARTIN VAN KOLDENHOVEN****OC155/18****That Council:**

- 1) Holds Ordinary Meetings of Council commencing at 6.00pm in the Council Chambers, Austral Terrace, Katanning on the following dates for the coming year:
 - Tuesday 26 February 2019
 - Tuesday 26 March 2019
 - Tuesday 30 April 2019
 - Tuesday 28 May 2019
 - Tuesday 25 June 2019
 - Tuesday 23 July 2019
 - Tuesday 27 August 2019
 - Tuesday 24 September 2019
 - Tuesday 22 October 2019
 - Tuesday 26 November 2019
 - Tuesday 17 December 2019 (instead of Tuesday 24 December)
- 2) Gives public notice of the Ordinary Meeting dates, time and place in accordance with Local Government (Administration) Regulations.

Voting Requirement: Simple Majority

CARRIED: 8/0

Cr Kristy D'Aprile spoke for the motion.

REASON FOR THE DECISION:

April 2019 Ordinary Council Meeting date was changed to avoid the clash with Easter & Anzac Day Public Holidays.

10.6 ADVISORY COMMITTEE MEETING

Nil.

11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**PROCEDURAL MOTION****MOVED: CR KRISTY D'APRILE****SECONDED: CR SERENA SANDWELL**

OC156/18 That Council to Consider the urgent business item regarding the Citizen of the Year Awards 2019 and closes the meeting to the public for the following items:

- **Katanning Citizen of the Year Awards 2019;**
- **Chief Executive Officer Performance Review; and**
- **Tender for the Welcome Precinct Construction.**

CARRIED: 8/0

Public left the room at 6.33pm.

12.1 Katanning Citizen of the Year Awards 2019

File Ref: CR.AH.1
Reporting Officer: Sophie Justins, Executive Officer to CEO
Date Report Prepared: 26 November 2018

Reason for Urgency:

The Shire of Katanning Citizen of the Year Committee held a meeting on 26 November 2018 to consider award recipients after the close of agendas for Ordinary Council Meeting. 2019 Citizen of the Year recipients are required to be submitted to the Australia Day Council before 7 December 2018.

Reason For Confidentiality

The Officer's Report is confidential in accordance with section 5.23(2)(b) of the Local Government Act because it deals with the personal affairs of persons. The Officer's Report has been provided to Council under separate cover.

Issue:

To consider nominations for the 2019 Citizen of the Year Awards and Katanning Community Long Service Award.

Council Motion:**MOVED: CR JOHN GOODHEART****SECONDED: CR KRISTY D'APRILE****OC157/18 That Council suspends standing orders.****Voting Requirement:** Simple Majority

CARRIED: 7/1

Council Motion:**MOVED: CR SERENA SANDWELL****SECONDED: CR DANNY MCGRATH****OC158/18 That Council resumes standing orders.****Voting Requirement:** Simple Majority

CARRIED: 8/0

Committee Recommendation/Council Motion:**MOVED: CR OWEN BOXALL****SECONDED: CR DANNY MCGRATH****OC159/18 That Council endorses the recommendations from the Citizen of the Year Committee for the 2019 Katanning Citizen of the Year Awards.****Voting Requirement:** Simple Majority

CARRIED: 8/0

Cr Owen Boxall spoke for the motion.

Cr Martin Van Koldenhoven spoke against the motion.

Cr Liz Guidera spoke for the motion.

13. CONFIDENTIAL ITEM**13.1 Chief Executive Officer Performance Review****File Ref:****Reporting Officer:** Julian Murphy, Chief Executive Officer**Date Report Prepared:** 21 November 2018**Disclosure of Interest:** Financial Interest - Matters affecting the employment of the CEO**Reason for Confidentiality:**

The Chief Executive Officer's Report is confidential in accordance with section 5.23(2)(a) of the Local Government Act because it deals with matters affecting an employee of Council. The Chief Executive Officer's Report has been provided to Council under separate cover.

Issue:

To consider the outcomes of Chief Executive Officer's annual performance review.

Officer's Recommendation/Council Motion:**MOVED: CR OWEN BOXALL****SECONDED: CR DANNY MCGRATH****OC160/18 That Council:**

1. Notes that the appraisal of Mr Julian Murphy, Chief Executive Officer, has been undertaken for the period of September 2017 to August 2018.
2. Accepts the outcome of 'Meets Expectations' and thanks Mr Murphy for his efforts.
3. Endorses the CEO's Key Result Areas for the next review period as proposed.
4. Approves a 1% increase to the current cash component of the CEO's Total Reward Package.

Voting Requirement: Simple Majority

CARRIED: 8/0

Cr Owen Boxall spoke for the motion.

Cr Martin Van Koldenhoven spoke for the motion.

Cr Liz Guidera spoke for the motion.

13.2 Tender for the Welcome Precinct Construction
(ATTACHMENT)

File Ref: CP.TE.8
Reporting Officer: Andrus Budrikis, Executive Manager Property & Assets
Date Report Prepared: 21 November 2018

Reason for Confidentiality:

The Executive Manager Property & Assets Report is confidential in accordance with section 5.23(2)(c) of the Local Government Act because it deals with a contract which maybe entered into by Council.

Issue:

To consider the report of the evaluation panel prepared by the Executive Manager of Property & Assets for tender no. RFT05/2018 Welcome Precinct Construction and accept the recommended tenderer.

Council Motion:

MOVED: CR KRISTY D'APRILE SECONDED: CR MARTIN VAN KOLDENHOVEN

OC161/18 That Council suspends standing orders.

Voting Requirement: Simple Majority

CARRIED: 8/0

Council Motion:

MOVED: CR SERENA SANDWELL SECONDED: CR MARTIN VAN KOLDENHOVEN

OC162/18 That Council resumes standing orders.

Voting Requirement: Simple Majority

CARRIED: 8/0

Officer's Recommendation/Council Motion:

MOVED: CR DANNY MCGRATH SECONDED: CR JOHN GOODHEART

OC163/18 That Council accepts the tender from Environmental Industries Pty Ltd for Request for Tender 05-2018 for the Welcome Precinct Construction as per the tender report provided.

Voting Requirement: Simple Majority

CARRIED: 8/0

Cr Danny McGrath spoke for the motion.

PROCEDURAL MOTION

MOVED: CR SERENA SANDWELL

SECONDED: CR DANNY MCGRATH

OC164/18 That Council reopens the meeting to the public.

CARRIED: 8/0

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| 14. CLOSURE OF MEETING |
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The Presiding Member declared the meeting closed at 6.58pm.