



Shire of
Katanning
Heart of the Great Southern

'Together, We're Building Katanning's Future'

**MINUTES OF A
ORDINARY COUNCIL MEETING**

Dear Council Member

Minutes of the Ordinary Council Meeting of the Shire of Katanning held on
Tuesday 28 February 2017, in the Shire of Katanning Council Chambers,
14 Austral Terrace, Katanning, commencing at 6:00pm.

DISCLAIMER

The Council of the Shire of Katanning hereby
advises that before taking any action on an application or a
decision of the Council, any applicant or members of the
public should wait for written advice from the Council.

PRESIDING MEMBER _____

DATE SIGNED _____



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1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISTORS

The Presiding Member declared the meeting open at 6pm.

2. RECORD OF ATTENDANCE**PRESENT**

Presiding Member: Cr Liz Guidera - President

Members: Cr Craig McKinley - Deputy President
Cr Alep Mydie
Cr Danny McGrath
Cr Richard Kowald
Cr Serena Sandwell
Cr Martin Van Koldenhoven
Cr John Goodheart
Cr Owen Boxall

Council Officers: Julian Murphy, Chief Executive Officer
Uwe Striepe, Director Engineering & Development Services
Andrus Budrikis, Executive Manager Property & Assets
Libby French, Manager Finance
Delma Baesjou, Consultant Planner
Taryn Human, Governance Executive Officer
Tessa Flugge, Customer Service / Admin Officer

Gallery: Matt Collis
Isabel Collis
William Collis
Natalie Nicolson
David Stade
Stephen Dennis
Michelle Dennis
Amy Richardson
Sunny Blake

Media:

Apologies: Andrew Holden, Deputy Chief Executive Officer
Sam Davis, Executive Manager, Projects and Community Building

Leave of Absence:

3. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS

Cr Craig McKinley	10.1.1	Disclosure of Interest Affecting Impartiality
Cr Richard Kowald	10.1.1	Disclosure of Interest Affecting Impartiality
Cr Danny McGrath	10.1.1	Disclosure of Interest Affecting Impartiality
Cr John Goodheart	10.1.1	Disclosure of Financial Interest
Cr Martin Van Koldenhoven	10.6.1	Disclosure of Financial Interest

5. PUBLIC QUESTION/STATEMENT TIME

David Stade representing the Katanning Country Club, spoke about their application for the closure of a portion of Round Drive and mentioned the advantages the road closure would bring. He mentioned the main reasons for the closure are safety and security and how the road closure will potentially allow for the relocation of the bowling club. He also advised that this will also allow for a more cost effective solution for the bowling club relocation project. He advised that he has received support from key stake holders - Bill Dawson, the Shire and DFES. He concluded that there will still be access through the site if the road closure goes ahead.

Sunny Blake representing the Katanning Playgroup spoke in support of their Community Financial Assistant Program application and advised the money would go towards a new BBQ, advertising, face painting for their open day and the money would go towards the membership fees to reduce the cost.

Natalie Nicholson representing the Independent Schools Program spoke in support of their Community Financial Assistant Program application and advised the money would go towards the shortfall of their scoping study, which will gather data about local demand for a middle school.

Stephen Dennis President of Apex club thanked Council for considering their Community Financial Assistant Program application and advised that donut machines were very expensive to purchase new, however there is the possibility of purchasing used machines between \$1,490-\$2,500.

6. APPLICATIONS FOR LEAVE OF ABSENCE**6.1 Application for Leave of Absence Cr Goodheart****MOVED: CR SERENA SANDWELL****SECONDED: CR DANNY MCGARTH**

OC1/17 That Council grants Cr Goodheart leave of absence for the period 23 March to 23 April 2017.

Voting Requirement: Simple majority

CARRIED: 9/0

6.2 Application for Leave of Absence Cr McKinley**MOVED: CR SERENA SANDWELL****SECONDED: CR RICHARD KOWALD**

OC2/17 That Council grants Cr McKinley leave of absence for the period 1 March to 14 March 2017.

Voting Requirement: Simple majority

CARRIED: 9/0

7. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**8.1 Ordinary Council Meeting – 20 December 2016
(SEE ATTACHED MINUTES)****MOVED: CR SERENA SANDWELL****SECONDED: CR CRAIG MCKINLEY**

OC3/17 That the minutes of the Ordinary Council Meeting held on Tuesday 20 December 2016 be confirmed as a true record of proceedings.

Voting Requirement: Simple Majority

CARRIED: 9/0

9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Welcome Councillors and Community to our first Full Council meeting of the year.

I would like to acknowledge the traditional owners of this land the Noongar Goreng people and their Elders past and present.

This is effectively our first formal meeting of the year but there have been many other meetings too numerous to mention.

Of special note: Councillors McGrath, Koldenhoven, Sandwell and Goodheart attended the first SuperTown Heritage Precinct Project meeting on 31 January 2017 and agree that we have an exciting project for our community - \$15 million of Growing our South funding to restore and upgrade the infrastructure at the All Ages Playground, to build the Piesse Lake Development which includes a Botanic Garden, Nature Playground and Residential Land Development. We have the opportunity to link these two sectors of town through the Austral Terrace Heritage Precinct – it is truly an opportunity of a generation for Katanning. We look forward to the next stage – 3 months of Master Planning which will involve community consultation and is expected to be completed by the end of June; then we can really start to see things happen!

The Shire of Katanning experienced flood conditions early in February with between 100 and 210mls falling across the Shire – this flood has caused widespread damage to roads in particular in the Easter section of the Shire. The Shire is eligible for the WANDRRA Funding.

Most roads are now open to all traffic only a couple still remain closed – e.g. Ranford Rd The Works Department are to be commended on their efforts in making the town and rural areas safe during this flood event, and the work carried out over the last 2 weeks to restore severely damaged roads to a passable conditions. Their efficiency and dedication has been noted by many of our community and we pass on their thanks and appreciation.

Cr Van Koldenhoven has passed on information on the Clontarf open day event at the High School – Friday the 3 March 2017.

We have 2 community Events coming up in March – the first is the Piesse Lake Concert that had to be rescheduled because of the flood – that will now be on Thursday 2 March 2017 at 5.30pm. A great band of volunteers are working hard to bring this free concert to our community – we hope it's the first of an annual event!

Our flagship Festival is the Harmony Festival that celebrates the rich cultural diversity present in our community – this year promises to be bigger than ever with the wonderful exposure of last year's festival on the recently aired Back Roads program on ABC – Saturday 18 March 2017 in Clive St, Katanning.

10. REPORTS OF COMMITTEES AND OFFICERS

10.1 DIRECTOR ENGINEERING & DEVELOPMENT SERVICES REPORTS

Cr John Goodheart declared a disclosure of financial interest as he is the secretary at the Katanning Country Club and left the room at 6:16pm.

10.1.1 Round Drive – Request for Road Closure

File Ref: A2823
Reporting Officer: Delma Baesjou, Consultant Planner
Date Report Prepared: 7 February 2017

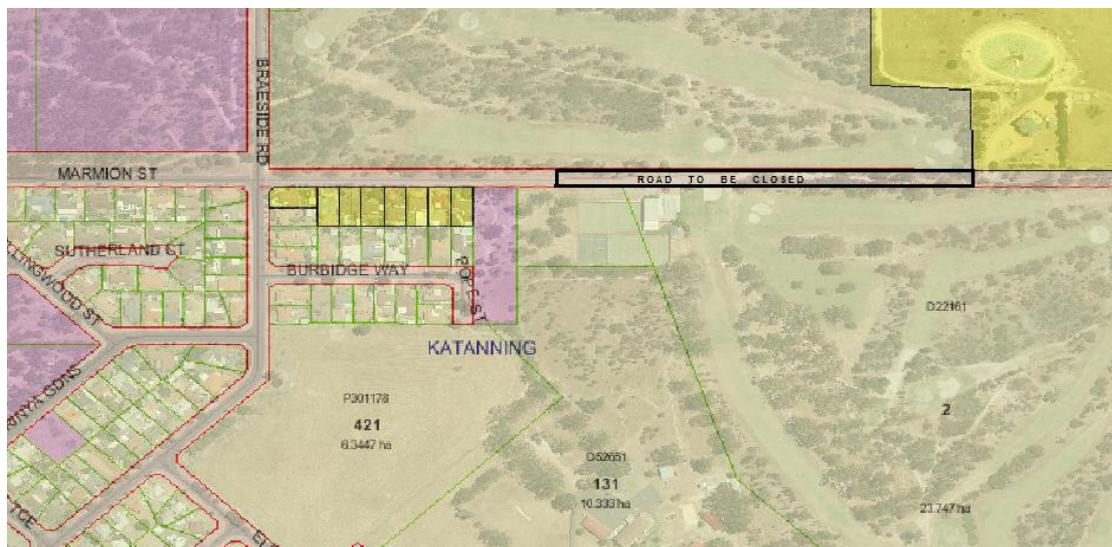
Issue:

To consider a request for the formal closure of a portion of Round Drive, Katanning

Body/Background:

Correspondence was received for the Katanning Country Club (KCC) on 15 December 2016 seeking closure of Round Drive between the KCC entry gates and the driveway to Lot 3. The letter from the KCC is included in the item.

A sketch showing portion of Round Drive requested to be closed is shown below.



Officer's Comment:

The existing golf course is developed on Lots 2 and 4 which are either side of Round Drive. The club house is in the north-west corner of Lot 2 and the adjoining tennis courts are predominantly within Lot 130.

The KCC proposes to redevelop the club house and sporting facilities and is considering co-location of the Katanning Bowling Club. Closure of portion of Round Drive will "enable further improvements and the centre of the KCC precinct".



Considerable administrative work is required to process the permanent closure and comply with Land Administration Act 1997 and associated Regulations. Public notice of the intended road closures needs to be placed in a newspaper circulating in the district. Written notice must be sent to public utility service providers and comment is to be sought from Main Roads WA. Advertising and public consultation is to be undertaken before an application can be submitted to the Department of Lands (DoL). Once these steps have been completed a further report to the Council will be prepared seeking authority to request the Minister for Lands to permanently close portion of Round Drive.

Costs associated with the closure of the road reserve are to be borne by the applicant. Any proceeds from the sale of the land will go to the State Government.

The principles and policy guidelines used by DoL in considering road closures include:

- Road closure should not occur if there is current use, an expected requirement, or it provides the only dedicated access to a land parcel, or creates a land locked parcel of land.
- Closure that is likely to be detrimental to the value or utility of a land parcel should not be approved unless the landowner agrees.
- Proposed closures in urban areas of full widths of a road, or closures which would create landlocked parcels should be referred by the Local Government to DoL for approval by the WAPC.
- Services contained in a road should be protected. Written confirmation that arrangements have been made for the protection or relocation of the public utility services should be supplied by Local Government.
- All proposals to close a road must be advertised by Local Government pursuant to section 58(3) of the LAA.
- Any rights to mine for minerals within the meaning of the Mining Act 1978 suspended at the time of dedication cease to be suspended upon closure of the road.
- All costs and disbursements relating to the closure must be considered and agreed to.

The Round Drive road reserve extends east from the Braeside Road intersection through to Lot 1068, then south between the golf course and clay target club, and south west adjacent to the Residential College and rear of the Senior High School, through to the T intersection with Adam St. It is constructed to sealed standard for approximately 450m from Braeside Road to

the carpark north east of the club house. The central portion is constructed to gravel standard.

Statutory Environment:

Land Administration Act 1997.

Land Administration Regulations 1998

Where a road dedicated for public use is proposed to be closed, it may be closed at the request of Local Government under section 58 of the Land Administration Act 1997. The Local Government must allow 35 days after the publication in a newspaper for objections and must consider any objection before requesting closure. Regulation 9 of the Land Administration Regulations 1998 sets out the procedural requirements of Local Government prior to submitting a request to the Minister for Lands.

Policy Implications:

There are no policy implications for this report.

Financial Implications:

The administrative cost (including advertising and referral) is to be met by the applicant. The KCC advises it "is aware of and prepared to pay the administrative expenses incurred by the Shire".

There is no specific Fee for road closures in the Shire's current Schedule of Fees, however, there is scope to recover costs.

Strategic Implications:

Shire of Katanning Strategic Plan 2013 – 2023 and Corporate Business Plan 2013-2018

Development & Leadership - Governance:

- Legal & Ethical Compliance [CBP Ref. P10.5.3]

Community & Culture:

- Community Spaces, Cultural Opportunity and Cultural Diversity.

Officer's Recommendation/Council Motion:**MOVED: CR OWEN BOXALL****SECONDED: CR RICHARD KOWALD****OC4/17 That Council:**

- 1) Pursuant to Section 58 of the Land Administration Act 1997, gives local public notice of the proposal to permanently close the portion of Round Drive road reserve east of the Katanning Country Club 'entry gate' through to the common boundary of Lots 3 and 4; and**
- 2) At the conclusion of advertising a further report be prepared for consideration by the Council.**

Voting Requirement: Simple Majority

CARRIED: 7/1

Cr Owen Boxall spoke for the motion.

Cr Martin Van Kolden spoke against the motion.

Cr Richard Kowald spoke for the motion.

Cr Serena Sandwell spoke against the motion.

Cr Owen Boxall exercised his right of reply.



THE KATANNING COUNTRY CLUB

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Chairman: Richard Kowald

Secretary: John Goodheart

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The Shire of Katanning
Austral Street
KATANNING WA 6317

Dear Councillors

The Katanning Country Club would like to formally apply for the closure of Round Drive from the entry gates to Bill and Wendy Dawson's driveway. The KCC owns the land adjacent to the road on both sides. This proposal is already included in Local Planning Scheme 5, however we would like to expedite the process to coincide with our redevelopment plans.

The KCC is currently applying for funds to redevelop the clubhouse and sporting facilities as well as co-locating the Katanning Bowling Club to the KCC site. Whilst the road closure is not central to the project it will enable further improvements at the centre of the KCC precinct. An access road will remain at, or adjacent to, the current road to be used by course maintenance, emergency services and external stakeholders.

The KCC is aware of, and prepared to pay the administrative expenses incurred by the shire during the application. The KCC is also aware of, and prepared to pay the purchase price for the land should the application be successful.

We look forward to answering any questions you have in considering our application.

Kind Regards

David Stade
Katanning Country Club Management Committee
ph: 98211817, mob: 0428 211 550
Email: kcclub@westnet.com.au
web: <http://katanningcountryclub.com>

KEEP UP TO DATE WITH ALL OUR EVENTS, FUNCTIONS AND LOTS MORE BY REGULARLY VISITING OUR WEBSITE: <http://www.katanningcountryclub.com> or check out our FACEBOOK page.

10.1.2 Development Application – Oversize Outbuilding, Lot 14 (36) Arbour Street, Katanning

File Ref: A414
Reporting Officer: Delma Baesjou, Consultant Planner
Date Report Prepared: 10 February 2017

Issue:

To consider an application for an oversize Outbuilding at Lot 14 (36) Arbour Street, Katanning.

Body/Background:

A Development Application was received on 9 Feb 2017.

The proposal is for a 9m x 16m Outbuilding with a wall height of 3.6m. The proposed shed is to be located behind the house, in the northern corner of Lot 14, setback 1m from the side and rear boundaries.

The subject land is zoned Residential, with an R12.5/25 density coding under Town Planning Scheme No. 4 (TPS4). It is proposed Residential with an R30 density coding under Draft Local Planning Scheme 5 (LPS5).

'Single House' (and by association 'Outbuilding') is permitted (P) in the Residential zone, subject to compliance with the Residential Design Codes (R-Codes) and relevant Council Policy.

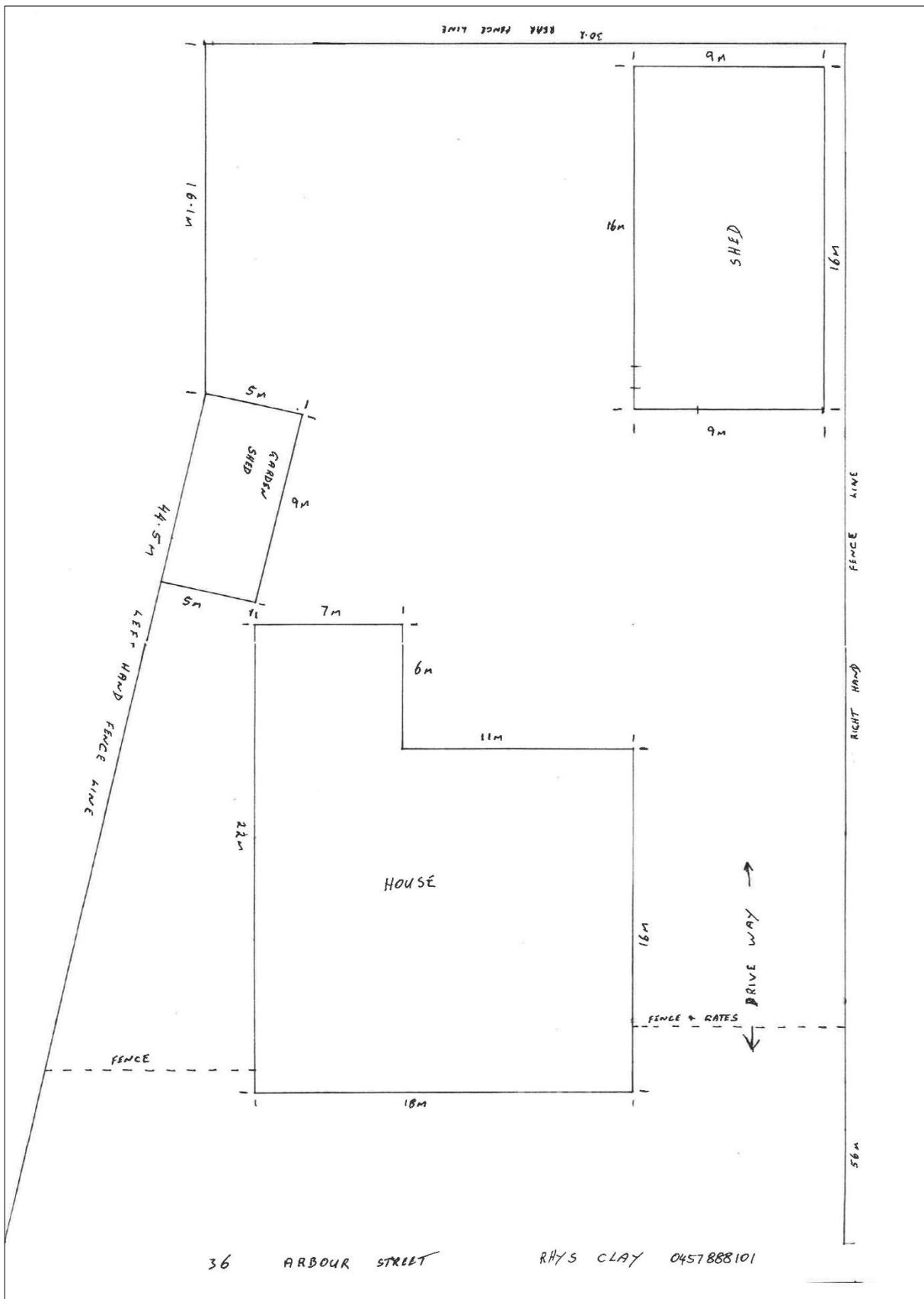
Lot 14 has frontage to Arbour Street. It is serviced by an existing crossover.

Existing development on Lots 13 and 14 includes a single storey dwelling, a 5m x 9m garden shed and domestic garden/private open space.

The applicant has advised the Outbuilding will be used to garage private vehicles and for storage.



Aerial image of Lots 13 & 14 (36) Arbour Street and surrounds



Site Plan - showing proposed Outbuilding in northern corner.

Officers Comment

The subject land is of sufficient size to accommodate the proposed development.

Lot 14 is 1047m². Adjoining Lot 13 is in the same ownership (under a multi-lot Title). Lot 13 is 966m² and contains an existing 45m² outbuilding. The total site area is 2013m² and the combined floor area of both outbuildings is 189m².

The existing dwelling straddles the common boundary of Lots 13 and 14. The proposed Outbuilding is entirely within Lot 14. There are no implications for the current proposal.

Given the location, style and height of the proposed shed and the nature of other development in this area it is considered the appearance, size and bulk of the proposed Outbuilding is in keeping with the residential character and will have no significant impact on adjoining land.

The adjoining neighbours, to the side (32 Arbour Street) and to the rear (29 Annie Street) have provided letters of no objection.

The proposal is considered to meet the Scheme Objectives and for the Residential zone set out in both TPS4 and the draft Local Planning Scheme 5. Development Approval is recommended, subject to conditions.

Statutory Environment:

Shire of Katanning Town Planning Scheme No. 4

The Planning and Development (Local Planning Schemes) Regulations 2015

The Residential Design Codes

The application was assessed, based on the requirements set out in Clauses 6.1.1 and 6.1.2 of TPS4, the Planning and Development (Local Planning Schemes) Regulations 2015 and the R-Codes.

The relevant requirements and assessments are summarised as follows:

Objectives

- (a) to retain the single house as the predominant form of residential development in the town.*
- (b) to provide for lifestyle choice in and around the town with a range of residential densities.*
- (c) to allow for the establishment of non-residential uses subject to local amenities not being adversely affected.*
- (d) to achieve a high standard of residential development.*

Site and Development Requirements

As outlined in the R-Codes and adopted Outbuildings Policy, based on the dimensions of the proposed Outbuilding, the following minimum building setbacks are applicable:

Arbour Street /Front:	6.0m	Proposed: 39	Deemed to comply
Side (Wall length 16m):	1.5m/nil	Proposed: 1m	Consistent with Policy
Rear (Wall length 9m):	1m	Proposed: 1m	Deemed to comply

R-Codes

Design Principle (P) and Deemed-to-comply (C) reference and Officer *assessment/comment*:

5.1.2 Front setback (C2.1) - *min 6m*

5.1.3 Lot boundary setback (C3.2 ii)

5.1.6 Building Height (C6) - *3.6m is in accordance with adopted Local Planning Policy No 1.*

5.2.5 Sight Lines (C5) – *unobstructed at crossover.*

5.4.2 Solar Access [Overshadowing] (C2.1) - *n/a. proposed 1m setback is on the southern boundary of neighbouring property and is single storey.*

Clause 2.5.2 of the R-Codes provides discretion for Council to vary selected standards as follows:

*In making a decision on the suitability of a proposal, the **decision-maker** shall exercise its judgement, having regard to the following:*

*(a) any relevant purpose, objectives and provisions of the **scheme**;*

(b) any relevant objectives and provisions of the R-Codes;

*(c) a provision of a **local planning policy** adopted by the decision-maker consistent with and pursuant to the R-Codes; and*

(d) orderly and proper planning.

At the time of assessment, the subject land was not within a designated Bush Fire Prone Area as identified by the Fire and Emergency Services Commissioner (Designation Dates: 8/12/15 and 21/5/16).

Policy Implications:

The Shire of Katanning Town Planning Scheme Policy No. 1 Outbuildings (SoK Policy 1) provides for Outbuildings in the Residential zone up to 3.6m in wall height and a maximum cumulative total floor area of 100m². Criterion 11) gives latitude to approve proposals that exceed the above standards by up to 20% on the basis of adjoining landowners support and no adverse visual impact on the amenity of the locality. Applications that do not meet the policy criteria shall be referred to the Council for its determination.

The average height of the rear wall, allowing for the ridge and height above natural ground level is within the 20% variation provided for by SoK Policy 1. The proposed 1m side and rear setbacks are in accordance with the Shire's adopted Policy.

The proposed floor area of 144² is greater than the 100m² provided for by the Policy, even allowing for a 20% variation that would not otherwise require determination by the Council. The Outbuilding is readily accommodated on the subject land. Lot 14 is 1047m².

Given the precedent set by existing Outbuildings, the comparative height of the existing fences and the size of the lot, the proposal for the oversize Outbuilding the secondary street and laneway is considered acceptable when assessed against TPS4, the R-Codes and SoK Policy 1.

Financial Implications:

The applicant has paid the \$147 Planning Application Fee, as set out in Council's Schedule of Fees and Charges.

Strategic Implications:

This item assists the Council to deliver on several of its strategic objectives as follows:

Shire of Katanning Community Strategic Plan 2013 – 2023***Environment & Land Use – Land Use Development:***

- Flexible Land Use Planning [CBP Ref. P8.5.2]

Development & Leadership - Governance:

- Legal & Ethical Compliance [CBP Ref. P10.5.3]

Officer's Recommendation/Council Motion:**MOVED: CR MARTIN VAN KOLDENHOVEN****SECONDED: CR SERENA SANDWELL**

OC5/17 That Council approves the Development Application for Lot 14 (36) Arbour St, Katanning for the purpose of Outbuilding subject to the following conditions:

- 1) Development is to be generally in accordance with approved plans.
- 2) Maintenance of the crossover is the responsibility of the developer.

Advice Notes

- I. All stormwater runoff from the new structure to be adequately controlled on-site. Any connection to the district drainage system to the satisfaction of the Director of Engineering Services.
- II. Any alterations or upgrading of the crossover to be in accordance with Shire of Katanning specifications and requirements.
- III. This Development Approval does not constitute a Building Permit.
- IV. Future use and development is to comply with the Building Code of Australia.
- V. It is acknowledged that Lot 14 is on a multi-lot Title; this is of no consequence for the current Development Approval however may have implications for future works, whereby Amalgamation/preparation of a new Deposited Plan would be required.

Voting Requirement: Simple Majority

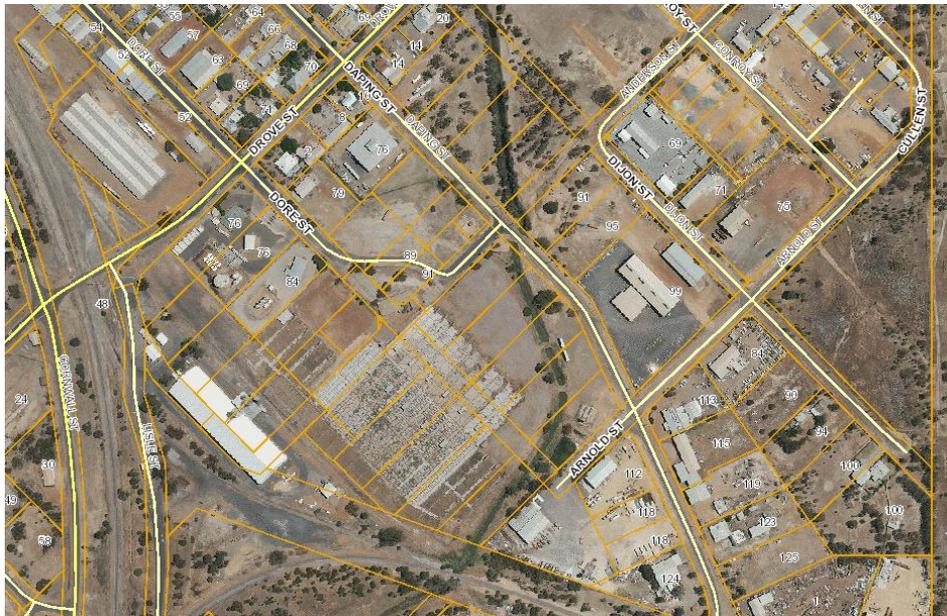
CARRIED: 9/0

Cr Martin Van Koldenhoven spoke for the motion.

10.1.3 Former Saleyards - Disposal

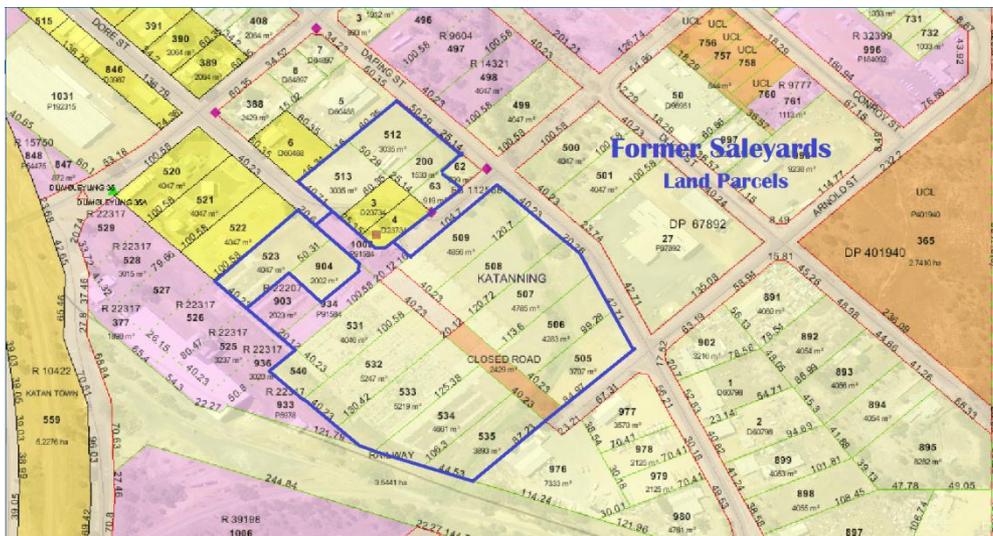
File Ref: A2275, A2327 & A3540
Reporting Officer: Delma Baesjou, Consultant Planner
Date Report Prepared: 14 February 2017

Issue:
To progress with advertising of the proposed sale of Lot 512 at the Former Saleyards, Dore and Daping Streets, Katanning.



Body/Background:

The former Saleyards is comprised of eighteen (18) freehold lots owned by the Shire of Katanning, Crown Land (Reserve 22206 being Lots 934 and 1008 and Reserve 22207 being Lot 903) and a portion of closed road.



Since closure and decommissioning of the former Saleyards, the site has been unoccupied. Following preliminary enquiries and conferral with the owners of Lot 5 Daping Street, the Shire of Katanning has received an offer for the purchase of Lot 512 Daping Street.

In the latter part of 2016 the Water Corporation sought comment on the prospect of acquiring Lot 63 to facilitate upgrading of its pump station on the adjoining Lot 62. In recent discussion, the Senior Asset Investigation Officer advised that alternative design options were being considered therefore acquisition was unlikely to be pursued.

An independent valuation has been sought for Lots 3, 4, 63, 200, 512 and 513.

Officer's Comment:

Subject to compliance with relevant legislation, the disposal of the northern portion of the former Saleyards is relatively straightforward. Lots 63, 200 and 512 are unconstrained and serviced by/can be readily connected to power, sewer and water.

Limitations impacting other lots include Tenure, practical access, servicing and drainage, as follows:

- A section of the Dore Street pavement is constructed across Lots 3, 4 and 513. A formal road dedication process will be required if this alignment is to be retained.
- The 'Office' building, parking area and curtilage straddles Lots 4 and 1008(Pt Reserve 22206).
- Portions of the road Reserves are closed (to accommodate the building and the creek line)
- The Katanning Creek is a Registered DAA site ID 22816 [Mythological Significance]

All the Lots are the subject of Memorial K761385 ML – Contaminated Sites Act, Registered 4 November 2008.



Former Sale Yards – Aerial with Utilities and Services

Statutory Environment:

Local Government Act 1995. - Section 3.58 relates to a disposition of local government property, including land.

Local Government (Functions and General) Regulations 1996 - Regulations 30 and 31 apply to the disposal of land.

A Local Government may dispose of property by way of public auction, public tender or, under Subsection (3) of S 3.58, by giving notice and inviting submissions. The minimum notice period is two weeks and any submissions are to be considered when deciding the matter. Full details, including the market value of the disposition, are to be recorded in the Minutes of the meeting.

Policy Implications:

There are no policy implications for this report.

Financial Implications:

There is no specific Fee for land transactions in the Shire's current Schedule of Fees.

Administrative, advertising and legal costs will be incurred by the Shire.

Proceeds for the sale will go directly to the Shire of Katanning.

Strategic Implications:

Shire of Katanning Strategic Plan 2013 – 2023 and Corporate Business Plan 2013-2018

Development & Leadership - Governance:

- Legal & Ethical Compliance [CBP Ref. P10.5.3]

Projects:

- Old Saleyards site - LIA [CBP Ref P6.5.28]

Officer's Recommendation/Council Motion:

MOVED: CR DANNY MCGRATH

SECONDED: CR RICHARD KOWALD

OC6/17 That Council:

- 1) Gives local public notice, pursuant to Section 3.58 of the Local Government Act 1995, inviting submissions on the proposed disposition of Lot 512 Daping Street, Katanning; and**
- 2) At the conclusion of advertising a further report be prepared for consideration by the Council.**

Voting Requirement: Simple Majority

CARRIED: 9/0

Cr Danny McGrath spoke for the motion.

10.1.4 Purchase of Side Tipper Truck **(ATTACHMENT)**

File Ref: PL.AQ.1
Reporting Officer: Uwe Striepe, Director of Engineering and Development Services
Date Report Prepared: 20 February 2017

Issue:

An amount of \$295,000 for the procurement of a new side tipper truck was approved as part of the 2016/17 budget. The disposal of the Shire's 2004 Isuzu Tipper truck was expected to yield an income of \$50,000.

Body/Background:

Specifications have been developed and submitted via the West Australian Local Government Associations` (WALGA) eQuotes platform. Six responses were received from four suppliers:

1. Truck Centre WA Volvo
2. Truck Centre Mack
3. Paccar Kenworth
4. Paccar Daf
5. Iveco Trucks Australia
6. Hino Motor Sales

Shire operations currently uses a Freightliner Coronado Prime Mover to tow two tri-axle side tipper trailers and also a Hino side tipper towing a tri-axle side tipper to cart gravel. The Hino is a six wheeler and has a low capacity side tipper body. This new 8 x 4 side tipper will have higher loading capacity and better ability to tow the tri-axle trailer.

The Shire has had excellent service from the Hino 700 currently in the fleet. The Shire`s Isuzu Giga tipper is a 2004 model and even older than the Hino 700 which is a 2006 model. Hence the Shire has offered the Isuzu Giga to trade.

Officer`s Comment

Attachment A is a table that summarizes models, prices and some specifications. Attachment B is quote Q15513.

The evaluation of this RFQ was undertaken by the following Shire Officials:

1. Director of Engineering and Development Services (Uwe Striepe)
2. Manager Operations (Stephen Thomson)
3. Heavy Duty Mechanic (Ryan D`Aprile)

The panel agreed that the offer from Hino Motor Sales provided the best value for money option for the Shire.

Statutory Environment:

- Local Government Act 1995 - Section 3.57 Tenders for providing goods and Services
- Local Government (Functions and General) Regulations 1996 - Regulation 11(2) When Tenders have to be publically invited: Tenders do not have to be publicly invited if the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program.

Policy Implications:

Shire of Katanning Purchasing Policy – Tendering Exemptions

An exemption to publicly invite tenders may apply if the purchase is obtained from a pre-qualified supplier under the WALGA Preferred Supply Program or State Government Common Use Arrangement.

Financial Implications:

The amount approved as part of the 2016/17 budget for the purchase of a new side tipper truck \$295,000 ex GST. The cost of the new side tipper truck is \$252,732 ex GST minus a trade in of \$62,272 ex GST. The amount allocated for the purchase is to be sourced through a new loan as per the adopted budget.

Strategic Implications:

The purchase of a new side tipper truck will improve key community aspirational elements as listed on page 10 of the Katanning Strategic Community Plan;
Transport systems – maintain freight routes and road linkage, the new side tipper truck is able to efficiently cart gravel for the rehabilitation of gravel roads.

Officer's Recommendation/Council Motion:

MOVED: CR DANNY MCGRATH

SECONDED: CR JOHN GOODHEART

OC7/17 That Council approves the purchase of Hino 700 series FY3248 side tipper truck as per Hino Motor Sales quotation no. Q15513.

Voting Requirement: Absolute Majority.

CARRIED: 9/0

10.2 DIRECTOR OF CORPORATE SERVICES REPORTS**10.2.1 Monthly Financial Reports**
(ATTACHMENTS)

File Ref: FS/0021
Reporting Officer: Libby French, Manager Finance
Report Prepared: 20 February 2017

Body/Background:

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

Officer's Comment:

A variance report is included with the monthly financial statements.

Statutory Environment:

Local Government (Financial Management) Regulations 1996.

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

Monthly Statement of Financial Activity.

Strategic Implications:***Shire of Katanning Strategic Plan 2013 – 2023***

Development and Leadership

- Governance

Officer's Recommendation/Council Motion:

MOVED: CR CRAIG MCKINLEY

SECONDED: CR OWEN BOXALL

OC8/17 That Council adopts the Statement of Financial Activity for the months ending 31 December 2016 and 31 January 2017, as presented, and notes any material variances.

Voting Requirement: Simple Majority.

CARRIED: 9/0

10.2.2 Schedule of Accounts
(ATTACHMENTS)

File Ref: FS/0021
Reporting Officer: Libby French, Manager Finance
Report Prepared: 20 February 2017

Body/Background:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Officer's Comment:

The schedule of accounts for the months of December 2016 and January 2017 are attached.

Statutory Environment:

Local Government (Financial Management) Regulations 1996.

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

Expenditure in accordance with the 2016/2017 Annual Budget.

Strategic Implications:**Shire of Katanning Strategic Plan 2013 – 2023**

Development and Leadership

- Governance

Officer's Recommendation/Council Motion:

MOVED: CR DANNY MCGRATH

SECONDED: CR SERENA SANDWELL

OC9/17 That Council endorses the Schedule of Accounts for December 2016 and January 2017, as presented.

Voting Requirement: Simple Majority.

CARRIED: 9/0

10.3 EXECUTIVE MANAGER, PROJECTS AND COMMUNITY BUILDING REPORTS**10.3.1 Terms of Reference, Project Advisory Group for the Katanning SuperTowns Heritage Centre Project.**
(ATTACHMENT)

File Ref: CP.RP.1

Reporting Officer: Sue Eastcott, Procurement & Executive Support Officer

Date Report Prepared: 12 January 2017

Issue:

To adopt the proposed Project Advisory Group Terms of Reference for the Katanning SuperTowns Heritage Centre Project.

Body/Background:

The Shire of Katanning has secured a \$15,720,000 investment from the State Government through its Royalties for Regions - Growing Our South Initiative, to undertake the Katanning SuperTown Heritage Centre Project; comprising the Welcome Precinct and the Piesse Lake Development. Significant funding has also be supplied by Lotterywest.

Officer's Comment:

The Shire is in the process of initiating a Project Advisory Group (PAG) for the Katanning SuperTowns Heritage Centre Project. It should be noted that the current SuperTowns PAG has been consulted, recommending that as the SuperTown Project comes to a close so should the SuperTown PAG.

To guide the Katanning SuperTowns Heritage Centre Project it is recommended that a new PAG be established. The membership of the Katanning SuperTowns Heritage Centre Project PAG is proposed to be of similar makeup to the SuperTowns PAG with the addition of up to two (2) community representatives. The community representatives will be selected by the PAG once established. A call for community expressions of interest has received over 17 responses.

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:**Shire of Katanning Strategic Plan 2013 – 2023***Facilities and Services*

- Facility Development

Officer's Recommendation/Council Motion:**MOVED: CR JOHN GOODHEART****SECONDED: CR SERENA SANDWELL**

OC10/17 **That Council adopts the proposed Terms of Reference for the Katanning SuperTowns Heritage Centre Project Advisory Group.**

Voting Requirement: Simple Majority

CARRIED: 9/0

Cr John Goodheart spoke for the motion.

10.3.2 **Katanning Community Childcare Centre Inc Lease Agreement**
(ATTACHMENT)

File Ref: CP.AL.4
Reporting Officer: Sam Davis, Executive Manager Projects and Community Building
Date Report Prepared: 8 February 2017

Issue:

To authorise the execution of a new lease agreement with the Katanning Community Childcare Centre Inc.

Body/Background:

The Katanning Community Childcare Centre Inc is a not-for-profit community based organisation that offers all forms of childcare services including a 3 year old Kindy with a fully qualified teacher. They aim to provide a warm, nurturing, play based environment that fosters the development of a child's social, emotional, physical and intellectual needs. They are licensed for up to 30 children and can offer care to children aged 6 weeks old to 12 years old.

Officer's Comment:

The Katanning Community Childcare Centre Inc. are currently located at 84 Conroy St Katanning which is a Council owned property that has been leased to the centre for a number of years, this lease expired 1 January 2016. The Katanning Community Childcare Centre Inc. intend to take out tenancy in the soon to be constructed Early Childhood Hub facility upon the project's completion. During the interim the Katanning Community Childcare Centre Inc. has requested that Council consider the provision of a new leasing agreement for the facility it currently occupies at 84 Conroy Street.

Statutory Environment:

- Local Government Act 1995, Section 3.58 Disposition of Property
- Local Government (Functions and General) Regulations, Regulation 30 Dispositions of property excluded from Act s. 3.58 – 2(b) A disposition of land is an exempt disposition if the land is disposed of to a body, whether incorporated or not the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature

Policy Implications:

Nil.

Financial Implications:

The proposed rental rate: an annual amount equivalent to the Minimum Rate as determined by Council (\$915 in 2016/17), plus the relevant amounts related to the annual charge for ESL, waste levy and soil conservation levy plus applicable GST shall be payable.

Strategic Implications:***Shire of Katanning Strategic Plan 2013 – 2023 and Corporate Business Plan 2013-2018******Community & Culture:***

- Lifestyle

Officer's Recommendation/Council Motion:**MOVED: CR CRAIG MCKINLEY****SECONDED: CR JOHN GOODHEART**

OC11/17 That Council Authorise the Chief Executive Officer to negotiate terms and execute a new lease agreement between the Shire of Katanning and Katanning Community Childcare Centre Inc for a Portion of Lot 412, corner of Conroy St and Bokarup St, Katanning for the period 1 January 2016 to 31 December 2018

Voting Requirement: Simple Majority**CARRIED: 9/0**

Cr Craig McKinley spoke for the motion.

10.3.3 Financial Assistance Agreement -Great Southern Housing Initiative

File Ref: GS.PG.2
Reporting Officer: Sam Davis, Executive Manager of Strategic Projects
Date Report Prepared: 22 February 2017

Issue:

For Council to consider authorising the Chief Executive Officer to execute the Financial Assistance Agreement (FAA) with the Government of Western Australia Department of Regional Development to accept funding for the Great Southern Housing Initiative on behalf of the Shire of Katanning and other participating local authorities.

Body/Background:

To address the shortage of quality and affordable housing across the upper Great Southern region, the Great Southern Housing Initiative (GSHI) successfully sought an investment of \$11,497,667 through Royalties for Regions to deliver a total 48 housing units; 26 units for independent seniors and 22 units for regional employees, at multiple locations across seven Local Government Authorities (LGAs).

The delivery of these housing units will provide significant benefits to the region by removing a key impediment to the attraction and retention of population to these regional communities. The initiative will also generate a significant number of social, economic and community benefits.

The Shire is currently collaborating with other LGAs and the GSDC to make a funding submission to the Building Better Regions Programme to expand the project and reduce the LGAs cash commitments to the project.

Indicative Proposed Developments

LGA	Independent Seniors	Regional Employee Housing
Broomehill-Tambellup	2 (2.5x1)	1 (2x1 multiuse) 1 (1x1)
Cranbrook	5 (2x1)	2 (4x2) 1 (4x2)
Gnowangerup	6 (2x1)	1 (3x2) 2 (2x2) 1 (4x2)
Jerramungup	6 (2x1)	1 (2x1 Duplex) 2 (3x2)
Katanning	5 (3x1)	1 (4x2) 3 (3x2)
Kent	2 (3x2 multiuse)	
Kojonup	0	3 (4x2) 3 (2x1)
	26	22

Total contribution from LGAs is \$7,134,333.

Shire of Katanning cash and in kind contribution is \$925,800 (including possible contribution of land).

The Shire of Katanning will act as the banker for the project and will receive payment of \$24,000.

PROJECT REVENUE

Funding Source	Amount (ex GST)
Royalties for Regions	\$11,497,667
Local Authorities Land	\$2,240,000
Local Authorities Contribution	\$4,870,333
Local Authorities Banker/Admin Costs	\$24,000
Total Budget	\$18,632,000

Shire Contribution

Shire cash and in kind	\$925,000 (ex GST)
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Officer's Comment:

The project business case pledges a Shire funding commitment of up to **\$925,800 ex GST** to the project. Should Council choose to accept the funds and delegate authority to the CEO to negotiate and execute the FAA, the Council will be required to commit a minimum of \$625,800 of its own cash funds to the Project.

A draft revision of Council's Long Term Financial Plan by Shire officers has identified Council's capacity to make provision in its Long Term Financial Plan for a commitment to the Project of up to \$925,800 ex GST (including land contributions).

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil.

Financial Implications:

Should Council choose to accept the state government funds and commit up to **\$925,800 ex GST** of its own funds to the project, Council's Long Term Financial Plan and other informing strategic documents will require a formal revision and will need to be updated to reflect this commitment. Existing funding opportunities for this project have been identified; there are a mix of Council owned properties which could be sold, plus the utilisation of some existing reserve funds from the land and building reserve.

Strategic Implications:***Shire of Katanning Strategic Plan 2013 – 2023***

Facilities and Services

- Facility Development

PROCEDURAL MOTION**MOVED: CR CRAIG MCKINLEY****SECONDED: CR SERENA SANDWELL****OC12/17** That Council suspends standing orders.**Voting Requirement:** Simple Majority

CARRIED: 9/0

PROCEDURAL MOTION**MOVED: CR CRAIG MCKINLEY****SECONDED: CR SERENA SANDWELL****OC13/17** That Council resume standing orders.**Voting Requirement:** Simple Majority

CARRIED: 9/0

Officer's Recommendation/Council Motion:**MOVED: CR MARTIN VAN KOLDENHOVEN****SECONDED: CR JOHN GOODHEART****OC14/17** That Council:

- 1) Authorises the Chief Executive Officer to negotiate the Financial Assistance Agreement with the Government of Western Australia Department of Regional Development on behalf of the council and other participating local government authorities;
- 2) Authorises the President and Chief Executive Officer to affix the common seal to the Financial Assistance Agreement;
- 3) Makes a funding contribution of up to \$925,800 ex GST to the Great Southern Housing Initiative ; and
- 4) Directs the Chief Executive Officer to update the Shire of Katanning's Long Term Financial Plan and other informing documents to incorporate Council's financial commitment to the Great Southern Housing Initiative.

Voting Requirement: Absolute Majority

CARRIED: 9/0

Cr Martin Van Koldenhoven spoke for the motion.

Cr Owen Boxall spoke for the motion.

10.4 EXECUTIVE MANAGER, PROPERTY & ASSETS REPORTS

Nil.

10.5 DEPUTY CHIEF EXECUTIVE OFFICER

Nil.

10.6 CHIEF EXECUTIVE OFFICER'S REPORTS

Cr Martin Van Koldenhoven declared a disclosure of financial interest as he's the landlord for the Katanning CRC and left the room at 6:45pm.

10.6.1 Community Financial Assistance Program (CFAP) Round 2 2016/2017

File Ref: CR.SO.1
Reporting Officer: Amy Kuchel, Community Relations Officer
Date Report Prepared: 22 February 2017

Issue:

To consider the recommendations put forward by the Community Financial Assistance advisory committee for the allocation of the 2016/2017 Round 2 Katanning Community Financial Assistance Funding.

Body/Background:

The second round of funding under this program was advertised in December 2016 and January 2017 with advertisements in the Great Southern Herald, the Shire of Katanning Website, Shire Matters Newsletter, letters and emails to the community and Facebook.

The Community Financial Assistance Program (CFAP) provides funding support in three categories; Minor Community Grant (up to \$5,000), Major Community Grant (Over \$5,000) and Triennium Community Grant (3 year approval- Minor or Major), to enable organizations to develop projects that increase participation and benefit the community.

At the closing date 31 January 2017 6 applications were received: 5 applications requesting a minor community grant, 1 application requesting a major community grant and no applications requesting a triennium grant.

The application process was coordinated by the Community Relations Officer Amy Kuchel. The Community Financial Assistance Program Council Advisory Committee consisting of Cr McGrath; Cr Van Koldenhoven, Cr Goodheart and the Community Relations Officer Amy Kuchel met to assess the CFAP applications on 22 February 2017.

Round 2 2016/2017 there is \$8,322.70ex available in the budget.

Officer's Comment:

Summary of applicants:

Minor Community Grant (up to \$5,000)

Full Organisation Name: Great Southern Regional Middle School Campus Committee

Project Title: Scoping Study

Requested Amount from Council: \$1,950ex

Total Project Cost: \$34,925ex

Full Organisation Name: Katanning Senior High School P&C

Project Title: Annual Senior School Ball

Requested Amount from Council: \$842.73ex

Total Project Cost: \$5,957ex

Full Organisation Name: Palmerston Association
Project Title: Sorry Day 2017 Concert
Requested Amount from Council: \$4,736.36ex
Total Project Cost: \$6,245

Full Organisation Name: Katanning Community Resource Centre
Project Title: Cooking Up a Storm
Requested Amount from Council: \$2,187.82ex
Total Project Cost: \$12,187.82ex

Full Organisation Name: Katanning Playgroup
Project Title: Build and Increase Membership
Requested Amount from Council: \$1,775.73ex
Total Project Cost: \$2,803.73ex

Major Community Grant (over \$5,000)

Full Organisation Name: Apex Club of Katanning
Project Title: Donut Machine replacement
Requested Amount from Council: \$11,723ex
Total Project Cost: \$14,450ex

Triennium Community Grant (3 year approval) Minor or Major

Full Organisation Name:
Project Title:
Requested Amount from Council: ex
Total Project Cost:

Minor Community Grant (up to \$5,000)

Application 1

Full Organisation Name: Great Southern Regional Middle School Campus Committee

Brief Description of Organisation: To attract and retain residents in the Great Southern by improving choices for educational excellence by delivering a regional middle school campus in Katanning by 2020.

Project Title: Scoping Study

Project Description: The aim of the scoping study is to deliver a report which will be used in the creation of a business case to attract investment in the middle school campus in Katanning but just as importantly to provide recommendations for local government and schools to use in strategic planning and decision making.

Estimated project start date: March 2017

Location of event: Katanning and surrounding regions

Expected project benefits to the community:

- Engage a company to deliver a scoping study
- Deliver a document useful for local strategic planning and decision making
- Recommendations-gaps in existing schools and the needs of the community

- Recommendations-provide a current socio-economic profile of the area
- Undertake a literature review of relevant documents
- Analyse survey data and explore the demand for a middle school campus
- Analyse the associated risks, benefits and impacts of a middle school on existing schools
- Provide recommendations to improve local educational delivery
- Adoption of recommendations from scoping study by local schools and government
- Use the scoping study to progress the business case for a middle school in Katanning
- Build community capacity, attract and retain residents, business owners, professionals
- Expand educational choices
- Build stronger family cohesion
- Encourage local expenditure
- Improved community services and amenities
- Economic benefits for the community and business.
- Set in motion steps towards Katanning being recognised for educational excellence

Other community groups and/or key people involved in the project:

- Katanning Regional Business Association
- All Primary and High School representatives in a 50km radius of Katanning
- Great Southern Development Commission
- Shire of Katanning

Project expenditure:

- Remaining amount of the Scoping Study

Applicant Cash Contribution: \$250

Applicant In-Kind Contribution: \$6,380

Other Cash Contribution: \$21,000

Other In-Kind Contribution: \$5,345

Requested Amount from Council: \$1,950ex

Total Project Cost: \$34,925ex

Minor Community Grant (up to \$5,000)

Application 2

Full Organisation Name: Katanning Senior High School P&C

Brief Description of Organisation: To assist the school teachers and students in financial matters and the running of the school canteen.

Project Title: Annual Senior School Ball

Project Description: Every year the Year 11 and 12 students attend a school ball and participate in a parade to the local residents. The ball includes food, drink, gift, photography, DJ and decorations.

Estimated project start date: Event will be held Saturday 25 March 2017.

Location of event: Pioneer Room, Katanning Leisure Centre

Expected project benefits to the community:

- Local businesses will receive bookings and sales eg. Hairdressers, beauty salons, clothing stores.

- It is the only Senior School in Katanning and is a great way for students to mingle outside of the school setting.

Other community groups and/or key people involved in the project:

- High School

Project expenditure:

- Venue
- Security
- Photographer
- Catering
- Decorations
- Mementos
- Belle and Beau sashes and crowns
- DJ

Applicant Cash Contribution: \$900 through fundraising

Applicant In-Kind Contribution: Public Liability, volunteer labour to organise event and on the night

Other Cash Contribution: \$3,900

Other In-Kind Contribution:

Requested Amount from Council: \$842.73 ex

Total Project Cost: \$5,957

Minor Community Grant (up to \$5,000)

Application 3

Full Organisation Name: Palmerston Association

Brief Description of Organisation: Palmerston Association aims to prevent and reduce the harmful effects of alcohol and other drugs on people, families and community by offering tailored responses to their desired goals.

Project Title: Sorry Day 2017 Concert

Project Description: Sorry Day Concert at the Town Hall. Sorry Day is an event to remember and commemorate the mistreatment of the country's indigenous population. The project will showcase performances from local and professional artists.

Estimated project start date: Event will be held Friday 26 March 2017.

Location of event: Katanning Town Hall

Expected project benefits to the community:

- The day will focus on the healing needed throughout Australian society if we are to achieve reconciliation.

Other community groups and/or key people involved in the project:

- Katanning Elders
- WACHS
- Katanning Senior High School

- Indigenous Hip Hop project participants

Project expenditure:

- Venue
- Band and travel
- PA and lighting
- Accommodation
- Elders fees

Applicant Cash Contribution: \$740

Applicant In-Kind Contribution: Running the event

Other Cash Contribution: \$

Other In-Kind Contribution: \$505

Requested Amount from Council: \$4,736.36ex

Total Project Cost: \$6,245

Minor Community Grant (up to \$5,000)

Application 4

Full Organisation Name: Katanning Community Resource Centre

Brief Description of Organisation: To support the economic and social development of the Katanning community by offering a range of services promoting capacity building.

Project Title: Cooking Up a Storm

Project Description: The Katanning CRC will run a two hour Information Session every Thursday called 'Cooking Up a Storm' based around cooking, preparing and sharing a meal with the participants while at the same time a visiting professional will be sharing and disseminating information with them. Every week a different topic will be covered and different sectors of the community will be the focus of the topic.

Estimated project start date: Mid 2017 and end mid 2020.

Location of event: Community Harvest Foodbank kitchen.

Expected project benefits to the community:

- Address the difficulty agencies have of getting specific information out into the community where it is most needed.
- Social cohesion and community interaction
- Increase in agency representatives visiting the town as key target groups will be in one location.

Other community groups and/or key people involved in the project:

- Southern Agcare
- Cancer Council of WA
- Anglicare
- Act Belong Commit
- Heart Foundation
- Breast Cancer Foundation
- Food Cents

- Population Health
- Katanning Migrant Resource Centre
- Beyond Blue
- Department of Dental Health Services
- Aboriginal Health
- Live Lighter
- Crunch and Sip

Project expenditure:

- Oven and Rangehood
- Supervisor costs
- Training materials/stationery
- Insurance

Applicant Cash Contribution: \$900

Applicant In-Kind Contribution: \$8,200

Other Cash Contribution: \$960

Other In-Kind Contribution: \$

Requested Amount from Council: \$2,187.82 ex

Total Project Cost: \$12,187.82

Minor Community Grant (up to \$5,000)

Application 5

Full Organisation Name: Katanning Playgroup

Brief Description of Organisation: Playgroup allows children and their families from all backgrounds to come together to learn and develop through play. It provides a forum for parents and carers to share ideas, information, support and experiences. It is an organisation that allows people to become a part of their local community, form friendships but most of all playgroup is an important learning journey for children before they enter into the school community.

Project Title: Build and Increase Membership

Project Description: Open Day, newspaper advertisement, monthly Sunday BBQ family sessions and free memberships available over the course of a 12 month period.

Estimated project start date: February 2017

Location of event: Katanning Playgroup, Conroy St

Expected project benefits to the community:

- Social benefits - friendship and support, reduces isolation for new and existing residents fostering a sense of belonging which will impact on peoples commitment to Katanning. Build attachment between adults and children as they play together, and share time and experiences.
- Helps children to learn social skills as they negotiate, resolve conflicts, take turns, share and make friends. Helps children to build resilience.
- Educational - playgroup support environments where children can play and learn - supporting healthy early brain development. Research proves that playgroups help

improve on all the AEDC developmental domains, which gives children a head start in school. Playgroup assist with learning, social competence, emotional maturity, communication and cognitive skills which are all learnt through play.

- Strengthening families- Playgroup allow parents and caregivers to form strong bonds with their children. Normalise parenting experiences and providing parenting support.
- Connect families within the community to build more resilient families.
- Establish parent and caregiver peer support networks
- Encourage parents and caregivers to learn and share their skills with others.
- Support families to make positive life choices
- Community cohesion - the relationships developed at playgroup often lead to people engaging with other events and community activities.
- Adds vitality to the community as it is another option for young families.
- Adds to inclusiveness as different cultures mix in a relaxed and informal environment leading to real connections and sustainable relationships. Additionally grandparents and fathers participate and are valued members of the group and community.

Other community groups and/or key people involved in the project:

- Playgroup WA

Project expenditure:

- Newspaper Advertisement
- Barbeque purchase
- Cover cost of membership
- Face painting
- Business cards
- Open Day food

Applicant Cash Contribution: \$1,028

Applicant In-Kind Contribution: Running the Open Day and the Playgroup

Other Cash Contribution: \$1,028

Other In-Kind Contribution: \$

Requested Amount from Council: \$1,775.73ex

Total Project Cost: \$2,803.73ex

Major Community Grant (over \$5,000)

Application 6

Full Organisation Name: Apex Club of Katanning

Brief Description of Organisation: The Apex Club of Katanning is part of a national organisation that aims to build better communities locally through volunteer participation.

Project Title: Donut machine replacement

Project Description: Replace donut machine- The Apex Club attends events regularly and sells fairy floss, donuts and packaged drinks to fundraise for the activities of the club. The current automatic donut machine has reached the end of its serviceable life and requires replacement.

Estimated project start date: Dependant on funding

Location of event:

Expected project benefits to the community:

- Apex Club of Katanning regularly donates cash to other community groups
- Automated machinery reduces the impost on volunteers

Other community groups and/or key people involved in the project:

-

Project expenditure:

- Automated donut machine

Applicant Cash Contribution: \$910

Applicant In-Kind Contribution: Running of Apex

Other Cash Contribution: \$1,817

Other In-Kind Contribution: \$

Requested Amount from Council: \$11,723ex

Total Project Cost: \$14,450

Triennium Community Grant (3 year approval) Minor or Major

No Applications Received

Additional Comments:

Community Financial Assistance Program Grant Budget 2016/2017: \$8,322.70ex

Total cash contribution requested excluding GST: \$23,215.64ex

Recommended cash contribution: \$8,322.71 ex

Total in-kind contribution requested: \$

Recommended inkind amount: \$842.73ex

Statutory Environment:

Nil.

Policy Implications:

Nil.

Financial Implications:

Sufficient funds are allocated in Councils 2016/2017 Budget to cover the cost of the recommended grant contributions.

Strategic Implications:***Shire of Katanning Strategic Plan 2013 – 2023***

Community and Culture

- Lifestyle

Officer's Recommendation/Council Motion:**MOVED: CR DANNY MCGRATH****SECONDED: CR CRAIG MCKINLEY****OC15/17** That Council for the 2016/2017 Round 2 of the Katanning Community Financial Assistance Funding:

- 1) Approves \$1,950ex to Great Southern Regional Middle School Campus Committee for gap amount of Scoping Study.
- 2) Approves \$842.73ex in kind to Katanning Senior High School P&C for venue hire costs associated with the 2017 Senior School Ball.
- 3) Approves \$2,572.76ex to Palmerston Association towards the 2017 Sorry Day Katanning concert band and travel costs, PA system and lighting costs.
- 4) Approves \$1,024.22ex towards the Katanning Community Resource Centre for Cooking Up a Storm oven, rangehood, flu and installation costs.
- 5) Approves \$1,775.73ex to Katanning Playgroup for their Open Day newspaper advertisement, barbeque and membership costs.
- 6) Approves \$1,000ex to Apex Club of Katanning towards the cost of a replacement donut machine.

Voting Requirement: Simple Majority

CARRIED: 8/0

Cr Danny McGrath spoke for the motion.

Cr Martin Van Koldenhoven returned to the room at 6:47pm.

10.6.2 Art Display Boards
(ATTACHMENT)

File Ref: CP.DE.3
Reporting Officer: Amy Kuchel, Community Relations Officer
Date Report Prepared: 22 February 2017

Issue:

To consider gifting 33 art display boards to the Katanning Agricultural Pastoral & Horticultural Society Inc.

Body/Background:

Council holds in storage 33 art display boards originally purchased by the Shire of Katanning for use by the Art Prize Committee. The Art Prize has not run since 2011 and they are no longer required by the Shire.

Council received an enquiry in November 2016 from the Katanning Agricultural Pastoral & Horticultural Society requesting to purchase or preferably have the art display boards donated to the Agricultural Society.

Officer's Comment:

The art display boards are currently stored at the Katanning Town Hall and have not been used regularly since the last community art competition held in 2011.

The display boards have been fully written down and were last valued at \$70 each.

The display boards can be better utilised by the Agricultural Society and it is recommended that Council consider gifting the display boards to the Agricultural Society.

Statutory Environment:

- Local Government Act 1995 – Regulation 3.58 Disposition of Property
- Local Government (Functions & General) Regulations – Regulation 30 (3) A(a) disposition of property other than land is an exempt disposition if its market value is less than \$20,000.

Policy Implications:

Nil.

Financial Implications:

Donation of 33 art display boards valued at \$2,310 to the Katanning Agricultural Pastoral & Horticultural Society.

Strategic Implications:***Shire of Katanning Strategic Plan 2013 – 2023***

Community & Culture

- Lifestyle

Officer's Recommendation/Council Motion:**MOVED: CR SERENA SANDWELL****SECONDED: CR DANNY MCGRATH**

OC16/17 **That Council donates 33 art display boards currently stored at the Katanning Town Hall to the Katanning Agricultural Pastoral & Horticultural Society Inc. and the condition that the boards are made available to the Shire of Katanning and other community groups, free of charge as required.**

Voting Requirement: Simple Majority

CARRIED: 8/1

Cr Martin Van Koldenhoven spoke against the motion.
Cr Richard Kowald spoke for the motion.
Cr Serena Sandwell exercised her right of reply.

10.6.3 Review of Delegations to Committees (ATTACHMENT)

File Ref: GV.AT.1
Reporting Officer: Julian Murphy, Chief Executive Officer
Date Report Prepared: 22 February 2017

Issue:

To review delegations from Council to the Chief Executive Officer.

Body/Background:

In accordance with section 5.42 of the Local Government Act 1995, a local government is able to delegate some of its powers and duties to the Chief Executive Officer. The Chief Executive Officer may also delegate to other employees.

A probity audit of the Shire of Katanning's procurement and purchasing procedures was undertaken by the Department of Local Government and Communities in March/April 2016. The Audit Report was received by Council in July 2016 included the following recommendation:

Recommendation: 1

That council conduct a review of its Delegations Register for the purpose of amending delegations to improve their effectiveness or adding relevant delegations and removing those delegations that are unnecessary or redundant.

Shire staff have undertaken a review of the current delegations taking into account the recommendations of the Shire of Katanning Procurement and Purchasing Probity Audit Report 2016 and advice provided by officers from the Department of Local Government and Communities.

Officer's Comment:

A copy of the updated Delegations Register is attached. The Delegations Register has been amended to include delegations which are considered useful the Shire's operations and delegations deleted which are considered unnecessary.

Delegations relating to the following have been deleted:

- Signs and Hoardings Local Law
- Trading in Public Places Local Law
- Hire Fees – Shire Facilities
- Declared Noxious Weeds
- Donation Requests
- Agreements – Payment of Rates
- Annual Report
- Authorisation of Officers
- Annual Financial Report
- Caravan Parks and Camping Grounds Act

Additional delegations relating to the following have been included:

- Acquisition and Disposal of Land
- Variation of Meeting Date – Annual Electors Meeting

- Building Act
- Local Planning Scheme
- Liquor Control Act

Statutory Environment:

Local Government Act 1995, section 5.16. Delegation of some powers and duties to certain committees

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:***Shire of Katanning Strategic Plan 2013 – 2023***

Development and Leadership

- Governance

Officer's Recommendation/Council Motion:

MOVED: CR JOHN GOODHEART

SECONDED: CR DANNY MCGRATH

OC17/17

That Council:

- 1) adopts the delegations of powers and duties to the Chief Executive Officer within the Delegations Register as proposed; and**
- 2) revokes all previous delegations.**

Voting Requirement: Absolute Majority

CARRIED: 9/0

10.7 ADVISORY COMMITTEE MEETING

11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13. CONFIDENTIAL ITEM

14. CLOSURE OF MEETING

The Presiding Member declared the meeting closed at 6:53pm