

## BIN REQUEST FORM

| OWNER/PROPERTY MANAGER DETAILS – <i>This form must be submitted by property owner or property manager.</i> |   |   |   |
|--|---|---|---|
| Owner of property:   |   |   |   |
| Managing Agent:  |   |   |   |
| Phone Number:  |   |   |   |
| Email:   |   |   |   |
| Postal Address:  |   |   |   |
| PROPERTY INFORMATION   |   |   |   |
| House/Street No:   | Lot No:                                   | Assessment No:  |   |
| Street Address:  |   |   |   |
| Suburb:  | State:                                    | Postcode:   |   |
| Property use:  | <input type="checkbox"/> Residential      | <input type="checkbox"/> Commercial                             |   |
| MAINTENANCE REQUEST <i>(Tick the appropriate boxes)</i>  |   |   |   |
| Type of Bin:   | <input type="checkbox"/> Waste Bin        | <input type="checkbox"/> Recycling Bin                          |   |
| Bin Parts / Repairs:   | <input type="checkbox"/> Lid(s) ea: _____ | <input type="checkbox"/> Pin(s) ea: _____                       | <input type="checkbox"/> Wheel(s) ea: _____ |
| Replacement Bin/s:   |   |   |   |
| <input type="checkbox"/> Missing (Please specify)  |   | <input type="checkbox"/> Other (Please specify):                |   |
| Change Waste Bin Size (tick new bin size):   | <input type="checkbox"/> 240Lt            |   |   |
| SERVICE REQUEST <i>(Tick the appropriate boxes)</i>  |   |   |   |
| Purchase of Bin/s (No additional Service):   | Waste Bin: <input type="checkbox"/> 240Lt | Recycling Bin: <input type="checkbox"/> 240Lt                   |   |
| Additional Bin Service:  | <input type="checkbox"/> Additional Bin   | <input type="checkbox"/> Additional Collection Day (Commercial) |   |



### TERMS & CONDITIONS

Both Rubbish and Recycling services are compulsory for all properties with residential houses/ tenancies on them and where the rubbish and recycling collection service is carried out.

Commercial properties without a bin service are charged a waste management fee of \$99.00.

240L Rubbish & Recycle bins are issued by the Shire of Katanning inclusive of the annual service charges. Bins supplied by the Shire are required to be left at the property if it is sold and the bins remain the property of the Shire of Katanning. Should multiple bins be lost or damaged from the same property, charges may apply.

Our aim is to deliver your bins within 5 to 10 working days from the date that we receive your application.

I hereby certify that I have read this application form and understand that the owner of the property is liable to pay the rubbish and recycling collection charges as specified in the Shire of Katanning Schedule of Fees and Charges and that the service charge will be effective on approval of this submission.

**SIGNATURE** – *By signing this you have read and understand the above terms & conditions*

Signature:

Date:

### OFFICE USE ONLY

Receiving Officer:

Date:

### RANGER

### RATES OFFICER

Previous Bin No:

Removed from Rates:  Yes  No

Issued Bin No:

Added to Rates:  Yes  No

Invoice required:  Yes  No

Invoice raised:  Yes  No

Ranger:

Rates Officer:

Signature:

Signature:

Date:

Date:

Street Address: 52 Austral Terrace, Katanning WA 6317

Postal Address: PO Box 130, Katanning WA 6317

Phone: 9821 9999 Email: [admin@katanning.wa.gov.au](mailto:admin@katanning.wa.gov.au)

Website: [www.katanning.wa.gov.au](http://www.katanning.wa.gov.au)

 [www.facebook.com/ShireOfKatanning](https://www.facebook.com/ShireOfKatanning)

