

## COUNCIL POLICY

---

### Shire of Katanning Independent Living Units – Eligibility Criteria Policy

- Policy No:** 6.19
- Policy Subject:** Shire of Katanning Independent Living Units – Eligibility Criteria Policy
- Objectives:** To outline the process and criteria that applies to the four independent living units located at Kaatanup Loop (Piesse Lake) Katanning
- Policy Statement:** These units were funded through Royalties for Regions (Regional Aged Accommodation Program (RAAP)) Funding via the State Department of Primary Industries and Regional Development and this eligibility criteria for these units should not be altered without first seeking written approval of the Department.
- Process:**
1. Three (3) lists of interested and eligible tenants is maintained by the Shire (see eligibility criteria below);
  2. Each list is prioritised in date order when prospective eligible tenants lodge an interest (first in, first served);
  3. When a unit becomes vacant, it is offered to the first person on the list for Band A. If the first person offered declines, then it is offered to the next person on the list until such time as a prospective tenant accepts;
  4. If the unit cannot be tenanted from the list for Band A, it is offered to the first person on the list for Band B. If the first person offered declines, then it is offered to the next person on the list until such time as a prospective tenant accepts;
  5. If a prospective tenant refuses an offer, they retain their relevant position on the list;
  6. The Shire does not maintain a priority list;
  7. Once a Unit is leased, the lease agreement is valid until such time as the lessee may not operate independently as defined under the lease agreement;
  8. Carers are permitted to live-in but once a lease holder ceases occupation, the Carer must vacate the premises as well.
- Eligibility Criteria:** To be eligible to be placed onto the list for Band A or Band B referred to above, residents must:
- a) Satisfy the means testing outlined in the (former) Department of Housing Community Housing Income and Asset Limits' Policy – refer to [https://www.housing.wa.gov.au/HousingDocuments/Community\\_Housing\\_Income\\_and\\_Asset\\_Limits\\_Policy.pdf](https://www.housing.wa.gov.au/HousingDocuments/Community_Housing_Income_and_Asset_Limits_Policy.pdf); and
  - b) Be over the age of 65 years at the commencement of the lease (over the age of 55 years for indigenous Australians);

If there are no applicants on the waiting list that meet the criteria above, or if the offer to lease is not taken by anyone on the list for Band A or List for Band B, then the unit may be offered to residents on a waiting list established by the Shire of Katanning for other accommodation in accordance with the policy or procedure for those housing units.

**Resolution No:** OC94/21

**Resolution Date:** 24 August 2021

**Amended:**

**Source:** Community Services and Facilities

**Review**

**Responsibility:** Chief Executive Officer