

# Wurgabup Inc.

738 Wolyaming Road, Katanning

Julian Murphy,  
Chief Executive Officer,  
Shire of Katanning.  
28/04/2021

Dear Julian,

Wurgabup Inc., as the sole and current occupier of the Wurgabup Rifle Range site (the Range), is aware, thanks to your enquiry on our behalf, that the reserve on which the Range is sited, is currently unvested.

Wurgabup Inc. is the incorporated body that now represents the amalgamated sporting clubs consisting of Wurgabup Rifle Club and Wurgabup Sporting Shooters Association of Australis (SSAA). We have enjoyed a long history of association at the Wurgabup site and indeed, the Wurgabup Rifle Club has been "on site" since the Range was first gazetted in 1909.

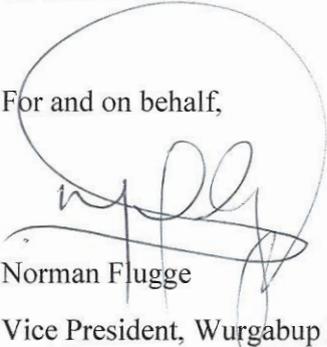
We believe we have a legitimate interest and claim on the site, based on both historical precedent and continuing usage. Our usage and management of the range needs to be clarified and legitimized, in order for Wurgabup inc. to meet its compliance around future development and activities eg. building permits or insurance.

The Range is currently utilized on a weekly basis for shooting competitions across a wide range of nationally recognized disciplines.

Wurgabup Inc. would like to formalise its tenure to the reserve, infrastructure and facilities of the range by way of vesting the reserve, with Wurgabup Inc., as an appropriate manager. To this end, we seek the support of the Katanning Shire Council to facilitate such process as may be required. In particular, I would like to thank the Councils' planning officer, Delma, for her insights on this matter.

We are anxious to progress this matter to a resolution as soon as possible and are happy to provide any additional information to support our application. Please feel free to contact me on 0427984446.

For and on behalf,



Norman Flugge

Vice President, Wurgabup Inc.

**From:** WARA eo <[eo@wara.asn.au](mailto:eo@wara.asn.au)>  
**Sent:** Monday, 10 May 2021 12:55 PM  
**To:** Katanning Admin <[admin@katanning.wa.gov.au](mailto:admin@katanning.wa.gov.au)>  
**Subject:** RC/21/300 - LP.PL.1 - Re: Reserve 12423 - Wurgabup Rifle Range  
**Importance:** High

To whom it may concern,

The West Australian Rifle Association Inc. would like to apply to the Department of Planning, Lands and Heritage for a management order over Reserve 12423 which is currently the Wurgabup Rifle Club. The Wurgabup Rifle Club is a registered Club with WARA as their State Association. The application process requires WARA to source comment or advice from the Local Government Authority in which the reserve is located.

Could the Shire of Katanning please provide WARA with a comment in regard to the application for a management order for Reserve 12423 as your earliest convenience?

Regards,



## **Sarah Hoglin**

Executive Officer and Shop Manager  
West Australian Rifle Association Inc.

Office: 0427 265 865

Shop: 0438 954 786

Address: Cnr. Higgins and Wandoo Road, Pinjar, WA 6078  
PO Box 1559, Wangara DC, WA 6947

Website: [www.wara.asn.au](http://www.wara.asn.au)

Email: [eo@wara.asn.au](mailto:eo@wara.asn.au)



Shire of  
**Katanning**  
Heart of the Great Southern

List of Accounts Paid  
April 2021



# Schedule of Accounts Paid - April 2021

# 10.2.1

## Cheque Payments

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
1 42368	15/04/2021	SHIRE OF KATANNING			126.00
INV DEDUCTION	31/03/2021	SHIRE OF KATANNING	Payroll deductions	78.00	
INV DEDUCTION	31/03/2021	SHIRE OF KATANNING	Payroll deductions	48.00	
2 42369	23/04/2021	SHIRE OF KATANNING			126.00
INV DEDUCTION	14/04/2021	SHIRE OF KATANNING	Payroll deductions	78.00	
INV DEDUCTION	14/04/2021	SHIRE OF KATANNING	Payroll deductions	48.00	
3 42370	23/04/2021	ZANYACS			268.10
INV 28	09/03/2021	ZANYACS	HARMONY FESTIVAL Kids Zone Materials Art Canvas	259.13	
INV 30	11/03/2021	ZANYACS	HARMONY FESTIVAL Kids Zone Materials Cable Ties	8.97	
4 42371	30/04/2021	SHIRE OF KATANNING			126.00
INV DEDUCTION	28/04/2021	SHIRE OF KATANNING	Payroll deductions	78.00	
INV DEDUCTION	28/04/2021	SHIRE OF KATANNING	Payroll deductions	48.00	
<b>Cheque Total</b>				<b>\$ 646.10</b>	

## EFT Payments

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
5 EFT31796	01/04/2021	RURAL & REGIONAL ECONOMIC SOLUTIONS PTY LTD			3,437.50
INV 21220301	22/03/2021	RURAL & REGIONAL ECONOMIC SOLUTIONS PTY LTD	ECONOMIC DEVELOPMENT Regional Shire Economic Services Feb - April 2021	3,437.50	
6 EFT31797	01/04/2021	REGIONAL RETAILERS PTY LTD			153.74
INV 028018/00010	04/03/2021	REGIONAL RETAILERS PTY LTD	YOUTH Catering Katanning Night Hoops Program	63.33	
INV 0080	18/03/2021	REGIONAL RETAILERS PTY LTD	YOUTH Catering Katanning Nightfields Food	90.41	
7 EFT31798	01/04/2021	BGC Construction Pty Ltd			62,993.38
INV 70674-05	22/03/2021	BGC Construction Pty Ltd	COMMUNITY MEDICAL CENTRE Progress Claim 5	41,467.44	
INV 70674-05	22/03/2021	BGC Construction Pty Ltd	COMMUNITY MEDICAL CENTRE Progress Claim 5 Structural Steel Angle Shelf & Columns	1,489.02	
INV 70674-05	22/03/2021	BGC Construction Pty Ltd	COMMUNITY MEDICAL CENTRE Claim 5 Variation Installation Stormwater Drainage	5,178.80	
INV 70674-05	22/03/2021	BGC Construction Pty Ltd	COMMUNITY MEDICAL CENTRE Claim 5 Variation Nine Concrete & Timber Frames	14,858.12	

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Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
8 EFT31799	01/04/2021	Local Government Professionals WA			100.00
INV 29582	18/03/2021	Local Government Professionals WA	TRAINING Economic Development Seminar - Gallanagh Wood	100.00	
9 EFT31800	01/04/2021	Activate Motivate			557.50
INV 0000008	23/03/2021	Activate Motivate	KLC Contract Fitness Instructor 160221 - 250221	345.00	
INV 0000009	24/03/2021	Activate Motivate	KLC Seniors Gym Sessions & CaLD & Noongar Ladies Circuits	212.50	
10 EFT31801	01/04/2021	BGL Solutions Pty Ltd			5,060.00
INV 0004263	18/03/2021	BGL Solutions Pty Ltd	GARDENS Turf Sweeping Various Shire Properties	5,060.00	
11 EFT31802	01/04/2021	Mandy's Music			200.00
INV 00005	13/03/2021	Mandy's Music	HARMONY FESTIVAL Food Village Entertainment	200.00	
12 EFT31803	01/04/2021	KATANNING SECURITY PROTECTION PTY LTD			196.00
INV 00000434	20/03/2021	KATANNING SECURITY PROTECTION PTY LTD	ADMIN Alarm Building Response 130321	196.00	
13 EFT31804	01/04/2021	Walkabout Consultancy			300.00
INV 01	15/02/2021	Walkabout Consultancy	GOVERNANCE Welcome to Country for Remembrance Day 2020	300.00	
14 EFT31805	01/04/2021	NATIONAL DROUGHT & NTH QLD FLOOD RESPONSE & RECOVERY AGENCY			300.00
INV REIMBURSEMENT	23/03/2021	NATIONAL DROUGHT & NTH QLD FLOOD RESPONSE & RECOVERY AGENCY	REIMBURSEMENT Bond Refund Function 040221	300.00	
15 EFT31806	01/04/2021	Athletics West			1,672.85
INV 00000085	18/03/2021	Athletics West	KLC Community Engagement Program Coaching Fees & Accommodation	1,672.85	
16 EFT31807	01/04/2021	Great Southern Groves			314.40
INV 0007209	05/03/2021	Great Southern Groves	Katanning Opera Olives & Dukkah Cartons	314.40	
17 EFT31808	01/04/2021	PORONGURUP PURE			356.25
INV 0404	21/03/2021	PORONGURUP PURE	Katanning Opera Jersey Bell Cheddar & Brie	356.25	
18 EFT31809	01/04/2021	Great Southern Truffles Pty Ltd			348.50
INV 00007384	11/03/2021	Great Southern Truffles Pty Ltd	Katanning Opera Black Truffle Sauces	348.50	
19 EFT31810	01/04/2021	Station Motors (1974) Pty Ltd t/a Edwards Motors			2,950.00
INV 14145	16/03/2021	Station Motors (1974) Pty Ltd t/a Edwards Motors	PLANT Fire Unit Trailer Loadstar 2021	2,950.00	

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Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
20 EFT31811	01/04/2021	The Trustee for Clowes Family Trust			632.50
INV 100	12/03/2021	The Trustee for Clowes Family Trust	GOVERNANCE Preparation for Driver Reviver Funding	632.50	
21 EFT31812	01/04/2021	Wandoo Lodge B & B			130.00
INV 96	14/03/2021	Wandoo Lodge B & B	CONSULTANTS EHO Accommodation	130.00	
22 EFT31813	01/04/2021	ABC DISTRIBUTORS WA			1,120.57
INV 147514	15/03/2021	ABC DISTRIBUTORS WA	CLEANING Supplies Various Shire Locations	991.04	
INV 147557	16/03/2021	ABC DISTRIBUTORS WA	KLC Cleaning Materials	129.53	
23 EFT31814	01/04/2021	AMPAC DEBT RECOVERY (WA) PTY LTD			1,716.00
INV 74393	25/03/2021	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES Debt Recovery March 2021	1,716.00	
24 EFT31815	01/04/2021	AERODROME MANAGEMENT SERVICES PTY LTD			6,570.00
INV 04434	23/03/2021	AERODROME MANAGEMENT SERVICES PTY LTD	TRAINING Aerodrome Reporting Officer Course 220321 - 260321	6,570.00	
25 EFT31816	01/04/2021	A.R.M SECURITY-CTI SECURITY SERVICES PTY LTD			222.01
INV CINS3102494	19/03/2021	A.R.M SECURITY-CTI SECURITY SERVICES PTY LTD	KLC Alarm Monitoring Charges 010421 - 300621	222.01	
26 EFT31817	01/04/2021	Autosmart WA South West & Great Southern			904.28
INV 00012945	17/03/2021	Autosmart WA South West & Great Southern	PLANT Cleaning Supplies Floor Cleaner & Hand Wash	904.28	
27 EFT31818	01/04/2021	BURANDO HILL PROPERTIES PTY LTD			831.59
INV #KAT18568	18/03/2021	BURANDO HILL PROPERTIES PTY LTD	KA277 Isuzu D-Max Viton Electric Solenoids	659.74	
INV #KAT18658	23/03/2021	BURANDO HILL PROPERTIES PTY LTD	SALYARDS Fix Bearing on Sweeper	171.85	
28 EFT31819	01/04/2021	CEMETERIES & CREMATORIA ASSOCIATION OF WA			310.00
INV 1213	23/03/2021	CEMETERIES & CREMATORIA ASSOCIATION OF WA	TRAINING Cemetery Seminar & Workshop 2021	310.00	
29 EFT31820	01/04/2021	COCA-COLA AMATIL			477.51
INV 225175720	25/03/2021	COCA-COLA AMATIL	KLC Kiosk Refreshments March 2021	477.51	
30 EFT31821	01/04/2021	CYBERVALE PTY LTD / RADIO GREAT SOUTHERN			150.00
INV 00009523	15/03/2021	CYBERVALE PTY LTD / RADIO GREAT SOUTHERN	HARMONY FESTIVAL Promotion 150221 - 130321	150.00	

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31 EFT31822	01/04/2021	L. E. GARSTONE PLUMBING			3,720.00
INV 000557	23/03/2021	L. E. GARSTONE PLUMBING	SALEYARDS Supply & Install Two Water Fountains	3,720.00	
32 EFT31823	01/04/2021	GRANDE FOOD SERVICE			318.87
INV 4176357	24/03/2021	GRANDE FOOD SERVICE	KLC Kiosk Refreshments March 2021	318.87	
33 EFT31824	01/04/2021	GREAT SOUTHERN WEEKENDER			550.00
INV 32221	04/03/2021	GREAT SOUTHERN WEEKENDER	HARMONY FESTIVAL Great Southern Weekender Advert 040321	550.00	
34 EFT31825	01/04/2021	HYDROJET			341.00
INV 8369	25/03/2021	HYDROJET	GRAFFITI CONTROL Five Litres of Sensitive Graffiti Remover	341.00	
35 EFT31826	01/04/2021	TOLL IPEC/ COURIER AUSTRALIA			297.00
INV 0500-S408620	14/03/2021	TOLL IPEC/ COURIER AUSTRALIA	FREIGHT Charges March 2021	33.00	
INV 0501-S408620	21/03/2021	TOLL IPEC/ COURIER AUSTRALIA	FREIGHT Charges March 2021	264.00	
36 EFT31827	01/04/2021	Katanning Carnaby's Girl Guides			25.00
INV REIMBURSEMENT	25/03/2021	Katanning Carnaby's Girl Guides	REIMBURSEMENT Debtor Account Overpayment	25.00	
37 EFT31828	01/04/2021	KATANNING PLUMBING & GAS P/L			107.80
INV 00005838	17/03/2021	KATANNING PLUMBING & GAS P/L	HOUSING 8 Austral Tce Clear Blockage to Drain	107.80	
38 EFT31829	01/04/2021	KNIGHTLINE COMPUTERS			5,111.70
INV 00010035	16/03/2021	KNIGHTLINE COMPUTERS	LIBRARY Public Lenovo Laptop	5,111.70	
39 EFT31830	01/04/2021	KATANNING REGIONAL BUSINESS ASSOCIATION INC			550.00
INV 0483	09/03/2021	KATANNING REGIONAL BUSINESS ASSOCIATION INC	HARMONY FESTIVAL 2021 Business Draw Prize	550.00	
40 EFT31831	01/04/2021	KATANNING SENIOR HIGH SCHOOL P & C			300.00
INV REIMBURSEMENT	26/03/2021	KATANNING SENIOR HIGH SCHOOL P & C	REIMBURSEMENT Bond Refund School Ball 200321	300.00	
41 EFT31832	01/04/2021	Katanning H Hardware			1,068.63
INV 101027069	11/03/2021	Katanning H Hardware	LAKE EWLYAMARTUP BBQ Gas Bottle Refill March 2021	57.90	
INV 101027280	15/03/2021	Katanning H Hardware	HARMONY FESTIVAL Equipment Hire & Toilet Hire	293.00	

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INV 102010669	15/03/2021	Katanning H Hardware	PLANT Steel for Large Washers for Workshop	22.00	
INV 103000376	17/03/2021	Katanning H Hardware	SALEYARDS Cutting Disc & Welding Wire	179.69	
INV 101027699	24/03/2021	Katanning H Hardware	WORKS Fairfield Rd Pallet of Grey Cement	516.04	
<b>42</b> EFT31833	01/04/2021	LANDGATE ADMIN			344.81
INV 363184-10000954	23/03/2021	LANDGATE ADMIN	RATES GRV Schedule No: G2021/3	344.81	
<b>43</b> EFT31834	01/04/2021	MJB INDUSTRIES			46.20
INV 00006799	09/03/2021	MJB INDUSTRIES	WORKS Langaweira Rd Rubber Rings for 600mm Pipe	46.20	
<b>44</b> EFT31835	01/04/2021	MARKET CREATIONS			550.00
INV 15885	24/02/2021	MARKET CREATIONS	ADMIN Monthly Preventative Server Maintenance February 2021	550.00	
<b>45</b> EFT31836	01/04/2021	MARK STEPHENS			40.00
INV REIMBUSREMENT	23/03/2021	MARK STEPHENS	REIMBUSREMENT Debtor Account Overpayment	40.00	
<b>46</b> EFT31837	01/04/2021	IAN NORRISH CABINETS			609.90
INV 399	22/03/2021	IAN NORRISH CABINETS	ADMIN BUILDING Repairs to Laminated Edge Strip Both Kitchens	609.90	
<b>47</b> EFT31838	01/04/2021	PFD FOOD SERVICES			322.05
INV KX681834	24/03/2021	PFD FOOD SERVICES	KLC Kiosk Refreshments March 2021	259.05	
INV KX723584	26/03/2021	PFD FOOD SERVICES	KLC Cleaning Materials March 2021	63.00	
<b>48</b> EFT31839	01/04/2021	DOMENICO PONTILLO			600.00
INV REIMBURSEMENT	26/03/2021	DOMENICO PONTILLO	REIMBURSEMENT Bond Refund Birthday Party 230121	600.00	
<b>49</b> EFT31840	01/04/2021	ROYAL LIFE SAVING SOCIETY WA			440.00
INV 133527	26/02/2021	ROYAL LIFE SAVING SOCIETY WA	KAC Onsite Code of Practice Safety Assessment Service 2021	440.00	
<b>50</b> EFT31841	01/04/2021	SOUND PRO			4,950.00
INV 0473	17/03/2021	SOUND PRO	Katanning Opera Sound & Lighting 270321	4,950.00	
<b>51</b> EFT31842	01/04/2021	SOUTH REGIONAL TAFE			479.92
INV I0014027	08/03/2021	SOUTH REGIONAL TAFE	TRAINING Auschem Skill Set Course AT & CK	330.10	

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INV I0014037	08/03/2021	SOUTH REGIONAL TAFE	TRAINING Auschem Skill Set Course AT	35.00	
INV A0002127	08/03/2021	SOUTH REGIONAL TAFE	TRAINING Credit Auschem Skill Set Concession Applied	-3.50	
INV I0014092	10/03/2021	SOUTH REGIONAL TAFE	TRAINING First Aid Course RM 25-260321	57.40	
INV I0014272	22/03/2021	SOUTH REGIONAL TAFE	TRAINING Working at Heights Skill Set Course RM	60.92	
<b>52</b> EFT31843	01/04/2021	SPORTSPOWER KATANNING			255.00
INV 21-00002709	24/03/2021	SPORTSPOWER KATANNING	KLC Social Basketball Gift Vouchers	255.00	
<b>53</b> EFT31844	01/04/2021	SWAGS n WAGS			867.75
INV S0000011497	19/03/2021	SWAGS n WAGS	GOVERNANCE Concert in the Park Gazebo	867.75	
<b>54</b> EFT31845	01/04/2021	SHENAE WATTS			130.00
INV REIMBURSEMENT	22/03/2021	SHENAE WATTS	REIMBURSEMENT Training Meals 160321 - 180321	130.00	
<b>55</b> EFT31846	01/04/2021	T-QUIP			1,205.10
INV 99694#7	18/03/2021	T-QUIP	PLANT Peruzzo Verti Mower Blades	467.10	
INV 99715#12	19/03/2021	T-QUIP	PLANT Peruzzo Verti Mower Flail Moulded	738.00	
<b>56</b> EFT31847	01/04/2021	TYREPOWER KATANNING			55.00
INV 143323	24/03/2021	TYREPOWER KATANNING	KA533 Mazda BT50 Tyre Rotation & Balance	55.00	
<b>57</b> EFT31848	01/04/2021	ALBANY V-BELT & RUBBER			614.46
INV 327873	16/03/2021	ALBANY V-BELT & RUBBER	KA25293 Filters for Servicing AUX Engine	215.77	
INV 327970	18/03/2021	ALBANY V-BELT & RUBBER	KA25566 John Deere Backhoe Air Filters	106.03	
INV 328451	24/03/2021	ALBANY V-BELT & RUBBER	PLANT V Belt Measuring Stick & Fuel Filter	292.66	
<b>58</b> EFT31849	01/04/2021	IT VISION AUSTRALIA PTY LTD			1,045.00
INV 34876	16/03/2021	IT VISION AUSTRALIA PTY LTD	ADMIN IT Support Changing Active Directory User Accounts	275.00	
INV 34907	19/03/2021	IT VISION AUSTRALIA PTY LTD	TRAINING Creditors & Debtors Course 170321	770.00	
<b>59</b> EFT31850	01/04/2021	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ( WALGA )			1,045.00
INV I3086205	26/02/2021	WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ( WALGA )	TRAINING Communities Local Government Act 1995 - Gallanagh Wood	1,045.00	

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Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
60 EFT31851	01/04/2021	WARREN BLACKWOOD WASTE			4,096.82
INV 00017358	22/03/2021	WARREN BLACKWOOD WASTE	WASTE Collection General 080321 - 190321	4,096.82	
61 EFT31852	01/04/2021	WA TRAFFIC PLANNING			880.00
INV 1235	09/03/2021	WA TRAFFIC PLANNING	WORKS Langaweira Rd Traffic Management Plan	385.00	
INV 1225	24/03/2021	WA TRAFFIC PLANNING	WORKS Warren Rd Traffic Management Plan	495.00	
62 EFT31853	01/04/2021	WATER CORPORATION			1,867.50
INV 9007684987	01/02/2021	WATER CORPORATION	WATER CHARGES Park Albion St 261120 - 280121	227.98	
INV 9007692098	22/03/2021	WATER CORPORATION	WATER CHARGES Daycare Conroy St 010321 - 300421	88.36	
INV 9007673962	23/03/2021	WATER CORPORATION	WATER CHARGES Standpipe Cullen St 200121 - 220321	758.67	
INV 9007679424	24/03/2021	WATER CORPORATION	WATER CHARGES Saleyard Daping St 010321 - 300421	129.70	
INV 9015649401	24/03/2021	WATER CORPORATION	WATER CHARGES 61A Conroy St 220121 - 230321	210.96	
INV 9007672871	24/03/2021	WATER CORPORATION	WATER CHARGES 19 Charles St 220121 - 230321	246.35	
INV 9015649399	24/03/2021	WATER CORPORATION	WATER CHARGES Service 61B Conroy St 010321 - 300421	205.48	
63 EFT31854	01/04/2021	SYNERGY			22,311.55
INV 977854430	15/03/2021	SYNERGY	GROUPED ELECTRICITY Charges 150221 - 150321	22,311.55	
64 EFT31855	01/04/2021	WURTH AUSTRALIA PTY LTD			156.70
INV 4307503554	19/03/2021	WURTH AUSTRALIA PTY LTD	PLANT Grinder Cutting & Grinding Disks & Flap Wheels	156.70	
65 EFT31856	06/04/2021	Palmzy Images			1,100.00
INV 14230	15/03/2021	Palmzy Images	HARMONY FESTIVAL Photography 120321 - 130321	1,100.00	
66 EFT31857	15/04/2021	AVANTGARDE TECHNOLOGIES			1,420.10
INV ES00001574	06/04/2021	AVANTGARDE TECHNOLOGIES	CCTV Quarterly Maintenance March 2021	1,420.10	

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Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
67	EFT31858	15/04/2021	REGIONAL RETAILERS PTY LTD		237.67
	INV 0083	26/03/2021	REGIONAL RETAILERS PTY LTD	YOUTH Snacks & Sausage Sizzle Supplies	75.67
	INV 0085	30/03/2021	REGIONAL RETAILERS PTY LTD	YOUTH Easter Crafternoon Supplies	162.00
68	EFT31859	15/04/2021	GYPSY KITCHEN CO		536.00
	INV 230321	06/04/2021	GYPSY KITCHEN CO	CATERING for Council OCM 230321	286.00
	INV 270321	06/04/2021	GYPSY KITCHEN CO	Katanning Opera Sweet Truffles	250.00
69	EFT31860	15/04/2021	VIETNAMESE CAFE PHO		300.00
	INV 09	13/03/2021	VIETNAMESE CAFE PHO	HARMONY FESTIVAL Lunch for Volunteers	300.00
70	EFT31861	15/04/2021	SAFEMASTER SAFETY SOLUTIONS		1,568.60
	INV 00019372	29/03/2021	SAFEMASTER SAFETY SOLUTIONS	KLC & ADMIN Inspection of Height Safety System	1,023.00
	INV 00019373	29/03/2021	SAFEMASTER SAFETY SOLUTIONS	KLC & ADMIN Inspection of Height Safety System	545.60
71	EFT31862	15/04/2021	Lillys Garden		200.00
	INV 174	25/03/2021	Lillys Garden	Katanning Opera Quince Paste & Beetroot Relish	200.00
72	EFT31863	15/04/2021	BGC Construction Pty Ltd		154,263.96
	INV 70674-06	30/03/2021	BGC Construction Pty Ltd	KATANNING COMMUNITY MEDICAL CENTRE Redevelopment of Old Shire Admin Progress Claim 6	115,424.09
	INV 70674-006	30/03/2021	BGC Construction Pty Ltd	KATANNING COMMUNITY MEDICAL CENTRE Variation 10 & 11 Progress Claim 6	17,545.08
	INV 70674-06	30/03/2021	BGC Construction Pty Ltd	KATANNING COMMUNITY MEDICAL CENTRE Variation 3 Progress Claim 6	19,116.79
	INV 70674-06	30/03/2021	BGC Construction Pty Ltd	KATANNING COMMUNITY MEDICAL CENTRE Variation 15 Progress 6	2,178.00
73	EFT31864	15/04/2021	Taste Of South Africa		300.00
	INV 28	31/03/2021	Taste Of South Africa	HARMONY FESTIVAL Grill n It Our Way Friday Food Night	300.00
74	EFT31865	15/04/2021	Paull & Warner Resources (PWR)		330.00
	INV S96906	01/04/2021	Paull & Warner Resources (PWR)	ADMIN BUILDING Inspection & Testing of Fire Indicator & Occupant Warning Panel March 2021	330.00
75	EFT31866	15/04/2021	BGL Solutions Pty Ltd		2,524.50
	INV 0004255	12/03/2021	BGL Solutions Pty Ltd	PARKS ANZAC Memorial & Wishing Well Grounds Maintenance 120321	264.00

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Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
INV 0004266	19/03/2021	BGL Solutions Pty Ltd	PARKS ANZAC Memorial & Wishing Well Grounds Maintenance 190321	264.00	
INV 0004274	26/03/2021	BGL Solutions Pty Ltd	KLC Quartermaine Oval Amendmax Renogyp High Cut & Turf Aeration Gypsum Installation	1,468.50	
INV 0004272	26/03/2021	BGL Solutions Pty Ltd	PARKS ANZAC Memorial & Wishing Well Grounds Maintenance 260321	264.00	
INV 0004281	01/04/2021	BGL Solutions Pty Ltd	PARKS ANZAC Memorial & Wishing Well Grounds Maintenance 010421	264.00	
<b>76</b> EFT31867	15/04/2021	Denise R Gobbart			3,000.00
INV REIMBURSEMENT	29/03/2021	Denise R Gobbart	REIMBURSEMENT of Relocation Expenses	3,000.00	
<b>77</b> EFT31868	15/04/2021	Greenwood (WA) Pty Ltd			2,640.00
INV IV00000000535	30/03/2021	Greenwood (WA) Pty Ltd	WORKS Power Line Clearing Consultant to Complete Pickup for Trees	2,640.00	
<b>78</b> EFT31869	15/04/2021	KATANNING SECURITY PROTECTION PTY LTD			540.00
INV 00000436	28/03/2021	KATANNING SECURITY PROTECTION PTY LTD	TOWN HALL Crowd Control 270321	540.00	
<b>79</b> EFT31870	15/04/2021	CANON AUSTRALIA PTY LTD			70.39
INV 8121086572	17/03/2021	CANON AUSTRALIA PTY LTD	LIBRARY Photocopier Reading March 2021	70.39	
<b>80</b> EFT31871	15/04/2021	West Australian Opera			5,500.00
INV 00015836	24/03/2021	West Australian Opera	Katanning Opera Final Payment	5,500.00	
<b>81</b> EFT31872	15/04/2021	Proform Civil Pty Ltd			7,744.00
INV 00467	31/03/2021	Proform Civil Pty Ltd	ROADS Blackspot Designs	7,744.00	
<b>82</b> EFT31873	15/04/2021	DOWN TO A T - AUCTIONEER & MC			560.00
INV 13032021	22/03/2021	DOWN TO A T - AUCTIONEER & MC	HARMONY FESTIVAL MC Services 130321	560.00	
<b>83</b> EFT31874	15/04/2021	Creative Lilies			9,003.50
INV 0017	15/03/2021	Creative Lilies	TOURISM ATTRACTION Destination Development Project & Travel Costs Payment One	9,003.50	
<b>84</b> EFT31875	15/04/2021	Golden West Initiatives			2,359.59
INV 1	31/03/2021	Golden West Initiatives	COMMUNITIES Muliti Cultural Women's Language Class	2,359.59	
<b>85</b> EFT31876	15/04/2021	Perth Medical Volunteers Inc.			456.00
INV 0029	30/03/2021	Perth Medical Volunteers Inc.	HARMONY FESTIVAL Medical Team Standby	456.00	

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Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
86 EFT31877	15/04/2021	Gilbert Wines			340.56
INV 00004974	08/03/2021	Gilbert Wines	Katanning Opera Various Wine	340.56	
87 EFT31878	15/04/2021	WA Contract Ranger Services P/L			6,563.70
INV 03222	02/04/2021	WA Contract Ranger Services P/L	ANIMAL CONTROL Ranger Relief 170321 - 010421	6,563.70	
88 EFT31879	15/04/2021	Handasyde's			50.00
INV 4589	26/03/2021	Handasyde's	Katanning Opera 5kg Conventional Strawberries	50.00	
89 EFT31880	15/04/2021	Vinofood Pty Ltd			440.40
INV 2207	19/03/2021	Vinofood Pty Ltd	Katanning Opera Pickled Pears & Rocky Road	440.40	
90 EFT31881	15/04/2021	KATANNING ICE CREAMERY			100.00
INV IV00000000009	24/03/2021	KATANNING ICE CREAMERY	HARMONY FESTIVAL Ten 4 Scoop Ice Cream Buckets	100.00	
91 EFT31882	15/04/2021	DAVE THOMAS			120.00
INV REIMBURSEMENT	30/03/2021	DAVE THOMAS	REIMBURSEMENT Cat Trap Bond Refund	120.00	
92 EFT31883	15/04/2021	Australian Slimline Trestles			2,475.00
INV 41532	31/03/2021	Australian Slimline Trestles	KLC Five Trestle Tables & Trolley Part Payment	2,475.00	
93 EFT31884	15/04/2021	CONNECT TECHNOLOGY AUSTRALIA			132.00
INV 90899	29/03/2021	CONNECT TECHNOLOGY AUSTRALIA	ADMIN IT Support IP Telephony Business Hour Support	132.00	
94 EFT31885	15/04/2021	AMPAC DEBT RECOVERY (WA) PTY LTD			2,728.00
INV 74461	31/03/2021	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES Debt Recovery March 2021	2,728.00	
95 EFT31886	15/04/2021	ANISH PEEDIKAYIL PUNNOOSE			6,007.50
INV 9	01/04/2021	ANISH PEEDIKAYIL PUNNOOSE	CLEANING Public Amenities March 2021	6,007.50	
96 EFT31887	15/04/2021	Arrow Computers			534.00
INV 2021/1740	16/03/2021	Arrow Computers	LIBRARY Epson Thermal Receipt Printer	534.00	
97 EFT31888	15/04/2021	AUSTRALIAN TAXATION OFFICE			33,336.00
INV PAYG	01/04/2021	AUSTRALIAN TAXATION OFFICE	PAYG PAY 20	33,336.00	

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<b>98</b> EFT31889	15/04/2021	BCITF			1,765.76
INV T92	29/03/2021	BCITF	BCITF FOR THE MONTH OF NOVEMBER 2020	60.01	
INV T92	29/03/2021	BCITF	BCITF FOR THE MONTH OF DECEMBER 2020	1,705.75	
<b>99</b> EFT31890	15/04/2021	BLIGHTS AUTO ELECTRICS			750.00
INV 15152	24/03/2021	BLIGHTS AUTO ELECTRICS	KA533 Mazda BT50 Fitting of Electric Brakes	750.00	
<b>100</b> EFT31891	15/04/2021	BURANDO HILL PROPERTIES PTY LTD			816.82
INV #KAT18853	31/03/2021	BURANDO HILL PROPERTIES PTY LTD	SALEYARDS Hose Fire Fighting Fitout	816.82	
<b>101</b> EFT31892	15/04/2021	CANNON HYGIENE			89.33
INV 97007443	15/03/2021	CANNON HYGIENE	PIESSE LAKE Public Toilets Hygiene Bins 300321 - 290621	55.83	
INV 97007442	15/03/2021	CANNON HYGIENE	PIESSE LAKE Public Toilets Hygiene Bins 120321 - 290321	33.50	
<b>102</b> EFT31893	15/04/2021	COCA-COLA AMATIL			289.60
INV 225244843	01/04/2021	COCA-COLA AMATIL	KLC Kiosk Refreshments April 2021	289.60	
<b>103</b> EFT31894	15/04/2021	GERALDINE NOMINEES T/A DAIMLER TRUCKS			67,932.04
INV E3011	30/03/2021	GERALDINE NOMINEES T/A DAIMLER TRUCKS	KA1808 Saleyards Fuso Canter	67,932.04	
<b>104</b> EFT31895	15/04/2021	EMU LANE PTY LTD			219.50
INV 1-784	26/03/2021	EMU LANE PTY LTD	HARMONY FESTIVAL Breakfast for Volunteers	219.50	
<b>105</b> EFT31896	15/04/2021	Enchanted Characters			3,745.50
INV 0067	12/03/2021	Enchanted Characters	HARMONY FESTIVAL Stiltwalkers Roaming Entertainment	3,745.50	
<b>106</b> EFT31897	15/04/2021	ENVIRONMENTAL INDUSTRIES			36,799.52
INV 13602	24/03/2021	ENVIRONMENTAL INDUSTRIES	AAPG Claim Fifteen Skate Park Works	7.68	
INV 13602	24/03/2021	ENVIRONMENTAL INDUSTRIES	AAPG Claim Fifteen Stainless Steel Lockable Box	6,461.40	
INV 13602	24/03/2021	ENVIRONMENTAL INDUSTRIES	AAPG Claim Fifteen Variation Tube Stock	1,701.41	
INV 13602	24/03/2021	ENVIRONMENTAL INDUSTRIES	AAPG Claim Fifteen Variation Flagpole Lions Park	4,164.82	
INV 13602	24/03/2021	ENVIRONMENTAL INDUSTRIES	AAPG Claim Fifteen Skatepark Dimming & GPO Bollard	17,769.54	

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INV 13602	24/03/2021	ENVIRONMENTAL INDUSTRIES	AAPG Claim Fifteen Variation Irrigation Roundabout	2,844.67	
INV 13602	24/03/2021	ENVIRONMENTAL INDUSTRIES	AAPG Claim Fifteen Blue Metal to Creek	3,850.00	
<b>107</b> EFT31898	15/04/2021	RAY FORD SIGNS			11,171.05
INV 12068	10/03/2021	RAY FORD SIGNS	HARMONY FESTIVAL Various Signage	11,149.82	
INV 12099	01/04/2021	RAY FORD SIGNS	DEPOT BUILDINGS Sticker for Defib Machine	21.23	
<b>108</b> EFT31899	15/04/2021	L. E. GARSTONE PLUMBING			3,488.98
INV 000569	07/04/2021	L. E. GARSTONE PLUMBING	SALEYARDS Replacement Chlorinator	3,488.98	
<b>109</b> EFT31900	15/04/2021	GINO ILLIANO			400.00
INV 00334	16/03/2021	GINO ILLIANO	HARMONY FESTIVAL Entertainment Sound & Equipment Hire	400.00	
<b>110</b> EFT31901	15/04/2021	GRAHAM'S SMALL MOTOR CENTRE	PLANT Chainsaw Sharpener Bars & Sprockets		1,600.00
INV V56	08/03/2021	GRAHAM'S SMALL MOTOR CENTRE	PLANT Chainsaw Sharpener Bars & Sprockets	1,600.00	
<b>111</b> EFT31902	15/04/2021	GRANDE FOOD SERVICE			209.78
INV 4176666	30/03/2021	GRANDE FOOD SERVICE	KLC Kiosk Refreshments March 2021	209.78	
<b>112</b> EFT31903	15/04/2021	GREAT SOUTHERN FUEL SUPPLIES			7,893.72
INV 17002611	02/03/2021	GREAT SOUTHERN FUEL SUPPLIES	PLANT Bar & Chain Oil	216.73	
INV 17002611	02/03/2021	GREAT SOUTHERN FUEL SUPPLIES	PLANT Grease for Whole Depot	230.44	
INV 17002611	02/03/2021	GREAT SOUTHERN FUEL SUPPLIES	PLANT Chain Oil	98.64	
INV 17002731	25/03/2021	GREAT SOUTHERN FUEL SUPPLIES	PLANT 20kg Grease for Refuse Site & Gardeners Shed	433.47	
INV 17002749	29/03/2021	GREAT SOUTHERN FUEL SUPPLIES	KA25381 Case Loader Gearbox Oil	112.87	
INV FUELCRDSMARCH21	31/03/2021	GREAT SOUTHERN FUEL SUPPLIES	FUEL Cards March 2021	6,801.57	
<b>113</b> EFT31904	15/04/2021	GREAT SOUTHERN WEEKENDER			594.00
INV 32611	25/03/2021	GREAT SOUTHERN WEEKENDER	YOUTH National Youth Week 12 x 3 Advert	297.00	
INV 32610	25/03/2021	GREAT SOUTHERN WEEKENDER	YOUTH National Youth Week 12 x 3 Advert	297.00	
<b>114</b> EFT31905	15/04/2021	JR & A HERSEY PTY LTD			264.00
INV 00046071	30/03/2021	JR & A HERSEY PTY LTD	WORKS Stop Board Sleepers	264.00	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
115	EFT31906	15/04/2021	KATANNING HISTORICAL SOCIETY			10,000.00
	INV 310321	31/03/2021	KATANNING HISTORICAL SOCIETY	COMMUNITY GRANTS Funds to Restore & Maintain the Katanning Historical Society Buildings	10,000.00	
116	EFT31907	15/04/2021	INDUSTRIAL AUTOMATION AUSTRALIA			3,220.25
	INV 14286	25/03/2021	INDUSTRIAL AUTOMATION AUSTRALIA	STANDPIPE UPGRADES Variation Standpipe & Tank	627.00	
	INV 14286	25/03/2021	INDUSTRIAL AUTOMATION AUSTRALIA	STANDPIPE UPGRADES Various WI-SP Support	2,593.25	
117	EFT31908	15/04/2021	KATANNING TOY LIBRARY			530.00
	INV 101	08/03/2021	KATANNING TOY LIBRARY	LIBRARY Toy Library Yearly Subscription	130.00	
	INV 101	08/03/2021	KATANNING TOY LIBRARY	HARMONY FESTIVAL Kids Zone Activity	400.00	
118	EFT31909	15/04/2021	KATANNING TRAILER REPAIRS PTY LTD			1,000.00
	INV 339	23/03/2021	KATANNING TRAILER REPAIRS PTY LTD	1EKH462 Ford Ranger New Tow Hitch Attachment	1,000.00	
119	EFT31910	15/04/2021	WESFARMERS KLEENHEAT GAS PTY LTD			122.49
	INV 21746711	31/03/2021	WESFARMERS KLEENHEAT GAS PTY LTD	SALEYARDS Gas Refill for Canteen March 2021	122.49	
120	EFT31911	15/04/2021	KATANNING MENS SHED			240.00
	INV 33	26/03/2021	KATANNING MENS SHED	HARMONY FESTIVAL Construction Wooden Frames & Surrounds Photo Props	240.00	
121	EFT31912	15/04/2021	KOWALDS NEWS & GLASSHOUSE			827.18
	INV I0000020449	11/03/2021	KOWALDS NEWS & GLASSHOUSE	ADMIN Stationery March 2021	606.98	
	INV I0000020461	12/03/2021	KOWALDS NEWS & GLASSHOUSE	HARMONY FESTIVAL Covid Supplies Four Boxes of Pens	90.00	
	INV I0000020613	25/03/2021	KOWALDS NEWS & GLASSHOUSE	YOUTH Supplies Files	36.20	
	INV SN00003931032021	31/03/2021	KOWALDS NEWS & GLASSHOUSE	STATIONERY Newspapers March 2021	94.00	
122	EFT31913	15/04/2021	KATANNING SENIOR HIGH SCHOOL			400.00
	INV 12806	29/03/2021	KATANNING SENIOR HIGH SCHOOL	HARMONY FESTIVAL Country Week Students Set Up Contribution	400.00	
123	EFT31914	15/04/2021	Katanning H Hardware			176.72
	INV 101027057	10/03/2021	Katanning H Hardware	WORKS Effluent Maintenance 100mm Joiner	3.99	
	INV 103000375	16/03/2021	Katanning H Hardware	PLANT Batteries for Label Maker	5.50	

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INV 102010920	29/03/2021	Katanning H Hardware	1EKH462 Ford Ranger Bolts for Hitch & Batteries for Light	50.25	
INV 102010973	31/03/2021	Katanning H Hardware	PLANT Bolts for Bench Grinder	37.25	
INV 101028014	31/03/2021	Katanning H Hardware	KA25419 John Deere Grader Steel for Hitch	53.03	
INV 101028086	01/04/2021	Katanning H Hardware	KA09 Blue Tarp	10.45	
INV 102011021	03/04/2021	Katanning H Hardware	PLANT Volvo Excavator Bolt for Bracket	16.25	
<b>124</b> EFT31915	15/04/2021	LANDGATE ADMIN			2,505.90
INV 68096755	25/03/2021	LANDGATE ADMIN	ADMIN Slip Subscription & License Management Fee	2,505.90	
<b>125</b> EFT31916	15/04/2021	A LAURINO & CO			704.00
INV 2102	15/03/2021	A LAURINO & CO	AMHERST VILLAGE Repairs to Roof Tiles Unit Four & Five	704.00	
<b>126</b> EFT31917	15/04/2021	NATIONAL LIVESTOCK REPORTING SERVICE			1,237.50
INV 2400011774	31/03/2021	NATIONAL LIVESTOCK REPORTING SERVICE	SALEYARDS Livestock Report March 2021	1,237.50	
<b>127</b> EFT31918	15/04/2021	NEW LODGE MOTEL			1,005.00
INV 1618	29/03/2021	NEW LODGE MOTEL	WA Opera Staff & SoundPro Staff Accommodation	1,005.00	
<b>128</b> EFT31919	15/04/2021	NATASSIA SHIRAZEE			185.05
INV REIMBURSEMENT	29/03/2021	NATASSIA SHIRAZEE	Katanning Opera Hamper Supplies	185.05	
<b>129</b> EFT31920	15/04/2021	OFFICE OF THE AUDITOR GENERAL			2,420.00
INV 321/2021	26/03/2021	OFFICE OF THE AUDITOR GENERAL	ADMIN Audit Roads to Recovery Annual Report Year Ended 300621	2,420.00	
<b>130</b> EFT31921	15/04/2021	OFFICE WORKS BUSINESS DIRECT			101.65
INV 15491215	05/02/2021	OFFICE WORKS BUSINESS DIRECT	LIBRARY Storage Boxes for Program Materials	101.65	
<b>131</b> EFT31922	15/04/2021	BURGESS RAWSON (WA) PTY LTD			1,499.24
INV 11214	01/04/2021	BURGESS RAWSON (WA) PTY LTD	WATER CHARGES Garden Austral Tce 270121 - 250321	445.08	
INV 11213	01/04/2021	BURGESS RAWSON (WA) PTY LTD	WATER CHARGES Garden Austral Tce 270121 - 250321	26.36	
INV 11212	01/04/2021	BURGESS RAWSON (WA) PTY LTD	WATER CHARGES Garden Dore St 270121 - 250321	161.05	
INV 11210	01/04/2021	BURGESS RAWSON (WA) PTY LTD	WATER CHARGES Standpipe Austral Tce 290121 - 290321	234.26	
INV 11209	01/04/2021	BURGESS RAWSON (WA) PTY LTD	WATER CHARGES Garden Austral Tce 011020 - 261120	632.49	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
132	EFT31923	15/04/2021	STEWART & HEATON CLOTHING CO			445.06
	INV 3338398	18/03/2021	STEWART & HEATON CLOTHING CO	BFB Uniforms Brigade Members	445.06	
133	EFT31924	15/04/2021	TEGAN MATHESON			400.00
	INV 001	16/03/2021	TEGAN MATHESON	HARMONY FESTIVAL Kids Zone Coordination	400.00	
134	EFT31925	15/04/2021	TUDOR HOUSE (WA) PTY LTD			735.00
	INV 4762	10/03/2021	TUDOR HOUSE (WA) PTY LTD	HARMONY FESTIVAL Flag Bunting Decorations 2021	735.00	
135	EFT31926	15/04/2021	TUTT BRYANT EQUIPMENT			134.00
	INV 008466219	26/03/2021	TUTT BRYANT EQUIPMENT	PLANT Yanmar Mini Excavator Teeth & Teeth Adaptors	134.00	
136	EFT31927	15/04/2021	TYREPOWER KATANNING			2,221.95
	INV 143097	22/03/2021	TYREPOWER KATANNING	PLANT Various New Tyres	1,635.00	
	INV 143296	23/03/2021	TYREPOWER KATANNING	KA0287 Mitsubishi Canter Tiptruck Spare Wheel Replacement	68.95	
	INV 143282	23/03/2021	TYREPOWER KATANNING	1EKH462 Ford Ranger Tow Hitch	518.00	
137	EFT31928	15/04/2021	ALBANY V-BELT & RUBBER			211.27
	INV 328469	24/03/2021	ALBANY V-BELT & RUBBER	KA24397 Integrated Toolcarrier Hydraulic Filters	211.27	
138	EFT31929	15/04/2021	IT VISION AUSTRALIA PTY LTD			550.00
	INV 34931	26/03/2021	IT VISION AUSTRALIA PTY LTD	RATES Changes to Instalment Notices	550.00	
139	EFT31930	15/04/2021	WARREN BLACKWOOD WASTE			4,096.82
	INV 00017360	05/04/2021	WARREN BLACKWOOD WASTE	WASTE Collection General 220321 - 020421	4,096.82	
140	EFT31931	15/04/2021	WA TRAFFIC PLANNING			385.00
	INV 1251	26/03/2021	WA TRAFFIC PLANNING	WORKS Traffic Management Plan ANZAC Day	385.00	
141	EFT31932	15/04/2021	WATER CORPORATION			13,093.24
	INV 9007674666	25/03/2021	WATER CORPORATION	WATER Charges KAC Claude St 200121 - 220321	505.91	
	INV 9015188852	25/03/2021	WATER CORPORATION	WATER Charges Car Park 89 Clive St 220121 - 240321	468.51	
	INV 9007675378	25/03/2021	WATER CORPORATION	WATER Charges Sports Ground Conroy St 220121 - 240321	191.75	

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INV 9017943102	26/03/2021	WATER CORPORATION	WATER Charges 25 Marmion St 270121 - 250321	310.29	
INV 9022529707	29/03/2021	WATER CORPORATION	WATER Charges Paddock Crosby St 280121 - 260321	2,163.58	
INV 9007680644	29/03/2021	WATER CORPORATION	WATER CHARGES Standpipe Baker St 280121 - 260321	807.93	
INV 9007680724	29/03/2021	WATER CORPORATION	WATER CHARGES Yard Pemble St 280121 - 260321	3,631.40	
INV 9007680708	29/03/2021	WATER CORPORATION	WATER CHARGES House Crosby St 280121 - 260321	80.72	
INV 9007688494	29/03/2021	WATER CORPORATION	WATER CHARGES Centre Braeside Rd 010321 - 300421	191.75	
INV 9018411079	29/03/2021	WATER CORPORATION	WATER CHARGES Unit 1/6 Hill Way 280121 - 260321	295.68	
INV 9018411087	29/03/2021	WATER CORPORATION	WATER CHARGES Unit 2/6 Hill Way 280121 - 260321	253.66	
INV 9007680716	29/03/2021	WATER CORPORATION	WATER CHARGES Showgrounds Pemble St 280121 - 260321	680.66	
INV 9007683714	30/03/2021	WATER CORPORATION	WATER CHARGES Vacant Land Aberdeen St 290121 - 290321	1,445.12	
INV 9007684987	30/03/2021	WATER CORPORATION	WATER CHARGES Park Albion St 280121 - 290321	211.62	
INV 9007684864	30/03/2021	WATER CORPORATION	WATER CHARGES Playground Albion St 280121 - 290321	276.93	
INV 9007681022	30/03/2021	WATER CORPORATION	WATER CHARGES Library 14 Austral Tce 290121 - 290321	148.34	
INV 9007681057	30/03/2021	WATER CORPORATION	WATER CHARGES Hall Austral Tce 290121 - 290321	121.54	
INV 9007688427	30/03/2021	WATER CORPORATION	WATER CHARGES Paddock Kojonup 280121 - 290321	2.66	
INV 9007680944	30/03/2021	WATER CORPORATION	WATER CHARGES Medical Centre 8 Austral 290121 - 290321	99.62	
INV 9010523500	30/03/2021	WATER CORPORATION	WATER CHARGES Vacant Land Aberdeen St 290121 - 290321	210.62	
INV 9007681655	31/03/2021	WATER CORPORATION	WATER Charges Shed Cornwall St 290121 - 300321	7.99	
INV 9007681145	31/03/2021	WATER CORPORATION	WATER Charges Centre 42 Austral 280121 - 300321	78.33	
INV 9010435295	31/03/2021	WATER CORPORATION	WATER Charges Centre 52 Austral Tce 280121 - 300321	908.63	
<b>142</b> EFT31933	15/04/2021	SYNERGY			9,999.93
INV 638847540	31/03/2021	SYNERGY	ELECTRICITY Charges Unmetered Powerwatch 020321 - 310321	344.18	
INV 338348270	01/04/2021	SYNERGY	ELECTRICITY Charges Streetlighting 040321 - 010421	9,655.75	
<b>143</b> EFT31934	15/04/2021	WESTRAC EQUIPMENT P/L			71.54
INV 5625346	31/03/2021	WESTRAC EQUIPMENT P/L	KA24397 Integrated Toolcarrier Front Diff Pinion Seal	71.54	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
144	EFT31935	15/04/2021	WYWURRY ELECTRICAL			690.75
	INV 4982	29/03/2021	WYWURRY ELECTRICAL	TOWN HALL Fault Find Hot Water System Kitchen & Replace Flow Switch	690.75	
145	EFT31936	23/04/2021	Westcoast Profilers			229,334.73
	INV 24590	25/03/2021	Westcoast Profilers	PIESSE LAKE Stormwater Drainage & Retaining Walls	229,334.73	
146	EFT31937	23/04/2021	BGC Construction Pty Ltd			26,862.89
	INV 70667-09	13/04/2021	BGC Construction Pty Ltd	GREAT SOUTHERN AGED ACCOMMODATION Preliminaries & Provisional Sums Claim 9	26,862.89	
147	EFT31938	23/04/2021	Activate Motivate			1,365.00
	INV 0000011	07/04/2021	Activate Motivate	KLC Seniors Gym Session & CaLD & Noongar Ladies Circuit 020321 - 310321	480.00	
	INV 0000010	07/04/2021	Activate Motivate	KLC Ladies Fitness Power Fit & BoxFit Classes 020321 - 010421	885.00	
148	EFT31939	23/04/2021	Katanning Tiling Service			6,777.98
	INV IV00000000091	08/04/2021	Katanning Tiling Service	AMHERST Unit 4 Bathroom Renovations	5,837.59	
	INV IV00000000091	08/04/2021	Katanning Tiling Service	AMHERST Unit 4 Bathroom Renovations Extra Tiling	940.39	
149	EFT31940	23/04/2021	Studio 23 Photography			270.00
	INV 180421	17/04/2021	Studio 23 Photography	YOUTH April School Holidays Skate Park Event Photography 150421	270.00	
150	EFT31941	23/04/2021	Great Southern Distilling Company			760.00
	INV 6122	19/04/2021	Great Southern Distilling Company	ADMIN 20 Litres Alcohol Based Sanitising Spray	760.00	
151	EFT31942	23/04/2021	BGL Solutions Pty Ltd			4,141.50
	INV 0004271	26/03/2021	BGL Solutions Pty Ltd	AAPG Grounds Maintenance 260321	1,265.00	
	INV 0004282	02/04/2021	BGL Solutions Pty Ltd	AAPG Grounds Maintenance 020421	1,265.00	
	INV 0004283	06/04/2021	BGL Solutions Pty Ltd	AAPG Grounds Maintenance 060421	1,611.50	
152	EFT31943	23/04/2021	Liberty Oil Australia Pty Ltd			11,831.00
	INV FI314000901	07/04/2021	Liberty Oil Australia Pty Ltd	FUEL Bulk Diesel April 2021	11,831.00	
153	EFT31944	23/04/2021	Southwest Civil Services Pty Ltd			2,607.00
	INV IV00000000054	30/03/2021	Southwest Civil Services Pty Ltd	ROADS Brick Paved Island & Extension of Culvert Section K	2,607.00	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
154	EFT31945	23/04/2021	KATANNING SECURITY PROTECTION PTY LTD			588.00
	INV 00000445	16/04/2021	KATANNING SECURITY PROTECTION PTY LTD	KLC Security Alarm Responses Sprig Bar 130421 - 140421	588.00	
155	EFT31946	23/04/2021	Trash Test Dummies PTY LTD			2,531.54
	INV 0202	23/02/2021	Trash Test Dummies PTY LTD	TOWN HALL Final 50% Fee Splash Test Dummies Performance	2,475.00	
	INV 0216	09/04/2021	Trash Test Dummies PTY LTD	TOWN HALL 5% Ticket Sales Royalties	56.54	
156	EFT31947	23/04/2021	Sam's Welding and Maintenance			1,125.00
	INV 001	12/03/2021	Sam's Welding and Maintenance	SALEYARDS Repairs & Modifications to Gates	1,125.00	
157	EFT31948	23/04/2021	KATANNING ICE CREAMERY	YOUTH April School Holidays Skate Event Ice Cream		643.00
	INV IV00000000010	15/04/2021	KATANNING ICE CREAMERY	YOUTH April School Holidays Skate Event Ice Cream	643.00	
158	EFT31949	23/04/2021	AUSTRALIAN TAXATION OFFICE			29,768.00
	INV PAYG	14/04/2021	AUSTRALIAN TAXATION OFFICE	PAYG PAY 21	29,768.00	
159	EFT31950	23/04/2021	AUSTRALIA'S SOUTH WEST			139.00
	INV 20210161	08/04/2021	AUSTRALIA'S SOUTH WEST	HARMONY FESTIVAL Events Membership 300621	139.00	
160	EFT31951	23/04/2021	THE DAILY GRIND CAFE			300.00
	INV 81	31/03/2021	THE DAILY GRIND CAFE	HARMONY FESTIVAL Grill 'n' It Our Way	300.00	
161	EFT31952	23/04/2021	DENISE GALLANAGH WOOD			155.09
	INV REIMBURSEMENT	29/03/2021	DENISE GALLANAGH WOOD	REIMBURSEMENT Communities Breakfast & Dinner 220321 - 230321	84.70	
	INV REIMBURSEMENT	29/03/2021	DENISE GALLANAGH WOOD	REIMBURSEMENT OMI Awards Night Dinner & Parking	70.39	
162	EFT31953	23/04/2021	ELLENBY TREE FARM PTY LTD			968.00
	INV 27779	13/04/2021	ELLENBY TREE FARM PTY LTD	WORKS Clive Street West Footpath Pyrus Bet x Call "Edgewood"	968.00	
163	EFT31954	23/04/2021	GREAT SOUTHERN FLOOR COVERINGS			356.00
	INV 2970	08/04/2021	GREAT SOUTHERN FLOOR COVERINGS	LIBRARY Outdoor Rug	356.00	
164	EFT31955	23/04/2021	GREAT SOUTHERN WEEKENDER			297.00
	INV 31468	21/01/2021	GREAT SOUTHERN WEEKENDER	COUNCIL Donations Colour Ad Australia 2021	297.00	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
165	EFT31956	23/04/2021	J P PROMOTIONS PTY LTD			654.50
	INV 22339	24/03/2021	J P PROMOTIONS PTY LTD	ADMIN Calico Bag with Shire Logo for Training/PPE	654.50	
166	EFT31957	23/04/2021	KATANNING BETTA HOME LIVING			866.00
	INV 35810015250	06/01/2021	KATANNING BETTA HOME LIVING	LIBRARY Dishwasher Microwave & Fan	866.00	
167	EFT31958	23/04/2021	KATANNING DISTRICTS CARPET CARE			220.00
	INV 48	08/04/2021	KATANNING DISTRICTS CARPET CARE	KLC Sprigg Bar Seasonal Carpet Cleaning	220.00	
168	EFT31959	23/04/2021	KATANNING COUNTRY CLUB INCORPORATED			26,218.40
	INV 02709	08/04/2021	KATANNING COUNTRY CLUB INCORPORATED	KATANNING COUNTRY CLUB Installation of Strategic Fire Fighting Tanks Round Drive	26,218.40	
169	EFT31960	23/04/2021	KOBEELYA CONFERENCE CENTRE			300.00
	INV 3949	07/04/2021	KOBEELYA CONFERENCE CENTRE	YOUTH April School Holidays Skate Sculpture Accommodation	300.00	
170	EFT31961	23/04/2021	Katanning H Hardware			170.40
	INV 101028061	01/04/2021	Katanning H Hardware	REFUSE SITE Chicken Wire & Star Pickets	170.40	
171	EFT31962	23/04/2021	LESLEY BALINSKI			1,600.00
	INV 11	08/04/2021	LESLEY BALINSKI	YOUTH Youth Theatre Facilitation 310321 - 240621	1,100.00	
	INV 10	08/04/2021	LESLEY BALINSKI	HARMONY FESTIVAL Friday Food Night MC 120321	300.00	
	INV 10	08/04/2021	LESLEY BALINSKI	HARMONY FESTIVAL Kids Zone Event Coordination & Festival Assistance 130321	200.00	
172	EFT31963	23/04/2021	DHU SOUTH ELECTRICAL (T/A LEVITZKE HOLDINGS PTY LTD)			104.50
	INV 3211	13/04/2021	DHU SOUTH ELECTRICAL (T/A LEVITZKE HOLDINGS PTY LTD)	AMHERST Unit 9 Air conditioner Assessment	104.50	
173	EFT31964	23/04/2021	MARKETFORCE PTY LTD			9,681.56
	INV 36455	23/03/2021	MARKETFORCE PTY LTD	TOURISM Video Production Katanning Harmony Festival 2021	9,681.56	
174	EFT31965	23/04/2021	Message Media			211.50
	INV 01299385	31/03/2021	Message Media	BFB SMS Messages March 2021	211.50	
175	EFT31966	23/04/2021	MARKET CREATIONS			330.00
	INV 16307	29/03/2021	MARKET CREATIONS	ADMIN IT Support Document Preservation of Electronic Records	330.00	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
176	EFT31967	23/04/2021	QFH MULTIPARTS			759.80
	INV 904345769	17/03/2021	QFH MULTIPARTS	WORKS Uniform Boots for New Starter	189.95	
	INV 904382157	24/03/2021	QFH MULTIPARTS	WORKS Three Pairs Steel Capped Work Boots	569.85	
177	EFT31968	23/04/2021	OFFICE OF THE AUDITOR GENERAL			60,500.00
	INV 316/2021	26/03/2021	OFFICE OF THE AUDITOR GENERAL	ADMIN Audit Fee Year Ended 300620	60,500.00	
178	EFT31969	23/04/2021	OFFICE WORKS BUSINESS DIRECT			80.33
	INV 16216851	18/03/2021	OFFICE WORKS BUSINESS DIRECT	OTHER CULTURE A3 Display Frame & Freight	80.33	
179	EFT31970	23/04/2021	JAMES DANIELS PAINTING AND DECORATING			16,554.48
	INV 210421	06/04/2021	JAMES DANIELS PAINTING AND DECORATING	AMHERST Downpipe & Eave Painting Various Units Final Payment	16,554.48	
180	EFT31971	23/04/2021	ALBANY PRINTERS			145.00
	INV 00045411	28/02/2021	ALBANY PRINTERS	KLC Term 1 Timetable 2021	145.00	
181	EFT31972	23/04/2021	SECURE CORPORATION PTY LTD T/A SOUTHERN LOCK SECURITY			140.43
	INV 7052	01/04/2021	SECURE CORPORATION PTY LTD T/A SOUTHERN LOCK SECURITY	AMDIN Alarm Monitoring Service Fee March 2021	140.43	
182	EFT31973	23/04/2021	SEEK LIMITED			313.50
	INV 97424668	01/04/2021	SEEK LIMITED	ADMIN Advertisement Vacant Positions	313.50	
183	EFT31974	23/04/2021	FUTURE TECH BUSINESS SYSTEMS PTY LTD T/AS SOS OFFICE EQUIPMENT			64.31
	INV 569686	31/03/2021	FUTURE TECH BUSINESS SYSTEMS PTY LTD T/AS SOS OFFICE EQUIPMENT	KLC Photocopier Meter Reading March 21	64.31	
184	EFT31975	23/04/2021	STEWART & HEATON CLOTHING CO			177.13
	INV 3343390	29/03/2021	STEWART & HEATON CLOTHING CO	BFB Uniforms PPE Smaller Sizes	177.13	
185	EFT31976	23/04/2021	TEGAN MATHESON			1,250.00
	INV 002	07/04/2021	TEGAN MATHESON	YOUTH Easter Crafternoon Planning & Coordination of Event 2021	150.00	
	INV 003	08/04/2021	TEGAN MATHESON	YOUTH Theatre Facilitation 310321 - 240621	1,100.00	
186	EFT31977	23/04/2021	P.I.C. ENTERPRISES PTY LTD T/AS WA LIBRARY SUPPLIES			293.00
	INV 00124368	16/03/2021	P.I.C. ENTERPRISES PTY LTD T/AS WA LIBRARY SUPPLIES	LIBRARY Patron Trolley & DVD Label Stickers	293.00	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
187	EFT31978	23/04/2021	WARREN BLACKWOOD WASTE			4,694.05
	INV 00017359	29/03/2021	WARREN BLACKWOOD WASTE	WASTE Collection Recycling 220321 - 240321	4,694.05	
188	EFT31979	30/04/2021	Westcoast Profilers			198,091.54
	INV 24624	31/03/2021	Westcoast Profilers	ROADS Warren Rd & Creek St Repair Correct & Resurface	198,091.54	
189	EFT31980	30/04/2021	BGL Solutions Pty Ltd			3,950.01
	INV 0004289	09/04/2021	BGL Solutions Pty Ltd	AAPG Grounds Maintenance 090421	1,265.00	
	INV 0004302	11/04/2021	BGL Solutions Pty Ltd	AAPG Sprinkler Repairs Various Stations	306.90	
	INV 0004303	11/04/2021	BGL Solutions Pty Ltd	LIONS PARK Sprinkler Repairs Various Stations	249.15	
	INV 0004304	11/04/2021	BGL Solutions Pty Ltd	PARKS Anzac Memorial & Wishing Well Grounds Maintenance 110421	264.00	
	INV 0004308	15/04/2021	BGL Solutions Pty Ltd	ADMIN BUILDING Grounds Maintenance 150421	335.96	
	INV 0004309	16/04/2021	BGL Solutions Pty Ltd	AAPG Grounds Maintenance 090421	1,265.00	
	INV 0004310	16/04/2021	BGL Solutions Pty Ltd	PARKS Anzac Memorial & Wishing Well Grounds Maintenance 160421	264.00	
190	EFT31981	30/04/2021	Kim's Kitchen & Catering			1,000.00
	INV 089	15/04/2021	Kim's Kitchen & Catering	YOUTH National Youth Week Supply & Prepare Salads & Burgers	1,000.00	
191	EFT31982	30/04/2021	D F Thomsen			19,912.00
	INV 0052	30/03/2021	D F Thomsen	WORKS Fairfield Road Hire Semi Truck to Cart Gravel	19,912.00	
192	EFT31983	30/04/2021	ISABEL COLLIS			400.00
	INV 001	13/03/2021	ISABEL COLLIS	HARMONY FESTIVAL Kids Entertainment Facepainting	400.00	
193	EFT31984	30/04/2021	WA Contract Ranger Services P/L			6,320.60
	INV 03253	17/04/2021	WA Contract Ranger Services P/L	ANIMAL CONTORL Ranger Relief 060421 - 160421	6,320.60	
194	EFT31985	30/04/2021	KERRY RODD			30.00
	INV REIMBURSEMENT	27/04/2021	KERRY RODD	REIMBURSEMENT Overpayment of Dog Registration	30.00	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
195	EFT31986	30/04/2021	WACHS GS Population Health			880.00
	INV REIMBURSEMENT	22/04/2021	WACHS GS Population Health	REIMBURSEMENT Refund of Deposit Paid Unit 11	880.00	
196	EFT31987	30/04/2021	A D CONTRACTORS			624.80
	INV 00230291	15/04/2021	A D CONTRACTORS	ROADS Emulsion Required for Road Works	624.80	
197	EFT31988	30/04/2021	ALBANY RECORDS MANAGEMENT			165.00
	INV 008933	31/03/2021	ALBANY RECORDS MANAGEMENT	ADMIN Confidential Document Destruction Two Bins	165.00	
198	EFT31989	30/04/2021	AUSTRALIA POST			609.51
	INV 1010467336	03/04/2021	AUSTRALIA POST	DAILY POSTAGE Fees March 2021	609.51	
199	EFT31990	30/04/2021	AYTON BAESJOU PLANNING			7,500.00
	INV 2483	07/04/2021	AYTON BAESJOU PLANNING	PLANNING Consultant Fee March 2021	7,500.00	
200	EFT31991	30/04/2021	BROWN GEOTECHNICAL			1,320.00
	INV 20067.4	31/03/2021	BROWN GEOTECHNICAL	PIESSE LAKE Geotechnical Investigation Bulk Earthworks	1,320.00	
201	EFT31992	30/04/2021	BLIGHTS AUTO ELECTRICS			184.00
	INV 15160	25/03/2021	BLIGHTS AUTO ELECTRICS	PLANT Screwdrivers & Step Drill Bits	184.00	
202	EFT31993	30/04/2021	BOC GASES AUSTRALIA			100.49
	INV 4028066556	29/03/2021	BOC GASES AUSTRALIA	GAS Bottles Refill Various Shire Properties March 2021	100.49	
203	EFT31994	30/04/2021	CLEVER PATCH			724.00
	INV 398356	07/04/2021	CLEVER PATCH	YOUTH April School Holidays Skate Decks & Tie Dye	724.00	
204	EFT31995	30/04/2021	COCA-COLA AMATIL			438.77
	INV 225358217	15/04/2021	COCA-COLA AMATIL	KLC Kiosk Refreshments April 2021	438.77	
205	EFT31996	30/04/2021	GRAHAM'S SMALL MOTOR CENTRE			46.00
	INV W9	31/03/2021	GRAHAM'S SMALL MOTOR CENTRE	PLANT Capacitor for Small Generators	46.00	
206	EFT31997	30/04/2021	HART SPORT			542.00
	INV 10108642	07/04/2021	HART SPORT	KLC HART Electronic Pistol Set & Athletics Marking Pins	542.00	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
207	EFT31998	30/04/2021	HOWARD & HEAVER ARCHITECTS			1,103.44
	INV 00006462	19/04/2021	HOWARD & HEAVER ARCHITECTS	GREAT SOUTHERN AGED ACCOMMODATION Construction Management Contract Administration 95%	1,103.44	
208	EFT31999	30/04/2021	iiNET LIMITED			79.99
	INV 125947552	16/04/2021	iiNET LIMITED	INTERNET Expenses CEO April 2021	79.99	
209	EFT32000	30/04/2021	KATANNING AUTO CENTRE			145.00
	INV 8252	22/03/2021	KATANNING AUTO CENTRE	KA24719 Caterpillar Skid Steer Loader Fuel Pump	145.00	
210	EFT32001	30/04/2021	KATANNING GLAZING & SECURITY			3,674.81
	INV 17935	22/04/2021	KATANNING GLAZING & SECURITY	AMHERST Unit 4 Bathroom Renovations Two Door Cabinet with Mirror	320.00	
	INV 17944	23/04/2021	KATANNING GLAZING & SECURITY	LIBRARY Replace Glass in Doors	2,323.75	
	INV 17945	23/04/2021	KATANNING GLAZING & SECURITY	TOWN HALL Replace Glass in Doors	1,031.06	
211	EFT32002	30/04/2021	KATANNING PLUMBING & GAS P/L			7,144.18
	INV 00005902	09/04/2021	KATANNING PLUMBING & GAS P/L	KAC Repairs to Leaking Pipe	543.18	
	INV 00005901	09/04/2021	KATANNING PLUMBING & GAS P/L	VARIOUS Locations Backflow Testing	1,541.00	
	INV 00005928	12/04/2021	KATANNING PLUMBING & GAS P/L	TOWN HALL Repairs to Water Main	5,060.00	
212	EFT32003	30/04/2021	KATANNING & DISTRICTS POOL ASSOCIATION INC			2,650.00
	INV 764741	03/03/2021	KATANNING & DISTRICTS POOL ASSOCIATION INC	GOVERNANCE Community Grants Program 20-21 Air-Conditioner for the Pool Hall	2,650.00	
213	EFT32004	30/04/2021	Katanning H Hardware			122.65
	INV 101026627	02/03/2021	Katanning H Hardware	LIONS PARK Rapid Set & Pop Rivet	31.75	
	INV 101027239	15/03/2021	Katanning H Hardware	TOWN HALL Roof & Gutter Clear Soudal	34.00	
	INV 101027383	17/03/2021	Katanning H Hardware	PIESSE LAKE Dog Exercise Area Sugar Soap & Brushes	35.90	
	INV 101027369	17/03/2021	Katanning H Hardware	PIESSE LAKE Dog Exercise Area Sand Paper & Brush Wall	21.00	
214	EFT32005	30/04/2021	LANDSCAPE CONSTRUCTION PTY LTD			171.60
	INV 4212	19/04/2021	LANDSCAPE CONSTRUCTION PTY LTD	PIESSE LAKE Nature Play Replacement Flange Nuts & Bolts	171.60	
215	EFT32006	30/04/2021	MARKETFORCE PTY LTD			1,673.84
	INV 37815	24/03/2021	MARKETFORCE PTY LTD	GOVERNANCE Notice of Annual Electors Meeting 2021	343.53	

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Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
INV 37816	24/03/2021	MARKETFORCE PTY LTD	ADMIN Advertisement Vacant Position Financial Accountant GSH	517.28	
INV 37817	24/03/2021	MARKETFORCE PTY LTD	ADMIN Advertisement Financial Accountant West Australian	813.03	
<b>216</b> EFT32007	30/04/2021	MARKET CREATIONS			2,077.74
INV 16555	31/03/2021	MARKET CREATIONS	ADMIN Office 365 Subscription March 2021	2,077.74	
<b>217</b> EFT32008	30/04/2021	MOHANA CATERING			485.00
INV 359	15/04/2021	MOHANA CATERING	CATERING Council Forum 130421	360.00	
INV 358	15/04/2021	MOHANA CATERING	Katanning Opera Boxes of Curry Puffs	125.00	
<b>218</b> EFT32009	30/04/2021	NELSONS DRYCLEANING			435.60
INV 00010055	31/03/2021	NELSONS DRYCLEANING	KLC Table Cloth Drycleaning Various Functions	211.20	
INV 00010055	31/03/2021	NELSONS DRYCLEANING	GOVERNANCE Council Drycleaning Professionals Function	224.40	
<b>219</b> EFT32010	30/04/2021	OFFICE WORKS BUSINESS DIRECT			456.09
INV 16193622	17/03/2021	OFFICE WORKS BUSINESS DIRECT	OTHER CULTURE Gallery Office Chair Mat	79.00	
INV 16193622	17/03/2021	OFFICE WORKS BUSINESS DIRECT	LIBRARY Stationery Order March 2021	377.09	
<b>220</b> EFT32011	30/04/2021	ONEMUSIC AUSTRALIA			293.02
INV 122599	02/04/2021	ONEMUSIC AUSTRALIA	KLC Background Music License Fee 010421 - 300621	293.02	
<b>221</b> EFT32012	30/04/2021	KATANNING PEST MANAGEMENT			275.00
INV A2963	15/04/2021	KATANNING PEST MANAGEMENT	KLC Mice Bait	275.00	
<b>222</b> EFT32013	30/04/2021	PFD FOOD SERVICES			869.70
INV KX754444	31/03/2021	PFD FOOD SERVICES	KLC Kiosk Refreshments March 21	869.70	
<b>223</b> EFT32014	30/04/2021	CSG BUSINESS SOLUTIONS (WA) PTY LTD (PRINT SYNC)			2,077.46
INV AA00510550	29/03/2021	CSG BUSINESS SOLUTIONS (WA) PTY LTD (PRINT SYNC)	ADMIN Photocopier Readings March 2021	2,077.46	
<b>224</b> EFT32015	30/04/2021	SHIRE OF BROOMEHILL TAMBELLUP			792.23
INV 4462	25/03/2021	SHIRE OF BROOMEHILL TAMBELLUP	GREAT SOUTHERN AGED ACCOMMODATION Admin Reimbursements Jan - March 2021	1,833.83	
INV CRN285	25/03/2021	SHIRE OF BROOMEHILL TAMBELLUP	CREDIT NOTE Incorrect Charges of Admin Reimbursements June - Dec 2020	-4,090.08	
INV 4469	26/03/2021	SHIRE OF BROOMEHILL TAMBELLUP	GREAT SOUTHERN AGED ACCOMMODATION Admin Reimbursements June - Dec 2020	3,048.48	

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	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
225	EFT32016	30/04/2021	SKATE SCULPTURE			1,815.00
	INV 0000244	22/04/2021	SKATE SCULPTURE	YOUTH National Youth Week Skate Event Demonstrations	1,815.00	
226	EFT32017	30/04/2021	SUNNY INDUSTRIAL BRUSHWARE			4,015.00
	INV 00023149	25/03/2021	SUNNY INDUSTRIAL BRUSHWARE	PLANT Street Sweeping Brushes	4,015.00	
227	EFT32018	30/04/2021	TUTT BRYANT EQUIPMENT			550.00
	INV 008466243	29/03/2021	TUTT BRYANT EQUIPMENT	PLANT Trenching Bucket & Teeth Adaptors	550.00	
228	EFT32019	30/04/2021	TYREPOWER KATANNING			2,319.00
	INV 143706	16/04/2021	TYREPOWER KATANNING	PLANT Various New Tyres & Puncture Repair	2,017.00	
	INV 143679	16/04/2021	TYREPOWER KATANNING	KA25498 John Deere Mower Puncture Repair	30.00	
	INV 143387	16/04/2021	TYREPOWER KATANNING	PLANT Various Sway Bars & Level Tow Hitch	272.00	
229	EFT32020	30/04/2021	WARREN BLACKWOOD WASTE			9,582.87
	INV 00017391	08/04/2021	WARREN BLACKWOOD WASTE	DOMESTIC Sanitation 030321 - 310321	792.00	
	INV 00017396	12/04/2021	WARREN BLACKWOOD WASTE	WASTE Collection Recycling 050421 - 070421	4,694.05	
	INV 00017397	18/04/2021	WARREN BLACKWOOD WASTE	WASTE Collection General 050421 - 160421	4,096.82	
230	EFT32021	30/04/2021	WATKINS PLUMBING			858.00
	INV 1127	08/04/2021	WATKINS PLUMBING	AMHERST Bathroom Renovations Unit 4 Plumbing Works	858.00	
231	EFT32022	30/04/2021	WA TRAFFIC PLANNING			990.00
	INV 1255	07/04/2021	WA TRAFFIC PLANNING	ROADS Traffic Management Plan Marmion St Control Burn	495.00	
	INV 1257	09/04/2021	WA TRAFFIC PLANNING	ROADS Traffic Management Plan Nagel Rd	495.00	
232	EFT32023	30/04/2021	WATSON'S LIQUID WASTE DISPOSAL			330.00
	INV 2022	01/04/2021	WATSON'S LIQUID WASTE DISPOSAL	SALEYARDS Pump Out Canteen Grease Trap	330.00	
233	EFT32024	30/04/2021	WATER CORPORATION			7,278.12
	INV 9007809065	13/04/2021	WATER CORPORATION	WATER CHARGES Cemetery Fenwick 160221 - 120421	10.65	
	INV 9007809508	13/04/2021	WATER CORPORATION	WATER CHARGES Standpipe Langaweira 160221 - 120421	539.07	
	INV 9007809305	13/04/2021	WATER CORPORATION	WATER CHARGES Standpipe Katanning Nyabing Rd 160221 - 120421	5,727.31	

# Schedule of Accounts Paid - April 2021

# 10.2.1

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
INV 9007810357	14/04/2021	WATER CORPORATION	WATER CHARGES Standpipe Kojonup - Katanning Rd 170221 - 130421	101.16	
INV 9007810138	14/04/2021	WATER CORPORATION	WATER CHARGES Standpipe Trimmer Rd 170221 - 130421	161.07	
INV 9007810672	15/04/2021	WATER CORPORATION	WATER CHARGES Standpipe Great Southern Highway 180221 - 140421	738.86	
<b>234</b> EFT32025	30/04/2021	NUTRIEN AG SOLUTIONS			59.40
INV 904408480	29/03/2021	NUTRIEN AG SOLUTIONS	PLANT Gas Bottle Refill March 2021	59.40	
<b>235</b> EFT32026	30/04/2021	WEST AUSTRALIAN NEWSPAPERS LTD			1,150.00
INV 1007010420210331	31/03/2021	WEST AUSTRALIAN NEWSPAPERS LTD	HARMONY FESTIVAL Advertisement March 2021	600.00	
INV 1007010420210331	31/03/2021	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING Shire Matters GSH March 2021	550.00	
<b>236</b> EFT32027	30/04/2021	SYNERGY			13,267.98
INV 312951080	07/04/2021	SYNERGY	ELECTRICITY CHARGES Admin Building 52 Austral Tce 030321 - 070421	2,198.11	
INV 977854430	15/04/2021	SYNERGY	GROUPED ELECTRICITY Charges 150321 - 150421	11,069.87	
<b>237</b> EFT32028	30/04/2021	THE WORKWEAR GROUP			237.15
INV 13083750	08/04/2021	THE WORKWEAR GROUP	GOVERNANCE Uniforms JM 2021	62.15	
INV 13084253	15/04/2021	THE WORKWEAR GROUP	GOVERNANCE Uniforms JM 2021	175.00	

**EFT Total \$ 1,347,996.16**

### Payroll Payments

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
<b>238</b> PAY	14/04/2021	PAYROLL			121,701.74
PAY	14/04/2021	PAYROLL	Payroll PAY 21	121,701.74	
<b>239</b> PAY	28/04/2021	PAYROLL			119,069.41
PAY	28/04/2021	PAYROLL	Payroll PAY 22	119,069.41	

**EFT Total \$ 240,771.15**

### Direct Debit Payments

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
<b>240</b> SUPER	14/04/2021	Superchoice			14,781.55
SUPER	14/04/2021	Superchoice	Superannuation Payments April Pay 21	14,781.55	

# Schedule of Accounts Paid - April 2021

# 10.2.1

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
241 DD30322.1	15/04/2021	SG FLEET AUSTRALIA PTY LTD			1,054.37
INV CESM VEHICLE LEASE PAYMENT	31/03/2021	SG FLEET AUSTRALIA PTY LTD	CESM Vehicle Lease Payment March 2021	1,054.37	
242 DD30323.1	20/04/2021	CUSTOM SERVICE LEASING LTD			341.92
INV LCDC VEHICLE LEASE KA648	01/04/2021	CUSTOM SERVICE LEASING LTD	LCDC Vehicle Lease Payment March 2021	341.92	
243 SUPER	28/04/2021	Superchoice			15,306.54
SUPER	28/04/2021	Superchoice	Superannuation Payments April Pay 22	15,306.54	
244 DD30330.1	29/04/2021	TELSTRA			3,571.62
INV 4253504000	21/04/2021	TELSTRA	LANDLINE Charges April 2021	2,691.50	
INV 3376774455	25/04/2021	TELSTRA	MOBILE Charges April 2021	880.12	
<b>Direct Debit Total \$</b>				<b>35,056.00</b>	

## General Credit Card Purchases

Direct Debit Number	Date	GENERAL Credit Card Purchases			
245 DD30338.1	28/04/2021	COMMONWEALTH BANK			569.76
INV HRAPRIL21	31/03/2021	COMMONWEALTH BANK	CREDIT CARD Charged in Error Previous Month	-49.84	
INV EMCCAPRIL21	30/03/2021	COMMONWEALTH BANK	CREDIT CARD Plant Registration for Refuse Site Truck	237.15	
INV EMCCAPRIL21	31/03/2021	COMMONWEALTH BANK	CREDIT CARD Renewal of Firearm Licence 2021	131.00	
INV EMCCAPRIL21	01/04/2021	COMMONWEALTH BANK	CREDIT CARD Annual Fee 2021	40.00	
INV CESMAPRIL21	01/04/2021	COMMONWEALTH BANK	CREDIT CARD Annual Fee 2021	40.00	
INV CESMAPRIL21	07/04/2021	COMMONWEALTH BANK	CREDIT CARD USB Card Reader	39.95	
INV CESMAPRIL21	20/04/2021	COMMONWEALTH BANK	CREDIT CARD Refreshments Prescribed Burn	98.03	
INV CEOAPRIL21	01/04/2021	COMMONWEALTH BANK	CREDIT CARD Annual Fee 2021	40.00	
INV CEOARPIL21	11/04/2021	COMMONWEALTH BANK	CREDIT CARD Pixieset One Year Subscription 2021-22	379.55	
INV CEOAPRIL21	11/04/2021	COMMONWEALTH BANK	CREDIT CARD Pixieset One Year Subscription 2021-22 Trans Fee	9.49	
INV HRAPRIL21	31/03/2021	COMMONWEALTH BANK	CREDIT CARD Charged In Error Previous Month	-1,699.62	
INV CEOAPRIL21	14/04/2021	COMMONWEALTH BANK	CREDIT CARD Government Gazette Order 2021	226.20	
INV HRAPRIL21	31/03/2021	COMMONWEALTH BANK	CREDIT CARD Charged In Error Previous Month	-1.25	

# Schedule of Accounts Paid - April 2021

# 10.2.1

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total
INV HRAPRIL21	31/03/2021	COMMONWEALTH BANK	CREDIT CARD Charged In Error Previous Month	-42.49	
INV HRAPRIL21	01/04/2021	COMMONWEALTH BANK	CREDIT CARD Annual Fee 2021	40.00	
INV HRAPRIL21	16/04/2021	COMMONWEALTH BANK	ADMIN Fit for Work Program Calibration of Breathalyser	115.50	
INV HRAPRIL21	18/04/2021	COMMONWEALTH BANK	ADMIN Annual Survey Monkey Subscription 2021-22	349.09	
INV KLCAPRIL21	27/03/2021	COMMONWEALTH BANK	CREDIT CARD Adjustable Footrest Ergolink	577.00	
INV KLCAPRIL21	01/04/2021	COMMONWEALTH BANK	CREDIT CARD Annual Fee 2021	40.00	
<b>246</b> DD30338.2	28/04/2021	REGIONAL RETAILERS PTY LTD			88.14
INV CEOAPRIL21	30/03/2021	REGIONAL RETAILERS PTY LTD	CREDIT CARD Consumables for Council	88.14	

**Credit Card Totals      \$657.90**

<b>Cheque Total</b>	\$646.10	0.04%
<b>EFT Total</b>	\$1,347,996.16	82.95%
<b>Payroll Total</b>	\$240,771.15	14.82%
<b>Direct Debit Total</b>	\$35,056.00	2.16%
<b>Credit Card Total</b>	\$657.90	0.04%
	<b>\$1,625,127.31</b>	<b>100.00%</b>



Shire of  
**Katanning**  
Heart of the Great Southern

Monthly Statement of Financial Activity  
For the period ended  
30 April 2021



**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 30 April 2021**

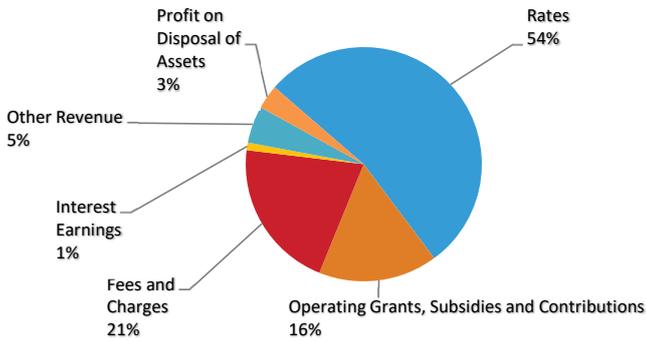
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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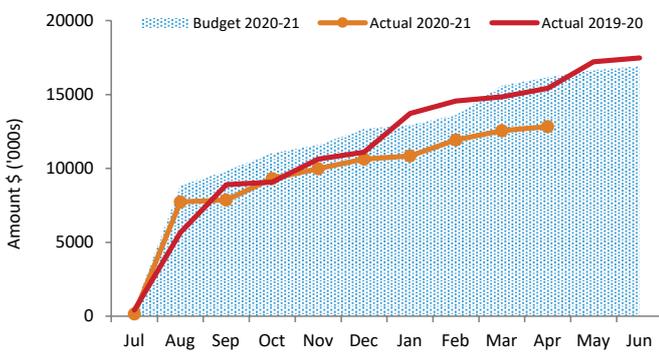
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**OPERATING ACTIVITIES**

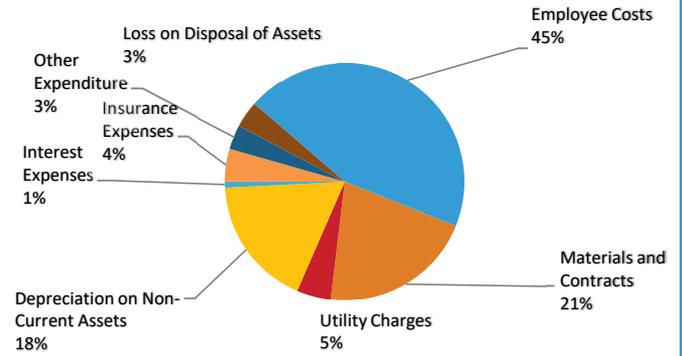
**OPERATING REVENUE**



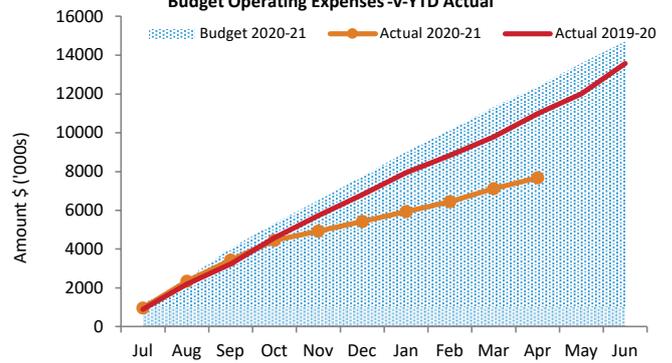
**Budget Operating Revenues -v- Actual**



**OPERATING EXPENSES**



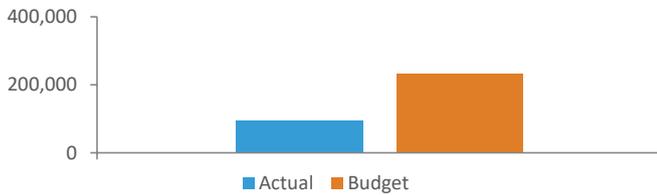
**Budget Operating Expenses -v- YTD Actual**



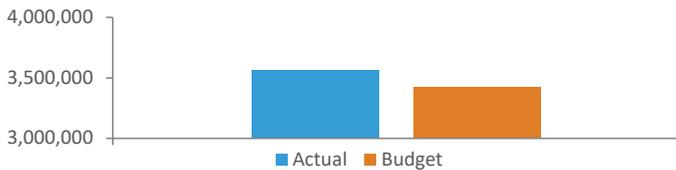
**FINANCING ACTIVITIES**

**BORROWINGS**

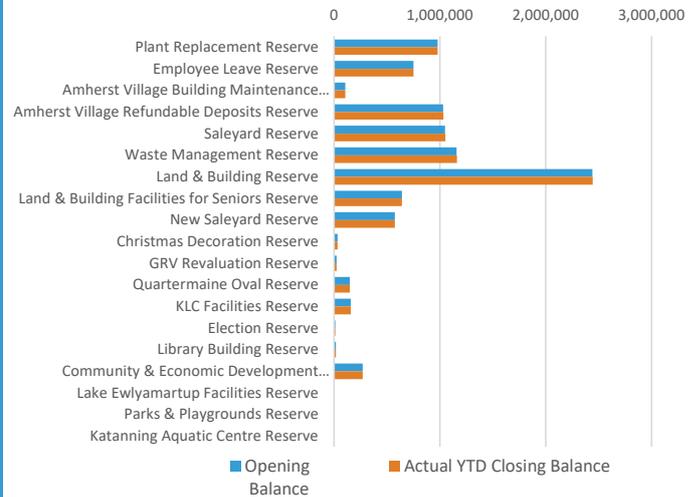
**Principal Repayments**



**Principal Outstanding**



**RESERVES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.51 M	\$2.51 M	\$2.51 M	\$0.00 M
Closing	(\$0.00 M)	\$2.51 M	\$1.29 M	(\$1.22 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$14.64 M	% of total
Unrestricted Cash	\$0.79 M	5.4%
Restricted Cash	\$13.86 M	94.6%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$6.02 M	% Outstanding
Trade Payables	\$0.03 M	
Over 30 Days		8.5%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$0.61 M	% Collected
Rates Receivable	\$0.89 M	79%
Trade Receivable	\$0.61 M	
Over 30 Days		76.0%
Over 90 Days		75%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.34 M	\$0.92 M	\$1.57 M	\$0.65 M

Refer to Statement of Financial Activity

Rates Revenue		
	YTD Actual	% Variance
	\$4.18 M	
	YTD Budget	\$4.19 M (0.1%)

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	YTD Actual	% Variance
	\$1.28 M	
	YTD Budget	\$1.69 M (24.5%)

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges		
	YTD Actual	% Variance
	\$1.63 M	
	YTD Budget	\$1.66 M (2.0%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$6.03 M)	(\$3.30 M)	(\$3.81 M)	(\$0.51 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	YTD Actual	%
	\$0.96 M	
	Adopted Budget	\$0.97 M (0.6%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	YTD Actual	% Spent
	\$9.44 M	
	Adopted Budget	\$15.18 M (37.8%)

Refer to Note 8 - Capital Acquisition

Capital Grants		
	YTD Actual	% Received
	\$4.67 M	
	Adopted Budget	\$8.17 M (42.9%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$3.19 M	\$2.38 M	\$1.02 M	(\$1.36 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.09 M
Interest expense	\$0.07 M
Principal due	\$3.56 M

Refer to Note 9 - Borrowings

Reserves	
Reserves balance	\$9.38 M
Interest earned	\$0.01 M

Refer to Note 11 - Cash Reserves

Lease Liability	
Principal repayments	\$0.01 M
Interest expense	\$0.01 M
Principal due	\$0.05 M

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 30 APRIL 2021**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES**

**ACTIVITIES**

**GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Administration and operation of facilities and services to members of Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

To provide an operational framework for environmental and community health.

Food quality and pest control, inspection of abattoir and operation of child health clinic, analytical testing and Environmental Health administration.

**EDUCATION AND WELFARE**

To provide services to disadvantaged persons, the elderly, children and youth.

Year round care, housing for the aged and educational services.

**HOUSING**

To provide and maintain staff and elderly residents housing.

Provision and maintenance of staff and elderly residents housing.

**COMMUNITY AMENITIES**

To provide services required by the community.

Rubbish and recycling collection services, operation of rubbish disposal site, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Maintenance of town hall, public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, art gallery and other cultural facilities.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, bridges, footpaths, depot, airport and traffic control. Cleaning of streets and maintenance of street trees and street lighting. Purchase and disposal of Council's Road Plant.

**ECONOMIC SERVICES**

To help promote the Shire and its economic wellbeing.

Tourism and area promotion. Maintenance and operation of the Saleyards. Building Control. Provision of rural services including weed control, vermin control and standpipes.

**OTHER PROPERTY AND SERVICES**

To monitor and control Council's overheads operating accounts.

Private works operation, plant repair and operational costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,511,242	2,511,242	<b>2,511,242</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Governance		346,858	341,948	<b>180,478</b>	(161,470)	(47.22%)	▼
General purpose funding - general rates	6	4,190,189	4,189,690	<b>4,183,721</b>	(5,969)	(0.14%)	
General purpose funding - other		1,128,665	880,161	<b>839,822</b>	(40,339)	(4.58%)	
Law, order and public safety		238,222	189,716	<b>112,801</b>	(76,915)	(40.54%)	▼
Health		2,550	2,110	<b>1,563</b>	(547)	(25.92%)	
Education and welfare		193,815	182,402	<b>97,106</b>	(85,296)	(46.76%)	▼
Housing		552,423	152,050	<b>140,013</b>	(12,037)	(7.92%)	
Community amenities		944,144	920,083	<b>907,743</b>	(12,340)	(1.34%)	
Recreation and culture		344,687	313,142	<b>340,855</b>	27,713	8.85%	▲
Transport		228,719	209,772	<b>410,624</b>	200,852	95.75%	▲
Economic services		793,857	687,805	<b>559,325</b>	(128,480)	(18.68%)	▼
Other property and services		129,462	119,461	<b>56,303</b>	(63,158)	(52.87%)	▼
		<b>9,093,591</b>	<b>8,188,340</b>	<b>7,830,354</b>	(357,986)		
<b>Expenditure from operating activities</b>							
Governance		(1,204,031)	(987,694)	<b>(924,296)</b>	(63,398)	(6.42%)	
General purpose funding		(295,149)	(240,542)	<b>(195,719)</b>	(44,823)	(18.63%)	▼
Law, order and public safety		(605,963)	(512,259)	<b>(400,661)</b>	(111,598)	(21.79%)	▼
Health		(193,486)	(167,032)	<b>(123,238)</b>	(43,794)	(26.22%)	▼
Education and welfare		(547,531)	(470,308)	<b>(329,896)</b>	(140,412)	(29.86%)	▼
Housing		(760,398)	(521,218)	<b>(459,582)</b>	(61,636)	(11.83%)	▼
Community amenities		(1,213,162)	(1,014,466)	<b>(876,073)</b>	(138,393)	(13.64%)	▼
Recreation and culture		(4,078,320)	(3,444,094)	<b>(2,261,394)</b>	(1,182,700)	(34.34%)	▼
Transport		(4,179,987)	(3,483,114)	<b>(1,771,418)</b>	(1,711,696)	(49.14%)	▼
Economic services		(1,566,762)	(1,334,253)	<b>(714,130)</b>	(620,123)	(46.48%)	▼
Other property and services		(256,405)	(237,034)	<b>266,961</b>	(503,995)	(212.63%)	▼
		<b>(14,901,194)</b>	<b>(12,412,014)</b>	<b>(7,789,446)</b>	4,622,568		
Non-cash amounts excluded from operating activities	1(a)	6,144,973	5,141,645	<b>1,531,396</b>	(3,610,249)	(70.22%)	▼
<b>Amount attributable to operating activities</b>		<b>337,370</b>	<b>917,971</b>	<b>1,572,304</b>	654,333		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	8,172,871	7,975,214	<b>4,666,018</b>	(3,309,196)	(41.49%)	▼
Proceeds from disposal of assets	7	970,712	843,200	<b>964,995</b>	121,795	14.44%	▲
Payments for property, plant and equipment and infrastructure	8	(15,177,640)	(12,119,219)	<b>(9,444,575)</b>	(2,674,644)	(22.07%)	▼
<b>Amount attributable to investing activities</b>		<b>(6,034,057)</b>	<b>(3,300,805)</b>	<b>(3,813,562)</b>	(512,757)		
<b>Financing Activities</b>							
Proceeds from new debentures	9	1,130,000	1,130,000	<b>1,130,000</b>	0	0.00%	
Transfer from reserves	11	3,906,237	2,262,283	<b>0</b>	(2,262,283)	(100.00%)	▼
Payments for principal portion of lease liabilities	10	(13,634)	(11,964)	<b>(11,964)</b>	0	0.00%	
Repayment of debentures	9	(232,492)	(94,696)	<b>(94,696)</b>	0	0.00%	
Transfer to reserves	11	(1,604,666)	(905,170)	<b>(6,651)</b>	(898,519)	(99.27%)	▼
<b>Amount attributable to financing activities</b>		<b>3,185,445</b>	<b>2,380,453</b>	<b>1,016,689</b>	(1,363,764)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>(0)</b>	<b>2,508,860</b>	<b>1,286,672</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer threshold. Refer to Note 17 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 APRIL 2021

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,511,242	2,511,242	<b>2,511,242</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Rates	6	4,190,189	4,189,690	<b>4,183,721</b>	(5,969)	(0.14%)	
Operating grants, subsidies and contributions	13	2,004,745	1,692,480	<b>1,278,198</b>	(414,282)	(24.48%)	▼
Fees and charges		1,826,378	1,658,948	<b>1,626,398</b>	(32,550)	(1.96%)	
Interest earnings		124,224	118,690	<b>82,494</b>	(36,196)	(30.50%)	▼
Other revenue		823,377	403,854	<b>400,780</b>	(3,074)	(0.76%)	
Profit on disposal of assets	7	124,678	124,678	<b>258,763</b>	134,085	107.55%	▲
		<b>9,093,591</b>	<b>8,188,340</b>	<b>7,830,354</b>	(357,986)		
<b>Expenditure from operating activities</b>							
Employee costs		(4,241,233)	(3,535,045)	<b>(3,481,446)</b>	53,599	1.52%	
Materials and contracts		(2,864,750)	(2,463,615)	<b>(1,619,242)</b>	844,373	34.27%	▲
Utility charges		(480,420)	(398,895)	<b>(359,030)</b>	39,865	9.99%	
Depreciation on non-current assets		(6,018,038)	(5,014,710)	<b>(1,380,121)</b>	3,634,589	72.48%	▲
Interest expenses		(126,895)	(80,480)	<b>(65,862)</b>	14,618	18.16%	▲
Insurance expenses		(355,621)	(355,606)	<b>(344,778)</b>	10,828	3.04%	
Other expenditure		(562,624)	(312,050)	<b>(258,983)</b>	53,067	17.01%	▲
Loss on disposal of assets	7	(251,613)	(251,613)	<b>(279,984)</b>	(28,371)	(11.28%)	▼
		<b>(14,901,194)</b>	<b>(12,412,014)</b>	<b>(7,789,446)</b>	4,622,568		
Non-cash amounts excluded from operating activities							
	1(a)	6,144,973	5,141,645	<b>1,531,396</b>	(3,610,249)	(70.22%)	▼
<b>Amount attributable to operating activities</b>		<b>337,370</b>	<b>917,971</b>	<b>1,572,304</b>	654,333		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	8,172,871	7,975,214	<b>4,666,018</b>	(3,309,196)	(41.49%)	▼
Proceeds from disposal of assets	7	970,712	843,200	<b>964,995</b>	121,795	14.44%	▲
Payments for property, plant and equipment and infrastructure	8	(15,177,640)	(12,119,219)	<b>(9,444,575)</b>	2,674,644	22.07%	▲
<b>Amount attributable to investing activities</b>		<b>(6,034,057)</b>	<b>(3,300,805)</b>	<b>(3,813,562)</b>	(512,757)		
<b>Financing Activities</b>							
Proceeds from new debentures	9	1,130,000	1,130,000	<b>1,130,000</b>	0	0.00%	
Transfer from reserves	11	3,906,237	2,262,283	<b>0</b>	(2,262,283)	(100.00%)	▼
Payments for principal portion of lease liabilities	10	(13,634)	(11,964)	<b>(11,964)</b>	0	0.00%	
Repayment of debentures	9	(232,492)	(94,696)	<b>(94,696)</b>	0	0.00%	
Transfer to reserves	11	(1,604,666)	(905,170)	<b>(6,651)</b>	898,519	99.27%	▲
<b>Amount attributable to financing activities</b>		<b>3,185,445</b>	<b>2,380,453</b>	<b>1,016,689</b>	(1,363,764)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>(0)</b>	<b>2,508,860</b>	<b>1,286,672</b>	(1,222,188)		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 17 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 07 May 2021

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	(124,678)	(124,678)	(258,763)
Less: Movement in liabilities associated with restricted cash		0	0	(11,311)
Less: Amherst Reducing Equity		0	0	153,928
Movement in Amherst Provision for Refund (non-current)				(12,563)
Add: Loss on asset disposals	7	251,613	251,613	279,984
Add: Depreciation on assets		6,018,038	5,014,710	1,380,121
<b>Total non-cash items excluded from operating activities</b>		<b>6,144,973</b>	<b>5,141,645</b>	<b>1,531,396</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 30 April 2020	Year to Date 30 April 2021
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	11	(9,369,288)	(8,375,326)	(9,375,939)
Add: Borrowings	9	190,853	106,294	96,157
Add: Provisions - employee	12	657,975	550,758	646,664
Add: Lease liabilities	10	19,589	0	7,624
Add: Amherst Deposits		1,036,928	868,105	1,190,856
Add: Local Government House Trust		124,637	122,620	124,637
<b>Total adjustments to net current assets</b>		<b>(7,339,306)</b>	<b>(6,727,549)</b>	<b>(7,310,001)</b>

**(c) Net current assets used in the Statement of Financial Activity**

<b>Current assets</b>				
Cash and cash equivalents	2	18,553,847	18,210,181	14,105,444
Rates receivables	3	954,475	1,213,346	888,799
Receivables	3	684,005	617,490	610,506
Other current assets	4	15,336	14,657	15,584
<b>Less: Current liabilities</b>				
Payables	5	(8,664,218)	(8,347,853)	(6,021,399)
Borrowings	9	(190,853)	(106,294)	(96,157)
Contract liabilities	12	(824,480)	0	(251,815)
Lease liabilities	10	(19,589)	0	(7,624)
Provisions	12	(657,975)	(550,758)	(646,664)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(7,339,306)</b>	<b>(6,727,549)</b>	<b>(7,310,001)</b>
<b>Closing funding surplus / (deficit)</b>		<b>2,511,242</b>	<b>4,323,220</b>	<b>1,286,673</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Petty cash and floats	Cash and cash equivalents	2,199		2,199			Nil	On hand
Municipal Bank Account	Cash and cash equivalents	783,580		783,580		CBA	Nil	
OCDF - Main ECH	Cash and cash equivalents	0	4,208,204	4,208,204		WATC	0.05%	30/04/2021
OCDF - Heritage Centre	Cash and cash equivalents	0	272,527	272,527		WATC	0.05%	30/04/2021
Reserves At-call Account	Cash and cash equivalents	0	9,375,938	9,375,938		CBA	0.01%	30/04/2021
Trust Bank Account	Cash and cash equivalents	0		0	46,168	CBA	Nil	
<b>Total</b>		<b>785,779</b>	<b>13,856,670</b>	<b>14,642,449</b>	<b>46,168</b>			
<b>Comprising</b>								
Cash and cash equivalents		785,779	13,856,670	14,642,449	46,168			
		<b>785,779</b>	<b>13,856,670</b>	<b>14,642,449</b>	<b>46,168</b>			

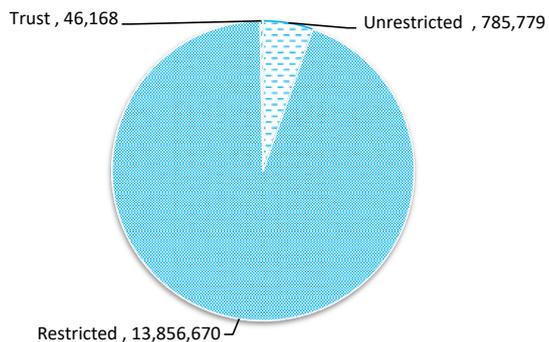
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

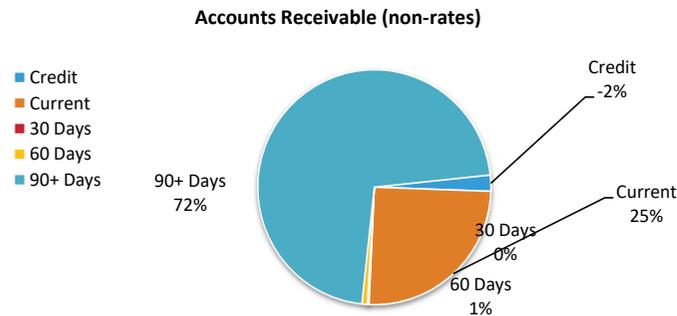
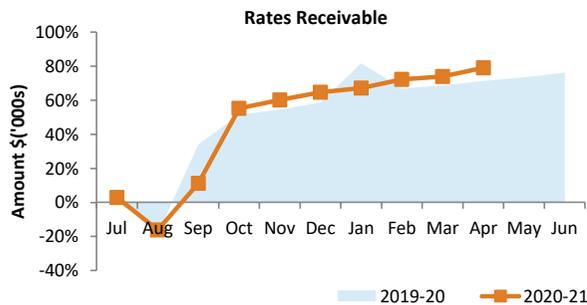
Rates receivable	30 June 2020	30 Apr 2021
	\$	\$
Opening arrears previous years	652,094	954,475
Opening pensioner deferred rates	231,016	261,467
Rates levied this year	4,129,783	4,183,721
Penalty charges levied this year	117,519	85,094
Less - collections to date	(3,914,471)	(4,334,491)
Equals current outstanding	<b>1,215,941</b>	<b>1,150,265</b>
Less Pensioner deferred rates	(261,467)	(261,467)
<b>Net rates collectable</b>	<b>954,475</b>	<b>888,799</b>
% Collected	76.3%	79%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(19,069)	215,211	1,747	6,615	612,187	816,692
Percentage	(2.3%)	26.4%	0.2%	0.8%	75%	
<b>Balance per trial balance</b>						
Sundry receivable						816,692
GST receivable						97,422
Allowance for impairment of receivables						(303,608)
Accrued Income						0
<b>Total receivables general outstanding</b>						<b>610,506</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

Significant Rates Debtors Outstanding Exceeding \$10,000:

Assessment #	Rates Outstanding	% of Outstanding		Comments
		Rates Total		
A37	\$ 11,754	1.02%		Legal Action
A86	\$ 23,480	2.04%		Legal Action
A108	\$ 14,826	1.29%		Legal Action
A183	\$ 34,446	2.99%		Legal Action
A184	\$ 99,500	8.65%		Legal Action
A267	\$ 15,823	1.38%		Pensioner
A467	\$ 11,237	0.98%		
A569	\$ 22,477	1.95%		
A682	\$ 10,937	0.95%		Pensioner/DD
A831	\$ 12,930	1.12%		Pensioner
A897	\$ 18,544	1.61%		Legal Action
A905	\$ 28,257	2.46%		2 yrs rates
A1048	\$ 16,142	1.40%		Legal Action
A1095	\$ 13,067	1.14%		Pensioner
A1148	\$ 10,155	0.88%		Pensioner
A1165	\$ 15,137	1.32%		Legal Action
A1192	\$ 13,299	1.16%		Pensioner
A1232	\$ 15,169	1.32%		Pensioner
A1238	\$ 10,105	0.88%		Pensioner
A1260	\$ 17,110	1.49%		Pensioner
A1310	\$ 10,379	0.90%		
A1347	\$ 22,767	1.98%		Legal Action
A1458	\$ 16,223	1.41%		Pensioner
A1514	\$ 27,311	2.37%		Legal Action
A1617	\$ 14,129	1.23%		Deceased Est.
A2264	\$ 22,625	1.97%		Legal Action
A2712	\$ 20,808	1.81%		
A3222	\$ 37,341	3.25%		Deceased Est.
A3341	\$ 36,309	3.16%		Sale pending
A3652	\$ 12,886	1.12%		
	<b>\$ 635,173</b>	<b>55.22%</b>		

Significant Receivables - General Outstanding Exceeding \$10,000:

Debtor #	Debtor Outstanding	% of Outstanding		Age	Comments
		Receivables - General			
Australian Taxation Office	\$ 135,382	16.58%		Current	
Bride	\$ 250,906	30.72%		90+ Days	Ongoing
Elders	\$ 13,980	1.71%		Current	
Jefferies Bros	\$ 11,000	1.35%		Current	
Nutrien Ag Solutions	\$ 44,274	5.42%		90+ Days	+ Current
Tricoast Holding P/L	\$ 15,653	1.92%		90+ Days	In liquidation
	<b>\$ 471,194</b>	<b>57.70%</b>			

Other current assets	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 30 April 2021
	\$	\$	\$	\$
<b>Inventory</b>				
Fuel and materials	15,086	248	0	15,334
<b>Prepayments</b>				
Prepayments	250	0	0	250
<b>Total other current assets</b>	<b>15,336</b>	<b>248</b>	<b>0</b>	<b>15,584</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Contract assets**

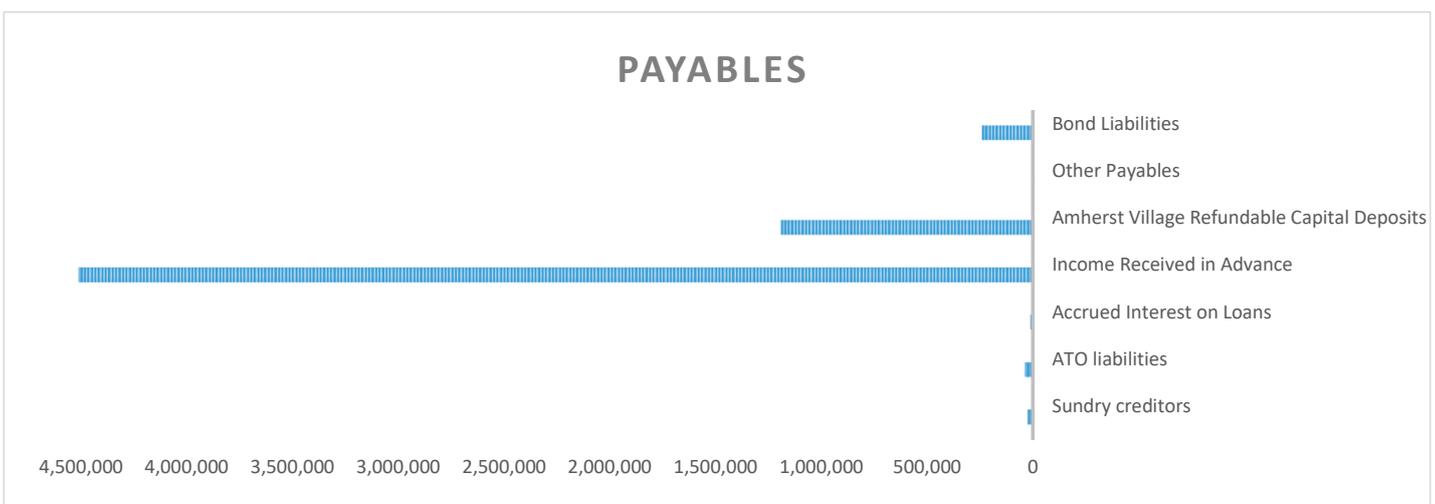
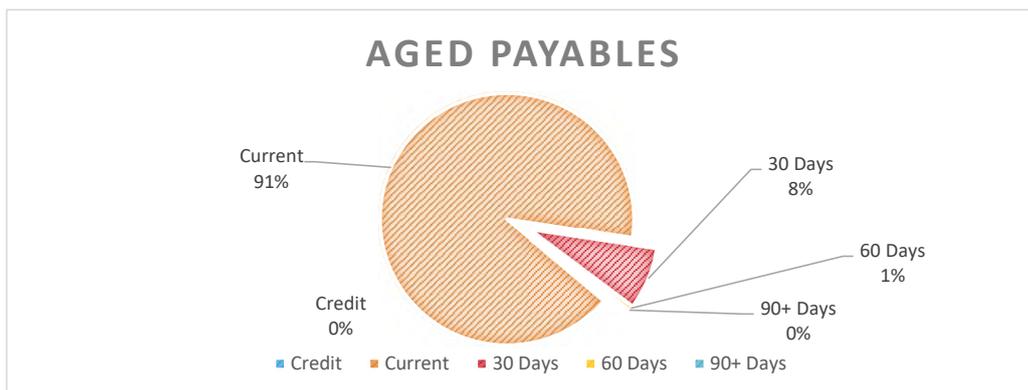
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(85)	25,020	2,160	160	0	27,255
Percentage	0%	91.8%	7.9%	0.6%	0%	
<b>Balance per trial balance</b>						
Sundry creditors						27,255
ATO liabilities						41,010
Accrued Interest on Loans						14,437
Income Received in Advance						4,505,646
Amherst Village Refundable Capital Deposits						1,190,856
Other Payables						(1,333)
Bond Liabilities						243,528
<b>Total payables general outstanding</b>						<b>6,021,399</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



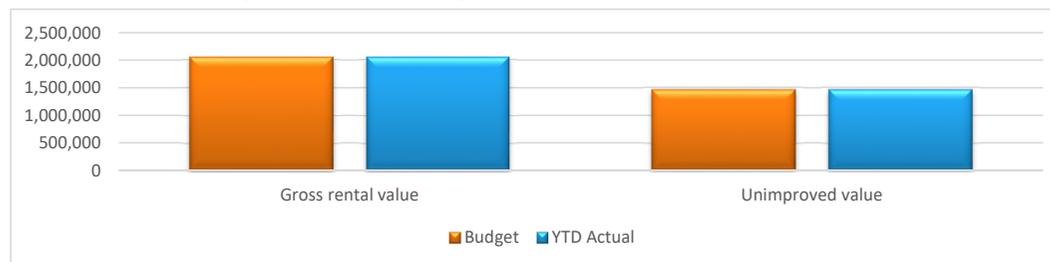
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE**

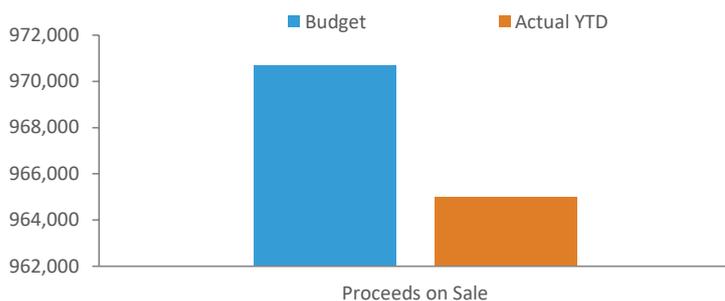
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Gross rental value	10.1250	1,197	20,226,681	2,047,954	0	2,000	2,049,954	2,047,954	3,698		2,051,652
<b>Unimproved value</b>											
Unimproved value	1.0400	207	140,297,500	1,459,094	2,000	0	1,461,094	1,459,094	(305)		1,458,789
<b>Sub-Total</b>		<b>1,404</b>	<b>160,524,181</b>	<b>3,507,048</b>	<b>2,000</b>	<b>2,000</b>	<b>3,511,048</b>	<b>3,507,048</b>	<b>3,393</b>	<b>0</b>	<b>3,510,441</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
Gross rental value	979	609	3,921,486	596,211	0	0	596,211	596,211			596,211
<b>Unimproved value</b>											
Unimproved value	979	128	6,250,188	125,312	0	0	125,312	125,312			125,312
<b>Sub-total</b>		<b>737</b>	<b>10,171,674</b>	<b>721,523</b>	<b>0</b>	<b>0</b>	<b>721,523</b>	<b>721,523</b>	<b>0</b>	<b>0</b>	<b>721,523</b>
Discounts & Write-offs							(44,782)				(49,974)
Concessions							(1,500)				(1,835)
Rates Adjustment							(500)				(792)
<b>Amount from general rates</b>							<b>4,185,789</b>				<b>4,179,363</b>
Ex-gratia rates							4,400				4,358
<b>Total general rates</b>							<b>4,190,189</b>				<b>4,183,721</b>

**KEY INFORMATION**

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Asset Ref.	Asset description	Budget				YTD Actual				
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)	
		Value	Proceeds			Value	Proceeds			
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Land</b>										
LB0075	17 Marri Drive, Katanning	13,000	13,000	0	0	13,000	13,000	0	0	0
LB0094	Lot 523 Dore Street, Katanning	0	0	0	0	0	909	909	0	0
L27	77 (Lot 684) Piesse Street, Katanning	10,000	10,000	0	0	0	0	0	0	0
<b>Buildings</b>										
B2080	17 Marri Drive, Katanning	372,710	237,000	0	(135,710)	376,245	237,000	0	(139,245)	0
L55	55B Beaufort Street - Lot 98 (A3314)	375,903	260,000	0	(115,903)	379,182	260,000	0	(119,182)	0
<b>Plant and equipment</b>										
<b>Governance</b>										
MV122	Toyota Prado 01KA	34,008	53,000	18,992	0	31,281	53,636	22,355	0	0
MV123	Toyota Camry KA1100	0	0	0	0	12,565	24,000	11,435	0	0
MV127	Colorado Trailblazer KA062	23,548	32,000	8,452	0	25,098	34,773	9,675	0	0
MV129	Colorado Trailblazer KA472	32,000	32,000	0	0	0	0	0	0	0
<b>Recreation and culture</b>										
MV126	Colorado Ute 4x4 KA566	0	0	0	0	18,282	31,818	13,536	0	0
<b>Transport</b>										
MV114	Colorado Trailblazer KA09	5,690	25,000	19,310	0	4,261	24,773	20,512	0	0
MV125	Colorado Trailblazer KA00	23,538	32,000	8,462	0	25,098	33,182	8,084	0	0
MV62	Hyundai iLoad KA457	0	10,000	10,000	0	0	0	0	0	0
MV61	Mazda BT50 P&G KA277	0	3,000	3,000	0	0	6,364	6,364	0	0
MV79	Ford Ranger Ute - P&G KA24621	0	5,000	5,000	0	0	12,273	12,273	0	0
PE105	Fuso Canter - Works KA24951	13,500	25,000	11,500	0	12,933	17,270	4,337	0	0
PE108	Fuso Canter - Civil KA0287	13,500	25,000	11,500	0	12,933	17,270	4,337	0	0
PE101	Toro Mower	0	0	0	0	0	0	0	0	0
MV109	Colorado 4x4 Ranger KA369	0	0	0	0	3,994	26,364	22,370	0	0
MV71	Colorado 4x4 KA24568	4,238	7,200	2,962	0	0	13,636	13,636	0	0
P6101	Volvo Front End Loader - Waste	4,500	30,000	25,500	0	4,373	45,000	40,627	0	0
MV78	Ford Ranger Ute KA108	0	0	0	0	0	4,727	4,727	0	0
PE100	Fuso Canter - Parks KA1337	16,756	16,756	0	0	0	0	0	0	0
MV128	Colorado Trailblazer KA189	32,000	32,000	0	0	0	0	0	0	0
PE136	CAT Motor Grader 1DPP247	95,000	95,000	0	0	31,414	95,000	63,586	0	0
<b>Economic services</b>										
PE199	JCB Skid Steer - Saleyards KA25223	14,000	14,000	0	0	35,557	14,000	0	(21,557)	0
PE99	Fuso Canter - Saleyards KA1808	13,756	13,756	0	0	0	0	0	0	0
		<b>1,097,647</b>	<b>970,712</b>	<b>124,678</b>	<b>(251,613)</b>	<b>986,216</b>	<b>964,995</b>	<b>258,763</b>	<b>(279,984)</b>	



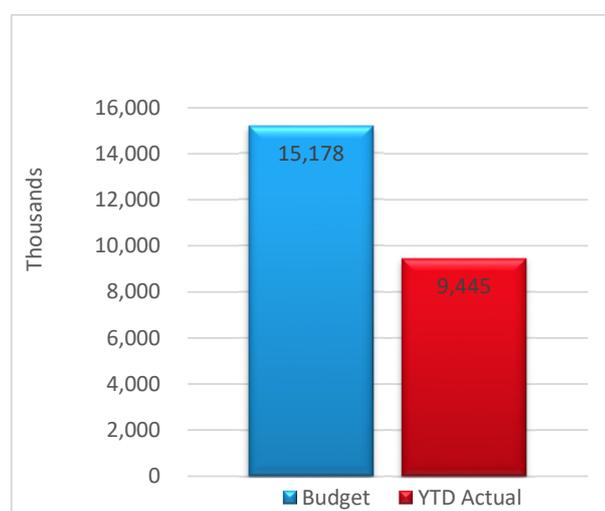
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted			YTD Actual Variance
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
Buildings - non-specialised	9,305,578	6,787,720	5,993,882	(793,838)
Plant	1,936,442	1,930,442	1,871,983	(58,459)
Equipment	170,960	70,960	39,939	(31,021)
Motor Vehicles	438,407	438,407	364,408	(73,999)
Infrastructure - Roads	1,505,418	1,359,648	786,046	(573,602)
Infrastructure - Footpaths	742,605	721,812	67,332	(654,480)
Infrastructure - Parks & Ovals	30,000	0	0	0
Infrastructure - Other	1,048,230	810,230	320,986	(489,244)
<b>Total Capital Acquisitions</b>	<b>15,177,640</b>	<b>12,119,219</b>	<b>9,444,575</b>	<b>(2,674,644)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	8,172,871	7,975,214	4,666,018	(3,309,196)
Borrowings	1,130,000	1,130,000	1,130,000	0
Other (disposals & C/Fwd)	970,712	843,200	964,995	121,795
Cash backed reserves				
Plant Replacement Reserve	447,999	380,800	0	(380,800)
Amherst Village Building Maintenance Reserve	58,210	0	0	0
Amherst Village Refundable Deposits Reserve	190,040	190,040	0	(190,040)
Waste Management Reserve	726,980	726,980	0	(726,980)
Land & Building Reserve	1,971,057	721,057	0	(721,057)
Land & Building Facilities for Seniors Reserve	240,000	0	0	0
New Saleyard Reserve	261,451	243,406	0	(243,406)
KLC Facilities Reserve	2,500	0	0	0
Library Building Reserve	8,000	0	0	0
Contribution - operations	997,820	(91,478)	2,683,562	2,775,040
<b>Capital funding total</b>	<b>15,177,640</b>	<b>12,119,219</b>	<b>9,444,575</b>	<b>(2,674,644)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

% of Completion  Level of completion indicator, please see table at the end of this note for further detail.

		Adopted				
Account Description	Program	Key Information Note	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>Buildings - non specialised</b>						
6% 	New Admin & Civic Building - Courtyard	Governance	50,000	50,000	2,990	(47,010)
102% 	Supertowns - Heritage Precinct - Welcome Precinct	Governance	625,262	521,050	640,842	15,580
68% 	Supertowns - Heritage Precinct - Piesse Park	Governance	3,370,012	2,808,340	2,303,990	(1,066,022)
0% 	Early Childhood Hub	Governance	1,200,000	0	1,073	(1,198,928)
64% 	Katanning Commuony Medical Centre	Health	739,307	616,090	473,120	(266,187)
79% 	Aged & Key Worker Accommodation Project	Housing	3,024,237	2,520,200	2,377,415	(646,822)
77% 	Amherst - 3 x Bathroom Renovations	Housing	30,000	30,000	23,180	(6,820)
99% 	Amherst - Painting all downpipes & eaves	Housing	28,210	28,210	28,058	(152)
83% 	Regional Waste Initiative Stage 1	Community amenities	148,350	123,630	123,681	(24,669)
89% 	KLC Gym Extension Fans	Recreation and culture	5,500	5,500	4,905	(595)
0% 	KLC Landscaping Entrance (inc. Shire removal of existing)	Recreation and culture	45,000	45,000	0	(45,000)
92% 	KLC External Lighting & Security	Recreation and culture	9,000	9,000	8,244	(756)
128% 	KAC - Concreting at Pool Cover area & other works	Recreation and culture	5,000	5,000	6,385	1,385
0% 	Katanning Gallery - Art Storage - Airconditioning and door	Recreation and culture	25,700	25,700	0	(25,700)
<b>Buildings - non specialised Total</b>			<b>9,305,578</b>	<b>6,787,720</b>	<b>5,993,882</b>	<b>(3,311,696)</b>
<b>Plant</b>						
120% 	Variable Message Sign 1	Law, order, public safety	21,004	21,004	25,200	4,196
100% 	Landfill Compactor	Community amenities	565,000	565,000	563,400	(1,600)
128% 	Case 2020 Wheel Loader KA25381	Community amenities	161,980	161,980	206,980	45,000
100% 	Water Cart KA11914	Transport	237,460	237,460	237,460	0
100% 	Grader 1DPP247	Transport	357,200	357,200	357,200	0
0% 	Fuso Canter - Parks KA1337	Transport	61,756	61,756	0	(61,756)
100% 	Fuso Canter - Works KA24951	Transport	78,150	78,150	78,150	0
100% 	Fuso Canter - Civil KA0287	Transport	78,150	78,150	78,150	0
100% 	John Deere Backhoe KA25566	Transport	163,810	163,810	163,810	0
0% 	Mower	Transport	6,000	0	0	(6,000)
0% 	Pedestrian Roller Compactor KA8838	Transport	16,500	16,500	0	(16,500)
0% 	Colorado Ute KA24568	Transport	27,800	27,800	0	(27,800)
100% 	Yanmar Excavator (Cemetery)	Transport	32,750	32,750	32,750	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

% of Completion  Level of completion indicator, please see table at the end of this note for further detail.

			Adopted				
	Account Description	Program	Key Information Note	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
100%	 Skid Steer - Saleyards	Economic services		67,126	67,126	67,126	0
100%	 Fuso Canter - Saleyards KA1808	Economic services	2	61,756	61,756	61,756	0
<b>Plant Total</b>				<b>1,936,442</b>	<b>1,930,442</b>	<b>1,871,983</b>	<b>(64,459)</b>
<b>Equipment</b>							
0%	 Purchase of Equipment	Law, order, public safety	2	25,000	25,000	0	(25,000)
0%	 Installation of strategic CCTV camera's in Piesse Park and other public areas	Law, order, public safety	2	100,000	0	0	(100,000)
87%	 Food Van	Economic services		45,960	45,960	39,939	(6,021)
<b>Equipment Total</b>				<b>170,960</b>	<b>70,960</b>	<b>39,939</b>	<b>(131,021)</b>
<b>Motor Vehicles</b>							
100%	 Prado 01KA	Governance		65,221	65,221	65,221	0
0%	 Trailblazer KA472	Governance	2	37,000	37,000	0	(37,000)
100%	 Pool Car KA1100	Governance		24,273	24,273	24,273	(0)
100%	 Colorado Ute KA566	Recreation and culture		38,740	38,740	38,740	0
100%	 Mazda BT50 KA277	Transport		39,857	39,857	39,857	0
100%	 Ford Ranger KA108	Transport		37,157	37,157	37,157	0
100%	 Ford Ranger KA24621	Transport		40,533	40,533	40,533	0
0%	 Trailblazer KA189	Transport	2	37,000	37,000	0	(37,000)
100%	 Trailblazer KA09	Transport		36,432	36,432	36,432	(0)
100%	 Colorado Ute KA369	Transport		41,097	41,097	41,097	(0)
100%	 Colorado Ute KA24568	Transport		41,097	41,097	41,097	(0)
<b>Motor Vehicles Total</b>				<b>438,407</b>	<b>438,407</b>	<b>364,408</b>	<b>(73,999)</b>
<b>Infrastructure - Roads</b>							
100%	 Kowald Road SLK 0.00-4.66 Resheet	Transport		10,170	10,170	10,170	0
0%	 Robinson Road SLK 0.00-4.00 (Verge Cleaning & Drainage Improvement)	Transport		0	0	4,346	4,346
87%	 RRG - Warren Road SLK 0.97-4.8	Transport	2	193,050	160,880	167,701	(25,349)
32%	 RRG - Warren Road SLK 4.8-5.6	Transport		81,600	68,000	26,205	(55,395)
0%	 RRG - Clive Street SLK 0.05-1.93	Transport	2	54,600	54,600	0	(54,600)
37%	 RRG - Creek Street SLK 0.35-0.5	Transport		34,800	34,800	13,033	(21,768)
65%	 RRG - Fairfield Road SLK 4.7-6.91	Transport		168,000	168,000	108,821	(59,179)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

% of Completion  Level of completion indicator, please see table at the end of this note for further detail.

			Adopted		YTD Actual	Variance (Under)/Over
Account Description	Program	Key Information Note	Budget	YTD Budget		
7% 	Blackspot - North Coyrecup/Nyabing Road	Transport	75,000	75,000	5,420	(69,580)
8% 	Blackspot - McKenzie/Withers	Transport	63,000	63,000	5,220	(57,780)
89% 	R2R - Wolyaming Road SLK 4.548-11.048	Transport	130,000	130,000	115,309	(14,691)
84% 	R2R - Langaweira Road	Transport	100,368	100,368	84,721	(15,647)
157% 	R2R - Onslow Road SLK 0-1.4	Transport	35,000	35,000	54,992	19,992
69% 	R2R - Lake Coyrecup	Transport	165,000	165,000	113,983	(51,017)
0% 	Council Roads - Rogers Avenue (Park St to Harris St)	Transport	75,000	75,000	0	(75,000)
0% 	Council Roads - Coate Street (Carew St to Conroy St)	Transport	80,000	80,000	0	(80,000)
0% 	Emu Lane Resurfacing	Transport	100,000	0	0	(100,000)
54% 	Special Projects - Various re-sheets & repairs	Transport	139,830	139,830	76,125	(63,705)
<b>Infrastructure - Roads Total</b>			<b>1,505,418</b>	<b>1,359,648</b>	<b>786,046</b>	<b>(719,372)</b>
<b>Infrastructure - Footpaths</b>						
5% 	Cornwall Street Footpath	Transport	200,000	200,000	9,467	(190,533)
27% 	Clive Street West Footpath	Transport	170,000	170,000	46,293	(123,707)
6% 	Austral Terrace - Footpath Upgrade Works	Transport	200,000	200,000	11,390	(188,610)
0% 	Clive Street - Concrete Footpath Upgrade Works	Transport	151,812	151,812	0	(151,812)
0% 	Bokarup Street - Upgrade of footpath	Transport	20,793	0	0	(20,793)
0% 	Carew Street Asphalt Dual Use Path	Transport	0	0	182	182
<b>Infrastructure - Footpaths Total</b>			<b>742,605</b>	<b>721,812</b>	<b>67,332</b>	<b>(675,273)</b>
<b>Infrastructure - Parks &amp; Ovals</b>						
0% 	Prosser Park – Upgrade of Basketball courts	Recreation and culture	30,000	0	0	(30,000)
<b>Infrastructure - Parks &amp; Ovals Total</b>			<b>30,000</b>	<b>0</b>	<b>0</b>	<b>(30,000)</b>
<b>Infrastructure - Other</b>						
60% 	Round Drive – Installation of strategic fire fighting tanks near Katanning Country Club	Law, order, public safety	40,000	0	23,835	(16,165)
6% 	Kupara Park	Recreation and culture	80,000	80,000	4,540	(75,460)
0% 	KLC - Installation of energy efficient lighting	Recreation and culture	80,000	0	0	(80,000)
100% 	Paving around Ram & Landscaping Improvements Saleyards	Economic services	40,280	40,280	40,280	0
0% 	CCTV cameras and storage server at Saleyards	Economic services	43,200	43,200	0	(43,200)
0% 	Saleyard Sustainable Energy Improvements	Economic services	150,000	150,000	0	(150,000)

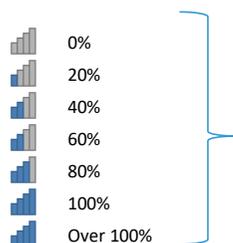
Capital expenditure total

% of Completion  Level of completion indicator, please see table at the end of this note for further detail.

				Adopted			
Account Description		Program	Key Information Note	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
107%	 Standpipe Upgrades	Economic services		200,000	200,000	214,553	14,553
1%	 KLC Dam Expansion	Economic services		230,000	230,000	3,188	(226,812)
0%	 Wayfinding Signage	Economic services	2	20,000	20,000	0	(20,000)
88%	 Variable Message Sign 2	Economic services		30,000	30,000	26,460	(3,540)
0%	 Marmion Street – Installation of solar lighting from intersection of Warren Road to Hill Way	Transport	2	70,000	0	0	(70,000)
0%	 Airport - Linemarking to meet regulations	Transport	2	10,000	10,000	0	(10,000)
0%	 Airport - Concrete pad and shade shelter for fire operations	Transport	2	18,000	0	0	(18,000)
0%	 Airport - Boundary Fencing	Transport	2	24,000	0	0	(24,000)
0%	 Airport - New windsock lighting	Transport	2	6,000	0	0	(6,000)
120%	 Bunded Fuel Tank at Depot - Unleaded	Transport		6,750	6,750	8,130	1,380
<b>Infrastructure - Other Total</b>				<b>1,048,230</b>	<b>810,230</b>	<b>320,986</b>	<b>(727,244)</b>
				<b>15,177,640</b>	<b>12,119,219</b>	<b>9,444,575</b>	<b>(11,466,130)</b>

KEY INFORMATION

- 1 Disposal shown in Note 7.
- 2 Project has not yet commenced or purchase orders have been raised.



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS**

**Repayments - borrowings**

Information on borrowings Particulars	Loan No.	1 July 2020	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Governance</b>										
New Admin Building	158	2,325,940	0	0	45,601	92,069	2,280,339	2,233,871	60,573	103,537
Aged & Key Worker Accommodation	159	0	710,000	710,000	0	21,494	710,000	688,506	763	7,857
<b>Recreation and culture</b>										
Katanning Aquatic Centre	148	0			0	0	0	0	88	0
<b>Other property and services</b>										
Road Sweeper	156	121,030	0	0	29,714	59,787	91,316	61,243	2,414	2,569
Tipping Truck	157	78,942	0	0	19,381	38,997	59,561	39,945	1,574	1,676
WaterCart	160	0	170,000	170,000	0	8,154	170,000	161,846	183	1,503
CAT Grader (1DPP247)	161	0	250,000	250,000	0	11,991	250,000	238,009	268	2,210
<b>Total</b>		<b>2,525,912</b>	<b>1,130,000</b>	<b>1,130,000</b>	<b>94,696</b>	<b>232,492</b>	<b>3,561,216</b>	<b>3,423,420</b>	<b>65,862</b>	<b>119,353</b>
Current borrowings		232,492					96,157			
Non-current borrowings		2,293,420					3,465,059			
		2,525,912					3,561,216			

All debenture repayments were financed by general purpose revenue.

**New borrowings 2020-21**

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Aged & Key Worker Accommodation	710,000	710,000	WATC	Debenture	15	7,857	2.20	710,000	710,000	0
WaterCart	170,000	170,000	WATC	Debenture	10	1,503	2.20	170,000	170,000	0
CAT Grader (1DPP247)	250,000	250,000	WATC	Debenture	10	2,210	2.20	250,000	250,000	0
<b>Total</b>	<b>1,130,000</b>	<b>1,130,000</b>				<b>11,570</b>		<b>1,130,000</b>	1,130,000	0

**Unspent borrowings**

The Shire has no unspent debenture funds as at 30th June 2020, nor is it expected to have unspent funds as at 30th June 2021.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**FINANCING ACTIVITIES  
NOTE 10  
LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases Particulars	Lease No.	1 July 2020	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Law, order, public safety</b>										
CESM Vehicle - Isuzu D-Max Ute	522401/003	44,428	0	0	9,167	9,903	35,261	34,525	2,447	2,643
<b>Community amenities</b>										
LCDC Vehicle - Holden Colorado	1706081/1	4,010	0	0	2,798	3,731	1,212	279	0	0
<b>Recreation and culture</b>										
Matrix Spin Bicycles (x11)	41	9,870	0	0	0	0	9,870	9,870	4,456	4,899
<b>Total</b>		<b>58,308</b>	<b>0</b>	<b>0</b>	<b>11,964</b>	<b>13,634</b>	<b>46,344</b>	<b>44,674</b>	<b>6,903</b>	<b>7,542</b>
Current lease liabilities		19,589					7,624			
Non-current lease liabilities		38,719					38,719			
		58,308					46,343			

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**OPERATING ACTIVITIES  
NOTE 11  
CASH RESERVES**

**Cash backed reserve**

<b>Reserve name</b>	<b>Opening Balance</b>	<b>Budget Interest Earned</b>	<b>Actual Interest Earned</b>	<b>Budget Transfers In (+)</b>	<b>Actual Transfers In (+)</b>	<b>Budget Transfers Out (-)</b>	<b>Actual Transfers Out (-)</b>	<b>Budget Closing Balance</b>	<b>Actual YTD Closing Balance</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Plant Replacement Reserve	976,154	1,425	694	200,774	0	(447,999)	0	730,354	976,848
Employee Leave Reserve	749,637	1,083	532	25,000	0	0	0	775,720	750,169
Amherst Village Building Maintenance Res	104,444	1,045	74	0	0	(58,210)	0	47,279	104,518
Amherst Village Refundable Deposits Rese	1,030,341	1,505	732	370,000	0	(190,040)	0	1,211,806	1,031,073
Saleyard Reserve	1,048,271	1,531	744	0	0	0	0	1,049,802	1,049,015
Waste Management Reserve	1,158,216	1,691	822	0	0	(726,980)	0	432,927	1,159,038
Land & Building Reserve	2,440,279	3,564	1,733	510,000	0	(1,971,057)	0	982,786	2,442,012
Land & Building Facilities for Seniors Reser	638,305	932	452	0	0	(240,000)	0	399,237	638,757
New Saleyard Reserve	573,521	837	408	270,000	0	(261,451)	0	582,907	573,929
Christmas Decoration Reserve	30,900	309	22	10,000	0	0	0	41,209	30,922
GRV Revaluation Reserve	21,447	215	15	20,000	0	0	0	41,662	21,462
Quartermaine Oval Reserve	146,755	214	104	50,000	0	0	0	196,969	146,859
KLC Facilities Reserve	157,022	229	111	50,000	0	(2,500)	0	204,751	157,133
Election Reserve	9,872	99	7	10,000	0	0	0	19,971	9,879
Library Building Reserve	15,293	153	10	2,500	0	(8,000)	0	9,946	15,303
Community & Economic Development Proj	268,831	392	191	0	0	0	0	269,223	269,022
Lake Ewlyamartup Facilities Reserve	0	0	0	10,000	0	0	0	10,000	0
Parks & Playgrounds Reserve	0	0	0	30,584	0	0	0	30,584	0
Katanning Aquatic Centre Reserve	0	0	0	30,584	0	0	0	30,584	0
	<b>9,369,288</b>	<b>15,224</b>	<b>6,651</b>	<b>1,589,442</b>	<b>0</b>	<b>(3,906,237)</b>	<b>0</b>	<b>7,067,717</b>	<b>9,375,939</b>

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 April 2021
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	13	273,327	0	(47,699)	225,628
- non-operating	14	551,153	0	(524,966)	26,187
<b>Total unspent grants, contributions and reimbursements</b>		824,480	0	(572,665)	251,815
<b>Provisions</b>					
Annual leave		369,929			369,929
Long service leave		288,046		(11,311)	276,735
<b>Total Provisions</b>		657,975	0	(11,311)	646,664
<b>Total other current assets</b>		<b>1,482,455</b>	<b>0</b>	<b>(583,976)</b>	<b>898,479</b>
<b>Amounts shown above include GST (where applicable)</b>					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 13**

**OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase	Liability	Liability	Current	Adopted Budget	YTD	YTD Revenue
	1 July 2020	in Liability	Reduction (As revenue)	30 Apr 2021	Liability 30 Apr 2021	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>Governance</b>								
KCC Redevelopment Project Grant Revenue - Auspicing (€	170,000	0	0	170,000	170,000	170,000	170,000	0
<b>General purpose funding</b>								
General Purpose Grant (GPF)	0	0	0	0	0	724,320	543,240	543,240
Untied Road Grant (GPF)	0	0	0	0	0	221,906	166,431	166,430
Special Bridge Grant (FAGS)	35,545	0	0	35,545	35,545	0	0	0
<b>Law, order, public safety</b>								
BFB LGGS Income	0	0	0	0	0	41,781	31,335	29,560
Cat Act Implementation Project (inc)	254	0	0	254	254	254	254	0
Driver Reviver Signage	20,000	0	(20,000)	0	0	21,004	21,004	21,004
<b>Education and welfare</b>								
Fostering Integration Grant Income	1,291	0	(1,291)	0	0	1,291	1,291	1,291
National Youth Week Grant Income (CDOW)	0	0	0	0	0	1,000	830	0
NAIDOC Week Grant Income (CDOW)	1,091	0	0	1,091	1,091	1,091	1,091	0
Thank-A-Volunteer Day Grant Income	0	0	0	0	0	1,500	1,500	700
Piaf Grant Income	1,000	0	0	1,000	1,000	1,000	1,000	0
Youth Engagement Grant Income	0	0	0	0	0	10,000	8,330	0
Covid Crisis Relief - Lotterywest	0	0	0	0	0	20,000	20,000	0
Cultural Awareness	0	0	0	0	0	20,000	20,000	0
Covid 19 Community Relief	0	0	0	0	0	20,000	20,000	21,890
Grant Income Indigenous Governance	3,500	0	0	3,500	3,500	3,500	3,500	0
Harmony Festival Grant Income (CDOW)	7,595	0	(7,595)	0	0	7,595	6,330	12,595
All Ways 5 Days Project Income (CDOW)	5,130	0	0	5,130	5,130	5,130	5,130	0
<b>Recreation and culture</b>								
Sports Engagement & Inclusion Program	0	0	0	0	0	89,572	89,572	67,179
International People With Disabilities Day	0	0	0	0	0	0	0	1,000
Kidsport	332	0	0	332	332	332	332	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 13

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase	Liability	Liability	Current	Adopted Budget	YTD	YTD Revenue
	1 July 2020	in Liability	Reduction (As revenue)	30 Apr 2021	Liability 30 Apr 2021	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Get Online Week Grant	180	0	0	180	180	180	180	1,500
Regional Venues Improvement Fund Grant	70	0	0	70	70	25,700	25,700	25,700
RETB Exhibition Reimbursements	0	0	0	0	0	6,272	6,272	6,272
ARC Grant - Athletics Income	0	0	0	0	0	0	0	2,000
<b>Transport</b>								
Community Safe Speed Promise Grant	1,004	0	(1,004)	0	0	0	0	0
Direct Road Grant (MRBD)	0	0	0	0	0	123,752	123,752	123,752
Street Light Subsidy (MRBD)	0	0	0	0	0	2,367	0	2,010
<b>Economic services</b>								
BBRF - Economic Innovation	0	0	0	0	0	19,000	19,000	12,500
Tourism Attraction And Development Grant	0	0	0	0	0	80,000	80,000	0
Wheatbelt NRM - Lake Ewlyamartup	3,782	0	(1,221)	2,561	2,561	3,783	3,150	1,221
Auspicing - Hidden Treasures (TOU)	13,015	0	(7,050)	5,965	5,965	13,015	10,850	7,050
	<b>263,789</b>	<b>0</b>	<b>(38,161)</b>	<b>225,628</b>	<b>225,628</b>	<b>1,635,344</b>	<b>1,380,074</b>	<b>1,046,893</b>
<b>Operating contributions</b>								
<b>Governance</b>								
ADM - LSL Reimbursement	0	0	0	0	0	0	0	12,463
Insurance Scheme Surplus (ADM)	0	0	0	0	0	28,478	28,478	34,780
<b>General purpose funding</b>								
ESL Commission (GPF)	0	0	0	0	0	4,000	4,000	4,000
Rates Legal Fees Reimbursement (GPI)	0	0	0	0	0	30,000	25,000	22,351
<b>Law, order, public safety</b>								
CESM Contributions & Reimbursements	0	0	0	0	0	113,983	85,488	19,864
Emergency Incidents Reimbursements (FPV)	0	0	0	0	0	5,000	4,170	0
<b>Education and welfare</b>								
Youth Activities Grant Income (CDOW)	9,538	0	(9,538)	0	0	42,208	35,170	42,753
Seniors Week Grant Income (CDOW)	0	0	0	0	0	1,000	1,000	0
Harmony Festival Contributions (CDOW)	0	0	0	0	0	51,000	51,000	14,864

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 13

OPERATING GRANTS AND CONTRIBUTIONS

Unspent operating grant, subsidies and contributions liability

Provider	Liability	Increase	Liability	Liability	Current
	1 July 2020	in Liability	Reduction (As revenue)	30 Apr 2021	Liability 30 Apr 2021
	\$	\$	\$	\$	\$
<b>Community amenities</b>					
LCDC Vehicle Lease Reimbursement (POE)	0	0	0	0	0
<b>Recreation and culture</b>					
Katanning Opera - Aust South West (PUB)	0	0	0	0	0
<b>Transport</b>					
Commissions & Contributions (TPL)	0	0	0	0	0
	<b>9,538</b>	<b>0</b>	<b>(9,538)</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>273,327</b>	<b>0</b>	<b>(47,699)</b>	<b>225,628</b>	<b>225,628</b>

Operating grants, subsidies and contributions revenue

Adopted Budget	YTD	YTD Revenue
Revenue	Budget	Actual
\$	\$	\$
3,731	3,110	2,798
0	0	5,000
90,000	74,990	72,433
<b>369,401</b>	<b>312,406</b>	<b>231,305</b>
<b>2,004,745</b>	<b>1,692,480</b>	<b>1,278,198</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 14

NON-OPERATING GRANTS AND CONTRIBUTIONS

Unspent non operating grants, subsidies and contributions liability

Provider	Liability	Increase	Liability	Liability	Current
	1 July 2020	in Liability	Reduction (As revenue)	30 Apr 2021	Liability 30 Apr 2021
	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>					
<b>Governance</b>					
Heritage Centre Project DPIRD Grant Funds (ST)	0	0	0	0	0
Heritage Centre Project Other Grant Funds (ST)	0	0	0	0	0
Great Southern Aged Accommodation Project Re	0	0	0	0	0
<b>Health</b>					
Medical Centre	499,307	0	(473,120)	26,187	26,187
<b>Community amenities</b>					
CLGF Regional re Regional Waste Initiative Incon	0	0	0	0	0
<b>Transport</b>					
Regional Road Group Funding (CRBD)	0	0	0	0	0
Black Spot Funding (R.R.G.)	0	0	0	0	0
Roads to Recovery Funding (CRBD)	26,846	0	(26,846)	0	0
Grant Income (AERO)	0	0	0	0	0
<b>Economic services</b>					
Tourism Attraction And Development Grant Incc	25,000	0	(25,000)	0	0
Drought Affected Communities Grant	0	0	0	0	0
Local Roads & Community Infrastructure Grant	0	0	0	0	0
	<b>551,153</b>	<b>0</b>	<b>(524,966)</b>	<b>26,187</b>	<b>26,187</b>
<b>Non-operating contributions</b>					
<b>Recreation and culture</b>					
Contribution towards KCC Clubhouse (ORS)	0	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>551,153</b>	<b>0</b>	<b>(524,966)</b>	<b>26,187</b>	<b>26,187</b>

Non operating grants, subsidies and contributions revenue

Adopted Budget	YTD	YTD Revenue
Revenue	Budget	Actual
\$	\$	\$
2,083,354	2,083,354	2,083,354
946,934	946,934	513,951
1,653,342	1,653,342	334,751
499,307	416,090	473,120
148,350	148,350	128,006
354,700	283,760	141,880
92,000	92,000	36,800
338,736	338,736	303,737
43,500	0	0
10,960	10,960	35,960
1,000,000	1,000,000	454,545
692,605	692,605	159,915
<b>7,863,788</b>	<b>7,666,131</b>	<b>4,666,018</b>
309,083	309,083	0
<b>309,083</b>	<b>309,083</b>	<b>0</b>
<b>8,172,871</b>	<b>7,975,214</b>	<b>4,666,018</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 15  
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2020	Received	Paid	30 Apr 2021
	\$	\$	\$	\$
Carpark Contribution Liability	8,168	0	0	<b>8,168</b>
Public Open Space Contribution Liability A/c	38,000	0	0	<b>38,000</b>
	<b>46,168</b>	<b>0</b>	<b>0</b>	<b>46,168</b>

**KEY INFORMATION**

Accounts deemed to not be Trust through the final audit process are now held as municipal funds:  
Ag Society Contributions, Katanning Cinema Project Contributions, Local Fire Brigade Funds.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget adoption</b>		Opening surplus		35,694		35,694
103240.80	Motor Vehicle Purchase (OTG)		Capital Expenses			(65,221)	(29,527)
158540.80	Plant & Equipment (SAL)		Capital Expenses			(67,126)	(96,653)
158860.23	Proceeds on Sale of Asset (SAL)		Capital Revenue		14,000		(82,653)
158360.83	Transfer from New Saleyard Reserve		Capital Revenue		53,126		(29,527)
149540.80	Plant Equipment Purchase (PLP)		Capital Expenses			(163,810)	(193,337)
149540.80	Plant Equipment Purchase (PLP)		Capital Expenses			(78,150)	(271,487)
149540.80	Plant Equipment Purchase (PLP)		Capital Expenses			(78,150)	(349,637)
158440.80	Other Infrastructure (SAL)		Capital Expenses			(40,280)	(389,917)
158360.83	Transfer from New Saleyard Reserve		Capital Revenue		40,280		(349,637)
144600.80	Works Program - Road Construction (CRBD)		Capital Expenses			(10,170)	(359,807)
144600.80	Works Program - Road Construction (CRBD)		Capital Expenses		10,170		(349,637)
124740.80	Plant Equipment Purchase (SAN)		Capital Expenses			(161,980)	(511,617)
130650.83	Transfer from Waste Management Reserve (SAN)		Capital Revenue		161,980		(349,637)
142320.05	Art Collection Maintenance (OCU)		Operating Expenses			(5,005)	(354,642)
141920.05	Art Gallery Exhibitions (OCU)		Operating Expenses		5,005		(349,637)
130340.80	PLANT & EQUIPMENT (OTHER COM AM)		Capital Expenses		565,000		215,363
124740.80	Plant Equipment Purchase (SAN)		Capital Expenses			(565,000)	(349,637)
123550.80	Plant & Vehicles Purchases		Capital Expenses		10,000		(339,637)
149540.80	Plant Equipment Purchase (PLP)		Capital Expenses			(16,500)	(356,137)
123550.80	Plant & Vehicles Purchases		Capital Expenses		16,000		(340,137)
122040.80	Motor Vehicle Purchase (ADM)		Capital Expenses			(24,273)	(364,410)
103050.23	Proceeds on Sale of Assets (ADM)		Capital Revenue		89,000		(275,410)
124750.23	Realisation on Sale of Assets (ADM)		Capital Revenue			(89,000)	(364,410)
123550.80	Plant & Vehicles Purchases		Capital Expenses		270,000		(94,410)
149540.80	Plant Equipment Purchase (PLP)		Capital Expenses			(237,460)	(331,870)
123550.80	Plant & Vehicles Purchases		Capital Expenses		45,000		(286,870)
149540.80	Plant Equipment Purchase (PLP)		Capital Expenses			(61,756)	(348,626)
141030.23	Proceeds on Sale of Assets (PLP)		Capital Revenue		16,756		(331,870)
123550.80	Plant & Vehicles Purchases		Capital Expenses		48,000		(283,870)
158540.80	Plant Equipment Purchase (PLP)		Capital Expenses			(61,756)	(345,626)
158860.23	Proceeds on Sale of Asset (SAL)		Capital Revenue		13,756		(331,870)
123550.80	Plant & Vehicles Purchases		Capital Expenses		27,800		(304,070)
149540.80	Plant Equipment Purchase (PLP)		Capital Expenses			(27,800)	(331,870)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
123550.80	Plant & Vehicles Purchases		Capital Expenses		33,000		(298,870)
149540.80	Plant Equipment Purchase (PLP)		Capital Expenses			(39,857)	(338,727)
123550.80	Plant & Vehicles Purchases		Capital Expenses		36,000		(302,727)
149540.80	Plant Equipment Purchase (PLP)		Capital Expenses			(37,157)	(339,884)
123550.80	Plant & Vehicles Purchases		Capital Expenses		29,000		(310,884)
149640.80	Motor Vehicle Purchase (PLP)		Capital Expenses			(40,533)	(351,417)
123550.80	Plant & Vehicles Purchases		Capital Expenses		5,000		(346,417)
149640.80	Motor Vehicle Purchase (PLP)		Capital Expenses			(37,000)	(383,417)
141030.23	Proceeds on Sale of Assets (PLP)		Capital Revenue		32,000		(351,417)
123550.80	Plant & Vehicles Purchases		Capital Expenses		5,000		(346,417)
122040.80	Motor Vehicle Purchase (ADM)		Capital Expenses			(37,000)	(383,417)
103050.23	Proceeds on Sale of Assets (ADM)		Capital Revenue		32,000		(351,417)
123550.80	Plant & Vehicles Purchases		Capital Expenses		10,000		(341,417)
149640.80	Motor Vehicle Purchase (PLP)		Capital Expenses			(36,432)	(377,849)
123550.80	Plant & Vehicles Purchases		Capital Expenses		15,899		(361,950)
149640.80	Motor Vehicle Purchase (PLP)		Capital Expenses			(41,097)	(403,047)
123550.80	Plant & Vehicles Purchases		Capital Expenses		28,800		(374,247)
149640.80	Motor Vehicle Purchase (PLP)		Capital Expenses			(41,097)	(415,344)
123550.80	Plant & Vehicles Purchases		Capital Expenses		30,000		(385,344)
149540.80	Plant Equipment Purchase (PLP)		Capital Expenses			(32,750)	(418,094)
123550.80	Plant & Vehicles Purchases		Capital Expenses		250,000		(168,094)
149540.80	Plant Equipment Purchase (PLP)		Capital Expenses			(357,200)	(525,294)
141030.23	Proceeds on Sale of Assets (PLP)		Capital Revenue		95,000		(430,294)
123550.80	Plant & Vehicles Purchases		Capital Expenses		5,000		(425,294)
138540.80	Motor Vehicle Purchase (KLC)		Capital Expenses			(38,740)	(464,034)
139730.23	Proceeds on Sale of Assets (KLC)		Capital Revenue		31,818		(432,216)
104160.24	Realisation on Sale of Assets (KLC)		Capital Revenue			(31,818)	(464,034)
118240.80	Land And Buildings (KLC)		Capital Expenses		25,000		(439,034)
158440.80	Other Infrastructure (SAL)		Capital Expenses			(25,000)	(464,034)
177220.10	Salary Costs (OCU)		Operating Expenses			(6,272)	(470,306)
153740.02	Grant Expenditure (OCU)		Operating Expenses		3,000		(467,306)
153730.38	Grant Income (OCU)		Operating Revenue		3,272		(464,034)
145300.80	Works Prog - Footpath construction		Capital Expenses		351,812		(112,222)
145300.80	Works Prog - Footpath construction		Capital Expenses			(200,000)	(312,222)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
145300.80	Works Prog - Footpath construction		Capital Expenses			(151,812)	(464,034)
124350.05	Consultants (BUC)		Operating Expenses		23,000		(441,034)
155220.10	Salary Costs (BUC)		Operating Expenses			(23,000)	(464,034)
146210.38	Grant Income (DPI - Country Pathways etc)		Operating Revenue			(1,004)	(465,038)
120130.39	Grant Income (OLO)		Operating Revenue		1,004		(464,034)
146330.02	Grant Expenditure (DPI - Country Pathways etc)		Operating Expenses		1,004		(463,030)
104940.80	PLANT & EQUIPMENT		Operating Expenses			(1,004)	(464,034)
128830.40	Levied Waste Rate (SAN)		Operating Revenue			(70,000)	(534,034)
128830.33	Levied Waste Rate (SAN)		Operating Revenue		70,000		(464,034)
142650.80	Other Infrastructure - Tourism		Capital Expenses		50,000		(414,034)
193830.05	Grant Expenditure (TOU)		Operating Expenses			(15,370)	(429,404)
158890.05	Grant Expenditure (EDV)		Operating Expenses			(34,630)	(464,034)
142650.80	Other Infrastructure - Tourism		Capital Expenses		20,000		(444,034)
153740.05	Grant Expenditure (OCU)		Operating Expenses			(20,000)	(464,034)
126440.80	BLD PROG (CAPITAL) - KLC		Capital Expenses		25,000		(439,034)
188740.05	Consultants (KLC)		Operating Expenses			(25,000)	(464,034)
144600.80	Works Program - Road Construction (CRBD)		Capital Expenses		14,500		(449,534)
115220.05	Works Program - Fire Prevention		Operating Expenses			(14,500)	(464,034)
199040.80	Other Infrastructure (RUR)		Capital Expenses		10,000		(454,034)
178320.05	Works Program - Protection of Environment (POE)		Operating Expenses			(10,000)	(464,034)
126440.80	BLD PROG (CAPITAL) - KLC		Capital Expenses		2,500		(461,534)
173320.05	Building Program - Katanning Leisure Centre		Operating Expenses			(582)	(462,116)
152540.80	Bldg Program Library Capital (LIB)		Capital Expenses		3,000		(459,116)
141320.05	Building Program - Library		Operating Expenses			(2,214)	(461,330)
152540.80	Bldg Program Library Capital (LIB)		Capital Expenses		3,000		(458,330)
141320.05	Building Program - Library		Operating Expenses			(3,250)	(461,580)
152540.80	Bldg Program Library Capital (LIB)		Capital Expenses		2,000		(459,580)
141320.05	Building Program - Library		Operating Expenses			(2,000)	(461,580)
123550.80	Plant & Vehicles Purchases		Capital Expenses		3,500		(458,080)
197760.05	Bushfire Brigade - Ineligible Expenditure (FPV)		Operating Expenses			(3,500)	(461,580)
123550.80	Plant & Vehicles Purchases		Capital Expenses		9,800		(451,780)
197760.05	Bushfire Brigade - Ineligible Expenditure (FPV)		Operating Expenses			(9,800)	(461,580)
153740.02	Grant Expenditure (OCU)		Operating Expenses		5,070		(456,510)
153730.38	Grant Income (OCU)		Operating Revenue		20,630		(435,880)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
199640.80	LAND & BUILDINGS (OCU)		Capital Expenses			(25,700)	(461,580)
199640.80	LAND & BUILDINGS (OCU)		Capital Expenses		6,000		(455,580)
173720.05	Building Program - Gallery		Operating Expenses			(6,000)	(461,580)
185420.10	Workers Compensation Allocated (S&W)		Operating Expenses			(20,000)	(481,580)
185530.46	Workers Compensation Reimbursed (S&W)		Operating Revenue		15,000		(466,580)
103430.10	Paid Parental Leave Expenditure (ADM)		Operating Expenses			(13,570)	(480,150)
113150.40	Paid Parental Leave Reimbursements (ADM)		Operating Revenue		13,570		(466,580)
126590.80	Early Childhood Hub	OC97/20	Capital Expenses			(1,200,000)	(1,666,580)
163340.83	Transfer from Land & Building Reserve	OC97/20	Capital Revenue		1,200,000		(466,580)
112530.32	Interest - Reserves (GPI)		Operating Revenue			(78,445)	(545,025)
169920.82	Transfer Interest to Amherst Village Refundable Deposit Reserve (AMV)		Capital Expenses		8,806		(536,219)
124940.82	Transfer Interest to Employee Leave Entitlement Reserve		Capital Expenses		6,337		(529,882)
163780.82	Transfer Interest to Land & Building Reserve		Capital Expenses		20,856		(509,026)
199220.82	Transfer Interest to Land & Buildings Facilities for Seniors Reserve (AMV)		Capital Expenses		5,455		(503,571)
158290.82	Transfer Interest to New Saleyard Reserve		Capital Expenses		4,902		(498,669)
158240.82	Transfer Interest to Old Saleyard Rehabilitation Reserve		Capital Expenses		8,959		(489,710)
142140.82	Transfer Interest to Plant Replacement Reserve		Capital Expenses		8,340		(481,370)
162540.82	Transfer Interest to Quartermaine Oval Reserve (KLC)		Capital Expenses		1,254		(480,116)
162440.82	Transfer Interest to KLC Facilities Reserve (KLC)		Capital Expenses		1,342		(478,774)
196620.82	Transfer Interest to Waste Management Reserve (SAN)		Capital Expenses		9,898		(468,876)
166980.82	Transfer interest to Community & Economic Development Projects Reserve		Capital Expenses		2,296		(466,580)
121810.80	Land & Buildings (OHE)		Capital Expenses			(115,000)	(581,580)
166950.83	Transfer from Land & Building Facilities for Seniors Reserve		Capital Revenue		115,000		(466,580)
158770.44	Grant Income (EDV)	OC138/20	Operating Revenue		340,793		(125,787)
130860.80	Parks & Ovals (ORS)	OC138/20	Capital Expenses			(30,000)	(155,787)
119940.80	OLO - Purchase of Equipment	OC138/20	Capital Expenses			(100,000)	(255,787)
157440.80	Other Infrastructure (KLC)	OC138/20	Capital Expenses			(80,000)	(335,787)
145300.80	Bokarup Street – Upgrade of footpath	OC138/20	Capital Expenses			(20,793)	(356,580)
145900.80	Works Program - Other Infrastructure	OC138/20	Capital Expenses			(70,000)	(426,580)
120640.80	Other Infrastructure (FPV)	OC138/20	Capital Expenses			(40,000)	(466,580)
139240.40	Other Income/Donations (ORS)		Operating Revenue			(112,281)	(578,861)
183830.40	Fuel/Energy Grants/Rebates (POC)		Operating Revenue			(32,000)	(610,861)
128230.23	Proceeds on Sale of Assets (ORS)	OC141/20	Operating Revenue		10,000		(600,861)
111010.30	Write Off Rates (RAT)	OC80/20, OC87/20, O	Operating Revenue			(44,782)	(645,643)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
158440.80	Other Infrastructure (SAL)		Capital Expenses			(13,000)	(658,643)
193370.05	Saleyards CCTV Maintenance Costs (SAL)		Operating Expenses			(5,045)	(663,688)
158360.83	Transfer from New Saleyard Reserve		Capital Revenue		18,045		(645,643)
103340.80	Land & Buildings (OTG)		Capital Expenses			(6,442)	(652,085)
152840.44	Grant Income (AERO)		Operating Revenue		28,500		(623,585)
140860.80	Airport - Other Infrastructure		Capital Expenses		10,000		(613,585)
140860.80	Airport - Other Infrastructure		Capital Expenses			(18,000)	(631,585)
140860.80	Airport - Other Infrastructure		Capital Expenses		6,000		(625,585)
140860.80	Airport - Other Infrastructure		Capital Expenses			(6,000)	(631,585)
149540.80	Plant Equipment Purchase (PLP)		Capital Expenses			(6,000)	(637,585)
102400.06	Interest on Loan 159 - Aged & Key Worker Accommodation (OTH)		Operating Expenses		7,542		(630,043)
101540.06	Interest on Loan 160 - Watercart		Operating Expenses		2,157		(627,886)
101550.06	Interest on Loan 161 - CAT Grader		Operating Expenses		3,166		(624,720)
150090.84	Principal Repayment Loan 159 - Aged & Key Worker Accommodation (OTH)		Capital Expenses		18,937		(605,783)
150120.84	Principal Repayments Loan 160 - Watercart		Capital Expenses		7,222		(598,561)
150140.84	Principal Repayments Loan 161 - Motor Grader		Capital Expenses		10,620		(587,941)
101520.06	Interest on Loan 158 - New Admin Building (OTG)		Operating Expenses			(16,018)	(603,959)
101810.38	General Purpose Grant (GPF)		Operating Revenue		10,051		(593,908)
102010.38	Untied Road Grant (GPF)		Operating Revenue		4,128		(589,780)
101710.32	Rates Late Payment Penalty (RAT)		Operating Revenue		20,000		(569,780)
191130.32	Interest - Municipal (GPI)		Operating Revenue			(20,000)	(589,780)
111130.40	Miscellaneous Income (ADM)		Operating Revenue		37,000		(552,780)
146930.46	Contributions towards Supertowns projects		Operating Revenue		19,793		(532,987)
126670.80	Welcome Precinct Proj Expenditure (ST)		Capital Expenses			(501,894)	(1,034,881)
126680.80	Piesse Lake Development Proj		Capital Expenses		654,276		(380,605)
126610.41	Heritage Centre Project Other Grant Funds (ST)		Operating Revenue			(19,103)	(399,708)
126700.80	Great Southern Aged Accommodation Project Expenditure (ST)		Capital Expenses			(70,000)	(469,708)
126690.41	Great Southern Aged Accommodation Project Revenue (ST)		Operating Revenue			(15,351)	(485,059)
163340.83	Transfer from Land & Building Reserve		Capital Revenue		665,057		179,998
128930.33	Planning Assessment Fees (TOW)		Operating Revenue		6,000		185,998
100230.33	Entry Fees (KLC)		Operating Revenue		10,000		195,998
100430.33	Kiosk Income - GST Inc (KLC)		Operating Revenue		8,000		203,998
188720.25	Kiosk Expenses (KLC)		Operating Expenses			(10,000)	193,998
149110.38	Direct Road Grant (MRBD)		Operating Revenue		13,752		207,750

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
147030.05	Ranger Relief (ANI)		Operating Expenses			(10,000)	197,750
105820.05	Cleaning Expenses (ADM)		Operating Expenses		8,500		206,250
108050.02	Relief CEO Expense		Operating Expenses		10,856		217,106
178220.05	LCDC Vehicle Lease Expenses (POE)		Operating Expenses			(3,731)	213,375
156130.33	Building Fees & Licences - GST exempt (BUC)		Operating Revenue		6,375		219,750
105120.05	Computer Software Subscriptions (ADM)		Operating Expenses			(10,167)	209,583
105120.05	Computer Software Subscriptions (ADM)		Operating Expenses			(8,230)	201,353
142150.82	Transfer to Plant Replacement Reserve		Capital Expenses			(201,353)	(0)
181520	Works Program - Training & Staff Meetings		Operating Expenses		125,162		125,162
181530	Works Program - Training & Staff Meetings		Operating Expenses			(125,162)	(0)
124240.80	Refund Amherst Capital Deposit (AMV)		Capital Expenses			(190,040)	(190,040)
125710.83	Transfer from Amherst Village Refundable Deposit Reserve (AMV)		Capital Revenue		190,040		(0)
125630.81	Amherst Refundable Deposits Income (AMV)		Capital Revenue		370,000		370,000
169810.82	Transfer to Amherst Village Refundable Deposit Reserve (AMV)		Capital Expenses			(370,000)	(0)
				<b>0</b>	<b>6,757,163</b>	<b>(6,757,163)</b>	<b>(0)</b>

**KEY INFORMATION**

The 2020/21 Budget was reviewed for the period ended 28 February 2021.

The Budget Review was adopted by absolute majority at the Special Council Meeting held on 29 March 2021 - Resolution OC40/21

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 17  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Governance	(161,470)	(47.22%)	▼ Timing	Grant funding for KCC Redevelopment project received in prior FY's, currently reflected in Contract Liabilities and will be recognised as revenue when expended (\$170,000). Staff long service leave reimbursements from other Councils (\$12,463) unbudgeted. Timing Asset Disposal for Profit on Sale (\$55,217).
General purpose funding - rates	(5,969)	(0.14%)	Permanent	No material variances.
General purpose funding - other	(40,339)	(4.58%)	Timing	Rates late payment penalty (\$23,557) under budget by timing.
Law, order and public safety	(76,915)	(40.54%)	▼ Timing	CESM reimbursements to be invoiced in May (\$65,624 variance).
Health	(547)	(25.92%)		No material variances.
Education and welfare	(85,296)	(46.76%)	▼ Timing	Awaiting a Covid Relief grant (\$20,000), Cultural Awareness grant (\$20,000) and Harmony Festival grants (\$29,871), Youth Engagement grant (\$10,000).
Housing	(12,037)	(7.92%)	Timing	Other tenancy arrangements (AMV) full year budget of \$10,120 WACHS rent incorrectly allocated. Housing Subsidy Allocations not run for April.
Community amenities	(12,340)	(1.34%)	Timing	No material variances.
Recreation and culture	27,713	8.85%	Timing	Sports Engagement & Inclusion Program funding has not yet been fully received (\$22,393). KLC memberships (\$8,691) higher than year to date budget.
Transport	200,852	95.75%	▲ Timing	Realisation on the disposal of assets to be undertaken through the reconciliation of assets.
Economic services	(128,480)	(18.68%)	▼ Timing	Standpipe revenue under budget (\$29,330) awaiting recovery of usage data from some standpipes. Tourism Attraction and Development Grant (\$55,000) is yet to be received.
Other property and services	(63,158)	(52.87%)	▼ Timing	Profit on sale of assets (\$69,461) will be processed through the reconciliation of assets.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 17  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Expenditure from operating activities</b>				
Governance	(63,398)	(6.42%)	Timing	Professional services are over full year budget (\$15,201), Consultants (\$13,534) and integrated planning (\$30,000) under budget. Final audit fees invoiced in April (\$61,000). Staff (\$15,107) and Councillor (\$16,246) training below budget. Community Financial Assistance Programme round 2 yet to be awarded (\$12,350). Shop Front enhancement has not been utilised this financial year (\$12,500). Administration allocation less than budgeted ytd, anticipate to meet full year budget.
General purpose funding	(44,823)	(18.63%)	▼ Timing	Administration allocation less than budgeted ytd, anticipate to meet full year budget (\$47,243).
Law, order and public safety	(111,598)	(21.79%)	▼ Timing	Works program fire prevention lower than YTD budget (\$37,757). CCTV maintenance agreement below budget as new agreement was entered into (\$12,672).
Health	(43,794)	(26.22%)	▼ Timing	Health Consultants budget has not yet been expended (\$30,000).
Education and welfare	(140,412)	(29.86%)	▼ Timing	Expenditure on COVID community relief grant (\$20,000), youth engagement grant (\$8,330), cultural awareness grant (\$20,000) and other community projects (\$22,948) below YTD budget.
Housing	(61,636)	(11.83%)	▼ Timing	Loss on sale of asset will be processed through the reconciliation of assets (\$124,995). Amherst building program over budget (\$19,318).
Community amenities	(138,393)	(13.64%)	▼ Timing	Works Program refuse site under budget allocation (\$40,632 variance). Cemetery works program over budget (\$14,332). Community amenities building maintenance under budget (\$15,370).
Recreation and culture	(1,182,700)	(34.34%)	▼ Permanent	Works Program - other reserves over budget (\$92,935) and Works program - events over budget (\$17,423). Sports Engagement Officer expenditure below budget due to timing of commencement (\$72,170). KAC building program over budget (\$16,122). Two grant funded projects have not yet commenced (Art prize \$20,000 and KLC feasibility study \$25,000). Town Hall Events (\$14,088) over budget.
Transport	(1,711,696)	(49.14%)	▼ Timing	Timing of works program; Footpath maintenance (\$103,350), drainage maintenance (\$55,970) and depot building maintenance (\$12,195) are below budget, road maintenance \$39,389 over budget.
Economic services	(620,123)	(46.48%)	▼ Timing	Rural utilities under budget (\$21,398). Works Program - Rural (\$10,181) under budget. Saleyard plant expenses below budget (\$28,116). Visitor servicing under budget (\$16,670). BBRF (\$15,830) and tourism attraction and development (\$98,794) funding expenditure have not commenced. Building consultants has not yet been utilised (\$18,004).
Other property and services	(503,995)	(212.63%)	▼ Timing	Fuel purchases (\$80,024) and plant repairs (\$31,497) under budget. Staff training and development under budget (wages - \$56,008, services - \$9,791).

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 17  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(3,309,196)	(41.49%)	▼ Timing	Timing of budget allocations. KCC clubhouse contribution has not yet been recouped (\$309,083). Roads grants (\$232,079 variance) have not yet been received, awaiting next payment round. Part payments of the drought affected communities grant (\$545,455 variance), GS aged accommodation project (\$1,318,591 variance) regional waste initiative (\$20,345 variance) and Local Roads and Community Infrastructure grant (\$532,690 variance) have been received. Lotterywest funding associated with Piesse park project to be recouped (\$432,983). Grant funding for the medical centre was received last FY and will be moved from contract liabilities as the project is expended (\$57,030 variance).
Proceeds from disposal of assets	121,795	14.44%	▲ Timing	Proceeds from disposal of assets will be processed through the reconciliation of assets.
Payments for property, plant and equipment and infrastructure	(2,674,644)	(22.07%)	▼ Timing	Variances relating to the timing of expenditure on large projects (under ytd budget - Heritage, early childhood hub, medical centre, plant purchases, saleyards energy project), accommodation (over ytd budget), local roads and community infrastructure grant projects that have not yet commenced, footpath projects under budget (\$654,480) and roads under budget (\$573,602).
<b>Financing activities</b>				
Transfer from reserves	(2,262,283)	(100.00%)	▼ Timing	Timing, transfers will be carried out as projects are complete.
Transfer to reserves	(898,519)	(99.27%)	▼ Permanent	Timing, transfers will be carried out during 2021.



# Code of Conduct Behaviour Complaints Management Policy



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## Policy Objective

To establish, in accordance with Clause 15(2) of the *Local Government (Model Code of Conduct) Regulations 2021* and Shire of Katanning Code of Conduct for Council Members, the procedure for dealing with complaints about alleged breaches of the behaviour requirements included in Division 3 of the Shire of Katanning Code of Conduct for Council Members, Committee Members and Candidates.

To give effect to the Shire of Katanning's commitment to an effective, transparent, fair and accessible complaints handling process that supports high standards of behaviour of Council Members, Committee Members and Candidates.

## Policy Scope

This Policy applies to complaints made in accordance with Clause 11 of the Shire of Katanning Code of Conduct for Council Members, Committee Members and Candidates.

This Policy applies to Council Members, Committee Members, Candidates and any person who submits a complaint in accordance with this Policy.

## Definitions

**Act** means the *Local Government Act 1995*.

**Behaviour Complaints Committee** means the Committee established by the Council in accordance with s.5.8 of the Act for the purpose of dealing with Complaints. The role of the Behaviour Complaints Committee is outlined in Part 2.3 of this Policy.

**Behaviour Complaints Officer** means a person authorised in writing [*by Council resolution or by the CEO exercising delegated authority*] under clause 11(3) of the Code of Conduct to receive complaints and withdrawals of complaints. The role of the Behaviour Complaints Officer is addressed in Part 2.1 of this Policy.

**Breach** means a breach of Division 3 of the Shire of Katanning Code of Conduct for Council Members, Committee Members and Candidates.

**Candidate** means a candidate for election as a Council Member, whose nomination has been accepted by the Returning Officer under s.4.49 of the Act, but does not include a Council Member who has nominated for re-election. A person is a Candidate from the date on which their nomination is accepted, until the Returning Officer declares the election result in accordance with s.4.77 of the Act.

**Candidate Complaint** means a Complaint alleging a Breach by a Candidate. Candidate Complaints are dealt with in Part 3.2 of this Policy.

**Code of Conduct** means the Shire of Katanning Code of Conduct for Council Members, Committee Members and Candidates.

**Committee** means a committee of Council, established in accordance with s.5.8 of the Act.

**Committee Member** means a Council Member, employee of the Shire of Katanning or other person who has been appointed by the Council to be a member of a Committee, in accordance with s.5.10(1) of the Act. A person is a Committee Member from the date on which they are appointed, until their appointment expires or is terminated by Council resolution.

**Complaint** means a complaint submitted under Clause 11 of the Code of Conduct.

**Complainant** means a person who has submitted a Complaint in accordance with this Policy.

**Complaint Assessor** means a person appointed by the Behaviour Complaints Officer in accordance with Part 2.2 and Part 3.8 of this Policy.

**Complaint Documents** means the Complaint Form and any supporting information, evidence, or attachments provided by the Complainant.

**Complaint Form** means the form approved under clause 11(2)(a) of the Code of Conduct *[by Council resolution or by the CEO exercising delegated authority]*.

**Council** means the Council of the Shire of Katanning.

**Council or Committee Meeting** means a formal meeting of the Council or a Committee that is called and convened in accordance with the Act. It does not include informal meetings, such as workshops or briefings.

**Council Member** means a person who is currently serving a term of office as an elected member of the Council in accordance with the Act.

**Finding** means a finding made in accordance with clause 12(1) of the Code of Conduct as to whether the alleged Breach has or has not occurred.

**Plan** means a Plan that may be prepared and implemented under clause 12(4)(b) of the Code of Conduct, to address the behaviour of the person to whom the complaint relates (the Respondent), if a Finding has been made that a Breach has occurred.

**Response Documents** means the response provided by the Respondent to the Complaint, and includes any supporting information or evidence that is supplied.

# Policy Statement

## 2. Principles

### 1.1. Procedural fairness

The principles of procedural fairness, or natural justice, will apply when dealing with a Complaint under this Policy. In particular:

- the Respondent will be afforded a reasonable opportunity to be heard before any findings are made, or a plan implemented;
- the decision maker should be objective and impartial, with an absence of bias or the perception of bias; and
- any findings made will be based on proper and genuine consideration of the evidence.

### 1.2. Consistency

The application of this Policy should lead to consistency in process and outcomes. While each Complainant and Respondent will be dealt with according to their circumstances, and each Complaint considered and determined on its merits, similar circumstances will result in similar decisions.

### 1.3. Confidentiality

The Shire of Katanning will take all reasonable steps to maintain confidentiality when dealing with the Complaint, in order to protect both the Complainant and Respondent.

Council Members, Local Government employees and contractors who have a role in handling a specific complaint will be provided with sufficient information to fulfil their role. They must manage this information securely, and must not disclose or inappropriately use this information.

Complainants will be advised of the level of confidentiality they can expect, and that breaches of confidentiality on their part may prejudice the progress of their Complaint.

### 1.4. Accessibility

The Shire of Katanning will ensure that information on how to make a complaint, including this Policy, is available at the Shire of Katanning's Administration Building and on the Shire of Katanning's website. The Shire will make information available in alternative formats if requested.

Any person wishing to make a complaint may contact the Behaviour Complaints Officer if they require assistance in completing the complaint form or otherwise navigating the complaints process.

## **2. Roles**

### **2.1. Behaviour Complaints Officer**

The Behaviour Complaints Officer is authorised in accordance with clause 11(3) of the Code of Conduct to accept complaints and withdrawal of complaints.

The Behaviour Complaints Officer is not an advocate for the complainant or the respondent. The Behaviour Complaints Officer provides procedural information and assistance to both Complainant and Respondent.

The Behaviour Complaints Officer will liaise with and provide administrative support to a Complaint Assessor appointed under this Policy.

The Behaviour Complaints Officer will liaise with the Local Government to facilitate the calling and convening of Council or Behaviour Complaints Committee meetings if required.

In undertaking their functions, the Behaviour Complaints Officer will apply the Principles of this Policy.

### **2.2. Complaint Assessor**

The Complaint Assessor is appointed by the Behaviour Complaints Officer in accordance with Part 3.8 of this Policy.

The Complaint Assessor is an impartial third party who will undertake the functions specified in this Policy. In undertaking their functions, the Complaint Assessor will apply the Principles of this Policy.

The Complaint Assessor will liaise with the Behaviour Complaints Officer to manage the administrative requirements of dealing with the Complaint in accordance with this Policy.

### **2.3. Behaviour Complaints Committee**

The Behaviour Complaints Committee is a Committee of Council established in accordance with s.5.8 of the Act for the purpose of dealing with Complaints.

The Behaviour Complaints Committee is a Committee of Council Members only. The membership and purpose of the Behaviour Complaints Committee is outlined in Behaviour Complaints Committee Terms of Reference.

## **3. Procedure**

### **3.1. Making a complaint**

Any person may make a Complaint alleging that a Council Member, Committee Member or Candidate has behaved in a way that constitutes a breach of Division 3 of the Code of Conduct [*clause 11(1) of the Code of Conduct*].

A Complaint must be made within one (1) month after the alleged Breach [*clause 11(2)(c) of the Code of Conduct*].

A Complaint must be made by completing the Behaviour Complaint Form in full and providing the completed forms to the Behaviour Complaints Officer.

A Complaint must be made in accordance with the Behaviour Complaint Form and specify which requirement(s) of the Code of Conduct is alleged to have been breached.

A Complaint is required to include the name and contact details of the Complainant therefore anonymous complaints cannot be accepted.

Where a Complaint Form omits required details, the Behaviour Complaints Officer will invite the Complainant to provide this information in order for the Complaint to be progressed.

Where a Complaint is made more than 1 month after the alleged breach, the Behaviour Complaints Officer will give the Complainant written notice that the Complaint cannot be made [*clause 11(2)(c) of the Code of Conduct*].

## **3.2. Candidate Complaints**

A Complaint in relation to a Candidate must be made in accordance with 3.1, above, but cannot be dealt with unless the Candidate is subsequently declared elected as a Council Member.

Within 7 days after receiving a Candidate Complaint, the Behaviour Complaints Officer will provide written notice:

- To the Complainant confirming receipt, and advising of the procedure for candidate complaints; and
- To the Respondent, including a summary of the complaint, and advising of the procedure for candidate complaints.

No action will be taken until the results of the election are declared by the Returning Officer. If the respondent is elected, then the complaint will be dealt with in accordance with this Policy. Timeframes that would otherwise commence on the receipt of a Complaint will be taken to commence on the election date.

If the Respondent is not elected, the Behaviour Complaints Officer will provide the Complainant with notice that the Respondent has not been elected and that the Complaint cannot be dealt with [*clause 15(1) of the Code of Conduct*].

## **3.3. Withdrawing a Complaint**

A Complainant may withdraw their Complaint at any time before a Finding has been made in relation to the Complaint [*clause 14 of the Code of Conduct*].

A Complainant may withdraw a Complaint by advising the Behaviour Complaints Officer in writing that they wish to do so.

After receiving a written withdrawal of the Complaint, the Behaviour Complaints Officer will take all necessary steps to terminate the process commenced under this Policy.

### **3.4. Notice to Complainant**

Within 7 days after receiving a Complaint, the Behaviour Complaints Officer will provide written notice to the Complainant that:

- confirms receipt of the Complaint;
- outlines the process that will be followed and possible outcomes;
- explains the application of confidentiality to the complaint;
- includes a copy of this Policy; and
- if necessary, seeks clarifications or additional information.

If the Complaint Form indicates that the Complainant agrees to participate in Alternative Dispute Resolution, the Behaviour Complaints Officer will advise the Complainant of the process in accordance with Part 3.6 of this Policy.

### **3.5. Notice to Respondent**

Within 14 days after receiving a Complaint, the Behaviour Complaints Officer will provide written notice to the Respondent that:

- advises that a Complaint has been made in accordance with the Code of Conduct and this Policy;
- includes a copy of the Complaint Documents;
- outlines the process that will be followed, the opportunities that will be afforded to the Respondent to be heard and the possible outcomes;
- includes a copy of this Policy; and
- if applicable, advises that further information has been requested from the Complainant and will be provided in due course.

If the Complainant has agreed to participate in Alternative Dispute Resolution, the Behaviour Complaints Officer will ask the Respondent if they are also willing to participate in accordance with Part 3.6 of this Policy.

### **3.6. Alternative Dispute Resolution**

The Shire of Katanning recognises that Alternative Dispute Resolution may support both parties reach a mutually satisfactory outcome that resolves the issues giving rise to the Complaint. Alternative Dispute Resolution requires the consent of both parties to the Complaint and may not be appropriate in all circumstances.

To commence the process, the Behaviour Complaints Officer will, as the first course of action upon receiving a complaint, offer the Complainant and the Respondent the option of Alternative Dispute Resolution. If both parties agree to participate in Alternative Dispute Resolution, the Behaviour Complaints Officer will pause the formal process.

The objective of Alternative Dispute Resolution will be to reach an agreed resolution that satisfies the Complainant that the formal process is no longer required, allowing them to withdraw the Complaint, in accordance with Part 3.3 of this Policy. For example, an offer by a Respondent to issue a voluntary apology in response to a Complaint, even in the absence of a request from the Complainant, qualifies for consideration as Alternative Dispute Resolution.

If Alternative Dispute Resolution is commenced, both the Complainant and Respondent may decline to proceed with the process at any time. The process may also be terminated on the advice of a third party who is providing assistance to the Local Government, such as a facilitator or mediator.

If Alternative Dispute Resolution is terminated or does not achieve an agreed outcome that results in the withdrawal of the Complaint, the Behaviour Complaints Officer will resume the formal process required under this Policy.

### **3.7. Order of Complaints**

Complaints will normally be dealt with in the order in which they are received.

If more than one Complaint is received that relates to the same alleged behaviour, the Behaviour Complaints Officer may decide to progress those Complaints concurrently.

### **3.8. Appointment of Complaints Assessor**

If Alternative Dispute Resolution is not commenced, is terminated or does not achieve an agreed outcome resulting in the withdrawal of the Complaint, the Behaviour Complaints Officer will appoint a suitably qualified and experienced Complaint Assessor, in accordance with the Shire of Katanning's Purchasing Policy.

The Behaviour Complaints Officer will endeavour to appoint a Complaint Assessor within a reasonable period. The Behaviour Complaints Officer will provide written notice of the appointment to the Complainant and the Respondent.

### **3.9. Search of Local Government Records**

The Complaint Assessor may request the Behaviour Complaints Officer to search for any relevant records in the Shire of Katanning's Record Management System.

In particular, if the behaviour is alleged to have occurred at a Council or Committee Meeting, the Behaviour Complaints Officer will be requested to identify any Local Government records that provide evidence that may support a decision as to whether:

- the behaviour occurred at a Council or Committee Meeting,
- the behaviour was dealt with by the person presiding at the meeting, and/or
- the Respondent has taken remedial action in accordance with Shire of Katanning Standing Orders.

The Complaints Assessor must provide the Respondent with a copy of any records that are identified. In addition, where a clarification or additional information has been sought from the

Complainant by either the Behaviour Complaints Officer or the Complaint Assessor, copies must also be provided to the Respondent.

### **3.10. Assessment of the Complaint**

The Complaint Assessor will undertake an assessment of the Complaint in accordance with the process outlined in the Notices given under Part 3.4 and Part 3.5 of this Policy.

The Complaint Assessor must ensure that the Respondent is provided with a reasonable opportunity to be heard before forming any opinions, or drafting the Complaint Report or recommendations.

### **3.11. Complaint Report**

The Complaint Assessor will prepare a Complaint Report that will:

- outline the process followed, including how the Respondent was provided with an opportunity to be heard;
- include the Complaint Documents, the Response Documents and any relevant Local Government Records as attachments; and
- include recommendations on each decision that may be made by the Complaints Committee; and
- include reasons for each recommendation, with reference to Part 4 of this Policy.

If the Complaint Report recommends that a Plan is prepared and implemented in accordance with clause 12(4)(b) of the Code of Conduct and Part 4.4 of this Policy, the Complaint Report must include a Proposed Plan.

The Complaint Assessor will liaise with the Behaviour Complaints Officer to include the Complaint Report in the Agenda for a meeting of the Complaints Committee. The Behaviour Complaints Officer will be responsible for preparation of an Officer Report with the Complaint Report provided as a confidential attachment. The recommendations of the Complaint Report will be provided as the Officer Recommendations.

### **3.12. Complaints Committee Meeting**

The Agenda will be prepared on the basis that the part of the meeting that deals with the Complaint Report will be held behind closed doors in accordance with s.5.23(2) of the Act.

The Behaviour Complaints Committee will consider the Complaint Report and attachments and give due regard to the recommendations.

In accordance with Regulation 11(d)(a) of the *Local Government (Administration) Regulations 1996*, reasons for any decision that is significantly different from the Officer Recommendation must be recorded in the meeting minutes.

If the behaviour that is the subject of the Complaint is alleged to have occurred at a Council or Committee Meeting, the Behaviour Complaints Committee will determine whether or not to dismiss the Complaint in accordance with Clause 13 of the Code of Conduct and Part 4.2 of this Policy.

If the Behaviour Complaints Committee dismisses a Complaint, the Behaviour Complaints Officer must give the Complainant and the Respondent written notice of the decision and the reasons for the decision in accordance with clause 13(2) of the Code of Conduct. This concludes the process for this Complaint.

If the Complaint is not dismissed, the Behaviour Complaints Committee will consider the Complaint and make a Finding as to whether the alleged Breach that is the subject of the Complaint has or has not occurred, in accordance with clause 12 of the Code of Conduct and Part 4.3 of this Policy.

If the Behaviour Complaints Committee finds that the alleged Breach **did not** occur, the Behaviour Complaints Officer must give the Complainant and the Respondent written notice of the Finding and the reasons for the Finding in accordance with clause 12(7)(a) of the Code of Conduct. This concludes the process for this Complaint.

If the Behaviour Complaints Committee finds that the alleged breach **did** occur, the Committee will decide whether to take no further action in accordance with clause 12(4)(a) of the Code of Conduct or prepare a plan to address the behaviour in accordance with clause 12(4)(b) of the Code of Conduct and Part 4.4 of this Policy.

If the Behaviour Complaints Committee decides to take no further action, the Behaviour Complaints Officer must give the Complainant and the Respondent written notice of this decision and the reasons for the Finding in accordance with clause 12(7)(a) of the Code of Conduct. This concludes the process for this Complaint.

If the Behaviour Complaints Committee decides to prepare a Plan, the Committee will first consult with the Respondent in accordance with clause 12(5)\* of the Code of Conduct. The Behaviour Complaints Committee will consider any submissions made by the Respondent before preparing and implementing a Plan.

### **3.13. Compliance with Plan Requirement**

The Behaviour Complaints Officer will monitor the actions in timeframes set out in a Plan.

Failure to comply with a requirement included in a Plan is a minor breach under section 5.105(1) of the Act and clause 23 of the Code of Conduct.

The Behaviour Complaints Officer must provide a report advising Council of any failure to comply with a requirement included in a Plan.

## **3. 4. Decision Making**

### **4.1. Objective and Principles**

All decisions made under this Policy will reflect the Policy Objectives and the Principles included in Part 1 of this Policy.

## 4.2. Dismissal

The Behaviour Complaints Committee must dismiss a Complaint in accordance with clause 13(1)(a) and (b) of the Code of Conduct if it is satisfied that -

- (a) the behaviour to which the Complaint relates occurred at a Council or Committee Meeting; and
- (b) either —
  - (i) the behaviour was dealt with by the person presiding at the meeting; or
  - (ii) the Respondent has taken remedial action in accordance with the Shire of Katanning Standing Orders.

## 4.3. Finding

A Finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur [*clause 12(3) of the Code of Conduct*].

This may involve first considering whether the behaviour occurred, on the balance of probabilities, and then whether that behaviour constituted a breach of a requirement of Division 3 of the Code of Conduct.

## 4.4. Action

In deciding whether to take no further action, or prepare and implement a Plan, the Complaints Committee may consider:

- the nature and seriousness of the breach(es);
- the Respondent's submission in relation to the contravention;
- whether the Respondent has breached the Code of Conduct knowingly or carelessly;
- whether the Respondent has breached the Code of Conduct on previous occasions;
- likelihood or not of the Respondent committing further breaches of the Code of Conduct;
- personal circumstances at the time of conduct;
- need to protect the public through general deterrence and maintain public confidence in Local Government; and
- any other matters which may be regarded as contributing to or the conduct or mitigating its seriousness.

## 4.5. Plan Requirements

The Proposed Plan may include requirements for the Respondent to do one (1) or more of the following:

- engage in mediation;
- undertake counselling;
- undertake training;
- take other action the Complaints Committee considers appropriate (e.g. an apology).

# 10.3.1

The Proposed Plan should be designed to provide the Respondent with the opportunity and support to demonstrate the professional and ethical behaviour expected of elected representatives expressed in the Code of Conduct.

The Proposed Plan may also outline:

- the actions to be taken to address the behaviour(s);
- who is responsible for the actions;
- any assistance the Local Government will provide to assist achieve the intent of the Plan; and
- a reasonable timeframe for the Plan action(s) to be addressed by the Respondent.

## **Document Control**

**Resolution No:** Ordinary Council OC../21

**Resolution Date:**

**Source:** Governance

**Responsibility:** Chief Executive Officer



Shire of  
**Katanning**  
Heart of the Great Southern

# Behaviour Complaints Committee Terms of Reference

May 2021



## Behaviour Complaints Committee Terms of Reference

### Policy Objective

To establish Terms of Reference for the Behaviour Complaints Committee of the Shire of Katanning.

### Policy Scope

This Policy applies exclusively to the Shire of Katanning's Behaviour Complaints Committee.

### Committee Function

The Behaviour Complaints Committee is a Committee of Council established in accordance with s.5.8 of the *Local Government Act 1995* (the Act) for the purpose of dealing with Behaviour Complaints made under Division 3 of the Shire of Katanning's Code of Conduct for Council Members, Committee Members and Candidates (Code of Conduct).

The extent of authority provided to the Behaviour Complaints Committee is specified in the relevant Delegated Authority, and includes:

- Dismissing a behaviour complaint in accordance with clause 13 of the Code of Conduct and providing reasons for any such dismissal.
- Making a Finding as to whether an alleged complaint has or has not occurred, based upon evidence from which it may be concluded that it is more likely that the breach occurred than it did not occur [*clause 12(3) of the Code of Conduct*].
- Determining reasons for such a Finding.
- Where a Finding is made that a breach has occurred, determining:
  - To take no further action; or
  - Prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

The extent of authority of the Behaviour Complaints Committee is limited by Condition of the Delegated Authority.

### Membership

The Complaints Committee is a Committee of Council Members only in accordance with s.5.9(2)(a) of the Act.

Membership of the Behaviour Complaints Committee will comprise of 3 Council Members, appointed by Council in accordance with s.5.10 of the Act.

In addition, at least 2 Council Members will be appointed as Deputy Committee Members in accordance with s.5.11A of the Act.

The Delegated Authority Condition prescribes that if an appointed Committee Member is identified in the Complaint as either the Complainant or the Respondent, they are to recuse themselves from the Committee's Function by providing an apology. They are to be replaced for the duration of the handling of the subject Complaint by a Deputy Committee Member, selected by the Presiding Member of the Committee.

## Meeting Schedule

Meetings are to be scheduled as required by the CEO or Behaviour Complaints Officer in consultation with the Committee Presiding Member.

## Delegated Authority

The Behaviour Complaints Committee will act under Delegated Authority in accordance with s.5.16 of the Act. The delegation is recorded in the Shire of Katanning Register of Delegations.

It is a Condition of Delegated Authority that the Behaviour Complaints Committee will be unable to exercise delegated authority if the Complainant or Respondent attend as a Complaints Committee Member.

## Committee Governance

Complaints Behaviour Committee meetings are required to:

- be called and convened by the CEO, as required, in consultation with the Committee's Presiding Member;
- include public question time *[Admin.r.5]*
- make the Committee Notice Papers and Agenda publicly available *[s.5.94(p), s.5.96A(f)]*, with the exception of agenda content that relates to that part of the meeting which will be closed to members of the public under s.5.23(2) *[Admin.r.14]*; and
- make Committee minutes publicly available *[s.5.94(n), s.5.96A(h)]*, with the exception of Minutes content that relates to that part of the meeting which was closed to the public or was determined as confidential under s.5.23(2).

### **Document Control**

**Resolution No:** Ordinary Council OC../21

**Resolution Date:**

**Source:** Governance

**Responsibility:** Chief Executive Officer

## Local Government Act Delegations to Committees

**DA50 – BEHAVIOUR COMPLAINTS COMMITTEE**

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s.5.16 Delegation of some powers and duties to certain committees
<b>DELEGATION TO:</b>	Behaviour Complaints Committee
<b>POWER / DUTY DELEGATED:</b>	<b><i>Local Government (Model Code of Conduct) Regulations 2021:</i></b> <b><i>Clause 12 Dealing with a complaint</i></b> <b><i>Clause 13 Dismissal of complaint</i></b>
<b>FUNCTION:</b>	<ol style="list-style-type: none"> <li>1. Authority to make a finding as to whether an alleged breach the subject of a complaint has or has not occurred, based upon evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur [<i>MCC.cl.12(1) and (3)</i>].  In making any finding the Committee must also determine reasons for the finding [<i>MCC.cl.12(7)</i>].</li> <li>2. Where a finding is made that a breach has occurred, authority to: <ol style="list-style-type: none"> <li>a. take no further action [<i>MCC.cl.12(4(a))</i>]; or</li> <li>b. prepare and implement a plan to address the behaviour of the person to whom the complaint relates [<i>MCC.cl.12(4)(b), (5) and (6)</i>].</li> </ol> </li> <li>3. Authority to dismiss a complaint and if dismissed, the Committee must also determine reasons for the dismissal [<i>MCC.cl.13(1) and (2)</i>].</li> </ol>
<b>CONDITIONS:</b>	<ol style="list-style-type: none"> <li>a. The Committee will make decisions in accordance with the principles and specified requirements established in Council Policy Code of Conduct Behaviour Complaints Management.</li> <li>b. That part of a Committee meeting which deals with a Complaint will be held behind closed doors in accordance with s.5.23(2)(b) of the Act.</li> <li>c. The Committee is prohibited from exercising this Delegation where a Committee Member in attendance at a Committee meeting is either the Complainant or Respondent to the Complaint subject of a Committee agenda item.</li> <li>d. In the event of (c) above, the Committee may resolve to defer consideration to a future meeting at which the</li> </ol>

## 10.3.2

conflicted Committee Member is absent and a Deputy Committee Member is in attendance.

NOTE TO CONDITIONS (C) AND (D): The purpose of this Condition is to require that a Committee Member who is identified as either the Complainant or Respondent is required to recuse Executive Manager Property and Assets themselves by notifying the Presiding Member of their intention to be an apology for the meeting at which the Complaint is an agenda item.

**RECORD KEEPING:**

Committee Minutes shall record the details of each decision made under this delegation in accordance with the requirements of Administration Regulation 19.

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**POWER TO SUBDELEGATE:**

Nil

## Local Government Act Delegation to CEO

**DA.. – BEHAVIOUR COMPLAINTS OFFICER**

<b>POWER / DUTY ASSIGNED TO:</b>	Local Government
<b>POWER TO DELEGATE:</b>	<i>Local Government Act 1995</i> s5.42 Delegation of some powers or duties to CEO s5.43 Limitations on delegations to CEO
<b>DELEGATION TO:</b>	Chief Executive Officer
<b>POWER / DUTY DELEGATED:</b>	<b><i>Local Government (Model Code of Conduct) Regulations 2021</i></b> <b><i>Schedule 1 Model code of conduct Division 3 Behaviour cl. 11</i></b>
<b>FUNCTION:</b>	Authority to appoint 1 or more persons to receive complaints and withdrawals of complaints.
<b>CONDITIONS:</b>	Must act in accordance with the Shire’s “Standard Conditions Relating to Delegations”.  Appointment to the role of Behaviour Complaints Officer must be made in writing to the nominee for a defined period.  The Chief Executive Officer is to consider the skills, knowledge and training required for the role when making an appointment.
<b>RECORD KEEPING:</b>	Ensure that evidentiary documents that meet the requirements of <i>Local Government (Administration) Regulations 1996 reg.19 Delegates to keep certain records (Act s5.46(3))</i> , are retained in the Shire’s record keeping systems
<hr/>	
<b>POWER TO SUBDELEGATE:</b>	Nil