



Shire of
Katanning
Heart of the Great Southern

'A prosperous, vibrant and diverse community working together.'

**NOTICE OF
ORDINARY COUNCIL MEETING**

Dear Council Member

The next Ordinary Council Meeting of the Shire of Katanning will be held on
Tuesday 25 August 2020 in the Shire of Katanning Council Chambers,
52 Austral Terrace, Katanning, commencing at 6:00pm.

Julian Murphy
CHIEF EXECUTIVE OFFICER
Thursday 20 August 2020

DISCLAIMER

The Council of the Shire of Katanning hereby
advises that before taking any action on an application or a
decision of the Council, any applicant or members of the
public should wait for written advice from the Council.

PRESIDING MEMBER _____

DATE SIGNED _____



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1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISTORS

The Presiding Member declared the meeting open at ____ pm.

2. RECORD OF ATTENDANCE**PRESENT**

Presiding Member: Cr Liz Guidera - President

Members: Cr John Goodheart – Deputy President
Cr Danny McGrath
Cr Serena Sandwell
Cr Martin van Koldenhoven
Cr Owen Boxall
Cr Kristy D’Aprile
Cr Mark Stephens

Council Officers: Julian Murphy, Chief Executive Officer
Lisa Hannagan, Executive Manager Corporate and Community
Heidi Cowcher, Executive Manager Infrastructure and Assets
Sue Eastcott, Executive Assistant to CEO

Gallery:

Media:

Apologies:

Leave of Absence: Cr Ernie Menghini

3. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**4. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE****5. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS****6. PUBLIC QUESTION/STATEMENT TIME****7. APPLICATIONS FOR LEAVE OF ABSENCE****8. PETITIONS/DEPUTATIONS/PRESENTATIONS****9. CONFIRMATION OF MINUTES OF PREVIOUS MEETING****9.1 Ordinary Council Meeting – Tuesday 28 July 2020
(SEE ATTACHED MINUTES)**

OC/20 That the minutes of the Ordinary Council Meeting held on Tuesday 28 July 2020 be confirmed as a true record of proceedings.

Voting Requirement: Simple Majority

CARRIED/LOST:

10. REPORTS OF COMMITTEES AND OFFICERS

10.1 EXECUTIVE MANAGER INFRASTRUCTURE AND ASSETS

10.1.1 Restricted Access Vehicle Network

File Ref: RD.PG.2
Reporting Officer: Heidi Cowcher, Executive Manager Infrastructure & Assets
Date Report Prepared: 10 August 2020

Issue:

Main Roads Heavy Vehicle Services (HVS) proposes to upgrade Bibikin Road onto the Harvest Mass Management (HMMS) list. Council has previously provided support to the amendments and upgrades to the current RAV network classification.

Body/Background:

Bibikin Road is currently rated a RAV 5 network road. These roads are approved for up to 36.5 metre vehicles. Main Roads has determined there is negligible risk to safety associated with upgrading them to a higher classification, which is considered more appropriate for current sized agricultural and related industry heavy vehicles. Heavy vehicle restrictions are often an unnecessary prohibitive and have significant impacts on rural shires especially during the harvest period. There is often the misconception that larger, heavier vehicle combinations result in increased wear and tear to the road infrastructure. It is recognised that Restricted access vehicles (RAV), such as road trains, not only increase productivity for transport operator's, but they also reduce the number of road trips, traffic congestion, carbon emissions and overall pavement wear.

Main Roads proposes to upgrade Bibikin Road to a RAV 6 network road. The maximum vehicle combination lengths and weights are similar to the RAV 5 network, so the change is primarily to the classification of vehicles permissible to travel on the road rather than length and mass.

The table below shows the changes Main Roads are considering for endorsement onto the HMMS list:

Road Name	From (SLK)	To (SLK)	Current Network	Requested Network
Biking Road	0.00	4.80	RAV5	RAV6

Officer's Comment:

The recommended change will give transport operators more freedom to use a wider range of vehicle combinations on the road, without adding additional safety concerns. The overall impact on pavements is reduced with a RAV when used correctly in accordance with Main Road requirements.

Statutory Environment:

Road Traffic Act 2014

Road Traffic Regulations 2014

Policy Implications:

There are no Shire of Katanning policy implications for this report.

Financial Implications:

There are no financial implications for the shire and in many instances access to road funding is more readily available with an increase in RAV rating.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is "low". The "Low" risk rank is considered acceptable with adequate controls, managed by routine procedures.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	BUILT ENVIRONMENT	
ASPIRATION	B1	Infrastructure that meets community need
OBJECTIVE	B1.2	Provide facilities that meet community need.

Officer's Recommendation/Council Motion:

OC/20 **That Council supports Main Roads WA amendment to the Restricted Access Vehicle Network for Bibikin Road from RAV 5 to RAV 6.**

Voting Requirement: Simple Majority

CARRIED/LOST:

10.2 EXECUTIVE MANAGER CORPORATE AND COMMUNITY

10.2.1 Schedule of Accounts (ATTACHMENTS)

File Ref: FM.FI.4
Reporting Officer: Shenae Watts, Creditors Officer
Report Prepared: 12 August 2020

Body/Background:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Below is a summary of the payments made for the financial year:

Month	Cheques 2019/20	EFT Payments 2019/20	Direct Debits 2019/20	Credit Card 2019/20	Payroll 2019/20	Trust 2019/20	Total Payments 2019/20
July	1,065.35	1,107,696.19	37,190.14	5,109.54	219,925.23	-	1,370,986.55
August							
September							
October							
November							
December							
January							
February							
March							
April							
May							
June							
Total	1,065.35	1,107,696.19	37,190.14	5,109.54	219,925.23	-	1,370,986.55

Officer's Comment:

The schedule of accounts for the month of July 2020 are attached.

The Finance Forum held on 18 August 2020 gave attending Councillors an opportunity to ask questions regarding the presented accounts paid.

Statutory Environment:

Local Government (Financial Management) Regulations 1996.

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

Expenditure in accordance with the 2020/21 Annual Budget.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of shire resources – improve organisational systems.

Officer's Recommendation/Council Motion:

OC/20 That Council endorses the Schedule of Accounts as presented, being cheques 42329-42332 totalling \$1,065.35, EFT payments 30178-30373 totalling \$1,327,621.42, direct payments totalling \$37,190.14, and credit card payments totalling \$5,109.64 authorised and paid in July 2020.

Voting Requirement: Simple Majority.

CARRIED/LOST:

10.2.2 Monthly Financial Reports (ATTACHMENTS)

File Ref: FM.FI.4
Reporting Officer: Wendy Stringer, Manager Finance
Report Prepared: 18 August 2020

Body/Background:

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

Officer's Comment:

A variance report is included with the monthly financial statement's attachment.

The Finance Forum held on 18 August 2020 gave attending Councillors an opportunity to ask questions regarding the presented financial statements.

Statutory Environment:

Local Government (Financial Management) Regulations 1996.

Policy Implications:

There are no direct policy implications in relation to this item.

Financial Implications:

Monthly Statement of Financial Activity.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures and with current resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of shire resources – improve organisational systems.

Officer's Recommendation/Council Motion:

OC/20 That Council adopts the Statement of Financial Activity for the month ending 31 July 2020, as presented.

Voting Requirement: Simple Majority.

CARRIED/LOST:

10.2.3 Adoption of the 2020/2021 Budget **(ATTACHMENT)**

File Ref: FM.BU.6
Reporting Officer: Lisa Hannagan, Executive Manager Corporate & Community
Date Report Prepared: 17 August 2020

Issue:

To consider adopting the 2020/21 Budget for the Shire of Katanning.

Background:

The *Local Government Act 1995*, S6.2, requires a Local Government to prepare and adopt a budget prior to 31 August.

Officer's Comment:

Commentary is provided for each recommendation:

1 & 2: Rates

The 2020/21 Annual Budget shows a 0.0% increase in rate in the dollar. The following rates in the dollar were adopted by Council in 2019/20 and will be repeated for 2020/21 in line with Council commitment to the *Local Government (COVID-19 Response) 2020* which was gazetted on 8 May 2020.

Gross Rental Value (GRV): \$0.101250
Unimproved Value (UV): \$0.010400

For many ratepayers this will mean that their rates will be similar or the same as for last year.

Shire properties (Unimproved) were revalued by Landgate during the 2019/20 financial year and saw increases, on average of 6-9%, in the value of this category. Therefore, for some rural ratepayers, even maintaining the same rate in the dollars as set in 2019/20 will see an increase in the actual rates levied.

3: Rates Incentive

The introduction in 2019/20 financial year of the Rates Incentive Prize was well received by the ratepayers and will be repeated in the 2020/21 financial year. Ratepayers who pay all rates outstanding in full within 35 days of the rates notice issued will be in the running to win one of five \$1,000 Katanning Regional Business Association (KRBA) vouchers.

An allocation of \$5,000 has been made in the 2020/21 annual budget for the Rates Incentive Prize.

4: Payment Options

Section 6.50 of the *Local Government Act 1995* states that the due date on the rate notice is not to be less than 35 days from the date of issue. Section 6.45 of the *Local Government Act 1995* allows for a local government to provide payment options to ratepayers for the payment of rates. Consistent with prior financial year, ratepayers are offered three options to pay their outstanding rates; in full by the due date, by two instalments, or by four instalments.

5 & 6: Interest and Administration Charges for Instalment Options, and Penalty Interest

Where ratepayers choose to pay their rates by instalments Council is required to adopt a rate of interest to be charged for this option and to determine an administrative charge for this service. Similarly, Council is required to adopt the rate of penalty interest to be imposed on outstanding rates. These charges are consistent with prior years, and are as prescribed by the *Local Government Act 1995*.

In accordance with Council commitment to the *Local Government (COVID-19 Response) 2020* which was gazetted on 8 May 2020, Council have adopted a Hardship (Rate Relief) Policy.

7 & 8: Refuse, Recycling Charges and Waste Rate

These charges reflect the requirement for Council to recover the costs of waste disposal and treatment through corresponding revenue.

9: Schedule of Fees and Charges

The Schedule of Fees and Charges is included in the budget document. Council have opted to leave Fees & Charges unchanged from the 2019/20 financial year (adopted in June 2019) except for some new charges related to new services at the Katanning Waste Facility.

10: Material Variances

The monthly reporting for 2020/21 is proposed to be consistent with 2019/20 and prior financial years reporting: a variance of 10% or greater of the annual budget for each program area in the budget, as a level which requires an explanation or report, with a minimum dollar value of \$10,000.

11, 12 & 13: Elected Members fees and allowances

Section 7B(2) of the *Salaries and Allowances Act 1975* requires the Salaries and Allowances Tribunal, at intervals of not more than 12 months, to inquire into and determine the amount of: fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings; expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members. The latest determination was made on 8 April 2020. In accordance with the *Local Government Act 1995* section 5.99- Annual fee for council members in lieu for attending meetings, a Local Government may decide that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings –

- The annual fee determined by the Salaries and Allowance Tribunal under *Salaries and Allowance Act 1975* section 7B; or
- Where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee. In accordance with the *Local Government Act 1995* section 5.98(5) Fees etc for Council members. The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid –
- The annual local government allowance determined for mayors or presidents; or
- Where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents that allowance.

In accordance with the *Local Government Act 1995* section 5.98A – Allowance for deputy mayor or deputy president, a local government may decide to pay the deputy mayor or deputy

president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowance Tribunal under the Salaries and Allowance Act 1975 section 7B of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).

In accordance with section 7B (2) of the Salaries and Allowance Act 1975 the Salaries and Allowances Tribunal is required to “inquire into and determine –

- The amount of fees, or the minimum and maximum amount of fees, to be paid under the Local Government Act to elected council members for attendance at meetings, and
- The amount of expenses, or the minimum and maximum of expenses, to be reimbursed under the Local Government Act 1995 to elected council members; and
- The amount of allowances or the minimum and maximum amounts of allowances, to be paid under the Local Government Act 1995 to elected council members.”

It has been determined that the Shire of Katanning is a Band 3 in the Tribunal’s local government banding model.

For a council member who holds the office of mayor or president, the annual fee range is:

Minimum	Maximum
\$7,612	\$25,091

For a council member other than the mayor or president, the annual fee range is:

Minimum	Maximum
\$7,612	\$16,205

The fee range for an annual allowance for a Mayor, President or Chairman is:

Minimum	Maximum
\$1,015	\$36,591

The fee range for an annual allowance for ICT expenses is:

Minimum	Maximum
\$500	\$3,500

14. *Budget Adoption*

Councillors’ attended and reviewed budget documents at Budget Workshops held:

1. Workshop #1 - 24 June 2020
2. Workshop #2 - 22 July 2020
3. Workshop #3 - 28 July 2020

It is recommended that Council adopt a balanced budget.

Statutory Environment:

Local Government Act 1995, Section 6.2

Policy Implications:

There are no policy implications to adopting the annual Budget.

Financial Implications:

Budget of estimated income and expenditure for the 2018/19 financial year.

Strategic Implications: Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of shire resources – improve organisational systems.

Officer's Recommendation/Council Motion:

OC/20 That Council, with respect to the 2020/21 Budget for the Shire of Katanning adopts the following:

1. **General Rates - the following rates be imposed on rateable property for 2020/21:**
 - **Gross Rental Values (GRV) \$0.101250**
 - **Unimproved Values (UV) \$0.010400**

2. **Minimum Rates - the following minimum rates be imposed on rateable property for 2020/21:**
 - **Unimproved Values (UV) \$979**
 - **Gross Rental Values (GRV) \$979**

3. **Rates Incentive Prize – That Council offer ratepayers the chance to win one of five \$1,000 Katanning Regional Business Association vouchers subject to the following terms and conditions:**
 - **That all rates and charges appearing on the rate notice including arrears are paid in full within 35 days of issue of the rates assessment notice: and**
 - **Councillors and employees of the Shire of Katanning, state government properties and properties that receive a rates exemption are not eligible to be included in the prize draw.**

4. **Payment Options – that Council adopts the following options for the payment of rates and charges for 2020/21:**

Option 1 (Full Payment)

 - **Full amount, less any entitled discount, of rates and charges including arrears to be paid on or before 35 days after the date of service appearing on the rate notice.**

Option 2 (2 Instalments)

 - **The first instalment of 50% of the total current rates and charges, instalment charges plus the total outstanding arrears payable, within 35 days from the date of issue of the rate notice.**
 - **The second instalment of 50% of the total current rates and charges and instalment charges, payable 4 months from the due date of the first instalment.**

Option 3 (4 Instalments)

 - **The first instalment of 25% of the total current rates and charges and instalment charges plus the total outstanding arrears payable, within 35 days from the date of issue of the rate notice.**

- The second, third and fourth instalments, each of 25% of the current rates and charges and instalment charges, payable at two monthly intervals after the due date of the first instalment.
5. Interest and Administration Charges for Instalment Options – that Council in accordance with 6.45 of the Local Government Act 1995 imposes the following charges:
- a) An administrative charge of \$10 per instalment notice; and
 - b) Interest of 5.5% per annum on rates paid by instalments in 2020/21.
6. Penalty Interest on Overdue Rates – that Council imposes a penalty interest rate of 8% per annum to be imposed on outstanding rates in 2020/21 in accordance with 6.51 of the Local Government Act 1995.

Council adopted a Hardship (Rate Relief) Policy in July 2020.

7. Refuse and Recycling Charges – That Council in accordance with section 67 of the Waste Avoidance and Resource Recovery Act 2007, imposes the following charges for 2020/21 for the collection and disposal of refuse:
- Domestic service 240 litre bin, per bin per year \$356
 - Domestic Service (additional 240 litre bin) \$356
 - Domestic Service 120 litre bin, per bin per year \$270
 - Commercial service 240 litre bin. Per bin per year \$356
 - Commercial service (additional 240 litre bin) \$356
 - Commercial Service 120 litre, per bin per year \$270
 - Street Bin Collection, per bin per year \$168
 - Commercial waste management charge \$99
8. Waste Rate – That Council in accordance with section 66 of the Waste Avoidance and Resource Recovery Act 2007, imposes a waste rate for 2020/21 for the provision of waste services in Katanning. This includes the provision of a local refuse site and street sweeping.
- Waste Rate:
- Unimproved Values (UV) \$0.0001
 - Gross Rental Values (GRV) \$0.0001
- Minimum Waste Rate:
- Unimproved Values (UV) \$31.00
 - Gross Rental Values (GRV) \$31.00
- 8a. Soil Conservation Charge (unchanged from 2019/20. Under Section 25A of *Soil and Land Conservation Act 1945*, a charge of \$35 per rateable assessment is levied across all ratepayer categories.

9. Fees and Charges adopted at the June 2019 OCM in accordance with section 6.16 of the *Local Government Act 1995* will remain in place for the 2020/21 financial year in consideration of the community hardship in relation to COVID 19.

The following new charges related to new services at the Katanning Waste Facility:

- Waste to be landfilled (commercial operators) - \$65 per tonne
 - Builders rubble (commercial operators) - \$65 per tonne
 - Clean Fill (As determined by refuse site staff) - \$20 per tonne
10. Material Variances – In relation to financial reporting in 2020/21, adopt a variance of 10% or greater of the annual budget for each program area in the budget, as a level which requires an explanation or report, with a minimum dollar value of \$10,000.
11. Elected Members Meeting Attendance Fees - adopts the annual sitting fee option and the fee for 2020/21 be set at:
- Councillors \$12,500 per Councillor
 - President \$12,500 President
12. President and Deputy President Allowances – for 2020/21 adopts the annual allowance for the President of \$25,000 and for the Deputy President \$6,250.
13. Information and Communication Technology Allowance – for 2020/21 adopts an annual information and communications technology allowance of \$1,100 per elected member.
14. Adoption of Annual Budget – that Council adopts the annual budget for 2020/21.

Voting Requirement: Absolute Majority

CARRIED/LOST:

10.2.4 Rates Exemption – Southern Aboriginal Corporation

File Ref: RV.RP.2
Reporting Officer: Lisa Hannagan, Executive Manager Corporate & Community
Date Report Prepared: 4 June 2020

Issue:

To consider an application from Southern Aboriginal Corporate for Rate Exemptions for the following properties:

A257 - 1 Todd Street, Katanning
 A362 - 11 Carew Street, Katanning
 A1538 - 24 Kemble Terrace, Katanning
 A593 - 48 Conroy Street, Katanning
 A52 - 67 Park Street, Katanning
 A723 - 36 Piesse Street, Katanning

Body/Background:

An application for a Rate Exemptions has been received from Southern Aboriginal Corporation in relation to Assessment numbers noted above. A review of the Rates Record shows that all property rates and charges are currently up to date. An application has been completed for each property.

Southern Aboriginal Corporation are requesting a rate exemption based on 6.26(g) of the *Local Government Act 1995* which allows exempt status for land used exclusively for charitable purposes.

The residential properties are leased by the Southern Aboriginal Corporation to Aboriginal tenants. The Southern Aboriginal Corporation is a registered Community Housing organisation and manages its housing program in accordance with the national standards that apply to registered not for profit community housing organisations.

The properties listed are used to provide low cost rental housing for economically disadvantaged indigenous people. The proceeds are used by the corporation to pay bills, cover office costs and generally further the objectives of the organisation, but not in order to generate any profit.

Officer's Comment:

The properties are all zoned residential. Rates levied for the 19/20 financial year were as follows:

A257	\$1,184
A362	\$1,105
A1538	\$979
A593	\$1,237
A52	\$979
A723	\$1500
Total	\$11,332

The applications have been reviewed and found to be in order.

A 2019 Financial Report (Audited), Certificate of Incorporation as an Aboriginal Corporation and the “Rule Book” for the organisation were included in the application.

The rate payer will be required to pay the Emergency Services Levy and any other service fees and charges, such as rubbish collection.

The listed properties were visually inspected (externally) on Thursday 4 June 2020 and found to be in generally good repair. Several of the properties appeared to be vacant.

Statutory Environment:

Section 6.26(g) of the *Local Government Act 1995* states the following:

All land within a district is rateable land except –
(g) land used exclusively for charitable purposes;

Policy Implications:

Nil.

Financial Implications:

There is a cost implication in granting the Rate Exemptions which is a loss of rates income for the properties for each financial year in which the rate exemption is in place. For the 2020/21 financial year, for 6 properties this is \$11,332.

Risk Implications:

This item has been evaluated against the Shire of Katanning’s Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be “Low” risk and can be managed by routine procedures and with current resources.

Any change in ownership of the property would result in resumption of regular rating.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L2	A collaborative, progressive and resilient local government which is sustainably resourced.
OBJECTIVE	L2.1	Optimise use of shire resources – improve organisational systems.

Officer’s Recommendation/Council Motion:

OC/20 That Council approves the application from Southern Aboriginal Corporation for rates exemption on Assessment numbers A257, A362, A1538, A593, A52 and A723.

Voting Requirement: Absolute Majority

CARRIED/LOST:

10.3 CHIEF EXECUTIVE OFFICER’S REPORTS

**10.3.1 Shire of Katanning Workforce Plan
(ATTACHMENT)**

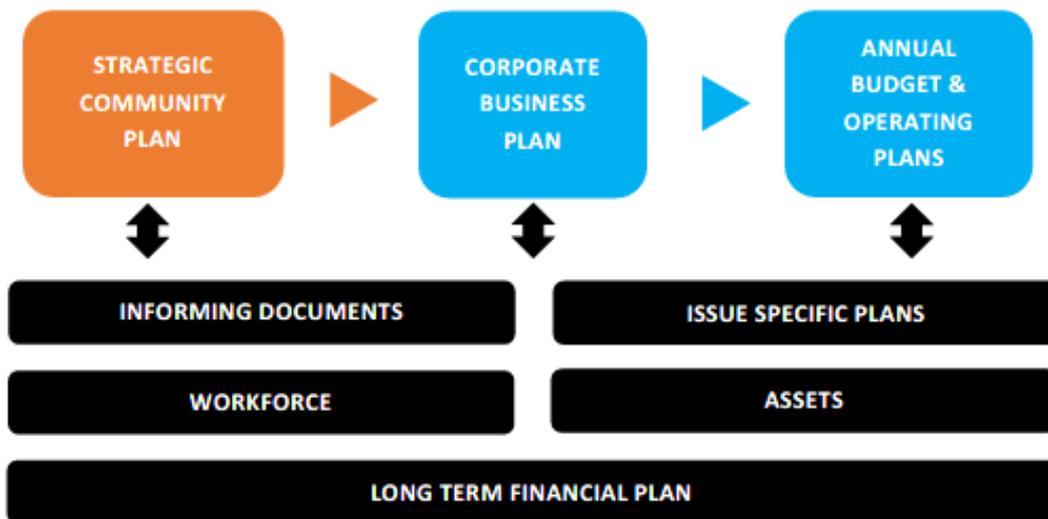
File Ref: CM.PL.1
Reporting Officers: Julian Murphy, Chief Executive Officer
Date Report Prepared: 19 August 2020

Issue:
 To receive the Shire o Katanning Workforce Plan 2020.

Body/Background:
 Workforce planning is undertaken to ensure that the Shire workforce is able to deliver Council’s current and future objectives.

The plan identifies and reports on workforce capacity and capability to meet current and future needs of the of the Shire and its Community. It identifies gaps or risks in the current and future workforce and outlines strategies to address them.

The Shire Workforce Plan has been developed to support the delivery of the Corporate Business Plan.



Comment:
 The workforce plan will be used to guide recruitment, retention and workforce growth, development or changes over the term of the plan.

Statutory Environment:
Local Government Act 1995 section 5.56 Planning for the future
 Integrated Planning and Reporting Framework

Policy Implications:
 Nil

Financial Implications:

The Workforce Plan outlines employee costs associated with delivering the plan.

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The level of risk is considered to be "Low" risk and can be managed by routine procedures and with currently available resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L1	An inclusive community recognized as a great place to live and visit
OBJECTIVE	L1.2	Provide effective leadership and good governance

Officer's Recommendation/Council Motion:

OC/20 That Council receives the Shire of Katanning Workforce Plan 2020.

Voting Requirement: Simple Majority

CARRIED/LOST:

10.3.2 Local Government Act Review Panel Final Report (ATTACHMENT)

File Ref: GR.LG.1
Reporting Officers: Julian Murphy, Chief Executive Officer
Date Report Prepared: 19 August 2020

Issue:

To review the recommendations of the Local Government Act Review Panel Final Report May 2020 and the Western Australian Local Government Association's (WALGA) response to the report recommendations.

Body/Background:

The *Local Government Act 1995* establishes the system of local government in Western Australia. It covers a wide range of features of local government and describes:

- the functions of local government
- the election of councillors
- the roles of the council and local government administration
- the framework for the administration and financial management of local government.

In 2017, the Western Australian Government announced a review of the *Local Government Act*.

Given the breadth of matters covered by the *Local Government Act*, a staged approach to the review was adopted:

- Stage one: Priority reforms
- Stage two: Wide ranging reforms

The Local Government Review Panel was established to consider and recommend high-level direction and guiding principles for the new Act as part of stage two.

The panel's report has made 65 recommendations. A full copy of the report is available from the Department of Local Government, Sport and Cultural Industries website www.dlgsc.wa.gov.au.

WALGA has drafted a report on the recommendations which is attached. The WALGA report outlines its position on each of the 65 recommendations.

Comment:

It is recommended that Council consider the report and provides feedback through the Shire of Katanning's WALGA Zone Representatives to the Great Southern Zone of WALGA.

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Financial Implications:

Nil

Risk Implications:

This item has been evaluated against the Shire of Katanning's Risk Assessment and Acceptance Criteria. The level of risk is considered to be "Low" risk and can be managed by routine procedures and with currently available resources.

Strategic Implications:

Shire of Katanning Strategic Community Plan 2017 – 2027

PRIORITY	LEADERSHIP	
ASPIRATION	L1	An inclusive community recognized as a great place to live and visit
OBJECTIVE	L1.2	Provide effective leadership and good governance

Officer's Recommendation/Council Motion:

OC/20

That Council:

- 1. Receives the Western Australian Local Government Association's report on the Local Government Review Panel Final Report May 2020; and**
- 2. Provides feedback through the Shire of Katanning's WALGA Zone Representatives to the Great Southern Zone of WALGA.**

Voting Requirement: Simple Majority

CARRIED/LOST:

11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13. CONFIDENTIAL ITEMS

14. CLOSURE OF MEETING

The Presiding Member declared the meeting closed at ____ pm.